

FY2025 RANK & REVIEW RENEWAL APPLICATION
PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES
NY 523

PROJECT INFORMATION

The below information is provided to give reviewers an idea of your project. It is not scored.

Project Name: _____

Organization: _____

FY24 Funding Request: _____

Leasing \$ _____

Rental Assistance \$ _____

Supportive Services \$ _____

Operations \$ _____

Admin \$ _____

Number of beds as listed in Esnaps: _____

PROJECT DESCRIPTION

Please provide a brief project overview.

Please include:

- The target population/s and number of participants served
- Number of contracted beds/units/vouchers
- Project goals and achievements

Please explain:

- The primary services provided to participants
- Supplementary services available to participants
- How your project coordinates services with other funded and non-funded providers to leverage services (if applicable.).

SUPPLEMENTAL QUESTIONS TO PART 1:

This is an opportunity to recoup points from Part 1. As such, the below questions' points are not added to the total number of points for this tool.

18. Utilization Rate

Max 8 points

This question should be answered only by projects that received less than 7 points on Question 1 of the 2025 Rank & Review Application in Part 1. Through this narrative, you have the opportunity to increase your points to 7 total on Part 1, Question 1.

Please explain why your project did not achieve 95% utilization (In response to Question 1 on Part 1 Data Tool) for the number of projected /contracted households and/or persons served during FFY2024 (10.1.23-9.30.24)

- Up to 4 points if the agency has identified actions steps that they have taken to address/rectify under utilization
- Up to 4 points if the agency can reference more recent data to show that their utilization rates are increasing.

19. Reducing Exits to Homelessness

Max 8 points

This question should be answered only by projects that received less than 10 points on Question 13 of the 2025 Rank & Review Application in Part 1. Through this narrative, you have the opportunity to increase your points to 10 total on Part 1, Question 12.

Please discuss the strategies your project uses to reduce or prevent the number of households exiting your program to homelessness.

- Up to 4 points awarded if the narrative clearly describes how the project supports clients with maintaining housing and preventing returns to homelessness.
- Up to 4 points awarded if the agency can provide data to show that their efforts are successful in maintaining housing and preventing returns to homelessness.

20. System Performance – Income

Max 8 points

This question should be answered only by projects that received less than 10 points on Question 14 of the 2025 Rank & Review Application in Part 1. Through this narrative, you have the opportunity to increase your points to 10 total on Part 1, Question 13.

What support does your project provide to clients to increase/ maintain non-employment cash income and employment cash income? If your project has significant barriers, please explain.

- Up to 4 points awarded if the narrative clearly describes how the project supports clients with increasing/ maintaining non-employment cash income.
- Up to 4 points awarded if the narrative clearly describes how the project supports clients with increasing employment cash income and can provide data to show that their efforts are successful.

21. Please identify one question from Part 1 not identified in questions 18-20 where you did not score full points. Applicants can use this section to detail unique circumstances for why they did not score full points. **Max points 6 points**

OTHER PART 2 QUESTIONS

22 System Performance- Housing Stability & Reducing Returns to Homelessness

Max 5 Points

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? (250 words or less)

- Up to 2.5 points awarded if the narrative clearly states the strategy your program uses.
- Up to 2.5 points awarded if the narrative clearly state(s) examples.

23. Feedback from Clients

Max 5 points

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- Up to 2.5 points if applicant specifies the method that is used to solicit feedback and how often clients are asked for feedback about their programs and services
- Up to 2.5 points if applicant provides an example of feedback from a client that was implemented to make a positive change in the program.

24. Staff with Lived Experience

Max 5 points

Does your agency employ people with lived experience of homelessness? If so, are they involved in any decision-making or policy creation?

- Up to 2 points if agency employs people with lived experience of homelessness
- Up to 2 points if agency describes how employees with lived experience of homelessness are involved in decision-making and/or policy creation
- Up to 1 point if agency describes professional development opportunities for staff with lived experience of homelessness.

25. Addressing HUD-Defined Severe Service Needs (i.e. for those exiting unsheltered homelessness, those seeking treatment & recovery services)

Max 12 points

Describe the severe service needs of clients within your project, and why the services provided in your project are needed in the CoC to support clients. Please use local data (e.g., Coordinated Entry numbers) and examples to back up your claim if applicable.

- Up to 6 points if agency describes the ability to provide services and supports to a population (s) with the most severe service needs within the CoC (i.e. persons coming from unsheltered homelessness, persons seeking treatment and recovery services, persons in need of mental health services).
- Up to 6 points if the agency adequately demonstrates/cites evidence (can be anecdotal) of the need for their project in the community due to their capacity to serve those with the most severe service needs.

26. Supporting Self-Sufficiency**Max 3 Pts**

One of the goals of CoC-funded programs is to provide services that result in self-sufficiency and independence of participants to the extent possible. Provide specific examples of accomplishments offered through your program that demonstrate participants' ability to live more independently. Examples will vary by program (i.e. housing stability, attaining or sustaining mainstream benefits, connecting participants to health, behavioral health or substance use disorder treatment, etc.).

27. Dedicated Domestic Violence Projects *Only*- Positive Outcomes/Safety **Max 5 points**

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for survivors of domestic violence across the CoC?

- Up to 2.5 points awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 2.5 points awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for survivors of domestic violence across the CoC.

27. Dedicated Youth Projects *Only*- Positive Outcomes **Max 5 points**

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC?

- Up to 2.5 points awarded if the narrative clearly describes positive outcomes through the Youth provider lens.
- Up to 2.5 points awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.

