



**FY2025 RANK & REVIEW RENEWAL APPLICATION**  
**PART 1: DATA & OBJECTIVE MEASURES SECTION**

Note: this section of the application is based on Federal Fiscal Year 24 APR reports (10/1/2023-9/30/2024). The data that has been submitted to HUD via Longitudinal Systems Analysis (LSAs) is used to Evaluate Projects\*.

*\*Only persons/household that have an entry (i.e., intake, admission, and move-in date) in HMIS in FFY24 are captured in the data assessed.*

Organization Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

Application Contact Person: \_\_\_\_\_

Project Type:  PSH       ORRH       TH       SSO

What is your HUD PIN for this Grant: \_\_\_\_\_

**OBJECTIVE CRITERIA:**

*This section must be worth 33% of the total points available on this application. In this Tool, objective criteria makes up 37% of the points available in this application*

**1. Utilization Rate:** Using the FY24 Project Application and Federal Fiscal Year 2024 (FFY24) APR, complete the chart below to calculate utilization rate (round up to closest whole number).

| Projected number served during average PIT (Esnaps Project Application Question 5A) | Actual number served during PIT (APR Questions 7b and 8b) |         |            |
|---|---|---------|------------|
|   |   | Persons | Households |
| Persons: _____<br>Households: _____   | January   |         |            |
|   | April   |         |            |
|   | July  |         |            |
|   | October   |         |            |
|   | Average:  |         |            |

**Persons:**      Average of Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = **Utilization** \_\_\_\_\_ %



**Households:** Average of Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = **Utilization** \_\_\_\_\_ %

What was your project utilization of households *or* persons served during the year? (use the higher of the two percentages)

15pts= 90-100%; 10 pts =70-89%; 5 pts = 0-69%

**Points Earned:** \_\_\_\_\_

**2. Timely ELOCCS Drawdowns**

**Max 5 Points**

Did the project draw down funds from ELOCCS at least quarterly in the most recently ended contract?

*To receive full points, please attach copies of last three drawdowns from the most recently ended contract.*

**Yes - 5 Points**     **No - 0 Points**

**3. Spending Down Funding**

**Max 10 Pts**

What *percentage* of funding from your most recently ended contract was unspent and returned to HUD? *To receive full points, please attach a copy of the last drawdown from the most recently ended contract.*

% \_\_\_\_\_

0%= 10 pts; 1%-10%= 8pts; 11%-20%= 5 pts; 21%-40%= 2 pts; 40%≤=0 pts

**Points Earned:** \_\_\_\_\_

**4. Data Quality & Completeness (project specific):**

**Max 5 Pts**

FY24 APR Q6: Is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing?

**For more information see Attachment 1, source: FFY24 APR Q6**

**Yes- 0 points**     **No-5 points**

**Points Earned:** \_\_\_\_\_

**5. Timeliness of Data Entry**

**Max 3 Pts.**

Do you have any number of project start records at 11+days? (Use provided data attachment to respond, which only includes households newly entered into program within the federal fiscal year).



**For more information see Attachment 2, source: FFY24 APR Q6E**

*This question will be weighted in the final score for SSO projects.*

Yes-0 points     No-3 points

**Points Earned:** \_\_\_\_\_

**6. Service Agreements and MOUs**

**Max 10 Pts.**

Does your agency have Service Agreements or MOU's with any of the following service programs? You will receive 2 points for each selected. *You will need to submit a copy of this agreement with your completed application to receive points.*

- Healthcare organizations
- Mental Health Service Providers
- Substance Use Providers
- Childcare Organizations (Headstart, Public Pre-K, Federal Home Visiting Programs, etc.)
- Workforce Development Programs

**Points Earned:** \_\_\_\_\_

**7. CoC Participation**

**Max 15 Pts**

In the last twelve months (May 2024-May 2025, has the agency staff actively participated in any CoC committees? *Participation will be confirmed by the Collaborative Applicant using Membership and Committee Rosters/Attendance Lists.*

- 2 Committees and 50% Membership attendance (15 pts)**
- 1 Committees and 50% Membership attendance (8 pts)**
- 0 Committees- (0) pts**

|                |                      |                             |
|----------------|----------------------|-----------------------------|
| HSPB Board     | Governance Committee | Continuum of Care Committee |
| Data Committee |                      |                             |
|                |                      |                             |
|                |                      |                             |

**Points Earned:** \_\_\_\_\_

**8. Monitoring** *(Responses will be verified by Collaborative Applicant staff, utilizing monitoring reports)*

**Max 10 Pts**

a. Did your agency participate in the most recent CoC Program Monitoring and provide all



required documentation by the specified due date **with no findings?**

- Yes 10 pts                       No 0 pts

**OR**

b. Did your agency participate in the most recent CoC Program Monitoring and provide all required documentation by the specified due date **with any findings addressed by the deadline provided?**

- Yes 6 pts                       No 0 pts

**Points Earned:** \_\_\_\_\_

**9. Priority Population**

**Max 5 Pts**

Check the corresponding box if your project is dedicated to serving the following priority populations per section 3B (#2) of your last Esnaps application.

*To receive available points, please attach a copy of section 3B from your project’s most recent Esnaps application.*

- Mental Health and/or substance use disorders = 5 pts
- No priority population = 0 pts

**Points Earned:** \_\_\_\_\_

**10. Health Insurance**

**Max 5 Pts**

Calculate your percentage of stayers with health insurance at Annual Assessment.

**For more information see Attachment 3, source: FFY24 APR Q21 Column 2, Row 14, 15, and 16; APR Q5. Scoring ranges created based on a standard deviation.**

*\*This question will be weighted in the final score if your project had no stayers with annual assessments.*

**Points Earned:** \_\_\_\_\_

**SYSTEMS PERFORMANCE DATA:**

*This section must be worth at minimum 20% of the total points available in this application. In this tool, systems performance makes up 25% of the total points available.*

**11. Length of Time between Project Start Date and Residential Move-in Date      Max 2 Pts**

This question measures the average time it takes for a client who is entered into your project to move into a permanent housing destination. *This question will be weighted in the final score for site-based/TH/SSO projects.*

On FFY24 APR Q22c, refer to the column “Average length of time to housing”.



14 days or less= 2 pts; Greater than 14 days = 0 pts

Points Earned: \_\_\_\_\_

**12. Positive Outcomes (Attachment 4)**

**Max 20 Pts**

For PSH, RRH, and TH programs, an outcome is positive if a client is a stayer or exited to a PH destination. Use **Attachment 4** to see project score.

*This question will be weighted in the final score for SSO projects.*

**Scoring ranges created based on a standard deviation.**

Points Earned: \_\_\_\_\_

**13. Exits to Homelessness (Attachment 5)**

**Max 20 Pts**

Please use **Attachment 5** showing all project leavers and note the project score based on those who exited to the shelter or the street.

*This question will be weighted in the final score for SSO projects.*

**Scoring ranges created based on a standard deviation.**

Points Earned: \_\_\_\_\_

**14. Income Growth (Attachment 6a and 6b)**

**Max 20 Pts**

Source: FFY24 APR Q19. Cash Income – Changes over Time

**Scoring ranges created based on a standard deviation.**

**14a.** What percentage of **clients (leavers)** gained or increased **employment income or non-employment income at program exit?** Use attachment 6a. to see project score.

(10 points)

*\*This question will be weighted in the final score if your project had no leavers in the year analyzed or is an SSO project.*

Points Earned: \_\_\_\_\_

**14b.** What percentage of **clients (stayers)** gained or increased **employment income or non-employment income between start and annual assessment?** Use attachment 6b. to see project score. (10 points)

*\*This question will be weighted in the final score if your project had no stayers with annual assessments.*



**Points Earned:** \_\_\_\_\_

### **SEVERE SERVICE BARRIERS**

**15. Physical and Mental Health Conditions- Number of conditions at Start** **Max 5 Pts.**

*\*This question will be weighted in the final score for TH/RRH/SSO projects.*

**For more information, see Attachment 7, source: FFY24 APR Q13 a2- Number of Conditions at Start. Scoring ranges created based on a standard deviation.**

Projects serving clients with 2 or more conditions at project entry may be considered as serving those with the most severe service needs. This question awards points to projects serving those with 2 or more conditions at entry.

*To calculate the percentage of clients with 2+ conditions at program entry, add APR Q13a2. Column 1 Row 3 and APR Q13a2. Column 1 Row 4 together. Divide by APR Q5 (Total Number of Persons Served).*

**Points Earned:** \_\_\_\_\_

**16. Percentage of Clients who entered with zero income** **Max 5 Pts.**

Clients without any income have higher barriers to remain stably housed. This measure, based on APR Q18, identifies programs that are serving higher-needs clients by giving points to those projects that serve more clients with zero income at program entry.

*\*This question will be weighted in the final score for TH and RRH projects.*

**For more information, see Attachment 8, source: FFY24 APR Q18- Cash Income- Persons. Scoring ranges created based on a standard deviation.**

*To calculate the percentage of adults with no income at program entry, divide APR Q18 Column 1 Row 4 by APR Q5 Row 2 (Total Number of Adults).*

**Points Earned:** \_\_\_\_\_

### **OTHER PART 1 QUESTIONS:**

**17. Coordinated Entry:** **Max 10 Pts**

*Responses will be verified with the CE lead.*

*This question will be weighted in the final score for SSO projects.*

**17a.** Does your project comply with HUD requirements and ONLY admit clients who have been



referred through the Coordinated Entry (CE) process?

**Yes 4 pts**  **No 0 pts**

**17b.** Has your agency attended at least 75% of the bi-weekly CE meetings in the last year?

**Yes 2 pts**  **No 0 pts**

**17c.** Have all agency staff participating in the Coordinated Entry process received the required CE and HMIS/CE in HMIS training? (For Victim Service Providers, do you have staff trained to participate in the comparable Coordinated Entry system and HMIS-comparable database?)

**Yes 2 pts**  **No 0 pts**

**17d.** Has your agency signed and returned to the CE lead agency the Coordinated Entry MOU?

**Yes 2 pts**  **No 0 pts**

**Points Earned** \_\_\_\_\_