

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	10/24/2024
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	10/24/2024
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/24/2024
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/24/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	10/25/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	10/24/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/25/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/25/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/24/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting—CoC-A...	10/24/2024
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	10/24/2024

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	Homeless Data Exc...	10/24/2024
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	10/24/2024
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	10/24/2024
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description: Web Posting–CoC-Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC-Approved Consolidated Application

Attachment Details

Document Description: Homeless Data Exchange (HDX) Competition Report

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/12/2024
1B. Inclusive Structure	10/23/2024
1C. Coordination and Engagement	10/23/2024
1D. Coordination and Engagement Cont'd	10/18/2024
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	10/18/2024
2B. Point-in-Time (PIT) Count	10/18/2024
2C. System Performance	10/18/2024
3A. Coordination with Housing and Healthcare	10/08/2024
3B. Rehabilitation/New Construction Costs	09/12/2024
3C. Serving Homeless Under Other Federal Statutes	09/12/2024

4A. DV Bonus Project Applicants	10/23/2024
4B. Attachments Screen	10/25/2024
Submission Summary	No Input Required

**1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
General/Limited Preference**

This attachment contains the following:

- 1. NYS Homes & Community Renewal (HCR) - HCV Administrator**
 - a. Administrative Plan – Limited - 10% of new admissions must meet preference
-Highlighted Section: Homeless Preference

- 2. Harriestown Housing Authority (HHA) - PHA**
 - a. Administrative Plan – General - Highlighted Section: Homeless Preference

1C-7: Public Housing Agencies within Your CoC's Geographic Area – New Admissions –
General/Limited Homeless Preference

- a. **NYS Homes & Community Renewal (HCR)** - HCV Administrator
 - i. Administrative Plan - Limited - 10% of new admissions must meet preference - Highlighted Section: Homeless Preference



Homes and Community Renewal

STATEWIDE SECTION 8 VOUCHER PROGRAM

Section 8 Housing Choice Voucher Administrative Plan

Effective April 26, 2021

Version 2021 - 1

INTRODUCTION

The overall mission of the New York State Homes and Community Renewal (HCR) is Partnering to Improve and Preserve our Homes and Communities.

The New York State Homes and Community Renewal comprises all the State's major housing and community renewal agencies, among which are the Division of Housing and Community Renewal (DHCR) and the Housing Trust Fund Corporation (HTFC), a subsidiary public benefit corporation of the NYS Housing Finance Agency (HFA). HTFC contracts with DHCR to administer some of the activities of the Section 8 program.

Within the overall mission of the agency, this Administrative Plan serves as the HCR operational handbook for implementing the U. S. Department of Housing and Urban Development's (HUD) Section 8 Housing Choice Voucher (HCV) Program, including Enhanced and Project-based Vouchers). This Plan has been prepared in such a manner as to ensure compliance with all requirements set forth in 24 CFR §982.54 (Administrative Plan).

In the implementation of the Section 8 Housing Choice Voucher (HCV) Program, HCR acts as the Public Housing Agency (PHA) for all local programs under its purview. In this capacity as PHA, HCR has full responsibility for the satisfactory completion of all contractual obligations with HUD. The Section 8 tenant-based assistance programs are federally funded and administered for the State of New York by HCR through its Statewide Section 8 Voucher Program Office.

To effectively and efficiently implement the program over its entire Statewide jurisdiction, HCR has contracted with Local Administrators (LAs) to undertake necessary field activities. Day-to-day responsibility for local administration of the HCV Program in the field is assumed by each LA in its designated local area of operation. The divisions of responsibilities are detailed in a contract between HCR and each of its LAs.

The NYS HCR/Statewide Section 8 Voucher Program is authorized to administer the Section 8/Housing Choice Voucher Program statewide, currently in the following NYS jurisdictions: Allegany, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Clinton, Columbia, Delaware, Dutchess, Essex, Franklin, Fulton, Genesee, Greene, Hamilton, Herkimer, Jefferson, Lewis, Livingston, Madison, Nassau, New York (*Bronx, Brooklyn, Manhattan, Queens, Staten Island*), Niagara, Oneida, Ontario, Orange, Orleans, Oswego, Otsego, Putnam, Rockland, Saratoga, Seneca, Schuyler, Steuben, St. Lawrence, Suffolk, Sullivan, Tioga, Tompkins, Ulster, Washington, Wayne, Westchester, Wyoming and Yates Counties. HCR is also authorized to administer a mobility counseling program in Westchester County.

Administration of the Section 8 Program and the functions and responsibilities of the HCR staff will be in compliance with the HCR Personnel Policy and HUD's Section 8 Regulations as well as all Federal, State and local Fair Housing Laws and Regulations.

rules and regulations and HCR's Administrative Plan. The standards and policies currently used to safeguard the privacy and confidentiality of tenant information and tenant files should apply equally to the employee. Special efforts should be taken to assure that the employee/applicant is not receiving preferential treatment. This policy also applies to relatives of employees.

The word "relative" as used in this section pertains to parent, child, grandparent, grandchild, sister, or brother of any employee.

1.03 Preferences

HCR has established local preferences for tenant-based vouchers within the Housing Choice Voucher Program to further objectives towards improved residential stability, expanding housing opportunities and alleviating homelessness within New York State.

Each LA must give preference to applicants on their general tenant-based waiting list for the Housing Choice Voucher Program, as described below:

First priority shall be given to the following:

Households defined as Homeless.

A qualified household must fall under one of the two categories listed below as defined by HUD (10% of each LA's general allocation of regular vouchers must be dedicated to this preference - additional information below):

Category 1: An individual or family who *lacks a fixed, regular, and adequate nighttime residence*, meaning:

a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; *or*

b. An individual or family living in a supervised publicly or privately operated shelter designated to provide **temporary** living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); *or*

c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Category 4: Any individual or family who:

a. Is *fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking*, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; *and*

b. Has no other residence; *and*

c. Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

In addition to identifying as one of the categories listed above, **HCR requires** the applicant provide or obtain written verification from a coordinating shelter, housing provider, service agency or institution (for those being discharged) confirming the same.

Second priority will be given to the following (No limitation):

Households identified as Elderly and/or Disabled (as defined by HUD) or Families with Dependent Children.

Third priority (No limitation):

All applicants who do not meet the criteria to claim one of the preferences described above but meet all other eligibility criteria as described in HUD regulations and this Administrative Plan.

As allowed under HUD regulations, HCR has exercised its' discretion to limit the number of applicants that may qualify for a local preference, therefore, 10% of each LA's general allocation of regular vouchers, not including those programs with a separate project number (i.e., Mainstream, VASH), must be designated for the above stated homeless preference. As long as the maximum threshold of 10% for each LA has not been reached, the homeless preference remains active within their jurisdiction. Once an LA has reached the maximum allowable participants for this preference, all remaining applicants will be chosen in order of remaining priorities and by position on the waiting list. Once a participant's voucher, that was initially qualified for assistance under the homeless preference has been terminated or relinquished, the LA must re-activate the homeless preference until the maximum allowable threshold is reached. Each LA will be responsible for maintaining their tenant-based waiting list in accordance with these requirements.

For the PBV program, while the homeless preference stated above is not applicable, each project sponsor is encouraged to consider a homeless preference for their project as allowed by and through the competitive selection process, funding requirements and any additional programmatic requirements applicable at the time of award.

All LA's with closed waiting lists must first offer current applicants on the waiting list who qualify to receive the benefit of the preference to move up on the waiting list accordingly. The notice to applicants must include how to successfully apply and establish themselves with the homeless preference status which would include the same format we implement for new applicants including contacting the partnering agencies for referrals and/or determination of preference eligibility. If a closed waiting list is opened to establish homeless applicants, the LA should specify on any public notice that current waiting list applicants will also be given the benefit of the preference.

1C-7: Public Housing Agencies within Your CoC's Geographic Area – New Admissions –
General/Limited Preference

- b. **Harriestown Housing Authority (HHA) - PHA**
 - i. Administrative Plan – General - Highlighted Section:
Homeless Preference

4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

Local Preferences [24 CFR 960.206]

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

PHA Policy

The PHA will use the following local preferences:

1. The PHA has a preference for “working” families, where the head, spouse, cohead, or sole member is employed at least 20 hours per week. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, are also given the benefit of the working preference [24 CFR 960.206(b)(2)].
2. A veteran or surviving spouse of a veteran.
3. Families that include victims of domestic violence, dating violence, sexual assault, or stalking who have either been referred by a partnering service agency or consortia or are seeking an emergency transfer under VAWA from another covered housing program operated by the PHA.

The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval.

4. **A family that is homeless.**
5. Any family that has been terminated from its Housing Choice Voucher program due to insufficient program funding.

Income Targeting Requirement [24 CFR 960.202(b)]

HUD requires that extremely low-income (ELI) families make up at least 40 percent of the families admitted to public housing during the PHA’s fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher [*Federal Register* notice 6/25/14]. To ensure this requirement is met, the PHA may skip non-ELI families on the waiting list in order to select an ELI family.

If a PHA also operates a housing choice voucher (HCV) program, admissions of extremely low-income families to the PHA’s HCV program during a PHA fiscal year that exceed the 75 percent minimum target requirement for the voucher program, shall be credited against the PHA’s basic targeting requirement in the public housing program for the same fiscal year. However, under

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–**Moving On Strategy.**

This attachment contains the following:

- 1. Harriestown Housing Authority (HHA) – PHA**
 - a) Moving On Preferences**
 - i. Administrative Plan – Highlighted Section: Moving On Preference

- 2. NYS Homes & Community Renewal (HCR) - HCV Administrator**
 - a) No Moving On preference
 - b) Though this PHAs does not include a Moving on Preference within their Admin Plan or ACOP the CoC has a Moving on Strategy documented within the Written Standards.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–**Moving On Strategy.**

1. Harriestown Housing Authority (HHA) – PHA

a) Moving On Preferences

i. Administrative Plan – Highlighted Section: Moving On Preference

Eligible Immigrants

Documents Required

All family members claiming eligible immigration status must declare their status in the same manner as U.S. citizens and nationals.

The documentation required for eligible noncitizens varies depending upon factors such as the date the person entered the U.S., the conditions under which eligible immigration status has been granted, age, and the date on which the family began receiving HUD-funded assistance. Exhibit 7-1 at the end of this chapter summarizes documents family members must provide.

PHA Verification [HCV GB, pp 5-3 and 5-7]

For family members age 62 or older who claim to be eligible immigrants, proof of age is required in the manner described in 7-II.C. of this ACOP. No further verification of eligible immigration status is required.

For family members under the age of 62 who claim to be eligible immigrants, the PHA must verify immigration status with the U.S. Citizenship and Immigration Services (USCIS).

The PHA will follow all USCIS protocols for verification of eligible immigration status.

7-II.H. VERIFICATION OF PREFERENCE STATUS

The PHA must verify any preferences claimed by an applicant that determined his or her placement on the waiting list.

PHA Policy

The PHA will offer a preference to:

1. Working families. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)].

The PHA must verify that the family qualifies for the working family preference based on the family's submission of the working member's most recent paycheck stub indicating that the working member works at least 20 hours per week. The paycheck stub must have been issued to the working member within the last thirty days.

The PHA may also seek third party verification from the employer of the head, spouse, cohead or sole member of a family requesting a preference as a working family.

2. A veteran or surviving spouse of a veteran.

The PHA must verify veteran or spouse of veteran status via DD Form 214 (Certificate of Release of Discharge from Active Duty) and, if the surviving spouse of a veteran, the marriage certificate.

3. Families that include victims of domestic violence, dating violence, sexual assault, or stalking who have either been referred by a partnering service agency or consortia or

Moving-on Preference

is seeking an emergency transfer under VAWA from another covered housing program operated by the PHA.

The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval.

The PHA must verify the family's qualification via documentation from the partnering service agency, consortia, or covered housing program.

4. Any family that is homeless and has been referred by a partnering service agency or consortia.

5. Any family that has been terminated from its Housing Choice Voucher program due to insufficient program funding.

The PHA will verify this preference using the PHA's termination records.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–**Moving On Strategy.**

2. NYS Homes & Community Renewal (HCR) - HCV Administrator - Though this PHA does not include a Moving on Preference within their Admin Plan or ACOP the CoC has a Moving on Strategy documented within the Written Standards.

MOVE ON STRATEGY FOR RECOGNITION OF TENANT INDEPENDENCE

Franklin-Essex Housing Coalition (FEHC, the Continuum of Care for Franklin and Essex Counties) has created a Move On Strategy to transition households in Supportive Housing (including Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH)) who no longer need intensive services to affordable housing. This strategy is broken into Phase I and Phase II, and sets out the actions FEHC will take to ensure the community has suitable long-term, affordable housing options for tenants ready to move on, and that tenants have the skills and are empowered to make this decision. The fundamental goal of the Move On Strategy is to promote the highest levels of independence and choice for tenants, as well as to create flow in supportive housing units to ensure these units are available for currently homeless families and individuals with disabilities who need housing combined with services. Promoting economic mobility and self-sufficiency, the Move On Strategy is first and foremost about celebrating growth, recovery and tenant success, and ensures all services are provided using strengths-based language and a recovery-focused model. Below details the CoC's process for identifying tenants who are eligible to move on; documentation needed to request ideal candidates for the strategy; and providing guidance for tenants on safety and security while prioritizing resources where they are most needed. The plan is based on a model Move On strategy discussed by the U.S. Department of Housing and Urban Development (HUD) and the Corporation for Supportive Housing. The FEHC Community Outreach and Governance Committees will be responsible for providing regular trainings, resources, relationship building, and outcome tracking to support implementation of and monitor the Moving On Strategy.

Recruiting Affordable Housing Providers

The Move On Strategy targets existing tenants in supportive housing who are stable and require only minimal supportive services. These tenants are, with client choice, assisted to transition to a mainstream rent subsidy (typically the Housing Choice Voucher program) or an affordable housing unit, which frees up their subsidy for someone who is chronically homeless and needs the intensive services and long-term subsidies offered in supportive housing. The mainstream rent subsidy may include programs like Public Housing Authorities (PHAs), multifamily assisted housing owners, Low Income Tax Credit (LIHTC) developments, and local low-income housing programs. Phase I of the Move On Strategy is currently being implemented and includes recruiting local affordable housing providers to participate in the program, by setting preferences for tenants moving on from supportive housing. Phase II of the Move On Strategy will include advocating to New York State to incorporate a preference for individuals and families moving on from supportive housing units in the NYS Affordable Housing Corporation Plan.

Identifying Households for Moving On

Housing providers identify households in supportive housing that may be ready to move on through ongoing case management with tenants. Specifically, program staff meet with tenants on an ongoing basis to establish tenant goals and set a plan towards meeting those goals, utilizing strengths-based language and a recovery-focused model. Program staff implement a client-choice model by ensuring tenants know there is a voluntary option to move on. Program staff ensure tenants interested in moving on (1) have demonstrated the ability to live stably and maintain housing, (2) will meet PHA or other affordable housing providers screening criteria, and (3) understand the decision to move on from supportive housing is voluntary. During Phase II of this strategy, a standardized assessment for moving on will be developed and implemented.

Program staff work with tenants to create a formal and comprehensive transition plan that identifies tenant strengths, living skills and the supports necessary to help them meet transition goals. Pre-transition plans are individualized to meet the specific needs of each household. Some common resources or supports tenants often need and are connected to include: employment supports, benefits counseling, activities of daily living skills, community living skills, and connection to community-based services. As households volunteer, housing providers make referrals to the PHA or other affordable housing providers.

Eligibility Considerations for Tenants

Individuals are identified by housing provider program staff who work directly with clients in the housing programs. Clients should meet four basic criteria in order to be recommended to move on: 1) a good rental history of on-time payments, 2) evidence of “good neighbor” behavior without any complaints or property management conflicts, 3) supported progress of quantitative areas and 4) low service needs.

Housing providers identify households in supportive housing who may be candidates for moving on by analyzing observations (interviews/survey’s, demonstrated ability to live stably and maintain housing or any other mitigating circumstances) combined with quantitative key areas for assessing tenant capacity, motivation, confidence and emotional readiness. These key quantitative areas include:

- Emotional independence (interest and confidence in moving on),
- Financial Capacity (employment, income, savings, budgeting skills),
- Housing history (housing tenure, rent arrears, past evictions, neighbor/landlord relationships)
- Intensity of service use (need for on-site services),
- Health/behavioral health (substance use, mental health, medication management, treatment engagement, mobility),
- Connection to mainstream resources (rental supports if needed),
- Connection to family or other natural supports,
- Community living skills (self-managing behavior, limit setting relating to drugs, etc.),
- Activities of daily living skills (ability to get meals, keep apartment clean, follow lease), and
- Housing goals (location, size, affordability, live with family/friends).

Transition Services

Housing Providers are required to provide: assistance with locating and securing a housing unit; case management to support transition including but not limited to assistance building linkages to community supports and services, such as mental and physical health services, substance use treatment, stores for groceries and other necessities, recreational activities and public transportation options; and support with landlord negotiations. Services offered may also include: providing funds to cover moving services, utility deposits/arrears and furniture/household items; and assistance with family reunification.

Aftercare Supports

FEHC recommends housing providers offer voluntary aftercare services to individuals who have moved on for at least six months after their move-out, and track types of supports provided and outcomes of those supports. It is recommended housing providers provide a minimum of two check-ins per month that can be in- person, by phone or by email.

Creating a Culture of Moving On

FEHC believes a programmatic reward/incentive structure for Moving On can assist in further promoting a culture of independence and self-sufficiency. The CoC will develop a variety of strategies to publicize and build interest in Moving On opportunities, including providing trainings on and working with providers to: post fliers in highly visible locations; host community meetings on Moving On; conducting one-on-one outreach to tenants; and encourage Moving On peers to talk about their experiences and engage tenants.

Moving on Timing and Availability

FEHC understands a Move On request may not be able to be satisfied immediately due to a variety of variables. However, the housing program will act as quickly as possible with community partners to move a tenant into appropriate affordable housing.

Ongoing CoC Assessment of Move On Strategy

Once annually FEHC will assess the success of this Move On Strategy, reviewing number/percentage of persons who have moved on and rate of retention in affordable housing destinations. FEHC will also discuss strengths/weaknesses related to the strategy's recommendations for recruiting affordable housing providers, identifying households for moving on, eligibility considerations for tenants, transition services, aftercare supports, and creating a culture of moving on.

1D-10a: **Active CoC Participation** of Individuals with Lived Experience of Homelessness.

This attachment details the progress and intention of **NY-520** in the development of a working group of individuals with lived experience of homelessness. It includes:

1. A letter signed by the NY-520 Board Chair

The letter outlines the steps that the CoC has taken to develop a working group of individuals with lived experience of homelessness; including the topic areas that the working group will provide their perspective and experience on and will report back to the board with outcomes.

Essex



County

Community Services Board

Laurie Kelley, Chairperson
Terri Morse, LMHC, CASAC
Director

P.O. Box 8 – 7513 Court Street
Elizabethtown, NY 12932
(518) 873-3670
Fax (518) 873-3777

Mental Health Services

Terri Morse, LMHC, CASAC
Director
Dava Clement, LMHC
Director of Clinical Services

September 25, 2024

To Whom it May Concern,

The Franklin-Essex Housing Coalition (NY-520) CoC commits to establishing a Persons with Lived Experience Advisory Committee. The intent of this committee is to gather first-person feedback to develop the CoC's priorities to prevent and end homelessness. The CoC wishes to create a method for those served to voice their thoughts, suggestions, opinions, and concerns and have them directly shape the CoC system. The Committee will be instrumental in developing and supporting the CoC's priorities and strategies for serving individuals and families experiencing homelessness.

The Advisory Committee will collect feedback regarding a range of CoC related topics. Those topics include, but are not limited to, reviewing the Coordinated Entry intake form in coordination with the CE Lead (e.g. culturally competent and trauma informed language), reviewing the CE system evaluation tool to better identify gaps and barriers to services, and evaluating the Rank and Review Tool (e.g. annual funding priorities and agencies' ability to address racial disparities in service provision).

Due to NY-520's CoC covering two very rural counties, in order to achieve our goal, we need to strategize within a regional committee with other CoC's on ways this local Advisory Committee may manifest. NY-520 is a participating member of the Regional Racial Justice Advisory Committee (RRJAC), a contingent of representatives from CoC's across New York state that collaborate on initiatives intended to address racial inequities in the homeless service system, administered by their collaborative applicant, CARES of N.Y. Inc. Since November of 2022, the RRJAC, including its representatives from NY-520, drafted and approved structures and strategies for implementing a committee for persons with lived experience. The NY-520 representatives presented the recommendations produced by the RRJAC to their CoC Board.

In summary, NY-520 is committed to developing a Persons with Lived Experience Committee and has taken steps to make this Committee a long-term and influential part of the CoC.

Respectfully,

A handwritten signature in cursive script that reads "Terri Morse".

Terri Morse, LMHC, CASAC-Master

1D-2a: Project Evaluation for **Housing First Compliance**

This attachment details how **NY-520** regularly evaluates its projects to ensure those that commit to using a Housing First approach are **evaluated outside of the local competition rating and ranking process**. It includes:

1. An example evaluation of at least one project
 - a) Franklin County Community Housing Council, Inc.: FCCHC CoC Housing Program



Housing First Standards Assessment Tool

Overview: This tool aims to assess and document how closely a housing and service provider adheres to the recommended best practice standards of the Housing First model, in the context of the broader work to implement a Housing First orientation at the system-level. This tool specifically evaluates project-level fidelity to Housing First, which directly impacts a system’s fidelity to Housing First. In addition to the universal best practice standards identified in this tool, Continuums should also take into account their local community context and local written standards pertaining to Housing First when assessing projects. A Continuum of Care can use this tool to prompt discussion and

Provider Info tab: The Provider Information tab should be completed *prior* to beginning the assessment. Specifically, the ***Project Name, Project Type, Target Sub-Population served, and Date of Assessment*** fields need to be completed in order to populate the assessment standards and report summary with questions that are specific to the project type and population. Please complete this section prior to printing any standards for assessment.

Standards: The standards have been arranged into the following categories: *Access, Evaluation, Services, Housing, Leases, and Project-Specific*. The “Tab” chart at the bottom of this page describes each of the categories in more detail. Some of the categories are not applicable for all project types, and those standards do not need to be completed,

Project Type	Applicable Standards
Coordinated Entry	Access & Evaluation; Project-specific
Street Outreach	Access & Evaluation; Project-specific
Emergency Shelter	Access & Evaluation; Service & Housing; Project-specific
Transitional Housing	Access & Evaluation; Service & Housing; Leases; Project-specific
Rapid Rehousing	Access & Evaluation; Service & Housing; Leases; Project-specific
Permanent Supportive Housing	Access & Evaluation; Service & Housing; Leases; Project-specific

Safeguarding: Please keep in mind safeguarding concerns when assessing projects. In particular, we advise Continuums of Care to work with projects with victims of domestic violence to make sure that adequate safety and confidentiality policies and practices are in place before beginning assessments.

Scoring: For each standard, there are three scoring criteria: “Say It”, “Document It”, and “Do It” (as explained further below). To show that a project is in full compliance with each standard, the assessor should mark “Always” for each scoring criteria. Use the drop down in the three columns to the right to select “Always” or “Somewhat” or “Not at

- “*Say It*” means that project and agency staff can describe verbally what they do concerning each standard. The assessor should be able to identify that the organizational culture supports the standard by how staff talks about what is done.
- “*Document It*” means that there is written documentation that supports the project’s compliance with each standard. Written documentation could include Policies and Procedures, Personnel Handbooks, Professional Development Plans, Project Rules, etc.
- “*Do It*” means that the assessor was able to find evidence that supports the project’s compliance with each standard. Evidence could include information contained in client or other administrative files, client acknowledgement that something is being done, staff can point to documentation that supports implementation of the standard, etc.

Assessor Notes: A cell below each individual standard allows the assessor to add optional notes about the information collected for that particular standard. The notes can include where information was found, what questions were asked, who answered the questions, what additional information is needed to be able to mark that standard as “Always”, “Sometimes,” or “Not at all”.

Tab	Description	Purpose
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Instructions	Tool overview and aim	Offers instruction to users on the assessment tool
Provider Info	Input provider, project and general assessment information	Determines project-specific standards for consideration
Standards - Access & Evaluation	Input compliance with standards concerning participant access to the project and input, project evaluation and performance management	Assesses whether access and evaluation are compliant with Housing First principles
Standards - Leases	Input compliance with standards concerning the lease and occupancy agreements, where applicable	Assesses whether leases and occupancy agreements are compliant with Housing First principles
Standards - Services & Housing	Input compliance with standards concerning the service and housing models and structure, where applicable	Assesses whether services and housing are compliant with Housing First principles
Standards – Project-Specific	Prompts assessment standards based on project type and targeted sub-populations served by the project, where applicable	Assesses whether specific project standards are compliant with Housing First principles
Report Summary	Displays assessment scores and conclusions, and highlights non-compliant standards	Printable summary of the assessment



Provider Information

Please complete the information below on the organization being assessed.

Provider Information	
Provider's Legal Name	Franklin County Community Housing Council, Inc.
Acronym (If Applicable)	FCCHC
Year Incorporated	1982
EIN	14-1615406
Street Address	33 West Main Street, Malone, NY 12953
Zip Code	12953

Project Information	
Project Name	FCCHC CoC Housing Program
Project Budget	54,722
Grant Number	NY0177U2C202113
Name of Project Director	Nathan R. Cox
Project Director Email Address	ncox@thefcchc.com
Project Director Phone Number	518-483-5934, ext. 100
Which best describes the project *	Permanent Supportive Housing
<i>If project is a Safe Haven, please choose project type that it most operates like, e.g. shelter, transitional housing, or permanent housing</i>	
Are your services targeted to any of the following populations specifically? Please select one if so, as this impacts your assessment questions.	None of the above

*Please note that when you select a project type, particular standards may not be relevant.

Management Information	
Name of CEO	Nathan R. Cox
CEO Email Address	ncox@thefcchc.com
CEO Phone Number	
Name of Staff Member Guiding Assessment	Star Langdon
Staff Email Address	slangdon@thefcchc.com
Staff Phone Number	518-483-5934, ext. 122

Assessment Information	
Name of Assessor	Ava Green
Organizational Affiliation of Assessor	CARES of NY
Assessor Email Address	agreen@caresny.org
Assessor Phone Number	(518) 489-4130
Date of Assessment	Aug 28 2024



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

No.	Standard	Access Definition / Evidence	Say It	Document it	Do it
Access 1	Projects are low-barrier	<p>Admission to projects is not contingent on pre-requisites such as abstinence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, "housing readiness," history or occurrence of victimization, survivor of sexual assault or an affiliated person of such a survivor or other unnecessary conditions unless required by law or funding source.</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Access 2	Projects do not deny assistance for unnecessary reasons	<p>Procedures and oversight demonstrate that staff do everything possible to avoid denying assistance or rejecting an individual or family for the reasons listed in Access Standard #1.</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Access 3	Access regardless of sexual orientation, gender identity, or marital status	<p>Equal access is provided in accordance with the 2012 and 2016 Equal Access Rules, meaning that any project funded by HUD must ensure equal access for persons regardless of one's sexual orientation or marital status, and in accordance with one's gender identity. Adult only households, regardless of marital status, should have equal access to projects (if these project types are not available within a CoC, the CoC should conduct an assessment to determine if these project types are needed and work with providers to accommodate the need). Please see Equal Access Rules here: https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Access 4	Admission process is expedited with speed and efficiency	<p>Projects have expedited admission processes, to the greatest extent possible, including helping participants obtain documentation required by funding sources, as well as processes to admit participants regardless of the status of their eligibility documentation whenever applicable.</p> <p><i>Optional notes here</i></p>	Always	Always	Always

Access 5	Intake processes are person-centered and flexible	Intake and assessment procedures are focused on the individual's or family's strengths, needs, and preferences. Projects do not require specific appointment times, but have flexible intake schedules that ensure access to all households. Assessments are focused on identifying household strengths, resources, as well as identifying barriers to housing that can inform the basis of a housing plan as soon as a person is enrolled in the project. <i>Optional notes here</i>	Always	Always	Always
Access 6	The provider/project accepts and makes referrals directly through Coordinated Entry	Projects actively participate in the CoC-designated Coordinated Entry processes as part of streamlined community-wide system access and triage. If these processes are not yet implemented, projects follow communities' existing referral processes. Referrals from Coordinated Entry are rarely rejected, and only if there is a history of violence, the participant does not want to be in the project, there are legally valid grounds (such as restrictions regarding sex offenders) or some other exceptional circumstance that is well documented. <i>Optional notes here</i>	Always	Always	Always
Access 7	Exits to homelessness are avoided	Projects that can no longer serve particular households utilize the coordinated entry process, or the communities' existing referral processes if coordinated entry processes are not yet implemented, to ensure that those individuals and families have access to other housing and services as desired, and do not become disconnected from services and housing. Households encounter these exits under certain circumstances, such as if they demonstrate violent or harassing behaviors, which are described within agencies' regulation-adherent policies. <i>Optional notes here</i>	Always	Always	Always
Name		Participant Input Definition / Evidence	Say It	Document it	Do it
Participant Input 1	Participant education is ongoing	Project participants receive ongoing education on Housing First principles as well as other service models employed in the project. In the beginning of and throughout tenancy, participants are informed about their full rights and responsibilities as lease holders, including the potential causes for eviction. <i>Optional notes here</i>	Always	Always	Always
Participant Input 2	Projects create regular, formal opportunities for participants to offer input	Input is welcomed regarding the project's policies, processes, procedures, and practices. Opportunities include involvement in: quality assurance and evaluation processes, a participant leadership/advisory board, processes to formally communicate with landlords, the design of and participation in surveys and focus groups, planning social gatherings, integrating peer specialists and peer-facilitated support groups to compliment professional services. <i>Optional notes here</i>	Somewhat	Not at all	Somewhat



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

	Standard	Lease and Occupancy Definition / Evidence	Say It	Document It	Do It
Leases 1	Housing is considered permanent (not applicable for Transitional Housing)	Housing is not time-limited (though rent assistance may be) and leases are automatically renewable upon expiration, except with prior notice by either party. <i>Optional notes here</i>	Always	Always	Always
Leases 2	Participant choice is fundamental	A participant has, at minimum, choices in deciding the location and type of housing based on preferences from a range of housing types and among multiple units, as available and as practical. In project-based settings, participants should be offered choice of units within a particular building, or within the portfolio of single site properties. In projects that use shared housing, i.e. housing with unrelated roommates, participants should be offered choice of roommates, as available and as practical. Additionally, as applicable, participants are able to choose their roommates when sharing a room or unit. <i>Optional notes here</i>	Always	Always	Always
Leases 3	Leases are the same for participants as for other tenants	Leases do not have any provisions that would not be found in leases held by any other tenant in the property or building and is renewable per the participants' and owner's choice. People experiencing homelessness who receive help moving into permanent housing should have leases that confer the full rights, responsibilities, and legal protections under Federal, state, and local housing laws. For transitional housing, there may be limitations on length of stay, but a lease/occupancy agreement should look like a lease that a person would have in the normal rental market. <i>Optional notes here</i>	Always	Always	Always
Leases 4	Participants receive education about their lease or occupancy agreement terms	Participants are also given access to legal assistance and encouraged to exercise their full legal rights and responsibilities. Landlords and providers abide by their legally-defined roles and responsibilities. <i>Optional notes here</i>	Always	Always	Always

Leases 5	Measures are used to prevent eviction	<p>Property or building management, with services support, incorporates a culture of eviction avoidance, reinforced through practices and policies that prevent lease violations and evictions among participants, and evict participants only when they are a threat to self or others. Clear eviction appeal processes and due process is provided for all participants. Lease bifurcation is allowed so that a tenant or lawful occupant who is a victim of a criminal act of physical violence committed against them by another tenant or lawful occupant is not evicted, removed or penalized if the other is evicted.</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Leases 6	Providing stable housing is a priority	<p>Providers engage in a continued effort to hold housing for participants, even if they leave their housing for short periods due to treatment, illness, or any other temporary stay outside of the unit.</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Leases 7	Rent payment policies respond to tenants' needs (as applicable)	<p>While tenants are accountable to the rental agreement, adjustments may be needed on a case by case basis. As necessary, participants are given special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.</p> <p><i>Optional notes here</i></p>	Always	Always	Always



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select “Not at all” or “Sometimes” or “Always”. Marking “Always” signifies full compliance for the standard.

	Standard	Services Definition / Evidence	Say it	Document it	Do it
Services 1	Projects promote participant choice in services	Participants are able to choose from an array of services. Services offered are housing focused and include the following areas of support: employment and income, childhood and education, community connection, and stabilization to maintain housing. These should be provided by linking to community-based services. <i>Optional notes here</i>	Always	Always	Always
Services 2	Person Centered Planning is a guiding principle of the service planning process	Person-centered Planning is a guiding principle of the service planning process <i>Optional notes here</i>	Always	Always	Always
Services 3	Service support is as permanent as the housing	Service connections are permanently available and accessible for participants in Permanent Supportive Housing. Rapid Re-Housing projects should, at a minimum, be prepared to offer services for up to 6 months after the rental assistance ends. In emergency shelter and transitional housing, services are available as long as the participant resides in the unit or bed – and up to 6 months following exit from transitional housing. <i>Optional notes here</i>	Always	Always	Always
Services 4	Services are continued despite change in housing status or placement	Wherever possible, participants continue to be offered services even if they lose their housing unit or bed (for congregate projects), or if they are placed in a short-term inpatient treatment. Ideally, the service relationship should continue, despite a service hiatus during some institutional stays. <i>Optional notes here</i>	Always	Always	Always

Services 5	Participant engagement is a core component of service delivery	Staff provide effective services by developing relationships with participants that provide immediate needs and safety, develop trust and common ground, making warm hand-offs to other mainstream service providers, and clearly explain staff roles. Engagement is regular and relationships are developed over time. <i>Optional notes here</i>	Always	Always	Always
Services 6	Services are culturally appropriate with translation services available, as needed	Project staff are sensitive to and support the cultural aspects of diverse households. Wherever possible, staff demographics reflect the participant population they serve in order to provide appropriate, culturally-specific services. Translation services are provided when needed to ensure full comprehension of the project. Projects that serve families with children should have family-friendly rules that allow for different schedules based on work and school hours and have services that allow parents to participate in activities without having to constantly supervise their children themselves (i.e. can use the bathroom or take a shower without their children being in the bathroom with them). <i>Optional notes here</i>	Always	Always	Always
Services 7	Staff are trained in clinical and non-clinical strategies (including harm reduction, motivational interviewing, trauma-informed approaches, strength-based)	Services support a participant's ability to obtain and retain housing regardless of changes in behavior. Services are informed by a harm-reduction philosophy, such as recognizing that substance use and addiction are a part of some participants' lives. Participants are engaged in non-judgmental communication regarding their behavior and are offered education regarding how to avoid risky behaviors and engage in safer practices. <i>Optional notes here</i>	Always	Always	Always
Standard					
		Housing Definition / Evidence	Say It	Document It	Do It
Housing 1	Housing is not dependent on participation in services	Participation in permanent and temporary housing settings, as well as crisis settings such as emergency shelter, is not contingent on participating in supportive services or demonstration of progress made on a service plan. Services must be offered by staff, but are voluntary for participants. <i>Optional notes here</i>	Always	Always	Always
Housing 2	Substance use is not a reason for termination	Participants are only terminated from the project for violations in the lease or occupancy agreements, as applicable. Occupancy agreements or an addendum to the lease do not include conditions around substance use or participation in services. If the project is a recovery housing model focused on people who are in early recovery from drugs or alcohol (as outlined in HUD's Recovery Housing Brief), different standards related to use and subsequent offer of treatment may apply. See HUD's Recovery Housing brief here: https://www.hudexchange.info/resource/4852/recovery-housing-policy-brief/	Always	Always	Always

Optional notes here

Housing 3

The rules and regulations of the project are centered on participants' rights

Project staff have realistic expectations and policies. Rules and regulations are designed to support safe and stable communities and should never interfere with a life in the community. Participants have access to the project at all hours (except for nightly in and out shelter) and accommodation is made for pets.

Always

Always

Always

Optional notes here

Housing 4

Participants have the option to transfer to another project

Transfers should be accommodated for tenants who reasonably believe that they are threatened with imminent harm from further violence if the tenant remains in the same unit. Whenever possible, transfers occur before a participant experiences homelessness.

Always

Always

Always

Optional notes here



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

	Standard	Project -Specific Standards	Say It	Document it	Do it
Project 1	Quick access to RRH assistance	A permanent supportive housing project ensures quick linkage to a unit and wrap around services, based on participant needs, preferences, and resource availability. <i>Optional notes here</i>	Always	Always	Always
Project 2	PSH is focused on ending homelessness for those with the most severe barriers to maintaining housing	Participants and staff understand that a primary goal of permanent supportive housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers. <i>Optional notes here</i>	Not at all	Not at all	Not at all
Project 3	Property Management duties are separate and distinct from services/case management	In order to provide clear roles of staff for participants in terms of lease and rules enforcement as well as tenant advocacy, property management and service provider staff should be separate roles. However, they should work together on a regular basis through regular communications and meetings regarding Participants to address tenancy issues in order to preserve tenancy. <i>Optional notes here</i>	Not at all	Not at all	Not at all
		No additional standards <i>Optional notes here</i>			

No additional standards

Optional notes here

No additional standards

Optional notes here

No additional standards

Optional notes here

No additional standards

Optional notes here

Section is not applicable. Please see following section.



Housing First Standards: Assessment Summary

Franklin County Community Housing Council, Inc.
28-Aug-24

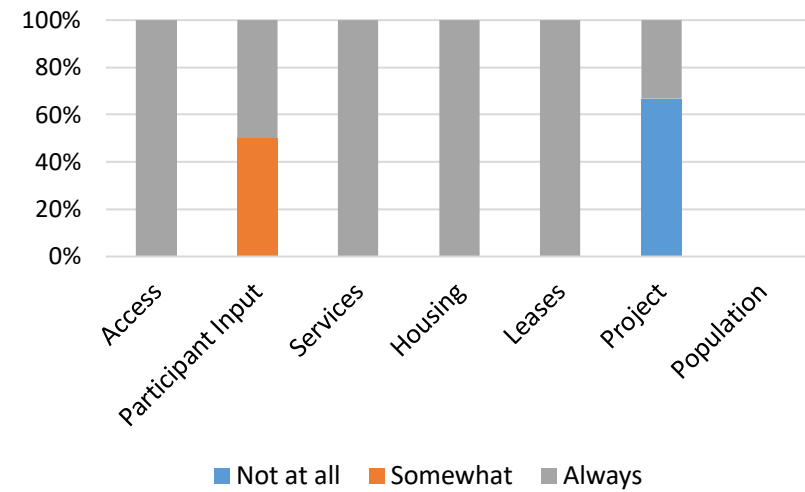
Some standards have not been evaluated. Please return and complete all standards before finalizing report.

Your score: 164
Max potential score: 180

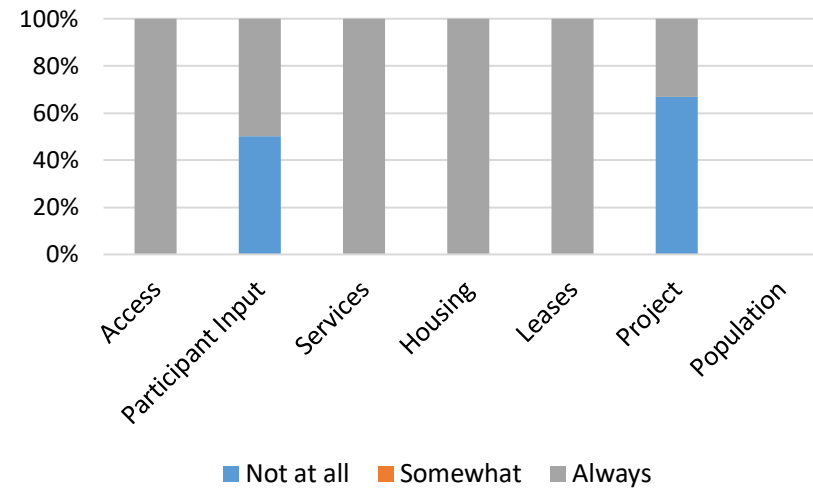
Score is calculated by awarding 1 point for standards answered 'sometimes' and 2 points for standards answered 'always'. Categories that are not applicable for your project are not included in the maximum potential score.



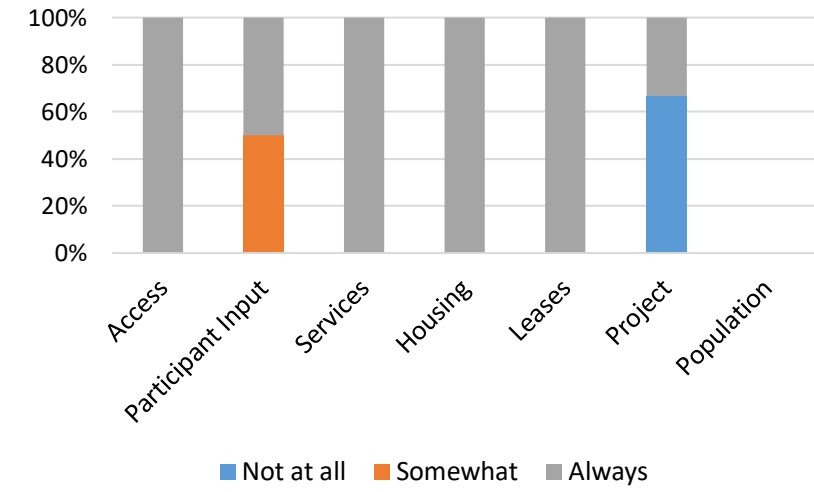
Percentage of Standards "Said"



Percentage of Standards "Documented"



Percentage of Standards "Done"



Non-Compliant Standards ("Not at all" to Whether Standard is Said)				Non-Documented Standards ("Not at All" to Whether Standard is Documented)				Non-Evidenced Standards ("Not at All" to Whether Standard is Done")			
Category	No.	Name	Standard	Category	No.	Name	Standard	Category	No.	Name	Standard
Project-specific	2	PSH is focused on ending homelessness for those with the most severe barriers to maintaining housing	Participants and staff understand that a primary goal of permanent supportive housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers.	Participant Input	2	Projects create regular, formal opportunities for participants to offer input	Input is welcomed regarding the project's policies, processes, procedures, and practices. Opportunities include involvement in: quality assurance and evaluation processes, a participant leadership/advisory board, processes to formally communicate with landlords, the design of and participation in surveys and focus groups, planning social gatherings, integrating peer specialists and peer-facilitated support groups to compliment professional services.	Project-specific	2	PSH is focused on ending homelessness for those with the most severe barriers to maintaining housing	Participants and staff understand that a primary goal of permanent supportive housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers.
		<i>Optional notes here</i>					<i>Optional notes here</i>				<i>Optional notes here</i>
Project-specific	3		In order to provide clear roles of staff for participants in terms of lease and rules enforcement as well as tenant advocacy, property management and service provider staff should be separate roles. However, they should work together on a regular basis through regular communications and meetings regarding Participants to address tenancy issues in order to preserve tenancy.	Project-specific	2	PSH is focused on ending homelessness for those with the most severe barriers to maintaining housing	Participants and staff understand that a primary goal of permanent supportive housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers.	Project-specific	3	Property Management duties are separate and distinct from services/case management	In order to provide clear roles of staff for participants in terms of lease and rules enforcement as well as tenant advocacy, property management and service provider staff should be separate roles. However, they should work together on a regular basis through regular communications and meetings regarding Participants to address tenancy issues in order to preserve tenancy.
		<i>Optional notes here</i>					<i>Optional notes here</i>				<i>Optional notes here</i>
				Project-specific	3	Property Management duties are separate and distinct from services/case management	In order to provide clear roles of staff for participants in terms of lease and rules enforcement as well as tenant advocacy, property management and service provider staff should be separate roles. However, they should work together on a regular basis through regular communications and meetings regarding Participants to address tenancy issues in order to preserve tenancy.				
							<i>Optional notes here</i>				

1E-2. Project Review and Ranking Process Your CoC Used in Its Local Competition.

1. **Scoring tool used in NY-520's local competition to score new and renewal applications - for all project application types.**

(a) Required Criteria for Attachment 1E-2:

- This document showcases the maximum points on:
 - **Objective criteria** for the project applications, includes list of questions that address objective criteria and Total Percentage Points
 - **System performance** criteria for the project applications, includes list of questions that address system performance and Total Percentage Points
 - Questions addressing **severe service barriers and the question numbers within the application**
 - Specific Data submitted by **VSP's Comparable database**
 - Points associated with the degree the projects identified any barriers faced by persons of different races and ethnicities, particularly **those over-represented in the local homelessness population**, and has taken or will take steps to eliminate identified barriers.

(b) DV Program Data Submission Form

- This request form enabled the completion of the Rank and Review Application regarding assessing data outcomes for DV Applicants.

(c) NY-520's Rank and Review Written Process

(d) Blank Renewal Application Tool

(e) Blank New Project Application Tool

(f) Blank DV Bonus Application Tool

(g) Blank CE/HMIS Bonus Application Tool

(h) Ranking and Tiering

- This document showcases the actual points awarded for each project application

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(a) Required Criteria for Attachment 1E-2:

- This document showcases the maximum points on:
 - **Objective criteria** for the project applications, includes list of questions that address objective criteria and Total Percentage Points
 - **System performance** criteria for the project applications, includes list of questions that address system performance and Total Percentage Points
 - Questions addressing **severe service barriers and the question numbers within the application**
 - Specific Data submitted by **VSP's Comparable database**
 - Points associated with the degree the projects identified any barriers faced by persons of different races and ethnicities, particularly **those over-represented in the local homelessness population**, and has taken or will take steps to eliminate identified barriers.

NY-520

Total maximum points available for each project application type		
Application Type	Total maximum points available	
Renewal Part 1 & 2	226	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts/%
Renewal Part 1 & 2	Part 1, Q1, Q2, Q3, Q7, Q8, Q9, Q10, Q13, Q14, Q15, Q16, Q19	226/75= 33%
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts/%
Renewal Part 1 & 2	Part 1: Q4, Q5, Q6	226/60= 26.5%
3. Severe Service Barriers (SSB)	Questions Addressing SSB	Total SSB pts
Renewal Part 1 & 2	Part 1: Q11 Part 2: Q6	226/15
4. Specific Data Submitted by Victim Service Providers from Comparable Databases		Total DV Data pts
Renewal Part 1 & 2	Part 1: Q2, Q3, Q4, Q5	226/56
5. Barriers to participation based on Race	Questions Addressing Barriers Based on Race (BBR)	Total BBR pts
Renewal Part 1 & 2	Part 2: Q2, Q8	226/15

NY-520

Total maximum points available for each project application type		
Application Type	Total maximum points available	
New	140	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
New	Q12, Q13, Q14, Q15, Q24, Q25	140/44
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
New	Q19, Q21	140/20
3. Severe Service Barriers (SSB)	Questions Addressing SSB	Total SSB pts
New	Q20, Q21	140/13
4. Specific Data Submitted by Victim Service Providers from Comparable Databases		Total DV Data pts
New	NA	NA
5. Barriers to participation based on Race	Questions Addressing Barriers Based on Race (BBR)	Total BBR pts
New	Q26, Q27	140/10

NY-520

Total maximum points available for each project application type		
Application Type	Total maximum points available	
DV Bonus	128	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
DV Bonus	Q13, Q15, Q21, Q22	128/40
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
DV Bonus	Q18	128/10
3. Severe Service Barriers (SSB)	Questions Addressing SSB	Total SSB pts
DV Bonus	Q19	128/5
4. Specific Data Submitted by Victim Service Providers from Comparable Databases		Total DV Data pts
DV Bonus	NA	NA
5. Barriers to participation based on Race	Questions Addressing Barriers Based on Race (BBR)	Total BBR pts
DV Bonus	Q23, Q24	128/10

NY-520

Total maximum points available for each project application type		
Application Type	Total maximum points available	
CE/HMIS Bonus	100	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
CE/HMIS Bonus	Q9, Q17, Q18, Q19, Q20	100/51
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
CE/HMIS Bonus	NA	NA
3. Severe Service Barriers (SSB)	Questions Addressing SSB	Total SSB pts
CE/HMIS Bonus	NA	NA
4. Specific Data Submitted by Victim Service Providers from Comparable Databases		Total DV Data pts
CE/HMIS Bonus	NA	NA
5. Barriers to participation based on Race	Questions Addressing Barriers Based on Race (BBR)	Total BBR pts
CE/HMIS Bonus	Q14, Q15	100/10

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(b) DV Program Data Submission Form

- This request form enabled the completion of the Rank and Review Application regarding assessing data outcomes for DV Applicants.



Domestic Violence Program Data Submission Form

The survey will take approximately 6 minutes to complete.

Please answer the following questions to enable the completion of your Rank and Review for Federal Fiscal Year 2023 (FY23): October 1, 2022 – September 30, 2023.

* Required

Contact Information

1. May I have your name, please? *

examples: Jane Doe, John Smith.

2. What is your email address? *

If inaccurate email is entered, you will not received an email confirmation. Please type carefully! example:

johnsmith@domain.org

3. What is the Program Name? *

- CAGC - DV SHP Families (NY-519)
- CAGC - RRH for Victims of DV (NY-519)
- CSC - DV Rapid Rehousing (NY-606)
- Equinox- Project Break Free (NY-503)
- FOW - HUD DV Bonus RRH (NY-608)
- FOW - RRH for DV Survivors (NY-608)
- UH 800 (NY-512)
- UH - Permanent Supportive Housing 309 (NY-512)
- UH - Rapid Rehousing 352 (NY-512)
- YWCA GCR Family Apartment Program (NY-512)
- Well Spring - New View RRH Program (NY-523)
- Well Spring - NewView RRH II (NY-523)
- Well Spring - Permanent Housing Program (NY-523)
- DVPWW Housing 2022 (NY-523)
- YWCA of Schenectady - DV Bonus (combined programs) (NY-507)
- YWCA Schenectady Rosas House (NY-507)
- Fairview RA (NY-511)
- VOA RA (NY-511)
- Cortland RA (NY-511)
- Greater Opps RRH (NY-511)
- UFA 520: STOP North Country Freedom Housing (2022) (NY-520)
- Chances and Changes PSH (501)
- Chance and Changes DV Bonus Renewal (501)
- Steuben Church People Against Poverty Arbor Housing Development- DV transitional housing (501)
- Salvation Army POH RRH (I believe this is also DV) (501)
- YWCA of Binghamton Broome DV Rental Assistance Program (511)
- Delaware Opportunities- ending homelessness for DV Victims (511)
- CCST Shelter Plus Care (501)

- CCST NY083 Bonus Homeless Supportive Housing (501)
- CCST Homeless Rapid Re-housing SHARE (501)
- CCST Homeless Permanent Housing (501)
- ACCORD Rapid Re-Housing Program (501)
- Arbor Livingston HUD (501)
- Arbor S+C PSH (501)
- Arbor Steuben Transitional (501)

4. Please indicate the project type for the project you are submitting data for *

- Rapid Re-Housing
- Permanent Supportive Housing
- Joint TH-RRH
- Transitional Housing

Data Collection

5. Provide the "Total Number of Persons Served" in this project. **(APR Q5) ***

This number will include all individual persons served, including children.

6. Provide the "Total Number of Adults Served" in this project. **(APR Q5) ***

Of all people in this project, how many are 18+? This number will be used when calculating income increases so that children are not included in the final percentages.

7. Provide the "Number of Chronically Homeless Persons" in your project. **(APR Q5) ***

A homeless individual with a disability as defined in section 401(9) of the McKinney-Vento Assistance Act (42 U.S.C. 11360(9)), who:

- Lives in a place not meant for human habitation, a safe haven, or in an emergency shelter, and has been homeless and living as described for at least 12 months* or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive nights of not living as described; or
- An individual who has been residing in an institutional care facility for less, including jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria of this definition before entering that facility**; or
- A family with an adult head of household (or, if there is no adult in the family, a minor head of household) who meets all of the criteria of this definition, including a family whose composition has fluctuated while the head of household has been homeless.

8. What was the number of individuals who exited to a Permanent Housing destination? *

APR Q23, "Permanent Situations", "PS Subtotal", under the "Total" column.

9. Provide the "Number of Leavers" in this project. **(APR Q5) ***

Leavers are persons who exited the project and are no longer enrolled in the project as of the last day of the reporting period.

10. What was the number of leavers discharged to Homelessness? *

Exits to homelessness include: exiting a person to a shelter, the street, or a place not meant for human habitation. **APR Q23**, "Homeless Situations", "HS Subtotal", under the "Total" columns.

11. What was the number of adult **stayers** who increased Income? *

Stayer: a client active in a program before 09/30/2023, must have at least 365 days in latest stay, be an adult and the most recent assessment is compared to the one prior to it.

Increased income can include employment or non-employment income.

APRQ19a1. In row 5, entitled "Number of Adults with Any Income (i.e., Total Income)" under column "Performance Measure: Percent of persons who accomplished this measure".

The value must be a number

12. What was the number of adult **leavers** who increased Income? *

Leaver: Must have exited between 10/01/2022 and 09/30/2023, be an adult and income assessment based on the assessment at project exit compared to income assessment at project start

Increased income can include employment or non-employment income.

APR Q19a2. In row 5, entitled "Number of Adults with Any Income (i.e., Total Income)" under column "Performance Measure: Percent of persons who accomplished this measure".

The value must be a number

13. How many project participants had at least one form of health insurance? *

This number should include all individual clients with health insurance. Add **APR Q21.** Column 1 Row 15 and APR Q21. Column 1 Row 16 together.

14. How many project participants **entered the program with zero income?** *

Clients with no income at start: **APR Q18 Column 1 Row 4**

15. How many project participants entered the program with **2 or more physical and/or mental health conditions?** *

Clients with 2 or more conditions at program start: Add **APR Q13a2.** Column 1 Row 3 and APR Q13a2. Column 1 Row 4 together

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Microsoft Forms

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(c) NY-520's Rank and Review Written Process

FRANKLIN ESSEX HOUSING COALITION: 2024 RANK AND REVIEW PROCESS

Background

HUD Continuum of Care (CoC) homeless assistance programs serve as a source of funding for homeless services in the Counties of Franklin and Essex and the planning body coordinating these services is the Franklin Essex Housing Coalition. Working with the CoC (FEHC) and providing support and technical assistance is CARES of NY, Inc., the Collaborative Applicant. HUD awards homeless assistance grants through an annual application process known as the CoC Program Competition.

HUD requires that the CoC (FEHC) prioritize programs which most effectively serve the community at the local level. To reach this goal, a Rank & Review Process has been implemented for applicants who wish to renew their project/s and for new and/or bonus projects, if bonus funding is available. The process of ranking and reviewing projects is designed to help the CoC (FEHC) learn about each project's performance and effectiveness.

In the Franklin Essex Housing Coalition (FEHC), the Operations Committee is charged with overseeing the Rank and Review process. As stated in the FEHC bylaws, the Operations Committee is responsible for "the design, operation, and implementation of a collaborative process for the development of funding applications, including funding priorities, and the number and type of applications." Each year the Operations Committee reviews the Rank & Review Written Process and Application Tools and makes any changes necessary to reflect changing priorities. The Operations Committee is also responsible for establishing a Review Team for the Rank and Review Application. The Written Process and Application Tools (Renewal and New/Bonus) are posted for public comment.

CoC Transparency

The annual Rank and Review process is conducted in a transparent manner to ensure a fair and consistent way to prioritize projects. Each year, feedback regarding the process and tools is solicited. The process is publicly announced by the CoC, distributed in writing to CoC Membership, and posted publicly on the CARES, Inc. website for all community members to review and comment.

FY 2024 Rank and Review Application

The FEHC emphasizes the importance and impact of using the Rank & Review Application as the primary basis for determining the Project Listing submitted to HUD as part of the CoC Consolidated Application. The Rank and Review Application is thoughtfully revised each year to meet both HUD and CoC standards, incorporate both national and local priorities, and balance objective performance measures with subjective narrative descriptions of project operations.

Review and Approval of the Rank and Review Renewal Application

After the annual CoC Consolidated Application is submitted to HUD by the Collaborative Applicant, the Operations Committee reviews that prior year's Rank & Review process, including reviewer feedback and FEHC member comments. The Operations Committee also develops a list of Review Team members, considering prior reviewers and potential new members.

In phases, the Operations Committee presents the Written Process, Application Tools, and list of proposed Review Team members to the FEHC Board and Membership for one-week public comment periods. The Operations Committee considers submitted comments for inclusion. The Operations Committee updates the Board on any edits, incorporates any additional changes from the Board, and secures a vote for approval. Finally, the Written Process, Application Tools, and list of Review Team members are shared with Membership.

Project Participation

Renewal Projects are required to complete a Rank & Review Renewal Application. The Application process will occur in 2 parts, with the intent to allow agencies adequate time to complete the full Rank & Review Application. *Completed applications (including required attachments) for each CoC project must be submitted to CARES of NY, Inc. by the stated deadline to be considered complete and sent to the Review Team.*

Applications that are submitted after the deadline and/or submitted incomplete will automatically receive a 5-point deduction on their overall score.

* Please Note: Coordinated Entry, Planning, and HMIS projects are not required to fill out a renewal application.

*Renewal projects should have one federal fiscal years' worth of data (10/1-9/30) so should be in operation for one full federal fiscal year.

Part 1 focuses on project and system outcomes, using project data entered in HMIS and objective questions to "rate" projects. The HMIS data used in Part 1 is from the previous HUD Fiscal Year (Oct 1 - Sep 30). This HMIS data used in Part 1 has been cleaned and reviewed for data quality errors when submitted to HUD for the Longitudinal Systems Analysis (LSA) report. The tool will indicate where agencies can find data for relevant questions. Agencies will also receive a data attachment to assist in completing their application. Data on this attachment will be based on the FY23 LSAs submitted in the beginning of the year.

If errors are identified on the Data Attachment, the agency must contact CARES by the deadline noted when the data attachment is released. If the request is a calculation error, CARES staff will correct the error and resubmit the Data Attachments for the agency's review.

Part 1 is scored by CARES staff and initial scores are provided to agencies.

Part 2 includes narrative questions to further evaluate the efficacy of each renewal project. Questions are derived from the NOFA committee based on HUD and local priorities and is reviewed by the Regional Racial Justice Advisory Committee to ensure that the tool is equitable and inclusive. Part 2 is intended to allow agencies to explain unique circumstances which may affect project performance. Questions on part 2 are scored by the external review team.

An optional Part 3 form may be released following the release of the annual NOFO for the CoC to demonstrate the incorporation of HUD priorities into our annual Rank & Review process. If there are no significant HUD priorities identified or all major priorities are addressed in Part 1 and Part 2, this form will not be released.

New Projects

A separate application is required for Bonus and Reallocated project proposals. If, after the ranking process, additional money becomes available through reallocation, and if all new projects have been approved, the new project RFP may re-open for submission in efforts to utilize all available funding. RFPs submitted during the second application process will automatically be ranked below projects from the first round, unless otherwise determined by the Board. The Review Team reviews and scores all New/Bonus project applications submitted. New project applications are required to interview with the Review Team. Interview questions will include specific criteria included in the NOFA. New project applications will be ranked, approved by the Board, and presented to Membership. The community's goal is to apply for the maximum amount of available funds. The same appeals process that applies to Renewal applications applies to new project applications. Note that the board has final approval on the ranking and tiering of projects and may choose to make changes to the ranking and tiering based on CoC priorities, regardless of project scores.

Bonus Projects

Each year, HUD *may* offer bonus funding and the NOFA outlines how the funds may be spent. Bonus project proposals must fill an unmet need as noted within the Action Plan or locally determined priorities. Bonus project applications are required to interview with the Review Team. Interview questions will include specific criteria included in the NOFA. Bonus applications will be ranked, approved by the Board and presented to Membership. The community's goal is to apply for the maximum amount of available funds. The same appeals process that applies to Renewal applications applies to Bonus project applications.

Reallocation

Reallocation is the process by which the CoC shifts funds, in whole or in part, from existing eligible renewal grants to new projects that fill an unmet need within the community. Reallocation is one of the most important tools by which communities can make strategic improvements to their homeless services system.

The CoC determines candidates for reallocation due to low performance or less needed projects as a tool to make strategic improvements to the homeless system. The reallocation process starts with UFA fiscal monitoring as mandated by the UFA Standard Operating Procedures (SOP). The Fiscal Committee (FC) regularly reviews expenditure percentages & SOP benchmarks to ensure all funds will be spent, identifies projects that have a history of inadequate financial management or recaptured funds, and recommends reallocation of poor performing projects to the Board. The Operations Committee flag projects that demonstrate inadequate financial management, a history of expending funds on ineligible activities, a history of returning funds that could have been utilized, ongoing poor project performance

outcomes, and consistently low scores on the R&R tool. From R&R and monitoring, recommendations are made regarding reallocation to the Board. The Board makes the final decision to reallocate funding to create a new high performing project by reviewing the project's performance outcomes, populations served and the need for the project and shares its decision with CoC Membership. If a project is considered needed in the community (i.e. uniquely serves a hard-to-serve population), the Board works with the Collaborative Applicant to provide TA to the agency to address underperformance. If it is decided reallocation would be a better use of CoC funds to best serve homeless clients, funding is made available through the new project R&R process.

Project proposals developed with reallocated funds must fill an unmet need and submit a New/Bonus application. Agencies interested in applying for reallocated funds are required to interview with the Review Team. Applications for New/Bonus projects will be ranked separately from Renewal projects, and the final ranking will be approved by the Board presented to CoC Membership.

Reviewers

Reviewers must be individuals from the community who are not CoC-funded or from neighboring communities and knowledgeable about the CoC process, services, and providers. Review Team members are considered by the Operations Committee and invited by the Collaborative Applicant (CARES) to participate. After reviewers agree to participate, reviewers are given 1-2 weeks for scoring to take place.

In the event project applications initially receive the same score, it is the responsibility of the Review Team to reconsider scoring in order to break the tie. The Review Team also considers any submitted appeals (see **Appeals Process** outlined below) and provides any final comments to be shared with agencies. Final scores result in the project ranking.

Threshold Review

In order to ensure CoC projects are high performing, all project applications must also meet a minimum scoring threshold of 33% of total possible application points. The Threshold Review will be conducted by the Review Team after the Rank and Review process is complete and final project scores determined. If the pre-determined threshold is not met, the Review Team may recommend the FEHC Board consider the possibility of reallocation or amendments to the project application/s with said agency.

Project Ranking

The NOFA requires that the CoC conduct a transparent and objective process to review and rank all Renewal and New/Bonus projects. Using the CoC-approved Rank & Review Tool, all Renewal projects seeking funding are scored and placed in numerical order by scores. New/Bonus projects are scored and placed in numerical order beneath Renewal Projects. Because HMIS and CE projects are required CoC infrastructure, they are ranked at the bottom of Tier 1, above the lowest scoring project in tier 1. All agencies receive their project scores and are offered the opportunity to debrief with the Collaborative Applicant. Debriefing allows agencies the opportunity to request clarification regarding how/why Application question/s received certain scores. Debriefings are required if agencies are considering an appeal. Agencies may choose to appeal project score/s

within the allotted time frame (see the **Appeals Process** outlined below). After all debriefings with the Collaborative Applicant are completed and appeals considered by the Review Team, the project ranking is presented to the Board for review/approval then shared with Membership.

Project Tiering

HUD requires that the CoC ranks projects into two tiers based on the funding allocation released in the NOFA. Tiering prioritizes projects for funding. Using the project ranking, the Collaborative Applicant tiers projects (New/Bonus projects are always placed at bottom of Tier 2) and presents the results to the Board. When the NOFA is released, priorities outlined in the application may be strategically applied by the CoC to project tiering. Final tiering results are presented to the Board for approval and vote, tiering results are then shared with Membership. The Board votes on the full application, including tiering.

Appeal Process

1. Who May Appeal?

An agency may appeal a decision concerning a Renewal or New/Bonus project application submitted by that agency. If a project was submitted by a collaboration of agencies, only a joint appeal may be submitted.

2. What May Be Appealed?

The appeals process applies to project scoring and ranking ***only***. *There is no appeal for project tiering.* An appeal may ***not*** be based on the following:

- Failure to answer any question/s on the application.
- Failure to submit required attachments to the application.
- Failure to submit the application by the required deadline.

Any mathematical errors found by an applicant will be corrected by the Collaborative Applicant.

3. Timing of an Appeal

Formal appeals may be submitted by a project within **three (3) business days** of debriefing. Appeals must be submitted in writing to the Collaborative Applicant (mvandeusen@caresny.org), who will then forward to the Review Team. The written appeal must consist of a brief statement no longer than one page, and can be in the form of a letter, memo, or email.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(d) Blank Renewal Application Tool

FRANKLIN ESSEX HOUSING COALITION (FEHC)

RANK & REVIEW APPLICATION 2024

PART 1: DATA & OBJECTIVE MEASURES SECTION

NOTE: THIS SECTION OF THE APPLICATION IS BASED ON FEDERAL FISCAL YEAR 23 APR REPORTS (10/1/2022-9/30/2023). DATA SOURCES HAVE BEEN SUBMITTED TO HUD VIA LONGITUDINAL SYSTEMS ANALYSIS (LSAS) AND ARE USED TO EVALUATE PROJECTS TO ENSURE DATA CLEANLINESS.

Organization Name: _____

Project Name: _____

Agency Contact: _____

Project Type: PSH RRH TH SSO

- 1. Utilization Rate: Using the FY23 Project Application and Federal Fiscal Year 2023 (FY23) APR, complete the chart below to calculate utilization rate (round up to closest whole number).**

Projected number served during average PIT (Esnaps Project Application Question 5A)	Actual number served during PIT (APR Questions 7b and 8b)		
		Persons	Households
Persons: _____ Households: _____	January		
	April		
	July		
	October		
	Average:		

Persons: Average Actual _____ / Projected _____ = **Utilization** _____%

Households: Average Actual _____ / Projected _____ = **Utilization** _____%

What was your project utilization of households *or* persons served during the year? (use the higher of the two percentages)

15pts= 95-100%; 10 pts =70-94%; 5 pts = 0-69%

Points Earned: _____

2. Data Quality & Completeness: FY23 APR Q6 and Attachment 2b.

2a. FY23 APR Q6: Is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing? **Yes -0 points No-3 points Points Earned: _____**

2b. FY23 Timeliness of Data Entry: Do you have any number of project start records at 11+days? (Use provided data attachment 2b to respond)

Yes-0 points No-3 points Points Earned: _____

3. Impact on Chronic Homeless: (10 possible pts.) (Attachment 3)

Points Earned: _____

To show the impact towards the CoC goal of ending Chronic Homelessness, refer to attachment 3 to see project score.

4. Positive Outcomes: (20 possible pts.) (Attachment 4) Points Earned: _____

For PSH, RRH, and TH, programs, an outcome is positive if a client is a stayer or exited to a PH destination. Use attachment 4 to see project score.

5. Exits to Homelessness: (20 possible pts.) (Attachment 5) Points Earned: _____

Please use Attachment 5 showing all project leavers and note the project score based on those who exited to the shelter or the street.

**6. Income Growth – Project Performance (20 possible pts.) (Attachment 6a and 6b)
(Based on APR Q19. Cash Income – Changes over Time to respond to questions below.)**

6a. What percentage of **clients** gained or increased **employment income or non-employment income at program exit?** (Note percent in **Q19a2. Row 5, Column 9**) Use attachment 6a to see project score. (10 points)

***This question will be weighted if your project had no leavers in the year analyzed.*

Points Earned: _____

6b. What percentage of **clients** gained or increased **employment income or non-employment income between start and annual assessment?** (Note percent in **Q19a1. Row 5, Column 9**) Use attachment 6b to see project score. (10 points) **Waived for TH & RRH*

Points Earned: _____

7. Physical and Mental Health Conditions- Number of conditions at Start (5 possible pts.) (Attachment 7) (Waived for RRH and TH projects)

Based on APR Q13 a2- Number of Conditions at Start)

Projects serving clients with 2 or more conditions at project entry may be considered as serving those with the most severe service needs. This question awards points to projects serving those with 2 or more conditions at entry. Use attachment 7 to see project score.

Points Earned: _____

8. Percentage of Clients who entered with zero income (5 possible pts) (Attachment 8)

Clients without any income have higher barriers to remaining stably housed. This measure, based on APR Q18, identifies programs that are serving higher-needs clients by giving points to those projects that serve more clients with zero income at program entry. Use attachment X to see project score.

Points Earned: _____

9. Length of Time between Project Start Date and Residential Move-in Date (2 possible pts) (Attachment 9)

On APR Q22c, refer to the column “Average length of time to housing”. Use attachment 9 to find project score.

Points Earned: _____

10. Health Insurance- Percentage of Stayers with Health Insurance at Annual Assessment (5 possible pts) (Attachment 10)

To calculate the percentage of clients who retained or acquired health insurance, add APR Q21. Column 2 Row 14, 15 and APR Q21. Column 2 Row 16 together. Divide this number by APR Q5. (Total number of stayers). Use attachment 10 to find project score.

Points Earned: _____

11. Priority Population

- 50-100% Chronically Homeless (CH), Youth, Veteran, or Survivors of DV = 3 pts**
- No priority population = 0 pts**

12. CoC Participation (0-10 pts)

Does the project or agency staff regularly (at least 50% of meetings) participate in any of the following CoC committees? *Participation will be confirmed by the Collaborative Applicant.*

- Yes- Membership Meetings only (8 pts)**
- Yes- Membership Meetings and at least one committee (10 pts)**
- No- (0) pts**

Board	Operations
Membership	Governance
UFA Fiscal Advisory	Systems/Strategic Planning
HMIS Advisory	Regional Youth, Racial Justice or DV Committees

18. Housing First

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below.

Does your project screen out or terminate clients based on any the following?

- Having too little or no income
 - Active or history of substance abuse
 - Criminal record with exceptions for state-mandated restrictions
 - History of domestic violence
 - Failure to participate in supportive services
 - Failure to make progress on a service plan
 - Loss of income or failure to improve income
 - Any other activity not covered in a lease agreement typically found in the project's geographic area.
- YES- 0 PTS** **NO- 10 PTS**

19. Anti-Discrimination (0-3 pts)

Does your agency have an anti-discrimination policy? (Please attach relevant pages of your policy to your application as a PDF)

Yes 3 pts No 0 pts

Calculate your Part 1 score (CARES will provide a final scorecard)

Note that this section is not required to complete. Agencies can use this scorecard to estimate their Part 1 score.

	Question	Points Available	Points Earned
1	Utilization Rate*	15	
2	Data Quality & Completeness*	6	
3	Impact on Chronic Homelessness*	10	
4	Positive Outcomes**	20	
5	Exits to Homelessness**	20	
6	Income Growth**	20	
7	Health Conditions*	5	
8	Clients with Zero Income at Start*	5	
9	LOT Between Start Date and Move In**	2	
10	Health Insurance*	5	
11	Priority Population*	3	
12	CoC Participation*	10	
13	Quarterly Vouchers*	5	
14	Unspent Funds*	10	
15	Returned Funds in last 3 yrs*	6	
16	Monitoring*	4	
17	Coordinated Entry*	10	
18	Housing First*	10	
19	Anti-Discrimination*	3	
	TOTAL	169	

***Questions indicate a System Performance Measure question. Rank & Review applications must have **at least** 20% of program score based on SPMs to get full points on the annual CoC NOFO Application.*

Questions indicate Objective Measures. Rank & Review applications must have **at least 33% of program score based on objective measures to get full points on the annual CoC NOFO Application.*

FRANKLIN ESSEX HOUSING COALITION (NY-520)
RANK & REVIEW APPLICATION 2024
PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES

Project Name: _____

Project Type: _____

FY24 Funding Request: \$ _____

PROJECT DESCRIPTION

This section provides reviewers with a synopsis of your project; **it is not scored.**

Provide a brief project overview to describe program characteristics listed below:

- a. Target Population
- b. Project goals and achievements

1. Addressing Program Challenges in Part 1

After seeing your preliminary **Part 1 score**, please identify up to 3 questions from Part 1 where you did not score full points. Applicants can use this section to detail unique circumstances for why they did not score full points. Reviewers may score up to 50% of the points lost in Part 1 for each question identified. CARES will calculate total points available for each question.

Part 1 Question #__

Part 1 Question #__

Part 1 Question #__

2. Diversity and Inclusion: (0-5 pts)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level.

- 2 pts for providing a specific example of an action or initiative taken to promote DEI;
- 2 pts for identifying specific hiring initiatives to increase DEI within your agency;
- 1 pt for participating in outside committees or workgroups that promote DEI in the CoC

3. Including Transgender and Gender Non-conforming clients: (0-5 pts)

How does your program ensure housing and support service options that are tailored to support people who identify as LGBTQIA+?

[Check out HUD's LGBTQIA+ Fair Housing Toolkit.](#)

- 2 pts if agency describes how information is provided to clients and staff on how to report housing discrimination.
- 2 pts if agency describes training provided to agency staff to ensure a safe and equitable atmosphere for clients.
- 1 pts if agency describes any MOUs or partnerships with agencies specifically geared toward LGBTQ+ participant needs.

4. Feedback from Clients (0-7 pts)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often clients are asked for feedback about their programs and services;
- 4 pts if applicant provides an example of feedback from a client that was implemented to make a positive change in the program.

5. Staff with Lived Experience (0-2 pts)

Does your agency employ people with lived experience of homelessness? If so, are they involved in any decision-making or policy creation?

6. Addressing Severe Service Needs (0-12 pts)

Describe the severe service needs of clients within your project, and why the services provided in your project are needed in the CoC. Please use local data (e.g., Coordinated Entry numbers) and examples to back up your claim if applicable.

** Severe Service needs include those individuals or households needing the highest level of resources and staffing to successfully access housing, stabilize in housing and remain housed. Conditions can include: illness and physical, mental and behavioral health, impaired cognitive functioning, lack of natural supports and deficits in daily living skills.*

- 7 pts if agency describes the ability to provide services and support to a population(s) with the most severe service needs in Franklin and Essex Counties.
- 5 pts if the agency adequately demonstrates/cites evidence (can be anecdotal) of the need for their project in the community due to their capacity to serve those with the most severe service needs.

7. Describe how you operationalize a “Housing First” philosophy in your program’s implementation, including documented policies, trainings, or other processes related to “Housing First” that are operationalized at the program level. (0-5 pts)

- Up to 2.5 pts awarded if narrative provides examples of policies and procedures related to implementing “Housing First”.
- Up to 2.5 pts awarded if narrative provides examples of how “Housing First” philosophy is integrated into program delivery and service to all clients.

8. Racial Equity and Barriers to Participation (0-10 pts)

Has your project identified any barriers to participation (e.g., lack of outreach) faced by people of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

Some barriers might include: language barriers, consistent access to transportation, access to the Coordinated Entry process, lack of consistent communication from provider agencies, etc.

- 4 pts if the applicant describes barriers to participation faced by those over-represented in the local homeless population;
- 4 pts if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers;
- 2 pts if the applicant identifies how race and/or ethnicity may play a role in barriers to accessing services within their CoC.

9. Domestic Violence Projects Only- Positive Outcomes/Safety (0-6 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 3 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.

10. Dedicated Youth Projects Only- Positive Outcomes (0-6 pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.
- Up to 3 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.

Part 2 Application Score Breakdown

For informational purposes only

Question	Total Points Available
1. Addressing Program Challenges	30*
2. Diversity and Inclusion	5
3. LGBTQIA+ Inclusion	5
4. Feedback from Clients	7
5. Staff with Lived Experience	2
6. Addressing Severe Service Needs	12
7. Housing First	5
8. Racial Equity & Barriers to Participation	10
9. DV Only	6
10. Youth Only	6
Total points available	88

*Please note that 30 is the maximum number of points possible for this question. Only a project that scored zero points on the 3 highest-valued questions would be eligible to receive 30 points. Actual point ranges will vary depending on which questions from Part 1 an applicant chooses to respond to.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(e) Blank New Project Application Tool

Franklin Essex Housing Coalition (NY-520)
New Project RFP 2024
(Expansion and/or Bonus Projects)

Please note: Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply for CoC funding to HUD, which is a nationally competitive process.

**The FEHC Board of Directors will be prioritizing Bonus applications for HMIS funds this year. The Ranking of new project applications will reflect this prioritization.*

1. Applicant/Agency Name:
2. Agency Point of Contact:
3. Proposed Project Name:
4. Physical Agency Address:
5. Address of proposed project (if applicable):
6. Total number of units and beds being applied for (if applicable):
7. Total number of households/clients project proposes to serve:
8. Which of the below eligible project types are you applying for?
 - Permanent Supportive Housing (must be DedicatedPlus or 100% dedicated to chronically homeless)
 - Rapid Rehousing
 - Joint Transitional Housing-Rapid Rehousing
9. What type of project are you applying for?
 - New project
 - Expansion of an existing project
10. Will the project be able to begin within 12 months? Yes No
11. Is the agency applying a current CoC funded grantee? Yes No

Franklin Essex Housing Coalition (NY-520)
New Project RFP 2024
(Expansion and/or Bonus Projects)

12. Is the applicant a current member of the FEHC (NY-520) Continuum of Care (CoC)?

Yes – 10 points No – 0 points

13. Does your agency have any unresolved monitoring or audit findings from HUD or the CoC?

Yes – 0 points No – 6 points

If yes, please explain:

14. Is your agency an active participant in the FEHC Coordinated Entry?

Yes – 4 pts No - 0 pts

15. Does your agency currently report into the CoC's HMIS system?

Yes – 4 pts No - 0 pts

16. Housing First

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. The FEHC CoC prioritizes projects that have a Housing First approach. Will your project screen out or terminate consumers based on any the following?

Note that if your project is selected for funding, your agency will be held accountable for operating the project in this manner by HUD and the CoC.

- Having too little or no income
- Active or history of substance abuse
- Criminal record with exceptions for state-mandated restrictions
- Failure to participate in supportive services

Franklin Essex Housing Coalition (NY-520)
New Project RFP 2024
(Expansion and/or Bonus Projects)

- Failure to make progress on a service plan
 - Loss of income or failure to improve income
 - Being a victim of domestic violence
 - Any other activity not covered in a lease agreement typically
- No- 25 pts □ Yes- 0 pts

17. Please provide a brief project description that addresses the scope of your project.

Please include the target population that will be served and the reason why this project is being proposed. **(1 point)**

52 . Please provide a detailed description of the agency's experience in administering projects dedicated to serving an underserved population (i.e. your target population). **(0-10 points)**

- *4 pts for detailing past experience serving an underserved population;*
- *3 points for explaining how you have connected clients to supportive services necessary to maintain stable housing;*
- *3 points for detailing other funding sources the agency uses/has used in the past to serve HUD-Defined Homeless populations.*

Franklin Essex Housing Coalition (NY-520)
New Project RFP 2024
(Expansion and/or Bonus Projects)

19. What gap in services or need in the community will this project address or fill? Please provide any anecdotal or quantitative evidence of this gap and how your project would address it. **(0-10 pts)**
- *2 points for identifying local priority populations served through proposed project;*
 - *2 points for identifying the service gap or need in the community;*
 - *2 points for detailing data/evidence of the service gap or need in the community;*
 - *4 points for explaining how the proposed project will address the need (including how the project type (i.e. PSH, RRH) and budget (i.e. amount of support services) will support participants in maintaining housing stability.*

Franklin Essex Housing Coalition (NY-520)
New Project RFP 2024
(Expansion and/or Bonus Projects)

20. Community Priorities (9 pts)

The CoC consistently has people with serious mental illness and substance use diagnoses on the Coordinated Entry waitlist for longer periods of time, on average, than other population types. Those with an SMI make up 55% of the Continuum's waitlist and those with substance use disorders make up 28% of the Continuum's waitlist. These populations are on the CE waitlist for over 106 days, on average, and agencies have reported that these populations have much more significant & severe service needs than other/past persons served.

Please check all services/supports that your proposed project will provide **(1 pt per service checked)**:

- Supporting and accompanying clients to apartment searches to attain housing;
- Providing dedicated case management that is offered 2x per week;
- Providing a connection to peer support services;
- Providing a connection to professional/clinical support services;
- Incorporating a move-on strategy for each client into individual service plans;
- Project will provide services to clients who may have been denied from projects previously.
- Project would be able to provide accessible units for those with physical disabilities.
- An MOU or letter of support with a SUD provider to provide treatment services, case management and/or support services.

*Please identify the provider you would partner with*_____

- An MOU or letter of support with a Mental Health provider to provide treatment services, outpatient case management and/or support services.

*Please identify the provider you would partner with*_____

Franklin Essex Housing Coalition (NY-520)
New Project RFP 2024
(Expansion and/or Bonus Projects)

21. Community Priorities cont. (0-10 pts)

- A. How will your project support these populations in gaining and maintaining housing and supporting them toward their goals?
- **Up to 5 pts** for describing how your project will address the needs of those most prevalent on the CE Waitlist **OR** if you are not serving client populations identified above, please provide your rationale for the need to prioritize those clients with new/expanded services.
 - **Up to 5 pts** for outlining the program model and support services that will be available for clients to assist them in their housing and personal goals **OR** how this program will result in positive outcomes for your proposed population.

22. How will this project reduce the average length of time homeless for project participants? (0-4pts)

- **Up to 4pts** if applicant describes how their project will serve those with the longest lengths of time homeless and strategies for reducing length of time homeless.

Franklin Essex Housing Coalition (NY-520)
New Project RFP 2024
(Expansion and/or Bonus Projects)

23. The CoC will receive points for successfully demonstrating that agencies are leveraging Healthcare and Housing partnerships to bolster CoC programs. Does your agency have a formal partnership (MOU, contract, etc.) with any of the below? Check all that apply.

Public/Private Healthcare Organizations

PHAs, local housing organizations, or other non-CoC/ESG funding streams

No eligible partnerships at this time

24. If you checked Public/Private Healthcare Organizations, does your agency have a written commitment from a health care organization with the value of the commitment and the date(s) the healthcare resources will be provided?

a. *For Substance abuse programs the commitment must include language that the agency will provide access to treatment or recovery services for all program participants who qualify and choose those services; or*

b. *In the case of non-substance abuse treatment, the value of assistance being provided is at least an amount that is equivalent to 25% of the funding being requested for the new CoC project, which will be covered by the healthcare organization.*

Yes- 10 points No – 0 points

Please include this documentation with your application to receive full points.

25. If you checked PHAs, local housing organizations, or other non-CoC/ESG funding streams, will your project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG by: **providing at least 25 percent of the units** included in the project; or in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project*?

Yes- 10 points No – 0 points

Please provide this documentation with your application to receive full points.

Franklin Essex Housing Coalition (NY-520)
New Project RFP 2024
(Expansion and/or Bonus Projects)

26. Racial Equity and Barriers to Participation (0-5 pts)
(only respond if you are not currently CoC-funded)

Has your project identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

Some Barriers might include: language barriers, consistent access to transportation, access to the Coordinated Entry process, lack of consistent communication from provider agencies, etc.

- **2 pts** if the applicant describes barriers to participation faced by those over-represented in the homelessness population
- **3 pts** if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers

Franklin Essex Housing Coalition (NY-520)
New Project RFP 2024
(Expansion and/or Bonus Projects)

27. Diversity and Inclusion: (0-5 pts)

(only respond if you are not currently CoC-funded)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level. Check out the [HUD Fair Housing Toolkit](#) as a resource.

- **3 pts** for providing a specific example of an action or initiative taken to promote DEI and/or a specific example of an action or initiative taken to support the LGBTQIA+ Community.
- **2 pts** for participating in outside committees or workgroups that promote DEI in the CoC.

28. Feedback from Program Participants/Persons with Lived Experience & Decision-Making (0-5 pts)

(only respond if you are not currently CoC-funded)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often **participants** will be asked for feedback about their programs and services and explains how feedback will be used to implement programmatic changes.
- 2 pts if agency describes how **employees** with lived experience are involved in decision-making and/or policy creation.

Franklin Essex Housing Coalition (NY-520)
 New Project RFP 2024
 (Expansion and/or Bonus Projects)

Please provide a 12-month Budget Proposal (required for review):

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance	\$	
B. Support Services	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. VAWA (New eligible activity)	\$	
D. Rural Costs (New eligible activity)	\$	
E. Operating	\$	
F. Admin (up to 10%)	\$	
G. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
H. 25% Match Requirement	\$	

Please attach:

- 501c3 documentation
- If applicable: Formal Housing leveraging commitments (contracts, MOU with PHA, etc.)

If applicable: Formal Healthcare leveraging commitments (MOUs, service agreements etc.)

Franklin Essex Housing Coalition (NY-520)
New Project RFP 2024
(Expansion and/or Bonus Projects)

Please check the below boxes to indicate that you have read and agree to the following statements before submitting your application:

I understand that if my project scores highly enough to advance in this year's application, that **does NOT mean that my project is guaranteed funding**. Projects that advance in the local process will compete for bonus funds from HUD in the national CoC competition and awards will be shared in early 2025.

I understand that if my project scores highly enough to advance in this year's application, I will be **required to meet with the CARES UFA Team** to discuss project logistics and respond to any remaining questions regarding my project in order for it to be submitted to HUD.

I understand that if my project scores highly enough to advance in this year's application, I will be required to **submit additional information** to the CARES UFA Team in order to complete all HUD requirements for submission of my project with the CoC Application.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(f) Blank DV Bonus Application Tool

Franklin Essex Housing Coalition (NY-520)

DV Bonus Project RFP 2024

Please note: Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply for CoC funding to HUD, which is a competitive process.

1. Applicant/Agency Name:
2. Agency Point of Contact:
3. Proposed Project Name:
4. Physical Agency Address:
5. Address of proposed project (if applicable):
6. Total number of units and beds being applied for (if applicable):
7. Total number of households/clients project proposes to serve:
8. Which of the below eligible project types are you applying for?
 - Permanent Supportive Housing (must be DedicatedPlus or 100% dedicated to chronically homeless)
 - Rapid Rehousing
 - Joint Transitional Housing-Rapid Rehousing
9. What type of project are you applying for?
 - New project
 - Expansion of an existing project
10. Will the project be able to begin within 12 months? Yes No
11. Is the agency applying a current CoC funded grantee?
 Yes No

12. Housing First

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. The FEHC CoC prioritizes projects that have a Housing First approach. Does your project screen out or terminate consumers based on any the following? ***If you respond "Yes" to any of the following, your project is not be eligible to apply for this funding.***

Yes No

Having too little or no income
Active or history of substance abuse
Criminal record with exceptions for state-mandated restrictions
History of domestic violence
Failure to participate in supportive services
Failure to make progress on a service plan
Loss of income or failure to improve income
Any other activity not covered in a lease agreement typically

Franklin Essex Housing Coalition (NY-520)

DV Bonus Project RFP 2024

13. Is the applicant a current member of the FEHC Continuum of Care (CoC)?
 Yes – 10 points No – 0 points
14. Does your agency have any unresolved monitoring or audit findings from HUD or the CoC?
 Yes – 0 points No – 6 points

If yes, please explain:

15. A. Is your agency an active participant in the FEHC Coordinated Entry?
 Yes – 5 pts No - 0 pts
- B. Does your agency have and utilize an HMIS-Comparable database? If not, will your agency comply with HUD data standards if awarded?
 Yes – 5 pts No - 0 pts

16. Please provide a brief project description that addresses the scope of your project.

Please include the target population that will be served and reason why this project is being proposed. **(0 – 4 points)**

Franklin Essex Housing Coalition (NY-520)

DV Bonus Project RFP 2024

17. Please provide a detailed description of the agency's experience in administering projects dedicated to serving survivors of domestic violence, dating violence and stalking. **(up to 20 points)**
- **4 points** for past experience serving a domestic violence survivor population
 - **3 points** for explaining how your program fosters support and build a network of additional supports to better provide for the multitude of needs a survivor may present with.
 - **3 points** for explaining how during the 24 months of your program, you will prepare survivors for moving into a sustainable housing situation.
 - **3 points** for describing how you prioritize program participant choice while ensuring safety of your clients.
 - **3 points** for describing how the program will establish and maintain an environment of client agency and respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions with clients are based on equality and minimize power differentials.
 - **3 points** if you describe how your program will place emphasis on program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants' strengths and works towards goals and aspirations.
 - **1 point** for describing opportunities for survivors to engage with the agency and support even after their 24 months of programing ends.

Franklin Essex Housing Coalition (NY-520)

DV Bonus Project RFP 2024

18. What gap in services or need in the community will this project address or fill? Please provide any anecdotal or quantitative evidence of this gap and how your project would address it. (0-10 pts)

- **2 points** for identifying local priority populations served through proposed project;
- **2 points** for identifying the service gap or need in the community;
- **2 points** for detailing data/evidence of the service gap or need in the community;
- **4 points** for explaining how the proposed project will address the need (including how the project type (i.e. PSH, RRH) and budget (i.e. amount of support services) will support participants in maintaining housing stability.

19. How will this project reduce the average length of time homeless for project participants? (0-4pts)

- **4 pts** if applicant describes how their project will serve those with the longest lengths of time homeless and strategies for reducing length of time homeless

Franklin Essex Housing Coalition (NY-520)

DV Bonus Project RFP 2024

20. The CoC will receive bonus points for successfully demonstrating that agencies are leveraging Healthcare and Housing partnerships to bolster CoC programs. Does your agency have relationships/partnerships with any of the below? Check all that apply.

Public/Private Healthcare Organizations

PHAs, local housing organizations, or other non-CoC/ESG funding streams

21. If you checked Public/Private Healthcare Organizations, does your agency have a written commitment from a health care organization with the value of the commitment and the date(s) the healthcare resources will be provided?

a. *If the partnership is with a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for **all program participants who qualify** and choose those services; or*

b. *in the case of non-substance abuse treatment or recovery provider, the value of assistance being provided is at least an amount that is **equivalent to 25 percent of the funding being requested** for the new CoC project, which will be covered by the healthcare organization.*

Please include this documentation with your application to receive full points.

Yes- 10 points No – 0 points

22. If you checked PHAs, local housing organizations, or other non-CoC/ESG funding streams, will your project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG by: **providing at least 25 percent of the units** included in the project; or in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project*?

Please provide this documentation with your application to receive full points.

Yes- 10 points No – 0 points

Franklin Essex Housing Coalition (NY-520)

DV Bonus Project RFP 2024

23. Racial Equity and Barriers to Participation (0-5pts)

Has your project identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

Some Barriers might include: language barriers, consistent access to transportation, access to the Coordinated Entry process, lack of consistent communication from provider agencies, etc.

- **2 pts** if the applicant describes barriers to participation faced by those over-represented in the homelessness population
- **3 pts** if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers

24. Diversity and Inclusion: (0-5 pts)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level. Check out the [HUD Fair Housing Toolkit](#) as a resource.

- **3 pts** for providing a specific example of an action or initiative taken to promote DEI and/or a specific example of an action or initiative taken to support the LGBTQIA+ Community.
- **2 pt** for participating in outside committees or workgroups that promote DEI in the CoC.

Franklin Essex Housing Coalition (NY-520)

DV Bonus Project RFP 2024

25. Feedback from Program Participants/Persons with Lived Experience & Decision-Making (0-5 pts)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often **participants** will be asked for feedback about their programs and services and explains how feedback will be used to implement programmatic changes.
- 2 pts if agency describes how **employees** with lived experience are involved in decision-making and/or policy creation.

Please provide a 12-month Budget Proposal (required for review):

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance	\$	
B. Support Services	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. VAWA (New Eligible Activity)	\$	
D. Rural Costs (New Eligible Activity)	\$	
E. Operating	\$	
F. Admin (up to 10%)	\$	
G. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
H. 25% Match Requirement	\$	

Franklin Essex Housing Coalition (NY-520)

DV Bonus Project RFP 2024

Please attach:

- 501c3 documentation
- If applicable: Formal Housing leveraging commitments (contracts, MOU with PHA, etc.)
- If applicable: Formal Healthcare leveraging commitments (MOUs, service agreements, etc.)

Please check the below boxes to indicate that you have read and agree to the following statements before submitting your application:

I understand that if my project scores highly enough to advance in this year's application, that **does NOT mean that my project is guaranteed funding**. Projects that advance in the local process will compete for bonus funds from HUD in the national CoC competition and awards will be shared in early 2025.

I understand that if my project scores highly enough to advance in this year's application, I will be **required to meet with the CARES UFA Team** to discuss project logistics and respond to any remaining questions regarding my project in order for it to be submitted to HUD.

I understand that if my project scores highly enough to advance in this year's application, I will be required to **submit additional information** to the CARES UFA Team in order to complete all HUD requirements for submission of my project with the CoC Application.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(g) Blank CE/HMIS Bonus Application Tool

Franklin Essex Housing Coalition (NY-520) CE-HMIS RFP 2024 (Expansion and/or Bonus Projects)

Please note: Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply to HUD for CoC funding, which is a competitive process.

**The FEHC Board of Directors will be prioritizing Bonus applications for HMIS funds this year. The Ranking of new project applications will reflect this prioritization.*

1. Applicant/Agency Name:
2. Agency Point of Contact:
3. Proposed Project Name:
4. Physical Agency Address:
5. Address of proposed project (if applicable):
6. Which of the below eligible project types are you applying for?
 - HMIS
 - CE
7. What type of project are you applying for?
 - New project
 - Expansion of an existing project
8. Will the project be able to begin within 12 months? Yes No
9. Is the applicant a current member of the Franklin Essex (NY-520) Continuum of Care (CoC)? Yes - 10 points No - 0 points
10. Is the agency applying a current CoC funded grantee?
 - Yes No
11. Does your agency have any unresolved monitoring or audit findings from HUD or the CoC? Yes - 0 points No - 6 points
If yes, please explain
12. Please explain the need for this project within your CoC. **(0-20 pts.)**

13. Do you have the proper staffing to administer this program if funded?
 - Yes=8 pts No=0 pts

Franklin Essex Housing Coalition (NY-520)
CE-HMIS RFP 2024
(Expansion and/or Bonus Projects)

14. **Racial Equity and Barriers to Participation (0-5pts)**

Has your project identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

Some Barriers might include: language barriers, consistent access to transportation, access to the Coordinated Entry process, lack of consistent communication from provider agencies, etc.

- **2 pts** if the applicant describes barriers to participation faced by those over-represented in the homelessness population
- **3 pts** if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers

Franklin Essex Housing Coalition (NY-520)

CE-HMIS RFP 2024

(Expansion and/or Bonus Projects)

15. Diversity and Inclusion: (0-5 pts)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level. Check out the [HUD Fair Housing Toolkit](#) as a resource.

- **3 pts** for providing a specific example of an action or initiative taken to promote DEI and/or a specific example of an action or initiative taken to support the LGBTQIA+ Community.
- **2 pt** for participating in outside committees or workgroups that promote DEI in the CoC.

16. Feedback from Program Participants/Persons with Lived Experience & Decision-Making (0-5 pts)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often **participants** will be asked for feedback about their programs and services and explains how feedback will be used to implement programmatic changes.
- 2 pts if agency describes how **employees** with lived experience are involved in decision-making and/or policy creation.

Franklin Essex Housing Coalition (NY-520)
CE-HMIS RFP 2024
(Expansion and/or Bonus Projects)

Coordinated Entry Projects Only Please Complete This Section

17. What % of ARD funds are already dedicated to CE? (CARES will answer this question on your behalf) ^(OBJ) _____

0%-2%=26 pts. 2.1%-3%=20 pts. 3.1%-4%=10 pts. 4.1%-5%= 5 pts >5%=0 pts.

18. Does your currently funded CE project ensure the following required data elements are entered into HMIS or a comparable database: **(if not currently funded skip to Q18a.)**

All Yes=5 pts Any No's=0 pts

- CE Assessment Element
- CE Event Element
- Current Living Situation Element

18a. If your agency is not a currently funded CE project, please explain the staffing plan and training your agency will provide to accomplish the above required data elements are entered into HMIS or a comparable database? **(up to 3 pts)**

19. Please list the following entities for your project's CE system:

Policy Oversight Entity: _____

Management Entity: _____

Evaluation Entity: _____

In 3-5 sentences please describe how your program will work with each to ensure program compliance. **(0-5 pts)**

20. Does your CE System have a data privacy policy? Yes=5 pts No=0 pts

Franklin Essex Housing Coalition (NY-520)

CE-HMIS RFP 2024

(Expansion and/or Bonus Projects)

HMIS Projects Only Please Complete This Section

21. What % of ARD funds are already dedicated to HMIS? (CARES will answer this question on your behalf) ^{OBJ}_____

0%-2%=26 pts. 2.1%-3%=20 pts. 3.1%-4%=10 pts. 4.1%-5%= 5 pts >5%=0 pts.

22. Do 100% of required projects participate in your HMIS project? Yes=5 pts No=0 pts

22a. If your HMIS does not currently have 100% required participation what is your plan for engagement? Please explain. (0-3 pts.)

23. Has your HMIS project submitted all required reports on time within the last fiscal year? (ex: LSA, SPM and HMIS Grantee APR) Yes=5 pts No=0 pts

24. Does your HMIS System have a data privacy policy? Yes=5 pts No=0 pts

CE & HMIS Projects-Please provide a 12-month budget proposal (required for review)

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Support Services	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
B. HMIS	\$	
C. VAWA (New eligible activity)	\$	
D. Rural Costs (New eligible activity)	\$	
E. Admin	\$	
F. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
G. 25% Match Requirement	\$	

Franklin Essex Housing Coalition (NY-520)
CE-HMIS RFP 2024
(Expansion and/or Bonus Projects)

Please check the below boxes to indicate that you have read and agree to the following statements before submitting your application:

I understand that if my project scores highly enough to advance in this year's application, that **does NOT mean that my project is guaranteed funding**. Projects that advance in the local process will compete for bonus funds from HUD in the national CoC competition and awards will be shared in early 2025.

I understand that if my project scores highly enough to advance in this year's application, I will be **required to meet with the CARES UFA Team** to discuss project logistics and respond to any remaining questions regarding my project in order for it to be submitted to HUD.

I understand that if my project scores highly enough to advance in this year's application, I will be required to **submit additional information** to the CARES UFA Team in order to complete all HUD requirements for submission of my project with the CoC Application.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(h) Ranking and Tiering

- This document showcases the actual points awarded for each project

NY-520 (Franklin Essex)- FY24 Ranking & Tiering

Agency	Project Name	Project Type	Project Score	Project Status	Project Rank	Amount Requested From HUD	Reallocated Funds	
CARES of NY, Inc.-Franklin Essex HMIS	UFA 520 Franklin-Essex HMIS 2023	HMIS	N/A	Accepted/Renewal	1	\$40,480	\$13,703	Tier 1
CARES of NY, Inc.-520 CE Project	UFA 520 Coordinated Entry Project 2023	SSO-CE	N/A	Accepted/Renewal	2	\$8,400	\$0	
CARES of NY, Inc.-520 DV CE	UFA 520 DV Coordinated Entry 2023	SSO-CE	N/A	Accepted/Renewal	3	\$16,000	\$0	
CARES of NY, Inc. - Behavioral Health Services North, Inc.	UFA 520 STOP New Days Housing Initiative 2023	PH-RRH	153.7	Accepted/Renewal	4	\$110,469	\$0	
CARES of NY, Inc. - Franklin County Community Housing Council, Inc.	UFA 520 FCCHC Homeless Program (2022) (NY0177U2C202214) UFA 520: FCCHC Homeless Program 2023	PSH	147.83	Accepted/Renewal	5	\$34,356	\$0	
CARES of NY, Inc. - Franklin County Community Housing Council, Inc.	UFA 520 FCCHC Homeless Program (2022) (NY0177U2C202214) UFA 520: FCCHC Homeless Program 2023	PSH		Accepted/Renewal		\$23,300	\$0	Tier 2
CARES of NY, Inc.	FE CE project Expansion	SSO-CE	Score (N/A Community Prioritized)	Accepted/New	6	\$9,575	\$0	
CARES of NY, Inc. - Mohawk Indian Housing Corp.	Mc Gee Road Rapid Rehousing	PH-RRH	111.8	Accepted/New	7	\$43,199	\$0	
CARES of NY, Inc. - Saint Regis Mohawk Tribe	Rapid Rehousing for Saint Regis Mohawk Tribe	Joint TH-RRH	107.5	Accepted/New	8	\$23,084	\$0	
CARES of NY, Inc. - Behavioral Health Services North, Inc. STOP DV	New Days Housing Expansion	PH-RRH	94.5	Accepted/DV New	9	\$94,823	\$0	

Not Ranked:

CARES of NY, Inc.	Planning Grant 2024					\$ 50,000.00	Planning
CARES of NY, Inc.	UFA Grant 2024					\$ 18,965.00	UFA

Annual Renewal Demand	\$	233,005
Tier 1	\$	209,705
Tier 2	\$	23,300
CoC Bonus	\$	75,858
DV Bonus	\$	94,823
Planning Grant	\$	50,000
UFA Grant	\$	18,965

Expansion Grants

Applicant Name	Renewal Project Name	Expansion Project Name
CARES of NY, Inc.-Behavioral Health Services North, Inc. STOP DV	UFA 520 STOP New Days Housing Initiative 2023	New Days Housing Expansion
CARES of NY, Inc.	UFA 520 Coordinated Entry Project 2023	FE CE project Expansion

Consolidations

Applicant Name	Renewal Project 1	Renewal Project 2	Surviving Pin

Reallocated Grants

Applicant Name	Project Name that is Reallocating	Project that is taking the Reallocation	Voluntary/Involuntary	Amount
CARES of NY, Inc.-Franklin Essex HMIS	UFA: 520 St. Joseph's Solace House 2023	UFA 520 Franklin-Essex HMIS 2023	Voluntary	\$13,703

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

This attachment provides a copy of a score card used for **one renewal project** submitted in NY-520's local competition. It contains the following:

1. NY-520's Required Criteria for Attachment 1E-2a
2. Renewal Project Score Card
 - a. Franklin County Community Housing Council, Inc. – FCCHC-CoC Housing Program
3. Blank Renewal Project Application Tool
 - a. The application tool contextualizes #2 Renewal Project Scoring Card (above)

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

1. NY-520's Required Criteria for Attachment 1E-2a

NY-520

Total maximum points available for each project application type		
Application Type	Total maximum points available	
Renewal Part 1 & 2	226	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts/%
Renewal Part 1 & 2	Part 1, Q1, Q2, Q3, Q7, Q8, Q9, Q10, Q13, Q14, Q15, Q16, Q19	226/75= 33%
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts/%
Renewal Part 1 & 2	Part 1: Q4, Q5, Q6	226/60= 26.5%

NY-520

Total maximum points available for each project application type		
Application Type	Total maximum points available	
New	140	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
New	Q12, Q13, Q14, Q15, Q24, Q25	140/44
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
New	Q19, Q21	140/20

NY-520

Total maximum points available for each project application type		
Application Type	Total maximum points available	
DV Bonus	128	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
DV Bonus	Q13, Q15, Q21, Q22	128/40
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
DV Bonus	Q18	128/10

NY-520

Total maximum points available for each project application type		
Application Type	Total maximum points available	
CE/HMIS Bonus	100	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
CE/HMIS Bonus	Q9, Q17, Q18, Q19, Q20	100/51
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
CE/HMIS Bonus	NA	NA

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

2. Renewal Project Score Card

a. Franklin County Community Housing Council, Inc. – FCCHC-CoC Housing Program

Agency Name: Franklin County Community Housing Council, Inc.

Project Type: PSH

Project Name: FCCHC CoC Housing Program

Final Score:

Total Points Available

147.83

226

Part 1: Renewal Tool

Notes

#	Question	Scored By	Points Available	Points Received	
1	Utilization Rate	CARES	15	5	
2	Data Quality	CARES	6	3	
3	Chronic Homelessness	CARES	10	5	
4	Positive Outcomes	CARES	20	20	
5	Exits to Homelessness	CARES	20	20	
6A	Income Growth- Leavers	CARES	10	0	
6B	Income Growth- Stayers	CARES	10	0	
7	Health Cond. At Start	CARES	5	5	
8	Enter with zero income	CARES	5	5	
9	LOT btwn Start and Move-In	CARES	2	2	
10	Health Insurance	CARES	5	0	
11	Priority Population	CARES	3	0	
12	CoC Participation	CARES	10	10	
13	Vouchering	CARES	5	3	
14	Unspent Funds	CARES	10	10	
15	Unspent Funds- 3 yrs	CARES	5	5	
16	Monitoring	CARES	4	4	
17	Coordinated Entry	CARES	10	0	
18	Housing First	CARES	10	0	
19	Anti-Discrimination	CARES	3	3	

	Total		168	100	
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Part 2: Renewal Tool

Notes

			Points Available	Points Received	
1	Addressing Program Challenges				
	APC #1	Reviewers	7.5	4	"Points Available" in this section are recouped points from Part 1 and are not counted in the final denominator.
	APC #2	Reviewers	5	3.5	
	APC #3	Reviewers	5	2	
2	DEI	Reviewers	5	2.67	
3	LGBTQIA+ Support	Reviewers	5	4.33	
4	Feedback from Clients	Reviewers	7	5.33	
5	Staff with Lived Exp.	Reviewers	2	1.67	
6	Addressing Severe Service Needs	Reviewers	12	10.00	
7	Housing First	Reviewers	5	3.00	
8	Racial Equity	Reviewers	10	9.33	
9	DV Projects Only	Reviewers	6	2.00	
10	Youth Projects Only	Reviewers	6	0.00	

	Total		58	47.83	
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1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

3. Blank Renewal Project Application Tool

a. The application tool contextualizes #2 Renewal Project Scoring Card (above)

FRANKLIN ESSEX HOUSING COALITION (FEHC)

RANK & REVIEW APPLICATION 2024

PART 1: DATA & OBJECTIVE MEASURES SECTION

NOTE: THIS SECTION OF THE APPLICATION IS BASED ON FEDERAL FISCAL YEAR 23 APR REPORTS (10/1/2022-9/30/2023). DATA SOURCES HAVE BEEN SUBMITTED TO HUD VIA LONGITUDINAL SYSTEMS ANALYSIS (LSAS) AND ARE USED TO EVALUATE PROJECTS TO ENSURE DATA CLEANLINESS.

Organization Name: _____

Project Name: _____

Agency Contact: _____

Project Type: PSH RRH TH SSO

- 1. Utilization Rate: Using the FY23 Project Application and Federal Fiscal Year 2023 (FY23) APR, complete the chart below to calculate utilization rate (round up to closest whole number).**

Projected number served during average PIT (Esnaps Project Application Question 5A)	Actual number served during PIT (APR Questions 7b and 8b)		
		Persons	Households
Persons: _____	January		
Households: _____	April		
	July		
	October		
	Average:		

Persons: Average Actual _____ / Projected _____ = **Utilization** _____%

Households: Average Actual _____ / Projected _____ = **Utilization** _____%

What was your project utilization of households *or* persons served during the year? (use the higher of the two percentages)

15pts= 95-100%; 10 pts =70-94%; 5 pts = 0-69%

Points Earned: _____

2. Data Quality & Completeness: FY23 APR Q6 and Attachment 2b.

2a. FY23 APR Q6: Is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing? **Yes -0 points No-3 points Points Earned: _____**

2b. FY23 Timeliness of Data Entry: Do you have any number of project start records at 11+days? (Use provided data attachment 2b to respond)

Yes-0 points No-3 points Points Earned: _____

3. Impact on Chronic Homeless: (10 possible pts.) (Attachment 3)

Points Earned: _____

To show the impact towards the CoC goal of ending Chronic Homelessness, refer to attachment 3 to see project score.

4. Positive Outcomes: (20 possible pts.) (Attachment 4) Points Earned: _____

For PSH, RRH, and TH, programs, an outcome is positive if a client is a stayer or exited to a PH destination. Use attachment 4 to see project score.

5. Exits to Homelessness: (20 possible pts.) (Attachment 5) Points Earned: _____

Please use Attachment 5 showing all project leavers and note the project score based on those who exited to the shelter or the street.

**6. Income Growth – Project Performance (20 possible pts.) (Attachment 6a and 6b)
(Based on APR Q19. Cash Income – Changes over Time to respond to questions below.)**

6a. What percentage of **clients** gained or increased **employment income or non-employment income at program exit?** (Note percent in **Q19a2. Row 5, Column 9**) Use attachment 6a to see project score. (10 points)

***This question will be weighted if your project had no leavers in the year analyzed.*

Points Earned: _____

6b. What percentage of **clients** gained or increased **employment income or non-employment income between start and annual assessment?** (Note percent in **Q19a1. Row 5, Column 9**) Use attachment 6b to see project score. (10 points) **Waived for TH & RRH*

Points Earned: _____

7. Physical and Mental Health Conditions- Number of conditions at Start (5 possible pts.) (Attachment 7) (Waived for RRH and TH projects)

Based on APR Q13 a2- Number of Conditions at Start)

Projects serving clients with 2 or more conditions at project entry may be considered as serving those with the most severe service needs. This question awards points to projects serving those with 2 or more conditions at entry. Use attachment 7 to see project score.

Points Earned: _____

8. Percentage of Clients who entered with zero income (5 possible pts) (Attachment 8)

Clients without any income have higher barriers to remaining stably housed. This measure, based on APR Q18, identifies programs that are serving higher-needs clients by giving points to those projects that serve more clients with zero income at program entry. Use attachment X to see project score.

Points Earned: _____

9. Length of Time between Project Start Date and Residential Move-in Date (2 possible pts) (Attachment 9)

On APR Q22c, refer to the column “Average length of time to housing”. Use attachment 9 to find project score.

Points Earned: _____

10. Health Insurance- Percentage of Stayers with Health Insurance at Annual Assessment (5 possible pts) (Attachment 10)

To calculate the percentage of clients who retained or acquired health insurance, add APR Q21. Column 2 Row 14, 15 and APR Q21. Column 2 Row 16 together. Divide this number by APR Q5. (Total number of stayers). Use attachment 10 to find project score.

Points Earned: _____

11. Priority Population

- 50-100% Chronically Homeless (CH), Youth, Veteran, or Survivors of DV = 3 pts**
- No priority population = 0 pts**

12. CoC Participation (0-10 pts)

Does the project or agency staff regularly (at least 50% of meetings) participate in any of the following CoC committees? *Participation will be confirmed by the Collaborative Applicant.*

- Yes- Membership Meetings only (8 pts)**
- Yes- Membership Meetings and at least one committee (10 pts)**
- No- (0) pts**

Board	Operations
Membership	Governance
UFA Fiscal Advisory	Systems/Strategic Planning
HMIS Advisory	Regional Youth, Racial Justice or DV Committees

18. Housing First

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below.

Does your project screen out or terminate clients based on any the following?

- Having too little or no income
 - Active or history of substance abuse
 - Criminal record with exceptions for state-mandated restrictions
 - History of domestic violence
 - Failure to participate in supportive services
 - Failure to make progress on a service plan
 - Loss of income or failure to improve income
 - Any other activity not covered in a lease agreement typically found in the project's geographic area.
- YES- 0 PTS** **NO- 10 PTS**

19. Anti-Discrimination (0-3 pts)

Does your agency have an anti-discrimination policy? (Please attach relevant pages of your policy to your application as a PDF)

Yes 3 pts No 0 pts

Calculate your Part 1 score (CARES will provide a final scorecard)

Note that this section is not required to complete. Agencies can use this scorecard to estimate their Part 1 score.

	Question	Points Available	Points Earned
1	Utilization Rate*	15	
2	Data Quality & Completeness*	6	
3	Impact on Chronic Homelessness*	10	
4	Positive Outcomes**	20	
5	Exits to Homelessness**	20	
6	Income Growth**	20	
7	Health Conditions*	5	
8	Clients with Zero Income at Start*	5	
9	LOT Between Start Date and Move In**	2	
10	Health Insurance*	5	
11	Priority Population*	3	
12	CoC Participation*	10	
13	Quarterly Vouchers*	5	
14	Unspent Funds*	10	
15	Returned Funds in last 3 yrs*	6	
16	Monitoring*	4	
17	Coordinated Entry*	10	
18	Housing First*	10	
19	Anti-Discrimination*	3	
	TOTAL	169	

***Questions indicate a System Performance Measure question. Rank & Review applications must have **at least** 20% of program score based on SPMs to get full points on the annual CoC NOFO Application.*

Questions indicate Objective Measures. Rank & Review applications must have **at least 33% of program score based on objective measures to get full points on the annual CoC NOFO Application.*

FRANKLIN ESSEX HOUSING COALITION (NY-520)
RANK & REVIEW APPLICATION 2024
PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES

Project Name: _____

Project Type: _____

FY24 Funding Request: \$ _____

PROJECT DESCRIPTION

This section provides reviewers with a synopsis of your project; **it is not scored.**

Provide a brief project overview to describe program characteristics listed below:

- a. Target Population
- b. Project goals and achievements

1. Addressing Program Challenges in Part 1

After seeing your preliminary **Part 1 score**, please identify up to 3 questions from Part 1 where you did not score full points. Applicants can use this section to detail unique circumstances for why they did not score full points. Reviewers may score up to 50% of the points lost in Part 1 for each question identified. CARES will calculate total points available for each question.

Part 1 Question #__

Part 1 Question #__

Part 1 Question #__

2. Diversity and Inclusion: (0-5 pts)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level.

- 2 pts for providing a specific example of an action or initiative taken to promote DEI;
- 2 pts for identifying specific hiring initiatives to increase DEI within your agency;
- 1 pt for participating in outside committees or workgroups that promote DEI in the CoC

3. Including Transgender and Gender Non-conforming clients: (0-5 pts)

How does your program ensure housing and support service options that are tailored to support people who identify as LGBTQIA+?

[Check out HUD's LGBTQIA+ Fair Housing Toolkit.](#)

- 2 pts if agency describes how information is provided to clients and staff on how to report housing discrimination.
- 2 pts if agency describes training provided to agency staff to ensure a safe and equitable atmosphere for clients.
- 1 pts if agency describes any MOUs or partnerships with agencies specifically geared toward LGBTQ+ participant needs.

4. Feedback from Clients (0-7 pts)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often clients are asked for feedback about their programs and services;
- 4 pts if applicant provides an example of feedback from a client that was implemented to make a positive change in the program.

5. Staff with Lived Experience (0-2 pts)

Does your agency employ people with lived experience of homelessness? If so, are they involved in any decision-making or policy creation?

6. Addressing Severe Service Needs (0-12 pts)

Describe the severe service needs of clients within your project, and why the services provided in your project are needed in the CoC. Please use local data (e.g., Coordinated Entry numbers) and examples to back up your claim if applicable.

** Severe Service needs include those individuals or households needing the highest level of resources and staffing to successfully access housing, stabilize in housing and remain housed. Conditions can include: illness and physical, mental and behavioral health, impaired cognitive functioning, lack of natural supports and deficits in daily living skills.*

- 7 pts if agency describes the ability to provide services and support to a population(s) with the most severe service needs in Franklin and Essex Counties.
- 5 pts if the agency adequately demonstrates/cites evidence (can be anecdotal) of the need for their project in the community due to their capacity to serve those with the most severe service needs.

7. Describe how you operationalize a “Housing First” philosophy in your program’s implementation, including documented policies, trainings, or other processes related to “Housing First” that are operationalized at the program level. (0-5 pts)

- Up to 2.5 pts awarded if narrative provides examples of policies and procedures related to implementing “Housing First”.
- Up to 2.5 pts awarded if narrative provides examples of how “Housing First” philosophy is integrated into program delivery and service to all clients.

8. Racial Equity and Barriers to Participation (0-10 pts)

Has your project identified any barriers to participation (e.g., lack of outreach) faced by people of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

Some barriers might include: language barriers, consistent access to transportation, access to the Coordinated Entry process, lack of consistent communication from provider agencies, etc.

- 4 pts if the applicant describes barriers to participation faced by those over-represented in the local homeless population;
- 4 pts if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers;
- 2 pts if the applicant identifies how race and/or ethnicity may play a role in barriers to accessing services within their CoC.

9. Domestic Violence Projects Only- Positive Outcomes/Safety (0-6 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 3 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.

10. Dedicated Youth Projects Only- Positive Outcomes (0-6 pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.
- Up to 3 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.

Part 2 Application Score Breakdown

For informational purposes only

Question	Total Points Available
1. Addressing Program Challenges	30*
2. Diversity and Inclusion	5
3. LGBTQIA+ Inclusion	5
4. Feedback from Clients	7
5. Staff with Lived Experience	2
6. Addressing Severe Service Needs	12
7. Housing First	5
8. Racial Equity & Barriers to Participation	10
9. DV Only	6
10. Youth Only	6
Total points available	88

*Please note that 30 is the maximum number of points possible for this question. Only a project that scored zero points on the 3 highest-valued questions would be eligible to receive 30 points. Actual point ranges will vary depending on which questions from Part 1 an applicant chooses to respond to.

1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

This attachment details the 15 Day Notification of Projects Rejected or Reduced in NY-520. It contains the following:

1. No Project Applications Reduced or Rejected for NY-520
 - a. Sample Notification of Project Reduction
 - b. Sample Notification of Project Rejection
2. September 24, 2024 Email to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering
 - a. Note: No Rejected/Reduced Projects listed
3. Ranking and Tiering
 - a. Note: No Rejected/Reduced Projects listed
4. Reference: Excluded Projects: Voluntarily Reallocated Funds

1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

1. No Project Applications Reduced or Rejected for NY-520
 - a. Sample Notification of Project Reduction
 - b. Sample Notification of Project Rejection

Dear Project Applicant

As the Collaborative Applicant for the NY-520 CoC, CARES would like to congratulate XXX Agency on having the below **project accepted with a reduction** within NY-520's FY24 Continuum of Care local competition. Below is a detailed list of projects that have been reduced due to voluntary reallocation for this application:

Agency	Project name	Project score	Rank Order	Funding amount requested	Status	Reason for Reduction
Sample	Sample	###	###	\$\$\$	Reduced	ranked outside the available funding

Your agency has voluntarily reduced \$\$\$ from the above project, from \$\$\$ to \$\$\$. Funds voluntarily reallocated through this reduction will be utilized by another competitive program within the CoC in order to fully employ the CoC's resources. You can see the full CoC Project Ranking & Tiering [here](#).

Please note, this means your projects will be included within the NY-520 CoC NOFO application with the reduced amount; HUD will determine and announce which projects will officially receive funding at a later

Thank you,

CARES Planning Team

Dear Project Applicant

On behalf of the NY-520 CoC, we would like to thank XXX Agency for its application, XXX Project, for funding through NY-520's FY24 Continuum of Care local competition. Unfortunately, through the local Rank and Review competition for New Projects, your application was not selected to apply.

This project met all threshold criteria, however, the project was ranked outside the available funding and was ultimately not able to be included in this year's application. The CoC encourages you to apply again if funding becomes available in future CoC competitions.

Agency	Project name	Project score	Rank Order	Funding amount requested	Status	Reason for Rejection
Sample	Sample	###	###	\$\$\$	Rejected	ranked outside the available funding

Thank you,

CARES Planning Team

1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

2. September 24, 2024 Email to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering
 - a. Note: No Rejected/Reduced Projects listed

From: CARES Planning Team
To: Alan Jones; Allison Kleppang (alison.kleppang@franklincountyny.gov); Amanda Clark (aclark@Lasnny.org); Amber Brown-Rose; Anna Lincoln (alincoln@stjoestreatment.org); austin.kissane@dfa.state.ny.us; Brady Dullea (bradydullea@citizenadvocates.net); Bryon Connolly; cduvalbarrett@thefcchc.com; Cheryl Blanchard (cherylblanchard@citizenadvocates.net); Christine Lenney (christinelenney@citizenadvocates.net); claird1@stjoestreatment.org; courtneybarden@citizenadvocates.net; ctoms@milcinc.org; Cynthia Cobb; Douglas Meyer (doug@mhainessex.org); Emily Vandercar - Soldier On (evandercar@wesoldieron.org); Erica Bezio; Geoff Raiti; Janine Mead; Jannelle Reome - Franklin County DSS; Jennifer.Rafferty@dfa.state.ny.us; Jessica Bordeau; kari@hapec.org; kdegon@communityconnectionsfcny.org; Kellie Trombley - Mental Health Asso. in Essex County (kellie@mhainessex.org); kellym32@hotmail.com; kmulverhill@co.franklin.ny.us; Kyle Proper; Laurel Polttila (lpolttila@bhsn.org); Lindsay Hendricks (housing1st@3ddevelopment.com); Liz Ball; Iriters@communityconnectionsfcny.org; Matthew.drew@dfa.state.ny.us; Maureen Corbett (Maureen.corbett@va.gov); Maureen Van Deusen; Meagan Bresette; Megan Clark; Megan Murphy; Melanie Bigness (melaniebigness@citizenadvocates.net); mhousin1@twcnny.rr.com; Michael Morrow (mmorrow@wesoldieron.org); Michelle Cook; mjohanson@adironackhealth.org; Patrick.Ryan@troopers.ny.gov; Penny Daniels; Renee Bruno; Retha Leno; sandy.rourke@srmt-nsn.gov; Sarah Clarkin; Sarah Louer; Sarah Martin; Sarah Martin (smartin@lasnny.org); saranaclakeyouth@gmail.com; Scott Gilligan; slavigne@franklincony.org; sloran@aha-nsn.gov; Stephanie Schermerhorn; Suzanne Nicholas - Saranac Lake Central School District (nicholasuz@slcs.org); Tara Glynn (tglynn@lasnny.org); Terri Morse - Essex Co. (terri.morse@essexcountyny.gov); tlshreve0425@gmail.com; vainsworth@mhainessex.org; Vicki Smith (Vsmith@ech.org); Viktoria White; William Miller; zrandolph@stjoestreatment.org
Cc: Joan Spector; Michelle Sandoz-Dennis; Samantha Barnaby; Shashanna Ross
Subject: Public Posting: Ranking and Tiering of CoC-Program Funding Applicants NY-520
Date: Tuesday, September 24, 2024 10:58:00 AM
Attachments: [image002.png](#)

Hello FEHC Members

Today, the 2024 Ranking and Tiering of CoC-Program Funding Applicants was posted to the CARES website and can be found here: https://caresny.org/nofo-2024/#NY_520

This document showcases the points awarded for each project application, their ranking, and the funding amount the project is applying for in the FY 2024-25 NOFO Application.

If you have any questions, please connect with [Joan Spector](#).

Thank you,

CARES Planning Team

518-489-4130 ext. 1

<http://www.caresny.org>



1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

3. Ranking and Tiering

- a. Note: No Rejected/Reduced Projects listed

NY-520 (Franklin Essex)- FY24 Ranking & Tiering

Agency	Project Name	Project Type	Project Score	Project Status	Project Rank	Amount Requested From HUD	Reallocated Funds	
CARES of NY, Inc.-Franklin Essex HMIS	UFA 520 Franklin-Essex HMIS 2023	HMIS	N/A	Accepted/Renewal	1	\$40,480	\$13,703	Tier 1
CARES of NY, Inc.-520 CE Project	UFA 520 Coordinated Entry Project 2023	SSO-CE	N/A	Accepted/Renewal	2	\$8,400	\$0	
CARES of NY, Inc.-520 DV CE	UFA 520 DV Coordinated Entry 2023	SSO-CE	N/A	Accepted/Renewal	3	\$16,000	\$0	
CARES of NY, Inc. - Behavioral Health Services North, Inc.	UFA 520 STOP New Days Housing Initiative 2023	PH-RRH	153.7	Accepted/Renewal	4	\$110,469	\$0	
CARES of NY, Inc. - Franklin County Community Housing Council, Inc.	UFA 520 FCCHC Homeless Program (2022) (NY0177U2C202214) UFA 520: FCCHC Homeless Program 2023	PSH	147.83	Accepted/Renewal	5	\$34,356	\$0	
CARES of NY, Inc. - Franklin County Community Housing Council, Inc.	UFA 520 FCCHC Homeless Program (2022) (NY0177U2C202214) UFA 520: FCCHC Homeless Program 2023	PSH		Accepted/Renewal		\$23,300	\$0	Tier 2
CARES of NY, Inc.	FE CE project Expansion	SSO-CE	Score (N/A Community Prioritized)	Accepted/New	6	\$9,575	\$0	
CARES of NY, Inc. - Mohawk Indian Housing Corp.	Mc Gee Road Rapid Rehousing	PH-RRH	111.8	Accepted/New	7	\$43,199	\$0	
CARES of NY, Inc. - Saint Regis Mohawk Tribe	Rapid Rehousing for Saint Regis Mohawk Tribe	Joint TH-RRH	107.5	Accepted/New	8	\$23,084	\$0	
CARES of NY, Inc. - Behavioral Health Services North, Inc. STOP DV	New Days Housing Expansion	PH-RRH	94.5	Accepted/DV New	9	\$94,823	\$0	

Not Ranked:

CARES of NY, Inc.	Planning Grant 2024					\$ 50,000.00	Planning
CARES of NY, Inc.	UFA Grant 2024					\$ 18,965.00	UFA

Annual Renewal Demand	\$	233,005
Tier 1	\$	209,705
Tier 2	\$	23,300
CoC Bonus	\$	75,858
DV Bonus	\$	94,823
Planning Grant	\$	50,000
UFA Grant	\$	18,965

Expansion Grants

Applicant Name	Renewal Project Name	Expansion Project Name
CARES of NY, Inc.-Behavioral Health Services North, Inc. STOP DV	UFA 520 STOP New Days Housing Initiative 2023	New Days Housing Expansion
CARES of NY, Inc.	UFA 520 Coordinated Entry Project 2023	FE CE project Expansion

Consolidations

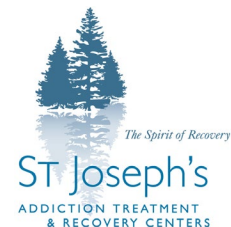
Applicant Name	Renewal Project 1	Renewal Project 2	Surviving Pin

Reallocated Grants

Applicant Name	Project Name that is Reallocating	Project that is taking the Reallocation	Voluntary/Involuntary	Amount
CARES of NY, Inc.-Franklin Essex HMIS	UFA: 520 St. Joseph's Solace House 2023	UFA 520 Franklin-Essex HMIS 2023	Voluntary	\$13,703

1E-5. Projects Rejected/Reduced-Notification Outside of e-snaps.

4. Reference: Excluded Projects: Voluntarily Reallocated Funds



September 17, 2024

To whom it may concern,

RE: Reallocation of FY23 UFA 520: St. Joseph's Solace House project (Grant Pin: NY1449).

St. Joseph's Addiction Treatment & Recovery Center requests to reallocate its FY23 UFA 520: St. Joseph's Solace House project (Grant Pin: NY1449) to Franklin Essex Housing Coalition UFA in the amount of \$13,703.

Sincerely,

Christine Laird

Christine Laird
Associate Director of Behavioral Health & Housing
St. Joseph's Addiction Treatment & Recovery Center

Robert R. Reiss Community Services Center
Outpatient Services
50 John Munn Road
Saranac Lake, New York 12983
(518) 891-5358 ■ www.stjoestreatment.org

From: [CARES Planning Team](#)
To: claird1@stjoestreatment.org
Cc: [Kathy Germain](#); [Samantha Barnaby](#)
Subject: Acceptance of Voluntary Reallocation
Date: Friday, October 4, 2024 1:48:00 PM
Attachments: [image002.png](#)

Good Afternoon, Christine

On behalf of the Franklin Essex Housing Coalition Continuum of Care (NY-520 CoC), CARES, as the Collaborative Applicant, would like to inform St. Joseph's that the CoC has accepted the voluntary release of your St. Joseph's Solace House (2022) project funds of \$13,703 for reallocation.

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nof0-2024/#NY_520). Please note, this means your project(s) will not be included within the NY-520 CoC NOFO application. Please feel free to contact me should you have any questions.

Thank you,

CARES Planning Team
<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

This attachment details the 15 Day Notification of Projects Accepted and Tiered for NY-520. It contains the following:

1. September 24, 2024 email notification of Ranking & Tiering for NY-520 Accepted Projects publicly posted on website
2. September 24, 2024 website screenshot showing posted Ranking & Tiering for NY-520 Accepted Projects
3. September 24, 2024, email notification of Projects Accepted:
 - a. **CARES of NY, Inc.**
 - i. Ranked: 1/9, Franklin-Essex HMIS, Scored: N/A, \$40,480
 - ii. Ranked: 2/9, Coordinated Entry Project, Scored: N/A, \$8,400
 - iii. Ranked: 3/9, DV Coordinated Entry, Scored: N/A, \$16,000
 - iv. Ranked: 6/9, Coordinated Entry Expansion, Scored: N/A, \$9,575
 - b. **Behavioral Health Services North: STOP DV**
 - i. Ranked: 4/9, STOP New Days Housing Initiative 2023, Scored 153.7/226, \$110,469
 - ii. Ranked: 9/9, New Days Housing Initiative Expansion, Scored: 94.5/128, \$94,823
 - c. **Franklin County Community Housing Council**
 - i. Ranked: 5/9, Homeless Program, Scored: 147.83/226, \$57,656
 - d. **Mohawk Indian Housing Corp.**
 - i. Ranked: 7/9, Mc Gee Road Rapid Rehousing, Scored: 111.8/140, \$43,199
 - e. **St. Regis Mohawk Tribe**
 - i. Ranked: 8/9, Rapid Rehousing, Scored: 107.5/140, \$23,084

1E-5a: Projects Accepted – Public Posting.

1. September 24, 2024 email notification of Ranking & Tiering for NY-520
Accepted Projects publicly posted on website

From: [CARES Planning Team](#)
To: [Alan Jones](#); [Allison Kleppang \(alison.kleppang@franklincountyny.gov\)](#); [Amanda Clark \(aclark@Lasnny.org\)](#); [Amber Brown-Rose](#); [Anna Lincoln \(alincoln@stjoestreatment.org\)](#); [austin.kissane@dfa.state.ny.us](#); [Brady Dullea \(bradydullea@citizenadvocates.net\)](#); [Bryon Connolly](#); [cduvalbarrett@thefcchc.com](#); [Cheryl Blanchard \(cherylblanchard@citizenadvocates.net\)](#); [Christine Lenney \(christinelenney@citizenadvocates.net\)](#); [claird1@stjoestreatment.org](#); [courtneybarden@citizenadvocates.net](#); [ctoms@milcinc.org](#); [Cynthia Cobb](#); [Douglas Meyer \(doug@mhainessex.org\)](#); [Emily Vandercar - Soldier On \(evandercar@wesoldieron.org\)](#); [Erica Bezio](#); [Geoff Raiti](#); [Janine Mead](#); [Jannelle Reome - Franklin County DSS](#); [Jennifer.Rafferty@dfa.state.ny.us](#); [Jessica Bordeau](#); [kari@hapec.org](#); [kdegon@communityconnectionsfcny.org](#); [Kellie Trombley - Mental Health Asso. in Essex County \(kellie@mhainessex.org\)](#); [kellym32@hotmail.com](#); [kmulverhill@co.franklin.ny.us](#); [Kylie Proper](#); [Laurel Polttila \(lpolttila@bhsn.org\)](#); [Lindsay Hendricks \(housing1st@3ddevelopment.com\)](#); [Liz Ball](#); [Iriters@communityconnectionsfcny.org](#); [Matthew.drew@dfa.state.ny.us](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [Maureen Van Deusen](#); [Meagan Bresette](#); [Megan Clark](#); [Megan Murphy](#); [Melanie Bigness \(melaniebigness@citizenadvocates.net\)](#); [mhousin1@twcnny.rr.com](#); [Michael Morrow \(mmorrow@wesoldieron.org\)](#); [Michelle Cook](#); [mjohanson@adironackhealth.org](#); [Patrick.Ryan@troopers.ny.gov](#); [Penny Daniels](#); [Renee Bruno](#); [Retha Leno](#); [sandy.rourke@srmt-nsn.gov](#); [Sarah Clarkin](#); [Sarah Louer](#); [Sarah Martin](#); [Sarah Martin \(smartin@lasnny.org\)](#); [saranackeyouth@gmail.com](#); [Scott Gilligan](#); [slavigne@franklincony.org](#); [sloran@aha-nsn.gov](#); [Stephanie Schermerhorn](#); [Suzanne Nicholas - Saranac Lake Central School District \(nicholasuz@slcs.org\)](#); [Tara Glynn \(tglynn@lasnny.org\)](#); [Terri Morse - Essex Co. \(terri.morse@essexcountyny.gov\)](#); [tlshreve0425@gmail.com](#); [vainsworth@mhainessex.org](#); [Vicki Smith \(Vsmith@ech.org\)](#); [Viktoria White](#); [William Miller](#); [zrandolph@stjoestreatment.org](#)
Cc: [Joan Spector](#); [Michelle Sandoz-Dennis](#); [Samantha Barnaby](#); [Shashanna Ross](#)
Subject: Public Posting: Ranking and Tiering of CoC-Program Funding Applicants NY-520
Date: Tuesday, September 24, 2024 10:58:00 AM
Attachments: [image002.png](#)

Hello FEHC Members

Today, the 2024 Ranking and Tiering of CoC-Program Funding Applicants was posted to the CARES website and can be found here: https://caresny.org/nofo-2024/#NY_520

This document showcases the points awarded for each project application, their ranking, and the funding amount the project is applying for in the FY 2024-25 NOFO Application.

If you have any questions, please connect with [Joan Spector](#).

Thank you,

CARES Planning Team

518-489-4130 ext. 1

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

2. September 24, 2024 website screenshot showing posted Ranking & Tiering for NY-520 Accepted Projects

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC**
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC) CoC Consolidated Applications

[FEHC Home Page](#)

2024 Funding Snapshot

CoC	ARD	Tier 1	Tier 2* <i>less bonus & DV bonus (10% ARD)</i>	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-520 Franklin Essex	\$233,005	\$209,705	\$23,300	\$75,858	\$94,823	\$50,000	\$18,965

CoC Application Public Posting

2024 CoC Consolidated Application

Public Posting Date: 09.13.2024
DRAFT: [FEHC CoC Consolidated Application – Narrative](#)
Submit comments and/or questions to planning_team@caresny.org

2024 CoC Priority Listing

Public Posting Date: 09.24.2024
FINAL: [FEHC Project Ranking and Tiering](#)

View Public Posting Archives

2023 Public Postings: FEHC

1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, Email notification of Projects Accepted:

a. CARES of NY, Inc.

- i. Ranked: 1/9, Franklin-Essex HMIS, Scored: N/A, \$40,480
- ii. Ranked: 2/9, Coordinated Entry Project, Scored: N/A, \$8,400
- iii. Ranked: 3/9, DV Coordinated Entry, Scored: N/A, \$16,000
- iv. Ranked: 6/9, Coordinated Entry Expansion, Scored: N/A, \$9,575

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 10:41 AM
To: Denise Brodt
Cc: Michelle Sandoz-Dennis; Samantha Barnaby; Joan Spector
Subject: CARES of NY, inc.: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Franklin Essex Housing Coalition (NY-520 CoC), CARES, as the Collaborative Applicant, would like to congratulate CARES of NY, inc. on having your project(s) accepted within NY-520's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
CARES of NY, inc.	UFA 520 Franklin-Essex HMIS 2023	1/9	N/A	\$40,480
CARES of NY, inc.	UFA 520 Coordinated Entry Project 2023	2/9	N/A	\$8,400
CARES of NY, inc.	UFA 520 DV Coordinated Entry 2023	3/9	N/A	\$16,000
CARES of NY, inc.	FE CE project Expansion	6/9	N/A	\$9,575

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nofo-2024/#NY_520). Please note, this means your project(s) will be included within the NY-520 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

Congratulations on your accepted projects.

Joan Spector
5 Pine West Plaza, Suite 503, Albany, NY 12205
518-489-4130
<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, Email notification of Projects Accepted:

b. Behavioral Health Services North: STOP DV

- i. Ranked: 4/9, STOP New Days Housing Initiative 2023, Scored 153.7/226, \$110,469
- ii. Ranked: 9/9, New Days Housing Initiative Expansion, Scored: 94.5/128, \$94,823

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 10:45 AM
To: Amber Brown-Rose
Cc: Michelle Sandoz-Dennis; Samantha Barnaby; Joan Spector
Subject: Behavioral Health Services North, Inc.: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Franklin Essex Housing Coalition (NY-520 CoC), CARES, as the Collaborative Applicant, would like to congratulate Behavioral Health Services North, Inc. on having your project(s) accepted within NY-520's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
Behavioral Health Services North, Inc.	UFA 520 STOP New Days Housing Initiative 2023	4/9	153.7/226	\$110,469
Behavioral Health Services North, Inc.	New Days Housing Expansion	9/9	94.5/128	\$94,823

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nofo-2024/#NY_520). Please note, this means your project(s) will be included within the NY-520 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

Congratulations on your accepted projects.

Joan Spector
5 Pine West Plaza, Suite 503, Albany, NY 12205
518-489-4130
<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, Email notification of Projects Accepted:

c. Franklin County Community Housing Council

i. Ranked: 5/9, Homeless Program, Scored: 147.83/226, \$57,656

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 10:44 AM
To: ncox@thefcchc.com
Cc: Michelle Sandoz-Dennis; Samantha Barnaby; Joan Spector
Subject: Franklin County Community Housing Council, Inc.: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Franklin Essex Housing Coalition (NY-520 CoC), CARES, as the Collaborative Applicant, would like to congratulate Franklin County Community Housing Council, Inc. on having your project(s) accepted within NY-520's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
Franklin County Community Housing Council, Inc.	UFA 520 FCCHC Homeless Program (2022) (NY0177U2C202214) UFA 520: FCCHC Homeless Program 2023	5/9	147.83/226	\$57,656

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nofo-2024/#NY_520). Please note, this means your project(s) will be included within the NY-520 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

Congratulations on your accepted projects.

Joan Spector
5 Pine West Plaza, Suite 503, Albany, NY 12205
518-489-4130
<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, Email notification of Projects Accepted:

d. Mohawk Indian Housing Corp.

ii. Ranked: 7/9, Mc Gee Road Rapid Rehousing, Scored: 111.8/140, \$43,199

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 10:43 AM
To: Mary Jo Terrance (MJTerrance@mohawkhousing.org)
Cc: Michelle Sandoz-Dennis; Samantha Barnaby; Joan Spector
Subject: Mohawk Indian Housing Corp.: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Franklin Essex Housing Coalition (NY-520 CoC), CARES, as the Collaborative Applicant, would like to congratulate Mohawk Indian Housing Corp. on having your project(s) accepted within NY-520's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
Mohawk Indian Housing Corp.	Mc Gee Road Rapid Rehousing	7/9	111.8/140	\$43,199

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nofo-2024/#NY_520). Please note, this means your project(s) will be included within the NY-520 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

Congratulations on your accepted projects.

Joan Spector
5 Pine West Plaza, Suite 503, Albany, NY 12205
518-489-4130
<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, Email notification of Projects Accepted:

e. St. Regis Mohawk Tribe

i. Ranked: 8/9, Rapid Rehousing, Scored: 107.5/140, \$23,084

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 10:42 AM
To: Michelle Cook
Cc: Michelle Sandoz-Dennis; Samantha Barnaby; Joan Spector
Subject: Saint Regis Mohawk Tribe: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Franklin Essex Housing Coalition (NY-520 CoC), CARES, as the Collaborative Applicant, would like to congratulate Saint Regis Mohawk Tribe on having your project(s) accepted within NY-520's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
Saint Regis Mohawk Tribe	Rapid Rehousing for Saint Regis Mohawk Tribe	8/9	107.5/140	\$23,084

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nof-2024/#NY_520). Please note, this means your project(s) will be included within the NY-520 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

Congratulations on your accepted projects.

Joan Spector
5 Pine West Plaza, Suite 503, Albany, NY 12205
518-489-4130
<http://www.caresny.org>



1E-5b. Local Competition Selection Results–Scores for All Projects.

This attachment details the final project scores for all new and renewal projects considered for NY-520 during its local competition. It contains the following:

1. Ranking and Tiering for NY-520 Projects

NY-520 (Franklin Essex)- FY24 Ranking & Tiering

Agency	Project Name	Project Type	Project Score	Project Status	Project Rank	Amount Requested From HUD	Reallocated Funds	
CARES of NY, Inc.-Franklin Essex HMIS	UFA 520 Franklin-Essex HMIS 2023	HMIS	N/A	Accepted/Renewal	1	\$40,480	\$13,703	Tier 1
CARES of NY, Inc.-520 CE Project	UFA 520 Coordinated Entry Project 2023	SSO-CE	N/A	Accepted/Renewal	2	\$8,400	\$0	
CARES of NY, Inc.-520 DV CE	UFA 520 DV Coordinated Entry 2023	SSO-CE	N/A	Accepted/Renewal	3	\$16,000	\$0	
CARES of NY, Inc. - Behavioral Health Services North, Inc.	UFA 520 STOP New Days Housing Initiative 2023	PH-RRH	153.7	Accepted/Renewal	4	\$110,469	\$0	
CARES of NY, Inc. - Franklin County Community Housing Council, Inc.	UFA 520 FCCHC Homeless Program (2022) (NY0177U2C202214) UFA 520: FCCHC Homeless Program 2023	PSH	147.83	Accepted/Renewal	5	\$34,356	\$0	
CARES of NY, Inc. - Franklin County Community Housing Council, Inc.	UFA 520 FCCHC Homeless Program (2022) (NY0177U2C202214) UFA 520: FCCHC Homeless Program 2023	PSH		Accepted/Renewal		\$23,300	\$0	Tier 2
CARES of NY, Inc.	FE CE project Expansion	SSO-CE	Score (N/A Community Prioritized)	Accepted/New	6	\$9,575	\$0	
CARES of NY, Inc. - Mohawk Indian Housing Corp.	Mc Gee Road Rapid Rehousing	PH-RRH	111.8	Accepted/New	7	\$43,199	\$0	
CARES of NY, Inc. - Saint Regis Mohawk Tribe	Rapid Rehousing for Saint Regis Mohawk Tribe	Joint TH-RRH	107.5	Accepted/New	8	\$23,084	\$0	
CARES of NY, Inc. - Behavioral Health Services North, Inc. STOP DV	New Days Housing Expansion	PH-RRH	94.5	Accepted/DV New	9	\$94,823	\$0	

Not Ranked:

CARES of NY, Inc.	Planning Grant 2024					\$ 50,000.00	Planning
CARES of NY, Inc.	UFA Grant 2024					\$ 18,965.00	UFA

Annual Renewal Demand	\$	233,005
Tier 1	\$	209,705
Tier 2	\$	23,300
CoC Bonus	\$	75,858
DV Bonus	\$	94,823
Planning Grant	\$	50,000
UFA Grant	\$	18,965

Expansion Grants

Applicant Name	Renewal Project Name	Expansion Project Name
CARES of NY, Inc.-Behavioral Health Services North, Inc. STOP DV	UFA 520 STOP New Days Housing Initiative 2023	New Days Housing Expansion
CARES of NY, Inc.	UFA 520 Coordinated Entry Project 2023	FE CE project Expansion

Consolidations

Applicant Name	Renewal Project 1	Renewal Project 2	Surviving Pin

Reallocated Grants

Applicant Name	Project Name that is Reallocating	Project that is taking the Reallocation	Voluntary/Involuntary	Amount
CARES of NY, Inc.-Franklin Essex HMIS	UFA: 520 St. Joseph's Solace House 2023	UFA 520 Franklin-Essex HMIS 2023	Voluntary	\$13,703

1E-5c. Web Posting of CoC-Approved Consolidated Application.

This attachment provides evidence of the website posting which displays the date and time when NY-520 posted the final version of its CoC's Consolidated Application before the submission deadline. It contains the following:

1. October 21, 2024 website screenshot showing posted **CoC-Approved final** version of NY-520 CoC Consolidated Application
2. October 11, 2024 website screenshot showing posted **final-draft** version of NY-520 CoC Consolidated Application
3. September 27, 2024 website screenshot showing posted **2nd draft** version of NY-520 CoC Consolidated Application
4. September 13, 2024 website screenshot showing posted **1st draft** version of NY-520 CoC Consolidated Application

1E-5c. Web Posting of CoC-Approved Consolidated Application.

1. October 21, 2024 website screenshot showing posted **CoC-Approved final** version of NY-520 CoC Consolidated Application



- PUBLIC Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
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- NY 519 CGHC
- NY 520 FEHC**
- NY 522 PNHC
- NY 523 SNC
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- NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC) CoC Consolidated Applications

FEHC Home Page

2024 Funding Snapshot

CoC	ARD	Tier 1	Tier 2* <small>less bonus & DV bonus (10% ARD)</small>	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-520 Franklin Essex	\$233,005	\$209,705	\$23,300	\$75,858	\$94,823	\$50,000	\$18,965

CoC Application Public Posting

2024 CoC Consolidated Application

CoC-Approved Submission Posting Date: 10.21.2024
 FEHC CoC Consolidated Application - Narrative
 FEHC CoC Consolidated Application - Attachments
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC Priority Listing

CoC-Approved Submission Posting Date: 10.21.2024
 FEHC Priority Listing
 FEHC Project Descriptions
 FEHC Project Ranking and Tiering
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC Planning Project

CoC-Approved Submission Posting Date: 10.21.2024
 FEHC CoC Planning Project
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC UFA Project

CoC-Approved Submission Posting Date: 10.21.2024
 FEHC CoC UFA Project
 Submit comments and/or questions to planning_team@caresny.org

1E-5c. Web Posting of CoC-Approved Consolidated Application.

2. October 11, 2024 website screenshot showing posted **final-draft** version of NY-520 CoC Consolidated Application

- NY 503 ACCH
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CoC Consolidated Applications

FEHC Home Page

2024 Funding Snapshot

CoC	ARD	Tier 1	Tier 2* <small>less bonus & DV bonus (10% ARD)</small>	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-520 Franklin Essex	\$233,005	\$209,705	\$23,300	\$75,858	\$94,823	\$50,000	\$18,965

CoC Application Public Posting

2024 CoC Consolidated Application

Public Posting Date: 10.11.2024

DRAFT: [FEHC CoC Consolidated Application - Narrative](#)
 DRAFT: [FEHC CoC Consolidated Application - Attachments](#)
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC Priority Listing

Public Posting Date: 10.11.2024

DRAFT: [FEHC Priority Listing](#)
 DRAFT: [FEHC Project Descriptions](#)
 FINAL: [FEHC Project Ranking and Tiering](#)
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC Planning Project

Public Posting Date: 10.11.2024

DRAFT: [FEHC CoC Planning Project](#)
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC UFA Project

Public Posting Date: 10.11.2024

DRAFT: [FEHC CoC UFA Project](#)
 Submit comments and/or questions to planning_team@caresny.org

1E-5c. Web Posting of CoC-Approved Consolidated Application.

3. September 27, 2024 website screenshot showing posted **2nd draft** version of NY-520 CoC Consolidated Application

09-27-2024 Public Posting Available

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC**
- NY 522 PNHC
- NY 523 SNC
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- NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC)
CoC Consolidated Applications

[FEHC Home Page](#)

2024 Funding Snapshot

CoC	ARD	Tier 1	Tier 2* <small>less bonus & DV bonus (10% ARD)</small>	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
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CoC Application Public Posting

2024 CoC Consolidated Application

Public Posting Date: 09.27.2024
 DRAFT: [FEHC CoC Consolidated Application – Narrative](#)
 DRAFT: [FEHC CoC Consolidated Application – Attachments](#)
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC Priority Listing

Public Posting Date: 09.27.2024
 DRAFT: [FEHC Priority Listing](#)
 FINAL: [FEHC Project Ranking and Tiering](#)
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC Planning Project

Public Posting Date: 09.27.2024
 DRAFT: [FEHC CoC Planning Project](#)
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC UFA Project

Public Posting Date: 09.27.2024
 DRAFT: [FEHC CoC UFA Project](#)
 Submit comments and/or questions to planning_team@caresny.org

1E-5c. Web Posting of CoC-Approved Consolidated Application.

4. September 13, 2024 website screenshot showing posted **1st draft** version of NY-520 CoC Consolidated Application

09-13-2024 Public Posting Available

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
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- NY 520 FEHC**
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC) CoC Project Applications

[FEHC Home Page](#)

2024 Funding Snapshot

CoC	ARD	Tier 1	Tier 2* <small>less bonus & DV bonus (10% ARD)</small>	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-520 Franklin Essex	\$233,005	\$209,705	\$23,300	\$75,858	\$94,823	\$50,000	\$18,965

CoC Application Public Posting

2024 CoC Consolidated Application

Public Posting Date: 09.13.2024

DRAFT: [FEHC CoC Consolidated Application - Narrative](#)
Submit comments and/or questions to planning_team@caresny.org

View Public Posting Archives

- 2023 Public Postings: FEHC
- 2022 Public Postings: FEHC

1E-5d. Notification to Community Members and Key Stakeholders

This attachment provides evidence of the notification to community members and key stakeholders that NY-520 posted the final version of its CoC's Consolidated Application before the submission deadline. It contains the following:

1. October 21, 2024 email notification to NY-520 members and stakeholders linking the publicly posted **CoC-Approved final** version of NY-520 CoC Consolidated Application
2. October 11, 2024 email notification to NY-520 members and stakeholders linking the publicly posted **final-draft** version of NY-520 CoC Consolidated Application
3. September 27, 2024 email notification to NY-520 members and stakeholders linking the publicly posted **2nd draft** version of NY-520 CoC Consolidated Application
4. September 13, 2024 email notification to NY-520 members and stakeholders linking the publicly posted **1st draft** version of NY-520 CoC Consolidated Application

1E-5d. Notification to Community Members and Key Stakeholders

1. October 21, 2024 email notification to NY-520 members and stakeholders linking the publicly posted **CoC-Approved final** version of NY-520 CoC Consolidated Application

From: [CARES Planning Team](#)
To: [CARES Planning Team](#)
Cc: [Samantha Barnaby](#); [Michelle Sandoz-Dennis](#); [Lori Rhodes](#); [Joan Spector](#); [Shashanna Ross](#)
Bcc: [Alan Jones](#); [Allison Kleppang](#) (alison.kleppang@franklincountyny.gov); [Amanda Clark](#) (aclark@Lasnny.org); [Amber Brown-Rose](#); [Anna Lincoln](#) (alincoln@stjoestreatment.org); [austin.kissane@dfa.state.ny.us](#); [Brady Dullea](#) (bradydullea@citizenadvocates.net); [Bryon Connolly](#); cduvalbarrett@thefcchc.com; [Cheryl Blanchard](#) (cherylblanchard@citizenadvocates.net); [Christine Lenney](#) (christinelenney@citizenadvocates.net); claird1@stjoestreatment.org; courtneybarden@citizenadvocates.net; ctoms@milcinc.org; [Cynthia Cobb](#); [Douglas Meyer](#) (doug@mhainessex.org); [Emily Vandercar - Soldier On](#) (evandercar@wesoldieron.org); [Erica Bezio](#); [Geoff Raiti](#); [Janine Mead](#); [Jannelle Reome - Franklin County DSS](#); Jennifer.Rafferty@dfa.state.ny.us; [Jessica Bordeau](#); kari@hapec.org; kdegon@communityconnectionsfcny.org; [Kellie Trombley - Mental Health Asso. in Essex County](#) (kellie@mhainessex.org); kellym32@hotmail.com; kmulverhill@co.franklin.ny.us; [Kylie Proper](#); [Laurel Polttila](#) (lpolttila@bhsn.org); [Lindsay Hendricks](#) (housing1st@3ddevelopment.com); [Liz Ball](#); lrvivers@communityconnectionsfcny.org; Matthew.drew@dfa.state.ny.us; [Maureen Corbett](#) (Maureen.corbett@va.gov); [Maureen Van Deusen](#); [Meagan Bresette](#); [Megan Clark](#); [Megan Murphy](#); [Melanie Bigness](#) (melaniebigness@citizenadvocates.net); mhousin1@twcnv.rr.com; [Michael Morrow](#) (mmorrow@wesoldieron.org); [Michelle Cook](#); mjohnson@adironackhealth.org; [Patrick Murphy](#); Patrick.Ryan@troopers.ny.gov; [Penny Daniels](#); [Renee Bruno](#); [Retha Leno](#); sandy.rourke@srmt-nsn.gov; [Sarah Louer](#); [Sarah Martin](#); smartin@lasnny.org; saranaclakeyouth@gmail.com; [Scott Gilligan](#); slavigne@franklincony.org; sloran@aha-nsn.gov; [Stephanie Schermerhorn](#); [Suzanne Nicholas - Saranac Lake Central School District](#) (nicholasuz@slcs.org); [Tara Glynn](#) (tglynn@lasnny.org); [Terri Morse - Essex Co.](#) (terri.morse@essexcountyny.gov); tshreve0425@gmail.com; vainsworth@mhainessex.org; [Vicki Smith](#) (Vsmith@ech.org); [Viktoria White](#); [William Miller](#); zrandolph@stjoestreatment.org

Subject: FEHC: Notification to Community Members of CoC Approved Consolidated Application Posting (UFA)
Date: Monday, October 21, 2024 5:02:00 PM
Attachments: [image002.png](#)

Good Morning, CoC Membership & Key Stakeholders,

All parts of the 2024 CoC approved Consolidated Application and Priority Listing have been posted to the CARES Website for public comment, which can be accessed here: https://caresny.org/nofo-2024/#NY_520

Specifically, you will find the approved versions of:

- Consolidated Application Narratives & Attachments
- Priority Listing (including project rankings)
- Ranking & Tiering, detailing: accepted and rejected project applications as a result of the local CoC competition, including each project's **ranking, score, and funding amount.**
- Planning Grant
- UFA Cost Grant
- Project Descriptions for CoC Renewal & New Applications

CARES will be submitting the CoC Application & Priority Listing on behalf of the CoC on Friday, October 25th. If you have any questions or comments, please feel free to reach out.

Thank you,

CARES Planning Team
5 Pine West Plaza, Suite 503, Albany, NY 12210
518-489-4130 ext. 1

<http://www.caresny.org>



1E-5d. Notification to Community Members and Key Stakeholders

2. October 11, 2024 email notification to NY-520 members and stakeholders linking the publicly posted **final-draft** version of NY-520 CoC Consolidated Application

From: [CARES Planning Team](#)
To: [CARES Planning Team](#)
Cc: [Joan Spector](#); [Shashanna Ross](#); [Samantha Barnaby](#); [Lori Rhodes](#)
Bcc: [Alan Jones](#); [Allison Kleppang](#) (alison.kleppang@franklincountyny.gov); [Amanda Clark](#) (aclark@Lasnny.org); [Amber Brown-Rose](#); [Anna Lincoln](#) (alincolin@stjoestreatment.org); [austin.kissane@dfa.state.ny.us](#); [Brady Dullea](#) (bradydullea@citizenadvocates.net); [Bryon Connolly](#); cduvalbarrett@thefcchc.com; [Cheryl Blanchard](#) (cherylblanchard@citizenadvocates.net); [Christine Lenney](#) (christinelenney@citizenadvocates.net); [claird1@stjoestreatment.org](#); [courtneybarden@citizenadvocates.net](#); ctoms@milcinc.org; [Cynthia Cobb](#); [Douglas Meyer](#) (doug@mhainessex.org); [Emily Vandercar - Soldier On](#) (evandercar@wesoldieron.org); [Erica Bezio](#); [Geoffrey Raiti](#); [Janine Mead](#); [Jannelle Reome - Franklin County DSS](#); [Rafferty, Jennifer \(DFA\)](#); [Jessica Bordeau](#); kari@hapec.org; kdegon@communityconnectionsfcny.org; [Kellie Trombley - Mental Health Asso. in Essex County](#) (kellie@mhainessex.org); kellym32@hotmail.com; kmulverhill@co.franklin.ny.us; [Kylie Proper](#); [Laurel Polttila](#) (lpolttila@bhsn.org); Lindsay.Hendricks@housing1st@3ddevelopment.com); [Liz Ball](#); [Lee Rivers](#); Matthew.drew@dfa.state.ny.us; Maureen.Corbett@va.gov); [Maureen Van Deusen](#); [Meagan Brette](#); [Megan Clark](#); [Megan Murphy](#); [Melanie Bigness](#) (melaniebigness@citizenadvocates.net); mhousin1@twcny.rr.com; Michael.Morrow@wesoldieron.org); [Michelle Cook](#); mjohnson@adironackhealth.org; [Patrick Murphy](#); Patrick.Ryan@troopers.ny.gov; [Penny Daniels](#); [Renee Bruno](#); Retha.Leno@sandy.rourke@srmt-nsn.gov; [Sarah Louer](#); [Sarah Martin](#); Sarah.Martin@smartin@lasnny.org; saranaclakeyouth@gmail.com; [Scott Gilligan](#); slavigne@franklincony.org; sloran@aha-nsn.gov; [Stephanie Schermerhorn](#); [Suzanne Nicholas - Saranac Lake Central School District](#) (nicholasuz@slcs.org); [Tara Glynn](#); [Terri Morse - Essex Co.](#) (terri.morse@essexcountyny.gov); tshreve0425@gmail.com; vainsworth@mhainessex.org; Vicki.Smith@ech.org); [Viktoria White](#); [William Miller](#); zrandolph@stjoestreatment.org

Subject: Public Posting of the FY24 Draft CoC Application- V.3
Date: Friday, October 11, 2024 4:27:25 PM
Attachments: [image002.png](#)

Dear FEHC NY-520 CoC members,

2024 Consolidated Application Public Posting

Draft version 3 of the 2024 CoC Application has been posted to the CARES Website for public comment, which you can find here: https://caresny.org/nofo-2024/#NY_520. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Final Ranking & Tiering, detailing: accepted and rejected project applications as a result of the local CoC competition, including each project's ranking, score, and funding amount.
4. Draft Priority Listing
5. Planning Grant
6. UFA Grant
7. Project Descriptions

CARES asks that you review the posted information and provide us with any content that should be highlighted as soon as possible. Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team
5 Pine West Plaza, Suite 503, Albany, NY 12205

1E-5d. Notification to Community Members and Key Stakeholders

3. September 27, 2024 email notification to NY-520 members and stakeholders linking the publicly posted **2nd draft** version of NY-520 CoC Consolidated Application

From: [CARES Planning Team](#)
To: [CARES Planning Team](#)
Cc: [Samantha Barnaby](#); [Joan Spector](#)
Bcc: [Alan Jones](#); [Allison Kleppang \(alison.kleppang@franklincountyny.gov\)](#); [Amanda Clark \(aclark@Lasnny.org\)](#); [Amber Brown-Rose](#); [Anna Lincoln \(alincolin@stjoestreatment.org\)](#); [austin.kissane@dfa.state.ny.us](#); [Brady Dullea \(bradydullea@citizenadvocates.net\)](#); [Bryon Connolly](#); [cduvalbarrett@thefcchc.com](#); [Cheryl Blanchard \(cherylblanchard@citizenadvocates.net\)](#); [Christine Lenney \(christinelenney@citizenadvocates.net\)](#); [claird1@stjoestreatment.org](#); [courtneybarden@citizenadvocates.net](#); [ctoms@milcinc.org](#); [Cynthia Cobb](#); [Douglas Meyer \(doug@mhainessex.org\)](#); [Emily Vandercar - Soldier On \(evandercar@wesoldieron.org\)](#); [Erica Bezio](#); [Geoff Raiti](#); [Janine Mead](#); [Jannelle Reome - Franklin County DSS](#); [Jennifer.Rafferty@dfa.state.ny.us](#); [Jessica Bordeau](#); [kari@hapec.org](#); [kdegon@communityconnectionsfcny.org](#); [Kellie Trombley - Mental Health Asso. in Essex County \(kellie@mhainessex.org\)](#); [kellym32@hotmail.com](#); [kmulverhill@co.franklin.ny.us](#); [Kylie Proper](#); [Laurel Polttila \(lpolttila@bhsn.org\)](#); [Lindsay Hendricks \(housing1st@3ddevelopment.com\)](#); [Liz Ball](#); [lrivers@communityconnectionsfcny.org](#); [Matthew.drew@dfa.state.ny.us](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [Maureen Van Deusen](#); [Meagan Bresette](#); [Megan Clark](#); [Megan Murphy](#); [Melanie Bigness \(melaniebigness@citizenadvocates.net\)](#); [mhousin1@twcnv.rr.com](#); [Michael Morrow \(mmorrow@wesoldieron.org\)](#); [Michelle Cook](#); [mjohnson@adironackhealth.org](#); [Patrick.Ryan@troopers.ny.gov](#); [Penny Daniels](#); [Renee Bruno](#); [Retha Leno](#); [sandy.rourke@srmt-nsn.gov](#); [Sarah Clarkin](#); [Sarah Louer](#); [Sarah Martin](#); [Sarah Martin \(smartin@lasnny.org\)](#); [saranaclakeyouth@gmail.com](#); [Scott Gilligan](#); [Shashanna Ross](#); [slavigne@franklincony.org](#); [sloran@aha-nsn.gov](#); [Stephanie Schermerhorn](#); [Suzanne Nicholas - Saranac Lake Central School District \(nicholasuz@slcs.org\)](#); [Tara Glynn \(tglynn@lasnny.org\)](#); [Terri Morse - Essex Co. \(terri.morse@essexcountyny.gov\)](#); [tishreve0425@gmail.com](#); [vainsworth@mhainessex.org](#); [Vicki Smith \(Vsmith@ech.org\)](#); [Viktoria White](#); [William Miller](#); [zrandolph@stjoestreatment.org](#)
Subject: FEHC: Public Posting of the FY24 Draft CoC Application- V.2
Date: Friday, September 27, 2024 5:17:00 PM
Attachments: [image001.png](#)

Dear FEHC CoC members,

[2024 Consolidated Application Public Posting](#)

Draft version 2 of the 2024 CoC Application has been posted to the CARES Website for public comment, which you can find here: https://caresny.org/nofo-2024/#NY_520. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Final Ranking & Tiering, detailing: accepted and rejected project applications as a result of the local CoC competition, including each project's ranking, score, and funding amount.
4. Draft Priority Listing
5. Planning Grant
6. UFA Cost Grant

CARES asks that you review the posted information and provide us with any content that should be highlighted as soon as possible. Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team

5 Pine West Plaza, Suite 503, Albany, NY 12205

518-489-4130 ext. 1

1E-5d. Notification to Community Members and Key Stakeholders

4. September 13, 2024 email notification to NY-520 members and stakeholders linking the publicly posted **1st draft** version of NY-520 CoC Consolidated Application

From: [CARES Planning Team](#)
To: [CARES Planning Team](#)
Cc: [Lori Rhodes](#); [Michelle Sandoz-Dennis](#); [Samantha Barnaby](#); [Joan Spector](#)
Bcc: [Alan Jones](#); [Amanda Clark \(aclark@Lasnny.org\)](#); [Amber Brown-Rose](#); [Anna Lincoln \(alincoln@stjoestreatment.org\)](#); [austin.kissane@dfa.state.ny.us](#); [Brady Dullea \(bradydullea@citizenadvocates.net\)](#); [Bryon Connolly](#); [cduvalbarrett@thefcchc.com](#); [Cheryl Blanchard \(cherylblanchard@citizenadvocates.net\)](#); [Christine Lenney \(christinelenney@citizenadvocates.net\)](#); [claird1@stjoestreatment.org](#); [courtneybarden@citizenadvocates.net](#); [ctoms@milcinc.org](#); [Cynthia Cobb](#); [Douglas Meyer \(doug@mhainessex.org\)](#); [Emily Vandercar - Soldier On \(evandercar@wesoldieron.org\)](#); [Erica Bezio](#); [Geoff Raiti](#); [Janine Mead](#); [Jannelle Reome - Franklin County DSS](#); [Jennifer.Rafferty@dfa.state.ny.us](#); [Jessica Bordeau](#); [Joan Spector](#); [kari@hapec.org](#); [kdegon@communityconnectionsfcny.org](#); [Kellie Trombley - Mental Health Asso. in Essex County \(kellie@mhainessex.org\)](#); [kellylm32@hotmail.com](#); [kmulverhill@co.franklin.ny.us](#); [Kylle Proper](#); [Laurel Polttila \(lpolttila@bhnsn.org\)](#); [Lindsay Hendricks \(housing1st@3ddevelopment.com\)](#); [Liz Ball](#); [lrivers@communityconnectionsfcny.org](#); [Matthew.drew@dfa.state.ny.us](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [Maureen Van Deusen](#); [Meagan Bresette](#); [Megan Clark](#); [Megan Murphy](#); [Melanie Bigness \(melaniebigness@citizenadvocates.net\)](#); [mhousin1@twcny.rr.com](#); [Michael Morrow \(mmorrow@wesoldieron.org\)](#); [Michelle Cook](#); [mjohanson@adironackhealth.org](#); [Patrick.Ryan@troopers.ny.gov](#); [Penny Daniels](#); [Renee Bruno](#); [Retha Leno](#); [sandy.rourke@srmt-nsn.gov](#); [Sarah Clarkin](#); [Sarah Louer](#); [Sarah Martin](#); [Sarah Martin \(smartin@lasnny.org\)](#); [saranaclakeyouth@gmail.com](#); [Scott Gilligan](#); [Shashanna Ross](#); [slavigne@franklincony.org](#); [sloran@aha-nsn.gov](#); [Stephanie Schermerhorn](#); [Suzanne Nicholas - Saranac Lake Central School District \(nicholasuz@slcs.org\)](#); [Tara Glynn \(tglynn@lasnny.org\)](#); [Terri Morse - Essex Co. \(terri.morse@essexcountyny.gov\)](#); [tishreve0425@gmail.com](#); [vainsworth@mhainessex.org](#); [Vicki Smith \(Vsmith@ech.org\)](#); [Viktoria White](#); [William Miller](#); [zrandolph@stjoestreatment.org](#)
Subject: FEHC: Public Posting of the FY24 Draft CoC Application- V.1
Date: Friday, September 13, 2024 12:16:00 PM
Attachments: [image002.png](#)

Good Afternoon FEHC Members and Stakeholders,

2024 Consolidated Application Public Posting

Draft version 1 of the 2024 CoC Application has been posted to the CARES Website for public comment, which you can find here: https://caresny.org/nofo-2024/#NY_520.

CARES asks that you review the Draft CoC Application and provide us with any content that should be highlighted as soon as possible. Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team
5 Pine West Plaza, Suite 503, Albany, NY 12210
518-489-4130 ext. 1
<http://www.caresny.org>



2024 HDX Competition Report

2024 Competition Report - Summary

NY-520 - Franklin, Essex Counties CoC

HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX 2.0
2023 LSA	Yes	Government FY 2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY 2023 (10/1/22 - 9/30/23). **	February 2024 to March 2024
2024 HIC	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY = Fiscal Year

2) *This considers all extensions where they were provided.

2) **"Met Deadline" in this context refers to FY23 SPM submissions. Resubmissions from FY 2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily and are not required.

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

LSA Usability Status 2023

Category	ESTAO	ESTAC	ESTCO	RRHAO	RRHAC	RRHCO	PSHAO	PSHAC	PSHCO
Fully Usable	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Partially Usable									
Not Usable								<input checked="" type="checkbox"/>	

EST

Category	2021	2022	2023
Total Sheltered Count	174	169	207
AO	159	161	182
AC	15	8	25
CO	0	0	0

RRH

Category	2021	2022	2023
Total Sheltered Count	2	89	54
AO	2	73	33
AC	0	12	17
CO	0	0	0

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

PSH

Category	2021	2022	2023
Total Sheltered Count	77	66	18
AO	37	43	18
AC	38	23	0
CO	0	0	0

- 1) Glossary: EST = Emergency Shelter, Save Haven, & Transitional Housing; RRH = Rapid Re-housing; PSH = Permanent Supportive Housing; AO = Persons in Households without Children; AC = Persons in Households with at least one Adult and one Child; CO=Persons in Households with only Children
- 2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type. Therefore, the sum of the number of people by household type may be greater than the unique count of people.
- 3) Total Sheltered count only includes those served in HMS participating projects reported by your CoC.
- 4) For CoCs that experienced mergers during any of these reporting periods, historical data will include only the original CoCs.

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than the look back stop date or client's date of birth, whichever is later.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Universe (Persons)	Average		Median	
		Homeless (bed nights)	LOT	Homeless (bed nights)	LOT
1.1 Persons in ES-EE, ES-NbN, and SH	207	86.4	37.0		
1.2 Persons in ES-EE, ES-NbN, SH, and TH	207	86.4	37.0		

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

b. This measure is based on data element 3.917

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

Metric	Universe (Persons)	Average		Median	
		Homeless (bed nights)	LOT	Homeless (bed nights)	LOT
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to "housing move in")	220	160.9	70.0		
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to "housing move in")	220	160.9	70.0		

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

Metric	Total # of Persons Exited to a PH Destination (2 Yrs Prior)		Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
	Count	% of Returns	Count	% of Returns	Count	% of Returns	Count	% of Returns	Count	% of Returns
Exit was from SO	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from ES	80	6.3%	5	6.3%	3	3.8%	7	8.8%	15	18.8%
Exit was from TH	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from SH	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from PH	34	5.9%	2	5.9%	1	2.9%	0	0.0%	3	8.8%
TOTAL Returns to Homelessness	114	6.1%	7	6.1%	4	3.5%	7	6.1%	18	15.8%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

Please refer to PIT section for relevant data.

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	207
Emergency Shelter Total	207
Safe Haven Total	0
Transitional Housing Total	0

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In addition, the projects reported within these tables are limited to CoC-funded projects.

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	0
Number of adults with increased earned income	0
Percentage of adults who increased earned income	0.0%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	0
Number of adults with increased non-employment cash income	0
Percentage of adults who increased non-employment cash income	0.0%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	0
Number of adults with increased total income	0
Percentage of adults who increased total income	0.0%

Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	5
Number of adults who exited with increased earned income	2
Percentage of adults who increased earned income	40.0%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.5 – Change in non-employment cash income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	5
Number of adults who exited with increased non-employment cash income	1
Percentage of adults who increased non-employment cash income	20.0%

Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	5
Number of adults who exited with increased total income	3
Percentage of adults who increased total income	60.0%

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments are considered to be experiencing homelessness for the first time.

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	183
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	31
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	152

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	199
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	33
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	166

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

Measure 6 is not applicable to CoCs in this reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH (Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations

Metric	Value
Universe: Persons who exit Street Outreach	0
Of persons above, those who exited to temporary & some institutional destinations	0
Of the persons above, those who exited to permanent housing destinations	0
% Successful exits	0.0%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	227
Of the persons above, those who exited to permanent housing destinations	120
% Successful exits	52.9%

Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value
Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	18
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	18
% Successful exits/retention	100.0%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	ALLES, SH	ALL TH	ALL PSH, OPH	ALL RRH	All Street Outreach
Unduplicated Persons Served (HMIS)	208	0	19	55	0
Total Leavers (HMIS)	177	0	11	54	0
Destination of Don't Know, Refused, or Missing (HMIS)	2	0	0	0	0
Destination Error Rate (Calculated)	1.1%	0.0%	0.0%	0.0%	0.0%

2024 HDX Competition Report

2024 Competition Report - SPM Notes

NY-520 - Franklin, Essex Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Notes For Each SPM Measure

Note: Cells may need to be resized to accomodate notes with lots of text.

Measure	Notes
Measure 1	No notes.
Measure 2	No notes.
Measure 3	No notes.
Measure 4	No notes.
Measure 5	No notes.
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.
Measure 7	No notes.
Data Quality	No notes.

2024 HDX Competition Report

2024 Competition Report - HIC Summary

NY-520 - Franklin, Essex Counties CoC

For HIC conducted in January/February of 2024

HMIS Bed Coverage Rates

Project Type	Total Year- Round, Current Beds	Total Year- Round, Current Beds in HMIS or Comparable Database	Total Year- Round, Current, Non-VSP Beds	Removed From Denominator: OPH EHV ¹ Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non- VSP Beds	Adjusted HMIS Bed Coverage Rate for Year- Round, Current Beds
ES	12	5	12	0	12	41.7%
SH	0	0	0	0	0	NA
TH	0	0	0	0	0	NA
RRH	40	39	40	0	40	97.5%
PSH	7	7	7	0	7	100.0%
OPH	2	0	2	2	0	NA
Total	61	51	61	2	59	86.4%

2024 HDX Competition Report

2024 Competition Report

NY-520 - Franklin, Essex Count
For HIC conducted in January/I

HMIS Bed Coverage Rates

Project Type	Total Year- Round, Current Beds	Total Year- Round, Current, VSP Beds in an HMIS- Comparable Database	Total Year- Round, Current, VSP Beds	Removed From Denominator: OPH EHV ¹ Beds or Beds Affected by Natural Disaster**	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds
ES	12	0	0	0	0	NA
SH	0	0	0	0	0	NA
TH	0	0	0	0	0	NA
RRH	40	0	0	0	0	NA
PSH	7	0	0	0	0	NA
OPH	2	0	0	0	0	NA
Total	61	0	0	0	0	NA

2024 HDX Competition Report

2024 Competition Report

NY-520 - Franklin, Essex Count
For HIC conducted in January/I

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds	HMIS and Comparable Database Coverage Rate
ES	12	5	12	41.67%
SH	0	0	0	NA
TH	0	0	0	NA
RRH	40	39	40	97.50%
PSH	7	7	7	100.00%
OPH	2	0	0	NA
Total	61	51	59	86.44%

2024 HDX Competition Report

2024 Competition Report - HIC Summary

NY-520 - Franklin, Essex Counties CoC

For HIC conducted in January/February of 2024

Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	5	2	96	27	40

- 1) † EHV = Emergency Housing Voucher
- 2) * This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.
- 3) ** This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMIS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.
- 4) Data included in these tables reflect what was entered into HDX 2.0.
- 5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").
- 6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").
- 7) For historical data: Aggregated data from CoCs that merged are not displayed if HIC data were created separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 HDX Competition Report

2024 Competition Report - PIT Summary

NY-520 - Franklin, Essex Counties CoC

For PIT conducted in January/February of 2024

Submission Information

Date of PIT Count	Received HUD Waiver
1/25/2024	Not Applicable

Total Population PIT Count Data

Category	2019		2020		2021		2022		2023		2024	
	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and partial unsheltered count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count		
Emergency Shelter Total	17	31	35	43	56	60	60	56	0	0	0	0
Safe Haven Total	4	8	5	0	0	0	0	0	0	0	0	0
Transitional Housing Total	21	39	40	43	56	60	60	56	3	3	0	0
Total Sheltered Count	24	39	40	43	56	63	63	56				
Total Unsheltered Count												
Total Sheltered and Unsheltered Count*												

- 1) *Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count type was either sheltered only or partial unsheltered count.
- 2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.
- 3) In 2021, for CoCs that conducted a "Sheltered and partial unsheltered count", only aggregate and not demographic data were

2024 HDX Competition Report

2024 Competition Report - PIT Summary

NY-520 - Franklin, Essex Counties CoC

For PIT conducted in January/February of 2024

collected.

3A-1a. New PH-PSH/PH-RRH Project–Leveraging Housing Resources.

This attachment details the Housing Leveraging Commitments for new Projects in **NY-520**. It includes:

1. Project Name: BHSN STOP Domestic & Sexual Violence Rapid Rehousing Program
 - a. Checklist verifying commitment meets all HUD requirements
 - b. Source of Commitment:** Plattsburg Housing Authority
 - c. Number of Housing Units Proposed:** 6 households/ 14 ESSHI Units

Checklist for New CoC Project Applicants that are Leveraging Housing Resources

You have indicated that your proposed project will be able to **leverage housing resources**.

***You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal written documents from the funding body that includes:**

Project name should be listed in the commitment documentation

Project name:

Source of commitment should be listed in the commitment documentation (i.e. private organizations, state or local government, PHAs, faith-based organizations, federal programs other than CoC or ESG programs)

Source of Commitment:

Amount of funding committed per the following:

PSH: the number of housing units for a PSH project that are not funded through the CoC or ESG Programs. The number of units must be at least 25% of the total units to be provided by the proposed new CoC project application for full points.

OR

RRH or TH-RRH: The number of program participants to be provided RRH or TH-RRH that is not funded through the CoC or ESG Programs. The number of program participants to be served must be at least 25% of the total participants to be served in the proposed CoC new project application for full points.

Calculation showing the amount of non-CoC/ESG resources committed in the written commitment, and that this is at least 25% of units (for PSH) or participants (for RRH) to be served through the proposed New CoC Project Application:

The date** that the funding (outside of CoC or ESG programs) will be available is on the written commitment (should run concurrently with the new project).

****Must dated between May 1, 2024 and September 30, 2024.**

Dates of housing commitment:



PLATTSBURGH HOUSING AUTHORITY

4817 S. Catherine Street • Plattsburgh • NY • 12901-3778 • 518-561-0720 • fax: 518-561-1769 • www.phaplattsburgh.com

October 1, 2024

To whom it may concern,

Please accept this letter as a commitment of support to the STOP Domestic & Sexual Violence Rapid Rehousing Program. The Atlas Heights project provides 14 units dedicated to housing persons who are victims /survivors of domestic violence. It is funded by the Empire State Supported Housing Initiative (ESSHI), a New York State program dedicated to the expansion of supported housing units. ESSHI provides funding for support services and operating costs. All Rapid Rehousing participants, pending availability of designated units, will have access to applications for Atlas Heights. If accepted into one of the 14 apartments units, while in the Atlas Heights ESSHI funded project, program participants will receive a vast array of support services aimed at improving the overall health, safety, and general well-being of each participant. The Atlas Heights project will work on a seamless transition for the client so that they can move into the ESSHI project without disruption to their safety.

Even if only one of the households included within the budget for the Rapid Rehousing program were to qualify and ultimately be housed at Atlas Heights, residing in one of the 2-bedroom units for example, ESSHI funded rental subsidy support, depending on the income of the individual, could total at a cost of \$7,572.00 for the October 1st to September 30th time frame. Due to the nature of permanent housing, there is a possibility that as few as one, or as many as 14 apartments could become available during the contract period. All Rapid Rehousing participants will be prioritized based on the date of completion of their application.

We look forward to working with STOP Domestic & Sexual Violence and continuing to serve survivors of domestic violence by providing quality housing and supports through Atlas Heights and connecting survivors in the Rapid Rehousing Program to valuable resources.

Sincerely,

Mark T. Hamilton, PHM, MST, C3P
Executive Director



3A-2a. New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.

This attachment details the Healthcare Formal Agreements for **NY-520**. It includes the following:

1. **Project Name:** McGee Road RRH
 - a. Checklist verifying commitment meets all HUD requirements
 - b. **Source Commitment:** St Regis Mohawk Tibe Health Services Division
 - c. **Value:** \$43,199 (Requested)/ \$10,799.95 (Healthcare)= 25%
 - d. **Program Eligibility will be based on CoC Program fair housing requirements:** Yes

2. **Project Name:** New Days Housing Expansion
 - a. Checklist verifying commitment meets all HUD requirements
 - b. **Source Commitment:** STOP Domestic and Sexual Violence Program of BHSN
 - c. **Value:** \$1289.78 (\$214.96 x 6)
 - d. **Program Eligibility will be based on CoC Program fair housing requirements:** Yes

3A-2a. New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.

1. **Project Name:** McGee Road RRH
 - a. Checklist verifying commitment meets all HUD requirements
 - b. **Source Commitment:** St Regis Mohawk Tibe Health Services Division
 - c. **Value:** \$43,199 (Requested)/ \$10,799.95 (Healthcare)= 25%
 - d. **Program Eligibility will be based on CoC Program fair housing requirements:** Yes

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to leverage healthcare resources.

***You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:**

- The name of the project

Project name:

Amount of assistance to be provided by the healthcare organization:

- The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested) $\$43,199 \text{ (Requested)} / \$10,799.95 \text{ (Healthcare)} = 25\%$

OR

- If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project. Evaluation cost \$200 per person

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

- The date** that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

***Must be dated between May 1, 2024 and September 30, 2024.*

Date of healthcare commitment:

- Affirmation that project eligibility for program participants in the new PH-PSH or PH-RRH project will be based on CoC Program fair housing requirements and will not be restricted by the health care service provider.



Saint Regis Mohawk Tribe Health Services Division

Michael Cook, Director
Kim McElwain, Assistant Director

Seskehko:wa/September 30, 2024

Mary Jo Terrance
Mohawk Indian Housing Corporation
PO Box 402
Rooseveltown, NY 13683

Re: Saint Regis Mohawk Tribe Health Services Commitment

She:kon/Greetings:

It is my pleasure to provide this letter of support for the application to the McGee Road Rapid Re-housing new CoC Project Application for funds on behalf of the Mohawk Indian Housing Corporation, Akwesasne, New York.

The Saint Regis Mohawk Tribe Health Services will be able to provide the following services as requested: primary care physician services, dental and behavioral health services as necessary.

The relationship between Saint Regis Mohawk Tribe Health Services and the Mohawk Indian Housing Corporation continues to be strong for the mutual benefit of the Akwesasne community.

It is my understanding that the project eligibility for the program participants in the new PH-RRH project will be based on CoC Program fair housing requirements and will not be restricted by the health care service provider. We are committed to the collaboration for the McGee Road Rapid Re-housing starting in October 2024. As requested for annual costs of care provided by the Health Services program certainly exceeds the annual cost estimate of \$10,799.95.

Sincerely,

Michael Cook
Director of Health Services

404 State Route 37
Akwesasne, New York 13655
Phone: (518) 358-3141
www.srmt-nsn.gov

3A-2a. New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.

2. **Project Name:** New Days Housing Expansion

- a. Checklist verifying commitment meets all HUD requirements
- b. **Source Commitment:** STOP Domestic and Sexual Violence Program of BHSN
- c. **Value:** \$1289.78 (\$214.96 x 6)
- d. **Program Eligibility will be based on CoC Program fair housing requirements:** Yes

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to leverage healthcare resources.

***You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:**

The name of the project

Project name: New Days BHSN STOP Domestic and Sexual Violence

Amount of assistance to be provided by the healthcare organization:

The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested)

OR

If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project. Evaluation cost \$200 per person

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

The date** that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

***Must be dated between May 1, 2024 and September 30, 2024.*

Date of healthcare commitment: 9/19/2024 and through the approval of the New Days Project.

Affirmation that project eligibility for program participants in the new PH-PSH or PH-RRH project will be based on CoC Program fair housing requirements and will not be restricted by the health care service provider.



PROS and the Adult Clinic: Programs of BHSN

2155 State Route 3
Morrisonville, NY 12901

STOP Domestic and Sexual Violence Program of BHSN
22 US Oval, Suite 218
Plattsburgh, NY 12903
9/19/2024

Re: **New Days BHSN STOP Domestic & Sexual Violence**

Dear Tiana Barten, Program Director of STOP Domestic and Sexual Violence Program,

Our Behavioral Health Services North Adult Clinic and PROS programs, both in which provide treatment for Substance Use Disorders, agree to provide access to treatment and recovery services for all program participants who qualify and choose such services. The BHSN ONE Mindset is of a collaborative nature, which seeks to partner and support programs both within and outside of the BHSN umbrella, to reach and support community members seeking support and resources. **We continue to offer and provide survivors of domestic violence with equal and accessible supports, and partnership now and upon approval of the New Days Project.** Project eligibility will be based on fair housing requirements and will not be restricted by the healthcare service provider. **The value of providing access to an evaluation to this resource for all who qualify and choose services is \$1289.76 (\$214.96 X 6 individuals)**

Sincerely,

Emmanuel Durham
Vice President of Operations
Behavioral Health Services North
22 US Oval Suite 218
Plattsburgh, NY 12903