

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	10/24/2024
1C-7. PHA Moving On Preference	No	PHA Moving On Pr...	10/24/2024
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/24/2024
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/25/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	10/25/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	10/25/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/24/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/25/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/24/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting—CoC-A...	10/24/2024
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	10/24/2024

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	Homeless Data Exc...	10/24/2024
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	10/24/2024
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	10/24/2024
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

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Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/11/2024
1B. Inclusive Structure	10/18/2024
1C. Coordination and Engagement	10/21/2024
1D. Coordination and Engagement Cont'd	10/18/2024
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	10/18/2024
2B. Point-in-Time (PIT) Count	10/18/2024
2C. System Performance	10/18/2024
3A. Coordination with Housing and Healthcare	10/08/2024
3B. Rehabilitation/New Construction Costs	09/11/2024
3C. Serving Homeless Under Other Federal Statutes	09/11/2024

4A. DV Bonus Project Applicants	10/18/2024
4B. Attachments Screen	10/25/2024
Submission Summary	No Input Required

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
General/Limited Preference

This attachment contains the following:

1. **Schenectady Municipal Housing Authority** – PHA
 - a. Administrative Plan – Limited Preference - Only for Project Based Voucher Program

2. **Town of Rotterdam** - HCV Administrator
 - a. Administrative Plan - Limited Preference - Only given preference over single non-disabled non-elderly

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
General/Limited Preference

1. **Schenectady Municipal Housing Authority** – PHA
 - a. Administrative Plan – Limited Preference - Only for Project Based Voucher Program

Families will remain on the PBV waiting list until they are placed in a PBV unit, accept HCV assistance outside of the PBV program, are selected for placement in the PBV program but decline a unit offer or are denied assistance by SMHA or the owner for failing to meet the applicable eligibility criteria.

ORGANIZATION OF THE PBV WAITING LIST [24 CFR 983.251(c)]

The SMHA will use its PBV Program waiting list to select tenants for PBV units. The PBV wait list will be organized based on a set of preferences and will account for the date and time that a PBV application was received.

Preferences

PBV applicants who meet the following criteria will be granted preference on the PBV waiting list:

- Homeless
- Homeless Veteran
- Elderly (62 years of age or older)

Homeless and Homeless Veteran preferences will be verified by the owner or their service partner prior to being referred to the PBV waiting list.

One preference point will be granted for each preference that a PBV applicant is eligible for. A PBV applicant will only be eligible for the Homeless preference or the Homeless Veteran Preference but not both; PBV applicants may only qualify for two preferences if they are also elderly. PBV applicants with the most preference points will move to the top of the list while those with no preference points will remain near the bottom.

For applicants with the same number of preference points, their order on the PBV waiting list will be determined by the date and time that a PBV application is received. A PBV application is considered received upon submission of a Targeted Referral from the owner or their service partner. For tenant-based assisted households known to be seeking new units (i.e. newly-issued voucher holders and current participants who have given notice or otherwise indicated interest in seeking a new unit) or HCV applicants nearing the top of the HCV waiting list, the PBV application is considered received as of the date that a signed PBV Interest Form is returned to SMHA.

SELECTION FROM THE PBV WAITING LIST [24 CFR 983.251(c)]

Applicants who will occupy units with PBV assistance will be selected from the SMHA PBV Wait List.

When a PBV vacancy is anticipated, the top 3 appropriate PBV applicants from the PBV waiting list will be referred to the owner for screening. When identifying appropriate referrals, SMHA will select applicants that meet the targeting criteria for a specific address/unit and will only refer PBV applicants appropriate for the number of bedrooms in the anticipated vacancy. The HCV Subsidy Standards used for determining voucher size will be used when determining the appropriate unit size for a PBV applicant family (see section 6.0 of this Administrative Plan).

Wait list referrals to the PBV owner will remain active for consideration for a PBV vacancy for a period of 120 days from the date of selection from the wait list. Referred tenants will be screened by the owner and readied for occupancy. Upon notice from the owner that the highest ranking referral has met the owner's screening criteria, SMHA will finalize the Section 8 eligibility review process. If all 3 referrals fail to pass the owner's screening criteria, SMHA will refer the next 3 appropriate PBV applicants on the PBV waiting list.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
General/Limited Preference

2. **Town of Rotterdam - HCV Administrator**
 - a. Administrative Plan - Limited Preference - Only given preference over single non-disabled non-elderly

If an applicant is claiming a preference because the applicant or another family member works or has been hired to work in the PHA's jurisdiction, proof of place of work is required. Lack of such proof does not render the preliminary application incomplete, but a preference for this reason will not be granted without such proof.

Completed preliminary applications submitted by persons interested in housing assistance are date stamped as received and processed in order of date received. Since the vast majority of the preliminary applications received by the PHA arrive by mail at the same time each day, no purpose would be served by also time stamping applications. Preliminary applications are ordered automatically as they are entered into the PHA waiting list software program.

Incomplete preliminary applications are returned to applicants with instructions for completing the preliminary application. The original date stamp will not be honored and will be re-stamped once the application is received by the PHA.

Persons claiming to be disabled that have submitted incomplete preliminary applications are contacted in person to determine if their disability caused the preliminary application to be incomplete and offered assistance if required.

If a preliminary application indicates that an applicant is not eligible for housing assistance, written notice is sent to the applicant explaining why they are not eligible for housing assistance and the applicant is offered an informal review of the PHA's decision.

Waiting List Preferences

Preference in assigning applicants to the waiting list, starting with those assigned a first preference as the highest category, will be in accordance with the following preference system:

First Preference

Applicants who live, work, or have been notified that they have been hired to work within the jurisdiction of the PHA, or applicants with family members who work, or have been notified that they have been hired to work within the jurisdiction of the PHA.

Second Preference

Applicants who do not live or work, or have not been notified that they have been hired to work within the jurisdiction of the PHA or do not have a family member that works or has been notified that they have been hired to work within the jurisdiction of the PHA.

Elderly Preference

Elderly, disabled, displaced, homeless, single persons and families of not more than two members whose head, co-head or spouse is elderly or disabled will be given preference over single persons who are not elderly, disabled, or displaced, irrespective of any other preference.

Targeted Preference

As needed, targeted preferences shall be given to applicants within established preferences that fall into special targeted areas as defined by HUD for any funded increment, such as Mainstream funding. Targeted preferences sort above the first preference.

Coeymans Special Preference Removed 1/1/2017

Green Island preferences in effect 6/1/2022 until the Green Island Waiting List is exhausted. See Green Island admin plan.

If a preliminary application indicates that a family is potentially eligible, that family will be placed on the waiting list in the appropriate category, even if there are immediate vacancies available in the program. All applicants are placed on the waiting list because of the need to track assisting families according to PHA policies and HUD regulations.

Applicants placed on the waiting list are notified of such placement in writing. Due to income targeting requirements, applicants are not provided with an approximation of the length of time they will remain on the waiting list before being considered for occupancy.

Effective Date of Placement and Preference on Waiting List

Initial placement on the waiting list is always the date a completed preliminary application is received by the PHA. If a completed application is not received by the PHA, the family is not assigned an effective date of application.

Effective date of families placed on the waiting list that qualify for a residency preference never changes after that family qualifies for a residency preference, even if the family moves out of the PHA's jurisdiction.

When families that have been placed on the waiting list without a residency preference move into the PHA's jurisdiction or otherwise qualify for a residency preference, the effective date of the family's preliminary application will be changed to the date the family qualified for a residency preference.

When singles under the age of sixty-two have been placed on the waiting list and become sixty-two years of age, the application date will be changed to the date the single became sixty-two years of age. Should a single become disabled, the application date will be changed to the date the applicant notified the PHA.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–**Moving On Strategy.**

This attachment contains the following:

1. **Schenectady Municipal Housing Authority (SMHA)** – PHA
 - a. Moving On Preferences
 - i. Administrative Plan – Accepting Tenants moving on from the CoC-funded Program Shelter Plus Care

2. **Town of Rotterdam** - HCV Administrator
 - a. No Moving On preference
 - b. Though this PHA does not include a Moving On preference within their Admin Plan or ACOP the CoC has a Moving on Strategy documented within the Written Standards.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–**Moving On Strategy.**

1. **Schenectady Municipal Housing Authority (SMHA) – PHA**

a. Moving On Preferences

- i. Administrative Plan – Accepting Tenants moving on from the CoC-funded Program Shelter Plus Care

(i) The family does not own or have any interest in the contract unit.

vi) Additional HAP Requirements

(1) Housing Quality and Design Requirements [24 CFR 983.101(e) and 983.207(a)]

(a) The owner is required to maintain and operate the contract units and premises in accordance with HQS, including performance of ordinary and extraordinary maintenance. The owner must provide all the services, maintenance, equipment, and utilities specified in the HAP contract with the SMHA and in the lease with each assisted family. In addition, maintenance, replacement and redecoration must be in accordance with the standard practice for the building as established by the owner.

(b) The SMHA may elect to establish additional requirements for quality, architecture, or design of PBV housing. Any such additional requirements must be specified in the RFP, AHAP contract and the HAP contract. These requirements must be in addition to, not in place of, compliance with HQS.

(c) The SMHA will identify the need for any special features on a case-by-case basis depending on the intended occupancy of the PBV project. The SMHA will specify any special design standards or additional requirements in the invitation for PBV proposals, the AHAP contract, and the HAP contract.

(2) Vacancy Payments [24 CFR 983.352(b)]

(a) Vacancy Payments will be paid to the owner in accordance with the terms of the HAP contract.

g) PART VI: SELECTION OF PBV PROGRAM PARTICIPANTS

i) Overview

(1) Many of the provisions of the tenant-based voucher regulations [24 CFR 982] also apply to the PBV program. This includes requirements related to determining eligibility. Even with these similarities, there are requirements that are unique to the PBV program. This part describes the requirements and policies related to eligibility and admission to the PBV program.

ii) Eligibility for PBV Assistance [24 CFR 983.251(A) And (B)]

(1) The SMHA will select families for the PBV program from those who are participants in the SMHA's tenant-based voucher program, those who have applied for admission to the voucher program and Targeted Referrals from the owner or their service partner(s). "Targeted Referrals" are otherwise eligible households who also meet demographic or other targeting criteria (such as "homeless" or "homeless veteran") required by interested financial or regulatory parties or partners.

(2) For voucher participants, eligibility was determined at original admission to the voucher program and does not need to be re-determined at the commencement

of PBV assistance. For all others, eligibility for admission will be determined prior to the commencement of PBV assistance.

- (3) Applicants for PBV assistance must meet the same eligibility requirements as applicants for the tenant-based voucher program. Applicants must qualify as a family as defined by HUD and the SMHA, have income at or below HUD-specified income limits, and qualify on the basis of citizenship or the eligible immigration status of family members [24 CFR 982.201(a) and 24 CFR 983.2(a)]. In addition, an applicant family must provide social security information for family members [24 CFR 5.216 and 5.218] and consent to the SMHA's collection and use of family information regarding income, expenses, and family composition [24 CFR 5.230]. An applicant family also must meet HUD requirements related to current or past criminal activity. In addition families who will reside in "Excepted" units must meet the appropriate criteria as a "qualified" family.

iii) In-Place Families [24 CFR 983.251(b)]

- (1) An eligible family residing in a proposed PBV contract unit on the date the proposal is selected by the SMHA is considered an "in-place family." These families are afforded protection from displacement under the PBV rule. If a unit to be placed under contract (either an existing unit or a unit requiring rehabilitation) is occupied by an eligible family on the date the proposal is selected, the in-place family will be placed on the SMHA's waiting list. Once the family's continued eligibility is determined (the SMHA may deny assistance to an in-place family for the grounds specified in 24 CFR 982.552 and 982.553), the family will be given an absolute selection preference and the SMHA must refer these families to the project owner for an appropriately-sized PBV unit in the project. Admission of eligible in-place families is not subject to income targeting requirements.
- (2) This regulatory protection from displacement does not apply to families that are not eligible to participate in the program on the proposal selection date.

iv) Tenant Referrals to PBV Units

- (1) When SMHA is notified by the owner of an anticipated vacancy at a PBV site, the SMHA will notify the next appropriate families on the PBV waiting list. The SMHA's letter to the applicants also will state that if the applicant is interested in residing in the vacant PBV unit, that the applicant will not lose her or his place on the SMHA's HCV waiting list provided they are existing HCV applicants and not Targeted Referrals from the owner's service partner; Targeted Referrals will only be placed on the PBV waiting list.
- (2) Applicants indicating interest in a PBV unit will be referred to the owner in the order in which they appear on the appropriate wait list. If the tenant selection criteria of the owner include screening for credit and criminal background, these

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–**Moving On Strategy.**

2. **Town of Rotterdam** - HCV Administrator - Though this PHA does not include a Moving On preference within their Admin Plan or ACOP the CoC has a Moving on Strategy documented within the Written Standards.

1C-7: Public Housing Agencies within Your CoC's Geographic Area Moving On Strategy

2. NY-507's Written Standards excerpt that details the CoC's Moving On Strategy.

MOVE ON STRATEGY FOR RECOGNITION OF TENANT INDEPENDENCE

The Homeless Services Planning Board (HSPB, the Schenectady County Care Continuum of Care) has created a Move On Strategy to transition households in Supportive Housing (including Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH)) who no longer need intensive services to affordable housing. This strategy is broken into Phase I and Phase II, and sets out the actions HSPB will take to ensure the community has suitable long-term, affordable housing options for tenants ready to move on, and that tenants have the skills and are empowered to make this decision. The fundamental goal of the Move On Strategy is to promote the highest levels of independence and choice for tenants, as well as to create flow in supportive housing units to ensure these units are available for currently homeless families and individuals with disabilities who need housing combined with services. Promoting economic mobility and self-sufficiency, the Move On Strategy is first and foremost about celebrating growth, recovery and tenant success, and ensures all services are provided using strengths-based language and a recovery-focused model. Below details the CoC's process for identifying tenants who are eligible to move on; documentation needed to request ideal candidates for the strategy; and providing guidance for tenants on safety and security while prioritizing resources where they are most needed. The plan is based on a model Move On strategy discussed by the U.S. Department of Housing and Urban Development (HUD) and the Corporation for Supportive Housing. The soon-to-be developed HSPB Systems Committee will be responsible for providing regular trainings, resources, relationship building, and outcome tracking to support implementation of and monitor the Moving On Strategy.

Recruiting Affordable Housing Providers

The Move On Strategy targets existing tenants in supportive housing who are stable and require only minimal supportive services. These tenants are, with client choice, assisted to transition to a mainstream rent subsidy (typically the Housing Choice Voucher program) or an affordable housing unit, which frees up their subsidy for someone who is chronically homeless and needs the intensive services and long-term subsidies offered in supportive housing. The mainstream rent subsidy may include programs like Public Housing Authorities (PHAs), multifamily assisted housing owners, Low Income Tax Credit (LIHTC) developments, and local low-income housing programs. Phase I of the Move On Strategy has been implemented with Schenectady Municipal Housing Authority (SMHA), who has a preference for individuals and families moving on from their Shelter Plus Care program. Phase II of the Move On Strategy will include exploring expanding SMHA's policy and recruiting other local affordable housing providers to participate in the program, by setting preferences for tenants moving on from supportive housing.

Identifying Households for Moving On

Housing providers identify households in supportive housing that may be ready to move on through ongoing case management with tenants. Specifically, program staff meet with tenants on an ongoing basis to establish tenant goals and set a plan towards meeting those goals, utilizing strengths-based language and a recovery-focused model. Program staff implement a client-choice model by ensuring tenants know there is a voluntary option to move on. Program staff ensure tenants interested in moving on (1) have demonstrated the ability to live stably and maintain housing, (2) will meet PHA (or other affordable housing providers) screening criteria, and (3) understand the decision to move on from supportive housing is voluntary. During Phase II of this strategy, a standardized assessment for moving on will be developed and implemented.

Program staff work with tenants to create a formal and comprehensive transition plan that identifies tenant strengths, living skills and the supports necessary to help them meet transition goals. Pre-transition plans are individualized to meet the specific needs of each household. Some common resources or supports tenants often need and are connected to include: employment supports, benefits counseling, activities of daily

living skills, community living skills, and connection to community-based services. As house-holds volunteer, housing providers make referrals to the PHA (or other affordable housing providers).

Eligibility Considerations for Tenants

Individuals are identified by housing provider program staff who work directly with clients in the housing programs. Clients should meet four basic criteria in order to be recommended to move on: 1) a good rental history of on-time payments, 2) evidence of “good neighbor” behavior without any complaints or property management conflicts, 3) supported progress of quantitative areas and 4) low service needs.

Housing providers identify households in supportive housing who may be candidates for moving on by analyzing observations (interviews/survey’s, demonstrated ability to live stably and maintain housing or any other mitigating circumstances) combined with quantitative key areas for assessing tenant capacity, motivation, confidence and emotional readiness. These key quantitative areas include:

- Emotional independence (interest and confidence in moving on),
- Financial Capacity (employment, income, savings, budgeting skills),
- Housing history (housing tenure, rent arrears, past evictions, neighbor/landlord relationships)
- Intensity of service use (need for on-site services),
- Health/behavioral health (substance use, mental health, medication management, treatment engagement, mobility),
- Connection to mainstream resources (rental supports if needed),
- Connection to family or other natural supports,
- Community living skills (self-managing behavior, limit setting relating to drugs, etc.),
- Activities of daily living skills (ability to get meals, keep apartment clean, follow lease), and
- Housing goals (location, size, affordability, live with family/friends).

Transition Services

Housing Providers are required to provide: assistance with locating and securing a housing unit; case management to support transition including but not limited to assistance building linkages to community supports and services, such as mental and physical health services, substance use treatment, stores for groceries and other necessities, recreational activities and public transportation options; and support with landlord negotiations. Services offered may also include: providing funds to cover moving services, utility deposits/arrears and furniture/household items; and assistance with family reunification.

Aftercare Supports

HSPB recommends housing providers offer voluntary aftercare services to individuals who have moved on for at least six months after their move-out, and track types of supports provided and outcomes of those supports. It is recommended housing providers provide a minimum of two check-ins per month that can be in-person, by phone or by email.

Creating a Culture of Moving On

HSPB believes a programmatic reward/incentive structure for Moving On can assist in further promoting a culture of independence and self-sufficiency. The CoC will work with individual agencies to develop a variety of strategies to publicize and build interest in Moving On opportunities.

Moving on Timing and Availability

HSPB understands a Move On request may not be able to be satisfied immediately due to a variety of variables. However, the housing program will act as quickly as possible with community partners to move a tenant into appropriate affordable housing.

Ongoing CoC Assessment of Move On Strategy

Once annually the CoC will assess the success of this Move On Strategy, reviewing number/percentage of persons who have moved on and rate of retention in affordable housing destinations. The CoC will also discuss strengths/weaknesses related to the strategy's recommendations for recruiting affordable housing providers, identifying households for moving on, eligibility considerations for tenants, transition services, aftercare supports, and creating a culture of moving on.

EMERGENCY TRANSFER PLAN FOR VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT OR STALKING

Emergency Transfers

The Schenectady County Homeless Services Planning Board (HSPB) Care Continuum of Care is concerned about the safety of the tenants of the housing programs within its geographic area that are funded by Continuum of Care (CoC) Grant funds and such concern extends to tenants who are victims of domestic violence, dating violence, sexual assault, or stalking. In accordance with the Violence Against Women Act (VAWA), CoC-funded programs providing permanent housing or transitional housing, except safe havens, must allow tenants who are victims of domestic violence, dating violence, sexual assault, or stalking to request an emergency transfer from the tenant's current unit to another unit.

The ability of a housing program to honor such a request for tenants currently receiving rental assistance, however, may depend upon a preliminary determination that the tenant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, and on whether the housing provider has another dwelling unit that is available and is safe to offer the tenant for temporary or more permanent occupancy.

This plan identifies tenants who are eligible for an emergency transfer; the documentation needed to request an emergency transfer; confidentiality protections; and how an emergency transfer may occur. In addition, it provides guidance for tenants on safety and security. The plan is based on a model emergency transfer plan published by the U.S. Department of Housing and Urban Development (HUD), the federal agency which ensures that HSBP and the CoC funded providers within its geographic area in compliance with VAWA.

Eligibility for Emergency Transfers

A tenant who is a victim of domestic violence, dating violence, sexual assault, or stalking, as provided in HUD's regulations at 24 CFR part 5, subpart L, is eligible for an emergency transfer, if: The tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant remains within the same unit; or The tenant is a victim of a sexual assault, and the sexual assault occurred on the premises within the 90-day period preceding a request for an emergency transfer. A tenant requesting an emergency transfer must expressly request the transfer in accordance with the procedures described in this plan.

To request an emergency transfer, a tenant must notify the housing program's administrator or manager and submit a written request for a transfer to that individual. The tenant's written request for an emergency transfer should include either:

1. A statement expressing why the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant remains in the same dwelling unit assisted under the housing provider's program; or

1D-10a: **Active CoC Participation** of Individuals with Lived Experience of Homelessness.

This attachment details the support letters of NY-507 from individuals with lived experience of homelessness. It includes:

1. Signed Letter from the Chairperson of the CoC's Ad Hoc Committee of individuals with lived experience of homelessness.
2. Minutes from the CoC Board confirming the establishment of their Ad Hoc Committee and the chairperson of record.

1D-10a: **Active CoC Participation** of Individuals with Lived Experience of Homelessness.

1. Signed Letter from the Chairperson of the CoC's Ad Hoc Committee of individuals with lived experience of homelessness.

To Whom it May Concern,

The NY-507 Schenectady County CoC has established an ad hoc committee for Persons with Lived Experience of Homelessness. The intent of the Committee is to gather first-person feedback to develop the CoC's priorities to prevent and end homelessness. The CoC has created a method for those served to voice their thoughts, suggestions, opinions, and concerns and have them directly shape the CoC system. The Committee is instrumental in developing and supporting the CoC's priorities and strategies for serving individuals and families experiencing homelessness.

The Advisory Committee collects feedback regarding a range of CoC related topics. Topics include but are not limited to: reviewing the Coordinated Entry intake form in coordination with the CE Lead (e.g. culturally competent and trauma informed language), reviewing the CE system evaluation tool to better identify gaps and barriers to services, and evaluating the Rank and Review Tool (e.g. annual funding priorities and agencies' ability to address racial disparities in service provision).

I am the chairperson of the Committee. I am an individual with lived experience of homelessness, and all active members of the committee are persons with lived experience. As the facilitator and lead of this committee, I attest that our members are committed to developing and supporting the CoC's priorities for serving individuals and families experiencing homelessness with severe service needs in the CoC's geographic area.

Chairperson **Print name**



Chairperson **Signature**

Date

1D-10a: **Active CoC Participation** of Individuals with Lived Experience of Homelessness.

2. Minutes from the CoC Board confirming the establishment of their Ad Hoc Committee and the chairperson of record. Pg 2 & 3

**SCHENECTADY COUNTY HOMELESS SERVICES PLANNING BOARD
(HSPB)**

Board Meeting

Minutes 9/12/2024

ATTENDANCE	ABSENT	Guests in attendance include:
<ul style="list-style-type: none"> • Debra Schimpf • Steven Klein • Richard Homenick • Kim Sheppard • Darin Samaha • Kim Siciliano • Ed Kowalczyk • Megan DeMeo • Elise Martin 	<ul style="list-style-type: none"> • Laura Combs • Richard Karwan • Alexandria Carver • Brandy Bouldin • Amauri Tanon-Santos • Margaret Coker • Wendy Wahlberg 	<ul style="list-style-type: none"> • Maureen Van Deusen (CARES) • Sidney Allen (CARES) • Mashama Lipscomb (CARES)

	Next Steps/Action Items:
<p>Call to Order The meeting was called to order at 10:02 AM</p>	
<p>Approval of Previous Minutes Steve Klein motioned to approve 5.9.2024 minutes as presented. Kim Sheppard seconded. The minutes presented were approved.</p>	
<p>Agenda Items Board Member Updates</p> <ul style="list-style-type: none"> • Office of Community Services is celebrating Recovery Month on September 26th. Rob Kent (former council for OASAS and was with the Biden Administration) will be speaking. Anyone who has not received a flyer and wants one should reach out to Darin. <p>SMHA Spotlight (Rich Homenick)</p> <ul style="list-style-type: none"> • Rich presented the SMHA spotlight on public housing and the voucher program. There are a total of 2,545 units of affordable housing in Schenectady County. This includes 719 public housing units and 1,826 vouchers. He also presented details on the current income limits and 	<p>Rich to present SMHA Spotlight at November Membership</p>

<p>how they determine eligibility.</p> <ul style="list-style-type: none"> • There is an 86% utilization rate for Housing Choice Vouchers nationally, an 86% utilization rate in NYS and an 86.92% utilization rate in Schenectady. The percentage of budget expended in Schenectady is 112.58% (it is 96% nationally and 93% at the state level). This means that the funding they receive will not cover as much as they are spending. SMHA is tracking this with HUD currently. This shortfall is because SMHA chose to provide more money for monthly assistance payments for tenants (110% of Fair Market Rent) so that they would be able to remain housed (as many would not be able to afford the remaining out-of-pocket rent). Lowering Voucher Payment Standards to 100% or 90% could help alleviate shortfall, but this would require tenants to pay more towards rent. • The average per unit cost that is provided for landlords has consistently and significantly grown from year to year. In 2023 it was \$788.39 and in 2024 it is \$807.75. This is an indicator that more money is needed to meet need. • Public Housing is decreasing every year. There are 2 main funding streams: the Public Housing Operating Fund and Public Housing Capital Fund. There are 719 units in Schenectady with an occupancy rate of 97.16% (higher than state and national percentage) and 20 units not leased. SMHA public housing funding has decreased by \$1,225,829 from last year. This trend is likely to continue. The public housing buildings are also very old which makes necessary updates difficult as well. • SMHA's goal is to redevelop Steinmetz Homes and build new affordable housing downtown. <p>Presentation on ESG-CV Final Spending (CARES)</p> <ul style="list-style-type: none"> • The final spending report will be sent out via email. <p>Discussion and vote to create a PWLE Committee*</p> <ul style="list-style-type: none"> • The governance committee originally discussed making an ad hoc committee, but then decided a standing committee would be better due to the importance of the committee. • Deb Schimpf motioned to approve, and Richard Homenick seconded. The creation of a standing PWLE Committee was approved. • After approval, the committee will be added into the bylaws. 	<p>meeting on November 14th.</p>
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<ul style="list-style-type: none"> • Jessica Nivens has agreed to be the cochair of the PWLE Committee and primary signatory of the letter that will be submitted to HUD. <p>Request to take Board Diversity Survey for CoC NOFO Application</p> <ul style="list-style-type: none"> • The Board Diversity Survey was presented to the Board again to ensure full Board participation to get an accurate picture of the Board for the CoC Application. <p>Review “Myth busting Homelessness” handout (CARES)</p> <ul style="list-style-type: none"> • The “Myth Busting Homelessness” handout was shown to the Board for feedback. It was created to educate those working in homeless services as well as the public to be handed out at tabling events and to agency Boards and staff. It includes facts about homelessness specific to Schenectady County and debunks 8 myths surrounding homelessness. It also includes a list of HSPB agencies and their phone numbers so that individuals seeking more information can speak to specific agencies. <p>Collaborative Applicant Report (CARES)</p> <ul style="list-style-type: none"> • CARES has ranking and tiering almost done and New Project interviews are happening today. The CoC will apply for all bonus funding available. The CoC Committee will see the ranking and tiering next week and make recommendations. The Committee will then make a recommendation to the Board and it will be voted on by the Board over email by September 27th. <p>Coordinated Entry and HMIS Update (CARES)</p> <ul style="list-style-type: none"> • As of 9/10 there were 237 households on the Coordinated Entry list. 52 of those were families and 185 were singles. The average length of stay for individuals is 213 days and the average LOS for families is 147 days. There have been 46 new submissions on the CE list since July and 30 exits. Of the 30 exists, 13 went into a rental situation with an ongoing subsidy, 3 exited to stay with friends, and 6 exited and are paying independently. • In August, there were 115 adult-only households in HMIS. 38 of those households exited to homelessness. For adult and children only households in August, 85 households were in HMIS with 318 people. Of that number, 5 households exited, and 3 of that 5 went to permanent destinations. • CARES will have a CE staff member at Bethesda House 1 day a week. 	<p>CARES will send the updated document with agency information to the Board.</p> <p>CARES will reach out to CoC Committee about reviewing the ranking and tiering.</p>
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<p>They are looking to do more with staff participation and cold calls.</p> <p>Data Committee (Kim Sheppard)</p> <ul style="list-style-type: none"> No updates. <p>CoC Committee (Kim Siciliano)</p> <ul style="list-style-type: none"> The committee's next steps are reviewing the ranking and tiering to bring it back to the Board for a vote. <p>Governance (Wendy)</p> <ul style="list-style-type: none"> The committee will meet to discuss and review the bylaws to add the PWLE Committee and make a change to when edits to bylaws are able to be made to make the process run more smoothly. They will also meet to discuss notes from a PWLE focus group to look at actionable steps to alleviate some problems that were identified. They also discussed hosting another focus group as the last one was majority SCAP clients and they would like a more accurate picture from all persons experiencing homelessness. <p>Regional Racial Justice Advisory Committee Update (Wendy)</p> <ul style="list-style-type: none"> The committee is working on planning the summit on October 22nd. If anyone is interested in attending reach out to the committee. There are 5 open seats. The diversity assessment tool findings are being put into a matrix to show Board responses compared to the homeless population to identify gaps for recruitment. They are also working on onboarding packets to introduce new members to the Board. 	
<p>Next Meeting Membership: November 14th @ 10:00am.</p>	

The meeting was adjourned at 11:14 Am.
Minutes respectfully submitted by Sidney Allen, CARES of NY, Inc. Planning Team
sallen@caresny.org

1D-2a: Project Evaluation for **Housing First Compliance**

This attachment details how **NY-507** regularly evaluates its projects to ensure those that commit to using a Housing First approach are evaluated outside of the local competition rating and ranking process. It includes:

1. An example evaluation of at least one project
 - a) YWCA-NENY: Rosa's House



Housing First Standards Assessment Tool

Overview: This tool aims to assess and document how closely a housing and service provider adheres to the recommended best practice standards of the Housing First model, in the context of the broader work to implement a Housing First orientation at the system-level. This tool specifically evaluates project-level fidelity to Housing First, which directly impacts a system’s fidelity to Housing First. In addition to the universal best practice standards identified in this tool, Continuums should also take into account their local community context and local written standards pertaining to Housing First when assessing projects. A Continuum of Care can use this tool to prompt

Provider Info tab: The Provider Information tab should be completed *prior* to beginning the assessment. Specifically, the **Project Name, Project Type, Target Sub-Population served, and Date of Assessment** fields need to be completed in order to populate the assessment standards and report summary with questions that are specific to the project type and population. Please complete this section prior to printing any standards for assessment.

Standards: The standards have been arranged into the following categories: *Access, Evaluation, Services, Housing, Leases, and Project-Specific*. The “Tab” chart at the bottom of this page describes each of the categories in more detail. Some of the categories are not applicable for all project types, and those standards do not need to be

Project Type	Applicable Standards
Coordinated Entry	Access & Evaluation; Project-specific
Street Outreach	Access & Evaluation; Project-specific
Emergency Shelter	Access & Evaluation; Service & Housing; Project-specific
Transitional Housing	Access & Evaluation; Service & Housing; Leases; Project-specific
Rapid Rehousing	Access & Evaluation; Service & Housing; Leases; Project-specific
Permanent Supportive Housing	Access & Evaluation; Service & Housing; Leases; Project-specific

Safeguarding: Please keep in mind safeguarding concerns when assessing projects. In particular, we advise Continuums of Care to work with projects with victims of domestic violence to make sure that adequate safety and confidentiality policies and practices are in place before beginning assessments.

Scoring: For each standard, there are three scoring criteria: “Say It”, “Document It”, and “Do It” (as explained further below). To show that a project is in full compliance with each standard, the assessor should mark “Always” for each scoring criteria. Use the drop down in the three columns to the right to select “Always” or “Somewhat” or

- “Say It” means that project and agency staff can describe verbally what they do concerning each standard. The assessor should be able to identify that the organizational culture supports the standard by how staff talks about what is done.
- “Document It” means that there is written documentation that supports the project’s compliance with each standard. Written documentation could include Policies and Procedures, Personnel Handbooks, Professional Development Plans, Project Rules, etc.
- “Do It” means that the assessor was able to find evidence that supports the project’s compliance with each standard. Evidence could include information contained in client or other administrative files, client acknowledgement that something is being done, staff can point to documentation that supports implementation of the standard, etc.

Assessor Notes: A cell below each individual standard allows the assessor to add optional notes about the information collected for that particular standard. The notes can include where information was found, what questions were asked, who answered the questions, what additional information is needed to be able to mark that

Tab	Description	Purpose
Instructions	Tool overview and aim	Offers instruction to users on the assessment tool
Provider Info	Input provider, project and general assessment information	Determines project-specific standards for consideration
Standards - Access & Evaluation	Input compliance with standards concerning participant access to the project and input, project evaluation and performance management	Assesses whether access and evaluation are compliant with Housing First principles
Standards - Leases	Input compliance with standards concerning the lease and occupancy agreements, where applicable	Assesses whether leases and occupancy agreements are compliant with Housing First principles
Standards - Services & Housing	Input compliance with standards concerning the service and housing models and structure, where applicable	Assesses whether services and housing are compliant with Housing First principles
Standards – Project-Specific	Prompts assessment standards based on project type and targeted sub-populations served by the project, where applicable	Assesses whether specific project standards are compliant with Housing First principles
Report Summary	Displays assessment scores and conclusions, and highlights non-compliant standards	Printable summary of the assessment



Provider Information

Please complete the information below on the organization being assessed.

Provider Information	
Provider's Legal Name	YWCA-NENY
Acronym (If Applicable)	
Year Incorporated	1888
EIN	14-1340139
Street Address	44 Washington ave Schenectady, NY
Zip Code	12305

Project Information	
Project Name	Rosa's House
Project Budget	382,309
Grant Number	NY0664L2C072211
Name of Project Director	Tamara Flanders
Project Director Email Address	Tflanders@ywca-neny.org
Project Director Phone Number	518-374-3386 x 118
Which best describes the project *	Permanent Supportive Housing
<i>If project is a Safe Haven, please choose project type that it most operates like, e.g. shelter, transitional housing, or permanent housing</i>	
Are your services targeted to any of the following populations specifically? Please select one if so, as this impacts your assessment questions.	
	Domestic Violence Survivors

*Please note that when you select a project type, particular standards may not be relevant.

Management Information	
Name of CEO	Kim siciliano
CEO Email Address	Ksiciliano@ywca-neny.org
CEO Phone Number	518-374-3394 x 104
Name of Staff Member Guiding Assessment	Tamara Flanders
Staff Email Address	Tflanders@ywca-neny.org
Staff Phone Number	518-374-3394 x 118

Assessment Information	
Name of Assessor	Asia Casino
Organizational Affiliation of Assessor	CARES of NY, Inc.
Assessor Email Address	acasino@caresny.org
Assessor Phone Number	518-489-4130
Date of Assessment	8-13-24



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

No.	Standard	Access Definition / Evidence	Say It	Document it	Do it
Access 1	Projects are low-barrier	Admission to projects is not contingent on pre-requisites such as abstinence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, "housing readiness," history or occurrence of victimization, survivor of sexual assault or an affiliated person of such a survivor or other unnecessary conditions unless required by law or funding source. <i>Optional notes here</i>	Always	Always	Always
Access 2	Projects do not deny assistance for unnecessary reasons	Procedures and oversight demonstrate that staff do everything possible to avoid denying assistance or rejecting an individual or family for the reasons listed in Access Standard #1. <i>Optional notes here</i>	Always	Always	Always
Access 3	Access regardless of sexual orientation, gender identity, or marital status	Equal access is provided in accordance with the 2012 and 2016 Equal Access Rules, meaning that any project funded by HUD must ensure equal access for persons regardless of one's sexual orientation or marital status, and in accordance with one's gender identity. Adult only households, regardless of marital status, should have equal access to projects (if these project types are not available within a CoC, the CoC should conduct an assessment to determine if these project types are needed and work with providers to accommodate the need). Please see Equal Access Rules here: https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/ <i>Optional notes here</i>	Always	Always	Always
Access 4	Admission process is expedited with speed and efficiency	Projects have expedited admission processes, to the greatest extent possible, including helping participants obtain documentation required by funding sources, as well as processes to admit participants regardless of the status of their eligibility documentation whenever applicable. <i>Optional notes here</i>	Always	Always	Always
Access 5	Intake processes are person-centered and flexible	Intake and assessment procedures are focused on the individual's or family's strengths, needs, and preferences. Projects do not require specific appointment times, but have flexible intake schedules that ensure access to all households. Assessments are focused on identifying household strengths, resources, as well as identifying barriers to housing that can inform the basis of a housing plan as soon as a person is enrolled in the project. <i>Optional notes here</i>	Always	Always	Always
Access 6	The provider/project accepts and makes referrals directly through Coordinated Entry	Projects actively participate in the CoC-designated Coordinated Entry processes as part of streamlined community-wide system access and triage. If these processes are not yet implemented, projects follow communities' existing referral processes. Referrals from Coordinated Entry are rarely rejected, and only if there is a history of violence, the participant does not want to be in the project, there are legally valid grounds (such as restrictions regarding sex offenders) or some other exceptional circumstance that is well documented. <i>Optional notes here</i>	Somewhat	Somewhat	Somewhat
Access 7	Exits to homelessness are avoided	Projects that can no longer serve particular households utilize the coordinated entry process, or the communities' existing referral processes if coordinated entry processes are not yet implemented, to ensure that those individuals and families have access to other housing and services as desired, and do not become disconnected from services and housing. Households encounter these exits under certain circumstances, such as if they demonstrate violent or harassing behaviors, which are described within agencies' regulation-adherent policies. <i>Optional notes here</i>	Always	Always	Always
Name	Participant Input Definition / Evidence		Say It	Document it	Do it
Participant Input 1	Participant education is ongoing	Project participants receive ongoing education on Housing First principles as well as other service models employed in the project. In the beginning of and throughout tenancy, participants are informed about their full rights and responsibilities as lease holders, including the potential causes for eviction. <i>Optional notes here</i>	Always	Always	Always
Participant Input 2	Projects create regular, formal opportunities for participants to offer input	Input is welcomed regarding the project's policies, processes, procedures, and practices. Opportunities include involvement in: quality assurance and evaluation processes, a participant leadership/advisory board, processes to formally communicate with landlords, the design of and participation in surveys and focus groups, planning social gatherings, integrating peer specialists and peer-facilitated support groups to compliment professional services. <i>Optional notes here</i>	Always	Always	Always



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

	Standard	Lease and Occupancy Definition / Evidence	Say It	Document It	Do It
Leases 1	Housing is considered permanent (not applicable for Transitional Housing)	Housing is not time-limited (though rent assistance may be) and leases are automatically renewable upon expiration, except with prior notice by either party. <i>Optional notes here</i>	Always	Always	Always
Leases 2	Participant choice is fundamental	A participant has, at minimum, choices in deciding the location and type of housing based on preferences from a range of housing types and among multiple units, as available and as practical. In project-based settings, participants should be offered choice of units within a particular building, or within the portfolio of single site properties. In projects that use shared housing, i.e. housing with unrelated roommates, participants should be offered choice of roommates, as available and as practical. Additionally, as applicable, participants are able to choose their roommates when sharing a room or unit. <i>We have a set 24 units for this project so we can't offer tenants to look around for what they want. An exception can be made if there is an ADA need, in which case, we seek an apartment that will work. However, if that is the case, we have to break a lease with an existing landlord/unit so it's tricky.</i>	Not at all	Always	Always
Leases 3	Leases are the same for participants as for other tenants	Leases do not have any provisions that would not be found in leases held by any other tenant in the property or building and is renewable per the participants' and owner's choice. People experiencing homelessness who receive help moving into permanent housing should have leases that confer the full rights, responsibilities, and legal protections under Federal, state, and local housing laws. For transitional housing, there may be limitations on length of stay, but a lease/occupancy agreement should look like a lease that a person would have in the normal rental market. <i>Optional notes here</i>	Always	Always	Always
Leases 4	Participants receive education about their lease or occupancy agreement terms	Participants are also given access to legal assistance and encouraged to exercise their full legal rights and responsibilities. Landlords and providers abide by their legally-defined roles and responsibilities. <i>Optional notes here</i>	Always	Always	Always
Leases 5	Measures are used to prevent eviction	Property or building management, with services support, incorporates a culture of eviction avoidance, reinforced through practices and policies that prevent lease violations and evictions among participants, and evict participants only when they are a threat to self or others. Clear eviction appeal processes and due process is provided for all participants. Lease bifurcation is allowed so that a tenant or lawful occupant who is a victim of a criminal act of physical violence committed against them by another tenant or lawful occupant is not evicted, removed or penalized if the other is evicted. <i>Optional notes here</i>	Always	Always	Always
Leases 6	Providing stable housing is a priority	Providers engage in a continued effort to hold housing for participants, even if they leave their housing for short periods due to treatment, illness, or any other temporary stay outside of the unit. <i>Optional notes here</i>	Always	Always	Always
Leases 7	Rent payment policies respond to tenants' needs (as applicable)	While tenants are accountable to the rental agreement, adjustments may be needed on a case by case basis. As necessary, participants are given special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements. <i>Optional notes here</i>	Always	Always	Always



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

	Standard	Services Definition / Evidence	Say it	Document it	Do it
Services 1	Projects promote participant choice in services	Participants are able to choose from an array of services. Services offered are housing focused and include the following areas of support: employment and income, childhood and education, community connection, and stabilization to maintain housing. These should be provided by linking to community-based services. <i>Optional notes here</i>	Always	Always	Always
Services 2	Person Centered Planning is a guiding principle of the service planning process	Person-centered Planning is a guiding principle of the service planning process <i>Optional notes here</i>	Always	Always	Always
Services 3	Service support is as permanent as the housing	Service connections are permanently available and accessible for participants in Permanent Supportive Housing. Rapid Re-Housing projects should, at a minimum, be prepared to offer services for up to 6 months after the rental assistance ends. In emergency shelter and transitional housing, services are available as long as the participant resides in the unit or bed – and up to 6 months following exit from transitional housing. <i>Optional notes here</i>	Always	Always	Always
Services 4	Services are continued despite change in housing status or placement	Wherever possible, participants continue to be offered services even if they lose their housing unit or bed (for congregate projects), or if they are placed in a short-term inpatient treatment. Ideally, the service relationship should continue, despite a service hiatus during some institutional stays. <i>If a client permanently leaves their housing unit, we can no longer provide case management. However, they can still receive counseling, advocacy, and economic empowerment programs. If they temporarily leave (short term inpatient, etc) their housing and case management remains unchanged.</i>	Somewhat	Always	Always
Services 5	Participant engagement is a core component of service delivery	Staff provide effective services by developing relationships with participants that provide immediate needs and safety, develop trust and common ground, making warm hand-offs to other mainstream service providers, and clearly explain staff roles. Engagement is regular and relationships are developed over time. <i>Optional notes here</i>	Always	Always	Always
Services 6	Services are culturally appropriate with translation services available, as needed	Project staff are sensitive to and support the cultural aspects of diverse households. Wherever possible, staff demographics reflect the participant population they serve in order to provide appropriate, culturally-specific services. Translation services are provided when needed to ensure full comprehension of the project. Projects that serve families with children should have family-friendly rules that allow for different schedules based on work and school hours and have services that allow parents to participate in activities without having to constantly supervise their children themselves (i.e. can use the bathroom or take a shower without their children being in the bathroom with them). <i>Translation is to the best of our ability. We sometimes have to use google translate or a language line.</i>	Somewhat	Always	Always
Services 7	Staff are trained in clinical and non-clinical strategies (including harm reduction, motivational interviewing, trauma-informed approaches, strength-based)	Services support a participant's ability to obtain and retain housing regardless of changes in behavior. Services are informed by a harm-reduction philosophy, such as recognizing that substance use and addiction are a part of some participants' lives. Participants are engaged in non-judgmental communication regarding their behavior and are offered education regarding how to avoid risky behaviors and engage in safer practices. <i>Optional notes here</i>	Always	Always	Always
	Standard	Housing Definition / Evidence	Say it	Document it	Do it
Housing 1	Housing is not dependent on participation in services	Participation in permanent and temporary housing settings, as well as crisis settings such as emergency shelter, is not contingent on participating in supportive services or demonstration of progress made on a service plan. Services must be offered by staff, but are voluntary for participants. <i>Optional notes here</i>	Always	Always	Always
Housing 2	Substance use is not a reason for termination	Participants are only terminated from the project for violations in the lease or occupancy agreements, as applicable. Occupancy agreements or an addendum to the lease do not include conditions around substance use or participation in services. If the project is a recovery housing model focused on people who are in early recovery from drugs or alcohol (as outlined in HUD's Recovery Housing Brief), different standards related to use and subsequent offer of treatment may apply. See HUD's Recovery Housing brief here: https://www.hudexchange.info/resource/4852/recovery-housing-policy-brief/ <i>Optional notes here</i>	Always	Always	Always
Housing 3	The rules and regulations of the project are centered on participants' rights	Project staff have realistic expectations and policies. Rules and regulations are designed to support safe and stable communities and should never interfere with a life in the community. Participants have access to the project at all hours (except for nightly in and out shelter) and accommodation is made for pets. <i>We do have overnight and weekend on-call staff for emergencies.</i>	Always	Always	Always
Housing 4	Participants have the option to transfer to another project	Transfers should be accommodated for tenants who reasonably believe that they are threatened with imminent harm from further violence if the tenant remains in the same unit. Whenever possible, transfers occur before a participant experiences homelessness. <i>Transfer within YWCA projects depends on space availability. We have successfully moved a number of Rosa's House tenants into SRO housing if their safety was compromised in their apartment.</i>	Somewhat	Somewhat	Always



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

Standard		Project -Specific Standards	Say It	Document it	Do it
Project 1	Quick access to RRH assistance	A permanent supportive housing project ensures quick linkage to a unit and wrap around services, based on participant needs, preferences, and resource availability. <i>Provided we still have funding available, yes. Access is quick. If we are out of funding for the cycle then there is a wait list.</i>	Somewhat	Always	Always
Project 2	PSH is focused on ending homelessness for those with the most severe barriers to maintaining housing	Participants and staff understand that a primary goal of permanent supportive housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers. <i>Optional notes here</i>	Always	Always	Always
Project 3	Property Management duties are separate and distinct from services/case management	In order to provide clear roles of staff for participants in terms of lease and rules enforcement as well as tenant advocacy, property management and service provider staff should be separate roles. However, they should work together on a regular basis through regular communications and meetings regarding Participants to address tenancy issues in order to preserve tenancy. <i>Optional notes here</i>	Always	Always	Always
		No additional standards <i>Optional notes here</i>			
		No additional standards <i>Optional notes here</i>			
		No additional standards <i>Optional notes here</i>			
		No additional standards <i>Optional notes here</i>			
		No additional standards <i>Optional notes here</i>			
		No additional standards <i>Optional notes here</i>			
		No additional standards <i>Optional notes here</i>			
Standard		Population Specific Standards	Say It	Document It	Do It
Population 1	Participant safety is a priority at all points of engagement and in all planning processes	Led by the survivor, a safety plan is developed that includes an assessment of danger, particular points of vulnerability, and best approaches to increasing safety. <i>Optional notes here</i>	Always	Always	Always
Population 2	Survivor-driven advocacy is available	The unique needs and strengths of each individual survivor and their children are taken into account with regard to the types of services that are available and offered. Project uses flexible and survivor-focused approaches to overcome barriers survivors may face in accessing services through traditional models. <i>Optional notes here</i>	Always	Always	Always
Population 3	Housing stability is a priority	Providers support survivors and their children to retain or obtain safe, stable housing. Survivors choose the type of housing and location of housing. Housing is located in an area that is considered safe from the abusive relationship. <i>Optional notes here</i>	Always	Always	Always
Population 4	Population	No additional standards <i>Optional notes here</i>			



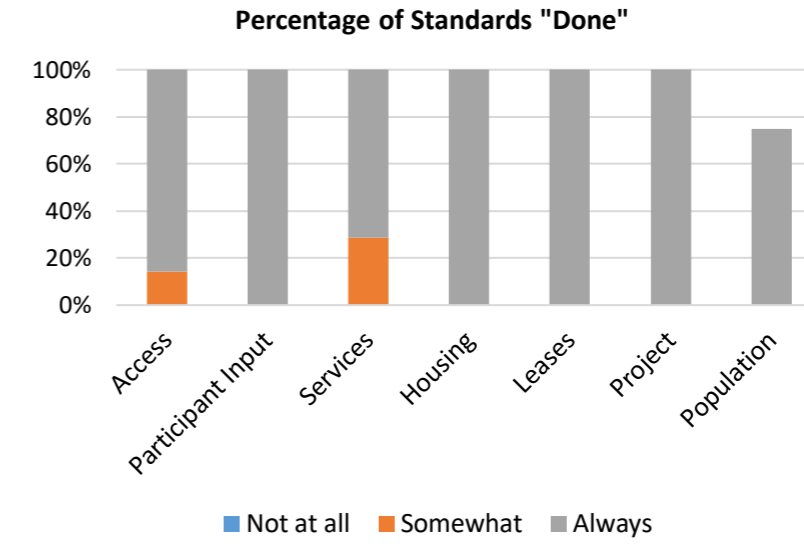
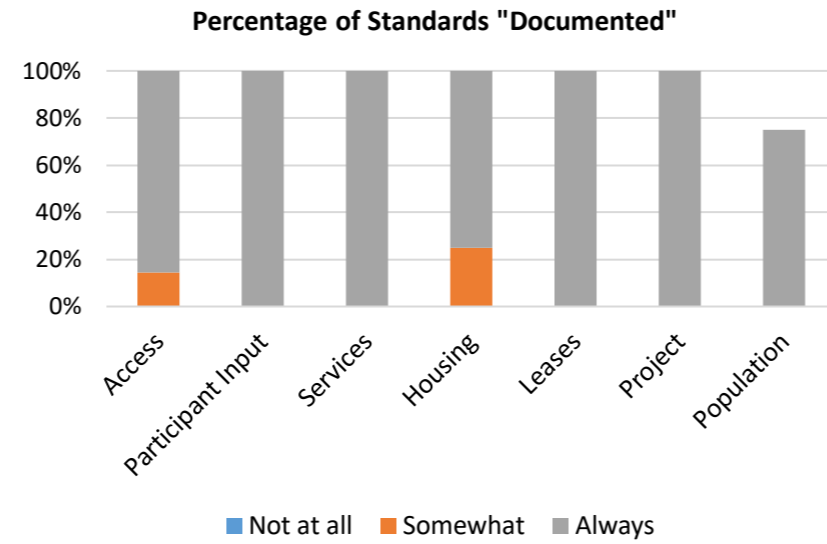
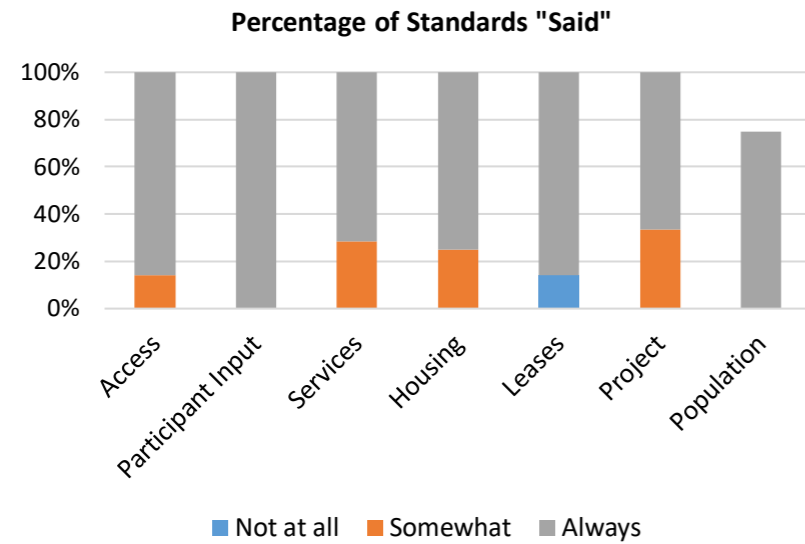
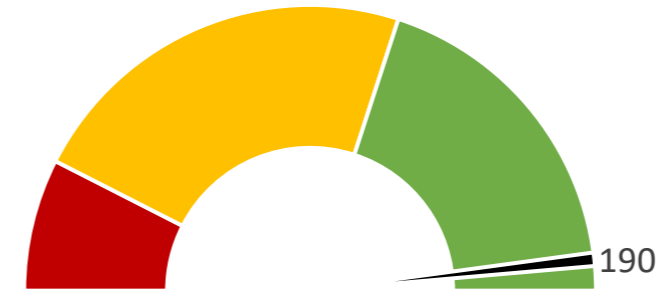
Housing First Standards: Assessment Summary

YWCA-NENY

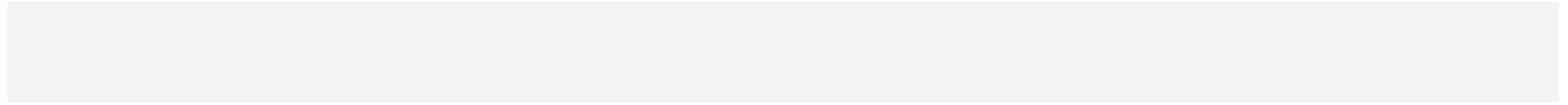
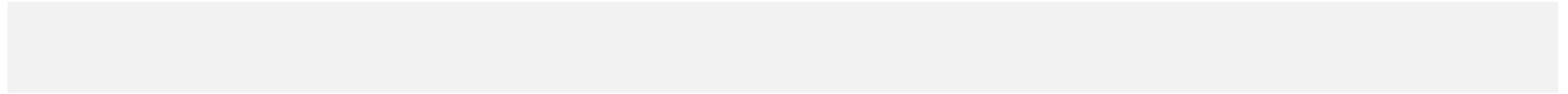
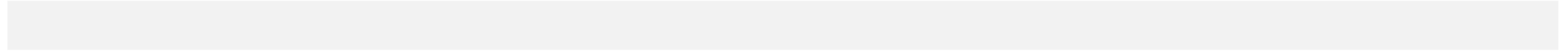
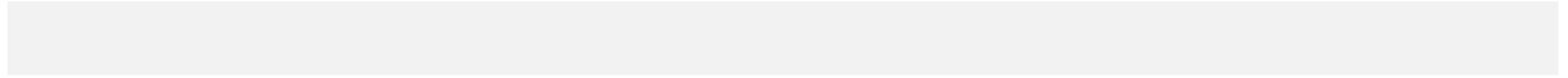
Some standards have not been evaluated. Please return and complete all standards before finalizing report.

Your score: 190
Max potential score: 204

Score is calculated by awarding 1 point for standards answered 'sometimes' and 2 points for standards answered 'always'. Categories that are not applicable for your project are not included in the maximum potential score.



Non-Compliant Standards ("Not at all" to Whether Standard is Said)				Non-Documented Standards ("Not at All" to Whether Standard is Documented)				Non-Evidenced Standards ("Not at All" to Whether Standard is Done")			
Category	No.	Name	Standard	Category	No.	Name	Standard	Category	No.	Name	Standard
Leases	2	Participant choice is fundamental	<p>A participant has, at minimum, choices in deciding the location and type of housing based on preferences from a range of housing types and among multiple units, as available and as practical. In project-based settings, participants should be offered choice of units within a particular building, or within the portfolio of single site properties. In projects that use shared housing, i.e. housing with unrelated roommates, participants should be offered choice of roommates, as available and as practical. Additionally, as applicable, participants are able to choose their roommates when sharing a room or unit.</p> <p><i>We have a set 24 units for this project so we can't offer tenants to look around for what they want. An exception can be made if there is an ADA need, in which case, we seek an apartment that will work. However, if that is the case, we have to break a lease with an existing landlord/unit so it's tricky.</i></p>								



1E-2. Project Review and Ranking Process Your CoC Used in Its Local Competition.

1. **Scoring tool used in NY-507's local competition to score new and renewal applications - for all project application types.**

(a) Required Criteria for Attachment 1E-2:

- This document showcases the maximum points on:
 - **Objective criteria** for the project applications, includes list of questions that address objective criteria and Total Percentage Points
 - **System performance** criteria for the project applications, includes list of questions that address system performance and Total Percentage Points
 - Questions addressing **severe service barriers and the question numbers within the application**
 - Specific Data submitted by **VSP's Comparable database**
 - Points associated with the degree the projects identified any barriers faced by persons of different races and ethnicities, particularly **those over-represented in the local homelessness population**, and has taken or will take steps to eliminate identified barriers.

(b) DV Program Data Submission Form

- This request form enabled the completion of the Rank and Review Application regarding assessing data outcomes for DV Applicants.

(c) NY-507's Rank and Review Written Process

(d) Blank Renewal Application Tool

(e) Blank New Project Application Tool

(f) Blank Bonus/DV Application Tool

(g) Blank Bonus CE/HMIS Application Tool

(h) Ranking and Tiering

- This document showcases the actual points awarded for each project application
 - Note: CE/HMIS Bonus Applications ONLY:
 - A weighted value was derived by dividing the highest possible score of all CoC Bonus project application types to the possible points for the application type
 - The weighted value was multiplied with the project application total points earned to calculate the final comparable score of all CoC Bonus project application types

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(a) Required Criteria for Attachment 1E-2:

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 - Specific Data submitted by **VSP's Comparable database**
 - Points associated with the degree the projects identified any barriers faced by persons of different races and ethnicities, particularly **those over-represented in the local homelessness population**, and has taken or will take steps to eliminate identified barriers.

NY-507

Total maximum points available for each project application type		
Application Type	Total maximum points available	
Renewal Part 1 & 2	247	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts/%
Renewal Part 1 & 2	Part 1: Q1, Q2, Q3, Q9, Q10, Q12, Q14, Q15, Q16, Q18, Q19	247/87= 35%
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts/%
Renewal Part 1 & 2	Part 1: Q2, Q4, Q5, Q6	247/66= 30%
3. Severe Service Barriers (SSB)	Questions Addressing SSB	Total SSB pts
Renewal Part 1 & 2	Part 1: Q7, Q8, Q11 Part 2: Q6	247/27
4. Specific Data Submitted by Victim Service Providers from Comparable Databases		Total DV Data pts
Renewal Part 1 & 2	Q2, Q3, Q4, Q5	247/56
5. Barriers to participation based on Race	Questions Addressing Barriers Based on Race (BBR)	Total BBR pts
Renewal Part 1 & 2	Part 2: Q2, Q8	247/15

NY-507

Total maximum points available for each project application type		
Application Type	Total maximum points available	
New	130	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
New	Q12, Q13, Q14, Q15, Q25, Q26	130/46
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
New	Q19, Q21	130/20
3. Severe Service Barriers (SSB)	Questions Addressing SSB	Total SSB pts
New	Q20, Q22	130/12
4. Specific Data Submitted by Victim Service Providers from Comparable Databases		Total DV Data pts
New	NA	NA
5. Barriers to participation based on Race	Questions Addressing Barriers Based on Race (BBR)	Total BBR pts
New	Q26, Q27	130/10

NY-507

Total maximum points available for each project application type		
Application Type	Total maximum points available	
DV Bonus	100	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
DV Bonus	Q13, Q14, Q15, Q21, Q22	100/46
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
DV Bonus	Q18	100/12
3. Severe Service Barriers (SSB)	Questions Addressing SSB	Total SSB pts
DV Bonus	Q19	100/5
4. Specific Data Submitted by Victim Service Providers from Comparable Databases		Total DV Data pts
DV Bonus	NA	NA
5. Barriers to participation based on Race	Questions Addressing Barriers Based on Race (BBR)	Total BBR pts
DV Bonus	Q23, Q24	100/10

NY-507

Total maximum points available for each project application type		
Application Type	Total maximum points available	
CE/HMIS Bonus	100	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
CE/HMIS Bonus	Q9, Q11, Q17, Q18, Q19, Q20	100/57
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
CE/HMIS Bonus	NA	NA
3. Severe Service Barriers (SSB)	Questions Addressing SSB	Total SSB pts
CE/HMIS Bonus	NA	NA
4. Specific Data Submitted by Victim Service Providers from Comparable Databases		Total DV Data pts
CE/HMIS Bonus	NA	NA
5. Barriers to participation based on Race	Questions Addressing Barriers Based on Race (BBR)	Total BBR pts
CE/HMIS Bonus	Q15, Q16	100/10

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(b) DV Program Data Submission Form

- This request form enabled the completion of the Rank and Review Application regarding assessing data outcomes for DV Applicants.



Domestic Violence Program Data Submission Form

The survey will take approximately 6 minutes to complete.

Please answer the following questions to enable the completion of your Rank and Review for Federal Fiscal Year 2023 (FY23): October 1, 2022 – September 30, 2023.

* Required

Contact Information

1. May I have your name, please? *

examples: Jane Doe, John Smith.

2. What is your email address? *

If inaccurate email is entered, you will not received an email confirmation. Please type carefully! example:

johnsmith@domain.org

3. What is the Program Name? *

- CAGC - DV SHP Families (NY-519)
- CAGC - RRH for Victims of DV (NY-519)
- CSC - DV Rapid Rehousing (NY-606)
- Equinox- Project Break Free (NY-503)
- FOW - HUD DV Bonus RRH (NY-608)
- FOW - RRH for DV Survivors (NY-608)
- UH 800 (NY-512)
- UH - Permanent Supportive Housing 309 (NY-512)
- UH - Rapid Rehousing 352 (NY-512)
- YWCA GCR Family Apartment Program (NY-512)
- Well Spring - New View RRH Program (NY-523)
- Well Spring - NewView RRH II (NY-523)
- Well Spring - Permanent Housing Program (NY-523)
- DVPWW Housing 2022 (NY-523)
- YWCA of Schenectady - DV Bonus (combined programs) (NY-507)
- YWCA Schenectady Rosas House (NY-507)
- Fairview RA (NY-511)
- VOA RA (NY-511)
- Cortland RA (NY-511)
- Greater Opps RRH (NY-511)
- UFA 520: STOP North Country Freedom Housing (2022) (NY-520)
- Chances and Changes PSH (501)
- Chance and Changes DV Bonus Renewal (501)
- Steuben Church People Against Poverty Arbor Housing Development- DV transitional housing (501)
- Salvation Army POH RRH (I believe this is also DV) (501)
- YWCA of Binghamton Broome DV Rental Assistance Program (511)
- Delaware Opportunities- ending homelessness for DV Victims (511)
- CCST Shelter Plus Care (501)

- CCST NY083 Bonus Homeless Supportive Housing (501)
- CCST Homeless Rapid Re-housing SHARE (501)
- CCST Homeless Permanent Housing (501)
- ACCORD Rapid Re-Housing Program (501)
- Arbor Livingston HUD (501)
- Arbor S+C PSH (501)
- Arbor Steuben Transitional (501)

4. Please indicate the project type for the project you are submitting data for *

- Rapid Re-Housing
- Permanent Supportive Housing
- Joint TH-RRH
- Transitional Housing

Data Collection

5. Provide the "Total Number of Persons Served" in this project. **(APR Q5) ***

This number will include all individual persons served, including children.

6. Provide the "Total Number of Adults Served" in this project. **(APR Q5) ***

Of all people in this project, how many are 18+? This number will be used when calculating income increases so that children are not included in the final percentages.

7. Provide the "Number of Chronically Homeless Persons" in your project. **(APR Q5) ***

A homeless individual with a disability as defined in section 401(9) of the McKinney-Vento Assistance Act (42 U.S.C. 11360(9)), who:

- Lives in a place not meant for human habitation, a safe haven, or in an emergency shelter, and has been homeless and living as described for at least 12 months* or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive nights of not living as described; or
- An individual who has been residing in an institutional care facility for less, including jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria of this definition before entering that facility**; or
- A family with an adult head of household (or, if there is no adult in the family, a minor head of household) who meets all of the criteria of this definition, including a family whose composition has fluctuated while the head of household has been homeless.

8. What was the number of individuals who exited to a Permanent Housing destination? *

APR Q23, "Permanent Situations", "PS Subtotal", under the "Total" column.

9. Provide the "Number of Leavers" in this project. **(APR Q5) ***

Leavers are persons who exited the project and are no longer enrolled in the project as of the last day of the reporting period.

10. What was the number of leavers discharged to Homelessness? *

Exits to homelessness include: exiting a person to a shelter, the street, or a place not meant for human habitation. **APR Q23**, "Homeless Situations", "HS Subtotal", under the "Total" columns.

11. What was the number of adult **stayers** who increased Income? *

Stayer: a client active in a program before 09/30/2023, must have at least 365 days in latest stay, be an adult and the most recent assessment is compared to the one prior to it.

Increased income can include employment or non-employment income.

APRQ19a1. In row 5, entitled "Number of Adults with Any Income (i.e., Total Income)" under column "Performance Measure: Percent of persons who accomplished this measure".

The value must be a number

12. What was the number of adult **leavers** who increased Income? *

Leaver: Must have exited between 10/01/2022 and 09/30/2023, be an adult and income assessment based on the assessment at project exit compared to income assessment at project start

Increased income can include employment or non-employment income.

APR Q19a2. In row 5, entitled "Number of Adults with Any Income (i.e., Total Income)" under column "Performance Measure: Percent of persons who accomplished this measure".

The value must be a number

13. How many project participants had at least one form of health insurance? *

This number should include all individual clients with health insurance. Add **APR Q21.** Column 1 Row 15 and APR Q21. Column 1 Row 16 together.

14. How many project participants **entered the program with zero income?** *

Clients with no income at start: **APR Q18 Column 1 Row 4**

15. How many project participants entered the program with **2 or more physical and/or mental health conditions?** *

Clients with 2 or more conditions at program start: Add **APR Q13a2.** Column 1 Row 3 and APR Q13a2. Column 1 Row 4 together

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Microsoft Forms

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(c) NY-507's Rank and Review Written Process

SCHENECTADY HOMELESS SERVICES PLANNING BOARD: 2024 RANK AND REVIEW PROCESS

Rationale

HUD's CoC (CoC) homeless assistance programs serve as a source of funding for homeless services in the County and City of Schenectady. HUD awards homeless assistance grants through an annual application process known as the CoC Program Competition.

In order for the CoC to prioritize programs which most effectively serve the community at the local level, the community has implemented a Rank and Review Process for renewal and new projects. This process helps the CoC gain knowledge of project performance and effectiveness within the full CoC system.

The Schenectady Homeless Services Planning Board (HSPB) has charged the CoC Committee with overseeing the Rank and Review process. As described in the HSPB Bylaws, the CoC Committee has the responsibility to prepare and carry out plans related to the design, operation, and implementation of a collaborative process for the development of funding applications, including funding priorities. Each year the Rank and Review Written Process, Application and a Review Team are established by the CoC Committee, submitted to the Membership for public comment and then Board for approval.

CoC Transparency

The CoC conducts this Rank and Review Process in a transparent manner to ensure fairness. Each year, the process is publicly announced by the CoC Committee, shared in writing with the Board and Membership, and posted on the CARES website for the community to access, review and comment.

Rank and Review Application

The HSPB emphasizes the importance and impact of using the Rank & Review Application as the primary basis for determining the Project Listing submitted as part of the CoC Consolidated Application. The Rank and Review Application is thoughtfully revised each year to include both HUD and CoC standards, incorporating both national and local priorities, balancing objective performance measures with subjective narrative description of project operations.

Review and Approval of the Rank & Review Renewal Application

After the annual CoC Consolidated Application is submitted to HUD by the Collaborative Applicant, the CoC Committee reviews that prior year's Rank & Review Application, Written Process, and feedback from reviewers and full Membership. With this feedback, the Committee proposes revisions to the Rank and Review Application and Written Process. In addition, the committee

develops a list of Review Team members, considering the previous reviewers and potential new members. The CoC Committee presents the Written Process, Application Tools, and list of proposed Review Team members to the HSPB Board and Membership for one-week public comment periods. Any comments received from Membership are then considered by the committee. The Rank & Review Application and review team are then finalized by the Board and shared with Membership for projects to complete.

Project Participation

Renewal Projects are required to complete a Rank & Review Renewal Application. An application must include responses to all questions as well as required data and/or attachments from the most recent project application and FY APR in order to be considered complete. All completed applications will be shared with and reviewed by the Review Team. Late submissions, including incomplete submissions, will receive a 5-point penalty.

* Please Note: Coordinated Entry, Planning, and HMIS projects are not required to fill out a renewal application.

*Renewal projects should have one federal fiscal years' worth of data (10/1-9/30) so should be in operation for one full federal fiscal year.

The 2024 Renewal Rank & Review Application process will occur in 2 parts.

- **Part 1** focuses on project and system outcomes, using project data entered in HMIS and objective questions to “rate” projects. The HMIS data used in Part 1 is from the previous HUD Fiscal Year (Oct 1 - Sep 30). This HMIS data used in Part 1 has been cleaned and reviewed for data quality errors when submitted to HUD for the Longitudinal Systems Analysis (LSA) report. The tool will indicate where agencies can find data for relevant questions. Agencies will also receive a data attachment to assist in completing their application. Data on this attachment will be based on APRs submitted by agencies earlier in the year.
If errors are identified on the Data Attachment, the agency must contact CARES by the deadline noted when the data attachment is released. If the request is a calculation error, CARES staff will correct the error and resubmit the Data Attachments for the agency’s review.
- **Part 2** includes narrative questions to further evaluate the efficacy of each renewal project. Questions are derived from the NOFA committee based on HUD priorities and is reviewed by the Regional Racial Justice Advisory Committee to ensure that the tool is equitable and inclusive. Questions on part 2 are scored by the external review team.
- **An optional Part 3 form** may be released following the release of the annual NOFO for the CoC to demonstrate the incorporation of HUD priorities into our annual Rank & Review process. If there are no significant HUD priorities identified or all major priorities are addressed in Part 1 and Part 2, this form will not be released.

New & Bonus Projects

New Projects: New projects are created through bonus funds or reallocated funds. A separate RFP will be completed for new projects. If, after the ranking process, additional money becomes available through reallocation, and if all new projects have been approved and there is additional money, the new project RFP will re-open for submission in an effort to use all available funds. RFPs submitted during the second application process will automatically be ranked below the round 1 projects. The Review Team reviews and scores all new project applications submitted. New project applications are required to interview with the Review Team. Interview questions will include specific criteria included in the NOFO. New project applications will be ranked, approved by the Board, and presented to Membership. The same appeals process that applies to Renewal applications applies to new project applications.

Bonus Projects: Bonus funds may be available each year. The CoC is permitted to apply for Bonus Projects which will compete nationally against other Bonus Project Applications based on a HUD scoring system set forth in the NOFO. HUD notifies the CoC's if Bonus Funds are available annually and what they may be used for. Proposed Bonus Projects must complement and fulfill unmet need/s in the community. The CoC will create a separate application for new projects proposals (separate RFP), and new proposals will be scored and ranked against other new project proposals. The CoC will issue public notification of the amount of Bonus funding available, if any, along with a deadline to respond to the Request for Proposals. Bonus project applications are required to interview with the Review Team. Interview questions will include specific criteria included in the NOFO. Bonus applications will be ranked by the review team, approved by the Board, and presented to Membership. The community's goal is to apply for the maximum amount of available funds. The same appeals process that applies to Renewal applications applies to Bonus project applications.

Reallocated Projects: Reallocation is the process by which the CoC shifts funds, in whole or in part, from existing eligible renewal grant(s) in order to create new projects which will meet unmet local need/s. CoC agencies which voluntarily choose to reallocate funds will receive priority in the Ranking Process (also overseen by the Review Team). Project types that can be developed through reallocation are decided annually by HUD. The CoC will create a separate application for new projects proposals (separate RFP), and new proposals will be scored and ranked against each other.

Projects that can be flagged for reallocation consideration include those which have demonstrated inadequate financial management, a history of expending funds on ineligible activities, a lack of full expenditure of funds, and those which consistently score low on the Rank & Review. Reallocation is recommended for any project *not* participating in Coordinated Entry, HMIS or the annual Point-in-Time. The Board may determine reallocation of a particular project as in the best interest of the CoC and essential to maintaining full funding. Further, agencies may voluntarily choose to reallocate funds from their own projects. New project proposals developed by agencies through reallocation of their own funds will be

prioritized during the ranking process. All other proposed projects using reallocated funds will be ranked according to general ranking procedures.

Review Team

Members of the review team are individuals from non-CoC funded agencies in the community or neighboring communities who are knowledgeable about the CoC and its providers. Review team members are approached by either the Collaborative Applicant or members of the CoC Committee and asked to participate in the CoC's Rank & Review process. Once reviewers have agreed to participate and are approved by the Board, reviewers are provided a copy of project applications, project addendums and score forms. It is an expectation that all project applications will be reviewed prior to the applicant interviews. A day is scheduled for Rank & Review project interviews and scoring to take place. Each reviewer must be available for the full extent of the interview process. Once the review team convenes and conducts interviews with each project, the review team scores each application. These scores result in the ranking from highest to lowest points with New/Bonus and Reallocated projects at the bottom. The review team provides any final comments to be shared with projects. It is also expected that the Review Team will remain available after the scoring is complete in the event of an appeal.

Project Ranking

Using the CoC approved Rank and Review tool, all projects seeking funding are scored and placed in numerical order, referred to as the "ranking". Ranking places an applicant in either Tier 1 or Tier 2. At that time, each project receives a copy of their individual scores and is given the opportunity to meet with the Collaborative Applicant to debrief. If during this debriefing, a mathematical error is found by the project, the error can be corrected. Projects that fall into the bottom of the ranking, Tier 2, are contacted and notified of their ranking and offered the opportunity to go over the project's scores. The project ranking is then shared with the CoC Committee. Afterwards, the ranking is approved by the Board and shared with Membership.

Threshold Review

In order to ensure CoC projects are high performing, all project applications must also meet a minimum scoring threshold of 33% of total possible application points. The Threshold Review will be conducted by the Review Team after the Rank and Review process is complete and final project scores determined. If the pre-determined threshold is not met, the Review Team may recommend the HSPB Board consider the possibility of reallocation or amendments to the project application/s with said agency.

Project Ranking and Tiering Approval

The NOFO requires that the CoC conduct a transparent and objective process to review and rank all Renewal and New/Bonus projects. Using the CoC-approved Rank & Review Tool, all Renewal projects seeking funding are scored and placed in numerical order by scores. New/Bonus projects

are scored and placed in numerical order beneath Renewal Projects; HMIS and CE projects are placed at the bottom of Tier 1. All agencies receive their project scores and are offered the opportunity to debrief with the Collaborative Applicant. Debriefing allows agencies the opportunity to request clarification regarding how/why Application question/s received certain scores. Debriefings are required if agencies are considering an appeal. Agencies may choose to appeal project score/s within the allotted time frame (see the **Appeals Process** outlined below). After all debriefings with the Collaborative Applicant are completed and appeals considered by the Review Team, renewal project applicants that fall into Tier 2 will be notified and then the project ranking is presented to the Board for review/approval and final Tier 1 and Tier 2 project ranking, then shared with Membership.

Appeal Process

1. Who May Appeal?

An agency may formally appeal a decision concerning a project application submitted by that agency. If a project was submitted by a collaboration of agencies, only one joint appeal may be made.

2. What May Be Appealed?

The Appeals Process only applies to project scoring and ranking. There is no appeal for project tiering. An appeal may NOT be submitted if the basis of the appeal is one of the following: the applicant did not answer all the questions on the application, the applicant did not submit the application with all required attachments, or the applicant did not submit by the required deadline. The appeals process applies only to project ranking. Any mathematical errors found by an applicant will be corrected by the Collaborative Applicant.

3. Timing of an Appeal

Formal appeals can be submitted by a project only after a debriefing has been completed. Projects have one week from their debriefing with the Collaborative Applicant to request an appeal in writing. Written appeals should be sent to the following entities: HSPB Co-Chairs, CoC Committee Chair, and Collaborative Applicant. The written appeal must consist of a short statement, no longer than 1 page, of the agency's appeal. The written appeal can be in the form of a letter, memo or email. The Review Team will also serve as the Appeals Committee. Agencies will be notified of the outcome of their appeal within two (2) days of the Appeal Committee's decision. The Appeals Committee decision is final.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(d) Blank Renewal Application Tool

**SCHENECTADY COUNTY HOMELESS SERVICES PLANNING BOARD (HSPB)
RANK & REVIEW APPLICATION 2024**

PART 1: DATA & OBJECTIVE MEASURES SECTION

NOTE: THIS SECTION OF THE APPLICATION IS BASED ON FEDERAL FISCAL YEAR 23 APR REPORTS (10/1/2022-9/30/2023). DATA SOURCES HAVE BEEN SUBMITTED TO HUD VIA LONGITUDINAL SYSTEMS ANALYSIS (LSAS) AND ARE USED TO EVALUATE PROJECTS TO ENSURE DATA CLEANLINESS.

PROJECT INFORMATION

Organization Name: _____

Project Name: _____

Application Contact Person: _____

Project Type: PSH RRH TH SSO (some questions will be weighted depending on project type)

Is your project site-based? Yes No

* Federal Fiscal Year 2023 (FY23): October 1, 2022 – September 30, 2023

** For the purpose of this Rank & Review Tool, persons served is defined as having an entry in HMIS (i.e., intake, admission and move-in date) in Federal FY23.

- Utilization Rate** -Using the project’s FY23 Project Application and Federal Fiscal Year 2023 (FY23)* APR, complete the following chart to calculate the project’s utilization rate. (round up to the closest whole number). Please print and attach the corresponding questions from the Project Application and APR to this application.

Projected households served during an average PIT (Question 5A in Project Application)		Actual number served during PIT (Questions 7b and 8b in APR)	
		Persons	Households
Persons: _____	January		
	April		
	July		
	October		
Households: _____		Average:	

Persons: Average Actual _____ / Projected _____ = **Utilization** _____ %

Households: Average Actual _____ / Projected _____ = **Utilization** _____ %

What was your project utilization of households or persons served during the year? (use the higher of the two percentages)

15pts= 90-100%; 10 pts =70-89%; 5 pts = 0-69%

Points Earned: _____

2. Data Quality & Completeness: FY23 APR Q6 & Attachment 2B

2a. FY23 APR Q6: Is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing? **Yes -0 points No-3 points Points Earned: _____**

2b. FY23 Timeliness of Data Entry: Do you have any number of project start records at 11+days?
(Use provided data attachment 2B to respond)

Yes-0 points No-3 points Points Earned: _____

3. Impact on Chronic Homeless: (10 possible pts.) (Attachment 3)

Points Earned: _____

To show the impact towards the CoC goal of ending Chronic Homelessness, refer to attachment 3 to see project score.

4. Positive Outcomes: (20 possible pts.) (Attachment 4)

Points Earned: _____

For PSH, RRH, and TH, programs, an outcome is positive if a client is a stayer or exited to a PH destination. Use attachment 4 to see project score.

5. Exits to Homelessness: (20 possible pts.) (Attachment 5)

Points Earned: _____

Please use Attachment 5 showing all project leavers and note the project score based on those who exited to the shelter or the street.

6. Income Growth – Project Performance (20 possible pts.) (Attachment 6A & 6B)

(Based on APR Q19. Cash Income – Changes over Time to respond to questions below.)

6a. What percentage of **clients** gained or increased **employment income or non-employment income at program exit?** (Note percent in **Q19a2. Row 5, Column 9**) Use attachment 6A to see project score. (10 points)

***This question will be weighted if your project had no leavers in the year analyzed.*

Points Earned: _____

6b. What percentage of **clients** gained or increased **employment income or non-employment income between start and annual assessment?** (Note percent in **Q19a1. Row 5, Column 9**) Use attachment 6B to see project score. (10 points) * *Waived for RRH & TH*

Points Earned: _____

7. Physical and Mental Health Conditions- Number of conditions at Start (5 possible pts.)(Attachment 7) (Waived for TH & RRH Projects)

Based on APR Q13 a2- Number of Conditions at Start)

Projects serving clients with 2 or more conditions at project entry may be considered as serving those with the most severe service needs. This question awards points to projects serving those with 2 or more conditions at entry. Use attachment 7 to see project score.

Points Earned: _____

8. Percentage of Clients who entered with zero income (5 possible pts) (Attachment 8)

Clients without any income have higher barriers to remain stably housed. This measure, based on APR Q18, identifies programs that are serving higher-needs clients by giving points to those projects that serve more clients with zero income at program entry. Use attachment 8 to see project score.

Points Earned: _____

9. Length of Time between Project Start Date and Residential Move-in Date (1 possible pt) (Attachment 9)

On APR Q22c, refer to the column “Average length of time to housing”. Use attachment 9 to see project score.

Points Earned: _____

10. Health Insurance- Percentage of Stayers with Health Insurance at Annual Assessment (5 possible pts) (Attachment 10)

To calculate the percentage of clients who retained or acquired health insurance, add APR Q21. Column 2 Row 14, 15 and APR Q21. Column 2 Row 16 together. Divide this number by APR Q5. (Total number of stayers).

Points Earned: _____

11. Priority Population

Does your project serve a population in the CoC with severe or unique service needs?

Project serves 100% clients with mental health &/or substance use disorders=5pts

No priority population = 0 pts

12. Continuum Participation. In the last twelve (12) months (May 2023 – May 2024) there have been a total of 2 Membership Meetings and 4 Board Meetings. What percentage of these 6 meetings have agency staff attended, and thereby actively participated in the CoC planning process? This will be verified by the Collaborative Applicant. _____% of meetings were attended by this agency.

75-100%=10, 50-74%=5, 25-49%=1, 0-24%=0

13. Continuum Participation. In the last twelve (12) months (May 2023 – May 2024), has the agency staff actively participated in any CoC committees? This will be verified by the Collaborative Applicant.

- 2 Committees and 50% attendance=10**
- 1 Committees and 50% attendance=5**
- 0 Committees =0**

Please check off any of the following you have actively participated in:

- Continuum of Care Committee
- Governance Committee
- Data Committee
- HSPB Board

14. ELOCCS

Did the project draw down CoC funds for the project from ELOCCS at least quarterly in the most recently ended contract? (Please attach copies of last three drawdowns.)

- Yes 5 pts
- No 0 pts

15. Funds Spent

Based upon your most recent completed CoC contract, what percentage of the full HUD award was drawn down (reference your final ELOCCS draw)? _____

90-100%=20, 80-89%=16, 70-79%=12, 60-69%=8, 50-59%=4, >50%=0

Points Earned: _____

16. Monitoring (0-2pts)

16a. Did your agency participate in CoC Program Monitoring and provide all required documentation by the specified due date?

- Yes 1 pts
- No 0 pts

16b. If monitoring resulted in any findings or recommendations requiring action or follow-up, did you respond or address issues by the specified deadline?

- Yes/No Action Required 1 pts
- No 0 pts

17. Coordinated Entry: (up to 10 pts)

Does your project comply with HUD requirements and ONLY admit clients who have been referred through the Coordinated Entry (CE) process? **Yes 4pts** **No 0 pts**

Has your agency attended at least half of the bi-weekly CE meetings? (This will be confirmed by the CE lead) **Yes 4 pts** **No 0 pts**

Have all agency staff participating in the Coordinated Entry process received the required CE and HMIS/CE in HMIS training? (For DV agencies, do you have staff trained to participate in the comparable Coordinated Entry system and HMIS-comparable database?)

Yes 2 pts **No 0 pts**

18. Housing First

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below.

Does your project screen out or terminate clients based on any the following?

- Having too little or no income
- Active or history of substance abuse
- Criminal record with exceptions for state-mandated restrictions
- History of domestic violence
- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Any other activity not covered in a lease agreement typically found in the project's geographic area.

YES- 0 PTS **NO- 10 PTS**

19. Anti-Discrimination (0-3 pts)

Does your agency have an anti-discrimination policy? (Please attach relevant pages of your policy to your application as a PDF)

Yes 3 pts **No 0 pts**

Calculate your Part 1 score (CARES will provide a final scorecard)

Note that this section is not required to complete. Agencies can use this scorecard to estimate their Part 1 score.

	Question	Points Available	Points Earned
1	Utilization Rate*	15	
2	Data Quality**	6	
3	Impact on CH**	10	
4	Positive Outcomes**	20	
5	Exits to Homelessness**	20	
6	Income Growth**	20	
7	Number of Conditions at Start*	5	
8	Clients with zero income*	5	
9	LOT btwn Start & Move-In**	1	
10	Health Insurance*	5	
11	Priority Populations*	5	
12	CoC Participation*	10	
13	CoC Participation Cont.*	10	
14	Voucher Submission*	5	
15	Unspent Funds*	20	
16	Monitoring*	2	
17	Coordinated Entry*	10	
18	Housing First*	10	
19	Anti-Discrimination*	3	
	TOTAL	182	

***Questions indicate a System Performance Measure question. Rank & Review applications must have **at least** 20% of program score based on SPMs to get full points on the annual CoC NOFO Application.*

Questions indicate Objective Measures. Rank & Review applications must have **at least 33% of program score based on objective measures to get full points on the annual CoC NOFO Application.*

**SCHENECTADY COUNTY HOMELESS SERVICES PLANNING BOARD
(HSPB)**

RANK & REVIEW APPLICATION 2024

PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES

Project Name: _____

Project Type: _____

FY24 Funding Request: \$ _____

PROJECT DESCRIPTION

This section provides reviewers with a synopsis of your project; **it is not scored.**

Provide a brief project overview to describe program characteristics listed below:

- a. Target Population
- b. Project goals and achievements

1. Addressing Program Challenges in Part 1

After seeing your preliminary **Part 1 score**, please identify up to 4 questions from Part 1 where you did not score full points. Applicants can use this section to detail unique circumstances for why they did not score full points. Reviewers may score up to 50% of the points lost in Part 1 for each question identified. CARES will calculate total points available for each question.

Part 1 Question #__

Part 1 Question #__

Part 1 Question #__

Part 1 Question #__

2. Diversity and Inclusion: (0-7 pts)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level.

- 3 pts for providing a specific example of an action or initiative taken to promote DEI;
- 2 pts for identifying specific hiring initiatives to increase DEI within your agency;
- 2 pt for participating in outside committees or workgroups that promote DEI in the CoC

3. Including Transgender and Gender Non-conforming clients: (0-7 pts)

How does your program ensure housing and support service options that are tailored to support people who identify as LGBTQIA+?

- 3 pt if agency describes how information is provided to clients and staff on how to report housing discrimination.
- 3 pts if agency describes training provided to agency staff to ensure a safe and equitable atmosphere for clients.
- 1 pts if agency describes any MOUs or partnerships with agencies specifically geared toward LGBTQ+ participant needs.

4. Feedback from Clients (0-7 pts)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often clients are asked for feedback about their programs and services.
- 4 pts if applicant provides an example of feedback from a client that was implemented to make a positive change in the program.

5. Staff with Lived Experience (0-5 pts)

Does your agency employ people with lived experience of homelessness? If so, are they involved in any decision-making or policy creation?

- 2 pts if agency employs people with lived experience of homelessness.
- 3 pts if agency describes how employees with lived experience are involved in decision-making and/or policy creation.

6. Addressing Severe Service Needs (0-12 pts)

Describe the severe service needs of clients within your project, and why the services provided in your project are needed in the CoC. Please use local data and examples to back up your claim if applicable.

- 7 pts if agency describes the ability to provide services and support to a population(s) with the most severe service needs in Schenectady County.
- 5 pts if the agency provides specific examples of services or leveraging of partnerships provided to support clients with severe service needs.

7. Describe how you operationalize a “Housing First” philosophy in your program’s implementation, including documented policies, trainings, or other processes related to “Housing First” that are operationalized at the program level. (0-5 pts)

- Up to 2.5 pts awarded if narrative provides examples of policies and procedures related to implementing “Housing First”.
- Up to 2.5 pts awarded if narrative provides examples of how “Housing First” philosophy is integrated into program delivery and service to all clients.

8. Racial Equity and Barriers to Participation (0-10 pts)

Has your project identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

- 4 pts if the applicant describes involvement in CoC/community-wide efforts to discuss and address racial barriers to housing;
- 6 pts if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers.

9. Domestic Violence Projects Only- Positive Outcomes/Safety (0-6 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 3 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.

10. Dedicated Youth Projects Only- Positive Outcomes (0-6 pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.
- Up to 3 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.

Part 2 Application Score Breakdown

For informational purposes only

Question	Total Points Available
1. Addressing Program Challenges	40*
2. Diversity and Inclusion	7
3. Including LGBTQIA+	7
4. Feedback from Clients	7
5. Staff with Lived Experience	5
6. Addressing Severe Service Needs	12
7. Housing First	5
8. Barriers to Participation	10
9. DV Projects Only	6
10. Youth Projects Only	6
Total Available	105

*Please note that 40 is the maximum number of points possible for this question. Only a project that scored zero points on the 4 highest-valued questions would be eligible to receive 40 points. Actual point ranges will vary depending on which questions from Part 1 an applicant chooses to respond to.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(e) Blank New Project Application Tool

Schenectady County (NY-507)
Homeless Services Planning Board
New Project RFP 2024
(Expansion and/or Bonus Projects)

Please note: Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply for CoC funding to HUD, which is a nationally competitive process.

1. Applicant/Agency Name:
2. Agency Point of Contact:
3. Proposed Project Name:
4. Physical Agency Address:
5. Address of proposed project (if applicable):
6. Total number of units and beds being applied for (if applicable):
7. Total number of households/clients project proposes to serve:
8. Which of the below eligible project types are you applying for?
 - Permanent Supportive Housing (must be DedicatedPlus or 100% dedicated to chronically homeless)
 - Rapid Rehousing
 - Joint Transitional Housing-Rapid Rehousing
9. What type of project are you applying for?
 - New project
 - Expansion of an existing project
10. Will the project be able to begin within 12 months? Yes No
11. Is the agency applying a current CoC funded grantee?
 Yes No

Schenectady County (NY-507)
Homeless Services Planning Board
New Project RFP 2024
(Expansion and/or Bonus Projects)

12. A. Is the applicant a current member of the HSPB (NY-507) Continuum of Care (CoC)?

Yes - 10 points No - 0 points

B. If the applicant is not currently a member of the HSPB CoC, do you agree to join the CoC and regularly attend membership meetings if your application moves forward?

Yes - 5 points No - 0 points

13. Does your agency have any unresolved monitoring or audit findings from HUD or the CoC?

Yes - 0 points No - 6 points

If yes, please explain:

14. Is your agency an active participant in the HSPB Coordinated Entry?

Yes - 5 pts No - 0 pts

15. Does your agency currently report in the CoC's HMIS system?

Yes - 5 pts No - 0 pts

Schenectady County (NY-507)
Homeless Services Planning Board
New Project RFP 2024
(Expansion and/or Bonus Projects)

16. Housing First

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. The HSPB CoC prioritizes projects that have a Housing First approach. Will your project screen out or terminate consumers based on any the following?

Note that if your project is selected for funding, your agency will be held accountable for operating the project in this manner by HUD and the CoC.

- Having too little or no income
- Active or history of substance abuse
- Criminal record with exceptions for state-mandated restrictions
- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Being a victim of domestic violence
- Any other activity not covered in a lease agreement typically

No- 25 pts *Yes- 0 pts*

17. Please provide a brief project description that addresses the scope of your project.

Please include the target population that will be served and reason why this project is being proposed. **(2 points)**

Schenectady County (NY-507)
Homeless Services Planning Board
New Project RFP 2024
(Expansion and/or Bonus Projects)

18. Please provide a detailed description of the agency's experience in administering projects dedicated to serving an underserved population (i.e. your target population). **(0-10 points)**

- *4 pts for detailing past experience serving an underserved population;*
- *3 points for explaining how you have connected clients to supportive services necessary to maintain stable housing;*
- *3 points for detailing other funding sources the agency uses/has used in the past to serve HUD-Defined Homeless populations.*

19. What gap in services or need in the community will this project address or fill? Please provide any anecdotal or quantitative evidence of this gap and how your project would address it. **(0-10 pts)**

- *2 points for identifying local priority populations served through proposed project;*
- *2 points for identifying the service gap or need in the community;*
- *2 points for detailing data/evidence of the service gap or need in the community;*
- *4 points for explaining how the proposed project will address the need (including how the project type (i.e. PSH, RRH) and budget (i.e. amount of support services) will support participants in maintaining housing stability.*

Schenectady County (NY-507)
Homeless Services Planning Board
New Project RFP 2024
(Expansion and/or Bonus Projects)

20. Community Priorities (8 pts)

The CoC consistently has people with serious mental illness and substance use diagnoses on the Coordinated Entry waitlist for longer periods of time, on average, than other population types. Those with an SMI make up 53% of the Continuum's waitlist and those with substance use disorders make up 44% of the Continuum's waitlist. These populations are on the CE waitlist for over 193 days, on average, and agencies have reported that these populations have much more significant & severe service needs than other/past persons served.

Please check all services/supports that your proposed project will provide **(1 pt per service checked)**:

- Supporting and accompanying clients to apartment searches to attain housing;
- Providing dedicated case management that is offered 2x per week;
- Providing a connection to peer support services;
- Providing a connection to professional/clinical support services;
- Incorporating a move-on strategy for each client into individual service plans;
- Project will provide services to clients who may have been denied from projects previously.
- An MOU or letter of support with a SUD provider to provide treatment services, case management and/or support services.

Please identify the provider you would partner with _____

- An MOU or letter of support with a Mental Health provider to provide treatment services, outpatient case management and/or support services.

Please identify the provider you would partner with _____

Schenectady County (NY-507)
Homeless Services Planning Board
New Project RFP 2024
(Expansion and/or Bonus Projects)

21. Community Priorities cont. (0-10 pts)

- A. How will your project support these populations in gaining and maintaining housing and supporting them toward their goals?
- **Up to 5 pts** for describing how your project will address the needs of those most prevalent on the CE Waitlist **OR** if you are not serving client populations identified above, please provide your rationale for the need to prioritize those clients with new/expanded services.
 - **Up to 5 pts** for outlining the program model and support services that will be available for clients to assist them in their housing and personal goals **OR** how this program will result in positive outcomes for your proposed population.

22. How will this project reduce the average length of time homeless for project participants? (0-4pts)

- **Up to 4 pts** if applicant describes how their project will serve those with the longest lengths of time homeless and strategies for reducing length of time homeless.

Schenectady County (NY-507)
Homeless Services Planning Board
New Project RFP 2024
(Expansion and/or Bonus Projects)

- 23.** The CoC will receive up to 14 points for successfully demonstrating that agencies are leveraging Healthcare and Housing partnerships to bolster CoC programs. Does your agency have relationships/partnerships with any of the below? Check all that apply.

[Public/Private Healthcare Organizations](#)

[PHAs, local housing organizations, or other non-CoC/ESG funding streams](#)

No eligible partnerships at this time

- 24.** If you checked Public/Private Healthcare Organizations, does your agency have a written commitment from a health care organization with the value of the commitment and the date(s) the healthcare resources will be provided?
- a. *For Substance abuse programs the commitment must include language that the agency will provide access to treatment or recovery services for all program participants who qualify and choose those services; or*
 - b. *In the case of non-substance abuse treatment, the value of assistance being provided is at least an amount that is equivalent to 25% of the funding being requested for the new CoC project, which will be covered by the healthcare organization.*

Please include this documentation with your application to receive full points.

Yes- 10 points No - 0 points

- 25.** If you checked PHAs, local housing organizations, or other non-CoC/ESG funding streams, will your project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG by: **providing at least 25 percent of the units** included in the project; or in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project*?

Please provide this documentation with your application to receive full points.

Yes- 10 points No - 0 points

Schenectady County (NY-507)
Homeless Services Planning Board
New Project RFP 2024
(Expansion and/or Bonus Projects)

26. Racial Equity and Barriers to Participation (0-5 pts)

(only respond if you are not currently CoC-funded)

Has your project identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

Some Barriers might include: language barriers, consistent access to transportation, access to the Coordinated Entry process, lack of consistent communication from provider agencies, etc.

- **2 pts** if the applicant describes barriers to participation faced by those over-represented in the homelessness population
- **3 pts** if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers

Schenectady County (NY-507)
Homeless Services Planning Board
New Project RFP 2024
(Expansion and/or Bonus Projects)

27. Diversity and Inclusion: (0-5 pts)

(only respond if you are not currently CoC-funded)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level. Check out the [HUD Fair Housing Toolkit](#) as a resource.

- **3 pts** for providing a specific example of an action or initiative taken to promote DEI and/or a specific example of an action or initiative taken to support the LGBTQIA+ Community.
- **2 pt** for participating in outside committees or workgroups that promote DEI in the CoC.

Schenectady County (NY-507)
Homeless Services Planning Board
New Project RFP 2024
(Expansion and/or Bonus Projects)

28. Feedback from Program Participants/Persons with Lived Experience & Decision-Making (0-5 pts)

(only respond if you are not currently CoC-funded)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often **participants** will be asked for feedback about their programs and services and explains how feedback will be used to implement programmatic changes.
- 2 pts if agency describes how **employees** with lived experience are involved in decision-making and/or policy creation.

Please provide a 12-month Budget Proposal (required for review):

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance	\$	
B. Support Services	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. VAWA (New eligible activity)	\$	
D. Rural Costs (New eligible activity)	\$	
E. Operating	\$	
F. Admin (up to 10%)	\$	
G. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
H. 25% Match Requirement	\$	

Schenectady County (NY-507)
Homeless Services Planning Board
New Project RFP 2024
(Expansion and/or Bonus Projects)

Please attach:

- If applicable: Formal Housing leveraging commitments (contracts, MOU with PHA, etc.)
- If applicable: Formal Healthcare leveraging commitments (MOUs, service agreements, etc.)

**Documentation Checklist & Template for New CoC Project Applicants:
Leveraging Healthcare Resources**

Background Information

Leveraging Healthcare Resources. These points are available for CoCs that apply for at least one **new** permanent supportive housing or rapid re-housing project that utilizes healthcare resources to help individuals and families experiencing homelessness. Sources of health care resources include:

- Direct contributions from a public or private health insurance provider to the project (e.g., Medicaid) and
- Provision of health care services by a private or public organization (e.g., Federally Qualified Health Centers) tailored to the program participants of the project.

Eligibility for the project must comply with HUD program and fair housing requirements. Eligibility criteria cannot be restricted by the eligibility requirements of the health care service provider.

CoCs must demonstrate through a **written commitment** from a health care organization that:

- a. in the case of a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those services; or
- b. in the case of non substance abuse treatment or recovery provider, the value of assistance being provided is at least an amount that is equivalent to **25 percent of the funding** being requested for the new CoC project, which will be covered by the healthcare organization.

Acceptable forms of commitment are formal written agreements and must include:

- the name of the project
- the value of healthcare resources
- dates the healthcare resources will be provided
- for substance abuse treatment or recovery providers, the written commitment must include all of the above and demonstrate the providers will provide access to treatment or recovery for all program participants who qualify and choose the services.

In-kind resources must be valued at the local rates consistent with the amount paid for services not supported by grant funds. CoCs can receive less than full points for demonstrating commitments less than the threshold described above.

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to **leverage healthcare resources**. You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:

The name of the project

Project name:

Amount of assistance to be provided by the healthcare organization:

The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested)

OR

If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project.

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

The date** that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

***Must be dated between May 1, 2023 and September 28, 2023.*

Date of healthcare commitment:

Affirmation that project eligibility for program participants in the new PH-PSH or PH-RRH project will be based on CoC Program fair housing requirements and will not be restricted by the health care service provider.

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to **leverage healthcare resources**.

***You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:**

- The name of the project

Project name:

Amount of assistance to be provided by the healthcare organization:

- The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested)

OR

- If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project. Evaluation cost \$200 per person

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

- The date** that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

***Must be dated between May 1, 2024 and September 30, 2024.*

Date of healthcare commitment:

- Affirmation that project eligibility for program participants in the new PH-PSH or PH-RRH project will be based on CoC Program fair housing requirements and will not be restricted by the health care service provider.

Documentation Checklist & Template for New CoC Project Applicants: Leveraging Housing Resources

Background Information

Leveraging Housing Resources. These points are available for CoCs that apply for at least one new permanent supportive housing or rapid re-housing project that utilizes housing subsidies or subsidized housing units not funded through the CoC or ESG programs. Housing subsidies or subsidized housing units may be funded through any of the following sources:

- Private organizations;
- State or local government, including through the use of HOME funding provided through the American Rescue Plan;
- Public Housing Agencies, including through the use of a set aside or limited preference;
- Faith-based organizations; or
- Federal programs other than the CoC or ESG programs.

CoC's will receive full (7) points by demonstrating that they have applied for at least one **new** permanent supportive housing or rapid re-housing project that utilizes housing subsidies or subsidized housing units not funded through the CoC or ESG programs. The CoC must demonstrate that these housing units will:

(i) in the case of a permanent supportive housing project, **provide at least 25 percent of the units** included in the project (reference 4B in your new project PSH application); or (ii) in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project (reference 5A in your new project RRH application).

CoCs must attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project. CoCs can receive less than full points for demonstrating commitments less than the threshold described above.

Checklist for New CoC Project Applicants that are Leveraging Housing Resources

You have indicated that your proposed project will be able to **leverage housing resources**. You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal written documents from the funding body that includes:

- Project name should be listed in the commitment documentation

Project name:

- Source of commitment should be listed in the commitment documentation (i.e. private organizations, state or local government, PHAs, faith-based organizations, federal programs other than CoC or ESG programs)

Source of Commitment:

- Amount of funding committed per the following:

PSH: the number of housing units for a PSH project that are not funded through the CoC or ESG Programs. The number of units must be at least 25% of the total units to be provided by the proposed new CoC project application for full points.

OR

RRH or TH-RRH: The number of program participants to be provided RRH or TH-RRH that is not funded through the CoC or ESG Programs. The number of program participants to be served must be at least 25% of the total participants to be served in the proposed CoC new project application for full points.

Calculation showing the amount of non-CoC/ESG resources committed in the written commitment, and that this is at least 25% of units (for PSH) or participants (for RRH) to be served through the proposed New CoC Project Application:

- The date** that the funding (outside of CoC or ESG programs) will be available is on the written commitment (should run concurrently with the new project).

****Must be dated between May 1, 2023 and September 28, 2023.**

Dates of housing commitment:

Checklist for New CoC Project Applicants that are Leveraging Housing Resources

You have indicated that your proposed project will be able to **leverage housing resources**.

***You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal written documents from the funding body that includes:**

Project name should be listed in the commitment documentation

Project name:

Source of commitment should be listed in the commitment documentation (i.e. private organizations, state or local government, PHAs, faith-based organizations, federal programs other than CoC or ESG programs)

Source of Commitment:

Amount of funding committed per the following:

PSH: the number of housing units for a PSH project that are not funded through the CoC or ESG Programs. The number of units must be at least 25% of the total units to be provided by the proposed new CoC project application for full points.

OR

RRH or TH-RRH: The number of program participants to be provided RRH or TH-RRH that is not funded through the CoC or ESG Programs. The number of program participants to be served must be at least 25% of the total participants to be served in the proposed CoC new project application for full points.

Calculation showing the amount of non-CoC/ESG resources committed in the written commitment, and that this is at least 25% of units (for PSH) or participants (for RRH) to be served through the proposed New CoC Project Application:

The date** that the funding (outside of CoC or ESG programs) will be available is on the written commitment (should run concurrently with the new project).

****Must dated between May 1, 2024 and September 30, 2024.**

Dates of housing commitment:

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(f) Blank DV Bonus Application Tool

Schenectady County (NY-507)

Homeless Services Planning Board

DV Bonus Project RFP 2024

Please note: Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply for CoC funding to HUD, which is a competitive process.

1. Applicant/Agency Name:
2. Agency Point of Contact:
3. Proposed Project Name:
4. Physical Agency Address:
5. Address of proposed project (if applicable):
6. Total number of units and beds being applied for (if applicable):
7. Total number of households/clients project proposes to serve:
8. Which of the below eligible project types are you applying for?

- Rapid Rehousing
- Joint Transitional Housing-Rapid Rehousing

9. What type of project are you applying for?

- New project
- Expansion of an existing project

10. Will the project be able to begin within 12 months? Yes No

11. Is the agency applying a current CoC funded grantee?

Yes No

Schenectady County (NY-507)

Homeless Services Planning Board

DV Bonus Project RFP 2024

12. Housing First

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. The HSPB CoC prioritizes projects that have a Housing First approach. Does your project screen out or terminate consumers based on any the following? ***If you respond “Yes” to any of the following, your project is not be eligible to apply for this funding.***

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically	<input type="checkbox"/>	<input type="checkbox"/>

13. A. Is the applicant a current member of the HSPB Continuum of Care (CoC)?

Yes – 10 points No – 0 points

B. If the applicant is not currently a member of the HSPB CoC, do you agree to join the CoC and regularly attend membership meetings if your application moves forward?

Yes – 5 points No – 0 points

14. Does your agency have any unresolved monitoring or audit findings from HUD or the CoC?

Yes – 0 points No – 6 points

If yes, please explain:

Schenectady County (NY-507)
Homeless Services Planning Board
DV Bonus Project RFP 2024

15. A. Is your agency an active participant in the HSPB Coordinated Entry?

Yes – 5 pts No - 0 pts

B. Does your agency have and utilize an HMIS-Comparable database? If not, will your agency comply with HUD data standards if awarded?

Yes – 5 pts No - 0 pts

16. Please provide a brief project description that addresses the scope of your project.

Please include the target population that will be served and the reason why this project is being proposed. **(0 – 2 points)**

Schenectady County (NY-507) Homeless Services Planning Board DV Bonus Project RFP 2024

17. Please provide a detailed description of the agency's experience in administering projects dedicated to serving survivors of domestic violence, dating violence and stalking. **(up to 20 points)**
- **4 points** for past experience serving a domestic violence survivor population
 - **3 points** for explaining how your program fosters support and build a network of additional supports to better provide for the multitude of needs a survivor may present with.
 - **3 points** for explaining how during the 24 months of your program, you will prepare survivors for moving into a sustainable housing situation.
 - **3 points** for describing how you prioritize program participant choice while ensuring safety of your clients.
 - **3 points** for describing how the program will establish and maintain an environment of client agency and respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions with clients are based on equality and minimize power differentials.
 - **3 points** if you describe how your program will place emphasis on program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants' strengths and works towards goals and aspirations.
 - **1 point** for describing opportunities for survivors to engage with the agency and support even after their 24 months of programing ends.

Schenectady County (NY-507)
Homeless Services Planning Board
DV Bonus Project RFP 2024

18. What gap in services or need in the community will this project address or fill? Please provide any anecdotal or quantitative evidence of this gap and how your project would address it. **(0-12 pts)**

- **2 points** for identifying local priority populations served through proposed project;
- **3 points** for identifying the service gap or need in the community;
- **2 points** for detailing data/evidence of the service gap or need in the community;
- **5 points** for explaining how the proposed project will address the need (including how the project type (i.e. PSH, RRH) and budget (i.e. amount of support services) will support participants in maintaining housing stability.

19. How will this project reduce the average length of time homeless for project participants? **(0-5 pts)**

- **5 pts** if applicant describes how their project will serve those with the longest lengths of time homeless and strategies for reducing length of time homeless

Schenectady County (NY-507) Homeless Services Planning Board DV Bonus Project RFP 2024

20. The CoC will receive up to 14 points for successfully demonstrating that agencies are leveraging Healthcare and Housing partnerships to bolster CoC programs. Does your agency have relationships/partnerships with any of the below? Check all that apply.

[Public/Private Healthcare Organizations](#)

[PHAs, local housing organizations, or other non-CoC/ESG funding streams](#)

No eligible partnerships at this time

21. If you checked Public/Private Healthcare Organizations, does your agency have a written commitment from a health care organization with the value of the commitment and the date(s) the healthcare resources will be provided?

a. *If the partnership is with a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for **all program participants who qualify** and choose those services; or*

b. *in the case of non-substance abuse treatment or recovery provider, the value of assistance being provided is at least an amount that is **equivalent to 25 percent of the funding being requested** for the new CoC project, which will be covered by the healthcare organization.*

Please include this documentation with your application to receive full points.

Yes- 10 points No - 0 points

22. If you checked PHAs, local housing organizations, or other non-CoC/ESG funding streams, will your project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG by: **providing at least 25 percent of the units** included in the project; or in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project*?

Please provide this documentation with your application to receive full points.

Yes- 10 points No - 0 points

Schenectady County (NY-507)
Homeless Services Planning Board
DV Bonus Project RFP 2024

23. Racial Equity and Barriers to Participation (0-5 pts)

(only respond if you are not currently CoC-funded)

Has your project identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

Some Barriers might include: language barriers, consistent access to transportation, access to the Coordinated Entry process, lack of consistent communication from provider agencies, etc.

- **2 pts** if the applicant describes barriers to participation faced by those over-represented in the homelessness population
- **3 pts** if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers

Schenectady County (NY-507) Homeless Services Planning Board DV Bonus Project RFP 2024

24. Diversity and Inclusion: (0-5 pts)

(only respond if you are not currently CoC-funded)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level. Check out the [HUD Fair Housing Toolkit](#) as a resource.

- **3 pts** for providing a specific example of an action or initiative taken to promote DEI and/or a specific example of an action or initiative taken to support the LGBTQIA+ Community.
- **2 pt** for participating in outside committees or workgroups that promote DEI in the CoC.

25. Feedback from Program Participants/Persons with Lived Experience & Decision-Making (0-5 pts)

(only respond if you are not currently CoC-funded)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often **participants** will be asked for feedback about their programs and services and explains how feedback will be used to implement programmatic changes.
- 2 pts if agency describes how **employees** with lived experience are involved in decision-making and/or policy creation.

Schenectady County (NY-507) Homeless Services Planning Board DV Bonus Project RFP 2024

Please provide a 12-month Budget Proposal (required for review):

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance	\$	
B. Support Services	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. VAWA (New Eligible Activity)	\$	
D. Rural Costs (New Eligible Activity)	\$	
E. Operating	\$	
F. Admin (up to 10%)	\$	
G. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
H. 25% Match Requirement	\$	

Please attach:

- If applicable: Formal Housing leveraging commitments (contracts, MOU with PHA, etc.)
- If applicable: Formal Healthcare leveraging commitments (MOUs, service agreements, etc.)

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(g) Blank CE/HMIS Bonus Application Tool

Homeless Services Planning Board (NY-507)

CE-HMIS RFP 2024

(Expansion and/or Bonus Projects)

Please note: Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply to HUD for CoC funding, which is a competitive process.

1. Applicant/Agency Name:
2. Agency Point of Contact:
3. Proposed Project Name:
4. Physical Agency Address:
5. Address of proposed project (if applicable):
6. Which of the below eligible project types are you applying for?
 - Coordinated Entry
 - Coordinated Entry- DV
 - HMIS
7. What type of project are you applying for?
 - New project
 - Expansion of an existing project
8. Will the project be able to begin within 12 months? Yes No
9. Proposed project start date (month/year):
10. Is the agency applying a current CoC-funded grantee?
 - Yes No
11. Is the applicant a current member of the HSPB Continuum of Care (CoC)?
 - Yes – 10 points No – 0 points

Homeless Services Planning Board (NY-507)
CE-HMIS RFP 2024
(Expansion and/or Bonus Projects)

12. Does your agency have any unresolved monitoring or audit findings from HUD or the CoC? Yes - 0 points No - 6 points

If yes, please explain

13. Please explain the need for this project within your CoC. **(0-20 pts.)**

14. Do you have the proper staffing to administer this program if funded?
 Yes- 8 pts No- 0 pts

Homeless Services Planning Board (NY-507)

CE-HMIS RFP 2024

(Expansion and/or Bonus Projects)

15. Racial Equity and Barriers to Participation (0-5 pts)

Identify barriers to participation within your agency/projects and how you ensure that your services are available to any eligible participants.

- *2 pts if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers;*
- *3 pts for describing how the agency advertises their services to community members and/or partners with other agencies to ensure that all eligible people in need of services are aware of supports that may exist for them.*

16. Diversity and Inclusion: (0-5 pts)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level. Check out the [HUD Fair Housing Toolkit](#) as a resource.

- *3 pts for providing a specific example of an action or initiative taken to promote DEI and/or a specific example of an action or initiative taken to support the LGBTQIA+ Community.*
- *2 pt for participating in outside committees or workgroups that promote DEI in the CoC.*

Homeless Services Planning Board (NY-507)

CE-HMIS RFP 2024

(Expansion and/or Bonus Projects)

17. Feedback from Program Participants/Persons with Lived Experience & Decision-Making (0-5 pts)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often **participants** will be asked for feedback about their programs and services and explains how feedback will be used to implement programmatic changes.
- 2 pts if agency describes how **employees** with lived experience are involved in decision-making and/or policy creation.

Coordinated Entry Projects Only Please Complete This Section

18. What % of ARD funds are already dedicated to CE? (**CARES will answer this question on your behalf**) _____

0%-2%=26 pts. 2.1%-3%=20 pts. 3.1%-4%=10 pts. 4.1%-5%= 5 pts >5%=0 pts.

19. Does your currently funded CE project ensure the following required data elements are entered into HMIS or a comparable database: (**if not currently funded skip to Q18a.**)

All Yes-5 pts Any No's-0 pts

- CE Assessment Element
- CE Event Element
- Current Living Situation Element

Homeless Services Planning Board (NY-507)
CE-HMIS RFP 2024
(Expansion and/or Bonus Projects)

19a. If your agency is not a currently funded CE project, please explain the staffing plan and training your agency will provide to accomplish the above required data elements are entered into HMIS or a comparable database? **(up to 3 pts)**

20. Please list the following entities for your project's CE system:

Policy Oversight Entity: _____

Management Entity: _____

Evaluation Entity: _____

In 3-5 sentences please describe how your program will work with each to ensure program compliance. **(0-5 pts)**

21. Does your CE System have a data privacy policy? **Yes-5 pts** **No-0 pts**

HMIS Projects Only Please Complete This Section

22. What % of ARD funds are already dedicated to HMIS? **(CARES will answer this question on your behalf)** _____

0%-2%=26 pts. 2.1%-3%=20 pts. 3.1%-4%=10 pts. 4.1%-5%= 5 pts >5%=0 pts.

23. Do 100% of required projects participate in your HMIS project? **Yes=5 pts** **No=0 pts**

23a. If your HMIS does not currently have 100% required participation what is your plan for engagement? Please explain. **(0-3 pts.)**

Homeless Services Planning Board (NY-507)

CE-HMIS RFP 2024

(Expansion and/or Bonus Projects)

24. Has your HMIS project submitted all required reports on time within the last fiscal year?
 (ex: LSA, SPM and HMIS Grantee APR) Yes-5 pts No-0 pts
25. Does your HMIS System have a data privacy policy? Yes-5 pts No-0 pts

CE & HMIS Projects-Please provide a 12-month budget proposal (required for review)

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Support Services	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
B. HMIS	\$	
C. VAWA (New eligible activity)	\$	
D. Rural Costs (New eligible activity)	\$	
E. Admin	\$	
F. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
G. 25% Match Requirement	\$	

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(h) Ranking and Tiering

- This document showcases the actual points awarded for each project application
 - Note: CE/HMIS Bonus Applications ONLY:
 - A weighted value was derived by dividing the highest possible score of all CoC Bonus project application types to the possible points for the application type
 - The weighted value was multiplied with the project application total points earned to calculate the final comparable score of all CoC Bonus project application types

NY-507 (Schenectady)- FY24 Ranking & Tiering

Agency	Project Name	Project Type	Project Score	Project Status	Project Rank	Amount Requested From HUD	Reallocated Funds	
Bethesda House	Pathways to the Future 2022	PH-PSH	225	Accepted/Renewal	1	\$176,122	\$0	Tier 1
Bethesda House	Liberty Consolidated 2023	PH-PSH	220.58	Accepted/Renewal	2	\$349,919	\$0	
SCAP	SCAP- PSH 27 (FY23)	PH-PSH	219.08	Accepted/Renewal	3	\$678,548	\$0	
City of Schenectady	YMCA SCHENECTADY - S PLUS C DUP09A 10 Unit (2023)	PH-PSH	215.67	Accepted/Renewal	4	\$91,261	\$0	
YWCA of Schenectady	Rosas Houses Consolidated 24-25	PH-PSH	215.5	Accepted/Renewal	5	\$408,385	\$0	
SCAP	SCAP-Sojourn House FY23	PH-PSH	214.4	Accepted/Renewal	6	\$169,065	\$0	
Bethesda House	The Lighthouse 2023	PH-PSH	214	Accepted/Renewal	7	\$239,256	\$0	
City of Schenectady	YMCA SCHENECTADY - S PLUS C DUP09B 20 Unit (2023)	PH-RRH	213.25	Accepted/Renewal	8	\$182,522	\$0	
YWCA of Schenectady	DV Bonus 24-25 Consolidated	PH-RRH	213.2	Accepted/Renewal	9	\$601,344	\$0	
YWCA of Schenectady	Renewal (new) DV bonus 23-24 C	PH-RRH	213.2	Accepted/Renewal	10	\$210,770	\$0	
YWCA of Schenectady	NEW 24-25 DV Bonus RRH	PH-RRH	213.2	Accepted/Renewal	11	\$255,526	\$0	
Bethesda House	Beacon Residential Program 2023	PH-PSH	212	Accepted/Renewal	12	\$123,575	\$0	
SCAP	SCAP- CoC RRH FY23	PH-PSH	211.9	Accepted/Renewal	13	\$426,108	\$0	
Mohawk Opportunities, Inc.	CoC 14 unit FY 2023	PH-RRH	210.92	Accepted/Renewal	14	\$170,103	\$0	
Mohawk Opportunities, Inc.	PSH FY2023 (NY0575L2C072214)	PH-PSH	207.17	Accepted/Renewal	15	\$185,682	\$0	
New Choices Recovery Center	Renewal Project Application FY 2023	PH-PSH	193.42	Accepted/Renewal	16	\$857,620	\$0	
CARES of NY, Inc.	Schenectady County Portion of the Capital Region HMIS (2023)	HMIS	N/A	Accepted/Renewal	17	\$30,571	\$0	
Bethesda House of Schenectady, Inc.	Coordinated Entry Schenectady Co 2023	SSO-CE	N/A	Accepted/Renewal	18	\$53,419	\$0	
SAFE Inc.	Project Safe\Life Skills Program FY2023	PH-PSH	188.7	Accepted/Renewal	19	\$49,202	\$0	
SMHA	Shelter Care Plus FY2023	PH-PSH	183.42	Accepted/Renewal	20	\$69,106	\$0	
SMHA	Shelter Care Plus FY2023			Accepted/Renewal		\$592,031	\$0	
Bethesda House	CARA House	PH-PSH	130.8	Accepted/Bonus	21	\$522,870	\$0	
Bethesda House	Coordinated Entry Expansion	SSO-CE	130.7	Accepted/Bonus	22	\$106,581	\$0	
YWCA of Schenectady	Rosas House Expansion	PH-PSH	123	Accepted/Bonus	23	\$68,964	\$0	
YWCA of Schenectady	2025-2026 New DV Rapid Rehousing Program	PH-RRH	74	Accepted/DV Bonus	24	\$435,684	\$0	

Not Ranked:

CARES of NY, Inc.	Planning Grant 2024					\$ 296,007.00	Planning
CARES of NY, Inc.	UFA Grant 2024						UFA

Annual Renewal Demand	\$	5,920,135
Tier 1	\$	5,328,122
Tier 2	\$	592,031
CoC Bonus	\$	710,416
DV Bonus	\$	436,208
Planning Grant	\$	296,007
UFA Grant	\$	-

Expansion Grants

Applicant Name	Renewal Project Name	Expansion Project Name
YWCA of Schenectady	Rosas Houses Consolidated 24-25	Rosas House Expansion
Bethesda House	Coordinated Entry Schenectady Co 2023	Coordinated Entry Expansion

Consolidations

Applicant Name	Renewal Project 1	Renewal Project 2	Renewal Project 3	Surviving Pin
Mohawk opportunities	CoC14 unit FY2024	PSH FY2024 (NY0575L2C072214)		NY0111
YWCA of Schenectady	25-26 DV RRH Consolidated	NEW 24-25 DV Bonus RRH	Renewal (new) DV bonus 23-24 C	NY1254

Reallocated Grants

Applicant Name	Project Name that is Reallocating	Project that is taking the Reallocation	Voluntary/Involuntary	Amount

Note: CE/HMIS Bonus Applications ONLY:

- A weighted value was derived by dividing the highest possible score of all CoC Bonus project application types to the possible points for the application type
- The weighted value was multiplied with the project application total points earned to calculate the final comparable score of all CoC Bonus project application types

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

This attachment provides a copy of a score card used for **one renewal project** submitted in NY-507's local competition. It contains the following:

1. NY-507's Required Criteria for Attachment 1E-2a
2. Renewal Project Score Card
 - a. Bethesda – Pathways
3. Blank Renewal Project Application Tool
 - a. The application tool contextualizes #2 Renewal Project Scoring Card (above)

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

1. NY-507's Required Criteria for Attachment 1E-2a

NY-507

Total maximum points available for each project application type		
Application Type	Total maximum points available	
Renewal Part 1 & 2	247	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts/%
Renewal Part 1 & 2	Part 1: Q1, Q2, Q3, Q9, Q10, Q12, Q14, Q15, Q16, Q18, Q19	247/87= 35%
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts/%
Renewal Part 1 & 2	Part 1: Q2, Q4, Q5, Q6	247/66= 30%

NY-507

Total maximum points available for each project application type		
Application Type	Total maximum points available	
New	130	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
New	Q12, Q13, Q14, Q15, Q25, Q26	130/46
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
New	Q19, Q21	130/20

NY-507

Total maximum points available for each project application type		
Application Type	Total maximum points available	
DV Bonus	100	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
DV Bonus	Q13, Q14, Q15, Q21, Q22	100/46
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
DV Bonus	Q18	100/12

NY-507

Total maximum points available for each project application type		
Application Type	Total maximum points available	
CE/HMIS Bonus	100	
1. Objective criteria (OC)	Questions addressing OC	Total OC pts
CE/HMIS Bonus	Q9, Q11, Q17, Q18, Q19, Q20	100/57
2. System Performance (SP)	Questions Addressing System Performance	Total SP pts
CE/HMIS Bonus	NA	NA

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

2. Renewal Project Score Card

a. Bethesda – Pathways

Agency Name: Bethesda House

Project Type: PSH

Project Name: Pathways

Final Score:

Total Points Available

225

247

Part 1: Renewal Tool					Notes
#	Question	Scored By	Points Available	Points Received	
1	Utilization Rate	CARES	15	15	
2	Data Quality	CARES	6	6	
3	Chronic Homelessness	CARES	10	10	
4	Positive Outcomes	CARES	20	20	
5	Exits to Homelessness	CARES	20	20	
6A	Income Growth- Leavers	CARES	10	10	
6B	Income Growth- Stayers	CARES	10	10	
7	Health Cond. At Start	CARES	5	2.5	
8	Enter with zero income	CARES	5	0	
9	LOT btwn Start and Move-In	CARES	1	1	
10	Health Insurance	CARES	5	5	
11	Priority Population	CARES	5	5	
12	CoC Participation	CARES	10	10	
13	CoC Participation Cont.	CARES	10	10	
14	ELOCCS	CARES	5	5	
15	Unspent Funds	CARES	20	20	
16	Monitoring	CARES	2	2	
17	Coordinated Entry	CARES	10	10	
18	Housing First	CARES	10	10	
19	Anti-Discrimination	CARES	3	3	
Total					
			182	174.5	

Part 2: Renewal Tool					Notes
1	Addressing Program Challenges		Points Available	Points Received	
	APC #1	Reviewers	0	0.00	"Points Available" in this section are recouped points from Part 1 and are not counted in the final denominator.
	APC #2	Reviewers	0	0.00	
	APC #3	Reviewers	0	0.00	
	APC #4	Reviewers	0	0.00	
2	DEI & Racial Barriers	Reviewers	7	6.67	
3	LGBTQIA+ Support	Reviewers	7	6.33	
4	Feedback from Clients	Reviewers	7	7.00	
5	Staff with Lived Experience	Reviewers	5	5.00	
6	Addressing Severe Service Needs	Reviewers	12	11.67	
7	Housing First	Reviewers	5	5.00	
8	Racial Equity	Reviewers	10	8.83	
9	DV Projects Only	Reviewers	6	0.00	
10	Youth Projects Only	Reviewers	6	0.00	
Total					
			65	50.50	

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

3. Blank Renewal Project Application Tool

a. The application tool contextualizes #2 Renewal Project Scoring Card (above)

**SCHENECTADY COUNTY HOMELESS SERVICES PLANNING BOARD (HSPB)
RANK & REVIEW APPLICATION 2024**

PART 1: DATA & OBJECTIVE MEASURES SECTION

NOTE: THIS SECTION OF THE APPLICATION IS BASED ON FEDERAL FISCAL YEAR 23 APR REPORTS (10/1/2022-9/30/2023). DATA SOURCES HAVE BEEN SUBMITTED TO HUD VIA LONGITUDINAL SYSTEMS ANALYSIS (LSAS) AND ARE USED TO EVALUATE PROJECTS TO ENSURE DATA CLEANLINESS.

PROJECT INFORMATION

Organization Name: _____

Project Name: _____

Application Contact Person: _____

Project Type: PSH RRH TH SSO (some questions will be weighted depending on project type)

Is your project site-based? Yes No

* Federal Fiscal Year 2023 (FY23): October 1, 2022 – September 30, 2023

** For the purpose of this Rank & Review Tool, persons served is defined as having an entry in HMIS (i.e., intake, admission and move-in date) in Federal FY23.

- Utilization Rate** -Using the project’s FY23 Project Application and Federal Fiscal Year 2023 (FY23)* APR, complete the following chart to calculate the project’s utilization rate. (round up to the closest whole number). Please print and attach the corresponding questions from the Project Application and APR to this application.

Projected households served during an average PIT (Question 5A in Project Application)		Actual number served during PIT (Questions 7b and 8b in APR)	
		Persons	Households
Persons: _____	January		
	April		
	July		
	October		
Households: _____		Average:	

Persons: Average Actual _____ / Projected _____ = **Utilization** _____ %

Households: Average Actual _____ / Projected _____ = **Utilization** _____ %

What was your project utilization of households or persons served during the year? (use the higher of the two percentages)

15pts= 90-100%; 10 pts =70-89%; 5 pts = 0-69%

Points Earned: _____

2. Data Quality & Completeness: FY23 APR Q6 & Attachment 2B

2a. FY23 APR Q6: Is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing? **Yes -0 points No-3 points Points Earned: _____**

2b. FY23 Timeliness of Data Entry: Do you have any number of project start records at 11+days?
(Use provided data attachment 2B to respond)

Yes-0 points No-3 points Points Earned: _____

3. Impact on Chronic Homeless: (10 possible pts.) (Attachment 3)

Points Earned: _____

To show the impact towards the CoC goal of ending Chronic Homelessness, refer to attachment 3 to see project score.

4. Positive Outcomes: (20 possible pts.) (Attachment 4)

Points Earned: _____

For PSH, RRH, and TH, programs, an outcome is positive if a client is a stayer or exited to a PH destination. Use attachment 4 to see project score.

5. Exits to Homelessness: (20 possible pts.) (Attachment 5)

Points Earned: _____

Please use Attachment 5 showing all project leavers and note the project score based on those who exited to the shelter or the street.

6. Income Growth – Project Performance (20 possible pts.) (Attachment 6A & 6B)

(Based on APR Q19. Cash Income – Changes over Time to respond to questions below.)

6a. What percentage of **clients** gained or increased **employment income or non-employment income at program exit?** (Note percent in **Q19a2. Row 5, Column 9**) Use attachment 6A to see project score. (10 points)

***This question will be weighted if your project had no leavers in the year analyzed.*

Points Earned: _____

6b. What percentage of **clients** gained or increased **employment income or non-employment income between start and annual assessment?** (Note percent in **Q19a1. Row 5, Column 9**) Use attachment 6B to see project score. (10 points) * *Waived for RRH & TH*

Points Earned: _____

7. Physical and Mental Health Conditions- Number of conditions at Start (5 possible pts.)(Attachment 7) (Waived for TH & RRH Projects)

Based on APR Q13 a2- Number of Conditions at Start)

Projects serving clients with 2 or more conditions at project entry may be considered as serving those with the most severe service needs. This question awards points to projects serving those with 2 or more conditions at entry. Use attachment 7 to see project score.

Points Earned: _____

8. Percentage of Clients who entered with zero income (5 possible pts) (Attachment 8)

Clients without any income have higher barriers to remain stably housed. This measure, based on APR Q18, identifies programs that are serving higher-needs clients by giving points to those projects that serve more clients with zero income at program entry. Use attachment 8 to see project score.

Points Earned: _____

9. Length of Time between Project Start Date and Residential Move-in Date (1 possible pt) (Attachment 9)

On APR Q22c, refer to the column “Average length of time to housing”. Use attachment 9 to see project score.

Points Earned: _____

10. Health Insurance- Percentage of Stayers with Health Insurance at Annual Assessment (5 possible pts) (Attachment 10)

To calculate the percentage of clients who retained or acquired health insurance, add APR Q21. Column 2 Row 14, 15 and APR Q21. Column 2 Row 16 together. Divide this number by APR Q5. (Total number of stayers).

Points Earned: _____

11. Priority Population

Does your project serve a population in the CoC with severe or unique service needs?

Project serves 100% clients with mental health &/or substance use disorders=5pts

No priority population = 0 pts

12. Continuum Participation. In the last twelve (12) months (May 2023 – May 2024) there have been a total of 2 Membership Meetings and 4 Board Meetings. What percentage of these 6 meetings have agency staff attended, and thereby actively participated in the CoC planning process? This will be verified by the Collaborative Applicant. _____% of meetings were attended by this agency.

75-100%=10, 50-74%=5, 25-49%=1, 0-24%=0

13. Continuum Participation. In the last twelve (12) months (May 2023 – May 2024), has the agency staff actively participated in any CoC committees? This will be verified by the Collaborative Applicant.

- 2 Committees and 50% attendance=10**
- 1 Committees and 50% attendance=5**
- 0 Committees =0**

Please check off any of the following you have actively participated in:

- Continuum of Care Committee
- Governance Committee
- Data Committee
- HSPB Board

14. ELOCCS

Did the project draw down CoC funds for the project from ELOCCS at least quarterly in the most recently ended contract? (Please attach copies of last three drawdowns.)

- Yes 5 pts
- No 0 pts

15. Funds Spent

Based upon your most recent completed CoC contract, what percentage of the full HUD award was drawn down (reference your final ELOCCS draw)? _____

90-100%=20, 80-89%=16, 70-79%=12, 60-69%=8, 50-59%=4, >50%=0

Points Earned: _____

16. Monitoring (0-2pts)

16a. Did your agency participate in CoC Program Monitoring and provide all required documentation by the specified due date?

- Yes 1 pts
- No 0 pts

16b. If monitoring resulted in any findings or recommendations requiring action or follow-up, did you respond or address issues by the specified deadline?

- Yes/No Action Required 1 pts
- No 0 pts

17. Coordinated Entry: (up to 10 pts)

Does your project comply with HUD requirements and ONLY admit clients who have been referred through the Coordinated Entry (CE) process? **Yes 4pts** **No 0 pts**

Has your agency attended at least half of the bi-weekly CE meetings? (This will be confirmed by the CE lead) **Yes 4 pts** **No 0 pts**

Have all agency staff participating in the Coordinated Entry process received the required CE and HMIS/CE in HMIS training? (For DV agencies, do you have staff trained to participate in the comparable Coordinated Entry system and HMIS-comparable database?)

Yes 2 pts **No 0 pts**

18. Housing First

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below.

Does your project screen out or terminate clients based on any the following?

- Having too little or no income
- Active or history of substance abuse
- Criminal record with exceptions for state-mandated restrictions
- History of domestic violence
- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Any other activity not covered in a lease agreement typically found in the project's geographic area.

YES- 0 PTS **NO- 10 PTS**

19. Anti-Discrimination (0-3 pts)

Does your agency have an anti-discrimination policy? (Please attach relevant pages of your policy to your application as a PDF)

Yes 3 pts **No 0 pts**

Calculate your Part 1 score (CARES will provide a final scorecard)

Note that this section is not required to complete. Agencies can use this scorecard to estimate their Part 1 score.

	Question	Points Available	Points Earned
1	Utilization Rate*	15	
2	Data Quality**	6	
3	Impact on CH**	10	
4	Positive Outcomes**	20	
5	Exits to Homelessness**	20	
6	Income Growth**	20	
7	Number of Conditions at Start*	5	
8	Clients with zero income*	5	
9	LOT btwn Start & Move-In**	1	
10	Health Insurance*	5	
11	Priority Populations*	5	
12	CoC Participation*	10	
13	CoC Participation Cont.*	10	
14	Voucher Submission*	5	
15	Unspent Funds*	20	
16	Monitoring*	2	
17	Coordinated Entry*	10	
18	Housing First*	10	
19	Anti-Discrimination*	3	
	TOTAL	182	

***Questions indicate a System Performance Measure question. Rank & Review applications must have **at least** 20% of program score based on SPMs to get full points on the annual CoC NOFO Application.*

Questions indicate Objective Measures. Rank & Review applications must have **at least 33% of program score based on objective measures to get full points on the annual CoC NOFO Application.*

**SCHENECTADY COUNTY HOMELESS SERVICES PLANNING BOARD
(HSPB)**

RANK & REVIEW APPLICATION 2024

PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES

Project Name: _____

Project Type: _____

FY24 Funding Request: \$ _____

PROJECT DESCRIPTION

This section provides reviewers with a synopsis of your project; **it is not scored.**

Provide a brief project overview to describe program characteristics listed below:

- a. Target Population
- b. Project goals and achievements

1. Addressing Program Challenges in Part 1

After seeing your preliminary **Part 1 score**, please identify up to 4 questions from Part 1 where you did not score full points. Applicants can use this section to detail unique circumstances for why they did not score full points. Reviewers may score up to 50% of the points lost in Part 1 for each question identified. CARES will calculate total points available for each question.

Part 1 Question #__

Part 1 Question #__

Part 1 Question #__

Part 1 Question #__

2. Diversity and Inclusion: (0-7 pts)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level.

- 3 pts for providing a specific example of an action or initiative taken to promote DEI;
- 2 pts for identifying specific hiring initiatives to increase DEI within your agency;
- 2 pt for participating in outside committees or workgroups that promote DEI in the CoC

3. Including Transgender and Gender Non-conforming clients: (0-7 pts)

How does your program ensure housing and support service options that are tailored to support people who identify as LGBTQIA+?

- 3 pt if agency describes how information is provided to clients and staff on how to report housing discrimination.
- 3 pts if agency describes training provided to agency staff to ensure a safe and equitable atmosphere for clients.
- 1 pts if agency describes any MOUs or partnerships with agencies specifically geared toward LGBTQ+ participant needs.

4. Feedback from Clients (0-7 pts)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often clients are asked for feedback about their programs and services.
- 4 pts if applicant provides an example of feedback from a client that was implemented to make a positive change in the program.

5. Staff with Lived Experience (0-5 pts)

Does your agency employ people with lived experience of homelessness? If so, are they involved in any decision-making or policy creation?

- 2 pts if agency employs people with lived experience of homelessness.
- 3 pts if agency describes how employees with lived experience are involved in decision-making and/or policy creation.

6. Addressing Severe Service Needs (0-12 pts)

Describe the severe service needs of clients within your project, and why the services provided in your project are needed in the CoC. Please use local data and examples to back up your claim if applicable.

- 7 pts if agency describes the ability to provide services and support to a population(s) with the most severe service needs in Schenectady County.
- 5 pts if the agency provides specific examples of services or leveraging of partnerships provided to support clients with severe service needs.

7. Describe how you operationalize a “Housing First” philosophy in your program’s implementation, including documented policies, trainings, or other processes related to “Housing First” that are operationalized at the program level. (0-5 pts)

- Up to 2.5 pts awarded if narrative provides examples of policies and procedures related to implementing “Housing First”.
- Up to 2.5 pts awarded if narrative provides examples of how “Housing First” philosophy is integrated into program delivery and service to all clients.

8. Racial Equity and Barriers to Participation (0-10 pts)

Has your project identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

- 4 pts if the applicant describes involvement in CoC/community-wide efforts to discuss and address racial barriers to housing;
- 6 pts if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers.

9. Domestic Violence Projects Only- Positive Outcomes/Safety (0-6 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 3 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.

10. Dedicated Youth Projects Only- Positive Outcomes (0-6 pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.
- Up to 3 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.

Part 2 Application Score Breakdown

For informational purposes only

Question	Total Points Available
1. Addressing Program Challenges	40*
2. Diversity and Inclusion	7
3. Including LGBTQIA+	7
4. Feedback from Clients	7
5. Staff with Lived Experience	5
6. Addressing Severe Service Needs	12
7. Housing First	5
8. Barriers to Participation	10
9. DV Projects Only	6
10. Youth Projects Only	6
Total Available	105

*Please note that 40 is the maximum number of points possible for this question. Only a project that scored zero points on the 4 highest-valued questions would be eligible to receive 40 points. Actual point ranges will vary depending on which questions from Part 1 an applicant chooses to respond to.

1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

This attachment details the 15 Day Notification of Projects Rejected or Reduced in NY-507. It contains the following:

1. No Project Applications Reduced or Rejected for NY-507
 - a. Sample Notification of Project Reduction
 - b. Sample Notification of Project Rejection

2. September 24, 2024 Email to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering
 - a. Note: No Rejected/Reduced Projects listed

3. Ranking and Tiering
 - a. Note: No Rejected/Reduced Projects listed

1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

1. No Project Applications Reduced or Rejected for NY-507
 - a. Sample Notification of Project Reduction
 - b. Sample Notification of Project Rejection

Dear Project Applicant

As the Collaborative Applicant for the NY-507 CoC, CARES would like to congratulate XXX Agency on having the below **project accepted with a reduction** within NY-507's FY24 Continuum of Care local competition. Below is a detailed list of projects that have been reduced due to voluntary reallocation for this application:

Agency	Project name	Project score	Rank Order	Funding amount requested	Status	Reason for Reduction
Sample	Sample	###	###	\$\$\$	Reduced	ranked outside the available funding

Your agency has voluntarily reduced \$\$\$ from the above project, from \$\$\$ to \$\$\$. Funds voluntarily reallocated through this reduction will be utilized by another competitive program within the CoC in order to fully employ the CoC's resources. You can see the full CoC Project Ranking & Tiering [here](#).

Please note, this means your projects will be included within the NY-507 CoC NOFO application with the reduced amount; HUD will determine and announce which projects will officially receive funding at a later

Thank you,

CARES Planning Team

Dear Project Applicant

On behalf of the NY-507 CoC, we would like to thank XXX Agency for its application, XXX Project, for funding through NY-507's FY24 Continuum of Care local competition. Unfortunately, through the local Rank and Review competition for New Projects, your application was not selected to apply.

This project met all threshold criteria, however, the project was ranked outside the available funding and was ultimately not able to be included in this year's application. The CoC encourages you to apply again if funding becomes available in future CoC competitions.

Agency	Project name	Project score	Rank Order	Funding amount requested	Status	Reason for Rejection
Sample	Sample	###	###	\$\$\$	Rejected	ranked outside the available funding

Thank you,

CARES Planning Team

1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

2. September 24, 2024 Email to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering
 - a. Note: No Rejected/Reduced Projects listed

From: [CARES Planning Team](#)
To: [Amaury Tañón-Santos](#); [Brady Scott](#); [Brandy Hillard- Bouldin - Schenectady County Department of Social Services \(Brandy.Hillard-Bouldin@dfa.state.ny.us\)](#); [Bryan Gentile](#); [Colleen Hayter](#); [Crystal Thatcher \(CThatcher@bethesdahouseschenectady.org\)](#); [darin.samaha@schenectadycountyny.gov](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [Emily Vandercar - Soldier On \(evandercar@wesoldieron.org\)](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); [Jennifer Schultz \(Jennifer.Schultz4@va.gov\)](#); [Judy Greshel](#); [Katie Mcglynn](#); [Kelsey Addy](#); [Kevin Doherty \(director@safe-ny.org\)](#); [Kim Sheppard - Bethesda House of Schenectady \(ksheppard@bethesdahs.org\)](#); [Kim Siciliano](#); [Kylle Proper](#); [Laura Combs](#); [Lauren Jarrard](#); [Lauren Tegnander](#); [Marcy Hauseman](#); [Mary Breslin](#); [Michael Johnson](#); [Michelle Ostrellich](#); [Mitchum, Alphonso](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Richard Homenick](#); [Richard Kawan \(Richiegutters2024@gmail.com\)](#); [Robert Romaker](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); [Teasha Ashebar](#); [Tracian Gordon](#); [Tricia Lee](#); [Wendy Wahlberg](#)
Cc: [Maureen Van Deusen](#); [Michelle Sandoz-Dennis](#); [Samantha Barnaby](#); [Sidney Allen](#)
Subject: Public Posting: Ranking and Tiering of CoC-Program Funding Applicants NY-507
Date: Tuesday, September 24, 2024 12:02:00 PM
Attachments: [image002.png](#)

Hello HSPB Members

Today, the [2024 Ranking and Tiering of CoC-Program Funding Applicants](#) was posted to the CARES website and can be found here: https://caresny.org/nofo-2024/#NY_507

This document showcases the points awarded for each project application, their ranking, and the funding amount the project is applying for in the FY 2024-25 NOFO Application.

If you have any questions, please connect with [Maureen Van Deusen](#).

Thank you,

CARES Planning Team

518-489-4130 ext. 1

<http://www.caresny.org>



1E-5. Projects Rejected/Reduced-Notification Outside of e-snaps.

3. Ranking and Tiering

- a. Note: No Rejected/Reduced Projects listed

NY-507 (Schenectady)- FY24 Ranking & Tiering

Agency	Project Name	Project Type	Project Score	Project Status	Project Rank	Amount Requested From HUD	Reallocated Funds	
Bethesda House	Pathways to the Future 2022	PH-PSH	225	Accepted/Renewal	1	\$176,122	\$0	Tier 1
Bethesda House	Liberty Consolidated 2023	PH-PSH	220.58	Accepted/Renewal	2	\$349,919	\$0	
SCAP	SCAP- PSH 27 (FY23)	PH-PSH	219.08	Accepted/Renewal	3	\$678,548	\$0	
City of Schenectady	YMCA SCHENECTADY - S PLUS C DUP09A 10 Unit (2023)	PH-PSH	215.67	Accepted/Renewal	4	\$91,261	\$0	
YWCA of Schenectady	Rosas Houses Consolidated 24-25	PH-PSH	215.5	Accepted/Renewal	5	\$408,385	\$0	
SCAP	SCAP-Sojourn House FY23	PH-PSH	214.4	Accepted/Renewal	6	\$169,065	\$0	
Bethesda House	The Lighthouse 2023	PH-PSH	214	Accepted/Renewal	7	\$239,256	\$0	
City of Schenectady	YMCA SCHENECTADY - S PLUS C DUP09B 20 Unit (2023)	PH-RRH	213.25	Accepted/Renewal	8	\$182,522	\$0	
YWCA of Schenectady	DV Bonus 24-25 Consolidated	PH-RRH	213.2	Accepted/Renewal	9	\$601,344	\$0	
YWCA of Schenectady	Renewal (new) DV bonus 23-24 C	PH-RRH	213.2	Accepted/Renewal	10	\$210,770	\$0	
YWCA of Schenectady	NEW 24-25 DV Bonus RRH	PH-RRH	213.2	Accepted/Renewal	11	\$255,526	\$0	
Bethesda House	Beacon Residential Program 2023	PH-PSH	212	Accepted/Renewal	12	\$123,575	\$0	
SCAP	SCAP- CoC RRH FY23	PH-PSH	211.9	Accepted/Renewal	13	\$426,108	\$0	
Mohawk Opportunities, Inc.	CoC 14 unit FY 2023	PH-RRH	210.92	Accepted/Renewal	14	\$170,103	\$0	
Mohawk Opportunities, Inc.	PSH FY2023 (NY0575L2C072214)	PH-PSH	207.17	Accepted/Renewal	15	\$185,682	\$0	
New Choices Recovery Center	Renewal Project Application FY 2023	PH-PSH	193.42	Accepted/Renewal	16	\$857,620	\$0	
CARES of NY, Inc.	Schenectady County Portion of the Capital Region HMIS (2023)	HMIS	N/A	Accepted/Renewal	17	\$30,571	\$0	
Bethesda House of Schenectady, Inc.	Coordinated Entry Schenectady Co 2023	SSO-CE	N/A	Accepted/Renewal	18	\$53,419	\$0	
SAFE Inc.	Project Safe\Life Skills Program FY2023	PH-PSH	188.7	Accepted/Renewal	19	\$49,202	\$0	
SMHA	Shelter Care Plus FY2023	PH-PSH	183.42	Accepted/Renewal	20	\$69,106	\$0	
SMHA	Shelter Care Plus FY2023			Accepted/Renewal		\$592,031	\$0	
Bethesda House	CARA House	PH-PSH	130.8	Accepted/Bonus	21	\$522,870	\$0	
Bethesda House	Coordinated Entry Expansion	SSO-CE	130.7	Accepted/Bonus	22	\$106,581	\$0	
YWCA of Schenectady	Rosas House Expansion	PH-PSH	123	Accepted/Bonus	23	\$68,964	\$0	
YWCA of Schenectady	2025-2026 New DV Rapid Rehousing Program	PH-RRH	74	Accepted/DV Bonus	24	\$435,684	\$0	

Not Ranked:

CARES of NY, Inc.	Planning Grant 2024					\$ 296,007.00	Planning
CARES of NY, Inc.	UFA Grant 2024						UFA

Annual Renewal Demand	\$	5,920,135
Tier 1	\$	5,328,122
Tier 2	\$	592,031
CoC Bonus	\$	710,416
DV Bonus	\$	436,208
Planning Grant	\$	296,007
UFA Grant	\$	-

Expansion Grants

Applicant Name	Renewal Project Name	Expansion Project Name
YWCA of Schenectady	Rosas Houses Consolidated 24-25	Rosas House Expansion
Bethesda House	Coordinated Entry Schenectady Co 2023	Coordinated Entry Expansion

Consolidations

Applicant Name	Renewal Project 1	Renewal Project 2	Renewal Project 3	Surviving Pin
Mohawk opportunities	CoC14 unit FY2024	PSH FY2024 (NY0575L2C072214)		NY0111
YWCA of Schenectady	25-26 DV RRH Consolidated	NEW 24-25 DV Bonus RRH	Renewal (new) DV bonus 23-24 C	NY1254

Reallocated Grants

Applicant Name	Project Name that is Reallocating	Project that is taking the Reallocation	Voluntary/Involuntary	Amount

1E-5a: Projects Accepted – Public Posting.

This attachment details the 15 Day Notification of Projects Accepted and Tiered for NY-507. It contains the following:

1. September 24, 2024 Email notification to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering showing NY-507 Accepted Projects
2. September 24, 2024 Website screenshot showing posted Ranking & Tiering for NY-507 Accepted Projects
3. September 24, 2024, Email notification of Projects Accepted:
 - a. **Bethesda**
 - i. Ranked 1/24, Pathways, scored 225/247, \$ 176,122
 - ii. Ranked 2/24, Liberty, scored 220.58/247, \$349,919
 - iii. Ranked 7/24, Light House, scored 214/247, \$239,256
 - iv. Ranked 12/24, Beacon, scored 212/247, \$123,575
 - v. Ranked 18/24, Coordinated Entry, scored N/A, \$53,419
 - vi. Ranked 21/24, CARA House, scored 130.8/130, \$522,870
 - vii. Ranked 22/24, Coordinated Entry Expansion, Scored 130.7/100, \$106,581
 - b. **CARES of NY, Inc.**
 - i. Ranked 17/24, HMIS, scored N/A, \$30,571
 - c. **Mohawk Opportunities**
 - i. Ranked 14/24. 14-Unit, scored 210.92/247, \$170,103
 - ii. Ranked 15/24, PSH, scored 207.17/247, \$185,682
 - d. **New Choices**
 - i. Ranked 16/24, Renewal Project Application FY 2023, scored 193.42/247, \$857,620
 - e. **Safe Inc.**
 - i. Ranked 19/24, Project Safe, scored 188.7/247, \$49,202
 - f. **Schenectady County Action Program (SCAP)**
 - i. Ranked 3/24, PSH 27, scored 219.08/247, \$678,548
 - ii. Ranked 6/24, Sojourn, scored 214.4/247, \$169,065
 - iii. Ranked 13/24, RRH, scored 211.9/247, \$426,108
 - g. **SMHA**
 - i. Ranked 20/24, Shelter Care Plus FY2023, scored 183.42/247, \$661,137
 - h. **YWCA**
 - i. Ranked 5/24, Rosas House Consolidated 24-25, scored 215.5/247, \$408,385
 - ii. Ranked 9/24, DV Bonus 2024-2025 Consolidated, scored 213.2/247, \$601,344
 - iii. Ranked 10/24, Renewal (new) DV bonus 23-24 C, scored 213.2/247, \$210,770
 - iv. Ranked 11/24, NEW 24-25 DV Bonus RRH, scored 213.2/247, \$255,526
 - v. Ranked 23/24, Rosas House Expansion, scored 123/130, \$68,964
 - vi. Ranked 24/24, 2025-2026 New DV Rapid Rehousing Program, scored 74/100, \$435,684

i. City of Schenectady

- i. Ranked 4/24, YMCA SCHENECTADY- S PLUS C DUP09A 10 Unit (2023), scored 215.67/247, \$91,261
- ii. Ranked 8/24, YMCA SCHENECTADY- S PLUS C DUP09A 20 Unit (2023), scored 213.25/247, \$ 182,522

1E-5a: Projects Accepted – Public Posting.

1. September 24, 2024 email notification to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering showing NY-507 Accepted Projects

From: [CARES Planning Team](#)
To: [Amaury Tañón-Santos](#); [Brady Scott](#); [Brandy Hillard- Bouldin - Schenectady County Department of Social Services \(Brandy.Hillard-Bouldin@dfa.state.ny.us\)](#); [Bryan Gentile](#); [Colleen Hayter](#); [Crystal Thatcher \(CThatcher@bethesdahouseschenectady.org\)](#); [darin.samaha@schenectadycountyny.gov](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [Emily Vandercar - Soldier On \(evandercar@wesoldieron.org\)](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); [Jennifer Schultz \(Jennifer.Schultz4@va.gov\)](#); [Judy Greshel](#); [Katie Mcglynn](#); [Kelsey Addy](#); [Kevin Doherty \(director@safe-ny.org\)](#); [Kim Sheppard - Bethesda House of Schenectady \(ksheppard@bethesdahs.org\)](#); [Kim Siciliano](#); [Kylle Proper](#); [Laura Combs](#); [Lauren Jarrard](#); [Lauren Tegnander](#); [Marcy Hauseman](#); [Mary Breslin](#); [Michael Johnson](#); [Michelle Ostrellich](#); [Mitchum, Alphonso](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Richard Homenick](#); [Richard Kawan \(Richiegutters2024@gmail.com\)](#); [Robert Romaker](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); [Teasha Ashebar](#); [Tracian Gordon](#); [Tricia Lee](#); [Wendy Wahlberg](#)
Cc: [Maureen Van Deusen](#); [Michelle Sandoz-Dennis](#); [Samantha Barnaby](#); [Sidney Allen](#)
Subject: Public Posting: Ranking and Tiering of CoC-Program Funding Applicants NY-507
Date: Tuesday, September 24, 2024 12:02:00 PM
Attachments: [image002.png](#)

Hello HSPB Members

Today, the 2024 Ranking and Tiering of CoC-Program Funding Applicants was posted to the CARES website and can be found here: https://caresny.org/nofo-2024/#NY_507

This document showcases the points awarded for each project application, their ranking, and the funding amount the project is applying for in the FY 2024-25 NOFO Application.

If you have any questions, please connect with [Maureen Van Deusen](#).

Thank you,

CARES Planning Team

518-489-4130 ext. 1

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

2. September 24, 2024 website screenshot showing posted Ranking & Tiering for NY-507 Accepted Projects

09-13-2024 Public Posting Available

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB**
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Schenectady County Homeless Services Planning Board (HSPB)

CoC Consolidated Applications

HSPB Home Page

2024 Funding Snapshot

CoC	ARD	Tier 1	Tier 2* <i>less bonus & DV bonus (10% ARD)</i>	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-507 Schenectady	\$5,920,135	\$5,328,122	\$592,013	\$710,416	\$436,208	\$296,007	N/A

CoC Application Public Posting

2024 CoC Consolidated Application

Public Posting Date: 09.13.2024
 DRAFT: [HSPB CoC Consolidated Application - Narrative](#)
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC Priority Listing

Public Posting Date: 09.24.2024
 FINAL: [HSPB Project Ranking and Tiering](#)

1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, Email notification of Projects Accepted:

a. Bethesda

- i. Ranked 1/24, Pathways, scored 225/247, \$ 176,122
- ii. Ranked 2/24, Liberty, scored 220.58/247, \$349,919
- iii. Ranked 7/24, Light House, scored 214/247, \$239,256
- iv. Ranked 12/24, Beacon, scored 212/247, \$123,575
- v. Ranked 18/24, Coordinated Entry, scored N/A, \$53,419
- vi. Ranked 21/24, CARA House, scored 130.8/142, \$522,870
- vii. Ranked 22/24, Coordinated Entry Expansion, Scored 130.7/142, \$106,581

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 11:38 AM
To: Kimarie Sheppard; mdemeo@bethesdahs.org
Cc: Maureen Van Deusen; Michelle Sandoz-Dennis; Samantha Barnaby
Subject: Bethesda House: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Schenectady County Homeless Services Planning Board (NY-507 CoC), CARES, as the Collaborative Applicant, would like to congratulate Bethesda House on having your project(s) accepted within NY-507's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
Bethesda House	Pathways to the Future 2022	1/24	225/247	\$176,122
Bethesda House	Liberty Consolidated 2023	2/24	220.58/247	\$349,919
Bethesda House	The Lighthouse 2023	7/24	214/247	\$239,256
Bethesda House	Beacon Residential Program 2023	12/24	212/247	\$123,575
Bethesda House	Coordinated Entry Schenectady Co 2023	18/24	N/A	\$53,419
Bethesda House	CARA House-Bonus	21/24	130.8/142	\$522,870
Bethesda House	Coordinated Entry Expansion-Bonus	22/24	130.7/142	\$106,581

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nofo-2024/#NY_507). Please note, this means your project(s) will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, email notification of Projects Accepted:
 - b. CARES of NY, Inc.**
 - i. Ranked 17/24, HMIS, scored N/A, \$30,571

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 11:39 AM
To: Denise Brodt
Cc: Maureen Van Deusen; Michelle Sandoz-Dennis; Samantha Barnaby
Subject: CARES of NY, Inc.: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Schenectady County Homeless Services Planning Board (NY-507 CoC), CARES, as the Collaborative Applicant, would like to congratulate CARES of NY, Inc. on having your project(s) accepted within NY-507's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
CARES of NY, Inc.	Schenectady County Portion of the Capital Region HMIS (2023)	17/24	N/A	\$30,571

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nofo-2024/#NY_507). Please note, this means your project(s) will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

Congratulations on your accepted projects.

Maureen Van Deusen
5 Pine West Plaza, Suite 503, Albany, NY 12205
518-489-4130
<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, email notification of Projects Accepted:

c. Mohawk Opportunities

- i. Ranked 14/24. 14-Unit, scored 210.92/247, \$170,103
- ii. Ranked 15/24, PSH, scored 207.17/247, \$185,682

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 11:30 AM
To: Steve Klein (sklein@mohawkopportunities.org); Katie McGlynn
Cc: Maureen Van Deusen; Michelle Sandoz-Dennis; Samantha Barnaby
Subject: Mohawk Opportunities, Inc.: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Schenectady County Homeless Services Planning Board (NY-507 CoC), CARES, as the Collaborative Applicant, would like to congratulate Mohawk Opportunities, Inc. on having your project(s) accepted within NY-507's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
Mohawk Opportunities, Inc.	CoC 14 unit FY 2023	14/24	210.92/247	\$170,103
Mohawk Opportunities, Inc.	PSH FY2023 (NY0575L2C072214)	15/24	207.17/247	\$185,682

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nofo-2024/#NY_507). Please note, this means your project(s) will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

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1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, email notification of Projects Accepted:

d. New Choices

- i.** Ranked 16/24, Renewal Project Application FY 2023, scored 193.42/247, \$857,620

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 11:31 AM
To: Teasha Asheber (tasheber@newchoicesrecovery.org); Laura Combs
Cc: Maureen Van Deusen; Michelle Sandoz-Dennis; Samantha Barnaby
Subject: New Choices Recovery Center: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Schenectady County Homeless Services Planning Board (NY-507 CoC), CARES, as the Collaborative Applicant, would like to congratulate New Choices Recovery Center on having your project(s) accepted within NY-507's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
New Choices Recovery Center	Renewal Project Application FY 2023	16/24	193.42/247	\$857,620

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nof-2024/#NY_507). Please note, this means your project(s) will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

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1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, email notification of Projects Accepted:

e. Safe Inc.

i. Ranked 19/24, Project Safe, scored 188.7/247, \$49,202

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 11:32 AM
To: Shannon Keon (eaom@safe-ny.org); Kevin Doherty (director@safe-ny.org)
Cc: Maureen Van Deusen; Michelle Sandoz-Dennis; Samantha Barnaby
Subject: SAFE Inc.: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Schenectady County Homeless Services Planning Board (NY-507 CoC), CARES, as the Collaborative Applicant, would like to congratulate SAFE Inc. on having your project(s) accepted within NY-507's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
SAFE Inc.	Project Safe\Life Skills Program FY2023	19/24	188.7/247	\$49,202

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nofo-2024/#NY_507). Please note, this means your project(s) will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

Congratulations on your accepted projects.

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1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, email notification of Projects Accepted:

f. Schenectady County Action Program (SCAP)

- i. Ranked 3/24, PSH 27, scored 219.08/247, \$678,548
- ii. Ranked 6/24, Sojourn, scored 214.4/247, \$169,065
- iii. Ranked 13/24, RRH, scored 211.9/247, \$426,108

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 11:33 AM
To: Elise Martin; ahaberbush@scapny.org
Cc: Maureen Van Deusen; Michelle Sandoz-Dennis; Samantha Barnaby
Subject: SCAP: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Schenectady County Homeless Services Planning Board (NY-507 CoC), CARES, as the Collaborative Applicant, would like to congratulate SCAP on having your project(s) accepted within NY-507's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
SCAP	SCAP- PSH 27 (FY23)	3/24	219.08/247	\$678,548
SCAP	SCAP-Sojourn House FY23	6/24	214.4/247	\$169,065
SCAP	SCAP- CoC RRH FY23	13/24	211.9/247	\$426,108

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nof-2024/#NY_507). Please note, this means your project(s) will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

Congratulations on your accepted projects.

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1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, email notification of Projects Accepted:

g. SMHA

i. Ranked 20/24, Shelter Care Plus FY2023, scored 183.42/247, \$661,137

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 11:28 AM
To: Francine Forst; Richard Homenick
Cc: Maureen Van Deusen; Michelle Sandoz-Dennis; Samantha Barnaby
Subject: SMHA: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Schenectady County Homeless Services Planning Board (NY-507 CoC), CARES, as the Collaborative Applicant, would like to congratulate SMHA on having your project(s) accepted within NY-507's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
SMHA	Shelter Care Plus FY2023	20/24	183.42/247	\$661,137

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nofo-2024/#NY_507). Please note, this means your project(s) will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

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<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, email notification of Projects Accepted:

h. YWCA

- i. Ranked 5/24, Rosas House Consolidated 24-25, scored 215.5/247, \$408,385
- ii. Ranked 9/24, DV Bonus 2024-2025 Consolidated, scored 213.2/247, \$601,344
- iii. Ranked 10/24, Renewal (new) DV bonus 23-24 C, scored 213.2/247, \$210,770
- iv. Ranked 11/24, NEW 24-25 DV Bonus RRH, scored 213.2/247, \$255,526
- v. Ranked 23/24, Rosas House Expansion, scored 123/142, \$68,964
- vi. Ranked 24/24, 2025-2026 New DV Rapid Rehousing Program, scored 74/100, \$435,684

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 11:44 AM
To: Kim Siciliano; Tamara Rayne; Kyla Meltzer
Cc: Maureen Van Deusen; Michelle Sandoz-Dennis; Samantha Barnaby
Subject: YWCA of Schenectady: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Schenectady County Homeless Services Planning Board (NY-507 CoC), CARES, as the Collaborative Applicant, would like to congratulate YWCA of Schenectady on having your project(s) accepted within NY-507's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
YWCA of Schenectady	Rosas Houses Consolidated 24-25	5/24	215.5/247	\$408,385
YWCA of Schenectady	DV Bonus 24-25 Consolidated	9/24	213.2/247	\$601,344
YWCA of Schenectady	Renewal (new) DV bonus 23-24 C	10/24	213.2/247	\$210,770
YWCA of Schenectady	NEW 24-25 DV Bonus RRH	11/24	213.2/247	\$255,526
YWCA of Schenectady	Rosas House Expansion-Bonus	23/24	123/142	\$68,964
YWCA of Schenectady	2025-2026 New DV Rapid Rehousing Program- DV Bonus	24/24	74/100	\$435,684

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nofo-2024/#NY_507). Please note, this means your project(s) will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

Congratulations on your accepted projects.

Maureen Van Deusen
5 Pine West Plaza, Suite 503, Albany, NY 12205

1E-5a: Projects Accepted – Public Posting.

3. September 24, 2024, email notification of Projects Accepted:

i. City of Schenectady

- i. Ranked 4/24, YMCA SCHENECTADY- S PLUS C DUP09A 10 Unit (2023), scored 215.67/247, \$91,261
- ii. Ranked 8/24, YMCA SCHENECTADY- S PLUS C DUP09A 20 Unit (2023), scored 213.25/247, \$ 182,52

Tess Sweeney

From: CARES Planning Team
Sent: Tuesday, September 24, 2024 11:29 AM
To: Ed Kowalczyk; Alexandria Carver (acarver@schenectadyny.gov)
Cc: Maureen Van Deusen; Michelle Sandoz-Dennis; Samantha Barnaby
Subject: City of Schenectady: Notice of Project Acceptance into the FY24 CoC Competition

Good Afternoon,

On behalf of the Schenectady County Homeless Services Planning Board (NY-507 CoC), CARES, as the Collaborative Applicant, would like to congratulate City of Schenectady on having your project(s) accepted within NY-507's FY24 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Agency Name	Project Name	Ranked #/#	Scored #/#	Funding Amount
City of Schenectady	YMCA SCHENECTADY - S PLUS C DUP09A 10 Unit (2023)	4/24	215.67/247	\$91,261
City of Schenectady	YMCA SCHENECTADY - S PLUS C DUP09B 20 Unit (2023)	8/24	213.25/247	\$182,522

You can see the full CoC Project Ranking & Tiering on CARES website (https://caresny.org/nofo-2024/#NY_507). Please note, this means your project(s) will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions.

Congratulations on your accepted projects.

Maureen Van Deusen
5 Pine West Plaza, Suite 503, Albany, NY 12205
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1E-5b. Local Competition Selection Results–Scores for All Projects.

This attachment details the final project scores for all new and renewal projects considered for NY-507 during its local competition. It contains the following:

1. Ranking and Tiering for NY-507 Projects

NY-507 (Schenectady)- FY24 Ranking & Tiering

Agency	Project Name	Project Type	Project Score	Project Status	Project Rank	Amount Requested From HUD	Reallocated Funds	
Bethesda House	Pathways to the Future 2022	PH-PSH	225	Accepted/Renewal	1	\$176,122	\$0	Tier 1
Bethesda House	Liberty Consolidated 2023	PH-PSH	220.58	Accepted/Renewal	2	\$349,919	\$0	
SCAP	SCAP- PSH 27 (FY23)	PH-PSH	219.08	Accepted/Renewal	3	\$678,548	\$0	
City of Schenectady	YMCA SCHENECTADY - S PLUS C DUP09A 10 Unit (2023)	PH-PSH	215.67	Accepted/Renewal	4	\$91,261	\$0	
YWCA of Schenectady	Rosas Houses Consolidated 24-25	PH-PSH	215.5	Accepted/Renewal	5	\$408,385	\$0	
SCAP	SCAP-Sojourn House FY23	PH-PSH	214.4	Accepted/Renewal	6	\$169,065	\$0	
Bethesda House	The Lighthouse 2023	PH-PSH	214	Accepted/Renewal	7	\$239,256	\$0	
City of Schenectady	YMCA SCHENECTADY - S PLUS C DUP09B 20 Unit (2023)	PH-RRH	213.25	Accepted/Renewal	8	\$182,522	\$0	
YWCA of Schenectady	DV Bonus 24-25 Consolidated	PH-RRH	213.2	Accepted/Renewal	9	\$601,344	\$0	
YWCA of Schenectady	Renewal (new) DV bonus 23-24 C	PH-RRH	213.2	Accepted/Renewal	10	\$210,770	\$0	
YWCA of Schenectady	NEW 24-25 DV Bonus RRH	PH-RRH	213.2	Accepted/Renewal	11	\$255,526	\$0	
Bethesda House	Beacon Residential Program 2023	PH-PSH	212	Accepted/Renewal	12	\$123,575	\$0	
SCAP	SCAP- CoC RRH FY23	PH-PSH	211.9	Accepted/Renewal	13	\$426,108	\$0	
Mohawk Opportunities, Inc.	CoC 14 unit FY 2023	PH-RRH	210.92	Accepted/Renewal	14	\$170,103	\$0	
Mohawk Opportunities, Inc.	PSH FY2023 (NY0575L2C072214)	PH-PSH	207.17	Accepted/Renewal	15	\$185,682	\$0	
New Choices Recovery Center	Renewal Project Application FY 2023	PH-PSH	193.42	Accepted/Renewal	16	\$857,620	\$0	
CARES of NY, Inc.	Schenectady County Portion of the Capital Region HMIS (2023)	HMIS	N/A	Accepted/Renewal	17	\$30,571	\$0	
Bethesda House of Schenectady, Inc.	Coordinated Entry Schenectady Co 2023	SSO-CE	N/A	Accepted/Renewal	18	\$53,419	\$0	
SAFE Inc.	Project Safe\Life Skills Program FY2023	PH-PSH	188.7	Accepted/Renewal	19	\$49,202	\$0	
SMHA	Shelter Care Plus FY2023	PH-PSH	183.42	Accepted/Renewal	20	\$69,106	\$0	
SMHA	Shelter Care Plus FY2023			Accepted/Renewal		\$592,031	\$0	
Bethesda House	CARA House	PH-PSH	130.8	Accepted/Bonus	21	\$522,870	\$0	
Bethesda House	Coordinated Entry Expansion	SSO-CE	130.7	Accepted/Bonus	22	\$106,581	\$0	
YWCA of Schenectady	Rosas House Expansion	PH-PSH	123	Accepted/Bonus	23	\$68,964	\$0	
YWCA of Schenectady	2025-2026 New DV Rapid Rehousing Program	PH-RRH	74	Accepted/DV Bonus	24	\$435,684	\$0	

Not Ranked:

CARES of NY, Inc.	Planning Grant 2024					\$ 296,007.00	Planning
CARES of NY, Inc.	UFA Grant 2024						UFA

Annual Renewal Demand	\$	5,920,135
Tier 1	\$	5,328,122
Tier 2	\$	592,031
CoC Bonus	\$	710,416
DV Bonus	\$	436,208
Planning Grant	\$	296,007
UFA Grant	\$	-

Expansion Grants

Applicant Name	Renewal Project Name	Expansion Project Name
YWCA of Schenectady	Rosas Houses Consolidated 24-25	Rosas House Expansion
Bethesda House	Coordinated Entry Schenectady Co 2023	Coordinated Entry Expansion

Consolidations

Applicant Name	Renewal Project 1	Renewal Project 2	Renewal Project 3	Surviving Pin
Mohawk opportunities	CoC14 unit FY2024	PSH FY2024 (NY0575L2C072214)		NY0111
YWCA of Schenectady	25-26 DV RRH Consolidated	NEW 24-25 DV Bonus RRH	Renewal (new) DV bonus 23-24 C	NY1254

Reallocated Grants

Applicant Name	Project Name that is Reallocating	Project that is taking the Reallocation	Voluntary/Involuntary	Amount

1E-5c. Web Posting of CoC-Approved Consolidated Application.

This attachment provides evidence of the website posting which displays the date and time when NY-507 posted the final version of its CoC's Consolidated Application before the submission deadline. It contains the following:

1. October 21, 2024 website screenshot showing posted **CoC-Approved final** version of NY-507 CoC Consolidated Application
2. October 11, 2024 website screenshot showing posted **final-draft** version of NY-507 CoC Consolidated Application
3. September 27, 2024 website screenshot showing posted **2nd draft** version of NY-507 CoC Consolidated Application
4. September 13, 2024 website screenshot showing posted **1st draft** version of NY-507 CoC Consolidated Application

1E-5c. Web Posting of CoC-Approved Consolidated Application.

1. October 21, 2024 website screenshot showing posted **Coc-Approved final** version of NY-507 CoC Consolidated Application

are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

10-21-2024 CoC-Approved Submission Public Posting

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- NY 522 PNHC
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[HSPB Home Page](#)

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CoC Application Public Posting

2024 CoC Consolidated Application

CoC-Approved Submission Posting Date: 10.21.2024

- [HSPB CoC Consolidated Application – Narrative](#)
- [HSPB CoC Consolidated Application – Attachments](#)

Submit comments and/or questions to planning_team@caresny.org

2024 CoC Priority Listing

CoC-Approved Submission Posting Date: 10.21.2024

- [HSPB Priority Listing](#)
- [HSPB Project Descriptions](#)
- [HSPB Project Ranking and Tiering](#)

Submit comments and/or questions to planning_team@caresny.org

2024 CoC Planning Project

CoC-Approved Submission Posting Date: 10.21.2024

- [HSPB CoC Planning Project](#)

Submit comments and/or questions to planning_team@caresny.org

1E-5c. Web Posting of CoC-Approved Consolidated Application.

2. October 11, 2024 website screenshot showing posted **final-draft** version of NY-507 CoC Consolidated Application

10-11-2024 Public Posting Available

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Schenectady County Homeless Services Planning Board (HSPB)

CoC Consolidated Applications

[HSPB Home Page](#)

2024 Funding Snapshot

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CoC Application Public Posting

2024 CoC Consolidated Application

Public Posting Date: 10.11.2024
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 DRAFT: [HSPB CoC Consolidated Application – Attachments](#)
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC Priority Listing

Public Posting Date: 10.11.2024
 DRAFT: [HSPB Priority Listing](#)
 DRAFT: [HSPB Project Descriptions](#)
 FINAL: [HSPB Project Ranking and Tiering](#)
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC Planning Project

Public Posting Date: 10.11.2024
 DRAFT: [HSPB CoC Planning Project](#)
 Submit comments and/or questions to planning_team@caresny.org

1E-5c. Web Posting of CoC-Approved Consolidated Application.

3. September 27, 2024 website screenshot showing posted **2nd draft** version of NY-507 CoC Consolidated Application

09-27-2024 Public Posting Available

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Schenectady County Homeless Services Planning Board (HSPB) CoC Consolidated Applications

[HSPB Home Page](#)

2024 Funding Snapshot

CoC	ARD	Tier 1	Tier 2* <small>less bonus & DV bonus (10% ARD)</small>	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-507 Schenectady	\$5,920,135	\$5,328,122	\$592,013	\$710,416	\$436,208	\$296,007	N/A

CoC Application Public Posting

2024 CoC Consolidated Application

Public Posting Date: 09.27.2024
 DRAFT: [HSPB CoC Consolidated Application – Narrative](#)
 DRAFT: [HSPB CoC Consolidated Application – Attachments](#)
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC Priority Listing

Public Posting Date: 09.27.2024
 DRAFT: [HSPB Priority Listing](#)
 FINAL: [HSPB Project Ranking and Tiering](#)
 Submit comments and/or questions to planning_team@caresny.org

2024 CoC Planning Project

Public Posting Date: 09.27.2024
 DRAFT: [HSPB CoC Planning Project](#)
 Submit comments and/or questions to planning_team@caresny.org

[View Public Posting Archives](#)

2023 Public Postings: HSPB

1E-5c. Web Posting of CoC-Approved Consolidated Application.

4. September 13, 2024 website screenshot showing posted **1st draft** version of NY-507 CoC Consolidated Application

09-13-2024 Public Posting Available

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB**
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Schenectady County Homeless Services Planning Board (HSPB) CoC Project Applications

[HSPB Home Page](#)

2024 Funding Snapshot

CoC	ARD	Tier 1	Tier 2* <i>less bonus & DV bonus (10% ARD)</i>	CoC Bonus	DV Bonus	Planning Grant	URA Grant
NY-507 Schenectady	\$5,920,135	\$5,328,122	\$592,013	\$710,416	\$436,208	\$296,007	N/A

CoC Application Public Posting

2024 CoC Consolidated Application

Public Posting Date: 09.13.2024

DRAFT: [HSPB CoC Consolidated Application - Narrative](#)
Submit comments and/or questions to planning_team@caresny.org

View Public Posting Archives

- 2023 Public Postings: HSPB
- 2022 Public Postings: HSPB

1E-5d. Notification to Community Members and Key Stakeholders

This attachment provides evidence of the notification to community members and key stakeholders that NY-507 posted the final version of its CoC's Consolidated Application before the submission deadline. It contains the following:

1. October 21, 2024 email notification to NY-507 members and stakeholders linking the publicly posted **CoC-Approved final** version of NY-507 CoC Consolidated Application
2. October 11, 2024 email notification to NY-507 members and stakeholders linking the publicly posted **final-draft** version of NY-507 CoC Consolidated Application
3. September 27, 2024 email notification to NY-507 members and stakeholders linking the publicly posted **2nd draft** version of NY-507 CoC Consolidated Application
4. September 13, 2024 email notification to NY-507 members and stakeholders linking the publicly posted **1st draft** version of NY-507 CoC Consolidated Application

1E-5d. Notification to Community Members and Key Stakeholders

1. October 21, 2024 email notification to NY-507 members and stakeholders linking the publicly posted **CoC-Approved final** version of NY-507 CoC Consolidated Application

From: [CARES Planning Team](#)
To: [CARES Planning Team](#)
Cc: [Samantha Barnaby](#); [Michelle Sandoz-Dennis](#); [Lori Rhodes](#); [Maureen Van Deusen](#); [Laila Jerome](#)
Bcc: [Amaury Tañón-Santos](#); [Brady Scott](#); [Brandy Hillard - Bouldin - Schenectady County Department of Social Services \(Brandy.Hillard-Bouldin@dfa.state.ny.us\)](#); [Bryan Gentile](#); [Colleen Hayter](#); [Crystal Thatcher \(CThatcher@bethesdahouseschenectady.org\)](#); [darin.samaha@schenectadycountyny.gov](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [Emily Vandercar - Soldier On \(evandercar@wesoldieron.org\)](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); [Jennifer Schultz \(Jennifer.Schultz4@va.gov\)](#); [Judy Greshel](#); [Katie Mcglynn](#); [Kelsey Addy](#); [Kevin Doherty \(director@safe-ny.org\)](#); [Kim Sheppard - Bethesda House of Schenectady \(ksheppard@bethesdaohs.org\)](#); [Kim Siciliano](#); [kingil@sunysccc.edu](#); [Kylie Proper](#); [Laura Combs](#); [Lauren Jarrard](#); [Lauren Tegnander](#); [Marcy Hauseman](#); [Mary Breslin](#); [mdemeo@bethesdaohs.org](#); [Michael Johnson](#); [Michelle Ostrelich](#); [Mitchum, Alphonso](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); [Nikita Hardy](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Richard Homenick](#); [Richard Kawan \(Richiegutters2024@gmail.com\)](#); [Robert Romaker](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Sidney Allen](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); [Teasha Ashebar](#); [Thomas Anthony Sanabria](#); [Tracian Gordon](#); [Tricia Lee](#); [Wendy Wahlberg](#)
Subject: HSPB: Notification to Community Members of CoC Approved Consolidated Application Posting
Date: Monday, October 21, 2024 4:58:00 PM
Attachments: [image002.png](#)

Good Afternoon, CoC Membership & Key Stakeholders,

All parts of the 2024 CoC approved Consolidated Application and Priority Listing have been posted to the CARES website for public comment, which can be accessed here:

https://caresny.org/nofo-2024/#NY__507

Specifically, you will find the approved versions of:

- Consolidated Application Narratives & Attachments
- Priority Listing (including project rankings)
- Ranking & Tiering, detailing: accepted and rejected project applications as a result of the local CoC competition, including each project's **ranking**, **score**, and **funding amount**.
- Planning Grant
- Project Descriptions for CoC Renewal & New Applications

CARES will be submitting the CoC Application & Priority Listing on behalf of the CoC on Friday, October 25th. If you have any questions or comments, please feel free to reach out.

Thank you,

CARES Planning Team
5 Pine West Plaza, Suite 503, Albany, NY 12210
518-489-4130 ext. 1

<http://www.caresny.org>



1E-5d. Notification to Community Members and Key Stakeholders

2. October 11, 2024 email notification to NY-507 members and stakeholders linking the publicly posted **final-draft** version of NY-507 CoC Consolidated Application

From: [CARES Planning Team](#)
To: [CARES Planning Team](#)
Cc: [Maureen Van Deusen](#); [Sidney Allen](#); [Samantha Barnaby](#); [Lori Rhodes](#)
Bcc: [Amaury Tañón-Santos](#); [Brady Scott](#); [Brandy Hillard- Bouldin - Schenectady County Department of Social Services \(Brandy.Hillard-Bouldin@dfa.state.ny.us\)](#); [Bryan Gentile](#); [Colleen Hayter](#); [Crystal Thatcher \(CThatcher@bethesdahouseschenectady.org\)](#); [darin.samaha@schenectadycountyny.gov](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [Emily Vandercar - Soldier On \(evandercar@wesoldieron.org\)](#); [francinef@smha1.org](#); [Geoffrey Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley Sharer@USE.SalvationArmy.Org](#); [Jennifer Schultz \(Jennifer.Schultz4@va.gov\)](#); [Judy Greshel](#); [Katie Mcglynn](#); [Kelsey Addy](#); [Kevin Doherty \(director@safe-ny.org\)](#); [Kim Sheppard - Bethesda House of Schenectady \(ksheppard@bethesdaohs.org\)](#); [Kim Siciliano](#); [kingil@sunysccc.edu](#); [Kylle Proper](#); [Laura Combs](#); [Lauren Jarrard](#); [Lauren Tegnander](#); [Marcy Hauseman](#); [Mary Breslin](#); [mdemeo@bethesdaohs.org](#); [Michael Johnson](#); [Michelle Ostrelch](#); [Mitchum, Alphonso](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); [Nikita Hardy](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Richard Homenick](#); [Richard Kawan \(Richiegutters2024@gmail.com\)](#); [Robert Romaker](#); [safeinc@nycap.rr.com](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); [Teasha Ashebar](#); [Thomas Anthony Sanabria](#); [Tracian Gordon](#); [tle@newchoicesrecovery.org](#); [Wendy Wahlberg](#)
Subject: Public Posting of the FY24 Draft CoC Application- V.3
Date: Friday, October 11, 2024 4:23:11 PM
Attachments: [image002.png](#)

Dear HSPB Schenectady CoC members,

[2024 Consolidated Application Public Posting](#)

Draft version 3 of the 2024 CoC Application has been posted to the CARES Website for public comment, which you can find here: https://caresny.org/nofo-2024/#NY_507. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Final Ranking & Tiering, detailing: accepted and rejected project applications as a result of the local CoC competition, including each project's ranking, score, and funding amount.
4. Draft Priority Listing
5. Planning Grant
6. Project Descriptions

CARES asks that you review the posted information and provide us with any content that should be highlighted as soon as possible. Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team
5 Pine West Plaza, Suite 503, Albany, NY 12205
518-489-4130 ext. 1
<http://www.caresny.org>

1E-5d. Notification to Community Members and Key Stakeholders

3. September 27, 2024 email notification to NY-507 members and stakeholders linking the publicly posted **2nd draft** version of NY-507 CoC Consolidated Application

From: [CARES Planning Team](#)
To: [CARES Planning Team](#)
Cc: [Samantha Barnaby](#); [Maureen Van Deusen](#)
Bcc: [Amaury Tañón-Santos](#); [Brady Scott](#); [Brandy Hillard- Bouldin - Schenectady County Department of Social Services \(Brandy.Hillard-Bouldin@dfa.state.ny.us\)](#); [Bryan Gentile](#); [Colleen Hayter](#); [Crystal Thatcher \(CThatcher@bethesdahouseschenectady.org\)](#); [darin.samaha@schenectadycountyny.gov](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [Emily Vandercar - Soldier On \(evandercar@wesoldieron.org\)](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); [Jennifer Schultz \(Jennifer.Schultz4@va.gov\)](#); [Judy Greshel](#); [Katie Mcglynn](#); [Kelsey Addy](#); [Kevin Doherty \(director@safe-ny.org\)](#); [Kim Sheppard - Bethesda House of Schenectady \(ksheppard@bethesdahs.org\)](#); [Kim Siciliano](#); [Kylle Proper](#); [Laura Combs](#); [Lauren Jarrard](#); [Lauren Tegnander](#); [Marcy Hauseman](#); [Mary Breslin](#); [Michael Johnson](#); [Michelle Ostrelch](#); [Mitchum, Alphonso](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); [Nikita Hardy](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Richard Homenick](#); [Richard Kawan \(Richiegutters2024@gmail.com\)](#); [Robert Romaker](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Sidney Allen](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); [Teasha Ashebar](#); [Thomas Anthony Sanabria](#); [Tracian Gordon](#); [Tricia Lee](#); [Wendy Wahlberg](#)
Subject: HSPB: Public Posting of the FY24 Draft CoC Application- V.2
Date: Friday, September 27, 2024 5:18:00 PM
Attachments: [image001.png](#)

Dear HSPB CoC members,

[2024 Consolidated Application Public Posting](#)

Draft version 2 of the 2024 CoC Application has been posted to the CARES Website for public comment, which you can find here: https://caresny.org/nofo-2024/#NY_507. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Final Ranking & Tiering, detailing: accepted and rejected project applications as a result of the local CoC competition, including each project's ranking, score, and funding amount.
4. Draft Priority Listing
5. Planning Grant

CARES asks that you review the posted information and provide us with any content that should be highlighted as soon as possible. Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team
5 Pine West Plaza, Suite 503, Albany, NY 12205
518-489-4130 ext. 1
<http://www.caresny.org>



1E-5d. Notification to Community Members and Key Stakeholders

4. September 13, 2024 email notification to NY-507 members and stakeholders linking the publicly posted **1st draft** version of NY-507 CoC Consolidated Application

From: [CARES Planning Team](#)
To: [CARES Planning Team](#)
Cc: [Lori Rhodes](#); [Michelle Sandoz-Dennis](#); [Samantha Barnaby](#); [Maureen Van Deusen](#)
Bcc: [Amaury Tañón-Santos](#); [Brady Scott](#); [Brandy Hillard- Bouldin - Schenectady County Department of Social Services \(Brandy.Hillard-Bouldin@dfa.state.ny.us\)](#); [Bryan Gentile](#); [Colleen Hayter](#); [Crystal Thatcher \(CThatcher@bethesdahouseschenectady.org\)](#); [darin.samaha@schenectadycountyny.gov](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [Emily Vandercar - Soldier On \(evandercar@wesoldieron.org\)](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); [Jennifer Schultz \(Jennifer.Schultz4@va.gov\)](#); ["Judy Greshel"](#); [Katie Mcglynn](#); [Kelsey Addy](#); [Kevin Doherty \(director@safe-ny.org\)](#); [Kim Sheppard - Bethesda House of Schenectady \(ksheppard@bethesdahs.org\)](#); [Kim Siciliano](#); [Kylle Proper](#); ["Laura Combs"](#); [Lauren Jarrard](#); ["Lauren Tegnander"](#); ["Marcy Hauseman"](#); ["Mary Breslin"](#); [Maureen Van Deusen](#); ["Michael Johnson"](#); ["Michelle Ostrelich"](#); [Mitchum, Alphonso](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); ["Nikita Hardy"](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Richard Homenick](#); [Richard Kawan \(Richiegutters2024@gmail.com\)](#); [Robert Romaker](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Sidney Allen](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); ["Teasha Ashebar"](#); ["Thomas Anthony Sanabria"](#); ["Tracian Gordon"](#); ["Tricia Lee"](#); [Wendy Wahlberg](#)
Subject: HSPB: Public Posting of the FY24 Draft CoC Application- V.1
Date: Friday, September 13, 2024 12:13:00 PM
Attachments: [image002.png](#)

Good Afternoon HSPB Members and Stakeholders,

2024 Consolidated Application Public Posting

Draft version 1 of the 2024 CoC Application has been posted to the CARES Website for public comment, which you can find here: https://caresny.org/nofo-2024/#NY_507.

CARES asks that you review the Draft CoC Application and provide us with any content that should be highlighted as soon as possible. Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team
5 Pine West Plaza, Suite 503, Albany, NY 12210
518-489-4130 ext. 1
<http://www.caresny.org>



2024 HDX Competition Report

2024 Competition Report - Summary

NY-507 - Schenectady City & County CoC

HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX 2.0
2023 LSA	Yes	Government FY 2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY 2023 (10/1/22 - 9/30/23). **	February 2024 to March 2024
2024 HIC	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY = Fiscal Year

2) *This considers all extensions where they were provided.

2) **"Met Deadline" in this context refers to FY23 SPM submissions. Resubmissions from FY 2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily and are not required.

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

LSA Usability Status 2023

Category	ESTAO	ESTAC	ESTCO	RRHAO	RRHAC	RRHCO	PSHAO	PSHAC	PSHCO
Fully Usable	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Partially Usable									
Not Usable									

EST

Category	2021	2022	2023
Total Sheltered Count	976	803	799
AO	688	591	651
AC	249	173	112
CO	41	45	32

RRH

Category	2021	2022	2023
Total Sheltered Count	102	164	272
AO	51	101	215
AC	52	64	54
CO	0	0	0

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

PSH

Category	2021	2022	2023
Total Sheltered Count	570	556	551
AO	327	363	354
AC	243	193	195
CO	0	0	1

- 1) Glossary: EST = Emergency Shelter, Save Haven, & Transitional Housing; RRH = Rapid Re-housing; PSH = Permanent Supportive Housing; AO = Persons in Households without Children; AC = Persons in Households with at least one Adult and one Child; CO=Persons in Households with only Children
- 2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type. Therefore, the sum of the number of people by household type may be greater than the unique count of people.
- 3) Total Sheltered count only includes those served in HMS participating projects reported by your CoC.
- 4) For CoCs that experienced mergers during any of these reporting periods, historical data will include only the original CoCs.

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than the look back stop date or client's date of birth, whichever is later.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Average		Median	
	Universe (Persons)	Homeless (bed nights)	LOT Homeless (bed nights)	Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, and SH	732	36.2	11.0	
1.2 Persons in ES-EE, ES-NbN, SH, and TH	806	42.0	13.0	

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

b. This measure is based on data element 3.917

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to "housing move in")	957	334.5	99.0
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to "housing move in")	1,031	318.2	98.0

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

Metric	Total # of Persons Exited to a PH Destination (2 Yrs Prior)		Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
	Count	% of Returns	Count	% of Returns	Count	% of Returns	Count	% of Returns	Count	% of Returns
Exit was from SO	31	19.4%	6	19.4%	3	9.7%	2	6.5%	11	35.5%
Exit was from ES	123	22.0%	27	22.0%	9	7.3%	7	5.7%	43	35.0%
Exit was from TH	62	6.5%	4	6.5%	1	1.6%	2	3.2%	7	11.3%
Exit was from SH	5	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from PH	144	2.1%	3	2.1%	5	3.5%	7	4.9%	15	10.4%
TOTAL Returns to Homelessness	365	11.0%	40	11.0%	18	4.9%	18	4.9%	76	20.8%

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

Please refer to PIT section for relevant data.

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	810
Emergency Shelter Total	728
Safe Haven Total	8
Transitional Housing Total	76

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In addition, the projects reported within these tables are limited to CoC-funded projects.

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	195
Number of adults with increased earned income	23
Percentage of adults who increased earned income	11.8%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	195
Number of adults with increased non-employment cash income	69
Percentage of adults who increased non-employment cash income	35.4%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	195
Number of adults with increased total income	90
Percentage of adults who increased total income	46.2%

Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	125
Number of adults who exited with increased earned income	16
Percentage of adults who increased earned income	12.8%

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.5 – Change in non-employment cash income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	125
Number of adults who exited with increased non-employment cash income	37
Percentage of adults who increased non-employment cash income	29.6%

Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	125
Number of adults who exited with increased total income	50
Percentage of adults who increased total income	40.0%

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments are considered to be experiencing homelessness for the first time.

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	747
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	132
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	615

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	964
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	167
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	797

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

Measure 6 is not applicable to CoCs in this reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH (Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations

Metric	Value
Universe: Persons who exit Street Outreach	373
Of persons above, those who exited to temporary & some institutional destinations	52
Of the persons above, those who exited to permanent housing destinations	27
% Successful exits	21.2%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	789
Of the persons above, those who exited to permanent housing destinations	226
% Successful exits	28.6%

Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value
Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	529
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	504
% Successful exits/retention	95.3%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	ALLES, SH	ALL TH	ALL PSH, OPH	ALL RRH	All Street Outreach
Unduplicated Persons Served (HMIS)	740	76	568	304	578
Total Leavers (HMIS)	630	53	140	78	369
Destination of Don't Know, Refused, or Missing (HMIS)	8	1	1	0	0
Destination Error Rate (Calculated)	1.3%	1.9%	0.7%	0.0%	0.0%

2024 HDX Competition Report

2024 Competition Report - SPM Notes

NY-507 - Schenectady City & County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Notes For Each SPM Measure

Note: Cells may need to be resized to accomodate notes with lots of text.

Measure	Notes
Measure 1	No notes.
Measure 2	No notes.
Measure 3	No notes.
Measure 4	No notes.
Measure 5	No notes.
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.
Measure 7	No notes.
Data Quality	No notes.

2024 HDX Competition Report

2024 Competition Report - HIC Summary

NY-507 - Schenectady City & County CoC

For HIC conducted in January/February of 2024

HMIS Bed Coverage Rates

Project Type	Total Year- Round, Current Beds	Total Year- Round, Current Beds in HMIS or Comparable Database	Total Year- Round, Current, Non-VSP Beds	Removed From Denominator: OPH EHV ¹ Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non- VSP Beds	Adjusted HMIS Bed Coverage Rate for Year- Round, Current Beds
ES	202	202	202	0	202	100.0%
SH	0	0	0	0	0	NA
TH	92	82	92	0	92	89.1%
RRH	190	190	190	0	190	100.0%
PSH	463	463	463	0	463	100.0%
OPH	10	0	10	10	0	NA
Total	957	937	957	10	947	98.9%

2024 HDX Competition Report

2024 Competition Report

NY-507 - Schenectady City & C

For HIC conducted in January/I

HMIS Bed Coverage Rates

Project Type	Total Year- Round, Current Beds	Total Year- Round, Current, VSP Beds in an HMIS- Comparable Database	Total Year- Round, Current, VSP Beds	Removed From Denominator: OPH EHV ¹ Beds or Beds Affected by Natural Disaster**	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds
ES	202	0	0	0	0	NA
SH	0	0	0	0	0	NA
TH	92	0	0	0	0	NA
RRH	190	0	0	0	0	NA
PSH	463	0	0	0	0	NA
OPH	10	0	0	0	0	NA
Total	957	0	0	0	0	NA

2024 HDX Competition Report

2024 Competition Report

NY-507 - Schenectady City & C

For HIC conducted in January/I

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds Database	HMIS and Comparable Database Coverage Rate
ES	202	202	202	100.00%
SH	0	0	0	NA
TH	92	82	92	89.13%
RRH	190	190	190	100.00%
PSH	463	463	463	100.00%
OPH	10	0	0	NA
Total	957	937	947	98.94%

2024 HDX Competition Report

2024 Competition Report - HIC Summary

NY-507 - Schenectady City & County CoC

For HIC conducted in January/February of 2024

Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	176	27	107	88	190

- 1) † EHV = Emergency Housing Voucher
- 2) * This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.
- 3) ** This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMIS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.
- 4) Data included in these tables reflect what was entered into HDX 2.0.
- 5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").
- 6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").
- 7) For historical data: Aggregated data from CoCs that merged are not displayed if HIC data were created separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 HDX Competition Report

2024 Competition Report - PIT Summary

NY-507 - Schenectady City & County CoC

For PIT conducted in January/February of 2024

Submission Information

Date of PIT Count	Received HUD Waiver
1/25/2024	Not Applicable

Total Population PIT Count Data

Category	2019		2020		2021		2022		2023		2024	
	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and partial unsheltered count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count		
Emergency Shelter Total	300	363	189	233	339	287						
Safe Haven Total	0	0	0	0	0	1						
Transitional Housing Total	50	46	57	49	84	56						
Total Sheltered Count	350	409	246	282	423	344						
Total Unsheltered Count	22	25	20	7	7	18						
Total Sheltered and Unsheltered Count*	372	434	266	289	430	362						

- 1) *Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count type was either sheltered only or partial unsheltered count.
- 2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.
- 3) In 2021, for CoCs that conducted a "Sheltered and partial unsheltered count", only aggregate and not demographic data were

2024 HDX Competition Report

2024 Competition Report - PIT Summary

NY-507 - Schenectady City & County CoC

For PIT conducted in January/February of 2024

collected.

3A-1a. New PH-PSH/PH-RRH Project–Leveraging Housing Resources.

This attachment details the Housing Leveraging Commitments for new Projects in **NY-507**.
It includes:

1. Project Name: Bethesda House CARA House Expansion
 - a. Checklist verifying commitment meets all HUD requirements
 - b. Source of Commitment:** Schenectady Municipal Housing Authority
 - c. Number of Housing Units Proposed:** 7 PHA Units/26 PSH Units

Checklist for New CoC Project Applicants that are Leveraging Housing Resources

You have indicated that your proposed project will be able to **leverage housing resources**.

***You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal written documents from the funding body that includes:**

Project name should be listed in the commitment documentation

Project name:

Source of commitment should be listed in the commitment documentation (i.e. private organizations, state or local government, PHAs, faith-based organizations, federal programs other than CoC or ESG programs)

Source of Commitment:

Amount of funding committed per the following:

PSH: the number of housing units for a PSH project that are not funded through the CoC or ESG Programs. The number of units must be at least 25% of the total units to be provided by the proposed new CoC project application for full points.

OR

RRH or TH-RRH: The number of program participants to be provided RRH or TH-RRH that is not funded through the CoC or ESG Programs. The number of program participants to be served must be at least 25% of the total participants to be served in the proposed CoC new project application for full points.

Calculation showing the amount of non-CoC/ESG resources committed in the written commitment, and that this is at least 25% of units (for PSH) or participants (for RRH) to be served through the proposed New CoC Project Application:

The date** that the funding (outside of CoC or ESG programs) will be available is on the written commitment (should run concurrently with the new project).

****Must dated between May 1, 2024 and September 30, 2024.**

Dates of housing commitment:



September 28, 2024

Schenectady Continuum of Care
Housing Leveraging Letter of Support
September 23, 2024

To Whom It May Concern,

This letter provides further explanation of the leveraging of the MOU between Schenectady Municipal Housing Authority and Bethesda House to support the submitted application for funds on behalf of Bethesda House- CARA House.

The relationship between Bethesda House and the Schenectady Municipal Housing Authority ensures that the community's most vulnerable have seamless access to supports to access supportive housing and remain stably housed.

SMHA currently has an MOU (attached) in place with Bethesda House for the term of August 1, 2024 through July 31, 2025. This MOU includes staff time and resources from SMHA to support housing for at least 25% of the units being proposed in the CARA House project. The services provided by SMHA through this MOU will support minimally 7 units.

Sincerely,

Kimarie Sheppard

3A-2a. New PH-PSH/PH-RRH Project–**Leveraging Healthcare Resources.**

This attachment details the Healthcare Formal Agreements for **NY 507**. It includes the following:

1. **Project Name:** Bethesda House Cara House
 - a. Checklist verifying commitment meets all HUD requirements
 - b. **Source Commitment:** New Choices Recovery Center
 - c. **Value:** \$124,000 annually
 - d. **Program Eligibility will be based on CoC Program fair housing requirements:** Yes

2. **Project Name:** YWCA Northeastern New York
 - a. Checklist verifying commitment meets all HUD requirements
 - b. **Source Commitment:** New Choices Recovery Center
 - c. **Value:** 26 individuals' x \$210= \$5460
 - d. **Program Eligibility will be based on CoC Program fair housing requirements:** Yes

3A-2a. New PH-PSH/PH-RRH Project–**Leveraging Healthcare Resources.**

1. **Project Name:** Bethesda House Cara House
 - a. Checklist verifying commitment meets all HUD requirements
 - b. **Source Commitment:** New Choices Recovery Center
 - c. **Value:** \$124,000/annually
 - d. **Program Eligibility will be based on CoC Program fair housing requirements:** Yes

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to leverage healthcare resources.

***You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:**

The name of the project

Project name: Bethesda House Cara House

Amount of assistance to be provided by the healthcare organization:

The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested)

OR \$124,000 Healthcare Leverage/ \$522, 870 requested budget= 25%

If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project. Evaluation cost \$200 per person

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

The date** that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

**Must be dated between May 1, 2024 and September 30, 2024.

Date of healthcare commitment: August 30, 2024

Affirmation that project eligibility for program participants in the new PH-PSH or PH-RRH project will be based on CoC Program fair housing requirements and will not be restricted by the health care service provider.



August 30, 2024

It is my pleasure to provide this letter in support of the submitted application for funds on behalf of Bethesda House of Schenectady. Cara House residential program addresses the critical need for affordable housing combined with the need for support services.

I can attest to a long professional collaboration with Bethesda House beginning in 2010. This collaboration and commitment to reinforce established treatment plans for substance use disorder and promote public health is an essential component to help individuals manage their path to sobriety.

Bethesda House's Cara House is an approved NYS OTDA facility which opened in December 2023. The programming allows for the expansion of services for the homeless, impoverished, and underserved population of Schenectady. This includes the population of post-release incarcerated single adults who remain at high risk for recidivism due to chronic and often undertreated addiction and mental health. This requires a unique systemic approach utilizing a variety of disciplines including substance use, mental health, social work, case management, and medical.

New Choices remains committed to our partnership with Bethesda House. The estimated value of this partnership is established at \$124k a year to provide assistance in planning, implementing, and evaluating activities that prevent and treat substance abuse. This process will be facilitated by Bethesda House social work and residential staff in conjunction with the treatment services New Choices is able to provide. I fully support Bethesda House's receipt of HUD funding.

Project eligibility will be based on fair housing requirements and will not be restricted by the healthcare service provider.

I have seen the positive outcomes and favorable impact Bethesda House's services have had on the community. Bethesda House and New Choices share a vision of personal safety, health, well-being, mind, body, and spirit, to all those that seek it.

Respectfully,

Laura

Laura Combs, Executive Director
728 State Street, Schenectady, NY 12307
518-348-7968 lcombs@newchoicesrecovery.org
www.newchoicesrecovery.org

728 State Street
Schenectady, NY 12307
www.newchoicesrecovery.org

"New Choices Recovery Center through their caring, responsive staff, provide innovative and comprehensive addiction treatment services that enhance the quality of life for individuals and the community we serve."

3A-2a. New PH-PSH/PH-RRH Project–**Leveraging Healthcare Resources.**

2. **Project Name:** YWCA Northeastern New York

- a. Checklist verifying commitment meets all HUD requirements
- b. **Source Commitment:** New Choices Recovery Center
- c. **Value:** 26 individuals' x \$210= \$5460
- d. **Program Eligibility will be based on CoC Program fair housing requirements:** Yes

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to leverage healthcare resources.

***You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:**

The name of the project

Project name: YWCA NorthEastern New York

Amount of assistance to be provided by the healthcare organization:

The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested)

OR

If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project. Evaluation cost \$200 per person 26 x \$210= \$5460.00

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

The date** that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

***Must be dated between May 1, 2024 and September 30, 2024.*

Date of healthcare commitment: 8/23/2024

Affirmation that project eligibility for program participants in the new PH-PSH or PH-RRH project will be based on CoC Program fair housing requirements and will not be restricted by the health care service provider.



8/23/2024

Kim Siciliano
YWCA NorthEastern NY
44 Washington Avenue
Schenectady, NY 12305

RE: New Choices Recovery Center Commitment

RE: New Choices Recovery Center Commitment

It is my pleasure to provide this letter of support to the submitted application for funds on behalf of YWCA NorthEastern NY, located in Schenectady, NY.

The relationship between New Choices Recovery Center and YWCA NorthEastern NY has been long standing and collaborative. We commit to continuing to work together to meet the needs of underserved, low-income families who are impacted by substance abuse in Schenectady County and the surrounding areas.

We are excited about the possibility of continuing to support YWCA NorthEastern NY through their proposed DV Bonus 2025-2026 project. Project eligibility will be based on fair housing requirements and will not be restricted by the healthcare service provider

The value of providing access to an evaluation to this resource for all who qualify and choose services is: 26 individuals' X \$210= \$5460

We commit to this collaboration for the proposed project starting on September 1st, 2025, and will review and renew the commitment annually. As a substance abuse and recovery program, we Sincerely, that the services we provide in partnership with YWCA NorthEastern NY will be available to all eligible participants of this project.

Laura

Laura Combs, LCSW-R, CASAC, CPP
Executive Director
lcombs@newchoicesrecovery.org
518-348-7968

728 State Street
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"New Choices Recovery Center through their caring, responsive staff, provide innovative and comprehensive addiction treatment services that enhance the quality of life for individuals and the community we serve."