

Albany County Coalition on Homelessness (NY-503)

DV Bonus Project RFP 2024

Please note: Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply for CoC funding to HUD, which is a nationally competitive process.

1. Applicant/Agency Name:
2. Agency Point of Contact:
3. Proposed Project Name:
4. Physical Agency Address:
5. Address of proposed project (if applicable):
6. Total number of units and beds being applied for (if applicable):
7. Total number of households/clients project proposes to serve:
8. Which of the below eligible project types are you applying for?
 - Rapid Rehousing
 - Joint Transitional Housing-Rapid Rehousing
9. What type of project are you applying for?
 - New project
 - Expansion of an existing project
10. Will the project be able to begin within 12 months? Yes No
11. Proposed project start date (month/year):
12. Is the agency applying a current CoC-funded grantee? Yes No
13. Is the applicant a current member of the ACCH Continuum of Care (CoC)?
 - Yes – 10 points No – 0 points

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14. Housing First

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. The ACCH CoC prioritizes projects that have a Housing First approach. Does your project screen out or terminate consumers based on any the following? ***If you respond “Yes” to any of the following, your project is not be eligible to apply for this funding.***

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically	<input type="checkbox"/>	<input type="checkbox"/>

15. Does your agency have any unresolved monitoring or audit findings from HUD or the CoC?

Yes - 0 points No - 6 points

If yes, please explain:

16. A. Is your agency an active participant in the ACCH Coordinated Entry?

Yes - 5 pts No - 0 pts

B. Does your agency have and utilize an HMIS-Comparable database? If not, will your agency comply with HUD data standards if awarded?

Yes - 5 pts No - 0 pts

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17. Please provide a brief project description that addresses the scope of your project.

Please include the target population that will be served and the reason why this project is being proposed. **(0 - 5 points)**

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- 18.** Please provide a detailed description of the agency's experience in administering projects dedicated to serving survivors of domestic violence, dating violence and stalking. **(up to 20 points)**
- **4 points** for past experience serving a domestic violence survivor population
 - **3 points** for explaining how your program fosters supports and build a network of additional supports to better provide for the multitude of needs a survivor may present with.
 - **3 points** for explaining how during the 24 months of your program, you will prepare survivors for moving into a sustainable housing situation.
 - **3 points** for describing how you prioritize program participant choice while ensuring safety of your clients.
 - **3 points** for describing how the program will establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions with clients are based on equality and minimize power differentials.
 - **3 points** if you describe how your program will place emphasis on program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants' strengths and works towards goals and aspirations.
 - **1 point** for describing opportunities for survivors to engage with the agency and supports even after their 24 months of programing ends.

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- 19.** What gap in services or need in the community will this project address or fill? Please provide any anecdotal or quantitative evidence of this gap and how your project would address it. **(0-10 pts)**
- **2 points** for identifying local priority populations served through proposed project;
 - **2 points** for identifying the service gap or need in the community;
 - **2 points** for detailing data/evidence of the service gap or need in the community;
 - **4 points** for explaining how the proposed project will address the need (including how the project type (i.e. PSH, RRH) and budget (i.e. amount of support services) will support participants in maintaining housing stability.
- 20.** How will this project reduce the average length of time homeless for project participants? **(0-4pts)**
- **4 pts** if applicant describes how their project will serve those with the longest lengths of time homeless and strategies for reducing length of time homeless

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21. The CoC will receive up to 14 points for successfully demonstrating that agencies are leveraging Healthcare and Housing partnerships to bolster CoC programs. Does your agency have relationships/partnerships with any of the below? Check all that apply.

[Public/Private Healthcare Organizations](#)

[PHAs, local housing organizations, or other non-CoC/ESG funding streams](#)

No eligible partnerships at this time

22. If you checked Public/Private Healthcare Organizations, does your agency have a written commitment from a health care organization with the value of the commitment and the date(s) the healthcare resources will be provided?

a. *If the partnership is with a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for **all program participants who qualify** and choose those services; or*

b. *in the case of non-substance abuse treatment or recovery provider, the value of assistance being provided is at least an amount that is **equivalent to 25 percent of the funding being requested** for the new CoC project, which will be covered by the healthcare organization.*

Please include this documentation with your application to receive full points.

Yes- 10 points No - 0 points

23. If you checked PHAs, local housing organizations, or other non-CoC/ESG funding streams, will your project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG by: **providing at least 25 percent of the units** included in the project; or in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project*?

Please provide this documentation with your application to receive full points.

Yes- 10 points No - 0 points

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24. Racial Equity and Barriers to Participation (0-5 pts)

Identify barriers to participation within your agency projects and how you ensure that your services are available to any eligible participants.

- *2 pts if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers;*
- *3 pts for describing how the agency advertises their services to community members and/or partners with other agencies to ensure that all eligible people in need of services are aware of supports that may exist for them.*

25. Diversity and Inclusion: (0-5 pts)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level. Check out the [HUD Fair Housing Toolkit](#) as a resource.

- *3 pts for providing a specific example of an action or initiative taken to promote DEI and/or a specific example of an action or initiative taken to support the LGBTQIA+ Community.*
- *2 pt for participating in outside committees or workgroups that promote DEI in the CoC.*

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26. Feedback from Program Participants/Persons with Lived Experience & Decision-Making (0-5 pts)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often **participants** will be asked for feedback about their programs and services and explains how feedback will be used to implement programmatic changes.
- 2 pts if agency describes how **employees** with lived experience are involved in decision-making and/or policy creation.

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I understand that if my project scores highly enough to advance in this year’s application, that **does NOT mean that my project is guaranteed funding**. Projects that advance in the local process will compete for bonus funds from HUD in the national CoC competition and awards will be shared in early 2025.

I understand that if my project scores highly enough to advance in this year’s application, I will be **required to meet with the CARES UFA Team** to discuss project logistics and respond to any remaining questions regarding my project in order for it to be submitted to HUD.

I understand that if my project scores highly enough to advance in this year’s application, I will be required to **submit additional information** to the CARES UFA Team in order to complete all HUD requirements for submission of my project with the CoC Application.

Please provide a 12-month Budget Proposal (required for review):

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance	\$	
B. Support Services	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. VAWA (New Eligible Activity)	\$	
D. Rural Costs (New Eligible Activity)	\$	
E. Operating	\$	
F. Admin (up to 10%)	\$	
G. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
H. 25% Match Requirement	\$	

Please attach:

- If applicable: Formal Housing leveraging commitments (contracts, MOU with PHA, etc.)
- If applicable: Formal Healthcare leveraging commitments (MOUs, service agreements, etc.)

Documentation Checklist & Template for New CoC Project Applicants: Leveraging Healthcare Resources

Background Information

Leveraging Healthcare Resources. These points are available for CoCs that apply for at least one **new** permanent supportive housing or rapid re-housing project that utilizes healthcare resources to help individuals and families experiencing homelessness. Sources of health care resources include:

- Direct contributions from a public or private health insurance provider to the project (e.g., Medicaid) and
- Provision of health care services by a private or public organization (e.g., Federally Qualified Health Centers) tailored to the program participants of the project.

Eligibility for the project must comply with HUD program and fair housing requirements. Eligibility criteria cannot be restricted by the eligibility requirements of the health care service provider.

CoCs must demonstrate through a **written commitment** from a health care organization that:

- a. in the case of a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those services; or
- b. in the case of non substance abuse treatment or recovery provider, the value of assistance being provided is at least an amount that is equivalent to **25 percent of the funding** being requested for the new CoC project, which will be covered by the healthcare organization.

Acceptable forms of commitment are formal written agreements and must include:

- the name of the project
- the value of healthcare resources
- dates the healthcare resources will be provided
- for substance abuse treatment or recovery providers, the written commitment must include all of the above and demonstrate the providers will provide access to treatment or recovery for all program participants who qualify and choose the services.

In-kind resources must be valued at the local rates consistent with the amount paid for services not supported by grant funds. CoCs can receive less than full points for demonstrating commitments less than the threshold described above.

Example Documentation for New CoC Project Applicants that are Leveraging Healthcare Resources

Example letter excerpts from a local hospital:

“It is my pleasure to provide this letter of support to the *<project name (should match New CoC Project Application name)>* for funds on behalf of *<X agency in X city>*. The relationship between *<X healthcare program and X agency>* was designed to address the medical needs of individuals regardless of insurance, schedules or treatment compliance. We are excited about the possibilities to continue to support *<X agency through proposed project>*.

We commit to this collaboration for the *<proposed project>* starting in *<proposed project start date>* and will review and renew the commitment annually. *<The estimated value of the collaboration is established at \$30,000 per year* to provide medical consultation OR if working with substance abuse provider state the healthcare agency will serve all households in the housing program>*.

**Note: ensure this is at least 25% of the total funds requested by the proposed New CoC Project Application.*

Template of documentation

Partnering Healthcare Agency Letterhead

Date (must be between X and X)

Agency Contact

Agency Name

Address

City, NY, Zip

RE: *<Health Care>* Commitment

It is my pleasure to provide this letter of support to the submitted application for funds on behalf of *<X agency in X city>*.

The relationship between *<X healthcare program>* and *<X agency>* was designed to *<insert brief explanation of the partnership and services provided>*.

We are excited about the possibilities to continue to support *<X agency through proposed project (should match New CoC Project Application name)>*.

We commit to this collaboration for the proposed project starting in *<proposed project start date>* and will review and renew the commitment *annually*. The estimated value of the collaboration is established at *<dollar amount>* per year to provide *<X service>*.

OR

We commit to this collaboration for the proposed project starting in *<proposed project start date>* and will review and renew the commitment *annually*. As a *<substance abuse and/or recovery program>*, we guarantee that the services we provide in partnership with *<X agency>* will be available to all eligible participants of this project.

Sincerely,

Partner Agency Representative

Representative Title

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to **leverage healthcare resources**.

***You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:**

- The name of the project

Project name:

Amount of assistance to be provided by the healthcare organization:

- The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested)

OR

- If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project. Evaluation cost \$200 per person

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

- The date** that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

***Must be dated between May 1, 2024 and September 30, 2024.*

Date of healthcare commitment:

- Affirmation that project eligibility for program participants in the new PH-PSH or PH-RRH project will be based on CoC Program fair housing requirements and will not be restricted by the health care service provider.

Documentation Checklist & Template for New CoC Project Applicants: Leveraging Housing Resources

Background Information

Leveraging Housing Resources. These points are available for CoCs that apply for at least one new permanent supportive housing or rapid re-housing project that utilizes housing subsidies or subsidized housing units not funded through the CoC or ESG programs. Housing subsidies or subsidized housing units may be funded through any of the following sources:

- Private organizations;
- State or local government, including through the use of HOME funding provided through the American Rescue Plan;
- Public Housing Agencies, including through the use of a set aside or limited preference;
- Faith-based organizations; or
- Federal programs other than the CoC or ESG programs.

CoC's will receive full (7) points by demonstrating that they have applied for at least one **new** permanent supportive housing or rapid re-housing project that utilizes housing subsidies or subsidized housing units not funded through the CoC or ESG programs. The CoC must demonstrate that these housing units will:

(i) in the case of a permanent supportive housing project, **provide at least 25 percent of the units** included in the project (reference 4B in your new project PSH application); or (ii) in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project (reference 5A in your new project RRH application).

CoCs must attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project. CoCs can receive less than full points for demonstrating commitments less than the threshold described above.

Checklist for New CoC Project Applicants that are Leveraging Housing Resources

You have indicated that your proposed project will be able to **leverage housing resources**.

***You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal written documents from the funding body that includes:**

Project name should be listed in the commitment documentation

Project name:

Source of commitment should be listed in the commitment documentation (i.e. private organizations, state or local government, PHAs, faith-based organizations, federal programs other than CoC or ESG programs)

Source of Commitment:

Amount of funding committed per the following:

PSH: the number of housing units for a PSH project that are not funded through the CoC or ESG Programs. The number of units must be at least 25% of the total units to be provided by the proposed new CoC project application for full points.

OR

RRH or TH-RRH: The number of program participants to be provided RRH or TH-RRH that is not funded through the CoC or ESG Programs. The number of program participants to be served must be at least 25% of the total participants to be served in the proposed CoC new project application for full points.

Calculation showing the amount of non-CoC/ESG resources committed in the written commitment, and that this is at least 25% of units (for PSH) or participants (for RRH) to be served through the proposed New CoC Project Application:

The date** that the funding (outside of CoC or ESG programs) will be available is on the written commitment (should run concurrently with the new project).

****Must dated between May 1, 2024 and September 30, 2024.**

Dates of housing commitment:

Example Documentation for New CoC Project Applicants that are Leveraging Housing Resources

Example from an ESSHI Award letter:

“On behalf of the NYS Empire State Supportive Housing Initiative (ESSHI) Interagency Workgroup, I am pleased to inform you that your agency has met the requirement of the conditional ESSHI award by demonstrating that the capital funds necessary to develop the proposed supportive housing project have been secured.

Therefore, this letter will serve as notification of the commitment of ESSHI funds in support of <# units to be developed (for PSH) or # participants to be served (for RRH)>* as described in application <enter name of project, which should match name of CoC New Project>. The project site will be located at XXX Your Agency Street, Your City, NY (Your County). The approved award provides \$25,000 per unit or \$650,000 annually. The ESSHI award will increase by a two (2) percent escalation factor, subject to the availability of State funds.

The projected funding need of the project is 04/01/2024. The ESSHI contract is designed to be a multi-year contract with an initial 5-year term, intended to be renewable for additional 5-year terms.”

**Note: ensure this is at least 25% of the units (for PSH) or participants (for RRH) to be served by the proposed New CoC Project Application.*

Template of documentation

Awarding Agency Letterhead

Date (must be between X and X)

Agency Contact

Agency Name

Address

City, NY, Zip

RE: <Funding Type (i.e. NYS ESSHI, HOME)> Award Commitment

Dear <Funding Type> Awardee,

This letter confirms the commitment of <Award type (i.e. PSH, RRH)> funds in the support of <number units (for PSH) or number participants (for RRH)>, to be *developed or supported* as described in the application <#Application number or other award identifier, project name (which should match name of New CoC Project)>. The project site will be located at <Agency site address, City, State, County>.

The award provides <\$Dollar Amount> per unit, or <\$Dollar Amount> annually. The project is slated to begin on <Project start date>. This contract is a _____-year contract.

Sincerely,

Funding Agency Representative

Representative Title