

**ULSTER COUNTY CONTINUUM OF CARE (UCCC)
RANK & REVIEW APPLICATION 2024
PART I: DATA-RELATED/OBJECTIVE QUESTIONS**

NOTE: THIS SECTION OF THE APPLICATION IS BASED ON FEDERAL FISCAL YEAR 23 APR REPORTS (10/1/2022-9/30/2023). DATA SOURCES HAVE BEEN SUBMITTED TO HUD VIA LONGITUDINAL SYSTEMS ANALYSIS (LSAS) AND ARE USED TO EVALUATE PROJECTS TO ENSURE DATA CLEANLINESS.

PROJECT INFORMATION

Organization Name: _____ Contact Person: _____

Contact Person Email Address: _____

Project Name: _____

Project Type: PSH RRH TH Support Services Only

1. Utilization Rate: Using the FY23 Project Application and Federal Fiscal Year 2023 (FY23)* APR, complete the chart below to calculate utilization rate (round up to closest whole number). Please attach relevant pages of 2023 Renewal Application to this application.

Projected number served during average PIT (Esnaps Project Application Question 5A)	Actual number served during PIT (APR Questions 7 and 8)	
	Persons	Households
Persons: _____ Households: _____	January	
	April	
	July	
	October	
	Average:	

Persons: Average Actual _____ / Projected _____ = Utilization _____%

Households: Average Actual _____ / Projected _____ = Utilization _____%

1. What was the Utilization percentage on the number of Household or Persons served (take the higher percentage)?

100%-95% = 15 pts 94%-85%= 10 pts 84%-75%= 5 pts Under 74%=0 pts

2. Data Quality & Completeness (project specific): Based on FY23 APR (12 total pts.)

2a. Based upon FY23 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing? Yes -0 pts No-5 pts

2b. Timeliness of Data Entry: (See slide 10)

Do you have any number of projects that start records at 11+days? Yes -0 pts. No-2 pts.

2c. Was the most recent APR submitted on time? Yes-5 pts No-0 pts

7. Positive Outcomes: (20 pts.) (See Slide 12) **Points Earned** _____

See Slide 12 for PSH, RRH, and TH, programs, an outcome is positive if a client is a stayer or exited to a PH destination.

4. Exits to Homelessness: (20 pts.) **Points Earned** _____

See Slide 14 showing all project leavers and note the project score based on those who exited to the shelter or the street.

5. Income Growth – Project Performance (20 pts)

5a. What percentage of clients gained or increased employment income or non-employment income for stayers or leavers? Use slide 16 for PSH and slide 17 for RRH-TH to see project score. (10 points)

***This question will be weighted if your project had no leavers in the year analyzed.*

Points Earned: _____

5b. What percentage of clients gained or increased employment income or non-employment income between admission and annual assessment? Use slide 19 to calculate project score. (10 points)

***This question will be weighted for RRH and TH projects.*

Points Earned: _____

6. Physical and Mental Health Conditions- Number of conditions at Start (5 pts.)

Projects serving clients with 2 or more conditions at project entry may be considered as serving those with the most severe service needs. This question awards points to projects serving those with 2 or more conditions at entry. Use slide 17 to calculate project score.

Points Earned: _____

7. Percentage of Clients who entered with zero income (0-5 pts)

Clients without any income have higher barriers to remain stably housed. This measure, based on APR Q18, identifies programs that are serving higher-needs clients by giving points to those projects that serve more clients with zero income at program entry. Use slide 19 to calculate project score.

Points Earned: _____

8. Length of Time between Project Start Date and Residential Move-in Date (0-2 pts)

On APR Q21c, refer to the column “Average length of time to housing”. Use APR to calculate project score.

Points Earned: _____

9. Health Insurance- Percentage of Stayers with Health Insurance at Annual Assessment (0-5 pts)

Use slide 22 to calculate project score.

Points Earned: _____

10. Priority Population (0-10 pts)

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Survivors of DV = 10 pts
- 100% SMI, SUD, Physical Disability, Chronic Health Condition = 5 pts
- No priority population = 0 pts

11. CoC Participation (0-10pts)

Does the project or agency staff regularly participate in any of the following CoC committees? (CARES will verify via attendance sheets)

Check all that Apply:

- _____ Board/Membership (50% of meetings) (3pts)
- _____ Coordinated Entry (75% of monthly meetings) (3 pts)
- _____ Data Committee (1 pts)
- _____ Rank and Review (1 pts)
- _____ Regional Racial Justice (2 pts)

12. Quarterly Vouchering (0-5 pts)

Does the project submit quarterly vouchers for reimbursement from LOCCS?

- Yes 5 pts
- No 0 pts

13. Unspent Funds (0-10 pts)

What *percentage* of funding from your most recently ended contract was unspent and returned to HUD?%_____

0%= 10 pts; 1%-10%= 8pts; 11%-20%= 5 pts; 21%-40%= 2 pts; 40%≤=0 pts

Points Earned: _____

14. Monitoring (0-10pts)

14 a. Did your agency participate in CoC Program Monitoring and provide all required documentation by the specified due date to CARES or HUD ? Yes 5 pts No 0 pts

14 b. If monitoring resulted in any findings or recommendations requiring action or follow-up, did you respond or address issues? Yes 5 pts No 0 pts

15. Coordinated Entry: (up to 15 pts)

15 a. Does your project comply with HUD requirements and ONLY admit clients who have been referred through the Coordinated Entry (CE) process? Yes 5pts No 0 pts

15 b. Do you regularly attend the CE meetings? Yes 5 pts No 0 pts

15c. Is there at least one staff member trained in the Coordinated Entry processes and CE and HMIS/CE in HMIS training? Yes 5 pts No 0 pts

16. Housing First (0-10 pts)

Housing First Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below.

Does your project screen out or terminate clients based on any the following?

- Having too little or no income
- Active or history of substance abuse
- Criminal record with exceptions for state-mandated restrictions
- History of domestic violence
- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Any other activity not covered in a lease agreement typically found in the project's geographic area.

YES- 0 PTS

NO- 10 PTS

17. Anti-Discrimination (0-6 pts)

Does your agency's anti-discrimination policy include language that ensures that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination? *(Please attach relevant pages of your policy to your application as a PDF)*

Yes 6 pts No 0 pts

18. Certified SOAR-Trained staff (5 pts)

Does your program have a certified SOAR-trained staff person that assists with SSI/SSDI applications?

Yes 5 pts No 0 pts

Calculate your Part 1 score (CARES will provide a final scorecard)

	Question	Points Available	Points Earned
1	Utilization Rate*	15	
2	Data Quality & Completeness*	12	
3	Positive Outcomes**	20	
4	Exits to Homelessness**	20	
5	Income Growth**	20	
6	Disabling Conditions*	5	
7	Clients with Zero Income at Start*	5	
8	LOT Between Start Date and Move In**	2	
9	Health Insurance*	5	
10	Priority Population*	10	
11	CoC participation	10	
12	Quarterly Vouchers*	5	
13	Unspent Funds	10	
14	Monitoring*	10	
15	Coordinated Entry*	15	
16	Housing First*	10	
17	Anti- Discrimination	6	
18	SOAR Trained Staff	5	
	Total Score	180	

****Questions indicate a System Performance Measure question. Rank & Review applications must have *at least* 20% of program score based on SPMs to get full points on the annual CoC NOFO Application. SPMs make up 62/280 points on the application.**

***Questions indicate Objective Measures. Rank & Review applications must have *at least* 33% of program score based on objective measures to get full points on the annual CoC NOFO Application. Objective measures make up 195/280 points on the application.**

**ULSTER COUNTY CONTINUUM OF CARE (UCCC)
RANK & REVIEW APPLICATION 2024
PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES**

Project Name: _____

Project Type: _____

Agency Name: _____

Applicant Contact Information: _____

FY24 Funding Request: \$ _____

Leasing \$ _____

Rental Assistance \$ _____

Supportive Services \$ _____

Operations \$ _____

Admin \$ _____

PROJECT DESCRIPTION

This section provides reviewers with a synopsis of your project; **it is not scored.**
Provide a brief project overview to describe program characteristics listed below:

- a. Target Population
- b. Number of participants served based upon Federal FY23 APR
- c. Number of contracted beds and units
- d. Cost per bed (HUD funding only) Services provided to participants

1. Addressing Program Challenges in Part 1 (up to -30 pts) (Program Question)

After seeing your preliminary **Part 1 score**, please identify up to 3 questions from Part 1 where you did not score full points. Applicants can use this section to detail unique circumstances for why they did not score full points. *Reviewers may score up to 94± of the points lost in Part 5 for each question identified. CARES will calculate total points available for each question.*

Part 1 Question #__

Part 1 Question #__

Part 1 Question #__

2. Program Accomplishments (0-10 pts) (Program Question)

One of the goals of CoC funded programs is to provide services that result in self-sufficiency and independence of participants to the extent possible. Provide specific measurable examples of accomplishments offered through your program that demonstrate participant's ability to live more independently.

Examples will vary by program, see below:

- **# of Persons or Households that** have been provided drug and alcohol services including participation in substance use day treatment services, assistance in accessing rehabilitation, clean and sober shelter and assistance attending 12-step programming;
- **# of Persons or Households that** were assisted in complying with all the requirements necessary to open their cases with UCDSS (Safety Net);
- **# of Persons or Households that** have been aided in completing their eligibility intake for Medicaid, Medicare and other health insurance;
- **# of Persons or Households that** had no family physician were able to get an appointment and see a doctor;

3. Diversity and Inclusion (0-5 pts) (Agency Question)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level.

- 2 pts for providing a specific example of an action or initiative taken to promote DEI;
- 2 pts for identifying specific hiring initiatives to increase DEI within your agency;
- 1 pt for participating in outside committees or workgroups that promote DEI in the CoC

4. Including Transgender and Gender Non-conforming clients: (0-5 pts) (Program Question)

How does your program ensure housing and support service options that are tailored to support people who identify as LGBTQIA+? [Check out HUD's LGBTQIA+ Fair Housing Toolkit.](#)

- 3 pts if agency describes how information is provided to clients and staff on how to report housing discrimination.
- 2 pts if agency describes training provided to agency staff to ensure a safe and equitable atmosphere for clients.

5. Feedback from Clients (0-7 pts) (Agency Question)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often clients are asked for feedback about their programs and services;
- 4 pts if applicant provides an example of feedback from a client that was implemented to make a positive change in the program.

6. Staff with Lived Experience (0-6 pts) (Agency Question)

Does your agency employ people with lived experience of homelessness? If so, are they involved in any decision-making or policy creation?

- 2 pts if agency employs people with lived experience of homelessness.
- 2 pts if agency describes how employees with lived experience are involved in decision-making and/or policy creation.
- 2 pts if agency describes professional development opportunities provided for staff with lived experience of homelessness.

7. Addressing Severe Service Needs (0-12 pts) (Program Question)

Describe the severe service needs of clients within your project, and why the services provided in your project are needed in the CoC.

- 7 pts if agency describes its staff capacity and direct services to support participants with the most severe service needs.
- 5 pts if the agency demonstrates the need for their project in the community due to the agency's capacity to serve those with the most severe service needs.

* Severe Service needs include those individuals or households needing the highest level of resources and staffing to successfully access housing, stabilize housing and remain housed. Conditions can include: illness and physical, mental and behavioral health, impaired cognitive functioning, lack of natural supports and deficits in daily living skills.



8. Housing First (0-5 pts) (Program Question)

One of HUD's priorities requires all CoC funded programs to follow a Housing First Model. HUD will be incorporating Housing First as a requirement in future contracts. **Describe how you operationalize HUD's core principles of Housing First.**

There are five core principles of HUD's Housing First Approach:

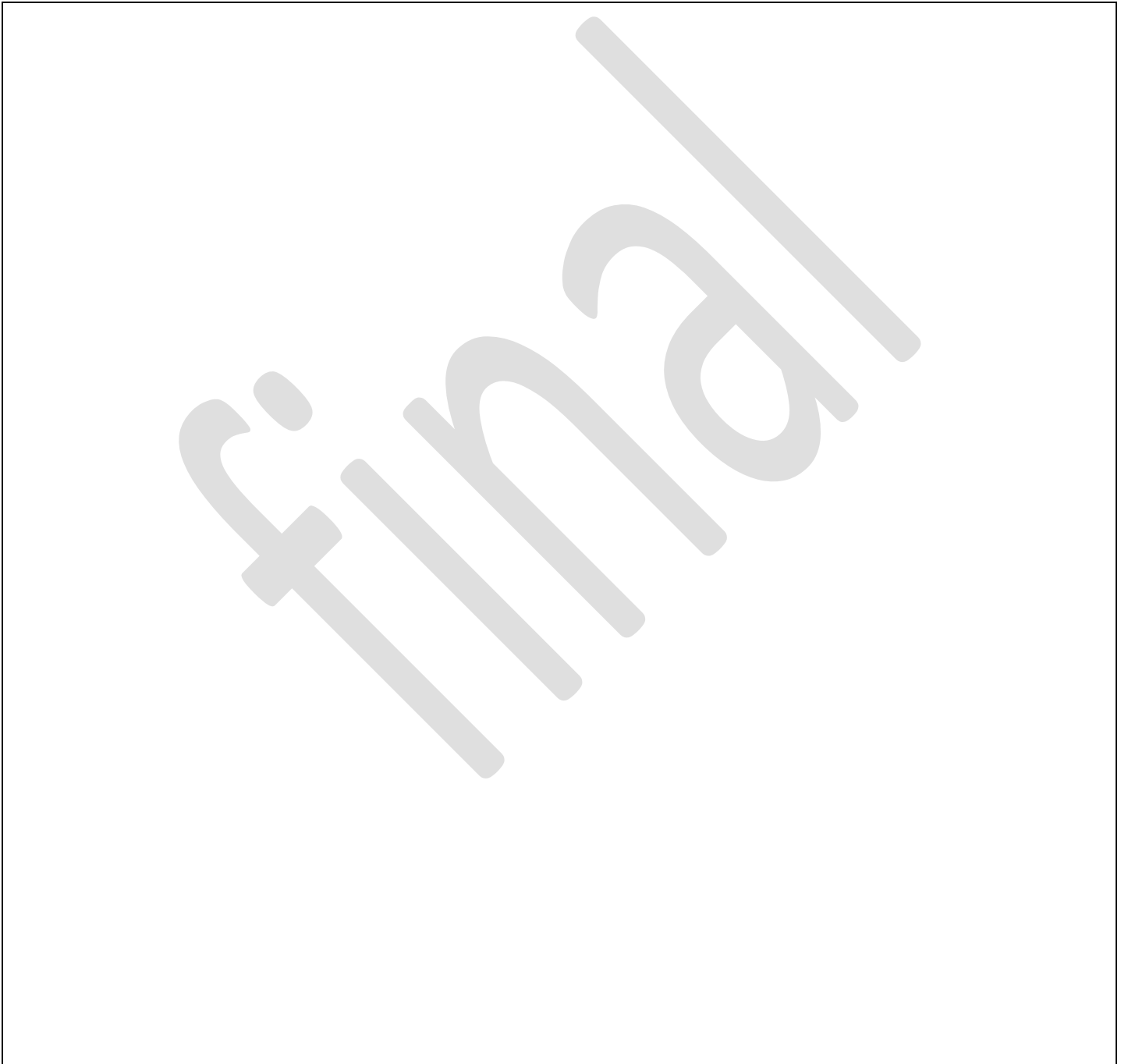
- Immediate access to housing with no housing readiness requirements.
- Consumer choice and self-determination.
- Recovery orientation.
- Individualized and client-driven supports.
- Social and community integration.
- 2.5 points for providing an example of three of the five core principles within your program.
- 2.5 points for providing an example of all five core principles within your program.
-



9. Racial Equity and Barriers to Participation (0-10 pts) (Program Question)

Has your project identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

- 4 pts if the applicant describes barriers to participation faced by those over-represented in the local homeless population.
- 6 pts if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers.



10. Domestic Violence Projects Only- Positive Outcomes/*Safety* (0-5 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 2 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.

11. Dedicated Youth Projects Only- Positive Outcomes (0-5 pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.
- Up to 2 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.

Part 2- Narrative Question Scoring

Question	Total Points Available
1. Challenges to performance in Data Section-Part 1	30
2. Project Accomplishments	10
3. Diversity and Inclusion	5
4. Including Trans and Gender Non-Conforming Clients	5
5. Feedback from Clients	7
6. Staff with Lived Experience	6
7. Addressing severe service needs	12
8. Housing First	5
9. Racial Equity and Inclusion	10
10. DV projects only	5
11. Youth Projects only	5
Total Score	100