

# ROCKLAND COUNTY CONTINUUM OF CARE (RCCC) RANK AND REVIEW APPLICATION 2024

## PART 1: PROJECT LEVEL PERFORMANCE -DATA AND OBJECTIVE MEASURES

### PROJECT INFORMATION

Organization Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

Application Contact Person: \_\_\_\_\_

NOTE: THIS SECTION OF THE APPLICATION IS BASED ON FEDERAL FISCAL YEAR 23 APR REPORTS (10/1/2022-9/30/2023). DATA SOURCES HAVE BEEN SUBMITTED TO HUD VIA LONGITUDINAL SYSTEMS ANALYSIS (LSAS) AND ARE USED TO EVALUATE PROJECTS TO ENSURE DATA CLEANLINESS.

### 1. Fund Expenditure (0-10 pts)

Did the project return funds in the most recently ended contract? If so, use the scoring for the percentage returned: \_\_\_\_\_

0%=10pts; 1-9%=8 pts; 10-20%=5pts; 21-30%=2pts; >31%=0 pts

### 2. Utilization Rate (0-20pts)

Using the FY23 Project Application and Federal Fiscal Year 2023 (FY23)\* APR, complete the following chart to calculate the project's utilization rate (round up to closest whole number).

Persons: Average Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = Utilization \_\_\_\_\_ %

Households: Average Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = Utilization \_\_\_\_\_ %

What was your project utilization of households or persons served during the year? (use the higher of the two percentages)

20 pts= 95-100%; 15 pts =94-89%; 10 pts = 88-80%; 5 pts=79-70%;0 pts = < 70%

Points Earned: \_\_\_\_\_

Projected persons served during an average PIT (Question 5 in Project Application)	Quarterly	Actual number served during PIT (Questions 7 & 8 in APR)	
		Persons	Households
_____ Persons	January		
	April		
	July		
	October		
	Average		
_____ Households			

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## 3. Monitoring (0-25 pts)

**3a.** Did your agency participate in UFA Program Monitoring and provide all required documentation by the specified due date to CARES?  Yes 10pts  No 0pts

**3b.** If monitoring resulted in any findings or recommendations requiring action or follow-up, did you respond or address issues?  Yes 10pts  No 0 pts

**3c.** Does the project submit quarterly vouchers for reimbursement to CARES?

(CARES will confirm)  Yes 5 pts  No 0 pts

## 4. Number of Homeless Persons (0-5pts)

Was your project included in the final submission of the 2024 Housing Inventory/Point in Time? This will be verified by the Collaborative Applicant.  Yes 5 pts  No 0 pts

## 5. Data Quality & Completeness (0-15 pts)

**5a.** Based upon FY23 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing  Yes 0 pts  No 10 pts

**5b.** Timeliness of Data Entry: (See Slide 5)

Do you have any number of projects start records at 11+ days. Use Data Attachment to calculate score.  ANY Yes - 0 pts  ALL No - 5pts

## 6. Positive Outcomes: (0-10 pts.) (See Slide 7) Points Earned: \_\_\_\_\_

For PSH, RRH, and TH, programs, an outcome is positive if a client is a stayer or exited to a PH destination. See Slide 7 for project score.

## 7. Exits to Homelessness: (0-10 pts.) (See Slide 9) Points Earned: \_\_\_\_\_

Use Slide 9 to calculate the score based on those who exited to the shelter or the street.

## 8. Income Growth – Project Performance (0-20 pts.) (See Slide 11-13)

**8a.** What percentage of clients gained or increased employment income or non-employment income at program exit? Use Slide 11 to calculate project score. (10 pts)

*\*\*This question will be weighted if your project had no leavers in the year analyzed.*

Points Earned: \_\_\_\_\_

**8b.** What percentage of clients gained or increased employment income or non-employment income between start and annual assessment? Use Slide 13 to calculate project score. (10 pts)

*\*\*This question will be weighted for RRH and TH projects.*

Points Earned: \_\_\_\_\_

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## 9. Physical and Mental Health Conditions- Number of conditions at Start (0-5 pts.) (See Slide 15)

Projects serving clients with 2 or more conditions at project entry may be considered as serving those with the most severe service needs. This question awards points to projects serving those with 2 or more conditions at entry. **Use Slide 15** to calculate the score.

Points Earned: \_\_\_\_\_

## 10. Percentage of Clients who entered with zero income (0-5 pts) (See Slide 17)

Clients without any income have higher barriers to remaining stably housed. This measure identifies programs that are serving higher-needs clients by giving points to those projects that serve more clients with zero income at program entry. **Use Slide 17** to calculate project score.

Points Earned: \_\_\_\_\_

## 11. Length of Time between Project Start Date and Residential Move-in Date (0-2 pts) (See Slide 19)

This question measures the average time it takes for a client who is entered into your project to move into a permanent housing destination. **Use Slide 19** to calculate project score.

Points Earned: \_\_\_\_\_

## 12. Health Insurance- Percentage of Stayers with Health Insurance at Annual Assessment (0-5 pts) (See Slide 21)

Use Slide 21 to calculate project score.

Points Earned: \_\_\_\_\_

## 13. Priority Populations (0-10pts)

Check the corresponding box if your project serves 100% of the identified priority population(s)

100% Mental Health and/or substance use disorders = 10 pts

No priority population = 0 pts

## 14. CoC Participation (0- 7pts)

Do project or agency staff routinely participate in one or more of the following Committees?  
1 point for each committee project or agency staff attend 75% of meetings within the last 12 months (CARES will verify attendance)

Executive Board

Membership

Performance and Evaluation

Point in Time

Coordinated Entry

Racial Justice Task Force

Fiscal Committee

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## 15. Coordinated Entry: (0- 25 pts)

15a. Does your project comply with HUD requirements and ONLY admit clients who have been referred through the Coordinated Entry (CE) process?  Yes 10pts  No 0 pts

15b. Did you attend 75% of the CE meetings?  Yes 10 pts  No 0 pts

15c. Is there at least one staff member trained in the Coordinated Entry processes and CE and HMIS/CE in HMIS training? (For DV agencies, do you have staff trained to participate in the comparable Coordinated Entry system and HMIS-comparable database?)  Yes 5 pts  No 0 pts

## 16. Housing First (0-10 pts)

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below.

**Does your project screen out or terminate clients based on any the following?**

- Having too little or no income
- Active or history of substance abuse
- Criminal record with exceptions for state-mandated restrictions
- History of domestic violence
- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Any other activity not covered in a lease agreement typically found in the project's geographic area.

YES- 0 PTS

NO- 10 PTS

## 17. Anti-Discrimination (0-5 pts)

Does your agency anti-discrimination policy include language that ensures that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination? (Please attach relevant pages of your policy to your application as a PDF)

Yes 5pts  No 0 pts

## 18. Certified SOAR-Trained staff (5 pts)

Does your program have a certified SOAR-trained staff person that assists with SSI/SSDI applications?

Yes 5 pts  No 0 pts

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Calculate your Part 1 score (CARES will provide a final scorecard)

	Question	Points Available	Points Earned
1	Fund Expenditure*	10	
2	Utilization Rate	20	
3	Monitoring	25	
4	Reporting Number of Homeless Persons	5	
5	Data Quality	15	
6	Positive Outcomes	10	
7	Exits to Homelessness	10	
8	Project Income Growth	20	
9	Disabling Conditions	5	
10	Zero Income at Start	5	
11	LOT Between start and move in date	2	
12	Health Insurance	5	
13	Priority Population	10	
14	CoC Participation	7	
15	Coordinated Entry	25	
16	Housing First	10	
17	Anti-Discrimination	5	
18	SOAR Trained Staff	5	
	<b>TOTAL</b>	<b>194</b>	

*\*\*Questions indicate a System Performance Measure question. Rank & Review applications must have **at least** 20% of program score based on SPMs to get full points on the annual CoC NOFO Application. SPMs make up 70/XXX points on the application.*

*\*Questions indicate Objective Measures. Rank & Review applications must have **at least** 33% of program score based on objective measures to get full points on the annual CoC NOFO Application. Objective measures make up 195/XXX points on the application.*

# ROCKLAND COUNTY CONTINUUM OF CARE (RCCC) RANK AND REVIEW APPLICATION 2024

## Part 2 Project/System Performance Narratives

### A. PROJECT INFORMATION

*Informational Only*

What was your FY19 Funding Request	\$
<b>Leasing</b>	\$
<b>Rental Assistance</b>	\$
<b>Supportive Services</b>	\$
<b>Operations</b>	\$

<b>Is this project voluntarily reallocating funds to the CoC?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, how much funding would the project voluntarily reallocate?		

### B. PROJECT DESCRIPTION

Provide a short project overview that clearly describes the project's unique characteristics and achievements. Please include:

- The population(s) served
- The number of participants served
- The number of contracted beds, units or vouchers
- The cost per bed, and project goals and achievements.

Response must be 250 words or less.

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## 1. Addressing Program Challenges in Part 1 (up to -30 pts)

After seeing your preliminary **Part 1 score**, please identify up to 3 questions from Part 1 where you did not score full points. Applicants can use this section to detail unique circumstances for why they did not score full points. **Reviewers may score up to 50% of the points lost in Part 1 for each question identified.** CARES will calculate total points available for each question.

Part 1 Question #\_\_

Part 1 Question #\_\_

Part 1 Question #\_\_

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## 2. Leveraging and Coordination of Services (0-5pts)

Please provide specific examples of how your project coordinates services with other funded and non-funded providers to leverage services.

- Up to 2.5 pts awarded if the narrative clearly states the names of other funded projects specifically.
- Up to 2.5 pts awarded if the narrative clearly state(s) examples of how the project coordinates services with the noted funded projects.

## 3. Diversity and Inclusion (0-5 pts)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level.

- 2 pts for providing a specific example of an action or initiative taken to promote DEI;
- 2 pts for identifying specific hiring initiatives to increase DEI within your agency;
- 1 pt for participating in outside committees or workgroups that promote DEI in the CoC

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## 4. Including Transgender and Gender Non-conforming clients: (0-5 pts)

How does your program ensure housing and support service options that are tailored to support people who identify as LGBTQIA+? Check out [HUD's LGBTQIA+ Fair Housing Toolkit](#).

- 3 pts if agency describes how information is provided to clients and staff on how to report housing discrimination.
- 2 pts if agency describes training provided to agency staff to ensure a safe and equitable atmosphere for clients.

## 5. Feedback from Clients (0-7 pts)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

- 3 pts if applicant specifies how often clients are asked for feedback about their programs and services;
- 4 pts if applicant provides an example of feedback from a client that was implemented to make a positive change in the program.

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## 6. Staff with Lived Experience (0-6 pts) (Agency Question)

Does your agency employ people with lived experience of homelessness? If so, are they involved in any decision-making or policy creation?

- 2 pts if agency employs people with lived experience of homelessness.
- 2 pts if agency describes how employees with lived experience are involved in decision-making and/or policy creation.
- 2 pts if agency describes professional development opportunities provided for staff with lived experience of homelessness.

## 7. Addressing Severe Service Needs (0-12 pts) (Program Question)

Describe the severe service needs\* of clients within your project, and why the services provided in your project are needed in the CoC.

- 5 pts Describe the need for the project and the population served.
- 7 pts Describe how the agency has established capacity and the level of services that will support those with the highest service needs.

\* Severe Service needs include those individuals or households needing the highest level of resources and staffing to successfully access housing, stabilize housing and remain housed. Conditions can include: illness and physical, mental and behavioral health, impaired cognitive

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## 8. Housing First (0-5 pts) (Program Question)

One of HUD's priorities requires all CoC funded programs to follow a Housing First Model. HUD will be incorporating Housing First as a requirement in future contracts. Describe how you operationalize HUD's core principles of Housing First.

**There are five core principles of HUD's Housing First Approach:**

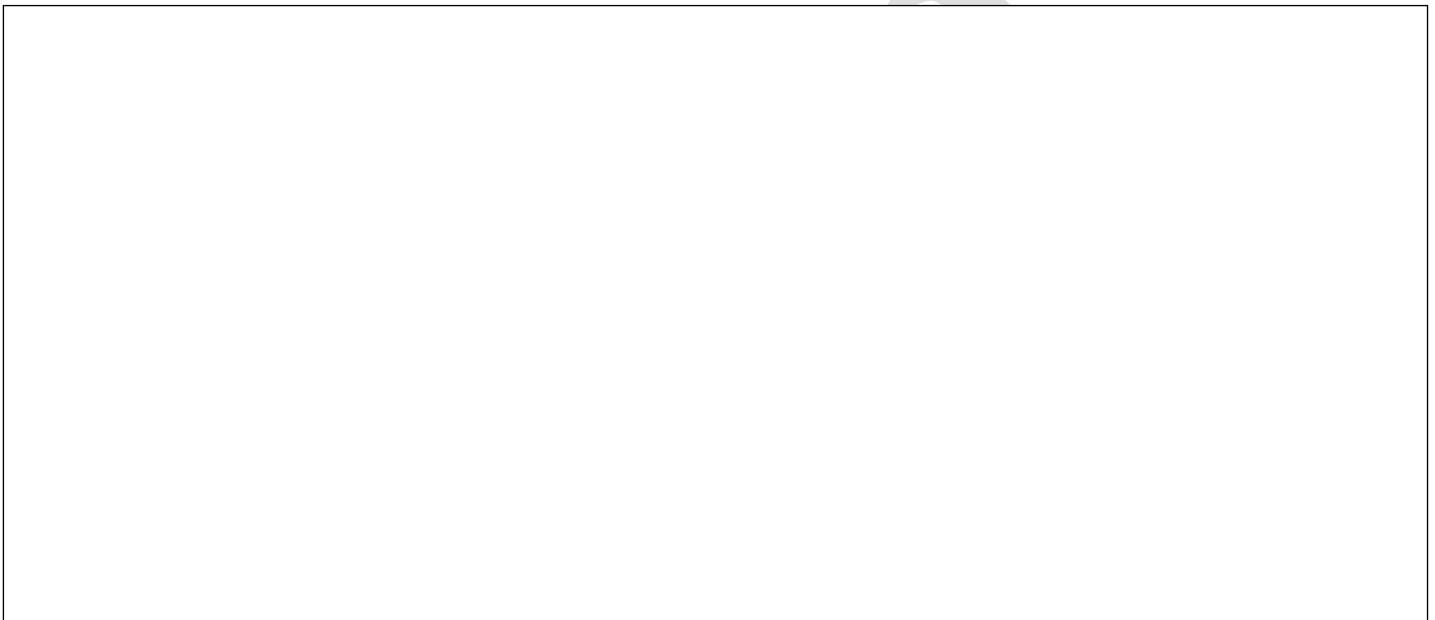
- Immediate access to permanent housing with no housing readiness requirements.
- Consumer choice and self-determination.
- Recovery oriented
- Individualized and client-driven supports.
- Social and community integration.
- **2.5 points for providing a specific example of three of the five core principles within your program.**
- **2.5 points for providing a specific example of all five core principles within your program.**

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## 9. Racial Equity and Barriers to Participation (0-10 pts) (Program Question)

Has your project identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

- 4 pts if the applicant describes barriers to participation faced by those over-represented in the local homeless population.
- 6 pts if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers.



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## Bonus Questions- Domestic Violence Only

### 10. Domestic Violence Projects Only- Positive Outcomes/Safety (0-4 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC?

**Up to 2 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.**

**Up to 2 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.**

