

**POINTS NORTH HOUSING COALITION (PNHC)**

**RANK & REVIEW APPLICATION 2024**

**PART 1: DATA & OBJECTIVE MEASURES SECTION**

NOTE: THIS SECTION OF THE APPLICATION IS BASED ON FEDERAL FISCAL YEAR 23 APR REPORTS (10/1/2022-9/30/2023). DATA SOURCES HAVE BEEN SUBMITTED TO HUD VIA LONGITUDINAL SYSTEMS ANALYSIS (LSAS) AND ARE USED TO EVALUATE PROJECTS TO ENSURE DATA CLEANLINESS.

Organization Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Type:  PSH                       ORRH                       TH                       SSO

- 1. Utilization Rate: Using the FY23 Project Application and Federal Fiscal Year 2023 (FY23) APR, complete the chart below to calculate utilization rate (round up to closest whole number).**

<b>Projected number served during average PIT (Esnaps Project Application Question 5A)</b>	<b>Actual number served during PIT (APR Questions 7b and 8b)</b>		
		<b>Persons</b>	<b>Households</b>
<b>Persons: _____</b>	<b>January</b>		
<b>Households: _____</b>	<b>April</b>		
	<b>July</b>		
	<b>October</b>		
	<b>Average:</b>		

**Persons:**      Average Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = **Utilization** \_\_\_\_\_%

**Households:** Average Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = **Utilization** \_\_\_\_\_%

1. What was your project utilization of households *or* persons served during the year? (use the higher of the two percentages)

15pts= 95-100%; 13pts=80-94; 10 pts =60-79%; 7 pts= 40-59%; 5 pts = 0-39%

**Points Earned:** \_\_\_\_\_

**2. Data Quality & Completeness: FY23 APR Q6 & Attachment 2b**

**2a.** FY23 APR Q6: Is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing? **Yes -0 points No-3 points Points Earned: \_\_\_\_\_**

**2b.** FY23 Timeliness of Data Entry: Do you have any number of project start records at 11+days?  
(Use provided data attachment 2b to respond)

**Yes-0 points No-3 points Points Earned: \_\_\_\_\_**

**3. Impact on Chronic Homeless: (10 possible pts.) (Attachment 3)**

**Points Earned: \_\_\_\_\_**

To show the impact towards the CoC goal of ending Chronic Homelessness, refer to attachment 3 to see project score.

**4. Positive Outcomes: (20 possible pts.) (Attachment 4)**

**Points Earned: \_\_\_\_\_**

For PSH, RRH, and TH, programs, an outcome is positive if a client is a stayer or exited to a PH destination. Use attachment 4 to see project score.

**5. Exits to Homelessness: Attachment 3 (20 possible pts.) (Attachment 5) Points Earned: \_\_\_\_\_**

Please use Attachment 5 showing all project leavers and note the project score based on those who exited to the shelter or the street.

**6. Income Growth – Project Performance (20 possible pts.) (Attachment 6a. & 6b.)**

**(Based on APR Q19. Cash Income – Changes over Time to respond to questions below.)**

**6a.** What percentage of **clients** gained or increased **employment income or non-employment income at program exit?** (Note percent in **Q19a2. Row 5, Column 9**) Use attachment 6a. to see project score. (10 points)

*\*\*This question will be weighted if your project had no leavers in the year analyzed.*

**Points Earned: \_\_\_\_\_**

**6b.** What percentage of **clients** gained or increased **employment income or non-employment income between start and annual assessment?** (Note percent in **Q19a1. Row 5, Column 9**) Use attachment 6b. to see project score. (10 points)

**Points Earned: \_\_\_\_\_**

**7. Physical and Mental Health Conditions- Number of conditions at Start (5 possible pts.)(Attachment 7)**

Based on APR Q13 a2- Number of Conditions at Start)

Projects serving clients with 2 or more conditions at project entry may be considered as serving those with the most severe service needs. This question awards points to projects serving those with 2 or more conditions at entry. Use attachment 7 to find project score.

**Points Earned:** \_\_\_\_\_

**8. Percentage of Clients who entered with zero income (5 possible pts) (Attachment 8)**

Clients without any income have higher barriers to remain stably housed. This measure, based on APR Q18, identifies programs that are serving higher-needs clients by giving points to those projects that serve more clients with zero income at program entry. Use attachment 8 to see project score.

**Points Earned:** \_\_\_\_\_

**9. Length of Time between Project Start Date and Residential Move-in Date (1 possible pt) (Attachment 9)**

On APR Q22c, refer to the column “Average length of time to housing”. Use attachment 9 to see project score.

**Points Earned:** \_\_\_\_\_

**10. Health Insurance- Percentage of Stayers with Health Insurance at Annual Assessment (5 possible pts) (Attachment 10)**

To calculate the percentage of clients who retained or acquired health insurance, add APR Q21. Column 2 Row 14, 15 and APR Q21. Column 2 Row 16 together. Divide this number by APR Q5. (Total number of stayers).

**Points Earned:** \_\_\_\_\_

**11. Priority Population (Select ONE)**

- 100% Chronically Homeless (CH), Youth, Veteran, or Survivors of DV = 5 pts
- 50-100% Mental/Physical Health and/or substance use disorders = 3 pts
- >50% Chronically Homeless (CH), Youth, Veteran, or Survivors of DV = 3 pts
- No priority population = 0 pts

**12. CoC Participation (0-5 pts)**

Does the project or agency staff regularly (at least 50% of meetings) participate in any of the following CoC committees? *Participation will be confirmed by the Collaborative Applicant.*

- Yes- Membership Meetings only (3 pts)
- Yes- Membership Meetings and at least one committee (5 pts)
- No- (0) pts



**17. Coordinated Entry: (up to 10 pts)** *(Responses will be verified with the CE lead)*

**17a.** Does your project comply with HUD requirements and ONLY admit clients who have been referred through the Coordinated Entry (CE) process?  **Yes 6 pts**  **No 0 pts**

**17b.** Do you regularly attend the bi-weekly SPOA/CE meetings?  **Yes 2 pts**  **No 0 pts**

**17c.** Have all agency staff participating in the Coordinated Entry process received the required CE and HMIS/CE in HMIS training? (For DV agencies, do you have staff trained to participate in the comparable Coordinated Entry system and HMIS-comparable database?)  **Yes 2 pts**  **No 0 pts**

**18. Housing First**

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below.

**Does your project screen out or terminate clients based on any the following?**

- Having too little or no income
- Active or history of substance abuse
- Criminal record with exceptions for state-mandated restrictions
- History of domestic violence
- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Any other activity not covered in a lease agreement typically found in the project's geographic area.

**YES- 0 PTS**

**NO- 10 PTS**

**19. Anti-Discrimination (0-3 pts)**

Does your agency have an anti-discrimination policy? (Please attach relevant pages of your policy to your application as a PDF)

Yes 3 pts  No 0 pts

**Calculate your Part 1 score (CARES will provide a final scorecard)**

*This is an optional tool that agencies can use to estimate their Part 1 score. It is not required to complete.*

	<b>Question</b>	<b>Points Available</b>	<b>Points Earned</b>
1	Utilization Rate*	15	
2	Data Quality & Completeness**	6	
3	Impact on Chronic Homelessness**	10	
4	Positive Outcomes**	20	
5	Exits to Homelessness**	20	
6	Income Growth**	20	
7	Health Conditions*	5	
8	Clients with Zero Income at Start*	5	
9	LOT Between Start Date and Move In**	1	
10	Health Insurance*	5	
11	Priority Population*	5	
12	CoC Participation*	5	
13	Quarterly Vouchers*	5	
14	Unspent Funds*	10	
15	Returned Funds in last 3 yrs*	6	
16	Monitoring*	2	
17	Coordinated Entry*	10	
18	Housing First*	10	
19	Anti-Discrimination*	3	
	<b>TOTAL</b>	<b>163</b>	

*Per the Annual CoC NOFO Released by the Department of Housing and Urban Development, local Ranking & Tiering processes must have the below to receive full points on that portion of the community's application.*

*\*\*Questions indicate a System Performance Measure question. Rank & Review applications must have **at least** 20% of program score based on SPMs to get full points on the annual CoC NOFO Application.*

*\*Questions indicate Objective Measures. Rank & Review applications must have **at least** 33% of program score based on objective measures to get full points on the annual CoC NOFO Application.*

**POINTS NORTH HOUSING COALITION  
RANK & REVIEW APPLICATION 2024  
PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES**

**Project Name:** \_\_\_\_\_

**Project Type:**         PSH         RRH         SSO         TH         TH-RRH

**Agency Name:** \_\_\_\_\_

**FY24 Funding Request:** \$ \_\_\_\_\_

**PROJECT DESCRIPTION**

This section provides reviewers with a synopsis of your project; **it is not scored.**  
Provide a brief project overview to describe program characteristics listed below:

- a. Target Population
- b. Project goals and achievements

**1. Addressing Program Challenges in Part 1**

After seeing your preliminary **Part 1 score**, please identify up to 3 questions from Part 1 where you did not score full points and how you will address that challenge in the future. Applicants can use this section to detail unique circumstances for why they did not score full points. Reviewers may score up to 50% of the points lost in Part 1 for each question identified. CARES will calculate total points available for each question.

Part 1 Question #\_\_

Part 1 Question #\_\_

Part 1 Question #\_\_

## 2. Diversity and Inclusion: (0-9 pts)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the program and agency level.

- 3 pts for providing specific examples of an action or initiative taken to promote DEI;
- 3 pt for participating in outside committees or workgroups that promote DEI in the CoC;
- 3 pts for providing specific examples of an action or initiative taken to support the LGBTQIA+ Community.

## 3. Feedback & Decision-Making from Persons with Lived Experience (0-10 pts)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience of homelessness (clients and employees)?

- 2 pts if applicant specifies how often **clients** are asked for feedback about their programs and services;
- 3 pts if applicant provides an example of feedback from a **client** that was implemented to make a positive change in the program;
- 2 pts if agency **employs** people with lived experience of homelessness;
- 3 pts if agency describes how **employees** with lived experience are involved in decision-making and/or policy creation.

#### **4. Addressing Severe Service Needs (0-12 pts)**

Describe the severe service needs of clients within your project, and why the services provided in your project are needed in the CoC. Please use local data and examples to back up your claim if applicable.

- 7 pts if agency describes the ability to provide services and support to a population(s) with the most severe service needs in your CoC.
- 5 pts if the agency adequately demonstrates/cites evidence of the need for their project in the community due to their capacity to serve those with the most severe service needs.

#### **5. Racial Equity and Barriers to Participation (0-10 pts)**

Has your project identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population? What steps have you taken or will take to eliminate the identified barriers?

*Example: Lack of access to transportation based on geography (in connection with racial identity)*

- 4 pts if the applicant describes barriers to participation faced by those over-represented in the local homeless population.
- 6 pts if the applicant describes tangible actions taken at the agency and/or project level to eliminate identified barriers.

**6. Domestic Violence Projects Only- Positive Outcomes/Safety (o-6 pts)**

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 3 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.

**7. Dedicated Youth Projects Only- Positive Outcomes (o-6 pts)**

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.
- Up to 3 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.

**Part 2 Application Score Breakdown**  
*For informational purposes only*

Question	Total Points Available
1. Addressing Program Challenges	30*
2. Diversity and Inclusion	9
3. Feedback from People with Lived Experience	10
4. Addressing severe service needs	12
5. Racial Equity and Inclusion	10
6. DV projects only	6
7. Youth projects only	6
Total points available	83

\*Please note that 30 is the maximum number of points possible for this question. Only a project that scored zero points on the 3 highest-valued questions would be eligible to receive 30 points. Actual point ranges will vary depending on which questions from Part 1 an applicant chooses to respond to.