

COLUMBIA GREENE HOUSING COALITION (CGHC)
RANK & REVIEW APPLICATION 2024
PART I: DATA-RELATED/OBJECTIVE MEASURES QUESTIONS

PROJECT INFORMATION

NOTE: THIS SECTION OF THE APPLICATION IS BASED ON FEDERAL FISCAL YEAR 23 APR REPORTS (10/1/2022-9/30/2023). DATA SOURCES HAVE BEEN SUBMITTED TO HUD VIA LONGITUDINAL SYSTEMS ANALYSIS (LSAS) AND ARE USED TO EVALUATE PROJECTS TO ENSURE DATA CLEANLINESS.

Organization Name: _____ Contact Person: _____

Contact Person Email Address: _____

Project Name: _____

Project Type: PSH RRH TH Support Services Only (SSO)

1. **Utilization Rate: Using the FY23 Project Application and Federal Fiscal Year 2023 (FY23)* APR, complete the chart below to calculate utilization rate (round up to closest whole number). Please attach relevant pages of 2023 Renewal Application.**

Projected number served during average PIT (Esnaps Project Application 2022 Question 5A)	Actual number served during PIT (APR Questions 7 and 8)		
		Persons	Households
Persons: _____ Households: _____	January		
	April		
	July		
	October		
	Average:		

Persons: Average Actual _____ / Projected _____ = Utilization _____ %

Households: Average Actual _____ / Projected _____ = Utilization _____ %

1. **What was the Utilization percentage on the number of Household or Persons served (take the higher percentage of persons or households)?**
100%-95% = 15 pts 94%-85%= 10 pts 84%-75%= 5 pts Under 74%=0 pts

2. Data Quality & Completeness (project specific): (0-12 pts.)

2a. Based upon FY23 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing? Yes -0 No-5

2b. Timeliness of Data Entry: Based on: Do you have any number of projects start records at 11+days? (See Slide 5) Yes-0 No-2

2c. Was the most recent APR submitted on time? Yes-5 No-0

3. Positive Outcomes: (0-20 pts.) (See Slide 7) Points Earned_____
For PSH, RRH, and TH, programs, and outcome is positive if a client is a stayer or exited to a PH destination.

4. Exits to Homelessness: (0-20 pts.) (See Slide 9) Points Earned_____
Please use Attachment showing all project leavers and note the project score based on those who exited to the shelter or the street.

5. Income Growth – Project Performance (0-20 pts)

5a. What percentage of clients gained or increased employment income or non-employment income at program exit? (See Slide 11) (10 points)

***This question will be weighted if your project had no leavers in the year analyzed.*

Points Earned: _____

5b. What percentage of clients gained or increased employment income or non-employment income between admission and annual assessment? (See Slide 13) (10points)

***This question will be weighted for RRH and TH projects.*

Points Earned: _____

6. Physical and Mental Health Conditions- Number of conditions at Start (See Slide 15)(0-5 pts.)

Projects serving clients with 2 or more conditions at project entry may be considered as serving those with the most severe service needs. This question awards points to projects serving those with 2 or more conditions at entry. **Points Earned: _____**

7. Percentage of Clients who entered with zero income (See Slide 17) (0-5 pts)

Clients without any income have higher barriers to remain stably housed. This measure identifies programs that are serving higher-needs clients by giving points to those projects that serve more clients with zero income at program entry. **Points Earned: _____**

8. Length of Time between Project Start Date and Residential Move-in Date (See Slide 19) (0-2 pts)

Use Calculation on Slide 19 to determine "Average length of time to housing".

Points Earned: _____

9. Health Insurance- Percentage of Stayers with Health Insurance at Annual Assessment (See Slide 21) (0-5 pts)

See Data Attachment to calculate project score.

Points Earned: _____

10. Priority Population (0-10 pts)

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 10 pts
- 100% Behavioral/Physical Chronic Health Conditions – 5pts
- No priority population = 0 pts

11. CoC Participation (0-10 pts)

Does the project or agency staff regularly participate in any of the following CoC committees? (CARES will verify via attendance sheets)

Check all that Apply:

- ___ Board 50% of meetings (2pts)
- ___ Membership (50% of meetings) (2pts)
- ___ Coordinated Entry (3pts)
- ___ Education and Outreach (1 pts)
- ___ Rank and Monitoring (2 pts)

12. Quarterly Draws (0-5 pts)

Does the project submit quarterly vouchers for reimbursement from LOCCS?

- Yes 5 pts
- No 0 pts

13. Returned Funds (0-10 pts)

What percentage of funding from your most recently ended contract was unspent and returned to HUD? _____%

Points Earned_____

0%= 10 pts; 1%-10%= 8pts; 11%-20%= 5 pts; 21%-40%= 2 pts; 40%≤=0 pts

14. Monitoring (0-10pts)

14a. Did your agency participate in CoC/HUD Program Monitoring and provide all required documentation by the specified due date? Yes 5pts No 0 pts

14b. If monitoring resulted in any findings or recommendations requiring action or follow-up, did you respond or address issues by the specified deadline?

- Yes/No Action Required 5pts
- No 0 pts

15. Coordinated Entry: (up to 15 pts) (Responses will be verified with the CE lead)

15a. Does your project comply with HUD requirements and ONLY admit clients who have been referred through the Coordinated Entry (CE) process? **Yes 10 pts** **No 0 pts**

15b. Do you regularly attend SPOA/CE meetings? **Yes 5 pts** **No 0 pts**

16. Housing First (0-10 pts)

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below.

Does your project screen out or terminate clients based on any the following?

- Having too little or no income
- Active or history of substance abuse
- Criminal record with exceptions for state-mandated restrictions
- History of domestic violence
- Failure to participate in supportive services
- Failure to make progress on a service plan
- Loss of income or failure to improve income
- Any other activity not covered in a lease agreement typically found in the project's geographic area.

YES- 0 PTS

NO- 10 PTS

17. Anti-Discrimination (0-6 pts)

Does your agency anti-discrimination policy include language that ensures that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination? *(Please attach relevant pages of your policy to your application as a PDF)*

Yes 6pts **No 0 pts**

Calculate your Part 1 score (CARES will provide a final scorecard)

	Question	Points Available	Points Earned
1	Utilization Rate*	15	
2	Data Quality & Completeness*	12	
3	Positive Outcomes**	20	
4	Exits to Homelessness**	20	
5	Income Growth**	20	
7	Disabling Conditions*	5	
8	Clients with Zero Income at Start*	5	
9	LOT Between Start Date and Move In**	2	
10	Health Insurance*	5	
11	Priority Population*	10	
12	CoC Participation*	10	
13	Unspent Funds*	10	
14	Quarterly Vouchers*	5	
15	Monitoring*	10	
16	Coordinated Entry*	15	
17	Housing First*	10	
18	Anti-Discrimination*	6	
	TOTAL	180	

***Questions indicate a System Performance Measure question. Rank & Review applications must have **at least** 20% of program score based on SPMs to get full points on the annual CoC NOFO Application. SPMs make up 62/270 points on the application.*

**Questions indicate Objective Measures. Rank & Review applications must have at least 33% of program score based on objective measures to get full points on the annual CoC NOFO Application. Objective measures make up 195/270 points on the application.*

COLUMBIA GREENE HOUSING COALITION (CGHC)
RANK & REVIEW APPLICATION 2024
PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES

Project Name: _____

Project Type: _____

Agency Name: _____

Applicant Contact Information: _____

FY24 Funding Request: \$ _____

Leasing \$ _____

Rental Assistance \$ _____

Supportive Services \$ _____

Operations \$ _____

Admin \$ _____

PROJECT DESCRIPTION

This section provides reviewers with a synopsis of your project; **it is not scored.**

Provide a brief project overview to describe program characteristics listed below:

- a. Population Served
- b. Number of participants served based upon Federal FY23 APR
- c. Number of contracted beds and units
- d. Cost per bed (HUD funding only)
- e. Support Services provided to participants within the program.

1. Addressing Program Challenges in Part 1 (Program Related Questions)

After seeing your preliminary **Part 1 score**, please identify up to 3 questions from Part 1 where you did not score full points. Applicants can use this section to detail unique circumstances for why they did not score full points. *Reviewers may score up to 94± of the points lost in Part 5 for each question identified. CARES will calculate total points available for each question.*

Part 1 Question # __

Part 1 Question # __

Part 1 Question # __

2. Program Accomplishments (0-10 pts) (Program Question)

One of the goals of CoC funded programs is to provide services that result in self-sufficiency and independence of participants to the extent possible. Provide specific measurable examples of accomplishments offered through your program that demonstrate participant's ability to live more independently.


Examples will vary by program- include those that are reported on the projects Annual Progress Report (APR) or other accomplishments such as: housing stability, attaining or sustaining mainstream benefits, connecting participants to health, behavioral health or substance use disorder treatment, etc....



3. Diversity and Inclusion: (0-5 pts) (Agency Question)

Please tell us what your agency has done over the last year to promote Diversity, Equity, and Inclusion (DEI) at the agency level.

- 3 pts for providing a specific example of an action or initiative taken to promote DEI within your program or agency.
- 2 pts for providing a specific example DEI staff development within your agency.



4. Including Transgender and Gender Non-conforming clients: (0-5 pts) (Program Question)

How does your program ensure housing and support service options that are tailored to support people who identify as LGBTQIA+? [Check out HUD's LGBTQIA+ Fair Housing Toolkit.](#)

- 3 pts if agency describes how information is provided to clients and staff on how to report housing discrimination.
- 2 pts if agency describes training provided to agency staff to ensure a safe and equitable atmosphere for clients.

5. Feedback from Clients and Persons with Lived Experience (0-10 pts) (Agency Question)

What proactive processes does your agency have to receive and incorporate feedback from people with lived experience?

- 3 pts if the agency has a formal process to incorporate feedback about their programs and services.
- 4 pts if applicant provides an example of feedback from a program participant that was implemented that resulted in a positive change in the program.
- 3 pts if applicant describes how agencies incorporate those with *lived experience* in any decision-making and/or policy creation.

6. Addressing High Service Needs (0-10 pts) (Agency Question)

Describe the severe service needs of clients within your project, and why the services provided in your project are needed in the CoC.

- 5 pts Describe the need for the project and the population served.
- 5 pts Describe how the agency has established capacity and the level of services that will support those with the highest service needs.

* **Highest Service needs** include those individuals or households needing the highest level of resources and staffing to successfully access housing, stabilize housing and remain housed. Conditions can include: illness and physical, mental and behavioral health, impaired cognitive

7. Housing First (0-5 pts) (Program Question)

One of HUD's priorities requires all CoC funded programs to follow a Housing First Model. HUD will be incorporating Housing First as a requirement in future contracts. **Describe how you operationalize HUD's core principles of Housing First.**

There are five core principles of HUD's Housing First Approach:

- Immediate access to housing with no housing readiness requirements.
- Consumer choice and self-determination.
- Recovery orientation.
- Individualized and client-driven supports.
- Social and community integration.
- **2.5 points for providing an example of three of the five core principles within your program.**
- **2.5 points for providing an example of all five core principles within your program.**

8. Racial Equity and Barriers to Participation (0-10 pts) (Program Question)

Has your project identified any barriers to participation (e.g., translation services, lack of capacity for outreach) faced by people of different races and ethnicities that are over-represented in the local homelessness population. What steps have you taken or will take to eliminate the identified barriers?

Some barriers might include: language barriers, consistent access to transportation, access to the Coordinated Entry process, lack of knowledge to connect clients to appropriate resources, etc.

- 4 pts if the applicant **describes** barriers to participation faced by minority populations within the local homeless population.
- 4 pts if the applicant **describes** tangible actions taken at the agency and/or project level to eliminate identified barriers.
- 2 pts if the applicant **identifies** how race and/or ethnicity may play a role in barriers to accessing services within their CoC.

9. Domestic Violence Projects Only- Positive Outcomes/*Safety* (0-5 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC?

- Up to 3 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 2 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.

Question	Total Points Available
1. Challenges to performance in Data Section-Part 1	30
2. Project Accomplishments	10
3. Diversity and Inclusion	5
4. Including Trans and Gender Non-Conforming Clients	5
5. Feedback from Clients with Lived Experience	10
6. Addressing severe service needs	10
7. Housing First	5
Racial Equity and Inclusion	10
DV projects only	5
Total points available	90