

NY-501 STEPS Continuum of Care

CE-HMIS RFP 2023

(Reallocation and/or Bonus Projects)

Please note: if your project is selected to move forward in applying for CoC funding, you will need to submit an application in Esnaps. Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply to HUD for CoC funding, which is a competitive process.

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Please select the project type you are applying for: HMIS _____ CE _____
5. Is the applicant a current member of the NY-501 Continuum of Care (CoC)?
 Yes 10 pts No 0 pts
6. Will the project be able to begin within 12 months? Yes 5 pts No 0 pts
7. Please explain the need for this project within your CoC. (0-15 pts.)

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8. Do you have the proper staffing to administer this program if funded?

Yes 10 pts No 0 pts

9. Does your agency have a racially and ethnically diverse group of stakeholders who are responsible for making programmatic and funding decisions? If not, how does your agency plan to incorporate the views of a diverse set of stakeholders into reviewing your policies, procedures, and funding decisions? Provide your response below **(0-4 pts)**.

- *4 pts if applicant has racially and ethnically diverse stakeholder decisionmakers*
- *2 pts if applicant can identify a plan for incorporating diverse stakeholder views in the future*

10. Describe how your agency ensures equitable services and program outcomes across participants of all races and ethnicities. Applicants should give 3-4 examples of how their agency provides equitable services. **(0-5 pts)**

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11. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions?

Yes 5 pts No 0 pts

Coordinated Entry Projects Only Please Complete This Section

12. What % of ARD funds are already dedicated to CE? (CARES will answer this question on your behalf) _____

0%=30 pts. .1%-1%=20 pts. 1.1%-2%=10 pts. 2.1%-3%=5 pts. >3%=0 pts.

13. Does your currently funded CE project ensure the following required data elements are entered into HMIS or a comparable database: (if not currently funded skip to Q12a.)

All Yes 10 pts Any No 0 pts

CE Assessment Element

Yes

No

CE Event Element

Yes

No

Current Living Situation Element

Yes

No

13a. If your agency is not a currently funded CE project, please explain the staffing plan and training your agency will provide to accomplish the above required data elements are entered into HMIS or a comparable database? (up to 10 pts)

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14. Please list the following entities for your project's CE system:

Policy Oversight Entity: _____

Management Entity: _____

Evaluation Entity: _____

In 3-5 sentences please describe how your program will work with each to ensure program compliance. (0-10 pts)

15. Does your CE System have a data privacy policy? Yes 5 pts No 0 pts

HMIS Projects Only Please Complete This Section

16. What % of ARD funds are already dedicated to HMIS? (CARES will answer this question on your behalf) _____

0%=30 pts. .1%-1%=20 pts. 1.1%-2%=10 pts. 2.1%-4%=5 pts. >4%=0 pts.

17. Do 100% of required projects participate in your HMIS project? Yes 10 pts No 0 pts

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17a. If your HMIS does not currently have 100% required participation what is your plan for engagement? Please explain. **(0-10 pts.)**

17b. Do any non-required projects participate in your HMIS? **Yes 5 pts** **No 0 pts**

18. Has your HMIS project submitted all required reports on time within the last fiscal year?
(ex: LSA, SPM and HMIS Grantee APR) **Yes 5 pts** **No 0 pts**

19. Does your HMIS System have a data privacy policy? **Yes 5 pts** **No 0 pts**

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20. CE & HMIS Projects-Please provide a 12-month budget proposal (required for review)

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Support Services	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
B. VAWA	\$	
C. Rural	\$	
D. HMIS	\$	
E. Admin	\$	
F. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
G. 25% Match Requirement	\$	