

DUTCHESS COUNTY CONTINUUM OF CARE (DCCoC)
RANK & REVIEW APPLICATION 2023
PART I: DATA-RELATED/OBJECTIVE QUESTIONS

PROJECT INFORMATION

Organization Name: _____ Contact Person: _____

Contact Person Email Address: _____

Project Name: _____

Project Type: PSH RRH TH Support Services Only (SSO)

Is Your Program Site Based Yes No

Please use Annual Progress Reports (APR's) provided to all agencies that enter data into HMIS for Federal Fiscal Year 2022 (FY22): October 1, 2021 – September 30, 2022.

1. Utilization Rate: Using the FY22 Project Application and Federal Fiscal Year 2022 (FY22)* APR, complete the chart below to calculate utilization rate (round up to closest whole number). Please attach relevant pages of Application and APR to this application.

Projected number served during average PIT (Esnaps Project Application Question 5A)	Actual number served during PIT (APR Questions 7 and 8)		
		Persons	Households
Persons: _____ Households: _____	January		
	April		
	July		
	October		
	Average:		

Persons: Average Actual _____ / Projected _____ = Utilization _____%

Households: Average Actual _____ / Projected _____ = Utilization _____%

1a. What was your project's Utilization Rate Percentage for Persons in FY 22? _____ %
 100%-85% = 10; 84%-75%= 8; 74%-60% = 5; 59%-40%= 3; 39%-0 %= 0

1b. What was your projects Utilization Rate Percentage for Households in FY 22? _____ %
 100%-85% = 10; 84%-75%= 8; 74%-60% = 5; 59%-40%= 3; 39%-0 %= 0

2. Data Quality & Completeness (project specific): Based on FY22 APR (6 total pts.)

2a. Based upon FY22 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing? Yes -0 pt No-2 pts

2b. Timeliness of Data Entry: Based on FY22 APR Q6E: Do you have any number of projects start records at 11+days? (use CARES attachment to respond) Yes-0 pt No-2 pts

2c. Was the most recent Annual Progress Report (APR) submitted on time? Yes-2 pts No-0 pt

3. Impact on Chronic Homeless: Attachment 1 (10 possible pts.)

Permanent Supportive Housing Programs

During FY22, the CoC's **PSH projects** served 30 chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 5** to note: 47-35% = 10 pts; 34-24% = 7.5; 23-12% = 5 pts; 11-1% = 2.5 pts; 0% = 0 pt

Transitional Housing Programs ONLY

During FY22, the CoC's **TH projects** served 17 chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 5** to note: 94-70% = 10 pts; 69-48% = 7.5 pts; 47-24%= 5 pts; 23-1%= 2.5% pts; 0% = 0 pts

4. Positive Outcomes: Attachment 2 (10 possible pts.)

Permanent Housing Programs: During FY22, there were 110 persons with positive outcomes noted across all CoC PSH programs. ***An outcome is positive for PH if client is a stayer or exited to a PH destination.*** To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2** _____%

28-20% = 10 pts; 19-14% = 7.5 pts; 13-7% = 5 pts; 6-1% = 2.5 pts; 0% = 0

Transitional Housing Programs: During FY22, there were 29 persons with positive outcomes noted across all CoC TH programs. ***An outcome is positive for TH if client exited to a PH destination.*** To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** _____%

69-51%= 10 pts; 50-35% = 7.5 pts; 34-18% = 5 pts; 17-1% = 2.5pts; 0% = 0 pt

5. Exits to Homelessness: Attachment 3 (10 possible pts.)

Please refer to **Attachment 3** showing all project leavers and note the percentage of those who exited to the shelter or the street _____%

Total points=10-(% system impact*10)

6. Income Growth – System Impact: Attachment 4 (10 possible pts.)

Please refer to *Attachment 8* (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY22: _____%
25-18%= 10 pts; 17-12%= 7.5 pts.; 11-7%= 5 pts; 6-1% = 2.5 pts; 0%=0 pt.

7. Income Growth – Project Performance (8 possible pts)

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

7a. What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

50%-25% = 2 pts; 24%- 15% = 1.5 pts; 1-14% = 1 pts; 0% = 0

7b. What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

49%-30%=2 pts; 29%-15% = 1.5 pt.; 14%-1%= 1 pt; 0=0 pts

7c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

50%-25% = 2 pts; 24%- 15% = 1.5 pts; 1-14% = 1 pts; 0% = 0

7d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

49%-30%=2 pts; 29%-15% = 1.5 pt.; 14%-1%= 1 pt; 0=0 pts

8. Priority Population (0-10 pts)

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 10 pts
- 100% Severely Mentally Ill; Chronic Substance Use Disorder; Physical/Developmental Disability = 5 pts
- No priority population = 0 pts

9. Housing First (0-5 pts)

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. Does your project screen out or terminate consumers based on any the following?

Any Yes - 0 All No - 5 pts

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in the project's geographic area.	<input type="checkbox"/>	<input type="checkbox"/>

10. Anti-Discrimination (0-7 pts)

10 a. Does your agency anti-discrimination policy include language that ensures that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination? (Please attach relevant pages of your policy to your application as a PDF)

Yes 5pts **No 0 pts**

10 b. Does your agency have diverse individuals (BIPOC, LGBTQ+, historically under-represented individuals) in managerial and leadership positions?

Yes 2 pts **No 0 pts**

11. CoC Participation (0-15 pts)

Does the project or agency staff regularly participate CoC Meetings in the past 12 months? (CARES will verify via attendance sheets) Check all that Apply:

___ Steering Committee (50% of Meetings) (5 pts)

___ Membership (50% of meetings) (5pts)

12. Monitoring (0-4pts)

12 a. Did your agency participate in CoC Program Monitoring and provide all required documentation by the specified due date? **Yes 2pts** **No 0 pts**

12 b. If monitoring resulted in any findings or recommendations requiring action or follow-up, did you respond or address issues by the specified deadline?

Yes Action Required 2 pts **No 0 pts**

13. Does the project submit quarterly vouchers for reimbursement from LOCCS?
 Yes 5 pts No 0 pts

14. Coordinated Entry: (up to 10 pts)

14 a. PSH ONLY: Does your project comply with HUD requirements and ONLY admit clients who have been referred through the Coordinated Entry (CE) process?

- Yes 4pts No 0 pts (Transitional Housing Programs will be weighted)

14b. Do you attend at least 50% of the CE meetings over the past 12 months?

- Yes 2 pts No 0 pts

14c. Is there at least one staff member trained in the Coordinated Entry processes and CE and HMIS/CE in HMIS training? Yes 2 pts No 0 pts

14d. Has your agency signed and returned to the CE lead agency the Coordinated Entry MOU?

- Yes 2 pts No 0 pts

DUTCHESS COUNTY CONTINUUM OF CARE (DCCoC)

RANK & REVIEW APPLICATION 2023 PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES

PROJECT INFORMATION

FY23 Funding Request: \$ _____

Leasing \$ _____

Rental Assistance \$ _____

Supportive Services \$ _____

Operations \$ _____

Admin \$ _____

PROJECT DESCRIPTION (Not Scored)

This section provides reviewers with a synopsis of your project.

Provide a brief project overview to describe program characteristics listed below:

- a. Target Population
- b. Number of participants served based upon Federal FY22 APR
- c. Number of contracted beds and units
- d. Cost per bed (HUD funding only)
- e. Support Services provided to participants
- f. Project goals and achievements

1. System Performance- Housing Stability (0-5 pts)

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? (250 words or less)

- Up to 2.5 pts awarded if the narrative clearly states the strategy your program uses.
- Up to 2.5 pts awarded if the narrative clearly state(s) an examples.

2. System Performance – Income (0-5 pts)

What support does your project provide to clients to increase non-employment cash income and employment cash income?

- Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.
- Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing cash income from employment.

3. Diversity and Inclusion: (0-5 pts)

Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, what skills do staff learn that have a positive impact the project? (250 words or less).

4. Including Transgender and Gender Non-conforming clients: (0-5 pts)

How does your program ensure equitable housing options and support services for clients who identify as transgender or a gender other than singularly female or male (e.g., nonbinary, genderfluid, agender, culturally specific gender)?

5. Equitable Service Delivery (0-3pts)

How does your project identify any barriers to participation faced by persons of different races and ethnicities, and what steps has your agency taken to eliminate the identified barriers?

6. Continued response to infectious disease (0-5 pts)

What has your agency done differently/implemented since the COVID-19 outbreak to quickly respond to infectious disease outbreaks? How will you implement these processes to effectively respond to future health emergencies?

7. Feedback from Clients (0-5 pts)

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience? (Examples may include surveying clients, focus groups, include in board or committees etc...)

8. Addressing HUD-Defined Severe Service Needs (0-5 pts)

Does your project address HUD’s definition of severe service needs and barriers to accessing housing? If yes, please describe how your project addresses those needs.

Examples from HUD: severe barriers to housing include: high utilization of crisis or emergency services to meet basic needs (ERs, jails, and psychiatric facilities), history of victimization/abuse including domestic abuse, sexual assault, and childhood abuse, LOT Homeless, low/no income, risk of continued homelessness, significant challenges or functional impairments, substance abuse—current or past, unsheltered homelessness, vulnerability to illness or death, vulnerability to victimization.

9. Describe how you operationalize a “Housing First” philosophy in your program’s implementation, including documented policies, trainings, or other processes related to “Housing First” that are operationalized at the program level. *(0-5 pts)*

- Up to 2.5 pts awarded if narrative provides examples of policies and procedures related to implementing “Housing First”.
- Up to 2.5 pts awarded if narrative provides examples of how “Housing First” philosophy is integrated into program delivery and service to all clients.

Bonus Questions Domestic Violence and Youth Program Only

11. Domestic Violence Projects Only- Positive Outcomes/*Safety* (0-5 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC?

- Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.

12. Dedicated Youth Projects Only- Positive *Outcomes* (0-5 pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC?

- Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.

Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.