

**ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)**  
**RANK & REVIEW APPLICATION 2023**  
**PART I: DATA-RELATED/OBJECTIVE QUESTIONS**

**PROJECT INFORMATION**

Organization Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Contact Person Email Address: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Type:       PSH                       RRH                       TH                       SSO

Is your project site-based?       Yes                       No

\*\* To complete this Rank & Review Tool, use only persons that have an entry (i.e., intake, admission, and move-in date) in HMIS in FFY22.

\* Federal Fiscal Year 2022 (FY22): October 1, 2021 – September 30, 2022

**1. Utilization Rate: Using the FY22 Project Application and Federal Fiscal Year 2022 (FY22)\* APR, complete the chart below to calculate utilization rate (round up to closest whole number). Please attach relevant pages of Application and APR to this application.**

Projected number served during average PIT (Esnaps Project Application Question 5A)	Actual number served during PIT (APR Questions 7 and 8)	
	Persons	Households
Persons: _____  Households: _____	January	
	April	
	July	
	October	
	Average:	

**Persons:**                      Average Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = **Utilization** \_\_\_\_\_ %

**Households:**                      Average Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = **Utilization** \_\_\_\_\_ %

**1a.** Did your project meet its projected number of households *and/or* persons served\*\* during the year (100% or more utilization)?       **Yes - 10 points**       **No - 0 points**

**1b.** The Continuum prioritizes projects best utilizing their resources. Did your project have a utilization rate of more than 100% in *both* households *and* persons?       **Yes - 5 points**       **No - 0 points**

**2. Data Quality & Completeness (project specific): Based on FY22 APR (6 total pts.)**

**2a.** Based upon FY22 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing?  Yes -0  No-3

**2b.** Timeliness of Data Entry: Based on FY22 APR Q6E: Do you have any number of projects start records at 11+days? (use CARES attachment to respond)  Yes-0  No-3

**3. Impact on Chronic Homeless: Attachment 1 (10 possible pts.)**

**Permanent Supportive Housing Programs**

During FY22, the CoC's **PSH projects** served **192** chronically homeless (CH) individuals.

To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 16% = 10 pts; 11-15% = 7.5 pts; 6%-10% = 5 pts; 1%-5% = 2.5 pts; 0% = 0 pts

**Rapid Rehousing Housing Programs**

During FY22, the CoC's **RRH projects** served **12** chronically homeless (CH) individuals.

To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 57% = 10 pts; 38%-56% = 7.5 pts; 19%-37% = 5; 1%-18% = 2.5; 0% = 0 pts

**Transitional Housing Programs**

During FY22, the CoC's **TH projects** served **1** chronically homeless (CH) individuals.

To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 76% = 10 pts; 51%-75% = 7.5 pts; 26%-50% = 5; 1%-25% = 2.5; 0% = 0 pts

**3a.** Total number of CH persons this project served in FY22: \_\_\_\_\_

**3b.** Of the total CH served by the CoC, note the % this project served in FY22: \_\_\_\_\_%

**4. Positive Outcomes: Attachment 2 (20 possible pts.)**

**Permanent Housing Programs:** During FY22, there were **584** persons with positive outcomes noted across all CoC **PSH** programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2** \_\_\_\_\_%

(≥16% = 20 pts; 11-15% = 15 pts; 6-10% = 10 pts; 1-5% = 5 pts; 0% = 0)

**Rapid Rehousing Projects:** During FY22, there were **121** persons with positive outcomes noted across all CoC **RRH** programs. *An outcome is positive for RRH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** \_\_\_\_\_%

(≥40% = 20 pts; 27-39% = 15 pts; 14-26% = 10 pts; 1-13% = 5 pts; 0% = 0)

**Transitional Housing Programs:** During FY22, there were **42** persons with positive outcomes noted across all CoC TH programs. *An outcome is positive for TH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** \_\_\_\_\_% ( $\geq 42\%$  = 20 pts; 28-41% = 15 pts; 14-27% = 10 pts; 1-13% = 5 pts; 0% = 0)

**5. Exits to Homelessness: Attachment 3 (20 possible pts.)**

Total points=20-(% system impact\*10)

Please refer to **Attachment 3** showing all project leavers and note the percentage of those who exited to the shelter or the street \_\_\_\_\_%

**6. Income Growth – System Impact: Attachment 4 (10 possible pts.)**

PSH

( $\geq 15\%$  = 10 pts; 10-14% = 7.5 pts; 5-9% = 5 pts; 1-4%= 2.5 pts; 0% = 0 pts)

RRH

( $\geq 57\%$  = 10 pts; 38-56% = 7.5 pts; 20-37% = 5 pts; 1-19%= 2.5 pts; 0% = 0 pts)

TH

( $\geq 51\%$  = 10 pts; 34-50% = 7.5 pts; 17-33% = 5 pts; 1-16%= 2.5 pts; 0% = 0 pts)

Please refer to **Attachment 4** (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY22: \_\_\_\_\_%

**7. Income Growth – Project Performance**

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

**7a.** What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1) Number of Adults with Earned Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_\_%

**75-100% = 1.5 pts; 50-74% = 1 pts; 25-49% = .75 pts; 15-24% = .5 pts; 1-14% = .25 pts; 0% = 0**

**7b.** What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_\_%

**50-100%=1.5 pts; 15-49%=1 pts; 0-14=0 pts**

7c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_\_%

**75-100% = 1.5 pts; 50-74% = 1 pts; 25-49% = .75 pts; 15-24% = .5 pts; 1-14% = .25 pts; 0% = 0**

7d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_\_%

**50-100%=1.5 pts; 15-49%=1 pts; 0-14=0 pts**

**8. Priority Population**

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 5 pts**
- >50% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 3 pts**
- No priority population = 0 pts**

**9. Housing First (0-5 pts)**

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. Does your project screen out or terminate consumers based on any the following?

	<b>Any Yes - 0</b>	<b>All No - 5 pts</b>	
		<b>Yes</b>	<b>No</b>
Having too little or no income		<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse		<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions		<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence		<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services		<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan		<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income		<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in the project's geographic area.		<input type="checkbox"/>	<input type="checkbox"/>



**14. Coordinated Entry: (up to 10 pts)**

**14a.** Does your project comply with HUD requirements and ONLY admit clients who have been referred through the Coordinated Entry (CE) process?  **Yes 4pts**  **No 0 pts**

**14b.** Do you regularly attend the bi-weekly SPOA/CE meetings?  **Yes 2 pts**  **No 0 pts**

**14c.** Have all agency staff participating in the Coordinated Entry process received the required CE and HMIS/CE in HMIS training?  **Yes 2 pts**  **No 0 pts**

**14d.** Has your agency signed and returned to the CE lead agency the Coordinated Entry MOU?  **Yes 2 pts**  **No 0 pts**

**15.** Does your agency have diverse individuals (BIPOC, LGBTQ+, historically under-represented individuals) in managerial and leadership positions?

**Yes 5 pts**  **No 0 pts**

If yes, please provide examples of best practices your agency uses to recruit and retain diverse individuals to leadership positions. (*unscored*)

**ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)**  
**RANK & REVIEW APPLICATION 2023**  
**PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES**

**PROJECT INFORMATION**

**FY23 Funding Request:** \$ \_\_\_\_\_

Leasing \$ \_\_\_\_\_

Rental Assistance \$ \_\_\_\_\_

Supportive Services \$ \_\_\_\_\_

Operations \$ \_\_\_\_\_

Admin \$ \_\_\_\_\_

**PROJECT DESCRIPTION**

This section provides reviewers with a synopsis of your project; **it is not scored.**

Provide a brief project overview to describe program characteristics listed below:

- a. Target Population
- b. Number of participants served based upon Federal FY22 APR
- c. Number of contracted beds and units
- d. Cost per bed (HUD funding only) Services provided to participants
- e. Project goals and achievements

**1. Utilization Rate: (0-10 pts)**

This question should be answered *only* by projects that scored zero points on Question 1 of the 2023 Rank & Review Application Part 1a and b.

If your project did *not* achieve 100% utilization (i.e., number of projected/contracted households and/or persons served) during Federal Fiscal Year 2023 (10.01.21-9.30.22), please explain why.

**2. System Performance- Housing Stability (0-5 pts)**

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? (250 words or less)

- Up to 2.5 pts awarded if the narrative clearly states the strategy your program uses.
- Up to 2.5 pts awarded if the narrative clearly state(s) an examples.

**3. System Performance – Income (0-5 pts)**

What support does your project provide to clients to increase non-employment cash income and employment cash income?

- Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.
- Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing cash income from employment.

**4. Diversity and Inclusion: (0-5 pts)**

Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement training? (250 words or less)

**5. Including Transgender and Gender Non-conforming clients: (0-5 pts)**

How does your program ensure equitable housing options and support services for clients who identify as transgender or a gender other than singularly female or male (e.g., nonbinary, genderfluid, agender, culturally specific gender)?

**6. Continued response to infectious disease (0-5 pts)**

What has your agency done differently/implemented since the COVID-19 outbreak to quickly respond to infectious disease outbreaks? How will you implement these processes to effectively respond to future health emergencies?

### **7. Feedback from Clients (0-5 pts)**

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

### **8. Housing Stability (0-3 pts)**

Please comment on any unique circumstances that affected the housing stability goal and/or affected the housing stability performance of your project. Response must be 250 words or less.

- Up to 3 points if agency addresses challenges to serving clients that may impact project performance metrics.

**9. Describe how you operationalize a “Housing First” philosophy in your program’s implementation, including documented policies, trainings, or other processes related to “Housing First” that are operationalized at the program level. (0-5 pts)**

- Up to 2.5 pts awarded if narrative provides examples of policies and procedures related to implementing “Housing First”.
- Up to 2.5 pts awarded if narrative provides examples of how “Housing First” philosophy is integrated into program delivery and service to all clients.

**10. Length of Participation:** Using APR Q22c as a reference, please explain how your agency ensures that project participants are housed quickly after the project start date. *(This question will be weighted for site-based programs. Site based programs do not respond).* **(0-1 pts)**

**11. Domestic Violence Projects Only- Positive Outcomes/Safety (0-5 pts)**

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC?

- Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.

**12. Dedicated Youth Projects Only- Positive Outcomes (0-5 pts)**

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC?

- Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.
- Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.