

**NY-511 SOUTHERN TIER HOMELESS COALITION (STHC)
RANK & REVIEW APPLICATION 2023
PART I: SYSTEM PERFORMANCE AND DATA QUALITY QUESTIONS
DEADLINE TO SUBMIT: TBD**

PROJECT INFORMATION

Organization Name: _____ **Contact Person:** _____

Project Name: _____

Project Type: PSH RRH TH

**** To complete this Rank & Review Tool, use only persons that have an entry (i.e., intake, admission, and move-in date) in HMIS in FFY22.**

*** Federal Fiscal Year 2022 (FY22): October 1, 2021 - September 30, 2022**

1. Utilization Rate:

MAX 20 points

Using the FY22 Project Application and Federal Fiscal Year 2022 (FFY22)* APR, complete the chart below to calculate utilization rate (round up to closest whole number). Please attach relevant pages of Application and APR to this application.

Projected number served during average PIT (Esnaps Project Application Question 5A) Persons: _____ Households: _____	Actual number served during PIT (APR Questions 7 and 8)	
	Persons	Households
	January	
	April	
	July	
	October	
	Average:	

Persons: Average Actual _____ / Projected _____ = **Utilization** _____%

Households: Average Actual _____ / Projected _____ = **Utilization** _____%

1a. Did your project meet its projected number of households *and/or* persons served** during the year (100% or more utilization)? **Yes - 15 points** **No - 0 points**

1b. The Continuum prioritizes projects best utilizing their resources. Did your project have a utilization rate of more than 100% in *both* households *and* persons?
 Yes - 5 points **No - 0 points**

2. Chronic Homeless - Dedicated: Attachment 1

MAX 5 points

[ONLY PSH; RRH projects will be weighted]

To show the impact that this project had on ending chronic homelessness (CH) in the CoC, refer to **Attachment 1** (which uses 2022 HIC data) and note the percentage of dedicated (CH) beds this project contributes to the CoC: _____%
≥ 35% = 5 pts; 34-20 = 3 pts; 19-1 = 2 pts; 0 = 0 pts

3. Impact on Chronic Homeless: Attachment 2

MAX 20 points

Permanent Supportive Housing Programs

During FY22, the CoC's **PSH projects** served 7 chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 2** to note:

3a. The total number of chronically homeless persons this project served in FY22: _____

3b. Of the total chronically homeless served by the CoC, note the % this project served in FY22: _____%

≥ 76% = 20pts; 75-51% = 15 pts; 50-26% = 10 pts; 25-1% = 5 pts; 0%= 0 pts

***Data Source:** The data source shall be the number of chronically homeless served by this project according to its APR, divided by the sum of chronically homeless persons served by all PSH CoC projects according to all APRs. The date for the sum of all chronically homeless persons served will range from the earliest contract date to the last contract date.*

Rapid Rehousing Housing Programs

During FY22, all federally funded **RRH projects (CoC, ESG, STEHP)** served 2 chronically homeless (CH) individuals. To show the project impact towards goal of ending CH, refer to **Attachment 2** to note the following:

3c. The total number of chronically homeless persons this project served in FY22: _____
(0 pts)

3d. Of the total chronically homeless served by the CoC, note the % this project served in FY22: _____%

≥ 76% = 20 pts; 75-51%= 15pts; 50-26% = 10 pts; 25-1% = 5 pts; 0%= 0 pts

***Data Source:** The data source shall be the number of chronically homeless served by this project according to its APR, divided by the sum of chronically homeless persons served by all RRH CoC projects according to all APRs. The date for the sum of all chronically homeless persons will range from the earliest contract date to the last contract date.*

4. Positive Outcomes: Attachment 3

MAX 15 points

Permanent Supportive Housing Projects: During FY22, there were 121 persons with positive outcomes noted across all CoC **PSH** projects. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 3**. _____%

≥ 76% = 15pts ; 75-51% = 11.25pts; 50-26% = 7.5pts; 25-1%= 3.75pts; 0%= 0 pts

***Data Source:** The data source shall be the number of clients who either remained in PH or exited to a PH destination according to a project's APR, divided by the sum of clients of all CoC projects who remained in PH or exited to a PH destination according to all PSH APRs. The date for the sum of all clients with a positive outcome will range from the earliest contract date to the last contract date.*

Rapid Rehousing Projects: During FY22, there were 15 people with positive outcomes noted across all CoC RRH programs. *An outcome is positive for RRH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 3**. _____%
≥ 76% = 15pts; 75-51% = 11.25; 50-26% = 7.5pts; 25-1% = 3.75pts; 0% = 0 pts

Data Source: *The data source shall be the number of clients who exited to a PH destination according to a project's APR, divided by the sum of clients of all CoC projects who exited to a PH destination according to all RRH APRs. The date for the sum of all clients with a positive outcome will range from the earliest contract date to the last contract date.*

5. Exits to Homelessness: Attachment 4 **MAX 15 points**
Total points = total available points - (% system impact * total available points)

To show the impact of this project on ending homelessness, refer to **Attachment 4** showing all project leavers and note the percentage of those who exited to the shelter or the street.
_____%

Data Source: *The data source shall be the number of clients who exited to the shelter or the street according to a project's APR, divided by the sum of clients of all CoC projects who exited to shelter or the street according to all APRs. The date for the sum of all clients with who exited to shelter or the street will range from the earliest contract date to the last contract date.*

6. Income Growth – System Impact: Attachment 5 **MAX 10 points**

Refer to **Attachment 5** (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY22. _____%
≥ 76% = 10 pts; 75-51% = 7.5pts; 50-26% = 5 pts; 25-1% = 2.5 pts; 0% = 0 pts

Data Source: *The data source shall be the number of clients whose income increased according to a project's APR, divided by the sum of clients of all CoC projects whose income increased according to all APRs. The date for the sum of all clients with increased income will range from the earliest contract date to the last contract date.*

7. Income Growth – Project Performance **MAX 10 points**
(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

7a. Did at least 8% of **stayers** gain or increase **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1) Number of Adults with Earned Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure:**
_____%

Yes – 2.5 points **No - 0 points**

7b. Did at least 10% of **stayers** gain or increase **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

Yes - 2.5 points **No - 0 points**

7c. Did at least 8% of **leavers** gain or increase **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1) Number of Adults with Earned Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

Yes - 2.5 points **No - 0 points**

7d. Did at least 10% of **leavers** gain or increase **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

Yes - 2.5 points **No - 0 points**

8. Priority Population

MAX 21 points

Please attach Project Application Q4B. and/or 5B.

8a. Did the project serve youth aged 18-25?

Yes - 3 pts **No - 0 pts**

8b. Did the project serve veterans?

Yes - 3 pts **No - 0 pts**

8c. Did the project serve families?

Yes - 3 pts **No - 0 pts**

8d. Did the project serve clients with a serious mental illness?

Yes - 3 pts **No - 0 pts**

8e. Did the project serve clients with a substance use disorder?

Yes - 3 pts **No - 0 pts**

8f. Did the project serve survivors of domestic violence?

Yes - 3 pts **No - 0 pts**

8g. Did the project serve clients who are chronically homeless?

Yes - 3 pts **No - 0 pts**

9. Housing First (0-5 pts)

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. Does your project screen out or terminate consumers based on any the following?

Any Yes - 0 All No - 5 pts

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance use	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a domestic violence survivor	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in the project's geographic area.	<input type="checkbox"/>	<input type="checkbox"/>

10. Anti-Discrimination Policy

No Points

Does your agency have an anti-discrimination policy? *(Please attach relevant pages of your policy to your application as a PDF)* **Yes** **No**

If yes, does your agency’s policy have explicit language ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?

Yes **No**

11. Continuum Participation

MAX 5 points

Does the project or agency staff regularly participate in any of the following CoC standing or ad hoc committees (your agency must be represented at a minimum of 9 coalition and/or committee meetings)? *(CARES will verify via attendance sheets)* **Yes 5 pts** **No 0 pts**

Board Governance Membership
NOFO HMIS/CE Community Awareness

12. Total Awarded Funds

MAX 10 points

What dollar amount did this project return in the most recently ended contract? _____

Note: The score for this question will be determined by the percentage of program funds returned in relation to overall CoC returned.

0%=10 pts; 1-50% = 5 pts; 51-100% = 2 pts

13. ELOCCS Drawdowns

Did the project draw down funds from ELOCCS at least quarterly in the most recently ended contract? *(Please attach copies of last three drawdowns)* **Yes - 5 points** **No - 0 points**

14. Project Monitoring

MAX 4 Points

14a. Did your agency participate in CoC Fiscal and/or Program Monitoring and provide all required documentation by the specified due date **Yes 2 pts** **No 0 pts**

14b. If monitoring resulted in any findings or recommendations requiring action or follow-up, did your agency respond or address issues by the specified deadline?

Yes 2 pts **No 0 pts**

15. Coordinated Entry [Note: CoC CE Lead will verify all responses.]

MAX 6 points

15a. Do you regularly attend the monthly CES/HMIS meetings? **Yes 2 pts** **No 0 pts**

15b. Have all agency staff participating in the Coordinated Entry process received the required CE and HMIS/CE in HMIS training? **Yes 2 pts** **No 0 pts**

15c. Has your agency signed and returned to the CE lead agency the Coordinated Entry MOU? **Yes 2 pts** **No 0 pts**

**SOUTHERN TIER HOMELESS COALITION (STHC)
RANK & REVIEW APPLICATION 2022
PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES**

PROJECT INFORMATION

FY23 Funding Request: _____

Leasing	\$ _____
Rental Assistance	\$ _____
Supportive Services	\$ _____
Operations	\$ _____
Admin	\$ _____

PROJECT DESCRIPTION

Please provide a brief project overview clearly describing the project’s unique characteristics. Please be as descriptive as possible by using data stated in the project application and the project’s most recent APR as submitted in Sage before March 31, 2023.

Please include:

- The target population/s and number of participants served
- Number of contracted beds/units/vouchers and cost per bed
- How participants access the project, as well as project goals and achievements

Please explain:

- The primary services provided to participants
- Supplementary services available to participants
- Barriers to Direct Participation in Coordinated Entry (if applicable) and how you engage with partners involved
- How your project coordinates services with other funded and non-funded providers to leverage services (if applicable.) Please explain any barriers to leveraging and coordination of services
- How collaboration among providers affected the project’s housing stability and/or impacted participant income growth to include non-cash benefits (if applicable)
- How the project is meeting local gaps in services
- Your FY23 move-on strategy plan. HUD-defined Move-On Strategy refers to how agencies move participants no longer needing intensive services from CoC funded PSH project to other housing assistance programs (including, but not limited to, HCV and Public Housing) to free up beds for persons experiencing homelessness.

1. Utilization Rate

MAX 10 Points

This question should be answered only by projects that scored zero points on Question 1 of the 2023 Rank & Review Application Part 1.

Please explain why your project did not achieve 100% utilization (In response to Question 1 on Part 1 Data Tool) for the number of projected /contracted households and/or persons served during FFY2022 (10.1.21-9.30.22)

2. Leveraging and Coordination of Services

MAX 5 Points

Describe how your project coordinates services with other funded and non-funded providers to leverage services. How has increased collaboration among providers affected the project's housing stability?

3. System Performance- Housing Stability

MAX 5 Points

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed?

- Up to 2.5 pts awarded if the narrative clearly states the strategy your program uses.
- Up to 2.5 pts awarded if the narrative clearly state(s) an example.

4. System Performance – Income

MAX 5 Points

What support does your project provide to clients to increase non-employment cash income and employment cash income?

- Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.
- Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing employment cash income.

5. Diversity, Equity, and Inclusion

MAX 5 Points

Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement a training?

6. Feedback from Clients

MAX 5 Points

What proactive processes does your agency have to receive and incorporate feedback from persons with lived experience?

7. Addressing HUD-Defined Severe Service Needs

MAX 5 Points

Does your project address HUD's definition of severe service needs and subsequent barriers to accessing housing? Yes No 0 Points

Individuals considered as having severe barriers to housing include: high utilization of crisis or emergency services to meet basic needs (ERs, jails, and psychiatric facilities), history of victimization/abuse including domestic abuse, sexual assault, and childhood abuse, LOT Homeless, low/no income, risk of continued homelessness, significant challenges or functional impairments, substance abuse—current or past, unsheltered homelessness, vulnerability to illness or death, vulnerability to victimization.

If yes, please describe how your project addresses those needs. (0-5 points for description)

8. Dedicated Domestic Violence Projects Only- Positive Outcomes/Safety MAX 5 Points

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for survivors of domestic violence across the CoC?

- Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for survivors of domestic violence across the CoC.

9. Dedicated Youth Projects *Only- Positive Outcomes*

MAX 5 Points

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC?

- Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.
- Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.

10. Barriers to Participation

MAX 3 Points

How does your project identify any barriers to participation faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and what steps has your agency taken to eliminate the identified barriers?

11. Housing First**MAX 5 Points**

Describe how you operationalize a “Housing First” philosophy in your program’s implementation, including documented policies, trainings, or other processes related to “Housing First” that are operationalized at the program level.

- Up to 2.5 pts awarded if narrative provides examples of policies and procedures related to implementing “Housing First”.
- Up to 2.5 pts awarded if narrative provides examples of how “Housing First” philosophy is integrated into program delivery and service to all clients.

12. Length of Participation**MAX 5 Points**

Using APR Q22c as a reference, please explain how your agency ensures that project participants are housed quickly after the project start date. (This question will be weighted for site-based programs).