

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

- | | |
|----|---|
| 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete. |
| 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'. |
| 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
| 4. | Attachments must match the questions they are associated with. |
| 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. |
| 6. | If you cannot read the attachment, it is likely we cannot read it either. |
| | . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time). |
| | . We must be able to read everything you want us to consider in any attachment. |
| 7. | After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include. |

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/23/2022
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	09/23/2022
1E-1. Local Competition Deadline	Yes	Local Competition...	09/23/2022
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/23/2022
1E-2a. Scored Renewal Project Application	Yes	Scored Renewal Pr...	09/23/2022
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/23/2022
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/23/2022
1E-5b. Final Project Scores for All Projects	Yes	Final Project Sco...	09/23/2022
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting—CoC-A...	09/28/2022
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	09/26/2022
3A-1a. Housing Leveraging Commitments	No		

3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	09/26/2022
3C-2. Project List for Other Federal Statutes	No		

**1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
General/Limited Preference**

This attachment contains the following:

- 1. NYS Homes & Community Renewal (HCR) - HCV Administrator**
 - a. Administrative Plan – Limited - 10% of new admissions must meet preference -
Highlighted Section: Homeless Preference

- 2. Harriestown Housing Authority (HHA) - PHA**
 - a. Administrative Plan – General - Highlighted Section: Homeless Preference

1C-7: Public Housing Agencies within Your CoC's Geographic Area – New Admissions –
General/Limited Homeless Preference

- a. **NYS Homes & Community Renewal (HCR)** - HCV Administrator
 - i. Administrative Plan - Limited - 10% of new admissions must meet preference - Highlighted Section: Homeless Preference



Homes and Community Renewal

STATEWIDE SECTION 8 VOUCHER PROGRAM

Section 8 Housing Choice Voucher Administrative Plan

Effective April 26, 2021

Version 2021 - 1

INTRODUCTION

The overall mission of the New York State Homes and Community Renewal (HCR) is Partnering to Improve and Preserve our Homes and Communities.

The New York State Homes and Community Renewal comprises all the State's major housing and community renewal agencies, among which are the Division of Housing and Community Renewal (DHCR) and the Housing Trust Fund Corporation (HTFC), a subsidiary public benefit corporation of the NYS Housing Finance Agency (HFA). HTFC contracts with DHCR to administer some of the activities of the Section 8 program.

Within the overall mission of the agency, this Administrative Plan serves as the HCR operational handbook for implementing the U. S. Department of Housing and Urban Development's (HUD) Section 8 Housing Choice Voucher (HCV) Program, including Enhanced and Project-based Vouchers). This Plan has been prepared in such a manner as to ensure compliance with all requirements set forth in 24 CFR §982.54 (Administrative Plan).

In the implementation of the Section 8 Housing Choice Voucher (HCV) Program, HCR acts as the Public Housing Agency (PHA) for all local programs under its purview. In this capacity as PHA, HCR has full responsibility for the satisfactory completion of all contractual obligations with HUD. The Section 8 tenant-based assistance programs are federally funded and administered for the State of New York by HCR through its Statewide Section 8 Voucher Program Office.

To effectively and efficiently implement the program over its entire Statewide jurisdiction, HCR has contracted with Local Administrators (LAs) to undertake necessary field activities. Day-to-day responsibility for local administration of the HCV Program in the field is assumed by each LA in its designated local area of operation. The divisions of responsibilities are detailed in a contract between HCR and each of its LAs.

The NYS HCR/Statewide Section 8 Voucher Program is authorized to administer the Section 8/Housing Choice Voucher Program statewide, currently in the following NYS jurisdictions: Allegany, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Clinton, Columbia, Delaware, Dutchess, **Essex, Franklin,** Fulton, Genesee, Greene, Hamilton, Herkimer, Jefferson, Lewis, Livingston, Madison, Nassau, New York (*Bronx, Brooklyn, Manhattan, Queens, Staten Island*), Niagara, Oneida, Ontario, Orange, Orleans, Oswego, Otsego, Putnam, Rockland, Saratoga, Seneca, Schuyler, Steuben, St. Lawrence, Suffolk, Sullivan, Tioga, Tompkins, Ulster, Washington, Wayne, Westchester, Wyoming and Yates Counties. HCR is also authorized to administer a mobility counseling program in Westchester County.

Administration of the Section 8 Program and the functions and responsibilities of the HCR staff will be in compliance with the HCR Personnel Policy and HUD's Section 8 Regulations as well as all Federal, State and local Fair Housing Laws and Regulations.

rules and regulations and HCR's Administrative Plan. The standards and policies currently used to safeguard the privacy and confidentiality of tenant information and tenant files should apply equally to the employee. Special efforts should be taken to assure that the employee/applicant is not receiving preferential treatment. This policy also applies to relatives of employees.

The word "relative" as used in this section pertains to parent, child, grandparent, grandchild, sister, or brother of any employee.

1.03 Preferences

HCR has established local preferences for tenant-based vouchers within the Housing Choice Voucher Program to further objectives towards improved residential stability, expanding housing opportunities and alleviating homelessness within New York State.

Each LA must give preference to applicants on their general tenant-based waiting list for the Housing Choice Voucher Program, as described below:

First priority shall be given to the following:

Households defined as Homeless.

A qualified household must fall under one of the two categories listed below as defined by HUD (10% of each LA's general allocation of regular vouchers must be dedicated to this preference - additional information below):

Category 1: An individual or family who *lacks a fixed, regular, and adequate nighttime residence*, meaning:

a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; *or*

b. An individual or family living in a supervised publicly or privately operated shelter designated to provide **temporary** living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); *or*

c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Category 4: Any individual or family who:

a. Is *fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking*, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; *and*

b. Has no other residence; *and*

c. Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

In addition to identifying as one of the categories listed above, **HCR requires** the applicant provide or obtain written verification from a coordinating shelter, housing provider, service agency or institution (for those being discharged) confirming the same.

Second priority will be given to the following (No limitation):

Households identified as Elderly and/or Disabled (as defined by HUD) or Families with Dependent Children.

Third priority (No limitation):

All applicants who do not meet the criteria to claim one of the preferences described above but meet all other eligibility criteria as described in HUD regulations and this Administrative Plan.

As allowed under HUD regulations, HCR has exercised its' discretion to limit the number of applicants that may qualify for a local preference, therefore, 10% of each LA's general allocation of regular vouchers, not including those programs with a separate project number (i.e., Mainstream, VASH), must be designated for the above stated homeless preference. As long as the maximum threshold of 10% for each LA has not been reached, the homeless preference remains active within their jurisdiction. Once an LA has reached the maximum allowable participants for this preference, all remaining applicants will be chosen in order of remaining priorities and by position on the waiting list. Once a participant's voucher, that was initially qualified for assistance under the homeless preference has been terminated or relinquished, the LA must re-activate the homeless preference until the maximum allowable threshold is reached. Each LA will be responsible for maintaining their tenant-based waiting list in accordance with these requirements.

For the PBV program, while the homeless preference stated above is not applicable, each project sponsor is encouraged to consider a homeless preference for their project as allowed by and through the competitive selection process, funding requirements and any additional programmatic requirements applicable at the time of award.

All LA's with closed waiting lists must first offer current applicants on the waiting list who qualify to receive the benefit of the preference to move up on the waiting list accordingly. The notice to applicants must include how to successfully apply and establish themselves with the homeless preference status which would include the same format we implement for new applicants including contacting the partnering agencies for referrals and/or determination of preference eligibility. If a closed waiting list is opened to establish homeless applicants, the LA should specify on any public notice that current waiting list applicants will also be given the benefit of the preference.

1C-7: Public Housing Agencies within Your CoC's Geographic Area – New Admissions –
General/Limited Preference

- b. **Harriestown Housing Authority (HHA) - PHA**
 - i. Administrative Plan – General - Highlighted Section:
Homeless Preference

4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

Local Preferences [24 CFR 960.206]

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

PHA Policy

The PHA will use the following local preferences:

1. The PHA has a preference for “working” families, where the head, spouse, cohead, or sole member is employed at least 20 hours per week. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, are also given the benefit of the working preference [24 CFR 960.206(b)(2)].
2. A veteran or surviving spouse of a veteran.
3. Families that include victims of domestic violence, dating violence, sexual assault, or stalking who have either been referred by a partnering service agency or consortia or are seeking an emergency transfer under VAWA from another covered housing program operated by the PHA.

The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval.

4. **A family that is homeless.**
5. Any family that has been terminated from its Housing Choice Voucher program due to insufficient program funding.

Income Targeting Requirement [24 CFR 960.202(b)]

HUD requires that extremely low-income (ELI) families make up at least 40 percent of the families admitted to public housing during the PHA’s fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher [*Federal Register* notice 6/25/14]. To ensure this requirement is met, the PHA may skip non-ELI families on the waiting list in order to select an ELI family.

If a PHA also operates a housing choice voucher (HCV) program, admissions of extremely low-income families to the PHA’s HCV program during a PHA fiscal year that exceed the 75 percent minimum target requirement for the voucher program, shall be credited against the PHA’s basic targeting requirement in the public housing program for the same fiscal year. However, under

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
Moving On Strategy

This attachment contains the following:

1. Moving On Preference
 - a. **NYS Homes & Community Renewal (HCR)** - HCV Administrator
 - i. Emergency Housing Voucher (EHV) Memorandum of Understanding –
Highlighted Section: Moving On preference in local priority
 - b. **Harriestown Housing Authority (HHA)** – PHA
 - i. Administrative Plan – Highlighted Section: Moving On Preference
2. NY-520's Written Standards excerpt that details the CoC's Moving On Strategy.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–Moving On Strategy

1. Moving On Preference

a. **NYS Homes & Community Renewal (HCR)** - HCV Administrator

- i. Emergency Housing Voucher (EHV) Memorandum of Understanding –
Highlighted Section: Moving On preference in local priority

**MEMORANDUM OF UNDERSTANDING
DATA SHARING FOR EMERGENCY HOUSING VOUCHERS IN NEW YORK STATE**

This Memorandum of Understanding (“MOU”) is made and entered into as of this 15th day of July, 2021 (the “Effective Date”). It is executed between the following parties:

New York State Homes and Community Renewal (“HCR”) and its subsidiaries, including the Housing Trust Fund Corporation (“HTFC”) and the Division of Housing and Community Renewal (“DHCR”), having its principal office at 38-40 State Street, Albany, NY 12207

-and-

Franklin County Community Housing Council
337 West Main Street
Malone, NY 12953

Signing this agreement as the lead agency and authorized representative for:

NY-520 Franklin & Essex Counties CoC

The following counties within the CoC service area are included within the scope of this agreement:

Franklin & Essex Counties

The following counties are excluded:

None

WHEREAS, the American Rescue Plan Act (a.k.a. COVID-19 Stimulus Package or “The Act”) was adopted into law on March 11, 2021, and provided for a \$1.9 trillion economic stimulus package;

WHEREAS, Section 3202 of The Act authorizes \$5 billion for Emergency Housing Vouchers (“EHVs”) to transition people currently experiencing or at risk of homelessness, including those who are survivors of domestic violence, to stable housing; and EHVs can be used by individuals and families experiencing homelessness who have difficulty being stably housed otherwise;

WHEREAS, funding for EHVs will be allocated by the U.S. Department of Housing and Urban Development (“HUD”) to state and local Public Housing Authorities (“PHAs”) for distribution through waiting lists created and maintained by those PHAs;

- v. Following the initial lease-up period, the CoC shall ensure that its list of referrals is updated as necessary. This includes notifying HCR to remove households on its waiting list who are no longer eligible for EHV assistance and sending additional referrals upon request.
- vi. The CoC shall validate tenant stipend expenses for reimbursement as described in Section IV of this agreement.
- vii. The CoC will strive to connect participating households to services that will ensure long term success. This may include services related to health and wellness, mental health counseling, substance abuse treatment, employment training, etc. The CoC shall provide a quarterly report of service referrals for households on the CoC's. The report shall not include data on individual households that would violate confidentiality; it shall provide a high level summary of the services being offered to participating households.
- viii. Where a voucher recipient referred by the CoC is identified by HTFC as falling behind in rent or otherwise becoming at risk, HTFC may refer that household to the CoC for linkages to additional services.

III. **PRIORITIZATION**

A. **Prioritization for the Initial Lease-up Phase**

The CoC shall commence sending referrals to HCR or its designated agent on or about August 16, 2021 and concluding within 6 weeks – referred to here as the **initial lease-up phase**. The referrals shall be received in the following order:

Priority 1 – HCR will only accept referrals for the following types of households within the first three weeks, or from August 16 – September 3.

1. Households meeting HUD's Definition of Chronically Homeless as determined by the CoC.
2. Any literally homeless families, as defined by HUD in the Criteria and Recordkeeping Requirements for Definition of Homeless, with minor children under 18 years of age.
3. Households who are fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking.
4. Households participating in a Rapid Re-housing (RRH) program who would qualify for such assistance as defined by the terms of either the federal Emergency Solutions Grant ("ESG") program or the federal Continuum of Care program.

*Please note that households from local programs similar to RRH but serving a broader population than required within the federal definition should not be sent as a Priority 1 referral, unless the household being referred would have qualified under the federal definition. . To receive ESG rapid re-housing, an individual or family must demonstrate at initial evaluation that it is literally homeless (referred to as Category 1 in the Homeless Definition Final Rule).

Priority 2 – Within the second three weeks, or from September 6 to September 24, HCR will continue accepting referrals from Category 1 plus the following:

1. Any household classified as literally homeless, as defined above in Priority 1.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–Moving On Strategy

1. Moving On Preference

b. **Harriestown Housing Authority (HHA)** – PHA

i. Administrative Plan – Highlighted Section: Moving On Preference

Eligible Immigrants

Documents Required

All family members claiming eligible immigration status must declare their status in the same manner as U.S. citizens and nationals.

The documentation required for eligible noncitizens varies depending upon factors such as the date the person entered the U.S., the conditions under which eligible immigration status has been granted, age, and the date on which the family began receiving HUD-funded assistance. Exhibit 7-1 at the end of this chapter summarizes documents family members must provide.

PHA Verification [HCV GB, pp 5-3 and 5-7]

For family members age 62 or older who claim to be eligible immigrants, proof of age is required in the manner described in 7-II.C. of this ACOP. No further verification of eligible immigration status is required.

For family members under the age of 62 who claim to be eligible immigrants, the PHA must verify immigration status with the U.S. Citizenship and Immigration Services (USCIS).

The PHA will follow all USCIS protocols for verification of eligible immigration status.

7-II.H. VERIFICATION OF PREFERENCE STATUS

The PHA must verify any preferences claimed by an applicant that determined his or her placement on the waiting list.

PHA Policy

The PHA will offer a preference to:

1. Working families. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)].

The PHA must verify that the family qualifies for the working family preference based on the family's submission of the working member's most recent paycheck stub indicating that the working member works at least 20 hours per week. The paycheck stub must have been issued to the working member within the last thirty days.

The PHA may also seek third party verification from the employer of the head, spouse, cohead or sole member of a family requesting a preference as a working family.

2. A veteran or surviving spouse of a veteran.

The PHA must verify veteran or spouse of veteran status via DD Form 214 (Certificate of Release of Discharge from Active Duty) and, if the surviving spouse of a veteran, the marriage certificate.

3. Families that include victims of domestic violence, dating violence, sexual assault, or stalking who have either been referred by a partnering service agency or consortia or

Moving-on Preference

is seeking an emergency transfer under VAWA from another covered housing program operated by the PHA.

The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval.

The PHA must verify the family's qualification via documentation from the partnering service agency, consortia, or covered housing program.

4. Any family that is homeless and has been referred by a partnering service agency or consortia.

5. Any family that has been terminated from its Housing Choice Voucher program due to insufficient program funding.

The PHA will verify this preference using the PHA's termination records.

1C-7: Public Housing Agencies within Your CoC's Geographic Area Moving On Strategy

1. NY-520's Written Standards excerpt that details the CoC's Moving On Strategy.

MOVE ON STRATEGY FOR RECOGNITION OF TENANT INDEPENDENCE

Franklin-Essex Housing Coalition (FEHC, the Continuum of Care for Franklin and Essex Counties) has created a Move On Strategy to transition households in Supportive Housing (including Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH)) who no longer need intensive services to affordable housing. This strategy is broken into Phase I and Phase II, and sets out the actions FEHC will take to ensure the community has suitable long-term, affordable housing options for tenants ready to move on, and that tenants have the skills and are empowered to make this decision. The fundamental goal of the Move On Strategy is to promote the highest levels of independence and choice for tenants, as well as to create flow in supportive housing units to ensure these units are available for currently homeless families and individuals with disabilities who need housing combined with services. Promoting economic mobility and self-sufficiency, the Move On Strategy is first and foremost about celebrating growth, recovery and tenant success, and ensures all services are provided using strengths-based language and a recovery-focused model. Below details the CoC's process for identifying tenants who are eligible to move on; documentation needed to request ideal candidates for the strategy; and providing guidance for tenants on safety and security while prioritizing resources where they are most needed. The plan is based on a model Move On strategy discussed by the U.S. Department of Housing and Urban Development (HUD) and the Corporation for Supportive Housing. The FEHC Community Outreach and Governance Committees will be responsible for providing regular trainings, resources, relationship building, and outcome tracking to support implementation of and monitor the Moving On Strategy.

Recruiting Affordable Housing Providers

The Move On Strategy targets existing tenants in supportive housing who are stable and require only minimal supportive services. These tenants are, with client choice, assisted to transition to a mainstream rent subsidy (typically the Housing Choice Voucher program) or an affordable housing unit, which frees up their subsidy for someone who is chronically homeless and needs the intensive services and long-term subsidies offered in supportive housing. The mainstream rent subsidy may include programs like Public Housing Authorities (PHAs), multifamily assisted housing owners, Low Income Tax Credit (LIHTC) developments, and local low-income housing programs. Phase I of the Move On Strategy is currently being implemented and includes recruiting local affordable housing providers to participate in the program, by setting preferences for tenants moving on from supportive housing. Phase II of the Move On Strategy will include advocating to New York State to incorporate a preference for individuals and families moving on from supportive housing units in the NYS Affordable Housing Corporation Plan.

Identifying Households for Moving On

Housing providers identify households in supportive housing that may be ready to move on through ongoing case management with tenants. Specifically, program staff meet with tenants on an ongoing basis to establish tenant goals and set a plan towards meeting those goals, utilizing strengths-based language and a recovery-focused model. Program staff implement a client-choice model by ensuring tenants know there is a voluntary option to move on. Program staff ensure tenants interested in moving on (1) have demonstrated the ability to live stably and maintain housing, (2) will meet PHA or other affordable housing providers screening criteria, and (3) understand the decision to move on from supportive housing is voluntary. During Phase II of this strategy, a standardized assessment for moving on will be developed and implemented.

Program staff work with tenants to create a formal and comprehensive transition plan that identifies tenant strengths, living skills and the supports necessary to help them meet transition goals. Pre-transition plans are individualized to meet the specific needs of each household. Some common resources or supports tenants often need and are connected to include: employment supports, benefits counseling, activities of daily living skills, community living skills, and connection to community-based services. As households volunteer, housing providers make referrals to the PHA or other affordable housing providers.

Eligibility Considerations for Tenants

Individuals are identified by housing provider program staff who work directly with clients in the housing programs. Clients should meet four basic criteria in order to be recommended to move on: 1) a good rental history of on-time payments, 2) evidence of “good neighbor” behavior without any complaints or property management conflicts, 3) supported progress of quantitative areas and 4) low service needs.

Housing providers identify households in supportive housing who may be candidates for moving on by analyzing observations (interviews/survey’s, demonstrated ability to live stably and maintain housing or any other mitigating circumstances) combined with quantitative key areas for assessing tenant capacity, motivation, confidence and emotional readiness. These key quantitative areas include:

- Emotional independence (interest and confidence in moving on),
- Financial Capacity (employment, income, savings, budgeting skills),
- Housing history (housing tenure, rent arrears, past evictions, neighbor/landlord relationships)
- Intensity of service use (need for on-site services),
- Health/behavioral health (substance use, mental health, medication management, treatment engagement, mobility),
- Connection to mainstream resources (rental supports if needed),
- Connection to family or other natural supports,
- Community living skills (self-managing behavior, limit setting relating to drugs, etc.),
- Activities of daily living skills (ability to get meals, keep apartment clean, follow lease), and
- Housing goals (location, size, affordability, live with family/friends).

Transition Services

Housing Providers are required to provide: assistance with locating and securing a housing unit; case management to support transition including but not limited to assistance building linkages to community supports and services, such as mental and physical health services, substance use treatment, stores for groceries and other necessities, recreational activities and public transportation options; and support with landlord negotiations. Services offered may also include: providing funds to cover moving services, utility deposits/arrears and furniture/household items; and assistance with family reunification.

Aftercare Supports

FEHC recommends housing providers offer voluntary aftercare services to individuals who have moved on for at least six months after their move-out, and track types of supports provided and outcomes of those supports. It is recommended housing providers provide a minimum of two check-ins per month that can be in- person, by phone or by email.

Creating a Culture of Moving On

FEHC believes a programmatic reward/incentive structure for Moving On can assist in further promoting a culture of independence and self-sufficiency. The CoC will develop a variety of strategies to publicize and build interest in Moving On opportunities, including providing trainings on and working with providers to: post fliers in highly visible locations; host community meetings on Moving On; conducting one-on-one outreach to tenants; and encourage Moving On peers to talk about their experiences and engage tenants.

Moving on Timing and Availability

FEHC understands a Move On request may not be able to be satisfied immediately due to a variety of variables. However, the housing program will act as quickly as possible with community partners to move a tenant into appropriate affordable housing.

Ongoing CoC Assessment of Move On Strategy

Once annually FEHC will assess the success of this Move On Strategy, reviewing number/percentage of persons who have moved on and rate of retention in affordable housing destinations. FEHC will also discuss strengths/weaknesses related to the strategy's recommendations for recruiting affordable housing providers, identifying households for moving on, eligibility considerations for tenants, transition services, aftercare supports, and creating a culture of moving on.

1E-1. Web Posting of Your CoC's Local Competition Deadline--Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-520 CoC announced it was accepting project applications and includes the local submission deadline for applicants to submit their applications to the CoC:
 - (a) March 28, 2022 email and website screenshot announcing the **draft** Rank & Review **Renewal Parts 1-2 Tool** is ready for **public comment**
 - (b) May 9, 2022 email and website screenshot announcing the **final** Rank & Review **Renewal Parts 1-2 Tool** is **ready for completion**
 - (c) August 11, 2022 email inviting applicants **to complete** the Rank & Review **Renewal Part 3 Tool** with dates for **interview sessions**
 - (d) August 8, 2022 email and website screenshot announcing the **draft** Rank & Review **New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are ready for **public comment**
 - (e) August 15, 2022 email and website screenshot announcing the **final** Rank & Review **New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are **ready for completion**
 - (f) August 25, 2022 email inviting applicants **to complete** the Rank & Review **New Project Questions** with dates for **interview sessions**
 - (g) August 9, 2022 email: Summary 2022 NOFO with Rank and Review Deadlines

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-520 announced it was accepting project applications.
 - (a) March 28, 2022 email and website screenshot announcing the **draft** Rank & Review **Renewal Parts 1-2 Tool** is ready for public comment

From: [Samantha Barnaby](#)
To: [Alan Jones](#); [alincoln@stjoestreatment.org](#); [Amber Brown-Rose](#); [austin.kissane@dfa.state.ny.us](#); [Bruce Misarski](#); [Bryon Connolly](#); [Cheryl Blanchard \(cherylblanchard@citizenadvocates.net\)](#); [Connie Prickett \(connie@adkfoundation.org\)](#); [courtneybarden@citizenadvocates.net](#); [ctoms@milcinc.org](#); [Cynthia Cobb](#); [Douglas Meyer \(doug@mhainessex.org\)](#); [Erica Bezio](#); [Geoff Raiti](#); [Janine Mead](#); [Jannelle Reome - Franklin County DSS](#); [Jennifer Rafferty](#); [Jessica Bordeau](#); [kari@hapec.org](#); [kellie@mhainessex.org](#); [kellym32@hotmail.com](#); [kmulverhill@co.franklin.ny.us](#); [Lindsay Hendricks \(housing1st@3ddevelopment.com\)](#); [Iriters@communityconnectionsfcny.org](#); [Marc Czadzeck](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [mhousin1@twcny.rr.com](#); [Michael Slavett](#); [mjohnson@adirondackhealth.org](#); [nicolesoulia@citizenadvocates.net](#); [Patrick.Ryan@troopers.ny.gov](#); [Penny Daniels](#); [Renee Bruno](#); [Retha Leno](#); [roay@stjoestreatment.org](#); [rich@kisco.com](#); [Richard Brown](#); [Robert Manor](#); [Samantha Barnaby](#); [Sarah Clarkin](#); [Sarah Louer](#); [saranalakeyouth@gmail.com](#); [Scott Gilligan](#); [slavigne@franklincony.org](#); [sloran@aha-nsn.gov](#); [Susan Gagnon](#); [Suzanne Nicholas - Saranac Lake Central School District \(nicholasuz@slcs.org\)](#); [Tara Glynn \(tglynn@lasny.org\)](#); [Terri Morse - Essex Co. \(terri.morse@essexcountyny.gov\)](#); [tshreve0425@gmail.com](#); [vainsworth@mhainessex.org](#); [Vicki Smith \(Vsmith@ech.org\)](#); [Viktoria White](#); [wbrown@wesoldieron.org](#); [William Miller](#); [zrandolph@stjoestreatment.org](#)
Subject: Public Comment Notification: 2022 CoC Rank and Review Written Process and Tool
Date: Monday, March 28, 2022 9:58:00 AM
Attachments: [image001.png](#)

Dear FEHC Members,

The public comment period for the 2022 CoC Rank and Review Written Process and 2022 CoC Rank and Review Tool is now open. Please use the link below to view the documents.

Please send all comments to sbarnaby@caresny.org by COB April 1, 2022.

[NY-520 CoC/Planning](#)

Thank you!

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

Find us on Facebook



- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC**
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC)

[FEHC Home Page](#)

2022 RANK & REVIEW DOCUMENTS

[NY-520 Rank and Review Written Process](#)
 Public Comment Period: **March 28, 2022 - April 1, 2022**
 Please send all comments to sbarnaby@caresny.org

2022 RENEWAL PROJECTS

[NY-520 Rank and Review Tool \(Part 1 & 2\)](#)
 Public Comment Period: **March 28, 2022 - April 1, 2022**
 Please send all comments to sbarnaby@caresny.org

View Rank & Review Archives

- 2021 Rank & Review: FEHC
- 2020 Rank & Review: FEHC

CoC Public Postings

Summary

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-520 announced it was accepting project applications.

(b) May 9, 2022 email and website screenshot announcing the **final** Rank & Review **Renewal Parts 1-2 Tool** is ready for completion

From: [Samantha Barnaby](#)
To: [Eileen Gillen](#)
Subject: Released for Completion R&R Tool: Deadline Friday, May 20th
Date: Monday, May 9, 2022 4:43:00 PM
Attachments: [image001.png](#)
[Final Version NY-520 Rank and Review Data Attachments.pdf](#)
[NY-520 RR22 Rank Renewal Application Fillable PDF.pdf](#)

Continuum of Care Applicants,

Please see attached:

- * Rank and Review Tool
- * Final HMIS Data Attachments

The application is also available on the CARES website: [Rank and Review – 2022 | CARES of NY, Inc. \(caresny.org\)](#)

The application must be completed by COB Friday, May 20, 2022 and submitted in one PDF attachment. Please include the Rank and Review completed Tool, and supporting Data Attachments as specified on the tool. Applications should be submitted to sbarnaby@caresny.org using your agency name/project name as the subject line.

Thank you!

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

Find us on [Facebook](#)

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Rank and Review Online Forms

Programs participating in the Rank and Review process may need to complete the forms below. These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process. To learn more about these forms and the over process, please download this Rank and Review Online Form Submission Procedures document.

📄 DV HMIS Data Submission
✓ Data Attachments Confirmation

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC**
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC)

FEHC Home Page

2022 RANK & REVIEW DOCUMENTS

FINAL: NY-520 Rank and Review Written Process

2022 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

NY-520 Rank and Review Tool (Part 1 & 2)
Release Date: May 9, 2021 Due Date: May 20, 2021

View Rank & Review Archives

- 2021 Rank & Review: FEHC
- 2020 Rank & Review: FEHC

CoC Public Postings

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-520 announced it was accepting project applications.

(c) August 11, 2022 email inviting applicants **to complete** the Rank & Review **Renewal Part 3 Tool** with dates for **interview sessions**

From: [Samantha Barnaby](#)
To: [Eileen Gillen](#)
Subject: FEHC Renewal Interview Questions
Date: Thursday, August 11, 2022 11:56:00 AM
Attachments: [image004.png](#)
[2022 R&R Interview Questions Renewal Projects Only.docx](#)

Good Morning

Thank you for signing up for a renewal interview for FEHC on August 30th. You should have received an email and calendar invite to confirm your time, and you can access the link to your interview directly in the calendar invite. Interviews will take place via Microsoft Teams.

Attached to this email are the interview questions for 2022 including suggestions on how to prepare for your interview. These questions were created as a direct response to HUD priorities outlined in the 2022 NOFO and allow for up to 4 total points, as well as additional points on the Rank and Review Part 1 & 2 Tool. Please review the questions and come prepared to address these questions during your interview.

Note that you can only receive 1 pt. for answering Question 1 or 2.

Thank you for your continued participation in this year's Rank & Review process. Please don't hesitate to reach out if you have any questions about the interviews.

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

Find us on [Facebook](#)



1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-520 announced it was accepting project applications.

(d) August 8, 2022 email and website screenshot announcing the **draft Rank & Review New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are ready for **public comment**

From: [Samantha Barnaby](#)
To: [Alan Jones](#); [alincoln@stjoestreatment.org](#); [Amber Brown-Rose](#); [austin.kissane@dfa.state.ny.us](#); "Bruce Misarski"; "Byron Connolly"; [Cheryl Blanchard \(cherylblanchard@citizenadvocates.net\)](#); [Connie Prickett \(connie@adkfoundation.org\)](#); [courtneybarden@citizenadvocates.net](#); [ctoms@milcinc.org](#); [Cynthia Cobb](#); [Douglas Meyer \(doug@mhainessex.org\)](#); "Erica Bezio"; [Geoff Raiti](#); "Heather Wenzel"; "Janine Mead"; [Janelle Reome - Franklin County DSS](#); "Jennifer Rafferty"; "Jessica Bordeau"; "kari@hapec.org"; [kellie@mhainessex.org](#); [kellym32@hotmail.com](#); [kmulverhill@co.franklin.ny.us](#); [Lindsay Hendricks \(housing1st@3ddevelopment.com\)](#); [lriivers@communityconnectionsfcny.org](#); "Marc Czadzeck"; [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [mhousin1@twcny.rr.com](#); "Michael Slavett"; [mjohnson@adironackhealth.org](#); [Patrick.Ryan@troopers.ny.gov](#); "Penny Daniels"; "Renee Bruno"; "Retha Leno"; [rgay@stjoestreatment.org](#); [rich@kisco.com](#); [Samantha Barnaby](#); [Sarah Clarkin](#); [Sarah Louer](#); "Sarah Martin"; [saranalakeyouth@gmail.com](#); "Scott Gilligan"; "slavigne@franklincony.org"; [sloran@aha-nsn.gov](#); "Susan Gagnon"; [Suzanne Nicholas - Saranac Lake Central School District \(nicholasuz@slcs.org\)](#); [Tara Glynn \(tglynn@lasny.org\)](#); [Terri Morse - Essex Co. \(terri.morse@essexcountyny.gov\)](#); [tlshreve0425@gmail.com](#); [vainsworth@mhainessex.org](#); [Vicki Smith \(Vsmith@ech.org\)](#); [Viktoria White](#); [wbrown@wesoldieron.org](#); "William Miller"; [zrandolph@stjoestreatment.org](#)
Subject: Public Comment Notification: 2022 CoC Rank and Review Bonus Tools
Date: Monday, August 8, 2022 11:47:00 AM
Attachments: [image001.png](#)

Dear FEHC Members,

The public comment period for the 2022 CoC Rank and Review New Bonus, CE/HMIS Bonus and DV Bonus tools is now open. Please use the link below to view the documents.

Please send all comments to sbarnaby@caresny.org by COB August 12, 2022.

[NY-520 CoC/Planning](#)

Thank you!

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

Find us on [Facebook](#)

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Programs participating in the Rank and Review process may need to complete the forms below.

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.

To learn more about these forms and the over process, please download this [Rank and Review Online Form Submission Procedures](#) document.

DV HMIS Data Submission

Data Attachments Confirmation

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC**
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC)

[FEHC Home Page](#)

2022 RANK & REVIEW DOCUMENTS

FINAL: [NY-520 Rank and Review Written Process](#)

2022 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

[NY-520 Rank and Review Tool \(Part 1 & 2\)](#)
Release Date: **May 9, 2021** Due Date: **May 20, 2021**

2022 NEW PROJECTS

- DRAFT: [NY-520 CE-HMIS Bonus Tool](#)
- DRAFT: [NY-520 DV Bonus Tool](#)
- DRAFT: [NY-520 New Bonus Project Tool](#)

Public Comment Period: **August 8, 2022 – August 12, 2022**

Please send all comments to SBarnaby@caresny.org

View Rank & Review Archives

- 2021 Rank & Review: FEHC
- 2020 Rank & Review: FEHC

CoC Public Postings

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-520 announced it was accepting project applications.

(e) August 15, 2022 email and website screenshot announcing the **final** Rank & Review **New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are **ready for completion**

Samantha Barnaby

From: Samantha Barnaby
Sent: Monday, August 15, 2022 11:08 AM
To: Alan Jones; alincoln@stjoestreatment.org; Amber Brown-Rose; austin.kissane@dfa.state.ny.us; Bruce Misarski; Bryon Connolly; Cheryl Blanchard (cherylblanchard@citizenadvocates.net); Connie Prickett (connie@adkfoundation.org); courtneybarden@citizenadvocates.net; ctoms@milcinc.org; Cynthia Cobb; Douglas Meyer (doug@mhainessex.org); Erica Bezio; Geoff Raiti ; Heather Wenzel; Janine Mead; Jannelle Reome - Franklin County DSS; Jennifer Rafferty; Jessica Bordeau; kari@haped.org; kellie@mhainessex.org; kellylm32@hotmail.com; kmulverhill@co.franklin.ny.us; Lindsay Hendricks (housing1st@3ddevelopment.com); Irlivers@communityconnectionsfcny.org; Marc Czadzeck; Maureen Corbett (Maureen.corbett@va.gov); mhousin1@twcny.rr.com; Michael Slavett; mjohnson@adirondackhealth.org; Patrick.Ryan@troopers.ny.gov; Penny Daniels; Renee Bruno; Retha Leno; rgay@stjoestreatment.org; rich@kisco.com; Samantha Barnaby; Sarah Clarkin; Sarah Louer; Sarah Martin; saranaclakeyouth@gmail.com; Scott Gilligan ; slavigne@franklincony.org ; sloran@ahansn.gov; Susan Gagnon; Suzanne Nicholas - Saranac Lake Central School District (nicholasuz@slcs.org); Tara Glynn (tglynn@lasnny.org); Terri Morse - Essex Co. (terri.morse@essexcountyny.gov); tlshreve0425@gmail.com; vainsworth@mhainessex.org; Vicki Smith (Vsmith@ech.org); Viktoria White; wbrown@wesoldieron.org; William Miller; zrandolph@stjoestreatment.org
Subject: Released for Completion New, CE/HMIS, DV Bonus Tools: Deadline Monday, August 22nd
Attachments: NY-520 2022 NEW PROJECT RFP-Fillable.pdf; NY-520 2022 DV Bonus RFP-Fillable.pdf; NY-520 2022 CE-HMIS Bonus RFP-Fillable.pdf

Dear Continuum of Care Stakeholders,

The attached Rank & Review Bonus Applications are available for completion:

- Fillable New Bonus Tool
- Fillable DV Bonus Tool
- Fillable CE & HMIS Bonus Tool

These applications are also available on the CARES website: https://caresny.org/nofo-2022/#520_FEHC. You do not have to be currently CoC funded to apply. Bonus projects submitted will go through the CoC's Rank & Review process and those that score high enough will be submitted to HUD for consideration as part of a competitive process (*Please note: being selected through the Rank & Review process is not an indication for funding*). Below is the funding amount available to apply for.

2022 Funding Snapshot

Community	ARD	Tier 1	Tier 2* (5% ARD + CoC Bonus)	CoC Bonus
NY-520 Franklin-Essex	\$154,464	\$146,741	\$29,454	\$21,7

The applications must be completed by COB Monday, August 22, 2022 and submitted with attachments in one PDF per project. Please include the Rank and Review completed Tool and supporting attachments as specified on the tool. Applications should be submitted to sbarnaby@caresny.org using your agency name/project name as the subject line.

CARES is also hosting a webinar for New Projects TOMORROW August 16th at 3:00 PM.

Before you submit this application, ensure that all the below documents are submitted in one PDF attachment with your application:

- An anti-discrimination policy if your agency has one

Thank you!

Haleigh

Haleigh Schmidhamer, MCRP

She, her, hers

Planning Associate – CARES of NY, Inc.

200 Henry Johnson Blvd., Albany, NY 12210

518-489-4130 ext. 729

<http://www.caresny.org>



Programs participating in the Rank and Review process may need to complete the forms below.

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.

To learn more about these forms and the over process, please download this Rank and Review Online Form Submission Procedures document.

DV HMIS Data Submission

Data Attachments Confirmation

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC**
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC)

[FEHC Home Page](#)

2022 RANK & REVIEW DOCUMENTS

FINAL: [NY-520 Rank and Review Written Process](#)

2022 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

[NY-520 Rank and Review Tool \(Part 1 & 2\)](#)

Release Date: **May 9, 2021** Due Date: **May 20, 2021**

2022 NEW PROJECTS

FINAL: [NY-520 CE-HMIS Bonus Tool](#)

FINAL: [NY-520 DV Bonus Tool](#)

FINAL: [NY-520 New Bonus Project Tool](#)

Release Date: **August 15, 2022** Due Date: **August 22, 2022**

Please send all completed documents to SBarnaby@caresny.org

View Rank & Review Archives

2021 Rank & Review: FEHC

2020 Rank & Review: FEHC

CoC Public Postings

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-520 announced it was accepting project applications.

(f) August 25, 2022 email inviting applicants **to complete** the Rank & Review **New Project Questions** with dates for **interview sessions**

From: [Samantha Barnaby](#)
To: [Brandon Titus](#); abrown-rose@bhsn.org
Subject: FEHC New/Bonus Interview Questions
Date: Thursday, August 25, 2022 2:14:00 PM
Attachments: [image004.png](#)
[2022-Bonus Application Interview Questions.docx](#)

Good afternoon,

Thank you for signing up for a new/bonus interview for FEHC on August 30th. You should have received an email and calendar invite to confirm your time, and you can access the link to your interview directly in the calendar invite. Interviews will take place via Microsoft Teams.

Attached to this email are the interview questions for 2022 including suggestions on how to prepare for your interview. These questions were created as a direct response to HUD priorities outlined in the 2022 NOFO and allow for up to 3 total points, as well as additional points on the new/bonus application Tool. Please review the questions and come prepared to address these questions during your interview.

Thank you for your continued participation in this year's Rank & Review process. Please don't hesitate to reach out if you have any questions about the interviews.

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

Find us on [Facebook](#)



1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-520 announced it was accepting project applications.

(g) August 9, 2022 email: Summary 2022 NOFO with Rank and Review Deadlines

From: [CARES Planning Team](#)
To: [Alan Jones](#); [alincoln@stjoestreatment.org](#); [Amber Brown-Rose](#); [austin.kissane@dfa.state.ny.us](#); "Bruce Misarski"; "Bryon Connolly"; [Cheryl Blanchard \(cherylblanchard@citizenadvocates.net\)](#); [Connie Prickett \(connie@adkfoundation.org\)](#); [courtneybarden@citizenadvocates.net](#); [ctoms@milcinc.org](#); [Cynthia Cobb](#); [Douglas Meyer \(doug@mhainessex.org\)](#); "Erica Bezio"; [Geoff Raiti](#); "Heather Wenzel"; "Janine Mead"; [Jannelle Reome - Franklin County DSS](#); "Jennifer Rafferty"; "Jessica Bordeau"; "kari@hapec.org"; [kellie@mhainessex.org](#); [kellym32@hotmail.com](#); [kmulverhill@co.franklin.ny.us](#); [Lindsay Hendricks \(housing1st@3ddevelopment.com\)](#); [Iriters@communityconnectionsfcny.org](#); "Marc Czadzeck"; [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [mhousin1@twcny.rr.com](#); "Michael Slavett"; [mjohnson@adironackhealth.org](#); [Patrick.Ryan@troopers.ny.gov](#); "Penny Daniels"; "Renee Bruno"; "Retha Leno"; [rgay@stjoestreatment.org](#); [rich@kisco.com](#); [Sarah Clarkin](#); [Sarah Louer](#); "Sarah Martin"; [saranalakeyouth@gmail.com](#); "Scott Gilligan"; "slavigne@franklincony.org"; [sloran@aha-nsn.gov](#); "Susan Gagnon"; [Suzanne Nicholas - Saranac Lake Central School District \(nicholasuz@slcs.org\)](#); [Tara Glynn \(tglynn@lasnny.org\)](#); [Terri Morse - Essex Co. \(terri.morse@essexcountyny.gov\)](#); [tlshreve0425@gmail.com](#); [vainsworth@mhainessex.org](#); [Vicki Smith \(Vsmith@ech.org\)](#); "Viktoria White"; [wbrown@wesoldieron.org](#); "William Miller"; [zrandolph@stjoestreatment.org](#)
Cc: [Nancy Harrington](#); [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelsey Addy](#); [William Robson](#); [Megan Dolan](#); [Amy Lacey](#); [Erin Reale](#); [Genesis Mattey](#); [Kathy Germain](#); [Maureen Van Deusen](#); [Samantha Barnaby](#); [Haleigh Schmidhamer](#)
Subject: NY-520/FEHC CoC: Important FY22 CoC Application Information & Dates
Date: Tuesday, August 9, 2022 12:01:00 PM
Attachments: [image002.png](#)
[image003.png](#)

Good Afternoon, [Franklin Essex Housing Coalition](#) Members,

As noted last week, the FY22 Continuum of Care Notice of Funding Opportunities is now available [here](#) and due September 30th, 2022. This email details available resources, the FY22 Competition Submission Timeline, and a NOFO Summary. Please note, the CoC Application and Project Applications are not yet available in [Esnaps](#) for completion. Additionally, HUD has not yet released the CoC's Annual Renewal Demand, CoC Bonus, or DV Bonus amounts. CARES will alert you when Esnaps is open and the available amount of funds is announced.

Please also be aware, this year HUD has an extremely truncated timeline for submitting the CoC Application. We appreciate in advance your attention to requests for votes and deadlines.

This application is separate from the CoC Supplemental NOFO; for more information on the Supplemental, contact [Michelle Sandoz-Dennis](#).

[Available Resources](#)

CARES' website is a resource for the Notice of Funding Opportunity (NOFO) and Rank and Review information and deadlines. Below are links to important information.

- [Rank and Review timeline/deadlines](#)
- [Esnaps Project Submission Application timeline/deadlines](#)
- [NOFO summary](#)
- [CARES' Webinars](#)
- [HUD available resources](#)

Please be sure to visit these links throughout the FY22 NOFO process for important updates.

Webinars

In order to provide an in-depth summary of the NOFO and to provide technical assistance to agencies applying for funds, CARES will produce the following webinar series:

1. NOFO Summary: HUD Priorities and the Consolidated Application
2. New Project Application: Bonus Project and Reallocation Information
3. Domestic Violence Bonus
4. Opportunities for Renewing Projects: Consolidation and Transition
5. E-Snaps Refresher – Setting-Up a Renewal Project
6. E-Snaps Refresher – Setting-Up a New Project

These webinars will be available **on or by end of business August 12th**. To access the page these are posted on, click [here](#).

FY22 CoC Consolidated Application

The FY22 CoC Consolidated Application is made up of three parts:

1. CoC Application: In the community portion of the application, the Collaborative Applicant responds to narrative questions and provides attached documents to describe the CoC planning body, governance structure, overall performance, and the strategic planning process. This part of the application is scored and will determine the order in which CoCs are funded. **Please note: once the CoC Application is available in Esnaps, CARES will post a blank copy to our website for your information. CARES estimates beginning to publicly post drafts of the application on our website by September 9th, and will accept comments through September 23rd. Please check [the public posting section](#) of CARES' NOFO website for updates.**
2. Project Application: Project applications must be completed in Esnaps by applicants for all renewal, new, CoC Planning, and UFA costs, and include a description of the project, proposed budget, and required attachments.
3. CoC Priority Listing: The CoC Priority Listing ranks project applications (including reallocated, CoC Bonus, DV Bonus, and renewal applications) in order of priority based on the Rank and Review scoring outcomes.

FY22 CoC Project Application Submission Timeline

Renewal and New Project Applications (which include applications for projects requesting reallocated, Bonus, and/or DV Bonus funding) must be submitted both through the local CoC Rank and Review Process **AND** through Esnaps – as a UFA, CARES enters project applications into Esnaps on your behalf. Please note, acceptance of a project application through the Rank and Review Process is no guarantee this project will be funded by HUD (particularly for New Project Applications, which are highly competitive nationally).

Rank & Review Project Submission Timeline

Renewal Applications:

- Completed: Rank and Review Part I & II
- Anticipated August 30th: Rank and Review Interview (Part III) dates.

New Applications:

- August 15th: Rank and Review New Project Application RFP and DV Bonus Application released.

- August 22nd: Rank and Review New Project Application RFP and DV Bonus Application due to CARES (please send to [Samantha Barnaby](#)).
- Anticipated August 30th: New Project Interviews.

Esnaps Project Submission Timeline

- As UFA, CARES completes all project applications in Esnaps on the subrecipients' behalf.
- On or before August 22nd: renewal project applications will be sent to subrecipients for review, ensuring accuracy.
- August 26th: any final edits to renewal project applications in Esnaps are due to CARES.
- August 31st: new project applications will be sent to subrecipients for review, ensuring accuracy.
- September 7th: any final edits to new project applications in Esnaps are due to CARES.

Important Note About SAM & UEI for currently funded CoC Agencies:

Registration with the federal System for Award Management (SAM) is required for submission of applications in Esnaps. For more information, visit <https://www.sam.gov/SAM>. Applicants must provide a valid Unique Entity Identifier (UEI), registered and active on the SAM website, in the project application. Applicants not registered with SAM or that do not have a valid UEI will be deemed ineligible. If you have not already done so, please provide your agency's SAM UEI [here](#) so CARES can report it in your Esnaps Project Applications.

-

FY22 New Project Information Session

A 2022 CoC Funding Opportunity for New Projects – Information Session will be held for UFA CoCs Tuesday, August 16th at 3:00pm. During this information session we will review CoC funding basics, provide an overview of CoC Bonus and DV Bonus funding opportunities, and discuss how to apply.

-

FY22 Notice of Funding Opportunity (NOFO) Summary

Approximately \$2.7 billion is available through the FY 2022 CoC Program Competition. This funding serves to:

1. Promote a community-wide commitment to end homelessness
2. Provide funding to non-profits, states, and local governments
3. Promote access to and effective utilization of mainstream resources to optimize self-sufficiency

The following are HUD policy priorities emphasized for FY 2022. Those bolded are new policy priorities this year.

1. Ending homelessness for all persons
2. Using a Housing First Approach
3. Reducing Unsheltered Homelessness
4. Improving System Performance*
5. Partnering with Housing, Health, and Service Agencies

6. Taking Action to Increase Racial Equity
7. Improving Assistance to LGBTQ+ Individuals
8. Including Persons with Lived Experience in Planning and Funding Decision Making
9. Advocating to Increase Affordable Housing

Please note, in FY21 HUD recognized the effects of COVID-19 on CoC performance and data quality and reduced the points available for rating factors related to system performance. This FY22 CoC NOFO significantly increases the points available for system performance rating factors (from 23 points in FY21 to 59 points in FY22).

There have been some additional important changes in the FY22 NOFO:

1. Tribal Organizations and Areas: Tribal Organizations and Tribal Designated Entities are eligible to apply for CoC funds; new this year if applied for through CoC registration, Tribal Areas are eligible to be added to the geographic area of a CoC.
2. Increased emphasis on CoC evaluation of racial disparities: HUD has increased the number of points related to whether CoCs and homeless providers have identified barriers that lead to racial disparities, have taken steps to eliminate those barriers to improve racial equity, and have implemented measures to evaluate the efficacy of the steps taken. Points will be awarded to CoCs that promote racial equity through the local CoC Rank & Review competition.
3. Increased emphasis on addressing the needs of LGBTQ+ individuals: HUD has placed greater emphasis on CoCs implementing and training their providers on the CoC-wide anti-discrimination policies that ensure LGBTQ+ individuals and families receive necessary services, shelter, and housing free from discrimination. Additional points have been added for CoCs that have updated their CoC-wide antidiscrimination policies with stakeholder feedback.
4. Addressing COVID-19: In FY2022 HUD is asking CoCs to demonstrate how they will build on partnerships that have increased the safety of persons experiencing homelessness from contracting COVID-19. Expanded partnerships should specifically ensure the community is prepared to prevent and respond to future infectious disease outbreaks amongst people experiencing homelessness.
5. Partnering with victim service providers: HUD added scoring factors based on CoC's demonstration of collaborating with victim service providers and projects' plans to include survivors with lived experience in policy and program development.
6. Advocating for affordable housing: HUD added a rating factor that awards points to CoCs that engage local leaders about increasing affordable housing supply.

A brief summary of important topics from the NOFO are below.

- **Tiering:** HUD requires CoCs to tier projects (excluding Planning and UFA Projects).
 - Tier 1 is equal to 95 percent of the CoC's Annual Renewal Demand (ARD).
 - Tier 2 is the difference between Tier 1 and the maximum amount of renewal, reallocation, and CoC Bonus funds the CoC can apply for.
 - Bonus funding is available to apply for in the amount of 5% of the CoC Final Pro Rata Need (FPRN).
 - DV Bonus funding is available to apply for in the amount of 10% of the

Preliminary Pro Rata Need (PPRN) (not to be less than \$50,000). Please note, this is a decrease from 15% in FY21.

As a note: The DV Bonus is included within tiering. If a project application designated as DV Bonus is conditionally selected by HUD with DV Bonus funds, HUD will remove the ranked DV Bonus project from the New Project Listing and all other project applications ranked below the DV Bonus project will slide up one rank position

- **Bonus and Reallocated funding:** Bonus and Reallocated funding is available for the below eligible project types.
 - Permanent Supportive Housing that is Dedicated PLUS (see page 22) OR has 100% of beds dedicated to persons experiencing chronic homelessness.
 - Rapid Rehousing
 - Joint Transitional Housing-Rapid Rehousing
 - HMIS (or a comparable DV Database)
 - Support Service Only – Coordinated Entry

The amount of funding to create new projects through reallocation will depend on the amount of current project funds returned to the CoC. HUD highly recommends CoCs pursue reallocation to ensure CoC-funded projects are addressing the most pressing community needs, are high performing, and are not returning funds to HUD. For more information regarding reallocation, please review the [Rank and Review Process](#).

- **DV Bonus:** Again this year an additional bonus opportunity is available for projects to serve survivors of domestic violence, dating violence, sexual assault, and stalking that are homeless. \$52 million (a reduction from \$102 million in FY21) is available nationwide. Below are the eligible project types.
 - Rapid Rehousing (RRH)
 - Joint Transitional Housing-Rapid Rehousing (TH-RRH)
 - Support Service Only – Coordinated Entry (SSO-CE)

A CoC can only submit one project application for an SSO-CE project. However, a CoC may apply for any number of RRH and Joint TH-RRH projects provided that each application is for at least \$50,000. A CoC may also apply to expand an existing renewal project, including one that was previously funded with DV Bonus funding.

- **Expansion Grants:** Again this year, HUD is allowing renewal project applicants to submit a new project application to expand its current operations by adding units, beds, persons served, services provided, or an increase in HMIS activities. Expansion grants can utilize Bonus Funding, reallocation dollars or DV Bonus Funding, assuming the expansion will serve survivors of domestic violence, dating violence, sexual assault, and stalking.
- **Transition Grants and Consolidated Projects:** Again this year, HUD is allowing for Transition Grants and Consolidated Projects. A Transition Grant is a grant that allows agencies to change

component types. Consolidated Projects combine projects that are operated by the same agency and for the same project component type. Click [here](#) for a more complete summary on CARES' website.

CARES looks forward to working with you to ensure another year of successful CoC funding. If you have any questions about what is detailed in the NOFO, please feel free to reach out to me directly.

Kelsey Addy, MPA

Pronouns: She/Her/Hers

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1E-2. Project Review and Ranking Process Your CoC Used in Its Local Competition.

This attachment details the Rank & Review process for NY-520 as noted in their Written Process. Blank tools have been attached for the Renewal, New, Bonus/DV, and Bonus CE/HMIS Applications.

1. **Scoring tool used in NY-520's local competition to score new and renewal applications - for all project application types.**
 - (a) NY-520's Rank and Review Written Process
 - (b) Blank Renewal Application Tool
 - (c) Blank New Project Application Tool
 - (d) Blank Bonus/DV Application Tool
 - (e) Blank Bonus CE/HMIS Application Tool
 - (f) Ranking and Tiering
 - This document showcases the actual points awarded for each project
 - (g) Objective Criteria, System Performance Criteria, and Considerations for Projects that Serve Clients with Severe Barriers to Housing & Services Chart
 - This document showcases:
 - **objective criteria** for the project applications
 - **system performance** criteria for the project applications
 - the available points for projects that address **severe barriers to housing and services**
 - (h) System Performance Data Attachment
 - This document is an attachment to the Rank and Review Renewal Application Tool and provides applicants with data to answer the tool's data-based questions.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(a) NY-520's Rank and Review Written Process

FRANKLIN ESSEX HOUSING COALITION: 2022 RANK AND REVIEW PROCESS

Background

HUD Continuum of Care (CoC) homeless assistance programs serve as a source of funding for homeless services in the Counties of Franklin and Essex and the planning body coordinating these services is the Franklin Essex Housing Coalition. Working with the CoC (FEHC) and providing support and technical assistance is CARES of NY, Inc., the Collaborative Applicant.

In the 2021 NOFA, the Franklin Essex CoC received \$183,588 from HUD to support five projects two for homeless individuals and families, one HMIS project, one CoC planning, and one for UFA. HUD awards homeless assistance grants through an annual application process known as the CoC Program Competition.

HUD requires that the CoC (FEHC) prioritize programs which most effectively serve the community at the local level. To reach this goal, a Rank & Review Process has been implemented for applicants who wish to renew their project/s and for new and/or bonus projects, if bonus funding is available. The process of ranking and reviewing projects is designed to help the CoC (FEHC) learn about each project's performance and effectiveness.

In the Franklin Essex Housing Coalition (FEHC), the Operations Committee is charged with overseeing the Rank and Review process. As stated in the FEHC bylaws, the Operations Committee is responsible for "the design, operation, and implementation of a collaborative process for the development of funding applications, including funding priorities, and the number and type of applications." Each year the Operations Committee reviews the Rank & Review Written Process and Application Tools and makes any changes necessary to reflect changing priorities. The Operations Committee is also responsible for establishing a Review Team for the Rank and Review Application. The Written Process and Application Tools (Renewal and New/Bonus) are posted for public comment.

CoC Transparency

The annual Rank and Review process is conducted in a transparent manner to ensure a fair and consistent way to prioritize projects. Each year, feedback regarding the process and tools is solicited. The process is publicly announced by the CoC, distributed in writing to CoC Membership, and posted publicly on the CARES, Inc. website for all community members to review and comment.

FY 2022 Rank and Review Application

The FEHC emphasizes the importance and impact of using the Rank & Review Application as the primary basis for determining the Project Listing submitted to HUD as part of the CoC Consolidated Application. The Rank and Review Application is thoughtfully revised each year to meet both HUD and CoC standards, incorporate both national and local priorities, and balance objective performance measures with subjective narrative descriptions of project operations.

Review and Approval of the Rank and Review Renewal Application

After the annual CoC Consolidated Application is submitted to HUD by the Collaborative Applicant, the Operations Committee reviews that prior year's Rank & Review process, including reviewer feedback and FEHC member comments. The Operations Committee also develops a list of Review Team members, considering prior reviewers and potential new members.

In phases, the Operations Committee presents the Written Process, Application Tools, and list of proposed Review Team members to the FEHC Board and Membership for one-week public comment periods. The Operations Committee considers submitted comments for inclusion. The Operations Committee updates the Board on any edits, incorporates any additional changes from the Board, and secures a vote for approval. Finally, the Written Process, Application Tools, and list of Review Team members are shared with Membership.

Project Participation

Renewal Projects are required to complete a Rank & Review Renewal Application. The Application process will occur in three (3) parts, with the intent to allow agencies adequate time to complete the full Rank & Review Application. *Completed applications (including required attachments) for each CoC project must be submitted to CARES of NY, Inc. by the stated deadline to be considered complete and sent to the Review Team.*

* Please Note: Coordinated Entry, Planning, and HMIS projects are not required to fill out a renewal application.

*Renewal projects should have one federal fiscal years' worth of data (10/1-9/30) so should be in operation for one full federal fiscal year.

- **Part 1** focuses on project and system outcomes, using project data entered in HMIS and objective questions to "rate" projects. The HMIS data used in Part 1 is from the previous HUD Fiscal Year (Oct 1 - Sep 30). This HMIS data used in Part 1 has been cleaned and reviewed for data quality errors when submitted to HUD for the Longitudinal Systems Analysis (LSA) report. Agencies must confirm Part 1 Data Attachment accuracy within five business days of receipt. During the Part 1/Data Training Session, agencies will be instructed on how to confirm the accuracy of the Data Attachment values.

If errors are identified on the Data Attachment, the agency must submit the Data Correction Form on the CARES Website. CARES staff will review the Data Correction Form submission to determine if the requested change is a calculation error. If the request is a calculation error, CARES staff will correct the error and resubmit the Data Attachments for the agency's review. After receiving the corrected Data Attachments, agency staff will review the changes and if no additional errors are identified, then agency staff will submit the Data Confirmation Form on the CARES website. If the request for Data Correction Form is determined to not be a calculation error, CARES staff will notify the agency of the decision and request the agency to submit the Data Confirmation Form.

If no errors are identified on the Data Attachment, the agency will submit the Data Confirmation Form on the CARES website. If an agency does not submit a Data Correction Form or Data Confirmation Form after five business days following the Part 1/Data Training Session, then the data will be considered accurate and confirmed

- **Part 2** includes narrative allowing agencies to explain unique circumstances which may affect project performance.
- **Part 3** of the Rank & Review Process includes project interviews with the Review Team. After release of the NOFA, the Operations Committee will draft questions based on specific criteria included in the NOFA Application to be asked during project interviews. Projects will receive these questions prior to the interview. Additionally, reviewers may choose additional points for Parts 1 and 2 up to the maximum amount of points available for each question.

New Projects

A separate application is required for Bonus and Reallocated project proposals. If, after the ranking process, additional money becomes available through reallocation, and if all new projects have been approved, the new project RFP will re-open for submission in efforts to utilize all available funding. RFPs submitted during the second application process will automatically be ranked below projects from the first round. The Review Team reviews and scores all New/Bonus project applications submitted. New project applications are required to interview with the Review Team. Interview questions will include specific criteria included in the NOFA. New project applications will be ranked, approved by the Board, and presented to Membership. The community's goal is to apply for the maximum amount of available funds. The same appeals process that applies to Renewal applications applies to new project applications.

Bonus Projects

Each year, HUD *may* offer bonus funding and the NOFA outlines how the funds may be spent. Bonus project proposals must fill an unmet need as noted within the Action Plan or locally determined priorities. Bonus project applications are required to interview with the Review Team. Interview questions will include specific criteria included in the NOFA. Bonus applications will be ranked, approved by the Board and presented to Membership. The community's goal is to apply for the maximum amount of available funds. The same appeals process that applies to Renewal applications applies to Bonus project applications.

Reallocation

Reallocation is the process by which the CoC shifts funds, in whole or in part, from existing eligible renewal grants to new projects that fill an unmet need within the community. Reallocation is one of the most important tools by which communities can make strategic improvements to their homeless services system.

Projects that can be flagged for reallocation consideration include those that have demonstrated inadequate financial management, a history of expending funds on ineligible activities, a lack of full expenditure of funds, and consistent low scores during the Rank and Review. Reallocation is recommended for any project *not* participating in Coordinated Entry, HMIS or the annual Point-in-Time, or operated by an agency that is not a member in good standing of the FEHC may be considered for reallocation The Board may determine

reallocation of a particular project as in the best interest of the CoC and essential to maintaining full funding. Further, agencies may voluntarily choose to reallocate funds from their own projects. New project proposals developed by agencies through reallocation of their own funds will be prioritized during the ranking process. All other proposed projects using reallocated funds will be ranked according to general ranking procedures.

Project proposals developed with reallocated funds must fill an unmet need and submit a New/Bonus application. Agencies interested in applying for reallocated funds are required to interview with the Review Team. Applications for New/Bonus projects will be ranked separately from Renewal projects, and the final ranking will be approved by the Board presented to CoC Membership.

Reviewers

Reviewers must be individuals from the community who are not CoC-funded or from neighboring communities and knowledgeable about the CoC process, services, and providers. Review Team members are considered by the Operations Committee and invited by the Collaborative Applicant (CARES) to participate. After reviewers agree to participate, one to two days are scheduled to conduct project interviews and for scoring to take place. Interviews will be scheduled for a date after the NOFA is released to allow for any HUD-specific criteria to be incorporated into the interview process.

Reviewers are provided a copy of each project's full application for review and score forms to complete. The Review Team has the authority to 1) allot additional points to questions in Part 1 and Part 2 based on responses given by agencies during the interview; and 2) allot points based on responses given by agencies to Part 3 interview questions. After conducting interviews with each agency, the Review Team discusses and finalizes scores for each project application. In the event project applications initially receive the same score, it is the responsibility of the Review Team to reconsider scoring in order to break the tie. The Review Team also considers any submitted appeals (see **Appeals Process** outlined below) and provides any final comments to be shared with agencies. Final scores result in the project ranking.

Threshold Review

In order to ensure CoC projects are high performing, all project applications must also meet a minimum scoring threshold of 50% of total possible application points. The Threshold Review will be conducted by the Review Team after the Rank and Review process is complete and final project scores determined. If the pre-determined threshold is not met, the Review Team may recommend the FEHC Board consider the possibility of reallocation or amendments to the project application/s with said agency.

Project Ranking

The NOFA requires that the CoC conduct a transparent and objective process to review and rank all Renewal and New/Bonus projects. Using the CoC-approved Rank & Review Tool, all Renewal projects seeking funding are scored and placed in numerical order by scores. New/Bonus projects are scored and placed in numerical order beneath Renewal Projects. Because HMIS and CE projects are required CoC infrastructure, they are ranked at the bottom of Tier 1. All agencies receive their project scores and are offered the opportunity to debrief with the Collaborative Applicant. Debriefing allows agencies the opportunity to request clarification regarding how/why Application question/s received certain scores. Debriefings are required if agencies are considering an appeal. Agencies may choose to appeal project score/s within the allotted time frame (see the

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(b) Blank Renewal Application Tool

FRANKLIN ESSEX HOUSING COALITION

RANK AND REVIEW APPLICATION 2022

PART 1: DATA-RELATED/OBJECTIVE QUESTIONS

DEADLINE TO SUBMIT:

PROJECT INFORMATION

Organization Name: _____ Contact Person: _____

Project Name: _____

Project Type: PSH RRH TH SSO (regular)

* *Federal Fiscal Year 2021 (FY21): October 1, 2020 – September 30, 2021*

** *To complete this Rank & Review Tool, use only persons that have an entry (i.e., intake, admission, and move-in date) in HMIS in FFY21.*

*** *When submitting this Rank & Review Tool make sure that the following documents are attached to the return email:*

* **Using the project's FY20 Program Application and Federal Fiscal Year 2021 please attach relevant pages of Application and APR to this application.**

* **Copies of last three drawdowns of LOCCS funding.**

* **An anti-discrimination policy, if your agency has one.**

1. **Utilization:** Using the project’s FY20 Program Application and Federal Fiscal Year 2021 (FY21)* Please attach relevant pages of Application and APR to this application. **MAX 15 pts**

Projected Persons Served during Average PIT (Project Application Question 5A)	Actual Number Served during PIT (APR Questions 7 and 8)	
	Household	Persons
____ Households	January	
	April	
____ Persons	July	
	October	
	Average	

Households: Average Actual ____ / Projected ____ = **Utilization** ____ %

Persons: Average Actual ____ / Projected ____ = **Utilization** ____ %

- 1a. Did your project meet its projected number of *either* households and/or persons served** during the year (100% or more utilization)? **Yes 10 pts** **No 0 pts**
- 1b. The Continuum prioritizes projects that best utilize resources. Did your project have a utilization rate of more than 100% in *both* households and persons? **Yes 5 pts** **No 0 pts**

2. Data Quality & Completeness (project specific): (5 pts total)

Based on your Federal FY21 APR :

2a. Based upon FY21 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing **Yes= 0** **No=2.5**

2b. Timeliness of Data Entry: Based on FY21 APR Q6E: Do you have any number of project start records at 11+ days **Yes= 0** **No=2.5**

3. Impact on Chronic Homeless: Attachment 1 (15 pts possible)

Total points=% system impact*total available pts.

Permanent Supportive Housing Programs ONLY

During Federal FY21, the CoC’s **PSH projects** served **1** chronically homeless individual. To show the impact of this project towards goal of ending chronic homelessness, refer to **Attachment 1** to note the following:

3a. The total number of chronically homeless persons this project served in Federal FY21: ____ (0 pts)

3b. Of the total CH served by the CoC, note the % this project served in FY21: ____%

4. SYSTEM PERFORMANCE OUTCOMES: Attachment 2

Positive Outcomes: (15 pts.)

Total points=10 - (% system impact*total available pts.)

Permanent Supportive Housing Projects: During FY21, there were **66** persons with positive outcomes noted across all CoC **PSH** programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** _____%

5. Exits to Homelessness: Attachment 3 (15 pts.)

Total points=% system impact*total available pts.

Please refer to **Attachment 3** showing *all project leavers* and note the percentage who exited this project to a shelter or the street. _____ %

6. Income Growth: System Impact. Attachment 4 (15 pts.)

Total points=% system impact*total available pts.

Refer to **Attachment 4** (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY21: _____%

7. Income Growth – Project Performance

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

7a. What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1) Number of Adults with Earned Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7b. What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

7c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1) Number of Adults with Earned Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

8. Total Awarded Funds (25 total pts.)

8a. Did the project spend at least 90% of total awarded funds? **Yes 10 pts** **No 0 pts**

8b. Did the project spend between 80-89% of total awarded funds? **Yes 5 pts** **No 0 pts**

8c. The Continuum returned a total of _____\$ (*CARES will provide total amount after application is submitted*) from the total FY19 (or most recently ended contract) awarded funds.

What dollar amount did this project return in the most recently ended contract? _____

Percentage of program funds returned in relation to overall CoC returned: _____ **0-10 pts**
(to be filled in by CARES) **0%=10 pts; 1-50% = 5 pts; 51-100% = 2 pts**

9. Did the project draw down funds from LOCCS at least quarterly in the most recently ended contract? (*Please attach copies of last three drawdowns*) **Yes 5 pts** **No 0 pts**

10. Does your project follow core elements of the *Housing First* approach by ensuring access to the project for eligible clients is **not** prohibited by: **All Yes - 10 pts** **Any No - 0 points**

	Yes	No
History of alcohol or substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Not maintaining service and/or treatment compliance	<input type="checkbox"/>	<input type="checkbox"/>
Earning too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Credit, financial and/or rental history	<input type="checkbox"/>	<input type="checkbox"/>
Clients w/disabilities receive necessary accommodations	<input type="checkbox"/>	<input type="checkbox"/>
Support service plans/goals are client-driven	<input type="checkbox"/>	<input type="checkbox"/>
Every effort is made to house eligible clients as soon as possible	<input type="checkbox"/>	<input type="checkbox"/>
Every effort made to help clients avoid eviction to homelessness	<input type="checkbox"/>	<input type="checkbox"/>

11. Do project/agency staff participate in the CoC process by attending board and/or membership meetings, and/or participating in any CoC standing or Ad hoc committees of the FEHC?

2 Committees and $\geq 50\%$ attendance = 5

1 Committee and $\geq 50\%$ attendance = 2

0 Committees = 0

12. **Project Monitoring (2 possible pts.)**

12.a. Did your Project complete the CoC Monitoring forms and documentation by the due date with no findings/concerns? **Yes=2** **No=0**

12b. Did your Project complete the CoC Monitoring forms and documentation by the due date with findings/concerns that were resolved? **Yes=1** **No=0**

12c. Did not complete CoC Monitoring forms and documentation by the due date. **Yes=0**

13. **Priority Population (10 possible pts)**

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

100% Chronically Homeless (CH), Youth, Veteran, DV= 10 pts

>50% Chronically Homeless (CH), Youth, Veteran, DV = 5 pts

No priority population = 0 pts

14. **Anti-Discrimination (5 pts)**

Does your agency have an anti-discrimination policy? (please attach) **Yes=5** **No=0**

15. Are those in your project racially representative of those in your CoC's homeless population?(Use CARES attachment to respond) **Yes=5** **No=0**

15a. If you answered no to question 15, how is your project working to improve outreach and assess policies that may be contributing to this racial disparity?

16. Coordinated Entry [Note: This question will be verified by CoC CE Lead]. (10 possible pts)

16.a Does your project receive referrals through the Coordinated Entry (CE) process ONLY?

Yes (2.5 pts) **No (0 pts.)**

16.b Do you regularly attend the monthly CE meetings? **Yes (2.5 pts)** **No (0 pts.)**

16.c Have all agency staff participating in the Coordinated Entry process received the required CE/CE HMIS training **Yes (5 pts)**

FRANKLIN ESSEX HOUSING COALITION

RANK AND REVIEW APPLICATION 2022

PART 2: PROJECT/SYSTEM PERFORMANCE NARRATIVES

DEADLINE TO SUBMIT:

PROJECT INFORMATION

FY20 Proposed Total Funding Request: \$ _____

Leasing \$ _____

Rental Assistance \$ _____

Supportive Services \$ _____

Operations \$ _____

Admin \$ _____

Is this project voluntarily reallocating funds to the CoC? **Yes** **No**

If yes, how much funding would the project voluntarily reallocate? _____

PROJECT DESCRIPTION

To assist reviewers, please provide a brief overview of the project (250 words or less) to describe program characteristics listed below:

- # of participants served based upon Federal FY21 APR
- # of contracted beds and units
- Cost per bed (HUD funding only)
- Services provided to participants
- Project goals and achievements

1. Utilization: (0-10 pts)

This question should be answered *only* by projects that scored zero points on Question 1 of the 2022 Rank & Review Application Part 1. **0 to 10 pts.**

Please explain why your project did not achieve 100% utilization for the number of projected /contracted households and/or persons served during FFY21 (10.1.20-9.30.21) (250 words or less.)

2. Leveraging & Coordination of Services: (0-5 pts)

Please provide specific examples of how your project coordinates services with other CoC, and HUD/VA funded projects. Please refer to specific programs (250 words or less).

- **Up to 2.5 pts awarded if the narrative clearly states the names of other funded projects specifically.**
- **Up to 2.5 pts awarded if the narrative clearly state(s) examples of how the project coordinates services with the noted funded projects.**

3. Performance- Housing Stability (0-5 pts)

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? Please provide an example. 250 words or less.

- **Up to 2.5 pts awarded if the narrative clearly states the strategy, you program uses.**
- **Up to 2.5 pts awarded if the narrative clearly state(s) an example(s).**

4. System Performance – Income (0-5 pts)

What support does your project provide to clients to increase non-employment cash income and employment cash income?" Please provide an example.

- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**
- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing employment cash income.**

5. Responding to Current Trends: (0-2 pts)

Looking at the Part 1 Tool did your program score lower on any of the data related questions as a result of the Covid pandemic? If yes, please explain.

6. Diversity and Inclusion (0 or 5 pts)

Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement a training? (250 words or less)

7. DV Programs Only-Positive Outcomes/Safety: (0-2pts)

We realize that a positive outcome for vulnerable populations programs may not be the same as a positive outcome for a permanent supportive housing program. How does your agency contribute to the housing stability and ensure safety for victims of domestic violence across the CoC system. (250 words or less)

- **Up to 1 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.**
- **Up to 1 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.**

8. Dedicated Youth Projects Only: Positive Outcomes (0-2pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC? (250 words or less)

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.**

Before you submit this application, ensure that you have the following documents attached to your email:

*** Using the project's FY20 Program Application and Federal Fiscal Year 2021 please attach relevant pages of Application and APR to this application.**

*** Copies of last three drawdowns of LOCCS funding.**

*** An anti-discrimination policy, if your agency has one.**

Appeals Process outlined below). After all debriefings with the Collaborative Applicant are completed and appeals considered by the Review Team, the project ranking is presented to the Board for review/approval then shared with Membership.

Appeal Process

1. Who May Appeal?

An agency may appeal a decision concerning a Renewal or New/Bonus project application submitted by that agency. If a project was submitted by a collaboration of agencies, only a joint appeal may be submitted.

2. What May Be Appealed?

The appeals process applies to project scoring and ranking **only**. *There is no appeal for project tiering.* An appeal may **not** be based on the following:

- Failure to answer any question/s on the application.
- Failure to submit required attachments to the application.
- Failure to submit the application by the required deadline.

Any mathematical errors found by an applicant will be corrected by the Collaborative Applicant.

3. Timing of an Appeal

Formal appeals may be submitted by a project within **three (3) business days** of debriefing. Appeals must be submitted in writing to the Collaborative Applicant (sbarnaby@caresny.org), who will then forward to the Review Team. The written appeal must consist of a brief statement no longer than one page, and can be in the form of a letter, memo or email.

Project Tiering

HUD requires that the CoC ranks projects into two tiers based on the funding allocation released in the NOFA. Tiering prioritizes projects for funding. Using the project ranking, the Collaborative Applicant tiers projects (New/Bonus projects are always placed at bottom of Tier 2) and presents the results to the Board. When the NOFA is released, priorities outlined in the application may be strategically applied by the CoC to project tiering. Final tiering results are presented to the Board for approval and vote, tiering results are then shared with Membership. The Board votes on the full application, including tiering.

2022 Rank & Review Interview Questions

These questions have been formed by CARES staff to focus on the 2022 HUD Policy Priorities as noted in the NOFO. Each question should be answered in 3-5 minutes, to ensure agency interviews do not run over.

Reviewers will first ask any clarifying questions they have about the project before asking the below interview questions of each applicant. These questions have been formed by CARES to focus on the 2022 HUD Policy Priorities as noted in the NOFO. Each question should be answered in no more than **3-5 minutes**, to ensure agency interviews do not run over. Check page three for interview tips and scoring criteria.

HUD Priority/Justification for Question	Interview Question	Scoring Criteria
<p>Persons with Lived Experience. HUD is encouraging CoCs to include in the local planning process people who are currently experiencing or have formerly experienced homelessness to address homelessness. People with lived experience should determine how local policies may need to be revised and updated, participate in CoC meetings and committees as stakeholders, provide input on decisions, and provide input related to the local competition process. CoCs should seek opportunities to hire people with lived experience.</p>	<p>1. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions? (1 pt)</p> <p><i>Agency can either get points for this or the below question (not both).</i></p>	<p>1-Point if they answer yes.</p>
<p>HUD added scoring factors based on the responses to questions that demonstrate CoCs' collaboration with victim service providers in the CoC Application, projects' plans to include</p>	<p>1a. If your project serves victims of domestic violence, what are your plans to include survivors with lived experience in policy and program development, and how do</p>	<p>0.5-Point - for an identified plan to include survivors with lived experience in policy and program development.</p>

<p>survivors with lived experience in policy and program development and the inclusion of victim-centered practices in operating their projects.</p>	<p>you include victim centered practices in operating your project? (1pt)</p>	<p>0.5-Point - for identification of how the agency includes victim centered practices in operating their project.</p>
<p>Improving System Performance. CoCs should be using system performance measures (e.g., average length of homeless episodes, rates of return to homelessness, rates of exit to permanent housing destinations) to determine how effectively they are serving people experiencing homelessness. HUD also assesses CoCs' on how it takes severity of needs and vulnerabilities into account when reviewing and ranking projects.</p>	<p>2. If you felt your project performed low on any section of Part 1 due to serving particularly vulnerable populations or households with severe needs (e.g., chronically homeless, substance use, severe mental illness, history of domestic violence, youth, criminal history) or because of other mitigating factors that you feel the reviewers should be aware of, please explain now. (1pt)</p>	<p>1-Point-All program system performance measures are above average. -or- Potential to recoup points if agency explains it had low performance measures due to serving particularly vulnerable populations or households with severe needs (or other mitigating factors), and how they are working to improve those outcomes.</p>
<p>Racial Equity. In nearly every community, Black, Indigenous, and other people of color are substantially overrepresented in the homeless population. HUD is emphasizing system and program changes to address racial equity within CoCs. Specifically, HUD is assessing if CoCs rate and rank projects based on the degree to which program</p>	<p>3. Are those in your project racially representative of the CoC's homeless population as a whole? (1 pt)</p> <p>If yes, how did your agency achieve an equitable mirroring of program participants compared to the</p>	<p>1-Point if agency explains either: how they achieved an equitable mirroring of program participants compared to the homeless population demographics in the CoC; or a thorough plan to improve outreach and assess policies that may be contributing to this disparity.</p>

<p>participants mirror homeless population demographics (NOFO, pg. 8)</p>	<p>homeless population demographics in the CoC</p> <p>If not, how is your agency working to improve outreach and assess policies that may be contributing to this racial disparity?</p>	
<p>Additionally, when considering which projects to select in their local competition to be included in their application to HUD, CoCs should ensure privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects.</p>	<p>4. How does your agency ensure housing and services that is private, respectful, safe, and accessible regardless of gender identity or sexual orientation? (2pts)</p>	<p>1-Point - for noting the agency updates their anti-discrimination policy utilizing input from organizations with expertise in serving LGBTQ+ populations.</p> <p>1-Point - for noting the agency provides training on how to ensure private, respectful, safe, and accessible housing and services regardless of gender identity or sexual orientation.</p>

Interview questions were formulated based on HUD priorities as outlined in the 2022 NOFO. Check out the HUD priorities that informed Part 3 new project interview questions here: [NOFO – 2022 | CARES of NY, Inc. \(caresny.org\)](https://www.caresny.org/nofo-2022/).

How to Have a Successful Interview:

- **Prepare responses to each interview question in advance.** Applicants will only have the time allotted for your interview to respond to each question, so preparation is key to maximize your opportunity to gain all available points.
- **Keep responses succinct.**

- For agencies interviewing for more than one project, make sure to note when a response applies to some or all projects and when a distinction needs to be made. Each project will be scored separately.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(c) Blank New Project Application Tool

FRANKLIN ESSEX HOUSING COALITION (FEHC)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

Application not to exceed five (5) pages.

Please note: if your project is selected to move forward in applying for CoC funding, you will need to submit an application in Esnaps. Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply for CoC funding to HUD, which is a competitive process.

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Which of the below eligible project types are you applying for?
 - a. Permanent Supportive Housing (must be DedicatedPlus or 100% dedicated to chronically homeless)
 - b. Rapid Rehousing
 - c. Joint Transitional Housing-Rapid Rehousing
5. Is the project you are applying for an expansion project? Yes _____ No _____
Is the project you are applying for a new project? Yes _____ No _____
6. Is the applicant a current member of the Franklin Essex Housing Coalition (FEHC) Continuum of Care (CoC)? Yes=**10 points** No=**0 points**
7. Is the agency applying a current CoC funded grantee? Yes=**0 points** No= **5 points**
 - a. If yes, are there any unresolved monitoring or audit findings from HUD or the CoC? Yes=**0 points** No=**3 points**
8. Is your agency an active participant in the FEHC Coordinated Entry? Yes=**3 points** No=**0 points**
9. Does your agency currently report in the CoC's HMIS system? Yes=**1 points** No=**0 points**

FRANKLIN ESSEX HOUSING COALITION (FEHC)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

9a. If not, how will you implement HMIS for this project?

- **3 points, if agency details how HMIS implementation will be accomplished**

10. Housing First (0-25 points)

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. Does your project screen out or terminate consumers based on any the following?

Any Yes=0 All No=25 pts

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically	<input type="checkbox"/>	<input type="checkbox"/>

FRANKLIN ESSEX HOUSING COALITION (FEHC)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

11. Please provide a detailed description of the agency's experience in administering projects dedicated to serving an underserved population (i.e. your target population). Please specify the name of current or past programs and note the funding sources. **(10 points)**

- **4 points** for detailing past experience serving and underserved population
- **2 points** for explaining how you have connected clients to supportive services
- **2 points** for providing an example of how your agency has moved clients from assisted housing to housing they could sustain—and how the agency will address housing stability after the housing subsidy ends
- **2 points** for describing how you prioritize program participant choice

12. Priority Population

What percentage of your beds will be occupied by a priority population?

- ≥ 50% Serious Mental Illness= 5 pts**
- ≥ 50% Re-Entry= 5 pts**
- No priority population = 0 pts**

FRANKLIN ESSEX HOUSING COALITION (FEHC)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

13. Please provide a project description that addresses the entire scope of your project. Please include the target population that will be served **and** the outreach plan. **(0–15 points)**
- **10 points** if you outline a detailed strategy that will be used to help participants regain and maintain housing stability.
 - **1 point** if the project clearly states the number of units/beds requested
 - **2 points** if an outreach plan is noted and specifies how the project will conduct targeted outreach to persons least likely to apply and/or traditionally underserved populations (i.e. BIPOC, LGBTQ+ community)
 - **2 points** if the budget notes at least 80 percent of the requested funds are dedicated to housing
14. How will this project reduce the average length of time homeless for project participants? **(0-2pts)**
- **2pts** if applicant describes how their project will serve those with the longest lengths of time homeless and strategies for reducing length of time homeless

FRANKLIN ESSEX HOUSING COALITION (FEHC)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

15. Does your agency have relationships/partnerships with any of the below? Check all that apply. (1 pt for each checked box)

Public/Private Healthcare Organizations

PHAs, local housing organizations, or other non-CoC/ESG funding streams

Local Workforce Development Sectors

Tribal Organizations

15a. If you checked Public/Private Healthcare Organizations, does your agency have a written commitment from a health care organization with the value of the commitment and the date(s) the healthcare resources will be provided, or can you procure one by September 15th if your project is chosen to move forward*?

Yes- 10 points No – 0 points

**Please note, this commitment will be submitted with the CoC's full CoC Application, so the CoC is awarded additional points. Applicants must provide documentation by September 1st.*

15b. If you checked PHAs, local housing organizations, or other non-CoC/ESG funding streams, will your project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG by: **providing at least 25 percent of the units** included in the project; or in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project*?

Yes=10 points No=0 points

**Please note, this commitment will be submitted with the CoC's full CoC Application, so the CoC is awarded additional points. Applicants must provide documentation by September 1st.*

15c. If you checked Local Workforce Development Sectors, do you have a written commitment or other document demonstrating your partnership, or could you procure one if your project is chosen to move forward?

Yes=10 points No=0 points

15d. If you checked Tribal Organizations, do you have a written commitment or other document demonstrating your partnership, or could you procure one if your project is chosen to move forward?

Yes=5 points No=0 points

FRANKLIN ESSEX HOUSING COALITION (FEHC)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

16. Does your agency have a racially and ethnically diverse group of stakeholders who are responsible for making programmatic and funding decisions? If not, how does your agency plan to incorporate the views of a diverse set of stakeholders into reviewing your policies, procedures, and funding decisions? Provide your response below (**0-4 pts**).

- **4 points** if applicant has racially and ethnically diverse stakeholder decisionmakers
- **3 points** if applicant can identify a plan for incorporating diverse stakeholder views in the future

17. Does your organization partner with other organizations with expertise in serving the LGBTQ+ population? If yes, how will you leverage those partnerships to serve your project participants? (**4 pts**)

- **2 points** if applicant identifies specific organizations that they partner with
- **2 points** if applicant describes how they will leverage the partnership(s) for project clients

FRANKLIN ESSEX HOUSING COALITION (FEHC)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

18. Describe the support services your agency has tailored to serve persons coming from an unsheltered situation. (2pt)

19. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions?

Yes=1 point No=0 points

20. Does your agency have a policy focused on ensuring equitable services and program outcomes across participants of all races and ethnicities? Please attach policy to this application.

Yes=3 points No=0 points

21. Will the project be able to begin within 12 months? Yes=5 points No=0 points

22. Please provide a 12-month Budget Proposal (required for review):

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance (80% total budget less Admin)	\$	
B. Support Services (20% total budget less Admin)	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. Operating	\$	
D. Admin	\$	
E. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
F. 25% Match Requirement	\$	

2022 Rank & Review New Bonus Project Interview Questions

These questions have been formed by CARES staff to focus on the 2022 HUD Policy Priorities as noted in the NOFO. Each question should be answered in 3-5 minutes, to ensure agency interviews do not run over.

Reviewers will first ask any clarifying questions they have about the project before asking the below interview questions of each applicant. Check below for interview tips.

1. Housing First- The committee felt that it is easy just to check boxes, but since we made this higher scoring for objective criteria they recommended the following “Provide examples of how your program ensures (or will ensure) the “housing first” recovery-oriented approach which houses individuals without screening or terminating clients based upon income, sobriety, criminal record, active or history of substance use, and provides client choice to participate in supportive services or making progress towards service plan goals. How are intake staff trained to ensure the housing first model is used during intake and admission?”
2. HUD funded projects are required to take referrals from Coordinated Entry, which prioritizes the most vulnerable with longest histories of homelessness. How does your program/agency provide support services for homeless families and individuals with the most severe service needs? Please provide an example
3. The new application asks if your agency has a racially and ethnically diverse group of stakeholders who make programmatic decisions. If you answered yes please provide examples of the diversity of your agency/board or policies that encourage diversity such as board and staff recruitment, staff training etc.... If you answered no, please let us know how your agency is addressing diversity.

How to Have a Successful Interview:

- **Prepare responses to each interview question in advance.** Applicants will only have the time allotted for your interview to respond to each question, so preparation is key to maximize your opportunity to gain all available points.
- **Keep responses succinct.**
- For agencies interviewing for more than one project, make sure to note when a response applies to some or all projects and when a distinction needs to be made. Each project will be scored separately.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(d) Blank Bonus/DV Application Tool

FRANKLIN ESSEX HOUSING COALITION (FEHC)

DV Bonus Project RFP 2022

Application may not exceed five (5) pages

Please note: if your project is selected to move forward in applying for CoC funding, you will need to submit an application in Esnap and work with the Collaborative Applicant to fill out the DV Bonus section of the CoC Application.

Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply for CoC funding to HUD, which is a competitive process.

1. Applicant/Agency Name: _____

2. Agency Point of Contact: _____

3. Proposed Project Name: _____

4. Please circle the project type you are applying for:

A. Permanent Housing-Rapid Rehousing *(project must be housing first)

B. Joint TH and PH-RRH-Must be housing first *(project must be housing first)

C. Support Services Only-Coordinated Entry Project – if CoC already has a CE project the application must be an expansion.

5. Is the project you are applying for an expansion project? Yes ___ No ___

6. **Eligible DV bonus project must follow a Housing First approach.** Housing First is a recovery-oriented approach to ending homelessness which allows for rapidly housing individuals without screening out or terminating based on any of criteria listed below. Does the proposed project screen out or terminate based on any of the following? *If you respond “Yes” to any of the following, your project is not be eligible to apply for this funding.*

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in the project's geographic area.	<input type="checkbox"/>	<input type="checkbox"/>

FRANKLIN ESSEX HOUSING COALITION (FEHC)

DV Bonus Project RFP 2022

7. Is the applicant a current member of the Franklin Essex Housing Coalition (FEHC) Continuum of Care (CoC)? **Yes=10 points** **No=0 points**
8. Is the agency applying as a current CoC funded grantee? **Yes=5 points** **No=10 points**
- 8b. If yes, are there any unresolved monitoring or audit findings from HUD or the CoC?
 Yes=0 points **No=3 points**
9. Please provide a detailed description of the agency's experience in administering projects dedicated to serving survivors of domestic violence, dating violence and stalking. **(up to 20 points)**
- **5 points** for past experience serving a domestic violence survivor population
 - **3 points** for explaining how you have connected survivors to supportive services
 - 3 points for providing an example of how your agency has moved clients from assisted housing to housing they could sustain—and how the agency will address housing stability after the housing subsidy ends
 - **3 points** for describing how you prioritize program participant choice while ensuring safety of your clients
 - **3 points** for describing how the program will establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions with clients are based on equality and minimize power differentials;
 - **3 points** if you describe how your program will place emphasis on program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations

FRANKLIN ESSEX HOUSING COALITION (FEHC)

DV Bonus Project RFP 2022

10. Please provide a description addressing the entire scope of your project. Please include an outreach plan to the targeted population. **(0-25 points)**
- **10 points** project description (target population, services provided, clearly state the number of units/beds requested, and project goals and project outcomes)
 - **10 points** if a clear and detailed outreach plan is included and specifies how the project will conduct targeted outreach to persons least likely to apply and/or traditionally underserved populations (i.e. BIPOC, LGBTQ+ community)
 - **5 points** if you detail how your project will ensure DV survivors experiencing homelessness were assisted to quickly move into safe affordable housing;
11. Does your agency have a policy focused on ensuring equitable services and program outcomes across participants of all races and ethnicities? **Yes=3 points** **No=0 points**
12. How will this project reduce the average length of time homeless for project participants? (0-2pts)
- **2 points** if applicant describes how their project will serve those with the longest lengths of time homeless and strategies for reducing length of time homeless

FRANKLIN ESSEX HOUSING COALITION (FEHC)

DV Bonus Project RFP 2022

13. Does your agency have relationships/partnerships with any of the below? Check all that apply. (1 pt for each checked box)

Public/Private Healthcare Organizations

PHAs, local housing organizations, or other non-CoC/ESG funding streams

Local Workforce Development Sectors

Tribal Organizations

13a. If you checked Public/Private Healthcare Organizations, does your agency have a written commitment from a health care organization with the value of the commitment and the date(s) the healthcare resources will be provided, or can you procure one by September 15th if your project is chosen to move forward*?

Yes=10 points No=0 points

**Please note, this commitment will be submitted with the CoC's full CoC Application, so the CoC is awarded additional points. Applicants must provide documentation by September 1st.*

13b. If you checked PHAs, local housing organizations, or other non-CoC/ESG funding streams, will your project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG by: **providing at least 25 percent of the units** included in the project; or in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project*?

Yes=10 points No=0 points

**Please note, this commitment will be submitted with the CoC's full CoC Application, so the CoC is awarded additional points. Applicants must provide documentation by September 1st.*

13c. If you checked Local Workforce Development Sectors, do you have a written commitment or other document demonstrating your partnership, or could you procure one if your project is chosen to move forward?

Yes=10 points No=0 points

13d. If you checked Tribal Organizations, do you have a written commitment or other document demonstrating your partnership, or could you procure one if your project is chosen to move forward?

Yes=5 points No=0 points

FRANKLIN ESSEX HOUSING COALITION (FEHC)

DV Bonus Project RFP 2022

14. Does your agency have a racially and ethnically diverse group of stakeholders who are responsible for making programmatic and funding decisions? If not, how does your agency plan to incorporate the views of a diverse set of stakeholders into reviewing your policies, procedures, and funding decisions? Provide your response below **(0-4 pts)**.
- **4 points** if applicant has racially and ethnically diverse stakeholder decisionmakers
 - **3 points** if applicant can identify a plan for incorporating diverse stakeholder views in the future
15. Does your organization partner with other organizations with expertise in serving the LGBTQ+ population? If yes, how will you leverage those partnerships to serve your project participants? **(4 pts)**
- **2 points** if applicant identifies specific organizations that they partner with
 - **2 points** if applicant describes how they will leverage the partnership(s) for project clients

FRANKLIN ESSEX HOUSING COALITION (FEHC)

DV Bonus Project RFP 2022

16. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions?
 Yes=1 point No=0 points
17. Will the project be able to start within 12 months?
 Yes=5 points No=0 points
18. Is your agency an active participant in the FEHC Coordinated Entry program?
 Yes=3 points No=0 points
19. Please provide a 12-month Budget Proposal (required for review):

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance (80% total budget less Admin)	\$	
B. Support Services (20% total budget less Admin)	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. Operating	\$	
D. Admin	\$	
E. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
F. 25% Match Requirement	\$	

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(e) Blank Bonus CE/HMIS Application Tool

Franklin Essex Housing Coalition (FEHC)
CE-HMIS RFP 2022
(Reallocation and/or Bonus Projects)

Application not to exceed five (5) pages.

Please note: if your project is selected to move forward in applying for CoC funding, you will need to submit an application in Esnaps. Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply to HUD for CoC funding, which is a competitive process.

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Please select the project type you are applying for: HMIS _____ CE _____
6. Is the project you are applying for a new or expansion project?
 New=10 pts **Expansion=5 pts**
7. Is the applicant a current member of the Franklin Essex Housing Coalition (FEHC) Continuum of Care (CoC)?
 Yes=10 pts **No=0 pts**
8. Will the project be able to begin within 12 months? **Yes=6 pts** **No=0 pts**
9. Please explain the need for this project within your CoC? **(0-25 pts.)**

Franklin Essex Housing Coalition (FEHC)
CE-HMIS RFP 2022
(Reallocation and/or Bonus Projects)

10. Do you have the proper staffing to administer this program if funded? Yes=8 pts No=0 pts

11. Does your agency have a racially and ethnically diverse group of stakeholders who are responsible for making programmatic and funding decisions? If not, how does your agency plan to incorporate the views of a diverse set of stakeholders into reviewing your policies, procedures, and funding decisions? Provide your response below **(0-8 pts)**.

- **4pts** if applicant has racially and ethnically diverse stakeholder decisionmakers
- **4pts** if applicant can identify a plan for incorporating diverse stakeholder views in the future

12. Describe how your agency ensures equitable services and program outcomes across participants of all races and ethnicities. Applicants should give 3-4 examples of how their agency provides equitable services. Please include supporting documentation. **(0-5 pts)**

Franklin Essex Housing Coalition (FEHC)
CE-HMIS RFP 2022
(Reallocation and/or Bonus Projects)

13. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions?

Yes=5 points No=0 points

Coordinated Entry Projects Only Please Complete This Section

9. What % of ARD funds are already dedicated to CE? (CARES will answer this question on your behalf) _____

0%=30 pts. .1%-1%=20 pts. 1.1%-2%=10 pts. 2.1%-3%=5 pts. >3%=0 pts.

10. Does your currently funded CE project ensure the following required data elements are entered into HMIS or a comparable database: (if not currently funded skip to Q10a.)

All Yes=10 pts Any No's=0 pts

- CE Assessment Element
- CE Event Element
- Current Living Situation Element

10a. If your agency is not a currently funded CE project, please explain the staffing plan and training your agency will provide to accomplish the above required data elements are entered into HMIS or a comparable database? (up to 8 pts)

Franklin Essex Housing Coalition (FEHC)
CE-HMIS RFP 2022
(Reallocation and/or Bonus Projects)

11. Please list the following entities for your project's CE system:

Policy Oversight Entity: _____

Management Entity: _____

Evaluation Entity: _____

In 3-5 sentences please describe how your program will work with each to ensure program compliance. **(0-5 pts)**

12. Does your CE System have a data privacy policy? Yes=6 pts No=0 pts

HMIS Projects Only Please Complete This Section

9. What % of ARD funds are already dedicated to HMIS? (CARES will answer this question on your behalf) _____

0%=30 pts. .1%-1%=20 pts. 1.1%-2%=10 pts. 2.1%-4%=5 pts. >4%=0 pts.

10. Do 100% of required projects participate in your HMIS project? Yes=8 pts No=0 pts

Franklin Essex Housing Coalition (FEHC)
CE-HMIS RFP 2022
 (Reallocation and/or Bonus Projects)

10a. If your HMIS does not currently have 100% required participation what is your plan for engagement? Please explain. **(0-5 pts.)**

10b. Do any non-required projects participate in your HMIS? **Yes=2 pts** **No=0 pts**

11. Has your HMIS project submitted all required reports on time within the last fiscal year? (ex: LSA, SPM and HMIS Grantee APR) **Yes=5 pts** **No=0 pts**

12. Does your HMIS System have a data privacy policy? **Yes=6 pts** **No=0 pts**

CE & HMIS Projects-Please provide a 12-month budget proposal (required for review)

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Support Services	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
B. HMIS	\$	
C. Admin	\$	
D. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
E. 25% Match Requirement	\$	

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(f) Ranking and Tiering

- This document showcases the actual points awarded for each project

FINAL 2022 Franklin Essex Ranking

Rank	Score	Project Type	Applicant Name	Program	Funding Amount	Grant Number
1	-	HMIS	CARES	HMIS	\$26,777	NY1269U2C202102
2	-	DV	Behavioral Health Services North	STOP DV	\$72,965	NY1370U2C202100
3	178.5	PSH	Franklin County Community Housing	Homeless Housing Program	\$54,722	NY0177U2C202113
B1	120.99	PSH	St. Joseph's Recovery Center	Solace House	\$13,331	
B2	117	CE	CARES Inc.	CE	\$8,400	
DV1	86	CE	CARES Inc.	CE	\$16,000	
DV2	80.66	PSH	Behavioral Health Services North	New Days Housing Initiative	\$34,000	

Tier 1 = \$46,999 Tier 2 = \$7,723

*No projects were rejected during the Rank and Review process this year

Annual Renewal Demand	\$154,464
Tier 1	\$146,741
Tier 2	\$7,723
Planning	\$13,038
UFA	\$13,038
Bonus	\$21,731
DV Bonus	\$50,000

Expansions	Applicant Name	Renewal Project	Expansion Project

Consolidations	Surviving Pin	Applicant Name	Renewal Project 1	Renewal Project 2	Consolidated Project Name	Consolidated Funding Request

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(g) Objective Criteria, System Performance Criteria, and Considerations for Projects that Serve Clients with Severe Barriers to Housing & Services Chart

- This document showcases:
 - **objective criteria** for the project applications
 - **system performance** criteria for the project applications
 - the available points for projects that address **severe barriers to housing and services**

NY-520 Objective Criteria				
Question	Point Value	Objective Criterion	System Performance Measure	Considerations for Serving those with Severe Barriers to housing and services
Renewal Part 1				
1. Utilization Rate	15	Utilization Rate		
2. Data Quality and Completeness	5	Data Quality & Completeness		
3. Impact on Chronic Homelessness	15	Impact on CH	Impact on CH	
4. Positive Outcomes	15	Positive Outcomes	Positive Outcomes	
5. Exits to Homelessness	15	Exits to Homelessness	Exits to Homelessness	
6. Income Growth- System Impact	15	Effect on Income Growth	Effect on Income Growth	
7. Income Growth- Project Performance	16	Effect on Income Growth	Effect on Income Growth	
13. Priority Population	10	Population Served		
10. Housing First	10	Housing First		
11. CoC Participation	5	CoC Participation and Monitoring		
16. Coordinated Entry	10	Coordinated Entry Participation		
Renewal Part 2				
7. DV	2			Specific Method for Evaluating Projects Submitted by Victim Service Providers - Positive Outcomes based on Safety Concerns
8. Dedicated Youth	2			Specific Method for Evaluating Projects Submitted by Youth Service Providers: Positive Outcomes based on Increase of Income and Housing Stability
Renewal Part 3- Interviews				
3. Low Performance on Part 1	1			Specific Method for Evaluating Projects Submitted by Projects Serving the Hardest to Serve
Total Points	214		131	76
Percentage of Points	214	Total Objective Criteria	61%	Total System Performance Criteria
<p>Please note: the above points for Objective Criteria, System Performance Measures, and considerations for serving those with severe barriers to housing and services refer to the following types of projects: PSH, RRH, TH, TH-RRH</p> <p><i>HMIS & CE projects are not scored through Rank & Review per the CoC's Rank & Review Written Process</i></p>				

New Bonus Tool				
6. CoC Member	10	CoC Participation and Monitoring		
7. CoC Funded	5	Funding/ CoC Participation and Monitoring		
8. CE Participation	3	Coordinated Entry Participation		
10. Housing First	25	Housing First		
12. Priority Populations	5	Population Served		
15a-d. Partnerships with Healthcare and Housing	38	Partnerships with Healthcare and Housing		
19. People with Lived Experience of Homelessness in I	1	Including People with Lived Experience of Homelessness		

Total Points	133		87		
Percentage of Points	133	Total Objective Criteria	65%		
Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH					
<i>HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects</i>					

DV Bonus Tool					
	Unscored-eligibility threshold				
6. Housing First		Housing First			
7. CoC Member	10	CoC Participation and Monitoring			
8. CoC Funded	5	Funding/ CoC Participation and Monitoring			
18. CE Participation	3	Coordinated Entry Participation			
13a-d. Partnerships with Healthcare and Housing	38	Partnerships with Healthcare and Housing			
16. People with Lived Experience of Homelessness in L	1	Including People with Lived Experience of Homelessness			
17. Project Start Date	5	Project Start Date			
Total Points	125		62		
Total Points	125	Total Objective Criteria	50%		
Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH					
<i>HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects</i>					

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-520 local competition to score new and renewal application and for all project application types.

(h) System Performance Data Attachment

- This document is an attachment to the Rank and Review Renewal Application Tool and provides applicants with data to answer the tool's data-based questions.
- NY-520 has no CoC-funded projects that specifically serve victims of domestic violence. Moving forward, with the award of a DV Bonus RRH project, data will be pulled from comparable database in order to answer questions in the local competition tool.

Rank and Review NY-520
Q3: Attachment 1
CH Served

Project Type	Project Name	CH Served	Percent of System Impact
PSH	FCCHC - CoC Housing Program	1	100%
1		1	100%

Rank and Review NY-520
Q4: Attachment 2
Positive Outcomes

Project Type	Project Name	Total Served	Positive Outcomes	Percent of System Impact - Positive
PSH	FCCHC - CoC Housing Program	66	66	100%
1		66	66	100%

Project Type	Project Name	Leavers	Percent of System Impact - Leavers	Exit to Homelessness	Percent of System Impact - Homelessness
PSH	FCCHC - CoC Housing Program	0	100%	0	0%
1		0	100%	0	0%

Rank and Review NY-520
Q6: Attachment 4
Total Income Growth

Project Type	Project Name	Total Adults Served	Adults with Income Growth	Percent of System Impact
PSH	FCCHC - CoC Housing Program	47	14	100%
1		47	14	100%

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

This attachment provides a copy of a score card used for **one renewal project** submitted in NY-520's local competition. It contains the following:

1. Blank Renewal Project Application Tool
 - a. The application tool contextualizes scoring card
2. Renewal Project Score Card
 - a. FCCHC - FCCHC-CoC Homeless Program
3. NY-520's Objective Criteria and System Performance Criteria Chart with Point Values

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

1. Blank Renewal Project Application Tool
 - a. The application tool contextualizes scoring card

FRANKLIN ESSEX HOUSING COALITION

RANK AND REVIEW APPLICATION 2022

PART 1: DATA-RELATED/OBJECTIVE QUESTIONS

DEADLINE TO SUBMIT:

PROJECT INFORMATION

Organization Name: _____ Contact Person: _____

Project Name: _____

Project Type: PSH RRH TH SSO (regular)

* *Federal Fiscal Year 2021 (FY21): October 1, 2020 – September 30, 2021*

** *To complete this Rank & Review Tool, use only persons that have an entry (i.e., intake, admission, and move-in date) in HMIS in FFY21.*

*** *When submitting this Rank & Review Tool make sure that the following documents are attached to the return email:*

* **Using the project's FY20 Program Application and Federal Fiscal Year 2021 please attach relevant pages of Application and APR to this application.**

* **Copies of last three drawdowns of LOCCS funding.**

* **An anti-discrimination policy, if your agency has one.**

1. **Utilization:** Using the project’s FY20 Program Application and Federal Fiscal Year 2021 (FY21)* Please attach relevant pages of Application and APR to this application. **MAX 15 pts**

Projected Persons Served during Average PIT (Project Application Question 5A)	Actual Number Served during PIT (APR Questions 7 and 8)	
	Household	Persons
____ Households	January	
	April	
____ Persons	July	
	October	
	Average	

Households: Average Actual ____ / Projected ____ = **Utilization** ____ %

Persons: Average Actual ____ / Projected ____ = **Utilization** ____ %

- 1a. Did your project meet its projected number of *either* households and/or persons served** during the year (100% or more utilization)? **Yes 10 pts** **No 0 pts**
- 1b. The Continuum prioritizes projects that best utilize resources. Did your project have a utilization rate of more than 100% in *both* households and persons? **Yes 5 pts** **No 0 pts**

2. Data Quality & Completeness (project specific): (5 pts total)

Based on your Federal FY21 APR :

2a. Based upon FY21 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing **Yes= 0** **No=2.5**

2b. Timeliness of Data Entry: Based on FY21 APR Q6E: Do you have any number of project start records at 11+ days **Yes= 0** **No=2.5**

3. Impact on Chronic Homeless: Attachment 1 (15 pts possible)

Total points=% system impact*total available pts.

Permanent Supportive Housing Programs ONLY

During Federal FY21, the CoC’s **PSH projects** served **1** chronically homeless individual. To show the impact of this project towards goal of ending chronic homelessness, refer to **Attachment 1** to note the following:

3a. The total number of chronically homeless persons this project served in Federal FY21: ____ (0 pts)

3b. Of the total CH served by the CoC, note the % this project served in FY21: ____%

4. SYSTEM PERFORMANCE OUTCOMES: Attachment 2

Positive Outcomes: (15 pts.)

Total points=10 - (% system impact*total available pts.)

Permanent Supportive Housing Projects: During FY21, there were **66** persons with positive outcomes noted across all CoC **PSH** programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** _____%

5. Exits to Homelessness: Attachment 3 (15 pts.)

Total points=% system impact*total available pts.

Please refer to **Attachment 3** showing *all project leavers* and note the percentage who exited this project to a shelter or the street. _____ %

6. Income Growth: System Impact. Attachment 4 (15 pts.)

Total points=% system impact*total available pts.

Refer to **Attachment 4** (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY21: _____%

7. Income Growth – Project Performance

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

7a. What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1) Number of Adults with Earned Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7b. What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

7c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1) Number of Adults with Earned Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

8. Total Awarded Funds (25 total pts.)

8a. Did the project spend at least 90% of total awarded funds? **Yes 10 pts** **No 0 pts**

8b. Did the project spend between 80-89% of total awarded funds? **Yes 5 pts** **No 0 pts**

8c. The Continuum returned a total of _____\$ (*CARES will provide total amount after application is submitted*) from the total FY19 (or most recently ended contract) awarded funds.

What dollar amount did this project return in the most recently ended contract? _____

Percentage of program funds returned in relation to overall CoC returned: _____ **0-10 pts**
(to be filled in by CARES) **0%=10 pts; 1-50% = 5 pts; 51-100% = 2 pts**

9. Did the project draw down funds from LOCCS at least quarterly in the most recently ended contract? (*Please attach copies of last three drawdowns*) **Yes 5 pts** **No 0 pts**

10. Does your project follow core elements of the *Housing First* approach by ensuring access to the project for eligible clients is **not** prohibited by: **All Yes - 10 pts** **Any No - 0 points**

	Yes	No
History of alcohol or substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Not maintaining service and/or treatment compliance	<input type="checkbox"/>	<input type="checkbox"/>
Earning too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Credit, financial and/or rental history	<input type="checkbox"/>	<input type="checkbox"/>
Clients w/disabilities receive necessary accommodations	<input type="checkbox"/>	<input type="checkbox"/>
Support service plans/goals are client-driven	<input type="checkbox"/>	<input type="checkbox"/>
Every effort is made to house eligible clients as soon as possible	<input type="checkbox"/>	<input type="checkbox"/>
Every effort made to help clients avoid eviction to homelessness	<input type="checkbox"/>	<input type="checkbox"/>

11. Do project/agency staff participate in the CoC process by attending board and/or membership meetings, and/or participating in any CoC standing or Ad hoc committees of the FEHC?

2 Committees and $\geq 50\%$ attendance = 5

1 Committee and $\geq 50\%$ attendance = 2

0 Committees = 0

12. **Project Monitoring (2 possible pts.)**

12.a. Did your Project complete the CoC Monitoring forms and documentation by the due date with no findings/concerns? **Yes=2** **No=0**

12b. Did your Project complete the CoC Monitoring forms and documentation by the due date with findings/concerns that were resolved? **Yes=1** **No=0**

12c. Did not complete CoC Monitoring forms and documentation by the due date. **Yes=0**

13. **Priority Population (10 possible pts)**

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

100% Chronically Homeless (CH), Youth, Veteran, DV= 10 pts

>50% Chronically Homeless (CH), Youth, Veteran, DV = 5 pts

No priority population = 0 pts

14. **Anti-Discrimination (5 pts)**

Does your agency have an anti-discrimination policy? (please attach) **Yes=5** **No=0**

15. Are those in your project racially representative of those in your CoC's homeless population?(Use CARES attachment to respond) **Yes=5** **No=0**

15a. If you answered no to question 15, how is your project working to improve outreach and assess policies that may be contributing to this racial disparity?

16. Coordinated Entry [Note: This question will be verified by CoC CE Lead]. (10 possible pts)

16.a Does your project receive referrals through the Coordinated Entry (CE) process ONLY?

Yes (2.5 pts) **No (0 pts.)**

16.b Do you regularly attend the monthly CE meetings? **Yes (2.5 pts)** **No (0 pts.)**

16.c Have all agency staff participating in the Coordinated Entry process received the required CE/CE HMIS training **Yes (5 pts)**

FRANKLIN ESSEX HOUSING COALITION

RANK AND REVIEW APPLICATION 2022

PART 2: PROJECT/SYSTEM PERFORMANCE NARRATIVES

DEADLINE TO SUBMIT:

PROJECT INFORMATION

FY20 Proposed Total Funding Request: \$ _____

Leasing \$ _____

Rental Assistance \$ _____

Supportive Services \$ _____

Operations \$ _____

Admin \$ _____

Is this project voluntarily reallocating funds to the CoC? **Yes** **No**

If yes, how much funding would the project voluntarily reallocate? _____

PROJECT DESCRIPTION

To assist reviewers, please provide a brief overview of the project (250 words or less) to describe program characteristics listed below:

- # of participants served based upon Federal FY21 APR
- # of contracted beds and units
- Cost per bed (HUD funding only)
- Services provided to participants
- Project goals and achievements

1. Utilization: (0-10 pts)

This question should be answered *only* by projects that scored zero points on Question 1 of the 2022 Rank & Review Application Part 1. **0 to 10 pts.**

Please explain why your project did not achieve 100% utilization for the number of projected /contracted households and/or persons served during FFY21 (10.1.20-9.30.21) (250 words or less.)

2. Leveraging & Coordination of Services: (0-5 pts)

Please provide specific examples of how your project coordinates services with other CoC, and HUD/VA funded projects. Please refer to specific programs (250 words or less).

- **Up to 2.5 pts awarded if the narrative clearly states the names of other funded projects specifically.**
- **Up to 2.5 pts awarded if the narrative clearly state(s) examples of how the project coordinates services with the noted funded projects.**

3. Performance- Housing Stability (0-5 pts)

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? Please provide an example. 250 words or less.

- **Up to 2.5 pts awarded if the narrative clearly states the strategy, you program uses.**
- **Up to 2.5 pts awarded if the narrative clearly state(s) an example(s).**

4. System Performance – Income (0-5 pts)

What support does your project provide to clients to increase non-employment cash income and employment cash income?" Please provide an example.

- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**
- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing employment cash income.**

5. Responding to Current Trends: (0-2 pts)

Looking at the Part 1 Tool did your program score lower on any of the data related questions as a result of the Covid pandemic? If yes, please explain.

6. Diversity and Inclusion (0 or 5 pts)

Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement a training? (250 words or less)

7. DV Programs Only-Positive Outcomes/Safety: (0-2pts)

We realize that a positive outcome for vulnerable populations programs may not be the same as a positive outcome for a permanent supportive housing program. How does your agency contribute to the housing stability and ensure safety for victims of domestic violence across the CoC system. (250 words or less)

- **Up to 1 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.**
- **Up to 1 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.**

8. Dedicated Youth Projects Only: Positive Outcomes (0-2pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC? (250 words or less)

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.**

Before you submit this application, ensure that you have the following documents attached to your email:

*** Using the project's FY20 Program Application and Federal Fiscal Year 2021 please attach relevant pages of Application and APR to this application.**

*** Copies of last three drawdowns of LOCCS funding.**

*** An anti-discrimination policy, if your agency has one.**

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

2. Renewal Project Score Card

a. FCCHC – FCCHC-CoC Homeless Program

Agency Name:	Franklin County Communtiy Housing Council			Final Score: 178.50
Project Name:	CoC Homeless Program			
		Yes	No: 5-pt penalty	
	Submitted by Deadline w/Required Docs	X		
		Total Possible Points	Points Awarded	

Part I: Data Related/Objective Questions				
Max pts. 15	1a. Utilization Rate	CARES	10	10
	1b. Exceeded 100% in Persons & Households	CARES	5	5
	2a. Data Quality	CARES	2.5	0
	2b. Timeliness of Data Entry	CARES	2.5	0
	3a-b. CH Impact	Attach 1	15	15
	4. Positive Outcomes	Attach 2	15	15
	5. Exits to Homelessness	Attach 3	15	15
	6. Income Growth-System Impact	Attach 4	15	15
	7a. Stayers earned income	CARES	5	3
	7b. Stayers other income	CARES	3	3
	7c. Leavers earned income	CARES	5	5
	7d. Leavers other income	CARES	3	3
Max 10 pts	8a. Spent at least 90% funds	CARES	10	10
	8b. Spent between 80-89%	CARES	5	5
	8c. Amount of Returned Funds	CARES	10	10
	9. LOCCS	CARES	5	5
	10. Housing First	CARES	10	10
	11. Participation	CARES	5	5
	12. Monitoring	CARES	2	2
	13. Priority Populations	CARES	10	0
	14 Anit-Discrimination	CARES	5	5
	15a.Racial Representaiton	CARES	5	5
	15b. Racial Representation Improvement	Reviewers	5	
	16a. Coordinated Entry Referrals	CARES	2.5	2.5
	16b. Coordinated Entry Meetings	CARES	2.5	2.5
	16c. Coordinated Entry Trainings	CARES	5	5
	Total		178	156

Part II: Project & System Performance Narratives				
	1. Under 100% utilization	Reviewers	10	0
	2. Leveraging	Reviewers	5	4.6667
	3. Performance-Housing Stability	Reviewers	5	4.6667
	4. System Performance Income	Reviewers	5	5
	5. Responding to Current Trends	Reviewers	2	1
	6. Diversity and Inclusion	Reviewers	5	3.6667
	10. DV Providers Only	Reviewers	2	0
	11. Youth Providers Only	Reviewers	2	0
	Total		36	19.00

Part III: Project Interviews				
	Lived Experience on Leadership	Reviewers	1	1
	DV Inclusion of Survivors	Reviewers	1	0
	Serving Particularly Vulnerable Populations	Reviewers	1	1
	Racial Representation	Reviewers	1	0.5
	LGBTQ+	Reviewers	2	1
	Total		5	3.5

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

3. NY-520's Objective Criteria and System Performance Criteria Chart with Point Values

NY-520 Objective Criteria				
Question	Point Value	Objective Criterion	System Performance Measure	Considerations for Serving those with Severe Barriers to housing and services
Renewal Part 1				
1. Utilization Rate	15	Utilization Rate		
2. Data Quality and Completeness	5	Data Quality & Completeness		
3. Impact on Chronic Homelessness	15	Impact on CH	Impact on CH	
4. Positive Outcomes	15	Positive Outcomes	Positive Outcomes	
5. Exits to Homelessness	15	Exits to Homelessness	Exits to Homelessness	
6. Income Growth- System Impact	15	Effect on Income Growth	Effect on Income Growth	
7. Income Growth- Project Performance	16	Effect on Income Growth	Effect on Income Growth	
13. Priority Population	10	Population Served		
10. Housing First	10	Housing First		
11. CoC Participation	5	CoC Participation and Monitoring		
16. Coordinated Entry	10	Coordinated Entry Participation		
Renewal Part 2				
7. DV	2			Specific Method for Evaluating Projects Submitted by Victim Service Providers - Positive Outcomes based on Safety Concerns
8. Dedicated Youth	2			Specific Method for Evaluating Projects Submitted by Youth Service Providers: Positive Outcomes based on Increase of Income and Housing Stability
Renewal Part 3- Interviews				
3. Low Performance on Part 1	1			Specific Method for Evaluating Projects Submitted by Projects Serving the Hardest to Serve
Total Points	214		131	76
Percentage of Points	214	Total Objective Criteria	61%	Total System Performance Criteria
<p>Please note: the above points for Objective Criteria, System Performance Measures, and considerations for serving those with severe barriers to housing and services refer to the following types of projects: PSH, RRH, TH, TH-RRH</p> <p><i>HMIS & CE projects are not scored through Rank & Review per the CoC's Rank & Review Written Process</i></p>				

New Bonus Tool				
6. CoC Member	10	CoC Participation and Monitoring		
7. CoC Funded	5	Funding/ CoC Participation and Monitoring		
8. CE Participation	3	Coordinated Entry Participation		
10. Housing First	25	Housing First		
12. Priority Populations	5	Population Served		
15a-d. Partnerships with Healthcare and Housing	38	Partnerships with Healthcare and Housing		
19. People with Lived Experience of Homelessness in I	1	Including People with Lived Experience of Homelessness		

Total Points	133		87		
Percentage of Points	133	Total Objective Criteria	65%		
Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH					
<i>HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects</i>					

DV Bonus Tool					
	Unscored-eligibility threshold				
6. Housing First		Housing First			
7. CoC Member	10	CoC Participation and Monitoring			
8. CoC Funded	5	Funding/ CoC Participation and Monitoring			
18. CE Participation	3	Coordinated Entry Participation			
13a-d. Partnerships with Healthcare and Housing	38	Partnerships with Healthcare and Housing			
16. People with Lived Experience of Homelessness in L	1	Including People with Lived Experience of Homelessness			
17. Project Start Date	5	Project Start Date			
Total Points	125		62		
Total Points	125	Total Objective Criteria	50%		
Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH					
<i>HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects</i>					

1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

This attachment details the 12 Day Notification of Projects Rejected or Reduced for NY-520. It contains the following:

1. Sample Notification of Project Reduction
2. Sample Notification of Project Rejection
3. September 12, 2022 email to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering showing NY-520 Rejected Projects
4. September 12, 2022 website screenshot showing posted Ranking & Tiering for NY-520 Rejected Projects

1E-5. Projects Rejected/Reduced-Notification Outside of e-snaps.

1. Sample Notification of Project Reduction

From: [Samantha Barnaby](#)
To: [Samantha Barnaby](#)
Subject: FY22 CoC Application Local Competition – CoC Project Reduced
Date: Monday, September 12, 2022 1:28:37 PM
Attachments: [image001.png](#)

Dear **Sample**,

On behalf of the Franklin Essex Housing Coalition, we would like to thank **Sample Agency** for its application, **Sample Application Name**, for bonus funding through NY-520's FY22 Continuum of Care local competition. Unfortunately, through the Rank and Review process for New Projects, your application was chosen to be reduced in the amount of \$54,000.

Although the project was eligible and strong, your project was ranked outside of the eligible funding amount after the combined total of accepted applications. Although the full project amount was eligible, it is the recommendation of the CoC Committee to reduce funds in order to more effectively meet the unique needs of the most vulnerable in NY-520.

Summary:

Agency: **Sample Agency**
Project name: **Sample Application Name**
Project score: 98/206
Funding amount requested: \$154,968
Funding reduced by: \$54,000
Status: **Reduced**

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>
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1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

2. Sample Notification of Project Rejection

From: [Samantha Barnaby](#)
To: [Samantha Barnaby](#)
Subject: FY22 CoC Application Local Competition – CoC Project Rejected
Date: Monday, September 12, 2022 1:50:06 PM
Attachments: [image001.png](#)

Dear Sample,

On behalf of the Franklin Essex Housing Coalition, we would like to thank Sample Agency for its application, Sample Application Name, for bonus funding through NY-520's FY22 Continuum of Care local competition. Unfortunately, through the Rank and Review process for New Projects, your application was not selected to apply.

Although the project was eligible and strong, your project was ranked outside of the eligible funding amount after the combined total of accepted applications. This year, applications that indicated they would serve priority populations, as identified by the CoC, were prioritized during the Rank & Review process, which is one reason why your application was ultimately not selected to be included in this year's application for Bonus funding. The CoC encourages you to apply again if funding becomes available in future CoC competitions.

Summary:

Agency: Sample Agency
Project name: Sample Application Name
Project score: 98/206
Funding amount requested: \$154,968
Status: Rejected

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>
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1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

3. September 12, 2022 email to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering showing NY-520 Rejected Projects

From: [CARES Planning Team](#)
To: [CARES Planning Team](#); [Alan Jones](#); alincoln@stjoestreatment.org; [Amber Brown-Rose](#); austin.kissane@dfa.state.ny.us; ["Bruce Misarski"](#); ["Bryon Connolly"](#); [Cheryl Blanchard](#) (cherylblanchard@citizenadvocates.net); [Connie Prickett](#) (connie@adkfoundation.org); courtneybarden@citizenadvocates.net; ctoms@milcinc.org; [Cynthia Cobb](#); [Douglas Meyer](#) (doug@mhainessex.org); ["Erica Bezio"](#); [Geoff Raiti](#); ["Heather Wenzel"](#); ["Janine Mead"](#); [Jannelle Reome - Franklin County DSS](#); ["Jennifer Rafferty"](#); ["Jessica Bordeau"](#); kari@hapec.org; kellie@mhainessex.org; kellym32@hotmail.com; kmulverhill@co.franklin.ny.us; [Lindsay Hendricks](#) (housing1st@3ddevelopment.com); livers@communityconnectionsfcny.org; ["Marc Czadzeck"](#); [Maureen Corbett](#) (Maureen.corbett@va.gov); mhousin1@twcny.rr.com; ["Michael Slavett"](#); mjohnson@adirondackhealth.org; Patrick.Ryan@troopers.ny.gov; ["Penny Daniels"](#); ["Renee Bruno"](#); ["Retha Leno"](#); rgay@stjoestreatment.org; rich@kisco.com; [Samantha Barnaby](#); [Sarah Clarkin](#); [Sarah Louer](#); ["Sarah Martin"](#); saranaclakeyouth@gmail.com; ["Scott Gilligan"](#); slavigne@franklincony.org; sloran@aha-nsn.gov; ["Susan Gagnon"](#); [Suzanne Nicholas - Saranac Lake Central School District](#) (nicholasuz@slcs.org); [Tara Glynn](#) (tglynn@lasny.org); [Terri Morse - Essex Co.](#) (terri.morse@essexcountyny.gov); tishreve0425@gmail.com; vainsworth@mhainessex.org; [Vicki Smith](#) (Vsmith@ech.org); ["Viktoria White"](#); wbrown@wesoldieron.org; ["William Miller"](#); zrandolph@stjoestreatment.org
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#)
Subject: RE: NY-520/FEHC Public Posting of FY22 Draft Consolidated Application
Date: Monday, September 12, 2022 12:02:00 PM
Attachments: [image001.png](#)

Dear NY-520 FEHC Membership,

As a follow-up to the Public Posting email sent Friday, please be aware the Final Ranking & Tiering is also now posted on the [CARES website](#). This document details the accepted and rejected project applications as a result of the local CoC competition for FY22.

Please reach out with any questions or concerns.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210
(518) 489-4130 ext. 1
<http://www.caresny.org>



From: CARES Planning Team
Sent: Friday, September 9, 2022 3:16 PM
To: [Alan Jones](mailto:ajones@acapinc.org) <ajones@acapinc.org>; alincoln@stjoestreatment.org; [Amber Brown-Rose](mailto:Abrown-rose@bhsn.org) <Abrown-rose@bhsn.org>; austin.kissane@dfa.state.ny.us; [Bruce Misarski](mailto:bruce@hapec.org) <bruce@hapec.org>; [Bryon Connolly](mailto:bryonconnolly@hotmail.com) <bryonconnolly@hotmail.com>; [Cheryl Blanchard](mailto:cherylblanchard@citizenadvocates.net) (cherylblanchard@citizenadvocates.net) <cherylblanchard@citizenadvocates.net>; [Connie Prickett](mailto:connie@adkfoundation.org) (connie@adkfoundation.org) <connie@adkfoundation.org>; courtneybarden@citizenadvocates.net; ctoms@milcinc.org; [Cynthia Cobb](mailto:CynthiaCobb@acapinc.org) <CynthiaCobb@acapinc.org>; [Douglas Meyer](mailto:doug@mhainessex.org) (doug@mhainessex.org) <doug@mhainessex.org>; [Erica Bezio](mailto:ericabezio@slcs.org) <ericabezio@slcs.org>; [Geoff Raiti](mailto:ggraiti@wesoldieron.org) <ggraiti@wesoldieron.org>; [Heather Wenzel](mailto:heatherwenzel@citizenadvocates.net) <heatherwenzel@citizenadvocates.net>; [Janine Mead](mailto:jmeads@adirondackhealth.org) <jmeads@adirondackhealth.org>; [Jannelle](#)

Reome - Franklin County DSS <jannelle.reome@dfa.state.ny.us>; Jennifer Rafferty <jennifer.rafferty@dfa.state.ny.us>; Jessica Bordeau <jbordeau@mhainessex.org>; kari@hapec.org; kellie@mhainessex.org; kellylm32@hotmail.com; kmulverhill@co.franklin.ny.us; Lindsay Hendricks (housing1st@3ddevelopment.com) <housing1st@3ddevelopment.com>; Irlivers@communityconnectionsfcny.org; Marc Czadzeck <mc@lakesidehouse.org>; Maureen Corbett (Maureen.corbett@va.gov) <Maureen.corbett@va.gov>; mhousin1@twcny.rr.com; Michael Slavett <Michael.Slavett@va.gov>; mjohnson@adironackhealth.org; Patrick.Ryan@troopers.ny.gov; Penny Daniels <penny@hapec.org>; Renee Bruno <Renee.Bruno@dfa.state.ny.us>; Retha Leno <rleo@ladyhawkconsulting.com>; rgay@stjoestreatment.org; rich@kisco.com; Samantha Barnaby <sbarnaby@caresny.org>; Sarah Clarkin <sclarkin@harriestownha.org>; Sarah Louer <slouer@mountainlakeservices.org>; Sarah Martin <sarah@hapec.org>; saraclaakeyouth@gmail.com; Scott Gilligan <sgilligan@wesoldieron.org>; slavigne@franklincony.org <slavigne@franklincony.org>; sloran@aha-nsn.gov; Susan Gagnon <sgagnon@lasnny.org>; Suzanne Nicholas - Saranac Lake Central School District (nicholasuz@slcs.org) <nicholasuz@slcs.org>; Tara Glynn (tglynn@lasnny.org) <tglynn@lasnny.org>; Terri Morse - Essex Co. (terri.morse@essexcountyny.gov) <terri.morse@essexcountyny.gov>; tlshreve0425@gmail.com; vainsworth@mhainessex.org; Vicki Smith (Vsmith@ech.org) <Vsmith@ech.org>; Viktoria White <vwhite@aha-nsn.gov>; wbrown@wesoldieron.org; William Miller <william.miller@tlcil.org>; zrandolph@stjoestreatment.org

Cc: Michelle Sandoz-Dennis <msandozdennis@caresny.org>; Denise Brodt <dbrodt@caresny.org>; Kelli Clark <kclark@caresny.org>; Rachel Bradt <rbradt@caresny.org>; Erin Reale <ereale@caresny.org>; Amy Lacey <alacey@caresny.org>; Bri Phillips <BPhillips@caresny.org>; Genesis Matthey <GMatthey@caresny.org>; Haleigh Schmidhamer <hschmidhamer@caresny.org>; Kathy Germain <kgermain@caresny.org>; Kelsey Addy <kaddy@caresny.org>; Maureen Van Deusen <mvandeusen@caresny.org>

Subject: NY-520/FEHC Public Posting of FY22 Draft Consolidated Application

Good Afternoon NY-520 FEHC,

2022 Consolidated Application Public Posting

Draft version 1 of the [2022 Consolidated Application](#) has been posted to the [CARES Website](#) for public comment. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Planning Grant

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Thank you,

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- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC**
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC) CoC Project Applications

[FEHC Home Page](#)

2022 Funding Snapshot

Community	ARD	Tier 1	Tier 2* (5% ARD + CoC Bonus)	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-520 Franklin-Essex	\$154,464	\$146,741	\$29,454	\$21,731	\$50,000	\$13,038	\$13,038

Consolidated Application

- DRAFT: [NY 520 CoC Consolidated Application – Narrative – 9.9.22](#)
- DRAFT: [NY 520 CoC Consolidated Application – Attachments – 9.9.22](#)

CoC Priority Listing

FINAL: [NY 520 Project Ranking & Tiering – 9.12.22](#)

CoC Project Description

Coming Soon

CoC Planning Project

DRAFT: [NY 520 CoC Planning Project](#)

View Public Posting Archives

- + 2021 Public Postings: FEHC
- + 2019 Public Postings: FEHC

1E-5a: Projects Accepted – Public Posting.

This attachment details the 15 Day Notification of Projects Accepted and Tiered for NY-520. It contains the following:

1. September 12, 2022, email notification of Projects Accepted:
 - a. **CARES of NY, Inc.**
 - i. Ranked 1/3, HMIS-Renewal Project Application
 - ii. Ranked B2/2, Coordinated Entry-New Project Application
 - iii. Ranked DV1/2, Coordinated Entry-New Project Application
 - b. **Behavioral Health Services North: STOP DV**
 - i. Ranked 2/3, STOP DV -Renewal Project Application
 - ii. Ranked DV2/2, New Days Housing Initiative, New Project Application
 - c. **Franklin County Community Housing Council**
 - i. Ranked 3/3 Homeless Housing Program, Renewal Project Application
 - d. **St. Joseph's Recovery Center**
 - i. Ranked B1/2, Solace House - *New Project Application*
2. September 12, 2022 email notification of Ranking & Tiering for NY-520 Accepted Projects publicly posted on website
3. September 12, 2022 website screenshot showing posted Ranking & Tiering for NY-520 Accepted Projects

1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, Email notification of Projects Accepted:

a. CARES of NY, Inc.

- i. Ranked 1/3, HMIS-Renewal Project Application
- ii. Ranked B2/2, Coordinated Entry-New Project Application
- iii. Ranked DV1/2, Coordinated Entry-New Project Application

From: [Samantha Barnaby](#)
To: [Denise Brodt](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 2:28:00 PM
Attachments: [image001.png](#)

Dear Denise,

As the Collaborative Applicant for the NY-520 CoC, CARES would like to congratulate you on having your project accepted within NY-520's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted project, funding request, score, and ranked position:

Ranked #1/3, CARES, HMIS, \$26,777, scored N/A per the Rank and Review Written Process

Ranked #B2/2, CARES, Coordinated Entry, \$8,400, scored N/A per the Rank and Review Written Process

Ranked #DV1/2, CARES, Coordinated Entry, \$16,000, scored N/A per the Rank and Review Written Process

Please note, this means your projects will be included within the NY-520 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

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1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, Email notification of Projects Accepted:

b. Behavioral Health Services North: STOP DV

i. Ranked 2/3, STOP DV -Renewal Project Application

ii. Ranked DV2/2, New Days Housing Initiative, New Project Application

From: [Samantha Barnaby](#)
To: abrown-rose@bhsn.org
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 2:25:00 PM
Attachments: [image001.png](#)

Dear Amber,

As the Collaborative Applicant for the NY-520 CoC, CARES would like to congratulate Behavioral Health Services North: STOP DV on having your project accepted within NY-520's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted project, funding request, score, and ranked position:

Ranked #2/3, Behavioral Health Services North, STOP DV, \$72,965, scored N/A per the Rank and Review Written Process
Ranked #DV2/2, Behavioral Health Services North, New Days Housing Initiative, \$34,000, scored 80.66/133

Please note, this means your projects will be included within the NY-520 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>
Find us on [Facebook](#)



1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, Email notification of Projects Accepted:

c. Franklin County Community Housing Council

i. Ranked 3/3 Homeless Housing Program, Renewal Project Application

From: [Samantha Barnaby](#)
To: [Eileen Gillen](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 2:26:00 PM
Attachments: [image001.png](#)

Dear Eileen,

As the Collaborative Applicant for the NY-520 CoC, CARES would like to congratulate Franklin County Community Housing on having your project accepted within NY-520's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted project, funding request, score, and ranked position:

Ranked #3/3, Franklin County Community Housing, Homeless Housing Program,
\$54,722, scored 178.5/214

Please note, this means your projects will be included within the NY-520 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
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1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, Email notification of Projects Accepted:

d. St. Joseph's Recovery Center

i. Ranked B1/2, Solace House - *New Project Application*

From: [Samantha Barnaby](#)
To: [Brandon Titus](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 2:30:00 PM
Attachments: [image001.png](#)

Dear Brandon,

As the Collaborative Applicant for the NY-520 CoC, CARES would like to congratulate St. Joseph's Recovery Center on having your project accepted within NY-520's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted project, funding request, score, and ranked position:

Ranked #B1/2, St. Joseph's Recovery Center, Solace House, \$13,331, scored 120.99/133

Please note, this means your projects will be included within the NY-520 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
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From: [CARES Planning Team](#)
To: [CARES Planning Team](#); [Alan Jones](#); alincoln@stjoestreatment.org; [Amber Brown-Rose](#); austin.kissane@dfa.state.ny.us; ["Bruce Misarski"](#); ["Bryon Connolly"](#); [Cheryl Blanchard](#) (cherylblanchard@citizenadvocates.net); [Connie Prickett](#) (connie@adkfoundation.org); courtneybarden@citizenadvocates.net; ctoms@milcinc.org; [Cynthia Cobb](#); [Douglas Meyer](#) (doug@mhainessex.org); ["Erica Bezio"](#); [Geoff Raiti](#); ["Heather Wenzel"](#); ["Janine Mead"](#); [Jannelle Reome - Franklin County DSS](#); ["Jennifer Rafferty"](#); ["Jessica Bordeau"](#); kari@hapec.org; kellie@mhainessex.org; kellym32@hotmail.com; kmulverhill@co.franklin.ny.us; [Lindsay Hendricks](#) (housing1st@3ddevelopment.com); livers@communityconnectionsfcny.org; ["Marc Czadzeck"](#); [Maureen Corbett](#) (Maureen.corbett@va.gov); mhousin1@twcny.rr.com; ["Michael Slavett"](#); mjohnson@adirondackhealth.org; Patrick.Ryan@troopers.ny.gov; ["Penny Daniels"](#); ["Renee Bruno"](#); ["Retha Leno"](#); rgay@stjoestreatment.org; rich@kisco.com; [Samantha Barnaby](#); [Sarah Clarkin](#); [Sarah Louer](#); ["Sarah Martin"](#); saranaclakeyouth@gmail.com; ["Scott Gilligan"](#); slavigne@franklincony.org; sloran@aha-nsn.gov; ["Susan Gagnon"](#); [Suzanne Nicholas - Saranac Lake Central School District](#) (nicholasuz@slcs.org); [Tara Glynn](#) (tglynn@lasny.org); [Terri Morse - Essex Co.](#) (terri.morse@essexcountyny.gov); tishreve0425@gmail.com; vainsworth@mhainessex.org; [Vicki Smith](#) (Vsmith@ech.org); ["Viktoria White"](#); wbrown@wesoldieron.org; ["William Miller"](#); zrandolph@stjoestreatment.org
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#)
Subject: RE: NY-520/FEHC Public Posting of FY22 Draft Consolidated Application
Date: Monday, September 12, 2022 12:02:00 PM
Attachments: [image001.png](#)

Dear NY-520 FEHC Membership,

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Please reach out with any questions or concerns.

Thank you,

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Sent: Friday, September 9, 2022 3:16 PM
To: [Alan Jones](mailto:ajones@acapinc.org) <ajones@acapinc.org>; alincoln@stjoestreatment.org; [Amber Brown-Rose](mailto:Abrown-rose@bhsn.org) <[abrown-rose@bhsn.org](mailto:Abrown-rose@bhsn.org)>; austin.kissane@dfa.state.ny.us; [Bruce Misarski](mailto:bruce@hapec.org) <bruce@hapec.org>; [Bryon Connolly](mailto:bryonconnolly@hotmail.com) <bryonconnolly@hotmail.com>; [Cheryl Blanchard](mailto:cherylblanchard@citizenadvocates.net) (cherylblanchard@citizenadvocates.net) <cherylblanchard@citizenadvocates.net>; [Connie Prickett](mailto:connie@adkfoundation.org) (connie@adkfoundation.org) <connie@adkfoundation.org>; courtneybarden@citizenadvocates.net; ctoms@milcinc.org; [Cynthia Cobb](mailto:CynthiaCobb@acapinc.org) <ccobb@acapinc.org>; [Douglas Meyer](mailto:doug@mhainessex.org) (doug@mhainessex.org) <doug@mhainessex.org>; [Erica Bezio](mailto:ericabezio@slcs.org) <ericabezio@slcs.org>; [Geoff Raiti](mailto:ggraiti@wesoldieron.org) <ggraiti@wesoldieron.org>; [Heather Wenzel](mailto:heatherwenzel@citizenadvocates.net) <heatherwenzel@citizenadvocates.net>; [Janine Mead](mailto:jmeads@adirondackhealth.org) <jmeads@adirondackhealth.org>; [Jannelle](#)

Reome - Franklin County DSS <jannelle.reome@dfa.state.ny.us>; Jennifer Rafferty <jennifer.rafferty@dfa.state.ny.us>; Jessica Bordeau <jbordeau@mhainessex.org>; kari@hapec.org; kellie@mhainessex.org; kellylm32@hotmail.com; kmulverhill@co.franklin.ny.us; Lindsay Hendricks (housing1st@3ddevelopment.com) <housing1st@3ddevelopment.com>; Irlivers@communityconnectionsfcny.org; Marc Czadzeck <mc@lakesidehouse.org>; Maureen Corbett (Maureen.corbett@va.gov) <Maureen.corbett@va.gov>; mhousin1@twcny.rr.com; Michael Slavett <Michael.Slavett@va.gov>; mjohnson@adironackhealth.org; Patrick.Ryan@troopers.ny.gov; Penny Daniels <penny@hapec.org>; Renee Bruno <Renee.Bruno@dfa.state.ny.us>; Retha Leno <rmeno@ladyhawkconsulting.com>; rgay@stjoestreatment.org; rich@kisco.com; Samantha Barnaby <sbarnaby@caresny.org>; Sarah Clarkin <sclarkin@harriestownha.org>; Sarah Louer <slouer@mountainlakeservices.org>; Sarah Martin <sarah@hapec.org>; saraclaakeyouth@gmail.com; Scott Gilligan <sgilligan@wesoldieron.org>; slavigne@franklincony.org <slavigne@franklincony.org>; sloran@aha-nsn.gov; Susan Gagnon <sgagnon@lasnny.org>; Suzanne Nicholas - Saranac Lake Central School District (nicholasuz@slcs.org) <nicholasuz@slcs.org>; Tara Glynn (tglynn@lasnny.org) <tglynn@lasnny.org>; Terri Morse - Essex Co. (terri.morse@essexcountyny.gov) <terri.morse@essexcountyny.gov>; tlshreve0425@gmail.com; vainsworth@mhainessex.org; Vicki Smith (Vsmith@ech.org) <Vsmith@ech.org>; Viktoria White <vwhite@aha-nsn.gov>; wbrown@wesoldieron.org; William Miller <william.miller@tlcil.org>; zrandolph@stjoestreatment.org

Cc: Michelle Sandoz-Dennis <msandozdennis@caresny.org>; Denise Brodt <dbrodt@caresny.org>; Kelli Clark <kclark@caresny.org>; Rachel Bradt <rbradt@caresny.org>; Erin Reale <ereale@caresny.org>; Amy Lacey <alacey@caresny.org>; Bri Phillips <BPhillips@caresny.org>; Genesis Matthey <GMatthey@caresny.org>; Haleigh Schmidhamer <hschmidhamer@caresny.org>; Kathy Germain <kgermain@caresny.org>; Kelsey Addy <kaddy@caresny.org>; Maureen Van Deusen <mvandeusen@caresny.org>

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NY 606 RCCoC

NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC)

CoC Project Applications


[FEHC Home Page](#)

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Consolidated Application

DRAFT:  [NY 520 CoC Consolidated Application – Narrative – 9.9.22](#)

DRAFT:  [NY 520 CoC Consolidated Application – Attachments – 9.9.22](#)


CoC Priority Listing

FINAL: [NY 520 Project Ranking & Tiering – 9.12.22](#)

CoC Project Description

Coming Soon

CoC Planning Project

DRAFT:  [NY 520 CoC Planning Project](#)

View Public Posting Archives

+ 2021 Public Postings: FEHC

+ 2019 Public Postings: FEHC

1E-5b. Local Competition Selection Results–Scores for All Projects.

This attachment details the final project scores for all new and renewal projects considered for NY-520 during its local competition. It contains the following:

1. Ranking and Tiering for NY-520 Projects

FINAL 2022 Franklin Essex Ranking

Rank	Score	Project Type	Applicant Name	Program	Funding Amount	Grant Number
1	-	HMIS	CARES	HMIS	\$26,777	NY1269U2C202102
2	-	DV	Behavioral Health Services North	STOP DV	\$72,965	NY1370U2C202100
3	178.5	PSH	Franklin County Community Housing	Homeless Housing Program	\$54,722	NY0177U2C202113
B1	120.99	PSH	St. Joseph's Recovery Center	Solace House	\$13,331	
B2	117	CE	CARES Inc.	CE	\$8,400	
DV1	86	CE	CARES Inc.	CE	\$16,000	
DV2	80.66	PSH	Behavioral Health Services North	New Days Housing Initiative	\$34,000	

Tier 1 = \$46,999 Tier 2 = \$7,723

*No projects were rejected during the Rank and Review process this year

Annual Renewal Demand	\$154,464
Tier 1	\$146,741
Tier 2	\$7,723
Planning	\$13,038
UFA	\$13,038
Bonus	\$21,731
DV Bonus	\$50,000

Expansions	Applicant Name	Renewal Project	Expansion Project

Consolidations	Surviving Pin	Applicant Name	Renewal Project 1	Renewal Project 2	Consolidated Project Name	Consolidated Funding Request

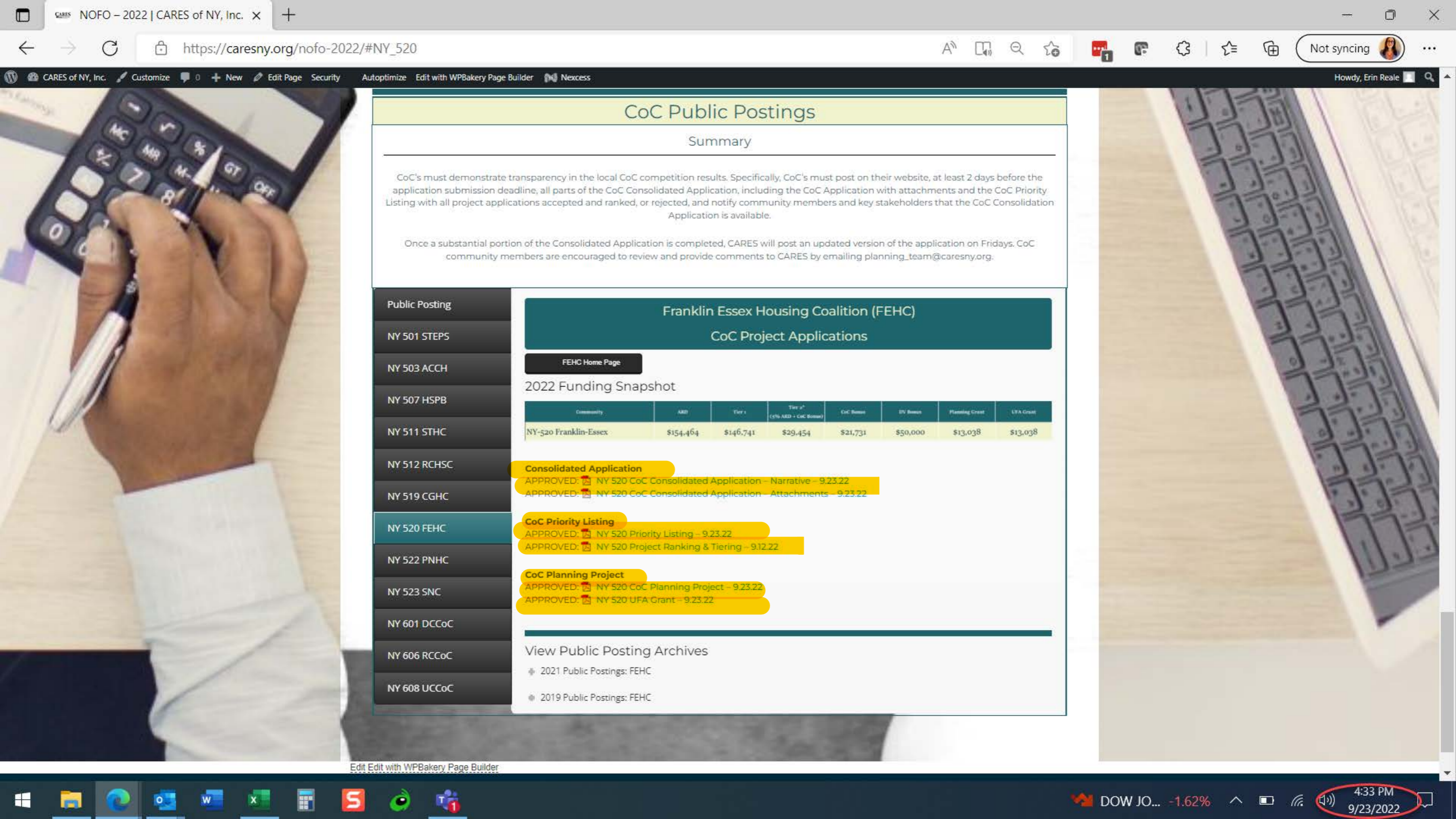
1E-5c. Web Posting of CoC-Approved Consolidated Application.

This attachment provides evidence of the website posting which displays the date and time when NY-520 posted the final version of its CoC's Consolidated Application before the submission deadline. It contains the following:

1. September 23, 2022 website screenshot showing posted CoC-Approved **final** version of CoC Consolidated Application
2. September 9, 2022 website screenshot showing posted **draft** version of CoC Consolidated Application

1E-5c. Web Posting of CoC-Approved Consolidated Application.

1. September 23, 2022 website screenshot showing posted CoC-Approved **final** version of CoC Consolidated Application



CoC Public Postings

Summary

CoC's must demonstrate transparency in the local CoC competition results. Specifically, CoC's must post on their website, at least 2 days before the application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC**
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC) CoC Project Applications

[FEHC Home Page](#)

2022 Funding Snapshot

Community	ARD	Tier 1	Tier 2* (1% ARD + CoC Bonus)	CoC Bonus	IV Bonus	Planning Grant	LFA Grant
NY-520 Franklin-Essex	\$154,464	\$146,741	\$29,454	\$21,731	\$50,000	\$13,038	\$13,038

Consolidated Application

- APPROVED: NY 520 CoC Consolidated Application - Narrative - 9.23.22
- APPROVED: NY 520 CoC Consolidated Application - Attachments - 9.23.22

CoC Priority Listing

- APPROVED: NY 520 Priority Listing - 9.23.22
- APPROVED: NY 520 Project Ranking & Tiering - 9.12.22

CoC Planning Project

- APPROVED: NY 520 CoC Planning Project - 9.23.22
- APPROVED: NY 520 UFA Grant - 9.23.22

View Public Posting Archives

- 2021 Public Postings: FEHC
- 2019 Public Postings: FEHC

1E-5c. Web Posting of CoC-Approved Consolidated Application.

2. September 9, 2022 website screenshot showing posted **draft** version of CoC Consolidated Application

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC**
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Franklin Essex Housing Coalition (FEHC) CoC Project Applications

[FEHC Home Page](#)

2022 Funding Snapshot

Community	ARD	Tier 1	Tier 2* (5% ARD + CoC Bonus)	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-520 Franklin-Essex	\$154,464	\$146,741	\$29,454	\$21,731	\$50,000	\$13,038	\$13,038

Consolidated Application

- DRAFT: NY 520 CoC Consolidated Application - Narrative - 9.9.22
- DRAFT: NY 520 CoC Consolidated Application - Attachments - 9.9.22

CoC Priority Listing

Coming Soon

CoC Project Description

Coming Soon

CoC Planning Project

- DRAFT: NY 520 CoC Planning Project

View Public Posting Archives

- 2021 Public Postings: FEHC
- 2019 Public Postings: FEHC

1E-5d. Notification to Community Members and Key Stakeholders

This attachment provides evidence of the notification to community members and key stakeholders that NY-520 posted the final version of its CoC's Consolidated Application before the submission deadline. It contains the following:

1. September 23, 2022 email notification to NY-520 members and stakeholders that the CoC-Approved **final** version of CoC Consolidated Application was publicly posted to website
2. September 9, 2022 email notification to NY-520 members and stakeholders that the **draft** version of CoC Consolidated Application was publicly posted to website

1E-5d. Notification to Community Members and Key Stakeholders

1. September 23, 2022 email notification to NY-520 members and stakeholders that the CoC-Approved **final** version of CoC Consolidated Application was publicly posted to website

From: [CARES Planning Team](#)
To: [CARES Planning Team](#); "Alan Jones"; "alincoln@stjoestreatment.org"; "Amber Brown-Rose"; "austin.kissane@dfa.state.ny.us"; "Bruce Misarski"; "Bryon Connolly"; "Cheryl Blanchard (cherylblanchard@citizenadvocates.net)"; "Connie Prickett (connie@adkfoundation.org)"; "courtneybarden@citizenadvocates.net"; "ctoms@milcinc.org"; "Cynthia Cobb"; "Douglas Meyer (doug@mhainessex.org)"; "Erica Bezio"; "Geoff Raiti"; "Heather Wenzel"; "Janine Mead"; "Jannelle Reome - Franklin County DSS"; "Jennifer Rafferty"; "Jessica Bordeau"; "kari@hapec.org"; "kellie@mhainessex.org"; "kellylm32@hotmail.com"; "kmulverhill@co.franklin.ny.us"; "Lindsay Hendricks (housing1st@3ddevelopment.com)"; "Iris@communityconnectionsfcny.org"; "Marc Czadzeck"; "Maureen Corbett (Maureen.corbett@va.gov)"; "mhousin1@twcny.rr.com"; "Michael Slavett"; "mjohanson@adironackhealth.org"; "Patrick.Ryan@troopers.ny.gov"; "Penny Daniels"; "Renee Bruno"; "Retha Leno"; "rgay@stjoestreatment.org"; "rich@kisco.com"; "Samantha Barnaby"; "Sarah Clarkin"; "Sarah Louer"; "Sarah Martin"; "saranalakeyouth@gmail.com"; "Scott Gilligan"; "slavigne@franklincony.org"; "sloran@ahansn.gov"; "Susan Gagnon"; "Suzanne Nicholas - Saranac Lake Central School District (nicholasuz@slcs.org)"; "Tara Glynn (tglynn@lasny.org)"; "Terri Morse - Essex Co. (terri.morse@essexcountyny.gov)"; "tishreve0425@gmail.com"; "vainsworth@mhainessex.org"; "Vicki Smith (Vsmith@ech.org)"; "Viktoria White"; "wbrown@wesoldieron.org"; "William Miller"; "zrandolph@stjoestreatment.org"
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#)
Subject: RE: NY-520/FEHC Public Posting of FY22 Draft Consolidated Application
Date: Friday, September 23, 2022 4:28:00 PM
Attachments: [image001.png](#)

Good Afternoon NY-520 FEHC Membership,

All parts of the 2022 approved Consolidated Application and Priority Listing have been posted to the [CARES Website](#) for public comment.

Specifically, you will find the approved versions of:

- Consolidated Application Narratives & Attachments
- Priority Listing (including project rankings)
- Project Ranking & Tiering
- Planning Grant
- UFA Cost Grant

CARES will be submitting the CoC Application & Priority Listing on behalf of the CoC on Wednesday, September 28th. If you have any questions or comments, please feel free to reach out.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210
(518) 489-4130 ext. 1
<http://www.caresny.org>



From: CARES Planning Team

Sent: Monday, September 12, 2022 12:02 PM

Subject: RE: NY-520/FEHC Public Posting of FY22 Draft Consolidated Application

Dear NY-520 FEHC Membership,

As a follow-up to the Public Posting email sent Friday, please be aware the Final Ranking & Tiering is also now posted on the [CARES website](#). This document details the accepted and rejected project applications as a result of the local CoC competition for FY22.

Please reach out with any questions or concerns.

Thank you,

CARES Planning Team

200 Henry Johnson Blvd., Albany, NY 12210

(518) 489-4130 ext. 1

<http://www.caresny.org>



From: CARES Planning Team

Sent: Friday, September 9, 2022 3:16 PM

To: Alan Jones <ajones@acapinc.org>; alincoln@stjoestreatment.org; Amber Brown-Rose <abrown-rose@bhsn.org>; austin.kissane@dfa.state.ny.us; Bruce Misarski <bruce@hapec.org>; Bryon Connolly <bryonconnolly@hotmail.com>; Cheryl Blanchard (cherylblanchard@citizenadvocates.net) <cherylblanchard@citizenadvocates.net>; Connie Prickett (connie@adkfoundation.org) <connie@adkfoundation.org>; courtneybarden@citizenadvocates.net; ctoms@milcinc.org; Cynthia Cobb <ccobb@acapinc.org>; Douglas Meyer (doug@mhainessex.org) <doug@mhainessex.org>; Erica Bezio <bezioeri@slcs.org>; Geoff Raiti <graiti@wesoldieron.org>; Heather Wenzel <heatherwenzel@citizenadvocates.net>; Janine Mead <jmeads@adironackhealth.org>; Jannelle Reome - Franklin County DSS <jannelle.reome@dfa.state.ny.us>; Jennifer Rafferty <jennifer.rafferty@dfa.state.ny.us>; Jessica Bordeau <bordeau@mhainessex.org>; kari@hapec.org; kellie@mhainessex.org; kellym32@hotmail.com; kmulverhill@co.franklin.ny.us; Lindsay Hendricks (housing1st@3ddevelopment.com) <housing1st@3ddevelopment.com>; lrivers@communityconnectionsfcny.org; Marc Czadzeck <mc@lakesidehouse.org>; Maureen Corbett (Maureen.corbett@va.gov) <Maureen.corbett@va.gov>; mhousin1@twcny.rr.com; Michael Slavett <Michael.Slavett@va.gov>; mjohnson@adironackhealth.org; Patrick.Ryan@troopers.ny.gov; Penny Daniels <penny@hapec.org>; Renee Bruno <Renee.Bruno@dfa.state.ny.us>; Retha Leno <rleno@ladyhawkconsulting.com>; rgay@stjoestreatment.org; rich@kisco.com; Samantha Barnaby <sbarnaby@caresny.org>; Sarah Clarkin <sclarkin@harrietstownha.org>; Sarah Louer

<slouer@mountainlakeservices.org>; Sarah Martin <sarah@hapec.org>;
saranaclakeyouth@gmail.com; Scott Gilligan <sgilligan@wesoldieron.org>;
slavigne@franklincony.org <slavigne@franklincony.org>; sloran@aha-nsn.gov; Susan Gagnon
<sgagnon@lasnny.org>; Suzanne Nicholas - Saranac Lake Central School District
(nicholasuz@slcs.org) <nicholasuz@slcs.org>; Tara Glynn (tglynn@lasnny.org) <tglynn@lasnny.org>;
Terri Morse - Essex Co. (terri.morse@essexcountyny.gov) <terri.morse@essexcountyny.gov>;
tlshreve0425@gmail.com; vainsworth@mhainessex.org; Vicki Smith (vsmith@ech.org)
<vsmith@ech.org>; Viktoria White <vwhite@aha-nsn.gov>; wbrown@wesoldieron.org; William
Miller <william.miller@tlcil.org>; zrandolph@stjoestreatment.org
Cc: Michelle Sandoz-Dennis <msandozdennis@caresny.org>; Denise Brodt <dbrodt@caresny.org>;
Kelli Clark <kclark@caresny.org>; Rachel Bradt <rbradt@caresny.org>; Erin Reale
<ereale@caresny.org>; Amy Lacey <alacey@caresny.org>; Bri Phillips <Bphillips@caresny.org>;
Genesis Mattey <GMattey@caresny.org>; Haleigh Schmidhamer <hschmidhamer@caresny.org>;
Kathy Germain <kgermain@caresny.org>; Kelsey Addy <kaddy@caresny.org>; Maureen Van Deusen
<mvandeusen@caresny.org>
Subject: NY-520/FEHC Public Posting of FY22 Draft Consolidated Application

Good Afternoon NY-520 FEHC,

2022 Consolidated Application Public Posting

Draft version 1 of the [2022 Consolidated Application](#) has been posted to the [CARES Website](#) for public comment. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Planning Grant

Due to the shortened timeline of this year's Consolidated Application, CARES will be publicly posting the Consolidated Application twice: once today, and once as the Final Submission Posting on 9/23. As such, we ask that you [review the Draft CoC Application](#) and provide CARES with any content that should be highlighted in the answers by COB Friday, September 16th. Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210
(518) 489-4130 ext. 1
<http://www.caresny.org>



1E-5d. Notification to Community Members and Key Stakeholders

2. September 9, 2022 email notification to NY-520 members and stakeholders that the **draft** version of CoC Consolidated Application was publicly posted to website

From: [CARES Planning Team](#)
To: [Alan Jones](#); [alincoln@stjoestreatment.org](#); [Amber Brown-Rose](#); [austin.kissane@dfa.state.ny.us](#); [Bruce Misarski](#); [Bryon Connolly](#); [Cheryl Blanchard \(cherylblanchard@citizenadvocates.net\)](#); [Connie Prickett \(connie@adkfoundation.org\)](#); [courtneybarden@citizenadvocates.net](#); [ctoms@milcinc.org](#); [Cynthia Cobb](#); [Douglas Meyer \(doug@mhainessex.org\)](#); [Erica Bezio](#); [Geoff Raiti](#); [Heather Wenzel](#); [Janine Mead](#); [Jannelle Reome - Franklin County DSS](#); [Jennifer Rafferty](#); [Jessica Bordeau](#); [kari@hapec.org](#); [kellie@mhainessex.org](#); [kellym32@hotmail.com](#); [kmulverhill@co.franklin.ny.us](#); [Lindsay Hendricks \(housing1st@3ddevelopment.com\)](#); [Iriters@communityconnectionsfcny.org](#); [Marc Czadzeck](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [mhousin1@twcny.rr.com](#); [Michael Slavett](#); [mjohnson@adirondackhealth.org](#); [Patrick.Ryan@troopers.ny.gov](#); [Penny Daniels](#); [Renee Bruno](#); [Retha Leno](#); [rgay@stjoestreatment.org](#); [rich@kisco.com](#); [Samantha Barnaby](#); [Sarah Clarkin](#); [Sarah Louer](#); [Sarah Martin](#); [saranaclakeyouth@gmail.com](#); [Scott Gilligan](#); [slavigne@franklinconv.org](#); [sloran@aha-nsn.gov](#); [Susan Gagnon](#); [Suzanne Nicholas - Saranac Lake Central School District \(nicholasuz@slcs.org\)](#); [Tara Glynn \(tglynn@lasny.org\)](#); [Terri Morse - Essex Co. \(terri.morse@essexcountyny.gov\)](#); [tlshreve0425@gmail.com](#); [vainsworth@mhainessex.org](#); [Vicki Smith \(Vsmith@ech.org\)](#); [Viktoria White](#); [wbrown@wesoldieron.org](#); [William Miller](#); [zrandolph@stjoestreatment.org](#)
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Genesis Mattey](#); [Haleigh Schmidhmer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#)
Subject: NY-520/FEHC Public Posting of FY22 Draft Consolidated Application
Date: Friday, September 9, 2022 3:15:00 PM
Attachments: [image001.png](#)

Good Afternoon NY-520 FEHC,

2022 Consolidated Application Public Posting

Draft version 1 of the 2022 Consolidated Application has been posted to the [CARES Website](#) for public comment. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Planning Grant

Due to the shortened timeline of this year's Consolidated Application, CARES will be publicly posting the Consolidated Application twice: once today, and once as the Final Submission Posting on 9/23. As such, we ask that you [review the Draft CoC Application and provide CARES with any content that should be highlighted in the answers by COB Friday, September 16th](#). Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210
(518) 489-4130 ext. 1
<http://www.caresny.org>



3A-2. New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.

This attachment details the Healthcare Formal Agreements for **NY-520**. It includes the following:

1. Checklist verifying commitment meets all HUD requirements
2. MOU between **ST Joseph’s Rehabilitation Center** and **Hudson Headwaters Health Network** for **Solace House Project**.

3A-2. New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.

1. Checklist verifying commitment meets all HUD requirements

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to **leverage healthcare resources**. You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:

The name of the project

Project name: Solace House

Amount of assistance to be provided by the healthcare organization:

- a. The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested) **OR**
- b. If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project.

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

a) Hudson Headwaters Health Network= This commitment will serve all clients in the proposed CoC program, however, due to the unknown service needs of the population and the complexity of estimating the cost of services, a value for the commitment was not provided.

The date that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

Date of healthcare commitment: This commitment will run in conjunction with the dates of the Solace House project. The MOU was established in 2019 and is renewed annually.

3A-2. New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.

2. MOU between **ST Joseph's Rehabilitation Center** and **Hudson Headwaters Health Network** for **Solace House Project**.



**MEMORANDUM OF UNDERSTANDING
BETWEEN
HUDSON HEADWATERS HEALTH NETWORK
AND
ST. JOSEPH'S REHABILITATION CENTER**

This Memorandum of Understanding ("MOU"), dated this ___ day of November 2019, is between St. Joseph's Rehabilitation Center ("St. Joseph's"), and Hudson Headwaters Health Network, a New York not-for-profit corporation ("HHN"), according to the terms and conditions set forth as follows:

WHEREAS, HHHN is a recipient of a New York State Health Foundation Grant ("Health Foundation Grant"); and

WHEREAS, HHHN is applying for additional funding from the New York State Department of Health Division of HIV and Hepatitis Health Care ("HCV Elimination Grant"); and

WHEREAS, the goal of the Health Foundation Grant and HCV Elimination Grant is to promote testing and treatment of high-risk patients with respect to Hepatitis C Virus ("HCV"), and the provision of quality, client-centered primary health care and other related services for individuals living with HCV in rural and underserved communities; and

WHEREAS, the Health Foundation Grant and HCV Elimination Grant require recipients of funding to work to identify individuals who test HCV reactive, and link such individuals into care and support services; and

WHEREAS, St. Joseph's has an interest in identifying and facilitating the provision of health care services for individuals who test HCV reactive while receive in-patient and out-patient care.

NOW, THEREFORE, HHHN and St. Joseph's (each a "Party", and together the "Parties") further agree as follows:

1. Purpose of MOU.

The purpose of this MOU is to coordinate and integrate HCV testing and treatment of patients for the purpose of early intervention and identification of individuals who test HCV positive as a way to link such individuals into care and support services.

2. Responsibilities of HHHN:

HHHN shall coordinate with St. Joseph's to provide an HCV testing and treatment program. Specifically, HHHN shall:

- A. Provide OraQuick rapid HCV testing of patients and other at risk-individuals identified by St. Joseph's as mutually agreed upon by the Parties. In the event of a reactive test,

HHHN shall be responsible for referring newly diagnosed individuals into the care and services offered by HHHN in accordance with the network's policy and procedures. Specifically, HHHN:

1. Will refer the patient to HHHN for HCV diagnostic testing (HCV ribonucleic acid by polymerase chain reaction ["RNA by PCR"]) and medical evaluation;
 2. Refer patients to St. Joseph's that may be in need of additional Substance Use Disorder Treatment Services;
 3. Ensure that the patient has accurate information about steps necessary to prevent transmission;
 4. Elicit and correct misperceptions about HCV transmission risk and address strategies for prevention of other sexually transmitted disease or blood borne infections;
 5. Ensure that the patient knows where and how to obtain additional information and services;
 6. Provide, or make referrals for, HCV treatment services;
 7. Assess the need for and provide, or make referrals for, other preventative services;
 8. Provide case management services; and
 9. Track all referral appointments and outcomes and document them in the patient's file.
- B. Provide care and services for other HCV reactive patients referred by St. Joseph's. Specifically, HHHN will:
1. Refer patients to St. Joseph's that may be in need of additional Substance Use Disorder Treatment Services;
 2. Ensure that the patient has accurate information about steps necessary to prevent transmission;
 3. Elicit and correct misperceptions about HCV transmission risk and address strategies for prevention of other sexually transmitted disease or blood borne infections;
 4. Ensure that the patient knows where and how to obtain additional information and services;
 5. Assess the need for and provide, or make referrals for, HCV treatment services;
 6. Assess the need for and provide, or make referrals for, other preventative services;
 7. Provide case management services; and
 8. Track all referral appointments and outcomes and document them in the patient's file.
- C. Manage all financial aspects of the HCV Program, including relationships with any grantee agency and other service agencies.
- D. Accept such referrals, regardless of the patients' ability to pay or payer status.

3. Responsibilities of St. Joseph's

A. St. Joseph's shall coordinate with HHHN to provide an HCV testing and treatment program. Specifically, St. Joseph's shall:

1. Identify patients receiving services at outpatient clinics who are at increased risk for HCV and refer them for testing by HHHN; and
2. Identify HCV reactive patients receiving inpatient services who, upon discharge, require follow up care and treatment. Whenever these patients reside or are discharged to a facility within the HHHN service area, they will be referred to into the care and services offered by HHHN.

B. St. Joseph's is under no obligation to refer its patients only to HHHN.

4. Limitations.

It is expressly understood by the Parties that:

- A. Testing of individuals referred to HHHN shall be performed by employees of HHHN pursuant to HHHN's established protocols and procedures, and HHHN shall be solely responsible for providing test results to these individuals;
- B. Testing shall be conducted only with the express consent of the individuals being tested; and
- C. In no event shall any payments authorized under the Health Foundation Grant or the HCV Elimination Grant be tied in any way to the volume or value of referrals to HHHN.

5. Program Administration.

The HCV Testing and Treatment Program shall be administered by the Director of HHHN's Ryan White Program, who shall retain responsibility for the deliverables of this project. Any changes in the scope of work must be approved by HHHN before proposed changes shall take effect. Notwithstanding the foregoing provisions, HHHN reserves the right to assign or re-assign its personnel or their respective responsibilities under either the Health Foundation Grant or the HCV Elimination Grant and/or this MOU.

6. Licensing.

Each Party represents and warrants to the other Party that it is duly licensed, and shall maintain all appropriate licenses, certifications and credentialing necessary to render services under this MOU, and that services shall be only by licensed professionals who are authorized to do so. Each Party shall notify the other promptly in the event that such licenses, certification or credentialing is lost or restricted in any way.

7. Excluded Persons.

Each Party warrants and represents to the other that neither such Party nor any of its officers, employees, directors, or any individual or entity it employs or has contracted with to carry out its part of this MOU (collectively, "Relevant Person(s)"): (1) is currently excluded, debarred, suspended or otherwise ineligible to participate in (a) Federal health care programs, as may be identified in the List of Excluded Individuals/Entities maintained by the OIG, or (b) Federal procurement or nonprocurement programs, as may be identified in the Excluded Parties List System maintained by the General Services Administration, (2) has been convicted of a criminal offense subject to OIG's mandatory exclusion authority for Federal health care programs as described in section 1128(a) of the Social Security Act, but has not yet been excluded, debarred or otherwise declared ineligible to participate in such programs, or (3) is currently excluded, debarred, suspended or otherwise ineligible to participate in State medical assistance programs, including Medicaid or CHIP, or State procurement or nonprocurement programs as determined by a State governmental authority. Each Party agrees to monitor the status of all Relevant Persons at least monthly to maintain written reports to confirm that it has done so (which will be made available to the other Party for review upon request), and to notify the other Party promptly in the event that that Party or any Relevant Person is found to no longer comply with the requirements of this provision.

8. Other Considerations.

- A. The Parties agree that results of HCV testing performed pursuant to this MOU are confidential and protected by HIPAA and state privacy laws. HHHN patients must be informed that the results of the HCV testing will be included in their medical record prior to the testing. For non-HHHN patients, a separate record will be kept of the date and time of the test, the name of the tester, and the results of the test.
- B. HHHN and St. Joseph's shall participate in quality improvement activities, as needed, in order to assure the quality of the services provided under this MOU.
- C. Each Party to this MOU shall review and approve all marketing and public communications activities concerning this project prior to their release.

9. Limitation of Liability.

St. Joseph's acknowledges and agrees that HHHN shall not be liable for any indirect, consequential, incidental, exemplary or punitive damages suffered by any person or entity, including St. Joseph's, caused directly or indirectly by the acts or omissions of HHHN or its officers, directors, employees or agents in the course of performing its obligations under this MOU.

HHHN acknowledges and agrees that St. Joseph's shall not be liable for any indirect, consequential, incidental, exemplary or punitive damages suffered by any person or entity,



including HHHN, caused directly or indirectly by the acts or omissions of St. Joseph's or its officers, directors, employees or agents in the course of performing its obligations under this MOU.

10. Performance Period.

This MOU shall have an initial term of one-year effective January 1, 2020 to December 31, 2020 and renew automatically for renewal terms of one year each, until terminated pursuant to Section 11 below. This MOU supersedes any earlier agreement and is conditional on continued funding from the New York State Health Foundation and the New York State Department of Health.

11. Termination.

Either Party may terminate this MOU at any time by providing written notice to the other Party at least 30 days prior to termination. Upon termination of this MOU, the Parties shall have no further obligation under this MOU except as provided in Paragraph 9 herein. The addresses for providing notice of termination are as follows:

Hudson Headwaters Health Network
9 Carey Road
Queensbury, New York 12804

St. Joseph's Addiction Treatment and
Recovery Centers
Attn: Robert Ross
258 Broadway
Saranac Lake, NY 12983

12. Non-Assignment.

This MOU may not be assigned by either Party without the prior written consent of the non-assigning Party.

13. Conflicts of Interest.

All employees, officers and agents (as well as family members and partners of the same) of HHHN and St. Joseph's shall avoid activities that would result in a conflict of interest under any applicable state or federal law or regulation. The employees, officers and agents (as well as family members and partners of the same) of HHHN and St. Joseph's shall neither solicit nor accept gratuities, favors or anything of monetary value in exchange for favorable terms related to this MOU.

14. General Terms.

A. None of the provisions of this MOU are intended to create, nor shall they be deemed or construed to create any relationship between the Parties other than that of independent entities contracting solely for the purposes of effecting the provisions of this MOU. Neither Party shall be construed to be the partner, employee, agent or

representative of the other, and neither Party shall have any right or authority to bind the other Party.

- B. The Parties recognize that each may be a healthcare provider and a covered entity within the meaning of the federal Health Insurance Portability and Accountability Act ("HIPAA") and its implementing regulations and, therefore, responsible for compliance with HIPAA, as amended from time to time, and the regulations promulgated thereunder. As a result, the parties agree to execute a Business Associate Agreement if determined necessary. Failure by either Party to abide by the requirements of HIPAA or the Business Associate Agreement shall be a basis for immediate termination of this MOU.
- C. Each Party will comply with all applicable local, state and federal laws, rules and regulations in connection with the performance of this MOU and its obligations hereunder.
- D. Each Party shall maintain all records required in accordance with and all applicable local, state and federal laws, rules and regulations.
- E. This MOU does not require either Party (or its affiliated health care professionals) to refer patients to a particular individual or entity or restrict such Party (or its affiliated health care professionals) from referring patients to any other individual or entity. All health and health-related professionals employed or under contract with either Party shall retain sole and complete discretion refer patients to any and all providers that best meet the needs of such patients, subject to any valid restrictions imposed by participation in managed care plans.
- F. The Parties understand and agree that their patients may elect not to use services of either Party and are free to choose any provider of services. The Parties shall provide effective notification to patients of their freedom to choose any willing provider or supplier.

15. Nature of Transaction.

It is the intent of the Parties that all of their practices, agreements and understandings shall comply with, and shall be construed in accordance with, all applicable laws, including without limitation, 42 USC §1320a-7b (the Anti-Kickback Statute), 42 USC §1395nn (the Stark Law), State and federal anti-trust laws, and related regulations, as in effect from time to time. The Parties shall conduct themselves and perform their respective contractual obligations accordingly. In furtherance of this intent, the Parties incorporate by reference a master list of agreements that exist between them, at their respective offices listed in the preface of this MOU, which list is kept up to date, is maintained in a manner that preserves the historical record of such agreements, and is available for review by the Secretary of DHHS upon request, in accordance with 42 CFR 1001.952 (w). This MOU is intended to comply specifically with 42 CFR 1001.952 (s).



IN WITNESS WHEREOF, the Parties have duly signed this Memorandum of Understanding as of the date and year first written above.

Hudson Headwaters Health Network

St. Joseph's Addiction Treatment and Recovery Centers

By: T. Struyeland, MD

By: [Signature]

Name: T. Struyeland

Name: Robert A Ros

Title: CEO

Title: CEO / President

Date: 2/24/20

Date: 2/24/20