

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

- | | |
|----|---|
| 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete. |
| 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'. |
| 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
| 4. | Attachments must match the questions they are associated with. |
| 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. |
| 6. | If you cannot read the attachment, it is likely we cannot read it either. |
| | . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time). |
| | . We must be able to read everything you want us to consider in any attachment. |
| 7. | After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include. |

| Document Type | Required? | Document Description | Date Attached |
|--|-----------|----------------------|---------------|
| 1C-7. PHA Homeless Preference | No | PHA Homeless Pref... | 09/27/2022 |
| 1C-7. PHA Moving On Preference | No | PHA Moving On Pre... | 09/23/2022 |
| 1E-1. Local Competition Deadline | Yes | Local Competition... | 09/23/2022 |
| 1E-2. Local Competition Scoring Tool | Yes | Local Competition... | 09/23/2022 |
| 1E-2a. Scored Renewal Project Application | Yes | Scored Renewal Pr... | 09/23/2022 |
| 1E-5. Notification of Projects Rejected-Reduced | Yes | Notification of P... | 09/23/2022 |
| 1E-5a. Notification of Projects Accepted | Yes | Notification of P... | 09/23/2022 |
| 1E-5b. Final Project Scores for All Projects | Yes | Final Project Sco... | 09/23/2022 |
| 1E-5c. Web Posting—CoC-Approved Consolidated Application | Yes | Web Posting—CoC-A... | 09/28/2022 |
| 1E-5d. Notification of CoC-Approved Consolidated Application | Yes | Notification of C... | 09/26/2022 |
| 3A-1a. Housing Leveraging Commitments | No | Housing Leveragin... | 09/28/2022 |

| | | | |
|---|----|----------------------|------------|
| 3A-2a. Healthcare Formal Agreements | No | Healthcare Formal... | 09/23/2022 |
| 3C-2. Project List for Other Federal Statutes | No | | |

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Renewal Project Application

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Final Project Scores for All Projects

Attachment Details

Document Description: Web Posting–CoC-Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC-Approved Consolidated Application

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

| Page | Last Updated |
|------------------------|-------------------|
| 4B. Attachments Screen | 09/28/2022 |
| Submission Summary | No Input Required |

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
General/Limited Preference

This attachment contains the following:

1. **Schenectady Municipal Housing Authority** – PHA
 - a. Administrative Plan – Limited Preference - Only for Project Based Voucher Program

2. **Town of Rotterdam** - HCV Administrator
 - a. Administrative Plan - Limited Preference - Only given preference over single non-disabled non-elderly

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
General/Limited Preference

1. **Schenectady Municipal Housing Authority** – PHA
 - a. Administrative Plan – Limited Preference - Only for Project Based Voucher Program

Families will remain on the PBV waiting list until they are placed in a PBV unit, accept HCV assistance outside of the PBV program, are selected for placement in the PBV program but decline a unit offer or are denied assistance by SMHA or the owner for failing to meet the applicable eligibility criteria.

ORGANIZATION OF THE PBV WAITING LIST [24 CFR 983.251(c)]

The SMHA will use its PBV Program waiting list to select tenants for PBV units. The PBV wait list will be organized based on a set of preferences and will account for the date and time that a PBV application was received.

Preferences

PBV applicants who meet the following criteria will be granted preference on the PBV waiting list:

- Homeless
- Homeless Veteran
- Elderly (62 years of age or older)

Homeless and Homeless Veteran preferences will be verified by the owner or their service partner prior to being referred to the PBV waiting list.

One preference point will be granted for each preference that a PBV applicant is eligible for. A PBV applicant will only be eligible for the Homeless preference or the Homeless Veteran Preference but not both; PBV applicants may only qualify for two preferences if they are also elderly. PBV applicants with the most preference points will move to the top of the list while those with no preference points will remain near the bottom.

For applicants with the same number of preference points, their order on the PBV waiting list will be determined by the date and time that a PBV application is received. A PBV application is considered received upon submission of a Targeted Referral from the owner or their service partner. For tenant-based assisted households known to be seeking new units (i.e. newly-issued voucher holders and current participants who have given notice or otherwise indicated interest in seeking a new unit) or HCV applicants nearing the top of the HCV waiting list, the PBV application is considered received as of the date that a signed PBV Interest Form is returned to SMHA.

SELECTION FROM THE PBV WAITING LIST [24 CFR 983.251(c)]

Applicants who will occupy units with PBV assistance will be selected from the SMHA PBV Wait List.

When a PBV vacancy is anticipated, the top 3 appropriate PBV applicants from the PBV waiting list will be referred to the owner for screening. When identifying appropriate referrals, SMHA will select applicants that meet the targeting criteria for a specific address/unit and will only refer PBV applicants appropriate for the number of bedrooms in the anticipated vacancy. The HCV Subsidy Standards used for determining voucher size will be used when determining the appropriate unit size for a PBV applicant family (see section 6.0 of this Administrative Plan).

Wait list referrals to the PBV owner will remain active for consideration for a PBV vacancy for a period of 120 days from the date of selection from the wait list. Referred tenants will be screened by the owner and readied for occupancy. Upon notice from the owner that the highest ranking referral has met the owner's screening criteria, SMHA will finalize the Section 8 eligibility review process. If all 3 referrals fail to pass the owner's screening criteria, SMHA will refer the next 3 appropriate PBV applicants on the PBV waiting list.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
General/Limited Preference

2. **Town of Rotterdam - HCV Administrator**

- a. Administrative Plan - Limited Preference - Only given preference over single non-disabled non-elderly

If an applicant is claiming a preference because the applicant or another family member works or has been hired to work in the PHA's jurisdiction, proof of place of work is required. Lack of such proof does not render the preliminary application incomplete, but a preference for this reason will not be granted without such proof.

Completed preliminary applications submitted by persons interested in housing assistance are date stamped as received and processed in order of date received. Since the vast majority of the preliminary applications received by the PHA arrive by mail at the same time each day, no purpose would be served by also time stamping applications. Preliminary applications are ordered automatically as they are entered into the PHA waiting list software program.

Incomplete preliminary applications are returned to applicants with instructions for completing the preliminary application. The original date stamp will not be honored and will be re-stamped once the application is received by the PHA.

Persons claiming to be disabled that have submitted incomplete preliminary applications are contacted in person to determine if their disability caused the preliminary application to be incomplete and offered assistance if required.

If a preliminary application indicates that an applicant is not eligible for housing assistance, written notice is sent to the applicant explaining why they are not eligible for housing assistance and the applicant is offered an informal review of the PHA's decision.

Waiting List Preferences

Preference in assigning applicants to the waiting list, starting with those assigned a first preference as the highest category, will be in accordance with the following preference system:

First Preference

Applicants who live, work, or have been notified that they have been hired to work within the jurisdiction of the PHA, or applicants with family members who work, or have been notified that they have been hired to work within the jurisdiction of the PHA.

Second Preference

Applicants who do not live or work, or have not been notified that they have been hired to work within the jurisdiction of the PHA or do not have a family member that works or has been notified that they have been hired to work within the jurisdiction of the PHA.

Elderly Preference

Elderly, disabled, displaced, homeless, single persons and families of not more than two members whose head, co-head or spouse is elderly or disabled will be given preference over single persons who are not elderly, disabled, or displaced, irrespective of any other preference.

Targeted Preference

As needed, targeted preferences shall be given to applicants within established preferences that fall into special targeted areas as defined by HUD for any funded increment, such as Mainstream funding. Targeted preferences sort above the first preference.

Coeymans Special Preference Removed 1/1/2017

Green Island preferences in effect 6/1/2022 until the Green Island Waiting List is exhausted. See Green Island admin plan.

If a preliminary application indicates that a family is potentially eligible, that family will be placed on the waiting list in the appropriate category, even if there are immediate vacancies available in the program. All applicants are placed on the waiting list because of the need to track assisting families according to PHA policies and HUD regulations.

Applicants placed on the waiting list are notified of such placement in writing. Due to income targeting requirements, applicants are not provided with an approximation of the length of time they will remain on the waiting list before being considered for occupancy.

Effective Date of Placement and Preference on Waiting List

Initial placement on the waiting list is always the date a completed preliminary application is received by the PHA. If a completed application is not received by the PHA, the family is not assigned an effective date of application.

Effective date of families placed on the waiting list that qualify for a residency preference never changes after that family qualifies for a residency preference, even if the family moves out of the PHA's jurisdiction.

When families that have been placed on the waiting list without a residency preference move into the PHA's jurisdiction or otherwise qualify for a residency preference, the effective date of the family's preliminary application will be changed to the date the family qualified for a residency preference.

When singles under the age of sixty-two have been placed on the waiting list and become sixty-two years of age, the application date will be changed to the date the single became sixty-two years of age. Should a single become disabled, the application date will be changed to the date the applicant notified the PHA.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–**Moving On Strategy**

This attachment contains the following:

1. Moving On Preferences
 - a. **Schenectady Municipal Housing Authority (SMHA)** - PHA
 - i. Emergency Housing Voucher (EHV) Memorandum of Understanding – Highlighted Section: Moving On preference in local priority
2. NY-507's Written Standards excerpt that details the CoC's Moving On Strategy.

1C-7: Public Housing Agencies within Your CoC's Geographic Area Moving On Strategy

1. Moving On Preferences

a. **Schenectady Municipal Housing Authority (SMHA)** - PHA

- i. Emergency Housing Voucher (EHV) Memorandum of Understanding –
Highlighted Section: Moving On preference in local priority

Memorandum of Understanding

Created and entered into on August 16, 2021

Between

Schenectady Municipal Housing Authority (PHA)

375 Broadway

Schenectady, New York 12305

and

Homeless Services Planning Board (HSPB)

aka NY-507 Schenectady City/County Continuum of Care (CoC)

c/o CARES OF NY, INC.

200 Henry Johnson Blvd, Suite 4

Albany NY 12210

I. Introduction and Goals:

- The PHA and CoCs commit to administering the Emergency Housing Vouchers (EHVs) in accordance with all program requirements.
- The PHA goal is to administer and fully utilize all available EHVs. The standard of success in administering the program will be complete utilization of the EHVs.
- Identification of staff position at the PHA and CoC who will serve as the lead EHV liaisons.

PHA Lead HCV Liaison: Richard E. Homenick, Executive Director, SMHA

Responsibilities of the PHA EHV liaison: Oversee utilization of EHVs

CoC Lead Staff Liaison: Leina Minakawa, Director of Clinical and Case management Services, Bethesda House

Responsibilities of the CoC EHV liaison: Oversees the prioritization of applicants and referrals to the EHV Program through the CoC

II. Define the populations eligible for EHV assistance to be referred by CoC.

The Schenectady Municipal Housing Authority has been awarded a total of 22 Emergency Housing Vouchers. The voucher awards will be divided into three target groups served by the Continuum of Care: Permanent Supportive Housing participants, Rapid Rehousing participants and Eviction Prevention candidates. The voucher awards will be subdivided as follows:

8 Vouchers - Rapid Rehousing participants

7 Vouchers - Permanent Supportive Housing participants

7 Vouchers - Eviction Prevention candidates

**Moving On
Preference**



In each case, referrals to the EHV program are aimed at advancing the Move-On Strategies employed by the CoC. Suitable candidates are those who no longer require the intensive services offered by homeless programs funded through the CoC but still require the financial assistance of a housing subsidy program. Candidates should demonstrate a capacity to adhere to standard lease provisions and live with relative independence.

EHV referrals will be processed by the PHA in the order received. In the event that there are not enough referrals to utilize the voucher total assigned to a given target group, the PHA may accept CoC referrals

from the next target group in the following hierarchy until such time as all awarded vouchers have been assigned:

1st Priority Group – Rabid Rehousing participants

2nd Priority Group - Permanent Supportive Housing participants

3rd Priority Group - Eviction Prevention candidates

Subsequent program vacancies be filled from the same priority group from which the vacating participant was referred at initial intake.

 **Moving On Preference**

Applicants will be referred on a unique EHV Wait List. Within each target group, the CE system will track the referrals and a date/time basis. There will be no further ranking based on local preferences as established for the regular HCV program.

Because the EHV waiting list is based on direct referrals from the CoC or requests through the PHA's VAWA emergency transfer plan and not applications from the general public, HUD is waiving § 982.206, which requires the PHA to give public notice when opening and closing the waiting list. Under this alternative requirement, the PHA will work directly with the CoC and other referral agency partners to manage the number of referrals and the size of the EHV waiting list. This separate waiting list for EHV referrals/applicants is established to help expedite the leasing process, both at initial leasing and for any turnover vouchers that may be issued prior to the September 30, 2023 turnover voucher cut-off date.

Eligibility Determination: Upon referral to the PHA, staff will conduct Social Security Number and Citizenship Verification. Recognizing that this documentation may not be readily on hand and may be difficult to obtain for individuals and families experiencing homelessness the PHA will require such individuals to provide the required documentation within 180 days of admission to be eligible for continued assistance, pending verification, unless the PHA provides an extension based on evidence from the family or confirmation from the CoC or other partnering agency that the family has made a good-faith effort to obtain the documentation.

Prohibitions on Admission (Mandatory):

- (1) The PHA must and will apply the standards it established under § 982.553(a)(1)(ii)(C) that prohibit admission if any household member has ever been convicted of drug-related criminal activity for manufacture or production of methamphetamine on the premises of federally assisted housing to EHV applicants.
- (2) The PHA must and will apply the standards it established under § 982.553(a)(2)(i) that prohibit admission to the program if any member of the household is subject to a lifetime registration requirement under a State sex offender registration program to EHV applicants.

In line with the existing Housing First Strategy, the PHA chooses not to enact any Permissive Prohibitions.

Unlike regular HCV admissions, other than for the above Mandatory and Permissive Prohibitions, PHAs may not deny an EHV applicant admission regardless of whether:

- Any member of the family has been evicted from federally assisted housing.
- A PHA has ever terminated assistance under the program for any member of the family.
- The family currently owes rent or other amounts to the PHA or to another PHA in connection with Section 8 or public housing assistance under the 1937 Act.
- The family has not reimbursed any PHA for amounts paid to an owner under a HAP contract for rent, damages to the unit, or other amounts owed by the family under the lease.

1C-7: Public Housing Agencies within Your CoC's Geographic Area Moving On Strategy

2. NY-507's Written Standards excerpt that details the CoC's Moving On Strategy.

MOVE ON STRATEGY FOR RECOGNITION OF TENANT INDEPENDENCE

The Homeless Services Planning Board (HSPB, the Schenectady County Care Continuum of Care) has created a Move On Strategy to transition households in Supportive Housing (including Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH)) who no longer need intensive services to affordable housing. This strategy is broken into Phase I and Phase II, and sets out the actions HSPB will take to ensure the community has suitable long-term, affordable housing options for tenants ready to move on, and that tenants have the skills and are empowered to make this decision. The fundamental goal of the Move On Strategy is to promote the highest levels of independence and choice for tenants, as well as to create flow in supportive housing units to ensure these units are available for currently homeless families and individuals with disabilities who need housing combined with services. Promoting economic mobility and self-sufficiency, the Move On Strategy is first and foremost about celebrating growth, recovery and tenant success, and ensures all services are provided using strengths-based language and a recovery-focused model. Below details the CoC's process for identifying tenants who are eligible to move on; documentation needed to request ideal candidates for the strategy; and providing guidance for tenants on safety and security while prioritizing resources where they are most needed. The plan is based on a model Move On strategy discussed by the U.S. Department of Housing and Urban Development (HUD) and the Corporation for Supportive Housing. The soon-to-be developed HSPB Systems Committee will be responsible for providing regular trainings, resources, relationship building, and outcome tracking to support implementation of and monitor the Moving On Strategy.

Recruiting Affordable Housing Providers

The Move On Strategy targets existing tenants in supportive housing who are stable and require only minimal supportive services. These tenants are, with client choice, assisted to transition to a mainstream rent subsidy (typically the Housing Choice Voucher program) or an affordable housing unit, which frees up their subsidy for someone who is chronically homeless and needs the intensive services and long-term subsidies offered in supportive housing. The mainstream rent subsidy may include programs like Public Housing Authorities (PHAs), multifamily assisted housing owners, Low Income Tax Credit (LIHTC) developments, and local low-income housing programs. Phase I of the Move On Strategy has been implemented with Schenectady Municipal Housing Authority (SMHA), who has a preference for individuals and families moving on from their Shelter Plus Care program. Phase II of the Move On Strategy will include exploring expanding SMHA's policy and recruiting other local affordable housing providers to participate in the program, by setting preferences for tenants moving on from supportive housing.

Identifying Households for Moving On

Housing providers identify households in supportive housing that may be ready to move on through ongoing case management with tenants. Specifically, program staff meet with tenants on an ongoing basis to establish tenant goals and set a plan towards meeting those goals, utilizing strengths-based language and a recovery-focused model. Program staff implement a client-choice model by ensuring tenants know there is a voluntary option to move on. Program staff ensure tenants interested in moving on (1) have demonstrated the ability to live stably and maintain housing, (2) will meet PHA (or other affordable housing providers) screening criteria, and (3) understand the decision to move on from supportive housing is voluntary. During Phase II of this strategy, a standardized assessment for moving on will be developed and implemented.

Program staff work with tenants to create a formal and comprehensive transition plan that identifies tenant strengths, living skills and the supports necessary to help them meet transition goals. Pre-transition plans are individualized to meet the specific needs of each household. Some common resources or supports tenants often need and are connected to include: employment supports, benefits counseling, activities of daily

living skills, community living skills, and connection to community-based services. As house-holds volunteer, housing providers make referrals to the PHA (or other affordable housing providers).

Eligibility Considerations for Tenants

Individuals are identified by housing provider program staff who work directly with clients in the housing programs. Clients should meet four basic criteria in order to be recommended to move on: 1) a good rental history of on-time payments, 2) evidence of “good neighbor” behavior without any complaints or property management conflicts, 3) supported progress of quantitative areas and 4) low service needs.

Housing providers identify households in supportive housing who may be candidates for moving on by analyzing observations (interviews/survey’s, demonstrated ability to live stably and maintain housing or any other mitigating circumstances) combined with quantitative key areas for assessing tenant capacity, motivation, confidence and emotional readiness. These key quantitative areas include:

- Emotional independence (interest and confidence in moving on),
- Financial Capacity (employment, income, savings, budgeting skills),
- Housing history (housing tenure, rent arrears, past evictions, neighbor/landlord relationships)
- Intensity of service use (need for on-site services),
- Health/behavioral health (substance use, mental health, medication management, treatment engagement, mobility),
- Connection to mainstream resources (rental supports if needed),
- Connection to family or other natural supports,
- Community living skills (self-managing behavior, limit setting relating to drugs, etc.),
- Activities of daily living skills (ability to get meals, keep apartment clean, follow lease), and
- Housing goals (location, size, affordability, live with family/friends).

Transition Services

Housing Providers are required to provide: assistance with locating and securing a housing unit; case management to support transition including but not limited to assistance building linkages to community supports and services, such as mental and physical health services, substance use treatment, stores for groceries and other necessities, recreational activities and public transportation options; and support with landlord negotiations. Services offered may also include: providing funds to cover moving services, utility deposits/arrears and furniture/household items; and assistance with family reunification.

Aftercare Supports

HSPB recommends housing providers offer voluntary aftercare services to individuals who have moved on for at least six months after their move-out, and track types of supports provided and outcomes of those supports. It is recommended housing providers provide a minimum of two check-ins per month that can be in-person, by phone or by email.

Creating a Culture of Moving On

HSPB believes a programmatic reward/incentive structure for Moving On can assist in further promoting a culture of independence and self-sufficiency. The CoC will work with individual agencies to develop a variety of strategies to publicize and build interest in Moving On opportunities.

Moving on Timing and Availability

HSPB understands a Move On request may not be able to be satisfied immediately due to a variety of variables. However, the housing program will act as quickly as possible with community partners to move a tenant into appropriate affordable housing.

Ongoing CoC Assessment of Move On Strategy

Once annually the CoC will assess the success of this Move On Strategy, reviewing number/percentage of persons who have moved on and rate of retention in affordable housing destinations. The CoC will also discuss strengths/weaknesses related to the strategy's recommendations for recruiting affordable housing providers, identifying households for moving on, eligibility considerations for tenants, transition services, aftercare supports, and creating a culture of moving on.

EMERGENCY TRANSFER PLAN FOR VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT OR STALKING

Emergency Transfers

The Schenectady County Homeless Services Planning Board (HSPB) Care Continuum of Care is concerned about the safety of the tenants of the housing programs within its geographic area that are funded by Continuum of Care (CoC) Grant funds and such concern extends to tenants who are victims of domestic violence, dating violence, sexual assault, or stalking. In accordance with the Violence Against Women Act (VAWA), CoC-funded programs providing permanent housing or transitional housing, except safe havens, must allow tenants who are victims of domestic violence, dating violence, sexual assault, or stalking to request an emergency transfer from the tenant's current unit to another unit.

The ability of a housing program to honor such a request for tenants currently receiving rental assistance, however, may depend upon a preliminary determination that the tenant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, and on whether the housing provider has another dwelling unit that is available and is safe to offer the tenant for temporary or more permanent occupancy.

This plan identifies tenants who are eligible for an emergency transfer; the documentation needed to request an emergency transfer; confidentiality protections; and how an emergency transfer may occur. In addition, it provides guidance for tenants on safety and security. The plan is based on a model emergency transfer plan published by the U.S. Department of Housing and Urban Development (HUD), the federal agency which ensures that HSBP and the CoC funded providers within its geographic area in compliance with VAWA.

Eligibility for Emergency Transfers

A tenant who is a victim of domestic violence, dating violence, sexual assault, or stalking, as provided in HUD's regulations at 24 CFR part 5, subpart L, is eligible for an emergency transfer, if: The tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant remains within the same unit; or The tenant is a victim of a sexual assault, and the sexual assault occurred on the premises within the 90-day period preceding a request for an emergency transfer. A tenant requesting an emergency transfer must expressly request the transfer in accordance with the procedures described in this plan.

To request an emergency transfer, a tenant must notify the housing program's administrator or manager and submit a written request for a transfer to that individual. The tenant's written request for an emergency transfer should include either:

1. A statement expressing why the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant remains in the same dwelling unit assisted under the housing provider's program; or

1E-1. Web Posting of Your CoC's Local Competition Deadline--Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-507 CoC announced it was accepting project applications and includes the local submission deadline for applicants to submit their applications to the CoC:
 - (a) March 21, 2022 email and website screenshot announcing the **draft** Rank & Review **Renewal Parts 1-2 Tool** is ready for **public comment**
 - (b) June 6, 2022 email and website screenshot announcing the **final** Rank & Review **Renewal Parts 1-2 Tool** is **ready for completion**
 - (c) August 11, 2022 email inviting applicants **to complete** the Rank & Review **Renewal Part 3 Tool** with dates for **interview sessions**
 - (d) August 8, 2022 email and website screenshot announcing the **draft** Rank & Review **New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are ready for **public comment**
 - (e) August 15, 2022 email and website screenshot announcing the **final** Rank & Review **New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are **ready for completion**
 - (f) August 26, 2022 email inviting applicants **to complete** the Rank & Review **New Project Questions** with dates for **interview sessions**
 - (g) August 9, 2022 email: Summary 2022 NOFO with Rank and Review Deadlines

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-507 announced it was accepting project applications.
 - (a) March 21, 2022 email and website screenshot announcing the **draft** Rank & Review **Renewal Parts 1-2 Tool** is ready for public comment

From: [Samantha Barnaby](#)
To: [Brady Scott](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Debra Sivack](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); [Jennica Huff \(JHuff@BCNIHOUSING.org\)](#); [Jo-Anne Rafalik](#); [Kelsey Addy](#); [Kim Siciliano](#); [Kimarie Sheppard](#); [Kristen Diotte](#); [Lauren Jarrard](#); [Marcy Hauseman](#); [Margaret Coker](#); [Mary Breslin](#); [Michael Johnson](#); [Michelle Ostrelch](#); [Mike Davidson](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); [Nikita Hardy](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Paul Brady - Schenectady County DSS \(paul.brady2@dfa.state.ny.us\)](#); [Richard Homenick](#); [Robert Romaker](#); [Samantha Barnaby](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Sylvia Jimison](#); [Thomas Anthony Sanabria](#); [Tracian Gordon](#); [Tricia Lee](#); [Vincent Speenburg \(speenburg20@yahoo.com\)](#); [Wendy Wahlberg](#); [William Robson](#)
Subject: Public Comment Notification: 2022 CoC Rank and Review Written Process and Tool
Date: Monday, March 21, 2022 8:53:00 AM
Attachments: [image001.png](#)

Dear HSPB Members,

The public comment period for the 2022 CoC Rank and Review Written Process and 2022 CoC Rank and ReviewTool is now open. Please use the link below to view the documents.

Please send all comments to sbarnaby@caresny.org by COB March 25, 2022.

[NY-507 CoC/Planning](#)

Thank you!

Samantha Barnaby
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Find us on [Facebook](#)



CoC's must demonstrate their use of an objective ranking and selection process for all projects (new and renewal) that is made publicly available to potential project applicants. CoC's are required to have a documented and transparent process on how the community ranks and reviews project applications.

+ Read more...

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC

Schenectady County Homeless Services Planning Board (HSPB)

HSPB Home Page

2022 RANK & REVIEW DOCUMENTS

[NY-507 Rank and Review Written Process](#)
 Public Comment Period:
 Release Date: **March 21, 2022** Due Date: **March 25, 2022**

2022 RENEWAL PROJECTS

[NY-507 Rank and Review Renewal Application \(Part 1 & 2\)](#)
 Public Comment Period:
 Release Date: **March 21, 2022** Due Date: **March 25, 2022**

View Rank & Review Archives

- + 2021 Rank & Review: HSPB
- + 2020 Rank & Review: HSPB

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-507 announced it was accepting project applications.

(b) June 6, 2022 email and website screenshot announcing the **final** Rank & Review **Renewal Parts 1-2 Tool** is ready for completion

From: [Samantha Barnaby](#)
To: [Brady Scott](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Debra Sivack](#); [Ed Kowalczyk](#); [Elise Martin](#); [francinef@smha1.org](#); [Joseph Gallagher](#); [Katie Mcglynn](#); [KHanson@MohawkOpportunities.org](#); [Kim Siciliano](#); [Kimarie Sheppard](#); [Laura Combs](#); [Lauren Jarrard](#); [Richard Homenick](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Shirley DeBono \(sdebono@ywca-neny.org\)](#); [Teasha Asheber](#); [tle@newchoicesrecovery.org](#); [Wendy Wahlberg](#)
Subject: Released for Completion R&R Tool: Deadline Friday, June 17th
Date: Monday, June 6, 2022 12:15:00 PM
Attachments: [image001.png](#)
[NY-507 Fillable Form RR22 Rank Review Renewal Application.pdf](#)
[Final Version NY-507 Rank and Review 5.26.pdf](#)

Continuum of Care Applicants,

Please see attached:

- * Rank and Review Tool
- * Final HMIS Data Attachments

The application is also available on the CARES website: [Rank and Review – 2022 | CARES of NY, Inc. \(caresny.org\)](#)

The application must be completed by COB Friday, June 17, 2022, and submitted in one PDF attachment. Please include the Rank and Review completed Tool, and supporting Data Attachments as specified on the tool. Applications should be submitted to sbarnaby@caresny.org using your agency name/project name as the subject line.

Thank you!

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

Find us on [Facebook](#)

CARES
OF NY, INC
ENDING HOMELESSNESS



Rank and Review Online Forms

Programs participating in the Rank and Review process may need to complete the forms below.

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.

To learn more about these forms and the over process, please download this [Rank and Review Online Form Submission Procedures document](#).

DV HMIS Data Submission

Data Attachments Confirmation

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB**
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Schenectady County Homeless Services Planning Board (HSPB)

[HSPB Home Page](#)

2022 RANK & REVIEW DOCUMENTS

FINAL: [NY-507 Rank and Review Written Process](#)

2022 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

[NY-507 Rank and Review Renewal Application \(Part 1 & 2\)](#)

Release Date: **June 6, 2021** Due Date: **June 17, 2021**

View Rank & Review Archives

- 2021 Rank & Review: HSPB
- 2020 Rank & Review: HSPB

CoC Public Postings

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-507 announced it was accepting project applications.

(c) August 11, 2022 email inviting applicants **to complete** the Rank & Review **Renewal Part 3 Tool** with dates for **interview sessions**

From: [Samantha Barnaby](#)
To: [Tamara Flanders](#); [Shannon Keon](#); [Bryan Gentile](#); [Teasha Asheber](#); [Kimarie Sheppard](#); [Elise Martin](#); [Francine Forst](#); [Ed Kowalczyk](#)
Subject: HSPB Renewal Interview Questions
Date: Thursday, August 11, 2022 10:24:00 AM
Attachments: [image004.png](#)
[2022 R&R Interview Questions Renewal Projects Only.docx](#)

Good morning,

Thank you for signing up for a renewal interview for HSPB on August 29th. You should have received an email and calendar invite to confirm your time, and you can access the link to your interview directly in the calendar invite. Interviews will take place via Microsoft Teams.

Attached to this email are the interview questions for 2022 including suggestions on how to prepare for your interview. These questions were created as a direct response to HUD priorities outlined in the 2022 NOFO and allow for up to 4 total points, as well as additional points on the Rank and Review Part 1 & 2 Tool. Please review the questions and come prepared to address these questions during your interview.

Note that you can only receive 1 pt. for answering Question 1 or 2.

Thank you for your continued participation in this year's Rank & Review process. Please don't hesitate to reach out if you have any questions about the interviews.

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

Find us on [Facebook](#)



1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-507 announced it was accepting project applications.

(d) August 8, 2022 email and website screenshot announcing the **draft** Rank & Review **New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are ready for **public comment**

From: [Samantha Barnaby](#)
To: [Brady Scott](#); [Bryan Gentile](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Debra Sivack](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); [Jennica Huff \(JHuff@BCNIHOUSING.org\)](#); [Jo-Anne Rafalik](#); [Kelsey Addy](#); [Kim Siciliano](#); [Kimarie Sheppard](#); [Kristen Diotte](#); [Lauren Jarrard](#); [Marcy Hauseman](#); ["Margaret Coker "](#); [Mary Breslin](#); [Michael Johnson](#); [Michelle Ostrelch](#); [Mike Davidson](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); [Nikita Hardy](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Paul Brady - Schenectady County DSS \(paul.brady2@dfa.state.ny.us\)](#); [Richard Homenick](#); [Robert Romaker](#); [Samantha Barnaby](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); [Sylvia Jimison](#); [Thomas Anthony Sanabria](#); [Tracian Gordon](#); [Tricia Lee](#); [Vincent Speenburg \(speenburg20@yahoo.com\)](#); [Wendy Wahlberg](#); [William Robson](#)
Subject: Public Comment Notification: 2022 CoC Rank and Review Bonus Tools
Date: Monday, August 8, 2022 8:39:00 AM
Attachments: [image001.png](#)

Dear HSPB Members,

The public comment period for the 2022 CoC Rank and Review New Bonus, CE/HMIS Bonus and DV Bonus tools is now open. Please use the link below to view the documents.

Please send all comments to sbarnaby@caresny.org by COB August 12, 2022.

[NY-507 CoC/Planning](#)

Thank you!

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>


Find us on Facebook



Programs participating in the Rank and Review process may need to complete the forms below.

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.

To learn more about these forms and the over process, please download this [Rank and Review Online Form Submission Procedures document](#).

 DV HMIS Data Submission

 Data Attachments Confirmation

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB**
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Schenectady County Homeless Services Planning Board (HSPB)

[HSPB Home Page](#)

2022 RANK & REVIEW DOCUMENTS

FINAL:  [NY-507 Rank and Review Written Process](#)

2022 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

 [NY-507 Rank and Review Renewal Application \(Part 1 & 2\)](#)

Release Date: **June 6, 2021** Due Date: **June 17, 2021**

2022 NEW PROJECTS

DRAFT:  [NY-507 CE-HMIS Bonus RFP](#)

DRAFT:  [NY-507 DV Bonus RFP](#)

DRAFT:  [NY-507 New Bonus Project RFP](#)

Public Comment Period: **August 8, 2022 - August 12, 2022**

Please send all comments to SBarnaby@caresny.org

View Rank & Review Archives

+ 2021 Rank & Review: HSPB

+ 2020 Rank & Review: HSPB

CoC Public Postings

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-507 announced it was accepting project applications.

(e) August 15, 2022 email and website screenshot announcing the **final** Rank & Review **New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are **ready for completion**

From: Samantha Barnaby
To: Brady Scott; Bryan Gentile; Debra Schimpf - Schenectady Community Action Program (dschimpfceo@scappny.org); Debra Sivack; Diana Betancourt Swingle; Ed Kowalczyk; Elise Martin; francinef@smha1.org; Geoff Raiti; Ginni Egan (info@youngparentsunited.org); Holley.Sharer@USE.SalvationArmy.Org; Jennica Huff (JHuff@BCNTHOUSING.org); Jo-Anne Rafalik; Kelsey Addy; Kim Siciliano; Kimarie Sheppard; Kristen Dlotte; Lauren Jarrard; Marcy Hauseman; Margaret Coker; Mary Breslin; Michael Johnson; Michelle Ostreich; Mike Davidson; Nette Crossman (ncrossma1908@yahoo.com); Nikita Hardy; Omar Sterling McGill (omar.mcgill@schenectadycounty.com); Paul Brady - Schenectady County DSS (paul.brady2@dofa.state.ny.us); Richard Homenick; Robert Romaker; Samantha Barnaby; Shannon Keon - SAFE Inc. (safeinc@nycap.rr.com); Steve Klein (sklein@mohawkopportunities.org); Sylvia Jimison; Thomas Anthony Sanabria; Tracian Gordon; Tricia Lee; Vincent Speenburg (speenburg0@yahoo.com); Wendy Wahlberg; William Robson
Subject: Released for Completion New, CE/HMIS, DV Bonus Tools: Deadline Monday, August 22nd
Date: Monday, August 15, 2022 10:47:00 AM
Attachments: NY-507 2022 CE-HMIS Bonus RFP-Fillable.pdf
 NY-507 2022 DV Bonus RFP-Fillable.pdf
 NY-507 2022 NEW BONUS PROJECT RFP-Fillable.pdf
 image002.png

Dear Continuum of Care Stakeholders,

The attached Rank & Review Bonus Applications are available for completion:

- Fillable CE & HMIS Bonus Tool
- Fillable DV Bonus Tool
- Fillable New Bonus Tool

These applications are also available on the CARES website: https://caresny.org/nofo-2022/#507_HSPB. You do not have to be currently CoC funded to apply. Bonus projects submitted will go through the CoC's Rank & Review process and those that score high enough will be submitted to HUD for consideration as part of a competitive process (Please note: being selected through the Rank & Review process is not an indication for funding). Below is the funding amount available to apply for.

2022 Funding Snapshot

| Community | ARD | Tier 1 | Tier 2* (5% ARD + CoC Bonus) | CoC Bonus | DV Bonus | Planning Grant |
|--------------------|-------------|-------------|---------------------------------|-----------|-----------|----------------|
| NY-507 Schenectady | \$5,148,714 | \$4,891,278 | \$514,872 | \$257,436 | \$197,042 | \$154,461 |

The applications must be completed by COB Monday, August 22, 2022 and submitted with attachments in one PDF per project. Please include the Rank and Review completed Tool and supporting attachments as specified on the tool. Applications should be submitted to sbarnaby@caresny.org using your agency name/project name as the subject line.

CARES is also hosting a webinar for New Projects TOMORROW August 16th at 11:30 AM.

Note: Applications must also be submitted in ESnaps on August 24th. For support on putting projects in ESnaps please refer to the CARES website with links to available resources: [NOFO – 2022 | CARES of NY, Inc. \(caresny.org\)](#). Please also feel free to reach out to Bill Robson at wrobson@caresny.org for support with ESnaps.

Before you submit this application, ensure that all the below documents are submitted in one PDF attachment with your application:

- An anti-discrimination policy if your agency has one

Programs participating in the Rank and Review process may need to complete the forms below.

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.

To learn more about these forms and the over process, please download this Rank and Review Online Form Submission Procedures document.

DV HMIS Data Submission

Data Attachments Confirmation

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB**
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
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- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Schenectady County Homeless Services Planning Board (HSPB)

[HSPB Home Page](#)

2022 RANK & REVIEW DOCUMENTS

FINAL: [NY-507 Rank and Review Written Process](#)

2022 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

[NY-507 Rank and Review Renewal Application \(Part 1 & 2\)](#)

Release Date: **June 6, 2021** Due Date: **June 17, 2021**

2022 NEW PROJECTS

FINAL: [NY-507 CE-HMIS Bonus RFP](#)

FINAL: [NY-507 DV Bonus RFP](#)

FINAL: [NY-507 New Bonus Project RFP](#)

Release Date: **August 15, 2022** Due Date: **August 22, 2022**

Please submit all documents to SBarnaby@caresny.org

View Rank & Review Archives

2021 Rank & Review: HSPB

2020 Rank & Review: HSPB

CoC Public Postings

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-507 announced it was accepting project applications.

(f) August 26, 2022 email inviting applicants **to complete** the Rank & Review **New Project Questions** with dates for **interview sessions**

From: [Samantha Barnaby](#)
To: [Elise Martin](#); ["Debbie Schimpf"](#); ["Kimarie Sheppard"](#); ["amcghee@bethesdahs.org"](mailto:amcghee@bethesdahs.org); ["Kim Siciliano"](#); [Tamara Rayne](#)
Subject: FW: HSPB New/Bonus Interview Questions
Date: Friday, August 26, 2022 12:03:00 PM
Attachments: [image004.png](#)
[2022-Bonus Application Interview Questions.docx](#)

Good afternoon,

Thank you for signing up for a new/bonus interview for HSPB on August 29th. You should have received an email and calendar invite to confirm your time, and you can access the link to your interview directly in the calendar invite. Interviews will take place via Microsoft Teams.

Attached to this email are the interview questions for 2022 including suggestions on how to prepare for your interview. These questions were created as a direct response to HUD priorities outlined in the 2022 NOFO and allow for up to 3 total points, as well as additional points on the new/bonus application Tool. Please review the questions and come prepared to address these questions during your interview.

Thank you for your continued participation in this year's Rank & Review process. Please don't hesitate to reach out if you have any questions about the interviews.

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

Find us on [Facebook](#)



1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-507 announced it was accepting project applications.

(g) August 9, 2022 email: Summary 2022 NOFO with Rank and Review Deadlines

From: [CARES Planning Team](#)
To: [Brady Scott](#); [Bryan Gentile](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Debra Sivack](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); [Jennica Huff](#); [Jo-Anne Rafalik](#); [Kim Siciliano](#); [Kimarie Sheppard](#); [Kristen Dlotte](#); [Lauren Jarrard](#); [Marcy Hauseman](#); [Margaret Coker](#); [Mary Breslin](#); [Michael Johnson](#); [Michelle Ostreich](#); [Mike Davidson](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); [Nikita Hardy](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Paul Brady - Schenectady County DSS \(paul.brady2@dfa.state.ny.us\)](#); [Richard Homenick](#); [Robert Romaker](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); [Sylvia Jimison](#); [Thomas Anthony Sanabria](#); [Tracian Gordon](#); [Tricia Lee](#); [Vincent Speenburg \(speenburg20@yahoo.com\)](#); [Wendy Wahlberg](#)
Cc: [Nancy Harrington](#); [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelsey Addy](#); [William Robson](#); [Megan Dolan](#); [Amy Lacey](#); [Erin Reale](#); [Genesis Mattey](#); [Kathy Germain](#); [Maureen Van Deusen](#); [Samantha Barnaby](#)
Subject: NY-507 CoC: Important FY22 CoC Application Information & Dates
Date: Tuesday, August 9, 2022 11:07:00 AM
Attachments: [image002.png](#)
[image003.png](#)

Good Morning, [Homeless Services Planning Board](#) Members,

As noted last week, the FY22 Continuum of Care Notice of Funding Opportunities is now available [here](#) and due September 30th, 2022. This email details available resources, the FY22 Competition Submission Timeline, and a NOFO Summary. Please note, the CoC Application and Project Applications are not yet available in [Esnaps](#) for completion. Additionally, HUD has not yet released the CoC's Annual Renewal Demand, CoC Bonus, or DV Bonus amounts. CARES will alert you when Esnaps is open and the available amount of funds is announced.

Please also be aware, this year HUD has an extremely truncated timeline for submitting the CoC Application. We appreciate in advance your attention to requests for votes and deadlines.

This application is separate from the CoC Supplemental NOFO; for more information on the Supplemental, contact [Michelle Sandoz-Dennis](#).

[Available Resources](#)

CARES' website is a resource for the Notice of Funding Opportunity (NOFO) and Rank and Review information and deadlines. Below are links to important information.

- [Rank and Review timeline/deadlines](#)
- [Esnaps Project Submission Application timeline/deadlines](#)
- [NOFO summary](#)
- [CARES' Webinars](#)
- [HUD available resources](#)

Please be sure to visit these links throughout the FY22 NOFO process for important updates.

Webinars

In order to provide an in-depth summary of the NOFO and to provide technical assistance to agencies applying for funds, CARES will produce the following webinar series:

1. NOFO Summary: HUD Priorities and the Consolidated Application

2. New Project Application: Bonus Project and Reallocation Information
3. Domestic Violence Bonus
4. Opportunities for Renewing Projects: Consolidation and Transition
5. E-Snaps Refresher – Setting-Up a Renewal Project
6. E-Snaps Refresher – Setting-Up a New Project

These webinars will be available on or by end of business August 12th. To access the page these are posted on, click [here](#). For Esnaps technical assistance, please contact [Bill Robson](#) (ext. 712).

FY22 CoC Consolidated Application

The FY22 CoC Consolidated Application is made up of three parts:

1. CoC Application: In the community portion of the application, the Collaborative Applicant responds to narrative questions and provides attached documents to describe the CoC planning body, governance structure, overall performance, and the strategic planning process. This part of the application is scored and will determine the order in which CoCs are funded. **Please note: once the CoC Application is available in Esnaps, CARES will post a blank copy to our website for your information. CARES estimates beginning to publicly post drafts of the application on our website by September 9th, and will accept comments through September 23rd. Please check [the public posting section](#) of CARES' NOFO website for updates.**
2. Project Application: Project applications must be completed in Esnaps by applicants for all renewal, new, CoC Planning, and UFA costs, and include a description of the project, proposed budget, and required attachments.
3. CoC Priority Listing: The CoC Priority Listing ranks project applications (including reallocated, CoC Bonus, DV Bonus, and renewal applications) in order of priority based on the Rank and Review scoring outcomes.

FY22 CoC Project Application Submission Timeline

Renewal and New Project Applications (which include applications for projects requesting reallocated, Bonus, and/or DV Bonus funding) must be submitted both through the local CoC Rank and Review Process AND through Esnaps. Please note, acceptance of a project application through the Rank and Review Process is no guarantee this project will be funded by HUD (particularly for New Project Applications, which are highly competitive nationally).

Rank & Review Project Submission Timeline

Renewal Applications:

- Completed: Rank and Review Part I & II
- Anticipated August 29th: Rank and Review Interview (Part III) dates.

New Applications:

- August 15th: Rank and Review New Project Application RFP and DV Bonus Application released.
- August 22nd: Rank and Review New Project Application RFP and DV Bonus Application due to CARES (please send to [Samantha Barnaby](#)).

Esnaps Project Submission Timeline

- August 19th: All Renewal Project Applications due in Esnaps. CARES will review all project applications in Esnaps and will provide recommended edits by September 1st. Final edits to renewal project applications in Esnaps due September 7th.
- August 24th: All New Project Applications (including those applying for the DV Bonus) due in Esnaps. CARES will review all project applications in Esnaps and will provide recommended edits by September 12th. Final edits to new project applications in Esnaps due September 16th.
Please note: if you are applying for a New or DV Bonus Application, you will need to submit your application for Rank & Review AND in Esnaps simultaneously. However, your application will only be submitted to HUD with the full CoC Application in Esnaps if your project scores high enough through Rank & Review. This requirement to simultaneously submit a new project Rank & Review application and Esnaps application is due to the truncated timeline offered by HUD this year.

Important Note About SAM & UEI:

Registration with the federal System for Award Management (SAM) is required for submission of applications in Esnaps. For more information, visit <https://www.sam.gov/SAM>. Applicants must provide a valid Unique Entity Identifier (UEI), registered and active on the SAM website, in the project application. Applicants not registered with SAM or that do not have a valid UEI will be deemed ineligible.

-

FY22 New Project Information Session

A 2022 CoC Funding Opportunity for New Projects – Information Session will be held Tuesday, August 16th at 11:30am. During this information session we will review CoC funding basics, provide an overview of CoC Bonus and DV Bonus funding opportunities, and discuss how to apply.

-

FY22 Notice of Funding Opportunity (NOFO) Summary

Approximately \$2.7 billion is available through the FY 2022 CoC Program Competition. This funding serves to:

1. Promote a community-wide commitment to end homelessness
2. Provide funding to non-profits, states, and local governments
3. Promote access to and effective utilization of mainstream resources to optimize self-sufficiency

The following are HUD policy priorities emphasized for FY 2022. Those bolded are new policy priorities this year.

1. Ending homelessness for all persons
2. Using a Housing First Approach
3. Reducing Unsheltered Homelessness
4. Improving System Performance*
5. Partnering with Housing, Health, and Service Agencies
6. Taking Action to Increase Racial Equity
7. Improving Assistance to LGBTQ+ Individuals

8. Including Persons with Lived Experience in Planning and Funding Decision Making
9. Advocating to Increase Affordable Housing

Please note, in FY21 HUD recognized the effects of COVID-19 on CoC performance and data quality and reduced the points available for rating factors related to system performance. This FY22 CoC NOFO significantly increases the points available for system performance rating factors (from 23 points in FY21 to 59 points in FY22).

There have been some additional important changes in the FY22 NOFO:

1. Tribal Organizations and Areas: Tribal Organizations and Tribal Designated Entities are eligible to apply for CoC funds; new this year if applied for through CoC registration, Tribal Areas are eligible to be added to the geographic area of a CoC.
2. Increased emphasis on CoC evaluation of racial disparities: HUD has increased the number of points related to whether CoCs and homeless providers have identified barriers that lead to racial disparities, have taken steps to eliminate those barriers to improve racial equity, and have implemented measures to evaluate the efficacy of the steps taken. Points will be awarded to CoCs that promote racial equity through the local CoC Rank & Review competition.
3. Increased emphasis on addressing the needs of LGBTQ+ individuals: HUD has placed greater emphasis on CoCs implementing and training their providers on the CoC-wide anti-discrimination policies that ensure LGBTQ+ individuals and families receive necessary services, shelter, and housing free from discrimination. Additional points have been added for CoCs that have updated their CoC-wide antidiscrimination policies with stakeholder feedback.
4. Addressing COVID-19: In FY2022 HUD is asking CoCs to demonstrate how they will build on partnerships that have increased the safety of persons experiencing homelessness from contracting COVID-19. Expanded partnerships should specifically ensure the community is prepared to prevent and respond to future infectious disease outbreaks amongst people experiencing homelessness.
5. Partnering with victim service providers: HUD added scoring factors based on CoC's demonstration of collaborating with victim service providers and projects' plans to include survivors with lived experience in policy and program development.
6. Advocating for affordable housing: HUD added a rating factor that awards points to CoCs that engage local leaders about increasing affordable housing supply.

A brief summary of important topics from the NOFO are below.

- **Tiering:** HUD requires CoCs to tier projects (excluding Planning and UFA Projects).
 - Tier 1 is equal to 95 percent of the CoC's Annual Renewal Demand (ARD).
 - Tier 2 is the difference between Tier 1 and the maximum amount of renewal, reallocation, and CoC Bonus funds the CoC can apply for.
 - Bonus funding is available to apply for in the amount of 5% of the CoC Final Pro Rata Need (FPRN).
 - DV Bonus funding is available to apply for in the amount of 10% of the Preliminary Pro Rata Need (PPRN) (not to be less than \$50,000). Please note, this is a decrease from 15% in FY21.

As a note: The DV Bonus is included within tiering. If a project application designated as DV Bonus is conditionally selected by HUD with DV Bonus funds, HUD will remove the ranked DV Bonus project from the New Project Listing and all other project applications ranked below the DV Bonus project will slide up one rank position

- Bonus and Reallocated funding: Bonus and Reallocated funding is available for the below eligible project types.
 - Permanent Supportive Housing that is Dedicated PLUS (see page 22) OR has 100% of beds dedicated to persons experiencing chronic homelessness.
 - Rapid Rehousing
 - Joint Transitional Housing-Rapid Rehousing
 - HMIS (or a comparable DV Database)
 - Support Service Only – Coordinated Entry

The amount of funding to create new projects through reallocation will depend on the amount of current project funds returned to the CoC. HUD highly recommends CoCs pursue reallocation to ensure CoC-funded projects are addressing the most pressing community needs, are high performing, and are not returning funds to HUD. For more information regarding reallocation, please review the [Rank and Review Process](#).

- DV Bonus: Again this year an additional bonus opportunity is available for projects to serve survivors of domestic violence, dating violence, sexual assault, and stalking that are homeless. \$52 million (a reduction from \$102 million in FY21) is available nationwide. Below are the eligible project types.
 - Rapid Rehousing (RRH)
 - Joint Transitional Housing-Rapid Rehousing (TH-RRH)
 - Support Service Only – Coordinated Entry (SSO-CE)

A CoC can only submit one project application for an SSO-CE project. However, a CoC may apply for any number of RRH and Joint TH-RRH projects provided that each application is for at least \$50,000. A CoC may also apply to expand an existing renewal project, including one that was previously funded with DV Bonus funding.

- Expansion Grants: Again this year, HUD is allowing renewal project applicants to submit a new project application to expand its current operations by adding units, beds, persons served, services provided, or an increase in HMIS activities. Expansion grants can utilize Bonus Funding, reallocation dollars or DV Bonus Funding, assuming the expansion will serve survivors of domestic violence, dating violence, sexual assault, and stalking.
- Transition Grants and Consolidated Projects: Again this year, HUD is allowing for Transition Grants and Consolidated Projects. A Transition Grant is a grant that allows agencies to change component types. Consolidated Projects combine projects that are operated by the same agency and for the same project component type. Click [here](#) for a more complete summary on CARES'

website.

CARES looks forward to working with you to ensure another year of successful CoC funding. If you have any questions about what is detailed in the NOFO, please feel free to reach out to me directly.

Kelsey Addy, MPA

Pronouns: She/Her/Hers

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1E-2. Project Review and Ranking Process Your CoC Used in Its Local Competition.

This attachment details the Rank & Review process for NY-507 as noted in their Written Process. Blank tools have been attached for the Renewal, New, Bonus/DV, and Bonus CE/HMIS Applications.

1. **Scoring tool used in NY-507's local competition to score new and renewal applications - for all project application types.**
 - (a) NY-507's Rank and Review Written Process
 - (b) Blank Renewal Application Tool
 - (c) Blank New Project Application Tool
 - (d) Blank Bonus/DV Application Tool
 - (e) Blank Bonus CE/HMIS Application Tool
 - (f) Ranking and Tiering
 - This document showcases the actual points awarded for each project
 - (g) Objective Criteria, System Performance Criteria, and Considerations for Projects that Serve Clients with Severe Barriers to Housing & Services Chart
 - This document showcases:
 - **objective criteria** for the project applications
 - **system performance** criteria for the project applications
 - the available points for projects that address **severe barriers to housing and services**
 - (h) System Performance Data Attachment
 - This document is an attachment to the Rank and Review Renewal Application Tool and provides applicants with data to answer the tool's data-based questions.
 - This document showcases data used from comparable databases to score projects submitted by victim service providers

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(a) NY-507's Rank and Review Written Process

SCHENECTADY HOMELESS SERVICES PLANNING BOARD: 2022 RANK AND REVIEW PROCESS

Rationale

HUD's CoC (CoC) homeless assistance programs serve as a source of funding for homeless services in the County and City of Schenectady. In the 2020 NOFO, the Schenectady CoC received \$4,379,886 from HUD to support 18 projects for homeless individuals and families. HUD awards homeless assistance grants through an annual application process known as the CoC Program Competition.

In order for the CoC to prioritize programs which most effectively serve the community at the local level, the community has implemented a Rank and Review Process for renewal and new projects. This process helps the CoC gain knowledge of project performance and effectiveness within the full CoC system.

The Schenectady Homeless Services Planning Board (HSPB) has charged the CoC (CoC) Committee with overseeing the Rank and Review process. As described in the HSPB Bylaws, the CoC Committee has the responsibility to prepare and carry out plans related to the design, operation, and implementation of a collaborative process for the development of funding applications, including funding priorities. Each year the Rank and Review Written Process, Application and a Review Team are established by the CoC Committee, submitted to the Membership for public comment and then Board for approval.

CoC Transparency

The CoC conducts this Rank and Review Process in a transparent manner to ensure fairness. Each year, the process is publicly announced by the CoC Committee, shared in writing with the Board and Membership, and posted on the CARES website for the community to access, review and comment.

Rank and Review Application

The HSPB emphasizes the importance and impact of using the Rank & Review Application as the primary basis for determining the Project Listing submitted as part of the CoC Consolidated Application. The Rank and Review Application is thoughtfully revised each year to include both HUD and CoC standards, incorporating both national and local priorities, balancing objective performance measures with subjective narrative description of project operations.

Review and Approval of the Rank & Review Renewal Application

After the annual CoC Consolidated Application is submitted to HUD by the Collaborative Applicant, the CoC Committee reviews that prior year's Rank & Review Application, Written Process, and

feedback from reviewers and full Membership. With this feedback, the Committee proposes revisions to the Rank and Review Application and Written Process. In addition, the committee develops a list of Review Team members, considering the previous reviewers and potential new members. The CoC Committee presents the Written Process, Application Tools, and list of proposed Review Team members to the HSPB Board and Membership for one-week public comment periods. Any comments received from Membership are then considered by the committee. The Rank & Review Application and review team are then finalized by the Board and shared with Membership for projects to complete.

Project Participation

Renewal Projects are required to complete a Rank & Review Renewal Application. An application must include responses to all questions as well as required data and/or attachments from the most recent project application and FFY APR in order to be considered complete. All completed applications will be shared with and reviewed by the Review Team. Late submissions, including incomplete submissions, will receive a 5-point penalty.

* Please Note: Coordinated Entry, Planning, and HMIS projects are not required to fill out a renewal application.

*Renewal projects should have one federal fiscal years' worth of data (10/1-9/30) so should be in operation for one full federal fiscal year.

The 2022 Rank & Review Application process will occur in three (3) parts. The intent of a three-part process is to allow agencies adequate time to review project-level and system-level data.

- **Part 1** focuses on project and system outcomes, using project data entered in HMIS and objective questions to “rate” projects. The HMIS data used in Part 1 is from the previous HUD Fiscal Year (Oct 1 - Sep 30). This HMIS data used in Part 1 has been cleaned and reviewed for data quality errors when submitted to HUD for the Longitudinal Systems Analysis (LSA) report. Agencies must confirm Part 1 Data Attachment accuracy within five business days of receipt. During the Part 1/Data Training Session, agencies will be instructed on how to confirm the accuracy of the Data Attachment values.

If errors are identified on the Data Attachment, the agency must submit the Data Correction Form on the CARES Website. CARES staff will review the Data Correction Form submission to determine if the requested change is a calculation error. If the request is a calculation error, CARES staff will correct the error and resubmit the Data Attachments for the agency’s review. After receiving the corrected Data Attachments,

agency staff will review the changes and if no additional errors are identified, then agency staff will submit the Data Confirmation Form on the CARES website. If the request for Data Correction Form is determined to not be a calculation error, CARES staff will notify the agency of the decision and request the agency to submit the Data Confirmation Form.

If no errors are identified on the Data Attachment, the agency will submit the Data Confirmation Form on the CARES website. If an agency does not submit a Data Correction Form or Data Confirmation Form after five business days following the Part 1/Data Training Session, then the data will be considered accurate and confirmed.

- **Part 2** focuses on qualitative project and system outcome data; allowing staff to explain unique circumstances that affect project performance and answer questions to local priorities.
- **Part 3** of the Rank & Review Process includes project interviews with the Review Team. After release of the NOFO, the CoC Committee will draft questions based on specific criteria mentioned within the NOFO Application to be asked during project interviews. Projects will receive these questions prior to the interview and may provide the Review Team with written answers prior to the interview. Interviews may assist the reviewers in awarding additional points for Parts 1 and 2 up to the maximum number of points available for each question.

New Projects: New projects are created through bonus funds or reallocated funds. A separate RFP will be completed for new projects. If, after the ranking process, additional money becomes available through reallocation, and if all new projects have been approved and there is additional money, the new project RFP will re-open for submission in an effort to use all available funds. RFPs submitted during the second application process will automatically be ranked below the round 1 projects. The Review Team reviews and scores all new project applications submitted. New project applications are required to interview with the Review Team. Interview questions will include specific criteria included in the NOFO. New project applications will be ranked, approved by the Board, and presented to Membership. The same appeals process that applies to Renewal applications applies to new project applications.

Bonus Projects: Bonus funds may be available each year. The CoC is permitted to apply for Bonus Projects which will compete nationally against other Bonus Project Applications based on a HUD scoring system set forth in the NOFO. HUD notifies the CoC's if Bonus Funds are available annually and what they may be used for. Proposed Bonus Projects must complement and fulfill unmet need/s in the community. The CoC will create a separate application for new projects proposals (separate RFP), and new proposals will be scored and ranked against other new project proposals. The CoC will issue public notification of the amount of Bonus funding available, if any, along with a deadline to respond to the Request for Proposals. Bonus project applications are required to interview with the Review Team.

Interview questions will include specific criteria included in the NOFO. Bonus applications will be ranked by the review team, approved by the Board, and presented to Membership. The community's goal is to apply for the maximum amount of available funds. The same appeals process that applies to Renewal applications applies to Bonus project applications.

Reallocated Projects: Reallocation is the process by which the CoC shifts funds, in whole or in part, from existing eligible renewal grant(s) in order to create new projects which will meet unmet local need/s. CoC agencies which voluntarily choose to reallocate funds will receive priority in the Ranking Process (also overseen by the Review Team). Project types that can be developed through reallocation are decided annually by HUD. The CoC will create a separate application for new projects proposals (separate RFP), and new proposals will be scored and ranked against each other.

Projects that can be flagged for reallocation consideration include those which have demonstrated inadequate financial management, a history of expending funds on ineligible activities, a lack of full expenditure of funds, and those which consistently score low on the Rank & Review. Reallocation is recommended for any project *not* participating in Coordinated Entry, HMIS or the annual Point-in-Time. The Board may determine reallocation of a particular project as in the best interest of the CoC and essential to maintaining full funding. Further, agencies may voluntarily choose to reallocate funds from their own projects. New project proposals developed by agencies through reallocation of their own funds will be prioritized during the ranking process. All other proposed projects using reallocated funds will be ranked according to general ranking procedures.

Review Team

Members of the review team are individuals from non-CoC funded agencies in the community or neighboring communities who are knowledgeable about the CoC and its providers. Review team members are approached by either the Collaborative Applicant or members of the CoC Committee and asked to participate in the CoC's Rank & Review process. Once reviewers have agreed to participate and are approved by the Board, reviewers are provided a copy of project applications, project addendums and score forms. It is an expectation that all project applications will be reviewed prior to the applicant interviews. A day is scheduled for Rank & Review project interviews and scoring to take place. Each reviewer must be available for the full extent of the interview process. Once the review team convenes and conducts interviews with each project, the review team scores each application. These scores result in the ranking from highest to lowest points with New/Bonus and Reallocated projects at the bottom. The review team provides any final comments to be shared with projects. It is also expected that the Review Team will remain available after the scoring is complete in the event of an appeal.

Project Ranking

Using the CoC approved Rank and Review tool, all projects seeking funding are scored and placed in numerical order, referred to as the "ranking". Ranking places an applicant in either Tier 1 or

Tier 2. At that time, each project receives a copy of their individual scores and is given the opportunity to meet with the Collaborative Applicant to debrief. If during this debriefing, a mathematical error is found by the project, the error can be corrected. Projects that fall into the bottom of the ranking, Tier 2, are contacted and notified of their ranking and offered the opportunity to go over the project's scores. The project ranking is then shared with the CoC Committee. Afterwards, the ranking is approved by the Board and shared with Membership.

Threshold Review

In order to ensure CoC projects are high performing, all project applications must also meet a minimum scoring threshold of 50% of total possible application points. The Threshold Review will be conducted by the Review Team after the Rank and Review process is complete and final project scores determined. If the pre-determined threshold is not met, the Review Team may recommend the HSPB Board consider the possibility of reallocation or amendments to the project application/s with said agency.

Project Ranking and Tiering Approval

The NOFO requires that the CoC conduct a transparent and objective process to review and rank all Renewal and New/Bonus projects. Using the CoC-approved Rank & Review Tool, all Renewal projects seeking funding are scored and placed in numerical order by scores. New/Bonus projects are scored and placed in numerical order beneath Renewal Projects; HMIS and CE projects are placed at the bottom of Tier 1. All agencies receive their project scores and are offered the opportunity to debrief with the Collaborative Applicant. Debriefing allows agencies the opportunity to request clarification regarding how/why Application question/s received certain scores. Debriefings are required if agencies are considering an appeal. Agencies may choose to appeal project score/s within the allotted time frame (see the **Appeals Process** outlined below). After all debriefings with the Collaborative Applicant are completed and appeals considered by the Review Team, renewal project applicants that fall into Tier 2 will be notified and then the project ranking is presented to the Board for review/approval then shared with Membership.

Appeal Process

1. Who May Appeal?

An agency may formally appeal a decision concerning a project application submitted by that agency. If a project was submitted by a collaboration of agencies, only one joint appeal may be made.

2. What May Be Appealed?

The Appeals Process only applies to project scoring and ranking. There is no appeal for project tiering. An appeal may NOT be submitted if the basis of the appeal is one of the

following: the applicant did not answer all the questions on the application, the applicant did not submit the application with all required attachments, or the applicant did not submit by the required deadline. The appeals process applies only to project ranking. Any mathematical errors found by an applicant will be corrected by the Collaborative Applicant.

3. Timing of an Appeal

Formal appeals can be submitted by a project only after a debriefing has been completed. Projects have one week from their debriefing with the Collaborative Applicant to request an appeal in writing. Written appeals should be sent to the following entities: HSPB Co-Chairs, CoC Committee Chair, and Collaborative Applicant. The written appeal must consist of a short statement, no longer than 1 page, of the agency's appeal. The written appeal can be in the form of a letter, memo or email. The Review Team will also serve as the Appeals Committee. Agencies will be notified of the outcome of their appeal within two (2) days of the Appeal Committee's decision. The Appeals Committee decision is final.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(b) Blank Renewal Application Tool

2022 Schenectady CoC –Project Rank & Review Renewal Application

SCHENECTADY COUNTY HOMELESS SERVICES PLANNING BOARD (HSPB)

RANK & REVIEW APPLICATION 2022

PART 1: DATA-RELATED QUESTIONS

DEADLINE TO SUBMIT: July 6, 2022

PROJECT INFORMATION

Informational Only

1. Organization Name: _____
2. Project Name: _____
3. Application Contact Person: _____
4. Project Type: PH (this includes RRH)=10 pts. TH=9 pts. SSO=10 pts.

* **Federal Fiscal Year 2021 (FY21): October 1, 2020 – September 30, 2021**

** **For the purpose of this Rank & Review Tool, persons served is defined as having an entry in HMIS (i.e., intake, admission and move-in date) in Federal FY21.**

5. **Utilization Rate** -Using the project’s FY20 Project Application and Federal Fiscal Year 2021 (FY20) * APR, complete the following chart to calculate the project’s utilization rate. **(round up to the closest whole number)**. *Please print and attach the corresponding questions from the Project Application and APR to this application.*

| Projected households served during an average PIT (Question 5 in Project Application) | | Actual number served during PIT (Questions 7 and 8 in APR) | |
|---|---------|--|------------|
| | | Persons | Households |
| Persons: _____ | January | | |
| | April | | |
| | July | | |
| | October | | |
| Households: _____ | | Average: | |

Persons: Average Actual _____ / Projected _____ = **Utilization** _____

Households: Average Actual _____ / Projected _____ = **Utilization** _____

- 5a. Did your project meet its projected number of households *and/or* persons served** during the year (100% or more utilization)? **Yes - 10 points** **No - 0 point**

2022 Schenectady CoC –Project Rank & Review Renewal Application

5b. The Continuum prioritizes projects best utilizing their resources. Did your project have a utilization rate of more than 100% in *both* households *and* persons?

Yes - 5 points

No - 0 points

6. **Data Quality & Completeness:** On your FY21 APR: (total of 5 possible pts.)

6a. Based upon FY21 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing? Yes – 0 pts. No – 2.5 pts

6b. Timeliness of Data Entry: Based on the FY21: Do you have any project start records at 11+ days? Yes – 0 pts. No – 2.5 pts

7. **Impact on Chronic Homeless (10 possible pts.)**

Permanent Supportive Housing Programs: During Federal FY 21, the CoC **PSH projects** served a total of **136** chronically homeless individuals. Please refer to **Attachment 1** to note the following: (Total points=% system impact*total available pts.)

7a. The total number of chronically homeless persons served by this project FY21: _____ (no pts)

7b. Of the total CH served by the CoC, note the % this project served in FY21: _____ **Rapid**

Rehousing Programs: During Federal FY 21, the CoC **RRH projects** served a total of **13** chronically homeless individuals. Please refer to **Attachment 1** to note the following:

(Total points=% system impact*total available pts.)

7c. The total number of chronically homeless persons served by this project FY21: _____ (no points)

7d. Of the total CH served by the CoC, note the % this project served in FY21: _____

Transitional Housing Programs: During Federal FY 21, the CoC **TH projects** served a total of **0** chronically homeless individuals. Please refer to **Attachment 1** to note the following:

(Total points=% system impact*total available pts.)

7e. The total number of chronically homeless persons served by this project FY21: _____ (no points)

7f. Of the total CH served by the CoC, note the % this project served in FY21: _____

8. **Financial Drawdowns.** Does your project draw down funds, at a minimum, quarterly? Please attach the last three (3) LOCCS drawdowns. Yes=3 No=0

2022 Schenectady CoC –Project Rank & Review Renewal Application

9. Funds Spent. Please complete the table below based on information from the project's most recently completed contract.

| | Amount Awarded (\$) | Amount Expended (\$) | Percentage Spent (Expended/Awarded) |
|----------------------------|---------------------|----------------------|-------------------------------------|
| Leasing | | | |
| Rental Assistance | | | |
| Supportive Services | | | |
| Operations | | | |
| Admin | | | |
| Total | | | |

9a. Based upon your most recent completed CoC contract, what percentage of the full HUD award was drawn down? _____

90-100%=20, 80-89%=16,70-79%=12, 60-69%=8,50-59%=4, >50%=0

9b. Did the project draw down CoC funds for the project from ELOCCS at least quarterly in the most recently ended contract? (Please attach copies of last three drawdowns.)

Yes 5 pts **No 0 pts**

10. Coordinated Entry Process. Does your project participate in the Coordinated Entry process as demonstrated by any of the following criteria: Check all that apply? **(2 points each)**

_____ receive referrals for potential new participants ONLY through the CE process (or through a parallel process for DV providers).

_____ submit referrals.

_____ house referrals.

_____ does your agency follow up on referrals within 14 days.

_____ has your agency attended at least half of the CE meetings this year.

_____ Have all agency staff participating in the Coordinated Entry process received the required CE/CE HMIS training?

10a. If not, are you an SSO program? **Yes (5 points)**

11. Housing First. Does the project screen out or terminate based on any the following?

All checked=10, anything else=0

| | Yes | No |
|--------------------------------------|--------------------------|--------------------------|
| Having too little or no income | <input type="checkbox"/> | <input type="checkbox"/> |
| Active or history of substance abuse | <input type="checkbox"/> | <input type="checkbox"/> |

2022 Schenectady CoC –Project Rank & Review Renewal Application

| | | |
|---|--------------------------|--------------------------|
| Criminal record with exceptions for state-mandated restrictions | <input type="checkbox"/> | <input type="checkbox"/> |
| History of domestic violence | <input type="checkbox"/> | <input type="checkbox"/> |
| Failure to participate in supportive services | <input type="checkbox"/> | <input type="checkbox"/> |
| Failure to make progress on a service plan | <input type="checkbox"/> | <input type="checkbox"/> |
| Loss of income or failure to improve income | <input type="checkbox"/> | <input type="checkbox"/> |
| Being a victim of domestic violence | <input type="checkbox"/> | <input type="checkbox"/> |
| Any other activity not covered in a lease agreement typically found in the project's geographic area. | <input type="checkbox"/> | <input type="checkbox"/> |

12. Continuum Participation. In the last twelve (12) months (May 2021 – May 2022) there have been a total of 2 Membership Meetings and 4 Board Meetings. What percentage of these 6 meetings have the project staff attended, and thereby actively participated in the CoC planning process? This will be verified by the Collaborative Applicant. _____% of meetings were attended by this agency.

75-100%=10, 50-74%=5, 25-49%=1, 0-24%=0

12b. Continuum Participation. In the last twelve (12) months (May 2021 – May 2022), has the project staff actively participated in any CoC committees? This will be verified by the Collaborative Applicant.

- 2 Committees and 50% attendance=10**
- 1 Committees and 50% attendance=5**
- 0 Committees =0**

Please check off any of the following you have actively participated in:

- Continuum of Care Committee
- Governance Committee
- Data Committee
- Strategic Planning Committee of the Board

13. Project Monitoring.

13.a. Did your Project complete the CoC Monitoring forms and documentation by the due date with no findings/concerns? Yes=2 No=0

13b. Did your Project complete the CoC Monitoring forms and documentation by the due date with findings/concerns that were resolved? Yes=1 No=0

13c. My agency did not complete the CoC Monitoring forms and documentation by the due date. Yes=0

14. Does your agency have an anti-discrimination policy? (please attach) Y=5 N=0

2022 Schenectady CoC –Project Rank & Review Renewal Application

Permanent Supportive Housing or Transitional Housing

Note: Our Youth funded SSO program is excluded from this section.

16. Exits to Homelessness: Attachment 3 (10 possible pts.)

Refer to Attachment 3 showing all project leavers and note the percentage of those who exited to the shelter or the street ____% (Total points=% system impact*total available pts.)

17. Positive Outcomes (10 possible pts.) (Total points=% system impact*total available pts.)

Permanent Housing Programs: During FY21, there were **457** persons with positive outcomes noted across all CoC PSH programs. An outcome is positive for PH if client is a stayer or exited to a PH destination. To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** ____%

Rapid Rehousing Projects: During FY21, there were **35** persons with positive outcomes noted across all CoC RRH programs. An outcome is positive for RRH if client exited to a PH destination. To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** ____%

Transitional Housing Programs: During FY21, there were 61 persons with positive outcomes noted across all CoC TH programs. An outcome is positive for TH if client exited to a PH destination. To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** ____

18. Income Growth – System Impact (5 possible pts.)

(Total points=% system impact*total available pts.)

Refer to **Attachment 4** (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY20: ____%

19. Income Growth – Project Performance

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

19a. What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1)** Number of Adults with Earned Income - **Column 9)** Performance Measure: Percent of Persons to accomplish this measure: ____%

75-100% = 1.25 pts; 50-74% = 1 pts; 25-49% = .75 pts; 15-24% = .5 pts; 1-14% = .25 pts; 0% = 0

2022 Schenectady CoC –Project Rank & Review Renewal Application

19b. What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%
75-100% = 1.25 pts; 50-74% = 1 pts; 25-49% = .75 pts; 15-24% = .5 pts; 1-14% = .25 pts; 0% = 0

19c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%
75-100% = 1.25 pts; 50-74% = 1 pts; 25-49% = .75 pts; 15-24% = .5 pts; 1-14% = .25 pts; 0% = 0

19d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%
75-100% = 1.25 pts; 50-74% = 1 pts; 25-49% = .75 pts; 15-24% = .5 pts; 1-14% = .25 pts; 0% = 0

20. Priority Population

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 5 pts**
- >50% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 3 pts**
- No priority population = 0 pts**

2022 Schenectady CoC –Project Rank & Review Renewal Application

SCHENECTADY COUNTY HOMELESS SERVICES PLANNING BOARD (HSPB) RANK & REVIEW APPLICATION 2022 PART 2: PROJECT/SYSTEM PERFORMANCE NARRATIVES

PROJECT INFORMATION

Informational Only

1. FY21 Funding Request: \$ _____
Leasing \$ _____
Rental Assistance \$ _____
Supportive Services \$ _____
Operations \$ _____
Admin \$ _____
2. **Housing Projects Only:** Number of Contracted Units/Beds/Vouchers _____
Support Service Only Projects: Projected persons/households served during an average PIT _____
3. Total # Participants served (as noted on the most recent APR): _____
4. What is the cost per bed (divide the number of proposed beds by the total budget): _____

PROJECT DESCRIPTION

Provide a brief project overview that clearly describes the project’s unique characteristics.
Response must be 250 words or less.

Provide a brief project overview to describe program characteristics listed below:

- Target Population
- # of participants served based upon Federal FY21 APR
- # of contracted beds and units
- Cost per bed (HUD funding only) Services provided to participants
- Project goals and achievements

2022 Schenectady CoC –Project Rank & Review Renewal Application

5. **Utilization Rate:** This question should be answered **only** by projects which scored zero points on Q5 in Part 1 above. If your project did not achieve 100% utilization (i.e. number of projected/contracted households and/or persons served) during Federal Fiscal Year 2021, please explain why in 250 words or less. **(0 to 10pts)**

6. **Leveraging and Coordination of Services.** Please describe how your project coordinates services with other funded and non-funded providers in order to leverage services in 250 words or less. **(0 to 5pts)**

- **Up to 2.5 points if project gives specific examples of how project coordinates services with other CoC members.**
- **Up to 2.5 points if project gives specific examples of how project coordinates services with other non-CoC funded agencies.**

2022 Schenectady CoC –Project Rank & Review Renewal Application

7. **Financial Draw Downs:** Did the project spend at least 90% of total awarded funds? (Refer to Part 1 Q9 above). If the project expended less than 90% of total awarded funds, please explain why in 250 words or less. **(0 to 10 pts)**
8. **Move on Strategy:** HUD defines Move on Strategy as how programs work to help program participants, who no longer require intensive services, transition from CoC Program funded PSH beds to other housing assistance programs (including, but not limited to HCV and Public Housing) in order to free up CoC Program funded PSH beds to be used for persons experiencing homelessness. Briefly describe what you will be doing in FY22 to work with participants to create strategies and plans for moving on? **(0 to 10 points)**

2022 Schenectady CoC –Project Rank & Review Renewal Application

9. System Performance- Housing Stability (0-5 pts)

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? 250 words or less

- **Up to 2.5 pts awarded if the narrative clearly states the strategy, you program uses.**
- **Up to 2.5 pts awarded if the narrative clearly state(s) an example.**

10. System Performance – Income (0-5 pts)

What support does your project provide to clients to increase non-employment cash income and employment cash income?"

- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**
- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**

2022 Schenectady CoC –Project Rank & Review Renewal Application

11. DV Providers Only: Positive Outcomes/Safety

The CoC acknowledges that positive outcomes for domestic violence programs may be measured differently than mainstream permanent supportive housing programs. With that being said, how does your agency contribute to the housing stability and ensure safety for victims of domestic violence of clients within this CoC funded program? Please explain in 250 words or less. **(0 to 5 points)**

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.**

12. Youth Providers Only: Positive Outcomes

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC? (250 words or less)

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.**

2022 Schenectady CoC –Project Rank & Review Renewal Application

Permanent Supportive Housing or Transitional Housing Only

Note: Our Youth funded SSO program is excluded from this section.

13. Housing Stability: Please comment on any unique circumstances that affected the housing stability goal and affected the housing stability performance: (Refer to Part 1 Q15) Response must be 250 words or less. (0 to 5pts)

14. Diversity and Inclusion (0-1 pt.) Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement a training? (250 words or less)

2022 Schenectady CoC –Project Rank & Review Renewal Application

15. Current Trends

Looking at the Part 1 Tool did your program score lower on any of the data related questions as a result of the Covid pandemic, please explain. 2 pts.

16. Referring to Part 1 Tool Q6b. Timeliness of Data Entry: Based on the FY21: Do you have any project start records at 11+ days? If you did not receive points please explain why? (1 pt.)

2022 Rank & Review Interview Questions

These questions have been formed by CARES staff to focus on the 2022 HUD Policy Priorities as noted in the NOFO. Each question should be answered in 3-5 minutes, to ensure agency interviews do not run over.

Reviewers will first ask any clarifying questions they have about the project before asking the below interview questions of each applicant. These questions have been formed by CARES to focus on the 2022 HUD Policy Priorities as noted in the NOFO. Each question should be answered in no more than **3-5 minutes**, to ensure agency interviews do not run over. Check page three for interview tips.

| HUD Priority/Justification for Question | Interview Question | Scoring Criteria |
|---|---|--|
| <p>Persons with Lived Experience. HUD is encouraging CoCs to include in the local planning process people who are currently experiencing or have formerly experienced homelessness to address homelessness. People with lived experience should determine how local policies may need to be revised and updated, participate in CoC meetings and committees as stakeholders, provide input on decisions, and provide input related to the local competition process. CoCs should seek opportunities to hire people with lived experience.</p> | <p>Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions? (1 pt)</p> <p><i>Agency can either get points for this or the below question (not both).</i></p> | <p>1-Point if they answer yes.</p> |
| <p>HUD added scoring factors based on the responses to questions that demonstrate CoCs' collaboration with victim service providers in the CoC Application, projects' plans to include</p> | <p>If your project serves victims of domestic violence, what are your plans to include survivors with lived experience in policy and program development, and how do</p> | <p>0.5-Point - for an identified plan to include survivors with lived experience in policy and program development.</p> |

| | | |
|---|---|--|
| <p>survivors with lived experience in policy and program development and the inclusion of victim-centered practices in operating their projects.</p> | <p>you include victim centered practices in operating your project?</p> | <p>0.5-Point - for identification of how the agency includes victim centered practices in operating their project.</p> |
| <p>Improving System Performance. CoCs should be using system performance measures (e.g., average length of homeless episodes, rates of return to homelessness, rates of exit to permanent housing destinations) to determine how effectively they are serving people experiencing homelessness. HUD also assesses CoCs' on how it takes severity of needs and vulnerabilities into account when reviewing and ranking projects.</p> | <p>If you felt your project performed low on any section of Part 1 due to serving particularly vulnerable populations or households with severe needs (e.g., chronically homeless, substance use, severe mental illness, history of domestic violence, youth, criminal history) or because of other mitigating factors that you feel the reviewers should be aware of, please explain now.</p> | <p>1-Point-All program system performance measures are above average.</p> <p>Potential to recoup points if agency explains it had low performance measures due to serving particularly vulnerable populations or households with severe needs (or other mitigating factors), and how they are working to improve those outcomes.</p> |
| <p>Racial Equity. In nearly every community, Black, Indigenous, and other people of color are substantially overrepresented in the homeless population. HUD is emphasizing system and program changes to address racial equity within CoCs. Specifically, HUD is assessing if CoCs rate and rank projects based on the degree to which program participants mirror homeless population demographics (NOFO, pg. 8)</p> | <p>Are those in your project racially representative of the CoC's homeless population as a whole? (1 pt)</p> <p>If yes, how did your agency achieve an equitable mirroring of program participants compared to the homeless population demographics in the CoC</p> | <p>1-Point if agency explains either: how they achieved an equitable mirroring of program participants compared to the homeless population demographics in the CoC; or a thorough plan to improve outreach and assess policies that may be contributing to this disparity.</p> |

| | | |
|---|--|--|
| | If not, how is your agency working to improve outreach and assess policies that may be contributing to this racial disparity? | |
| Additionally, when considering which projects to select in their local competition to be included in their application to HUD, CoCs should ensure privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects. | How does your agency ensure housing and services that is private, respectful, safe, and accessible regardless of gender identity or sexual orientation? | <p>1-Point - for noting the agency updates their anti-discrimination policy utilizing input from organizations with expertise in serving LGBTQ+ populations.</p> <p>1-Point - for noting the agency provides training on how to ensure private, respectful, safe, and accessible housing and services regardless of gender identity or sexual orientation.</p> |

Interview questions were formulated based on HUD priorities as outlined in the 2022 NOFO. Check out the HUD priorities that informed Part 3 new project interview questions here: [NOFO – 2022 | CARES of NY, Inc. \(caresny.org\)](https://www.caresny.org/NOFO-2022).

How to Have a Successful Interview:

- **Prepare responses to each interview question in advance.** Applicants will only have the time allotted for your interview to respond to each question, so preparation is key to maximize your opportunity to gain all available points.
- **Keep responses succinct.**
- For agencies interviewing for more than one project, make sure to note when a response applies to some or all projects and when a distinction needs to be made. Each project will be scored separately.

2022 Rank & Review New Bonus Project Interview Questions

These questions have been formed by CARES staff to focus on the 2022 HUD Policy Priorities as noted in the NOFO. Each question should be answered in 3-5 minutes, to ensure agency interviews do not run over.

Reviewers will first ask any clarifying questions they have about the project before asking the below interview questions of each applicant. Check below for interview tips.

1. Housing First- The committee felt that it is easy just to check boxes, but since we made this higher scoring for objective criteria they recommended the following “Provide examples of how your program ensures (or will ensure) the “housing first” recovery-oriented approach which houses individuals without screening or terminating clients based upon income, sobriety, criminal record, active or history of substance use, and provides client choice to participate in supportive services or making progress towards service plan goals. How are intake staff trained to ensure the housing first model is used during intake and admission?”
2. HUD funded projects are required to take referrals from Coordinated Entry, which prioritizes the most vulnerable with longest histories of homelessness. How does your program/agency provide support services for homeless families and individuals with the most severe service needs? Please provide an example
3. The new application asks if your agency has a racially and ethnically diverse group of stakeholders who make programmatic decisions. If you answered yes please provide examples of the diversity of your agency/board or policies that encourage diversity such as board and staff recruitment, staff training etc.... If you answered no, please let us know how your agency is addressing diversity.

How to Have a Successful Interview:

- **Prepare responses to each interview question in advance.** Applicants will only have the time allotted for your interview to respond to each question, so preparation is key to maximize your opportunity to gain all available points.
- **Keep responses succinct.**
- For agencies interviewing for more than one project, make sure to note when a response applies to some or all projects and when a distinction needs to be made. Each project will be scored separately.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(c) Blank New Project Application Tool

Homeless Services Planning Board (HSPB)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

Application not to exceed five (5) pages.

Please note: if your project is selected to move forward in applying for CoC funding, you will need to submit an application in Esnaps. Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply for CoC funding to HUD, which is a competitive process.

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Which of the below eligible project types are you applying for?
 - a. Permanent Supportive Housing (must be DedicatedPlus or 100% dedicated to chronically homeless)
 - b. Rapid Rehousing
 - c. Joint Transitional Housing-Rapid Rehousing
5. Is the project you are applying for an expansion project? Yes _____ No _____
6. Is the applicant a current member of the Homeless Services Planning Board (HSPB) Continuum of Care (CoC)? Yes=10 points No=0 points
7. Is the agency applying a current CoC funded grantee? Yes=0 points No=10 points
 - 7a. If yes, are there any unresolved monitoring or audit findings from HUD or the CoC? Yes=0 points No=3 points
8. HUD funds require you to actively participate in HSPB's CE- Is your agency an active participant in the HSPB Coordinated Entry at this time? Yes=3 points No=0 points
9. Does your agency currently report in the CoC's HMIS system or compatible database? Yes=1 points No=0 points

Homeless Services Planning Board (HSPB)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

9a. If not, how will you implement HMIS for this project? (3 points, if agency details how HMIS implementation will be accomplished)

10. Housing First (0-25 points)

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. Does your project screen out or terminate consumers based on any the following?

Any Yes - 0 All No - 25 pts

| | Yes | No |
|---|--------------------------|--------------------------|
| Having too little or no income | <input type="checkbox"/> | <input type="checkbox"/> |
| Active or history of substance abuse | <input type="checkbox"/> | <input type="checkbox"/> |
| Criminal record with exceptions for state-mandated restrictions | <input type="checkbox"/> | <input type="checkbox"/> |
| History of domestic violence | <input type="checkbox"/> | <input type="checkbox"/> |
| Failure to participate in supportive services | <input type="checkbox"/> | <input type="checkbox"/> |
| Failure to make progress on a service plan | <input type="checkbox"/> | <input type="checkbox"/> |
| Loss of income or failure to improve income | <input type="checkbox"/> | <input type="checkbox"/> |
| Being a victim of domestic violence | <input type="checkbox"/> | <input type="checkbox"/> |
| Any other activity not covered in a lease agreement typically | <input type="checkbox"/> | <input type="checkbox"/> |

Homeless Services Planning Board (HSPB)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

11. Please provide a detailed description of the agency's experience in administering projects dedicated to serving an underserved population (i.e. your target population). Please specify the name of current or past programs and note the funding sources. **(0-10 points)**

- **4 points** for detailing past experience serving and underserved population
- **2 points** for explaining how you have connected clients to supportive services
- **2 points** for providing an example of how your agency has moved clients from assisted housing to housing they could sustain—and how the agency will address housing stability after the housing subsidy ends
- **2 points** for describing how you support program participant choice

12. Priority Population

The below priority populations have been identified for HSPB: Please list what % of beds your project will dedicate to the priority populations?

100% = 5 points **≥ 50% = 3 points** **No priority population = 0 points**

Chronically Homeless _____%

Mental Health _____%

Addiction _____%

Co Occurring Disorders _____%

Youth (18-24) _____%

Felony Offenders _____%

No Priority Population _____%

Homeless Services Planning Board (HSPB)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

13. Please provide a project description that addresses the entire scope of your project. Please include the target population that will be served and the engagement plan. **(0–15 points)**

- **10 points** if you outline a detailed strategy that will be used to help participants regain and maintain housing stability.
- **1 point** if the project clearly states the number of units/beds requested
- **2 points** if an engagement plan is noted and specifies how the project will conduct targeted outreach to persons least likely to apply and/or traditionally underserved populations (i.e. BIPOC, LGBTQ+ community)
- **2 points** if the budget notes at least 80 percent of the requested funds are dedicated to housing or explain the need for more support services funding because your project will be serving the hardest to serve.

14. Within the past 2-years have any of the CoC funded projects for which your agency administers given money back to HUD. Please attach your last 2-years eLOCCS closeouts. Please only consider projects that are the same project type you are applying for. **Yes=0 points** **No=5 points**

15. Will the project be able to begin within 12 months? **Yes=6 points** **No=0 points**

Homeless Services Planning Board (HSPB)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

HUD NOFO Priorities 2022

16. Describe how your agency ensures equitable services and program outcomes across participants of all races and ethnicities. Applicants should give 3-4 examples of how their agency provides equitable services. Please include supporting documentation. **(0-3 pts)**
17. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions?
 Yes=1 points **No=0 points**
18. How will this project reduce the average length of time homeless for project participants?
(0-2pts)
- **2 points** if applicant describes how their project will serve those with the longest lengths of time homeless and strategies for reducing length of time homeless

Homeless Services Planning Board (HSPB)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

19. Does your agency have relationships/partnerships with any of the below? Check all that apply. (1 point for each checked box)

- Public/Private Healthcare Organizations
- PHAs, local housing organizations, or other non-CoC/ESG funding streams
- Local Workforce Development Sectors

19a. If you checked Public/Private Healthcare Organizations, does your agency have a written commitment from a health care organization with the value of the commitment and the date(s) the healthcare resources will be provided, or can you procure one by September 1st if your project is chosen to move forward*?

Yes=10 points No=0 points

**Please note, this commitment will be submitted with the CoC's full CoC Application, so the CoC is awarded additional points.*

19b. If you checked PHAs, local housing organizations, or other non-CoC/ESG funding streams, will your project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG by: **providing at least 25 percent of the units** included in the project; or in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project*? Provide documentation by September 1st.

Yes=10 points No=0 points

**Please note, this commitment will be submitted with the CoC's full CoC Application so the CoC is awarded additional points.*

19c. If you checked Local Workforce Development Sectors, do you have a written commitment or other document demonstrating your partnership, or could you procure one if your project is chosen to move forward? Yes=10 points No=0 points

Homeless Services Planning Board (HSPB)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

20. Does your agency have a racially and ethnically diverse group of stakeholders who are responsible for making programmatic and funding decisions?

Yes=4 points No=0 points

If not, how does your agency plan to incorporate the views of a diverse set of stakeholders into reviewing your policies, procedures, and funding decisions? Provide your response below.

- **3 points** if applicant can identify a plan for incorporating diverse stakeholder views in the future

21. Does your organization partner with other organizations with expertise in serving the LGBTQ+ population? If yes, how will you leverage those partnerships to serve your project participants?

- **2 points** if applicant identifies specific organizations that they partner with
- **2 points** if applicant describes how they will leverage the partnership(s) for project clients

Homeless Services Planning Board (HSPB)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

22. Describe the support services your agency has tailored to serve persons coming from an unsheltered situation. **(2 points)**

23. Does your agency have a policy focused on ensuring equitable services and program outcomes across participants of all races and ethnicities? (Please attach policy to this application) Yes=3 points No=0 points

24. Please provide a 12-month Budget Proposal (required for review):

| ACTIVITY | CoC FUNDS REQUESTED | NOTES |
|--|---------------------|--------|
| A. Rental Assistance (80% total budget less Admin) | \$ | |
| B. Support Services (20% total budget less Admin) | \$ | |
| 1. Salaries | \$ | |
| 2. Benefits | \$ | |
| 3. Other | \$ | |
| C. Operating | \$ | |
| D. Admin | \$ | |
| E. Total Project Costs | \$ | |
| MATCH | AMOUNT | SOURCE |
| F. 25% Match Requirement | \$ | |

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(d) Blank Bonus/DV Application Tool

Homeless Services Planning Board (HSPB)

DV Bonus Project RFP 2022

Application may not exceed five (5) pages

Please note: if your project is selected to move forward in applying for CoC funding, you will need to submit an application in Esnap and work with the Collaborative Applicant to fill out the DV Bonus section of the CoC Application.

Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply for CoC funding to HUD, which is a competitive process.

1. Applicant/Agency Name: _____

2. Agency Point of Contact: _____

3. Proposed Project Name: _____

4. Please circle the project type you are applying for:

A. Permanent Housing-Rapid Rehousing *(project must be housing first)

B. Joint TH and PH-RRH-Must be housing first *(project must be housing first)

C. Support Services Only-Coordinated Entry Project – if CoC already has a CE project the application must be an expansion.

5. Is the project you are applying for an expansion project? Yes ___ No ___

6. **Eligible DV bonus project must follow a Housing First approach.** Housing First is a recovery-oriented approach to ending homelessness which allows for rapidly housing individuals without screening out or terminating based on any of criteria listed below. Does the proposed project screen out or terminate based on any of the following? *If you respond “Yes” to any of the following, your project is not be eligible to apply for this funding.*

All Yes=0 pts. Any No=15 pts.

| | | |
|---|--------------------------|--------------------------|
| Having too little or no income | <input type="checkbox"/> | <input type="checkbox"/> |
| Active or history of substance abuse | <input type="checkbox"/> | <input type="checkbox"/> |
| Criminal record with exceptions for state-mandated restrictions | <input type="checkbox"/> | <input type="checkbox"/> |
| History of domestic violence | <input type="checkbox"/> | <input type="checkbox"/> |
| Failure to participate in supportive services | <input type="checkbox"/> | <input type="checkbox"/> |
| Failure to make progress on a service plan | <input type="checkbox"/> | <input type="checkbox"/> |
| Loss of income or failure to improve income | <input type="checkbox"/> | <input type="checkbox"/> |
| Being a victim of domestic violence | <input type="checkbox"/> | <input type="checkbox"/> |
| Any other activity not covered in a lease agreement typically found in the project's geographic area. | <input type="checkbox"/> | <input type="checkbox"/> |

Homeless Services Planning Board (HSPB)

DV Bonus Project RFP 2022

7. Is the applicant a current member of the Homeless Services Planning Board (HSPB) Continuum of Care (CoC)? (required if funded) Yes=**10 pts** No=**0 pts**
8. Is your agency an active participant in the HSPB Coordinated Entry program? (required if funded) Yes=**3 pts** No=**0 pts**
9. Has your agency ever given CoC money back to HUD, explain? Yes=**0 pts** No=**5 pts**
 - 9.a. Is the agency applying a current CoC funded grantee? Yes=**5 pts** No=**10 pts**
 - 9b. If yes, are there any unresolved monitoring or audit findings from HUD or the CoC? Yes=**0 pts** No=**3 pts**
10. Please provide a detailed description of the agency's experience in administering projects dedicated to serving survivors of domestic violence, dating violence and stalking. (**up to 20 pts**)
 - **5 pts** for past experience serving a domestic violence survivor population
 - **3 pts** for explaining how you have connected survivors to supportive services
 - **3 pts** for providing an example of how your agency has moved clients from assisted housing to housing they could sustain—and how the agency will address housing stability after the housing subsidy ends
 - **3 pts** for describing how you prioritize program participant choice while ensuring safety of your clients
 - **3 pts** for describing how the program will establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions with clients are based on equality and minimize power differentials
 - **3 pts** if you describe how your program will place emphasis on program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations

Homeless Services Planning Board (HSPB)

DV Bonus Project RFP 2022

11. Please provide a description addressing the entire scope of your project. Please include an engagement plan to the targeted population. **(0 - 25 points)**
- **10 pts** project description (target population, services provided, clearly state the number of units/beds requested, and project goals and project outcomes)
 - **10 pts** if a clear and detailed engagement plan is included and specifies how the project will conduct targeted outreach to persons least likely to apply and/or traditionally underserved populations (i.e. BIPOC, LGBTQ+ community)
 - **5 pts** if you detail how your project will ensure DV survivors experiencing homelessness were assisted to quickly move into safe affordable housing

12. Does your agency have a policy focused on ensuring equitable services and program outcomes across participants of all races and ethnicities? **Please attach a copy of the policy with your submission.** Yes=3 pts No=0 pts

13. Will the project be able to start within 12 months? Yes=10 pts No=0 pts

Homeless Services Planning Board (HSPB)

DV Bonus Project RFP 2022

HUD NOFO Priorities 2022

14. Describe how your agency ensures equitable services and program outcomes across participants of all races and ethnicities. Applicants should give 3-4 examples of how their agency provides equitable services. Please include supporting documentation. **(0-3 pts)**

15. How will this project reduce the average length of time homeless for project participants?
(0-2pts)

- **2 points** if applicant describes how their project will serve those with the longest lengths of time homeless and strategies for reducing length of time homeless

Homeless Services Planning Board (HSPB)

DV Bonus Project RFP 2022

16. Does your agency have relationships/partnerships with any of the below? Check all that apply. (1 point for each checked box)

- Public/Private Healthcare Organizations
- PHAs, local housing organizations, or other non-CoC/ESG funding streams
- Local Workforce Development Sectors

16a. If you checked Public/Private Healthcare Organizations, does your agency have a written commitment from a health care organization with the value of the commitment and the date(s) the healthcare resources will be provided, or can you procure one by September 1st if your project is chosen to move forward*? Yes=10 pts No=0 pts

**Please note, this commitment will be submitted with the CoC's full CoC Application, so the CoC is awarded additional points.*

16b. If you checked PHAs, local housing organizations, or other non-CoC/ESG funding streams, will your project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG by: **providing at least 25 percent of the units** included in the project; or in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project*? Provide documentation by September 1st. Yes=10 pts No=0 pts

**Please note, this commitment will be submitted with the CoC's full CoC Application, so the CoC is awarded additional points.*

16c. If you checked Local Workforce Development Sectors, do you have a written commitment or other document demonstrating your partnership, or could you procure one if your project is chosen to move forward? Yes=10 pts No=0 pts

Homeless Services Planning Board (HSPB)

DV Bonus Project RFP 2022

17. Does your agency have a racially and ethnically diverse group of stakeholders who are responsible for making programmatic and funding decisions? Yes=4 pts No=0 pts

If not, how does your agency plan to incorporate the views of a diverse set of stakeholders into reviewing your policies, procedures, and funding decisions? Provide your response below.

- **3 pts** if applicant can identify a plan for incorporating diverse stakeholder views in the future

18. Does your organization partner with other organizations with expertise in serving the LGBTQ+ population? If yes, how will you leverage those partnerships to serve your project participants?

- **2 pts** if applicant identifies specific organizations that they partner with
- **2 pts** if applicant describes how they will leverage the partnership(s) for project clients

Homeless Services Planning Board (HSPB)

DV Bonus Project RFP 2022

19. Describe the support services your agency has tailored to serve persons coming from an unsheltered situation. (2 points)

20. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions?

Yes=1 pts No=0 pts

21. Please provide a 12-month Budget Proposal (required for review):

| ACTIVITY | CoC FUNDS REQUESTED | NOTES |
|--|---------------------|---------------|
| A. Rental Assistance (80% total budget less Admin) | \$ | |
| B. Support Services (20% total budget less Admin) | \$ | |
| 1. Salaries | \$ | |
| 2. Benefits | \$ | |
| 3. Other | \$ | |
| C. Operating | \$ | |
| D. Admin | \$ | |
| E. Total Project Costs | \$ | |
| MATCH | AMOUNT | SOURCE |
| F. 25% Match Requirement | \$ | |

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(e) Blank Bonus CE/HMIS Application Tool

Homeless Services Planning Board (HSPB)
CE-HMIS RFP 2022
(Reallocation and/or Bonus Projects)

Application not to exceed five (5) pages.

Please note: if your project is selected to move forward in applying for CoC funding, you will need to submit an application in Esnaps. Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply to HUD for CoC funding, which is a competitive process.

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Please select the project type you are applying for: HMIS _____ CE _____
6. Is the project you are applying for a new or expansion project?
 New=10 pts Expansion=5 pts
7. Is the applicant a current member of the Homeless Services Planning Board (HSPB) Continuum of Care (CoC)?
 Yes=10 pts No=0 pts
8. Will the project be able to begin within 12 months? Yes=6 pts No=0 pts
9. Please explain the need for this project within your CoC? (0-25 pts.)

Homeless Services Planning Board (HSPB)
CE-HMIS RFP 2022
(Reallocation and/or Bonus Projects)

10. Do you have the proper staffing to administer this program if funded?

Yes=5 pts No=0 pts

11. Does your agency have a racially and ethnically diverse group of stakeholders who are responsible for making programmatic and funding decisions? If not, how does your agency plan to incorporate the views of a diverse set of stakeholders into reviewing your policies, procedures, and funding decisions? Provide your response below **(0-4 pts)**.

- **4 pts** if applicant has racially and ethnically diverse stakeholder decisionmakers
- **3 pts** if applicant can identify a plan for incorporating diverse stakeholder views in the future

12. Describe how your agency ensures equitable services and program outcomes across participants of all races and ethnicities. Applicants should give 3-4 examples of how their agency provides equitable services. Please include supporting documentation. **(0-5 pts)**

Homeless Services Planning Board (HSPB)

CE-HMIS RFP 2022

(Reallocation and/or Bonus Projects)

13. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions?

Yes=4 pts No=0 pts

Coordinated Entry Projects Only Please Complete This Section

14. What % of ARD funds are already dedicated to CE? (CARES will answer this question on your behalf) _____

0%=30 pts. .1%-1%=20 pts. 1.1%-2%=10 pts. 2.1%-3%=5 pts. >3%=0 pts.

15. Does your currently funded CE project ensure the following required data elements are entered into HMIS or a comparable database: (if not currently funded skip to Q10a.)

All Yes=10 pts Any No's=0 pts

CE Assessment Element

CE Event Element

Current Living Situation Element

15a. If your agency is not a currently funded CE project, please explain the staffing plan and training your agency will provide to accomplish the above required data elements are entered into HMIS or a comparable database? (up to 5 pts)

Homeless Services Planning Board (HSPB)

CE-HMIS RFP 2022

(Reallocation and/or Bonus Projects)

16. Please list the following entities for your project's CE system:

Policy Oversight Entity: _____

Management Entity: _____

Evaluation Entity: _____

In 3-5 sentences please describe how your program will work with each to ensure program compliance. **(0-5 pts)**

17. Does your CE System have a data privacy policy? Yes=6 pts No=0 pts

HMIS Projects Only Please Complete This Section

14. What % of ARD funds are already dedicated to HMIS? (CARES will answer this question on your behalf) _____

0%=30 pts. .1%-1%=20 pts. 1.1%-2%=10 pts. 2.1%-4%=5 pts. >4%=0 pts.

15. Do 100% of required projects participate in your HMIS project? Yes=5 pts No=0 pts

15a. If your HMIS does not currently have 100% required participation what is your plan for engagement? Please explain. **(0-3 pts.)**

Homeless Services Planning Board (HSPB)

CE-HMIS RFP 2022

(Reallocation and/or Bonus Projects)

- 15b. Do any non-required projects participate in your HMIS? Yes=5 pts No=0 pts
16. Has your HMIS project submitted all required reports on time within the last fiscal year?
(ex: LSA, SPM and HMIS Grantee APR) Yes=5 pts No=0 pts
17. Does your HMIS System have a data privacy policy? Yes=6 pts No=0 pts
-

CE & HMIS Projects-Please provide a 12-month budget proposal (required for review)

| ACTIVITY | CoC FUNDS REQUESTED | NOTES |
|---------------------------------|---------------------|---------------|
| A. Support Services | \$ | |
| 1. Salaries | \$ | |
| 2. Benefits | \$ | |
| 3. Other | \$ | |
| B. HMIS | \$ | |
| C. Admin | \$ | |
| D. Total Project Costs | \$ | |
| MATCH | AMOUNT | SOURCE |
| E. 25% Match Requirement | \$ | |

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(f) Ranking and Tiering

- This document showcases the actual points awarded for each project

HSPB 2022 Ranking and Tiering

| Rank | Project Type | Score | Applicant Name | Program Name | Funding Amount | Grant Number |
|------|--------------|--------|-------------------------------------|------------------|----------------|-----------------|
| 1 | PSH | N/A | YWCA | DV Bonus 2022-23 | \$356,798 | NY1345D2C072100 |
| 2 | PSH | 166.2 | YWCA | Rosas House | \$382,309 | NY0664L2C072110 |
| 3 | RRH | 163.98 | YWCA | RRH | \$211,702 | NY1254D2C072102 |
| 4 | PSH | 159.36 | SCAP | PHP 27 | \$638,929 | NY0104L2C072114 |
| 5 | RRH | 158.99 | SCAP | RRH | \$396,900 | NY1035L2C072106 |
| 6 | PSH | 156.21 | New Choices | SPC | \$792,076 | NY0102L2C072114 |
| 7 | PSH | 156.12 | Bethesda | Liberty | \$322,231 | NY0097L2C072114 |
| 8 | PSH | 154.44 | Bethesda | Beacon | \$114,899 | NY1131L2C072105 |
| 9 | PSH | 153.2 | Mohawk | PSH | \$173,825 | NY0575L2C072113 |
| 10 | PSH | 152.87 | SMHA | SPC | \$661,085 | NY0109L2C072114 |
| 11 | PSH | 151.73 | Bethesda | Pathways | \$162,187 | NY0801L2C072111 |
| 12 | PSH | 151.2 | Mohawk | 14 Unit | \$159,627 | NY0111L2C072114 |
| 13 | PSH | 149.26 | YMCA | DupB | \$168,602 | NY0108L2C072114 |
| 14 | TH | 144.83 | SCAP | Sojourn | \$169,065 | NY0110L2C072114 |
| 15 | HMS | N/A | CARES | HMIS | \$30,571 | NY0106L2C072114 |
| 16 | CE | N/A | Bethesda House of Schenectady, Inc. | CE | \$53,419 | NY1034L2C072106 |
| 17 | PSH | 148.25 | Bethesda | Light House | \$220,986 | NY0113L2C072114 |
| 18 | PSH | 148.09 | YMCA | DupA | \$84,301 | NY0107L2C072114 |
| 19 | SSO | 108.16 | Safe Inc | Project Safe | \$49,202 | NY0105L2C072114 |
| B1 | PSH | 126 | Bethesda | CARA House | \$200,000 | |
| B2 | PSH | 123 | SCAP | PSH Expansion | \$57,436 | |
| DV1 | RRH | 124 | YWCA | DV RRH | \$197,042 | |

Tier 1 = \$97,053 Tier 2 = \$123,933

*No projects were rejected during the Rank and Review process this year

| | |
|-----------------------|--------------|
| Annual Renewal Demand | \$ 5,148,714 |
| Tier 1 | \$4,891,278 |
| Tier 2 | \$257,436 |
| Planning | \$154,461 |
| Bonus | \$257,436 |
| DV | \$197,042 |

| Expansions | Applicant Name | Renewal Project | Expansion Project |
|------------|----------------|-----------------|-------------------|
| | | | |
| | | | |
| | | | |

| Consolidations | Surviving Pin | Applicant Name | Renewal Project 1 | Renewal Project 2 | Consolidated Project Name | Consolidated Funding Request |
|----------------|---------------|----------------|-------------------|-------------------|---------------------------|------------------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(g) Objective Criteria, System Performance Criteria, and Considerations for Projects that Serve Clients with Severe Barriers to Housing & Services Chart

- This document showcases:
 - objective criteria for the project applications
 - system performance criteria for the project applications
 - the available points for projects that address severe barriers to housing and services

| NY-507 Objective Criteria | | | | | |
|--|-------------|----------------------------------|----------------------------|---|---|
| Question | Point Value | Objective Criterion | System Performance Measure | Considerations for Serving those with Severe Barriers to housing and services | |
| Renewal Part 1 | | | | | |
| 5. Utilization Rate | 15 | Utilization Rate | Utilization Rate | | |
| 6. Data Quality and Completeness | 5 | Data Quality & Completeness | | | |
| 7. Impact on Chronic Homelessness | 10 | Impact on CH | Impact on CH | | |
| 17. Positive Outcomes | 10 | Positive Outcomes | Positive Outcomes | | |
| 16. Exits to Homelessness | 10 | Exits to Homelessness | Exits to Homelessness | | |
| 18. Income Growth- System Impact | 5 | Effect on Income Growth | Effect on Income Growth | | |
| 19. Income Growth- Project Performance | 5 | Effect on Income Growth | Effect on Income Growth | | |
| 20. Priority Population | 5 | Population Served | | | |
| 11. Housing First | 10 | Housing First | | | |
| 12/12b. CoC Participation | 20 | CoC Participation and Monitoring | | | |
| 10. Coordinated Entry | 12 | Coordinated Entry Participation | | | |
| Renewal Part 2 | | | | | |
| 11. DV | 5 | | | | Specific Method for Evaluating Projects Submitted by Victim Service Providers - Positive Outcomes based on Safety Concerns |
| 12. Dedicated Youth | 5 | | | | Specific Method for Evaluating Projects Submitted by Youth Service Providers: Positive Outcomes based on Increase of Income and Housing Stability |
| Renewal Part 3- Interviews | | | | | |
| 3. Low Performance on Part 1 | 1 | | | | Specific Method for Evaluating Projects Submitted by Projects Serving the Hardest to Serve |
| Total Points | 206 | | 107 | 115 | 11 |
| Percentage of Points | 206 | Total Objective Criteria | 52% | Total System Performance Criteria | 56% |
| Please note: the above points for Objective Criteria, System Performance Measures, and considerations for serving those with severe barriers to housing and services refer to the following types of projects: PSH, RRH, TH, TH-RRH HMIS & CE projects are not scored through Rank & Review per the CoC's Rank & Review Written Process | | | | | |

| New Bonus Tool | | | | | |
|---|------------|--|------------|--|--|
| 6. CoC Member | 10 | CoC Participation and Monitoring | | | |
| 7. CoC Funded | 5 | Funding/ CoC Participation and Monitoring | | | |
| 8. CE Participation | 3 | Coordinated Entry Participation | | | |
| 10. Housing First | 25 | Housing First | | | |
| 12. Priority Populations | 5 | Population Served | | | |
| 15. Partnerships with Healthcare and Housing | 28 | Partnerships with Healthcare and Housing | | | |
| 20. People with Lived Experience of Homelessness in Leadership | 1 | Including People with Lived Experience of Homelessness | | | |
| Total Points | 133 | | 210 | | |
| Percentage of Points | 133 | Total Objective Criteria | 58% | | |
| Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects | | | | | |

| DV Bonus Tool | | | | | |
|---|--------------------------------|--|------------|--|--|
| | Unscored-eligibility threshold | | | | |
| Housing First | | Housing First | | | |
| 9. CoC Member | 10 | CoC Participation and Monitoring | | | |
| 10. CoC Funded | 10 | Funding/ CoC Participation and Monitoring | | | |
| 7. CE Participation | 3 | Coordinated Entry Participation | | | |
| 15. Partnerships with Healthcare and Housing | 28 | Partnerships with Healthcare and Housing | | | |
| 18. People with Lived Experience of Homelessness in Leadership | 2 | Including People with Lived Experience of Homelessness | | | |
| 19. Project Start Date | 10 | Project Start Date | | | |
| Total Points | 145 | | 63 | | |
| Percentage of Points | 145 | Total Objective Criteria- 49% | 43% | | |
| Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects | | | | | |

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-507 local competition to score new and renewal application and for all project application types.

(h) System Performance Data Attachment

- This document is an attachment to the Rank and Review Renewal Application Tool and provides applicants with data to answer the tool's data-based questions.
- This document showcases data used from comparable databases to score projects submitted by victim service providers

Rank and Review NY-507
 Q7: Attachment 1
 CH Served

| Project Type | Project Name | CH Served | Percent of System Impact |
|--------------|--|------------|--------------------------|
| PSH | Bethesda House - Beacon Residential Program | 10 | 7% |
| PSH | Bethesda House Liberty House | 16 | 12% |
| PSH | Bethesda House Lighthouse | 9 | 7% |
| PSH | Bethesda House Pathways To The Future | 4 | 3% |
| PSH | Mohawk Opportunities Continuum of Care Program - 14 Unit | 4 | 3% |
| PSH | Mohawk Opportunities Permanent Supported Housing Program | 9 | 7% |
| PSH | New Choices Recovery Center - Shelter Plus Care | 46 | 34% |
| PSH | SCAP PHP 27 | 11 | 8% |
| PSH | SCAP Shelter Plus Care Program | 14 | 10% |
| PSH | YMCA of Schenectady Shelter Plus Care -DUP09A 10 unit | 3 | 2% |
| PSH | YMCA of Schenectady Shelter Plus Care -DUP09B 20 unit | 5 | 4% |
| PSH | YWCA Schenectady Rosa's House Expansion | 5 | 4% |
| 12 | | 136 | 100% |

| Project Type | Project Name | CH Served | Percent of System Impact |
|--------------|------------------------------------|-----------|--------------------------|
| RRH | SCAP - CoC Rapid Re-Housing | 7 | 54% |
| RRH | YWCA DV Bonus 2020-21 ¹ | 6 | 46% |
| 2 | | 13 | 100% |

| Project Type | Project Name | CH Served | Percent of System Impact |
|--------------|--------------------|-----------|--------------------------|
| TH | SCAP Sojourn House | 0 | 0% |
| 1 | | 0 | 0% |

¹ Projects are external - see Addendum A for more information

Rank and Review NY-507
 Q17: Attachment 2
 Positive Outcomes

| Project Type | Project Name | Positive Outcomes | Percent of System Impact - Positive |
|--------------|--|-------------------|-------------------------------------|
| PSH | Bethesda House - Beacon Residential Program | 11 | 2% |
| PSH | Bethesda House Liberty House | 15 | 3% |
| PSH | Bethesda House Lighthouse | 8 | 2% |
| PSH | Bethesda House Pathways To The Future | 4 | 1% |
| PSH | Mohawk Opportunities Continuum of Care Program - 14 Unit | 14 | 3% |
| PSH | Mohawk Opportunities Permanent Supported Housing Program | 14 | 3% |
| PSH | New Choices Recovery Center - Shelter Plus Care | 123 | 27% |
| PSH | SCAP PHP 27 | 101 | 22% |
| PSH | SCAP Shelter Plus Care Program | 103 | 23% |
| PSH | YMCA of Schenectady Shelter Plus Care -DUP09A 10 unit | 15 | 3% |
| PSH | YMCA of Schenectady Shelter Plus Care -DUP09B 20 unit | 23 | 5% |
| PSH | YWCA Schenectady Rosa's House Expansion | 26 | 6% |
| 12 | | 457 | 100% |

| Project Type | Project Name | Positive Outcomes | Percent of System Impact - Positive |
|--------------|------------------------------------|-------------------|-------------------------------------|
| RRH | SCAP - CoC Rapid Re-Housing | 18 | 51% |
| RRH | YWCA DV Bonus 2020-21 ¹ | 17 | 49% |
| 2 | | 35 | 100% |

| Project Type | Project Name | Positive Outcomes | Percent of System Impact - Positive |
|--------------|--------------------|-------------------|-------------------------------------|
| TH | SCAP Sojourn House | 61 | 100% |
| 1 | | 61 | 100% |

¹ Projects are external - see Addendum A for more information

Rank and Review NY-507
 Q16: Attachment 3
 Returns to Homelessness

| Project Type | Project Name | Leavers | Exit to Homelessness | Percent of System Impact - Homelessness |
|--------------|--|------------|----------------------|---|
| PSH | Bethesda House - Beacon Residential Program | 4 | 1 | 25% |
| PSH | Bethesda House Liberty House | 4 | 0 | 0% |
| PSH | Bethesda House Lighthouse | 4 | 0 | 0% |
| PSH | Bethesda House Pathways To The Future | 0 | 0 | 0% |
| PSH | Mohawk Opportunities Continuum of Care Program - 14 Unit | 0 | 0 | 0% |
| PSH | Mohawk Opportunities Permanent Supported Housing Program | 1 | 0 | 0% |
| PSH | New Choices Recovery Center - Shelter Plus Care | 48 | 0 | 0% |
| PSH | SCAP PHP 27 | 6 | 0 | 0% |
| PSH | SCAP Shelter Plus Care Program | 27 | 2 | 50% |
| PSH | YMCA of Schenectady Shelter Plus Care -DUP09A 10 unit | 1 | 0 | 0% |
| PSH | YMCA of Schenectady Shelter Plus Care -DUP09B 20 unit | 2 | 0 | 0% |
| PSH | YWCA Schenectady Rosa's House Expansion | 3 | 0 | 0% |
| RRH | SCAP - CoC Rapid Re-Housing | 19 | 0 | 0% |
| RRH | YWCA DV Bonus 2020-21 ¹ | 1 | 0 | 0% |
| TH | SCAP Sojourn House | 73 | 1 | 25% |
| | | 193 | 4 | 100% |

15

¹ Projects are external - see Addendum A for more information

Rank and Review NY-507
 Q18: Attachment 4
 Total Income Growth

| Project Type | Project Name | Adults with Income Growth | Percent of System Impact |
|--------------|--|---------------------------|--------------------------|
| PSH | Bethesda House - Beacon Residential Program | 4 | 3% |
| PSH | Bethesda House Liberty House | 7 | 4% |
| PSH | Bethesda House Lighthouse | 5 | 3% |
| PSH | Bethesda House Pathways To The Future | 3 | 2% |
| PSH | Mohawk Opportunities Continuum of Care Program - 14 Unit | 12 | 8% |
| PSH | Mohawk Opportunities Permanent Supported Housing Program | 11 | 7% |
| PSH | New Choices Recovery Center - Shelter Plus Care | 37 | 23% |
| PSH | SCAP PHP 27 | 10 | 6% |
| PSH | SCAP Shelter Plus Care Program | 24 | 15% |
| PSH | YMCA of Schenectady Shelter Plus Care -DUP09A 10 unit | 10 | 6% |
| PSH | YMCA of Schenectady Shelter Plus Care -DUP09B 20 unit | 15 | 9% |
| PSH | YWCA Schenectady Rosa's House Expansion | 8 | 5% |
| RRH | SCAP - CoC Rapid Re-Housing | 8 | 5% |
| RRH | YWCA DV Bonus 2020-21 ¹ | 5 | 3% |
| TH | SCAP Sojourn House | 0 | 0% |
| 15 | | 159 | 100% |

¹ Projects are external - see Addendum A for more information

Rank and Review NY-507
Attachment Addendum A - External Projects

| Project Type | Project Name |
|--------------|-----------------------|
| RRH | YWCA DV Bonus 2020-21 |

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

This attachment provides a copy of a score card used for **one renewal project** submitted in NY-507's local competition. It contains the following:

1. Blank Renewal Project Application Tool
 - a. The application tool contextualizes scoring card
2. Renewal Project Score Card
 - a. YWCA – Rosa's House Expansion
3. NY-507's Objective Criteria and System Performance Criteria Chart with Point Values

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

1. Blank Renewal Project Application Tool
 - a. The application tool contextualizes scoring card

2022 Schenectady CoC –Project Rank & Review Renewal Application

SCHENECTADY COUNTY HOMELESS SERVICES PLANNING BOARD (HSPB)
RANK & REVIEW APPLICATION 2022
PART 1: DATA-RELATED QUESTIONS
DEADLINE TO SUBMIT: July 6, 2022

PROJECT INFORMATION

Informational Only

1. Organization Name: _____
2. Project Name: _____
3. Application Contact Person: _____
4. Project Type: PH (this includes RRH)=10 pts. TH=9 pts. SSO=10 pts.

** Federal Fiscal Year 2021 (FY21): October 1, 2020 – September 30, 2021*

*** For the purpose of this Rank & Review Tool, persons served is defined as having an entry in HMIS (i.e., intake, admission and move-in date) in Federal FY21.*

5. **Utilization Rate** -Using the project’s FY20 Project Application and Federal Fiscal Year 2021 (FY20) * APR, complete the following chart to calculate the project’s utilization rate. **(round up to the closest whole number)**. *Please print and attach the corresponding questions from the Project Application and APR to this application.*

| Projected households served during an average PIT (Question 5 in Project Application) | | Actual number served during PIT (Questions 7 and 8 in APR) | |
|---|----------|--|------------|
| | | Persons | Households |
| Persons: _____ Households: _____ | January | | |
| | April | | |
| | July | | |
| | October | | |
| | Average: | | |

Persons: Average Actual _____ / Projected _____ = **Utilization** _____

Households: Average Actual _____ / Projected _____ = **Utilization** _____

- 5a. Did your project meet its projected number of households *and/or* persons served** during the year (100% or more utilization)? **Yes - 10 points** **No - 0 point**

2022 Schenectady CoC –Project Rank & Review Renewal Application

5b. The Continuum prioritizes projects best utilizing their resources. Did your project have a utilization rate of more than 100% in *both* households *and* persons?

Yes - 5 points

No - 0 points

6. **Data Quality & Completeness:** On your FY21 APR: (total of 5 possible pts.)

6a. Based upon FY21 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing? Yes – 0 pts. No – 2.5 pts

6b. Timeliness of Data Entry: Based on the FY21: Do you have any project start records at 11+ days? Yes – 0 pts. No – 2.5 pts

7. **Impact on Chronic Homeless (10 possible pts.)**

Permanent Supportive Housing Programs: During Federal FY 21, the CoC **PSH projects** served a total of **136** chronically homeless individuals. Please refer to **Attachment 1** to note the following: (Total points=% system impact*total available pts.)

7a. The total number of chronically homeless persons served by this project FY21: _____ (no pts)

7b. Of the total CH served by the CoC, note the % this project served in FY21: _____ **Rapid**

Rehousing Programs: During Federal FY 21, the CoC **RRH projects** served a total of **13** chronically homeless individuals. Please refer to **Attachment 1** to note the following:

(Total points=% system impact*total available pts.)

7c. The total number of chronically homeless persons served by this project FY21: _____ (no points)

7d. Of the total CH served by the CoC, note the % this project served in FY21: _____

Transitional Housing Programs: During Federal FY 21, the CoC **TH projects** served a total of **0** chronically homeless individuals. Please refer to **Attachment 1** to note the following:

(Total points=% system impact*total available pts.)

7e. The total number of chronically homeless persons served by this project FY21: _____ (no points)

7f. Of the total CH served by the CoC, note the % this project served in FY21: _____

8. **Financial Drawdowns.** Does your project draw down funds, at a minimum, quarterly? Please attach the last three (3) LOCCS drawdowns. Yes=3 No=0

2022 Schenectady CoC –Project Rank & Review Renewal Application

9. Funds Spent. Please complete the table below based on information from the project's most recently completed contract.

| | Amount Awarded (\$) | Amount Expended (\$) | Percentage Spent (Expended/Awarded) |
|----------------------------|------------------------|-------------------------|--|
| Leasing | | | |
| Rental Assistance | | | |
| Supportive Services | | | |
| Operations | | | |
| Admin | | | |
| Total | | | |

9a. Based upon your most recent completed CoC contract, what percentage of the full HUD award was drawn down? _____

90-100%=20, 80-89%=16,70-79%=12, 60-69%=8,50-59%=4, >50%=0

9b. Did the project draw down CoC funds for the project from ELOCCS at least quarterly in the most recently ended contract? (Please attach copies of last three drawdowns.)

Yes 5 pts **No 0 pts**

10. Coordinated Entry Process. Does your project participate in the Coordinated Entry process as demonstrated by any of the following criteria: Check all that apply? **(2 points each)**

_____ receive referrals for potential new participants ONLY through the CE process (or through a parallel process for DV providers).

_____ submit referrals.

_____ house referrals.

_____ does your agency follow up on referrals within 14 days.

_____ has your agency attended at least half of the CE meetings this year.

_____ Have all agency staff participating in the Coordinated Entry process received the required CE/CE HMIS training?

10a. If not, are you an SSO program? **Yes (5 points)**

11. Housing First. Does the project screen out or terminate based on any the following?

All checked=10, anything else=0

| | Yes | No |
|--------------------------------------|--------------------------|--------------------------|
| Having too little or no income | <input type="checkbox"/> | <input type="checkbox"/> |
| Active or history of substance abuse | <input type="checkbox"/> | <input type="checkbox"/> |

2022 Schenectady CoC –Project Rank & Review Renewal Application

| | | |
|---|--------------------------|--------------------------|
| Criminal record with exceptions for state-mandated restrictions | <input type="checkbox"/> | <input type="checkbox"/> |
| History of domestic violence | <input type="checkbox"/> | <input type="checkbox"/> |
| Failure to participate in supportive services | <input type="checkbox"/> | <input type="checkbox"/> |
| Failure to make progress on a service plan | <input type="checkbox"/> | <input type="checkbox"/> |
| Loss of income or failure to improve income | <input type="checkbox"/> | <input type="checkbox"/> |
| Being a victim of domestic violence | <input type="checkbox"/> | <input type="checkbox"/> |
| Any other activity not covered in a lease agreement typically found in the project's geographic area. | <input type="checkbox"/> | <input type="checkbox"/> |

12. Continuum Participation. In the last twelve (12) months (May 2021 – May 2022) there have been a total of 2 Membership Meetings and 4 Board Meetings. What percentage of these 6 meetings have the project staff attended, and thereby actively participated in the CoC planning process? This will be verified by the Collaborative Applicant. _____% of meetings were attended by this agency.

75-100%=10, 50-74%=5, 25-49%=1, 0-24%=0

12b. Continuum Participation. In the last twelve (12) months (May 2021 – May 2022), has the project staff actively participated in any CoC committees? This will be verified by the Collaborative Applicant.

- 2 Committees and 50% attendance=10**
- 1 Committees and 50% attendance=5**
- 0 Committees =0**

Please check off any of the following you have actively participated in:

- Continuum of Care Committee
- Governance Committee
- Data Committee
- Strategic Planning Committee of the Board

13. Project Monitoring.

13.a. Did your Project complete the CoC Monitoring forms and documentation by the due date with no findings/concerns? Yes=2 No=0

13b. Did your Project complete the CoC Monitoring forms and documentation by the due date with findings/concerns that were resolved? Yes=1 No=0

13c. My agency did not complete the CoC Monitoring forms and documentation by the due date. Yes=0

14. Does your agency have an anti-discrimination policy? (please attach) Y=5 N=0

2022 Schenectady CoC –Project Rank & Review Renewal Application

Permanent Supportive Housing or Transitional Housing

Note: Our Youth funded SSO program is excluded from this section.

16. Exits to Homelessness: Attachment 3 (10 possible pts.)

Refer to Attachment 3 showing all project leavers and note the percentage of those who exited to the shelter or the street ____% (Total points=% system impact*total available pts.)

17. Positive Outcomes (10 possible pts.) (Total points=% system impact*total available pts.)

Permanent Housing Programs: During FY21, there were **457** persons with positive outcomes noted across all CoC PSH programs. An outcome is positive for PH if client is a stayer or exited to a PH destination. To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** ____%

Rapid Rehousing Projects: During FY21, there were **35** persons with positive outcomes noted across all CoC RRH programs. An outcome is positive for RRH if client exited to a PH destination. To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** ____%

Transitional Housing Programs: During FY21, there were 61 persons with positive outcomes noted across all CoC TH programs. An outcome is positive for TH if client exited to a PH destination. To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** ____

18. Income Growth – System Impact (5 possible pts.)

(Total points=% system impact*total available pts.)

Refer to **Attachment 4** (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY20: ____%

19. Income Growth – Project Performance

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

19a. What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1)** Number of Adults with Earned Income - **Column 9)** Performance Measure: Percent of Persons to accomplish this measure: ____%

75-100% = 1.25 pts; 50-74% = 1 pts; 25-49% = .75 pts; 15-24% = .5 pts; 1-14% = .25 pts; 0% = 0

2022 Schenectady CoC –Project Rank & Review Renewal Application

19b. What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%
75-100% = 1.25 pts; 50-74% = 1 pts; 25-49% = .75 pts; 15-24% = .5 pts; 1-14% = .25 pts; 0% = 0

19c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%
75-100% = 1.25 pts; 50-74% = 1 pts; 25-49% = .75 pts; 15-24% = .5 pts; 1-14% = .25 pts; 0% = 0

19d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%
75-100% = 1.25 pts; 50-74% = 1 pts; 25-49% = .75 pts; 15-24% = .5 pts; 1-14% = .25 pts; 0% = 0

20. Priority Population

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 5 pts**
- >50% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 3 pts**
- No priority population = 0 pts**

2022 Schenectady CoC –Project Rank & Review Renewal Application

SCHENECTADY COUNTY HOMELESS SERVICES PLANNING BOARD (HSPB) RANK & REVIEW APPLICATION 2022 PART 2: PROJECT/SYSTEM PERFORMANCE NARRATIVES

PROJECT INFORMATION

Informational Only

1. FY21 Funding Request: \$ _____
Leasing \$ _____
Rental Assistance \$ _____
Supportive Services \$ _____
Operations \$ _____
Admin \$ _____
2. **Housing Projects Only:** Number of Contracted Units/Beds/Vouchers _____
Support Service Only Projects: Projected persons/households served during an average PIT _____
3. Total # Participants served (as noted on the most recent APR): _____
4. What is the cost per bed (divide the number of proposed beds by the total budget): _____

PROJECT DESCRIPTION

Provide a brief project overview that clearly describes the project's unique characteristics.
Response must be 250 words or less.

Provide a brief project overview to describe program characteristics listed below:

- Target Population
- # of participants served based upon Federal FY21 APR
- # of contracted beds and units
- Cost per bed (HUD funding only) Services provided to participants
- Project goals and achievements

2022 Schenectady CoC –Project Rank & Review Renewal Application

5. **Utilization Rate:** This question should be answered **only** by projects which scored zero points on Q5 in Part 1 above. If your project did not achieve 100% utilization (i.e. number of projected/contracted households and/or persons served) during Federal Fiscal Year 2021, please explain why in 250 words or less. **(0 to 10pts)**

6. **Leveraging and Coordination of Services.** Please describe how your project coordinates services with other funded and non-funded providers in order to leverage services in 250 words or less. **(0 to 5pts)**

- **Up to 2.5 points if project gives specific examples of how project coordinates services with other CoC members.**
- **Up to 2.5 points if project gives specific examples of how project coordinates services with other non-CoC funded agencies.**

2022 Schenectady CoC –Project Rank & Review Renewal Application

7. **Financial Draw Downs:** Did the project spend at least 90% of total awarded funds? (Refer to Part 1 Q9 above). If the project expended less than 90% of total awarded funds, please explain why in 250 words or less. **(0 to 10 pts)**
8. **Move on Strategy:** HUD defines Move on Strategy as how programs work to help program participants, who no longer require intensive services, transition from CoC Program funded PSH beds to other housing assistance programs (including, but not limited to HCV and Public Housing) in order to free up CoC Program funded PSH beds to be used for persons experiencing homelessness. Briefly describe what you will be doing in FY22 to work with participants to create strategies and plans for moving on? **(0 to 10 points)**

2022 Schenectady CoC –Project Rank & Review Renewal Application

9. System Performance- Housing Stability (0-5 pts)

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? 250 words or less

- **Up to 2.5 pts awarded if the narrative clearly states the strategy, you program uses.**
- **Up to 2.5 pts awarded if the narrative clearly state(s) an example.**

10. System Performance – Income (0-5 pts)

What support does your project provide to clients to increase non-employment cash income and employment cash income?"

- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**
- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**

2022 Schenectady CoC –Project Rank & Review Renewal Application

11. DV Providers Only: Positive Outcomes/Safety

The CoC acknowledges that positive outcomes for domestic violence programs may be measured differently than mainstream permanent supportive housing programs. With that being said, how does your agency contribute to the housing stability and ensure safety for victims of domestic violence of clients within this CoC funded program? Please explain in 250 words or less. **(0 to 5 points)**

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.**

12. Youth Providers Only: Positive Outcomes

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC? (250 words or less)

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.**

2022 Schenectady CoC –Project Rank & Review Renewal Application

Permanent Supportive Housing or Transitional Housing Only

Note: Our Youth funded SSO program is excluded from this section.

13. Housing Stability: Please comment on any unique circumstances that affected the housing stability goal and affected the housing stability performance: (Refer to Part 1 Q15) Response must be 250 words or less. (0 to 5pts)

14. Diversity and Inclusion (0-1 pt.) Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement a training? (250 words or less)

2022 Schenectady CoC –Project Rank & Review Renewal Application

15. Current Trends

Looking at the Part 1 Tool did your program score lower on any of the data related questions as a result of the Covid pandemic, please explain. 2 pts.

16. Referring to Part 1 Tool Q6b. Timeliness of Data Entry: Based on the FY21: Do you have any project start records at 11+ days? If you did not receive points please explain why? (1 pt.)

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

2. Renewal Project Score Card

a. YWCA – Rosa's House Expansion

| | | | | |
|---------------|---------------------------------------|-----------------------|----------------|--------------------|
| Agency Name: | YWCA | | | Final Score: 166.2 |
| Project Name: | Rosas House | | | |
| | Yes | No: 5-pt penalty | | |
| | Submitted by Deadline w/Required Docs | | X | |
| | | Total Possible Points | Points Awarded | |

| Metric | Value |
|--|-------|
| Total Receiveable Points (total pts avail) | 201 |
| Total Available Points (total - Weighted) | 196 |
| Project's Unweighted Score | 161.2 |
| Unweighted Percentage of Available Ratio | 0.822 |
| Project's Weighted Score | 165.2 |

| Part I: Data/System Related Questions | | | | |
|---------------------------------------|----------|------------|---------------|-------------------------------------|
| 4. Project Type | CARES | 10 | 10 | |
| 5. Utilization Rate | CARES | 15 | 10 | 5 pts for over utilization weighted |
| 6a/b. Data Quality | CARES | 5 | 2.5 | |
| 7a-f. Impact on Chronic Homeless | Attach1 | 10 | 4 | |
| 8. Financial Drawdowns | CARES | 3 | 3 | |
| 9a. Funds Spent | CARES | 20 | 20 | |
| 9b. eLOCCS | CARES | 5 | 5 | |
| 10& 10a. Coordinated Entry | CE Lead | 12 | 10 | |
| 11. Housing First | CARES | 10 | 10 | |
| 12a. Continuum Participation | CARES | 10 | 10 | |
| 12b. Committee Participation | CARES | 10 | 10 | |
| 13a-c. Project Monitoring | CARES | 2 | 2 | |
| 14. Anti Discrimination Policy | CARES | 5 | 5 | |
| 16. Exits to Homelessness | Attach 3 | 10 | 10 | |
| 17. Positive Outcomes | Attach 2 | 10 | 6 | |
| 18. Income Growth Systems | Attach 4 | 5 | 0.25 | |
| 19a. Stayers earned income | CARES | 1.25 | 0.25 | |
| 19b. Stayers other income | CARES | 1.25 | 1 | |
| 19c. Leavers earned income | CARES | 1.25 | 0 | |
| 19d. Leavers other income | CARES | 1.25 | 0 | |
| 20. Priority Population | CARES | 5 | 0.75 | |
| Total | | 137 | 119.75 | |

| Part II: Project/System Performance Narratives | | | | |
|--|-----------|-----------|--------------|--|
| 5. Under 100% utilization | Reviewers | 10 | 9 | |
| 6. Leveraging/Coordination of Services | Reviewers | 5 | 4.67 | |
| 7. Financial Draw Downs | Reviewers | 10 | n/a | |
| 8. Move on Strategy | Reviewers | 10 | 8 | |
| 9. System Performance-Housing Stability | Reviewers | 5 | 5 | |
| 10. System Performance-Income | Reviewers | 5 | 5 | |
| 11. DV Programs Only | Reviewers | 5 | 3.75 | |
| 12. Youth Programs Only | Reviewers | 5 | n/a | |
| 13. Housing Stability | Reviewers | 5 | 3.33 | |
| 14. Diversity and Inclusion | Reviewers | 1 | 1 | |
| 15. Current Trends | Reviewers | 2 | 0.7 | |
| 16. Timeliness of Data Entry | Reviewers | 1 | 1 | |
| Total | | 64 | 41.45 | |

| Part III: Project Interviews | | | | |
|---|-----------|----------|----------|--|
| Lived Experience on Leadership | Reviewers | 1 | 1 | |
| DV Inclusion of Survivors | Reviewers | 1 | 0 | |
| Serving Particularly Vulnerable Populations | Reviewers | 1 | 1 | |
| Racial Representation | Reviewers | 1 | 1 | |
| LGBTQ+ | Reviewers | 2 | 2 | |
| Total | | 5 | 5 | |

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

3. NY-507's Objective Criteria and System Performance Criteria Chart with Point Values

| NY-507 Objective Criteria | | | | | |
|--|-------------|----------------------------------|----------------------------|---|---|
| Question | Point Value | Objective Criterion | System Performance Measure | Considerations for Serving those with Severe Barriers to housing and services | |
| Renewal Part 1 | | | | | |
| 5. Utilization Rate | 15 | Utilization Rate | Utilization Rate | | |
| 6. Data Quality and Completeness | 5 | Data Quality & Completeness | | | |
| 7. Impact on Chronic Homelessness | 10 | Impact on CH | Impact on CH | | |
| 17. Positive Outcomes | 10 | Positive Outcomes | Positive Outcomes | | |
| 16. Exits to Homelessness | 10 | Exits to Homelessness | Exits to Homelessness | | |
| 18. Income Growth- System Impact | 5 | Effect on Income Growth | Effect on Income Growth | | |
| 19. Income Growth- Project Performance | 5 | Effect on Income Growth | Effect on Income Growth | | |
| 20. Priority Population | 5 | Population Served | | | |
| 11. Housing First | 10 | Housing First | | | |
| 12/12b. CoC Participation | 20 | CoC Participation and Monitoring | | | |
| 10. Coordinated Entry | 12 | Coordinated Entry Participation | | | |
| Renewal Part 2 | | | | | |
| 11. DV | 5 | | | | Specific Method for Evaluating Projects Submitted by Victim Service Providers - Positive Outcomes based on Safety Concerns |
| 12. Dedicated Youth | 5 | | | | Specific Method for Evaluating Projects Submitted by Youth Service Providers: Positive Outcomes based on Increase of Income and Housing Stability |
| Renewal Part 3- Interviews | | | | | |
| 3. Low Performance on Part 1 | 1 | | | | Specific Method for Evaluating Projects Submitted by Projects Serving the Hardest to Serve |
| Total Points | 206 | | 107 | 115 | 11 |
| Percentage of Points | 206 | Total Objective Criteria | 52% | Total System Performance Criteria | 56% |
| Please note: the above points for Objective Criteria, System Performance Measures, and considerations for serving those with severe barriers to housing and services refer to the following types of projects: PSH, RRH, TH, TH-RRH HMIS & CE projects are not scored through Rank & Review per the CoC's Rank & Review Written Process | | | | | |

| New Bonus Tool | | | | | |
|---|------------|--|------------|--|--|
| 6. CoC Member | 10 | CoC Participation and Monitoring | | | |
| 7. CoC Funded | 5 | Funding/ CoC Participation and Monitoring | | | |
| 8. CE Participation | 3 | Coordinated Entry Participation | | | |
| 10. Housing First | 25 | Housing First | | | |
| 12. Priority Populations | 5 | Population Served | | | |
| 15. Partnerships with Healthcare and Housing | 28 | Partnerships with Healthcare and Housing | | | |
| 20. People with Lived Experience of Homelessness in Leadership | 1 | Including People with Lived Experience of Homelessness | | | |
| Total Points | 133 | | 210 | | |
| Percentage of Points | 133 | Total Objective Criteria | 58% | | |
| Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects | | | | | |

| DV Bonus Tool | | | | | |
|---|--------------------------------|--|------------|--|--|
| | Unscored-eligibility threshold | | | | |
| Housing First | | Housing First | | | |
| 9. CoC Member | 10 | CoC Participation and Monitoring | | | |
| 10. CoC Funded | 10 | Funding/ CoC Participation and Monitoring | | | |
| 7. CE Participation | 3 | Coordinated Entry Participation | | | |
| 15. Partnerships with Healthcare and Housing | 28 | Partnerships with Healthcare and Housing | | | |
| 18. People with Lived Experience of Homelessness in Leadership | 2 | Including People with Lived Experience of Homelessness | | | |
| 19. Project Start Date | 10 | Project Start Date | | | |
| Total Points | 145 | | 63 | | |
| Percentage of Points | 145 | Total Objective Criteria- 49% | 43% | | |
| Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects | | | | | |

1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

This attachment details the 15 Day Notification of Projects Rejected or Reduced for NY-507. It contains the following:

1. Sample Notification of Project Reduction
2. Sample Notification of Project Rejection
3. September 15, 2022 email to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering showing NY-507 Rejected Projects
4. September 15, 2022 website screenshot showing posted Ranking & Tiering for NY-507 Rejected Projects

1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

1. Sample Notification of Project Reduction

From: [Samantha Barnaby](#)
To: [Samantha Barnaby](#)
Subject: FY22 CoC Application Local Competition – CoC Project Reduced
Date: Monday, September 12, 2022 12:54:16 PM
Attachments: [image001.png](#)

Dear Sample,

On behalf of the Homeless Services Planning Board, we would like to thank Sample Agency for its application, Sample Application Name, for bonus funding through NY-507's FY22 Continuum of Care local competition. Unfortunately, through the Rank and Review process for New Projects, your application was chosen to be reduced in the amount of \$54,000.

Although the project was eligible and strong, your project was ranked outside of the eligible funding amount after the combined total of accepted applications. Although the full project amount was eligible, it is the recommendation of the CoC Committee to reduce funds in order to more effectively meet the unique needs of the most vulnerable in Schenectady.

Summary:

Agency: Sample Agency
Project name: Sample Application Name
Project score: 98/206
Funding amount requested: \$154,968
Funding reduced by: \$54,000
Status: Reduced

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>
Find us on [Facebook](#)



1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

2. Sample Notification of Project Rejection

From: [Samantha Barnaby](#)
To: [Samantha Barnaby](#)
Subject: FY22 CoC Application Local Competition – CoC Project Rejected
Date: Monday, September 12, 2022 11:21:00 AM
Attachments: [image001.png](#)

Dear Sample,

On behalf of the Homeless Services Planning Board, we would like to thank Sample Agency for its application, Sample Application Name, for bonus funding through NY-507's FY22 Continuum of Care local competition. Unfortunately, through the Rank and Review process for New Projects, your application was not selected to apply.

Although the project was eligible and strong, your project was ranked outside of the eligible funding amount after the combined total of accepted applications. This year, applications that indicated they would serve priority populations, as identified by the CoC, were prioritized during the Rank & Review process, which is one reason why your application was ultimately not selected to be included in this year's application for Bonus funding. The CoC encourages you to apply again if funding becomes available in future CoC competitions.

Summary:

Agency: Sample Agency
Project name: Sample Application Name
Project score: 98/206
Funding amount requested: \$154,968
Status: Rejected

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

Find us on [Facebook](#)



1E-5. Projects Rejected/Reduced-Notification Outside of e-snaps.

3. September 15, 2022 email to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering showing NY-507 Rejected Projects

From: [CARES Planning Team](#)
To: [CARES Planning Team](#); [Brady Scott](#); [Bryan Gentile](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); ["Jennica Huff"](#); ["Jo-Anne Rafalik"](#); [Kelsey Addy](#); [Kim Siciliano](#); [Kimarie Sheppard](#); ["Kristen Diotte"](#); ["Laura Combs"](#); [Lauren Jarrard](#); ["Marcy Hauseman"](#); ["Margaret Coker"](#); ["Mary Breslin"](#); ["Michael Johnson"](#); ["Michelle Ostreich"](#); ["Mike Davidson"](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); ["Nikita Hardy"](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Paul Brady - Schenectady County DSS \(paul.brady2@dfa.state.ny.us\)](#); [Richard Homenick](#); [Robert Romaker](#); [Samantha Barnaby](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); ["Sylvia Jimison"](#); ["Thomas Anthony Sanabria"](#); ["Tracian Gordon"](#); ["Tricia Lee"](#); [Vincent Speenburg \(speenburg20@yahoo.com\)](#); [Wendy Wahlberg](#); [William Robson](#)
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Maureen Van Deusen](#)
Subject: RE: NY-507/HSPB Public Posting of FY22 Draft Consolidated Application
Date: Thursday, September 15, 2022 2:28:00 PM
Attachments: [image001.png](#)

Dear NY-507 HSPB Membership,

As a follow-up to the Public Posting email sent last Friday, please be aware the **Final Ranking & Tiering** is also now posted on the [CARES website](#). This document details the accepted and **rejected project applications** as a result of the local CoC competition for FY22.

Please reach out with any questions or concerns.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210
(518) 489-4130 ext. 1
<http://www.caresny.org>



From: CARES Planning Team
Sent: Friday, September 9, 2022 3:15 PM
To: [Brady Scott <brady.scott@safeincfschenectady.org>](mailto:brady.scott@safeincfschenectady.org); [Bryan Gentile <BGentile@MohawkOpportunities.org>](mailto:Bryan.Gentile@MohawkOpportunities.org); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\) <dschimpfceo@scapny.org>](mailto:dschimpfceo@scapny.org); [Digna Betancourt Swingle <digna.swingle@use.salvationarmy.org>](mailto:digna.swingle@use.salvationarmy.org); [Ed Kowalczyk <ekowalczyk@cdymca.org>](mailto:ekowalczyk@cdymca.org); [Elise Martin <emartin@scapny.org>](mailto:emartin@scapny.org); francinef@smha1.org; [Geoff Raiti <graiti@wesoldieron.org>](mailto:graiti@wesoldieron.org); [Ginni Egan \(info@youngparentsunited.org\) <info@youngparentsunited.org>](mailto:info@youngparentsunited.org); Holley.Sharer@USE.SalvationArmy.Org; [Jennica Huff <JHuff@BCNIHOUSING.org>](mailto:JHuff@BCNIHOUSING.org); [Jo-Anne Rafalik <jrafalik@sicm.us>](mailto:jrafalik@sicm.us); [Kelsey Addy <kaddy@caresny.org>](mailto:kaddy@caresny.org); [Kim Siciliano <ksiciliano@ywca-neny.org>](mailto:ksiciliano@ywca-neny.org); [Kimarie Sheppard <ksheppard@bethesdahouseschenectady.org>](mailto:ksheppard@bethesdahouseschenectady.org); [Kristen Diotte <kdiotte@schenectadyny.gov>](mailto:kdiotte@schenectadyny.gov); [Laura Combs <lcombs@newchoicesrecovery.org>](mailto:lcombs@newchoicesrecovery.org); [Lauren Jarrard](mailto:Lauren.Jarrard@caresny.org)

<ljarrard@ywca-neny.org>; Marcy Hauseman <marcy.hausman@use.salvationarmy.org>; Margaret Coker <Margaret.coker@schenectadycounty.com>; Mary Breslin <breslinm@schenectady.k12.ny.us>; Michael Johnson <Michael.johnson@tcbinc.org>; Michelle Ostrellich <michelle.ostrellich@schenectadycounty.com>; Mike Davidson <mdavidson@wesoldieron.org>; Nettie Crossman (ncrossma1908@yahoo.com) <ncrossma1908@yahoo.com>; Nikita Hardy <Nikita.Hardy@schenectadycounty.com>; Omar Sterling McGill (omar.mcgill@schenectadycounty.com) <omar.mcgill@schenectadycounty.com>; Paul Brady - Schenectady County DSS (paul.brady2@dfa.state.ny.us) <paul.brady2@dfa.state.ny.us>; Richard Homenick <richardh@smha1.org>; Robert Romaker <rromaker@lasnny.org>; Samantha Barnaby <sbarnaby@caresny.org>; Shannon Keon - SAFE Inc. (safeinc@nycap.rr.com) <safeinc@nycap.rr.com>; Steve Klein (sklein@mohawkopportunities.org) <sklein@mohawkopportunities.org>; Sylvia Jimison <SJimison@schenectadyny.gov>; Thomas Anthony Sanabria <Thomas.anthony.sanabria@tcbinc.org>; Tracian Gordon <traciangordon1@gmail.com>; Tricia Lee <tle@newchoicesrecovery.org>; Vincent Speenburg (speenburg20@yahoo.com) <speenburg20@yahoo.com>; Wendy Wahlberg <wwahlberg@lasnny.org>; William Robson <wrobson@caresny.org>
Cc: Michelle Sandoz-Dennis <msandozdennis@caresny.org>; Denise Brodt <dbrodt@caresny.org>; Kelli Clark <kclark@caresny.org>; Rachel Bradt <rbradt@caresny.org>; Erin Reale <ereale@caresny.org>; Amy Lacey <alacey@caresny.org>; Bri Phillips <BPhillips@caresny.org>; Genesis Mattey <GMattey@caresny.org>; Haleigh Schmidhamer <hschmidhamer@caresny.org>; Kathy Germain <kgermain@caresny.org>; Maureen Van Deusen <mvandeusen@caresny.org>
Subject: NY-507/HSPB Public Posting of FY22 Draft Consolidated Application

Good Afternoon NY-507 HSPB,

2022 Consolidated Application Public Posting

Draft version 1 of the [2022 Consolidated Application](#) has been posted to the [CARES Website](#) for public comment. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Planning Grant

Due to the shortened timeline of this year's Consolidated Application, CARES will be publicly posting the Consolidated Application twice: once today, and once as the Final Submission Posting on 9/23. As such, we ask that you [review the Draft CoC Application and provide CARES with any content that should be highlighted in the answers by COB Friday, September 16th](#). Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210

1E-5. Projects Rejected/Reduced–Notification Outside of e-snaps.

4. September 15, 2022 website screenshot showing posted Ranking & Tiering for NY-507
Rejected Projects

application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Schenectady County Homeless Services Planning Board (HSPB) CoC Project Applications

[HSPB Home Page](#)

2022 Funding Snapshot

| Community | ARD | Tier 1 | Tier 2* (5% ARD + CoC Bonus) | CoC Bonus | DV Bonus | Planning Grant |
|--------------------|-------------|-------------|---------------------------------|-----------|-----------|----------------|
| NY-507 Schenectady | \$5,148,714 | \$4,891,278 | \$514,872 | \$257,436 | \$197,042 | \$154,461 |

Consolidated Application

DRAFT: [NY 507 CoC Consolidated Application – Narrative – 9.14.22](#)

DRAFT: [NY 507 CoC Consolidated Application – Attachments – 9.9.22](#)

CoC Priority Listing

FINAL: [NY 507 Project Ranking & Tiering – 9.15.22](#)

CoC Project Description

Coming Soon

CoC Planning Project

DRAFT: [NY 507 CoC Planning Project – 9.9.22](#)

View Public Posting Archives

✦ [2021 Public Postings: HSPB](#)

✦ [2019 Public Postings: HSPB](#)

1E-5a: Projects Accepted – Public Posting.

This attachment details the 15 Day Notification of Projects Accepted and Tiered for NY-507. It contains the following:

1. September 12, 2022, email notification of Projects Accepted:
 - a. **Bethesda**
 - i. *Ranked 7/19, Liberty-Renewal Project Application*
 - ii. *Ranked 8/19, Beacon-Renewal Project Application*
 - iii. *Ranked 11/19, Pathways-Renewal Project Application*
 - iv. *Ranked 16/19, Coordinated Entry – Renewal Project Application*
 - v. *Ranked 17/19, Light House-Renewal Project Application*
 - vi. *Ranked B1/2, CARA House-New Project Application*
 - b. **CARES of NY, Inc.**
 - i. *Ranked 15/19, HMIS – Renewal Project Application*
 - c. **Mohawk Opportunities**
 - i. *Ranked 9/19, PSH-Renewal Project Application*
 - ii. *Ranked 12/19. 14-Unit-Renewal Project Application*
 - d. **New Choices**
 - i. *Ranked 6/19, SPC-Renewal Project Application*
 - e. **Safe Inc.**
 - i. *Ranked 19/19, Project Safe - Renewal Project Application*
 - f. **Schenectady County Action Program (SCAP)**
 - i. *Ranked 4/19, PHP 27 - Renewal Project Application*
 - ii. *Ranked 5/19, RRH - Renewal Project Application*
 - iii. *Ranked 14/19, Sojourn- Renewal Project Application*
 - iv. *Ranked B2/2, PSH Expansion - New Project Application*
 - g. **Schenectady Municipal Housing Authority**
 - i. *Ranked 10/19, SPC - Renewal Project Application*
 - h. **YMCA**
 - i. *Ranked 13/19, Dub B- Renewal Project Application*
 - ii. *Ranked 18/19, Dub A- Renewal Project Application*
 - i. **YWCA**
 - i. *Ranked 1/19, DV Bonus 2022-23-Renewal Project Application*
 - ii. *Ranked 2/19, Rosas House-Renewal Project Application*
 - iii. *Ranked 3/19, RRH-Renewal Project Application*
 - iv. *Ranked D1/1, DV RRH-New Project Application*
2. September 15, 2022 email notification to CoC Membership announcing the CoC posted to the Collaborative Applicant’s website the Ranking and Tiering showing NY-507 Accepted Projects
3. September 15, 2022 website screenshot showing posted Ranking & Tiering for NY-507 Accepted Projects

1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, Email notification of Projects Accepted:

a. Bethesda

- i. *Ranked 7/19, Liberty-Renewal Project Application*
- ii. *Ranked 8/19, Beacon-Renewal Project Application*
- iii. *Ranked 11/19, Pathways-Renewal Project Application*
- iv. *Ranked 16/19, Coordinated Entry – Renewal Project Application*
- v. *Ranked 17/19, Light House-Renewal Project Application*
- vi. *Ranked B1/2, CARA House-New Project Application*

From: [Samantha Barnaby](#)
To: [Kimarie Sheppard](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 10:28:00 AM
Attachments: [image001.png](#)

Dear Kim,

As the Collaborative Applicant for the NY-507 CoC, CARES would like to congratulate Bethesda on having your projects accepted within NY-507's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted project, funding request, score, and ranked position:

Ranked #7/19, Bethesda, Liberty, \$322,231, scored 156.12/206
Ranked #8/19, Bethesda, Beacon, \$114,899, scored 154.44/206
Ranked #11/19, Bethesda, Pathways, \$162,187, scored 151.73/206
Ranked #16/19, Bethesda, Coordinated Entry \$53,419, scored N/A per the Rank and Review Written Process
Ranked #17/19, Bethesda, Light House, \$220,986, scored 148.25/206
Ranked #B1/2, Bethesda, CARA House, \$200,000, scored 126/133

Please note, this means your projects will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>
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1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, email notification of Projects Accepted:

b. CARES of NY, Inc.

i. Ranked 15/19, HMIS – *Renewal Project Application*

From: [Samantha Barnaby](#)
To: [Denise Brodt](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 10:32:00 AM
Attachments: [image001.png](#)

Dear Denise,

As the Collaborative Applicant for the NY-507 CoC, CARES would like to congratulate you on having your projects accepted within NY-507's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted project, funding request, score, and ranked position:

Ranked #15/19, CARES, HMIS, \$30,571, scored N/A per the Rank and Review Written Process

Please note, this means your projects will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

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1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, email notification of Projects Accepted:

c. Mohawk Opportunities

- i. Ranked 9/19, PSH-Renewal Project Application
- ii. Ranked 12/19. 14-Unit-Renewal Project Application

From: [Samantha Barnaby](#)
To: [Bryan Gentile](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 10:28:00 AM
Attachments: [image001.png](#)

Dear Bryan,

As the Collaborative Applicant for the NY-507 CoC, CARES would like to congratulate Mohawk Opportunities on having your projects accepted within NY-507's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Ranked #9/19, Mohawk Opportunities, PSH, \$173,825, scored 153.2/206
Ranked #12/19, Mohawk Opportunities, 14-Unit, \$159,627, scored 151.2/206

Please note, this means your projects will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
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1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, email notification of Projects Accepted:

d. New Choices

i. Ranked 6/19, SPC-Renewal Project Application

From: [Samantha Barnaby](#)
To: [Teasha Asheber](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 10:14:00 AM
Attachments: [image001.png](#)

Dear Teasha,

As the Collaborative Applicant for the NY-507 CoC, CARES would like to congratulate New Choices on having your projects accepted within NY-507's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted project, funding request, score, and ranked position:

Ranked #6/19, New Choices, SPC, \$792,076, scored 156.21/206

Please note, this means your projects will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
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1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, email notification of Projects Accepted:

e. Safe Inc.

i. Ranked 19/19, Project Safe - *Renewal Project Application*

From: [Samantha Barnaby](#)
To: [Shannon Keon](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 10:35:00 AM
Attachments: [image001.png](#)

Dear Shannon,

As the Collaborative Applicant for the NY-507 CoC, CARES would like to congratulate Safe Inc. on having your projects accepted within NY-507's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted project, funding request, score, and ranked position:

Ranked #19/19, Safe Inc., Project Safe, \$49,202, scored 108.16/206

Please note, this means your projects will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
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1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, email notification of Projects Accepted:

f. Schenectady County Action Program (SCAP)

- i. Ranked 4/19, PHP 27 - *Renewal Project Application*
- ii. Ranked 5/19, RRH - *Renewal Project Application*
- iii. Ranked 14/19, Sojourn- *Renewal Project Application*
- iv. Ranked B2/2, PSH Expansion - *New Project Application*

From: [Samantha Barnaby](#)
To: [Debbie Schimpf](#); [Elise Martin](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 10:16:00 AM
Attachments: [image001.png](#)

Dear Deb and Elise,

As the Collaborative Applicant for the NY-507 CoC, CARES would like to congratulate SCAP on having your projects accepted within NY-507's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Ranked #4/19, SCAP, PHP 27, \$638,929, scored 159.36/206
Ranked #5/19, SCAP, RRH, \$396,900, scored 158.99/206
Ranked #14/19, SCAP, Sojourn, \$169,065, scored 144.83/206
Ranked #B2/2, SCAP, PSH Expansion, \$57,436, scored 123/133

Please note, this means your projects will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
Assistant Director of Planning – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

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1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, email notification of Projects Accepted:
 - g. Schenectady Municipal Housing Authority**
 - i. Ranked 10/19, SPC - *Renewal Project Application*

From: [Samantha Barnaby](#)
To: [Francine Forst](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 10:27:00 AM
Attachments: [image001.png](#)

Dear Francine,

As the Collaborative Applicant for the NY-507 CoC, CARES would like to congratulate Schenectady Municipal Housing Authority on having your projects accepted within NY-507's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted project, funding request, score, and ranked position:

Ranked #10/19, Schenectady Municipal Housing Authority, SPC, \$661,085, scored 152.87/206

Please note, this means your projects will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
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1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, email notification of Projects Accepted:

h. YMCA

i. Ranked 13/19, Dub B- *Renewal Project Application*

iii. Ranked 18/19, Dub A- *Renewal Project Application*

From: [Samantha Barnaby](#)
To: [Ed Kowalczyk](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 10:26:00 AM
Attachments: [image001.png](#)

Dear Ed,

As the Collaborative Applicant for the NY-507 CoC, CARES would like to congratulate YMCA on having your projects accepted within NY-507's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Ranked #13/19, YMCA, Dup B, \$168,602, scored 149.26/206
Ranked #18/19, YMCA, Dup A, \$84,301, scored 148.09/206

Please note, this means your projects will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
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1E-5a: Projects Accepted – Public Posting.

1. September 12, 2022, email notification of Projects Accepted:

i. YWCA

i. Ranked 1/19, DV Bonus 2022-23-Renewal Project Application

ii. Ranked 2/19, Rosas House-Renewal Project Application

iii. Ranked 3/19, RRH-Renewal Project Application

iv. Ranked D1/1, DV RRH-New Project Application

From: [Samantha Barnaby](#)
To: [Kim Siciliano](#)
Subject: Notice of Projects Accepted
Date: Monday, September 12, 2022 10:13:00 AM
Attachments: [image001.png](#)

Dear Kim,

As the Collaborative Applicant for the NY-507 CoC, CARES would like to congratulate YWCA on having your projects accepted within NY-507's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

Ranked #1/19, YWCA, DV Bonus 2022-23, \$356,798, scored N/A per the Rank and Review Written Process
Ranked #2/19, YWCA, Rosas House, \$382,309, scored 166.2/206
Ranked #3/19, YWCA, RRH, \$211,702, scored 163.98/206
Ranked #DV1/1, YWCA, DV RRH, \$197,042, scored 124/153

Please note, this means your projects will be included within the NY-507 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thanks

Samantha Barnaby
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200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

Find us on [Facebook](#)



1E-5a: Projects Accepted – Public Posting.

2. September 15, 2022 email notification to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering showing NY-507 Accepted Projects

From: [CARES Planning Team](#)
To: [CARES Planning Team](#); [Brady Scott](#); [Bryan Gentile](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); ["Jennica Huff"](#); ["Jo-Anne Rafalik"](#); [Kelsey Addy](#); [Kim Siciliano](#); [Kimarie Sheppard](#); ["Kristen Diotte"](#); ["Laura Combs"](#); [Lauren Jarrard](#); ["Marcy Hauseman"](#); ["Margaret Coker"](#); ["Mary Breslin"](#); ["Michael Johnson"](#); ["Michelle Ostreich"](#); ["Mike Davidson"](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); ["Nikita Hardy"](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Paul Brady - Schenectady County DSS \(paul.brady2@dfa.state.ny.us\)](#); [Richard Homenick](#); [Robert Romaker](#); [Samantha Barnaby](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); ["Sylvia Jimison"](#); ["Thomas Anthony Sanabria"](#); ["Tracian Gordon"](#); ["Tricia Lee"](#); [Vincent Speenburg \(speenburg20@yahoo.com\)](#); [Wendy Wahlberg](#); [William Robson](#)
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Maureen Van Deusen](#)
Subject: RE: NY-507/HSPB Public Posting of FY22 Draft Consolidated Application
Date: Thursday, September 15, 2022 2:28:00 PM
Attachments: [image001.png](#)

Dear NY-507 HSPB Membership,

As a follow-up to the Public Posting email sent last Friday, please be aware the **Final Ranking & Tiering** is also now posted on the [CARES website](#). This document details the **accepted** and **rejected project applications** as a result of the local CoC competition for FY22.

Please reach out with any questions or concerns.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210
(518) 489-4130 ext. 1
<http://www.caresny.org>



From: CARES Planning Team
Sent: Friday, September 9, 2022 3:15 PM
To: [Brady Scott <brady.scott@safeincfschenectady.org>](mailto:brady.scott@safeincfschenectady.org); [Bryan Gentile <BGentile@MohawkOpportunities.org>](mailto:Bryan.Gentile@MohawkOpportunities.org); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\) <dschimpfceo@scapny.org>](mailto:dschimpfceo@scapny.org); [Digna Betancourt Swingle <digna.swingle@use.salvationarmy.org>](mailto:digna.swingle@use.salvationarmy.org); [Ed Kowalczyk <ekowalczyk@cdymca.org>](mailto:ekowalczyk@cdymca.org); [Elise Martin <emartin@scapny.org>](mailto:emartin@scapny.org); francinef@smha1.org; [Geoff Raiti <graiti@wesoldieron.org>](mailto:graiti@wesoldieron.org); [Ginni Egan \(info@youngparentsunited.org\) <info@youngparentsunited.org>](mailto:info@youngparentsunited.org); Holley.Sharer@USE.SalvationArmy.Org; [Jennica Huff <JHuff@BCNIHOUSING.org>](mailto:JHuff@BCNIHOUSING.org); [Jo-Anne Rafalik <jrafalik@sicm.us>](mailto:jrafalik@sicm.us); [Kelsey Addy <kaddy@caresny.org>](mailto:kaddy@caresny.org); [Kim Siciliano <ksiciliano@ywca-neny.org>](mailto:ksiciliano@ywca-neny.org); [Kimarie Sheppard <kshppard@bethesdahouseschenectady.org>](mailto:kshppard@bethesdahouseschenectady.org); [Kristen Diotte <kdiotte@schenectadyny.gov>](mailto:kdiotte@schenectadyny.gov); [Laura Combs <lcombs@newchoicesrecovery.org>](mailto:lcombs@newchoicesrecovery.org); [Lauren Jarrard](mailto:Lauren.Jarrard@caresny.org)

<ljarrard@ywca-neny.org>; Marcy Hauseman <marcy.hausman@use.salvationarmy.org>; Margaret Coker <Margaret.coker@schenectadycounty.com>; Mary Breslin <breslinm@schenectady.k12.ny.us>; Michael Johnson <Michael.johnson@tcbinc.org>; Michelle Ostrellich <michelle.ostrellich@schenectadycounty.com>; Mike Davidson <mdavidson@wesoldieron.org>; Nettie Crossman (ncrossma1908@yahoo.com) <ncrossma1908@yahoo.com>; Nikita Hardy <Nikita.Hardy@schenectadycounty.com>; Omar Sterling McGill (omar.mcgill@schenectadycounty.com) <omar.mcgill@schenectadycounty.com>; Paul Brady - Schenectady County DSS (paul.brady2@dfa.state.ny.us) <paul.brady2@dfa.state.ny.us>; Richard Homenick <richardh@smha1.org>; Robert Romaker <rromaker@lasnny.org>; Samantha Barnaby <sbarnaby@caresny.org>; Shannon Keon - SAFE Inc. (safeinc@nycap.rr.com) <safeinc@nycap.rr.com>; Steve Klein (sklein@mohawkopportunities.org) <sklein@mohawkopportunities.org>; Sylvia Jimison <SJimison@schenectadyny.gov>; Thomas Anthony Sanabria <Thomas.anthony.sanabria@tcbinc.org>; Tracian Gordon <traciangordon1@gmail.com>; Tricia Lee <tle@newchoicesrecovery.org>; Vincent Speenburg (speenburg20@yahoo.com) <speenburg20@yahoo.com>; Wendy Wahlberg <wwahlberg@lasnny.org>; William Robson <wrobson@caresny.org>
Cc: Michelle Sandoz-Dennis <msandozdennis@caresny.org>; Denise Brodt <dbrodt@caresny.org>; Kelli Clark <kclark@caresny.org>; Rachel Bradt <rbradt@caresny.org>; Erin Reale <ereale@caresny.org>; Amy Lacey <alacey@caresny.org>; Bri Phillips <BPhillips@caresny.org>; Genesis Matthey <GMatthey@caresny.org>; Haleigh Schmidhamer <hschmidhamer@caresny.org>; Kathy Germain <kgermain@caresny.org>; Maureen Van Deusen <mvandeusen@caresny.org>
Subject: NY-507/HSPB Public Posting of FY22 Draft Consolidated Application

Good Afternoon NY-507 HSPB,

2022 Consolidated Application Public Posting

Draft version 1 of the [2022 Consolidated Application](#) has been posted to the [CARES Website](#) for public comment. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Planning Grant

Due to the shortened timeline of this year's Consolidated Application, CARES will be publicly posting the Consolidated Application twice: once today, and once as the Final Submission Posting on 9/23. As such, we ask that you [review the Draft CoC Application and provide CARES with any content that should be highlighted in the answers by COB Friday, September 16th](#). Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210

1E-5a: Projects Accepted – Public Posting.

3. September 15, 2022 website screenshot showing posted Ranking & Tiering for NY-507 Accepted Projects

application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Schenectady County Homeless Services Planning Board (HSPB) CoC Project Applications

[HSPB Home Page](#)

2022 Funding Snapshot

| Community | ARD | Tier 1 | Tier 2* (5% ARD + CoC Bonus) | CoC Bonus | DV Bonus | Planning Grant |
|--------------------|-------------|-------------|---------------------------------|-----------|-----------|----------------|
| NY-507 Schenectady | \$5,148,714 | \$4,891,278 | \$514,872 | \$257,436 | \$197,042 | \$154,461 |

Consolidated Application

DRAFT: [NY 507 CoC Consolidated Application – Narrative – 9.14.22](#)

DRAFT: [NY 507 CoC Consolidated Application – Attachments – 9.9.22](#)

CoC Priority Listing

FINAL: [NY 507 Project Ranking & Tiering – 9.15.22](#)

CoC Project Description

Coming Soon

CoC Planning Project

DRAFT: [NY 507 CoC Planning Project – 9.9.22](#)

View Public Posting Archives

[2021 Public Postings: HSPB](#)

[2019 Public Postings: HSPB](#)

1E-5b. Local Competition Selection Results–Scores for All Projects.

This attachment details the final project scores for all new and renewal projects considered for NY-507 during its local competition. It contains the following:

1. Ranking and Tiering for NY-507 Projects

HSPB 2022 Ranking and Tiering

| Rank | Project Type | Score | Applicant Name | Program Name | Funding Amount | Grant Number |
|------|--------------|--------|-------------------------------------|------------------|----------------|-----------------|
| 1 | PSH | N/A | YWCA | DV Bonus 2022-23 | \$356,798 | NY1345D2C072100 |
| 2 | PSH | 166.2 | YWCA | Rosas House | \$382,309 | NY0664L2C072110 |
| 3 | RRH | 163.98 | YWCA | RRH | \$211,702 | NY1254D2C072102 |
| 4 | PSH | 159.36 | SCAP | PHP 27 | \$638,929 | NY0104L2C072114 |
| 5 | RRH | 158.99 | SCAP | RRH | \$396,900 | NY1035L2C072106 |
| 6 | PSH | 156.21 | New Choices | SPC | \$792,076 | NY0102L2C072114 |
| 7 | PSH | 156.12 | Bethesda | Liberty | \$322,231 | NY0097L2C072114 |
| 8 | PSH | 154.44 | Bethesda | Beacon | \$114,899 | NY1131L2C072105 |
| 9 | PSH | 153.2 | Mohawk | PSH | \$173,825 | NY0575L2C072113 |
| 10 | PSH | 152.87 | SMHA | SPC | \$661,085 | NY0109L2C072114 |
| 11 | PSH | 151.73 | Bethesda | Pathways | \$162,187 | NY0801L2C072111 |
| 12 | PSH | 151.2 | Mohawk | 14 Unit | \$159,627 | NY0111L2C072114 |
| 13 | PSH | 149.26 | YMCA | DupB | \$168,602 | NY0108L2C072114 |
| 14 | TH | 144.83 | SCAP | Sojourn | \$169,065 | NY0110L2C072114 |
| 15 | HMS | N/A | CARES | HMIS | \$30,571 | NY0106L2C072114 |
| 16 | CE | N/A | Bethesda House of Schenectady, Inc. | CE | \$53,419 | NY1034L2C072106 |
| 17 | PSH | 148.25 | Bethesda | Light House | \$220,986 | NY0113L2C072114 |
| 18 | PSH | 148.09 | YMCA | DupA | \$84,301 | NY0107L2C072114 |
| 19 | SSO | 108.16 | Safe Inc | Project Safe | \$49,202 | NY0105L2C072114 |
| B1 | PSH | 126 | Bethesda | CARA House | \$200,000 | |
| B2 | PSH | 123 | SCAP | PSH Expansion | \$57,436 | |
| DV1 | RRH | 124 | YWCA | DV RRH | \$197,042 | |

Tier 1 = \$97,053 Tier 2 = \$123,933

*No projects were rejected during the Rank and Review process this year

| | |
|-----------------------|--------------|
| Annual Renewal Demand | \$ 5,148,714 |
| Tier 1 | \$4,891,278 |
| Tier 2 | \$257,436 |
| Planning | \$154,461 |
| Bonus | \$257,436 |
| DV | \$197,042 |

| Expansions | Applicant Name | Renewal Project | Expansion Project |
|------------|----------------|-----------------|-------------------|
| | | | |
| | | | |
| | | | |

| Consolidations | Surviving Pin | Applicant Name | Renewal Project 1 | Renewal Project 2 | Consolidated Project Name | Consolidated Funding Request |
|----------------|---------------|----------------|-------------------|-------------------|---------------------------|------------------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |

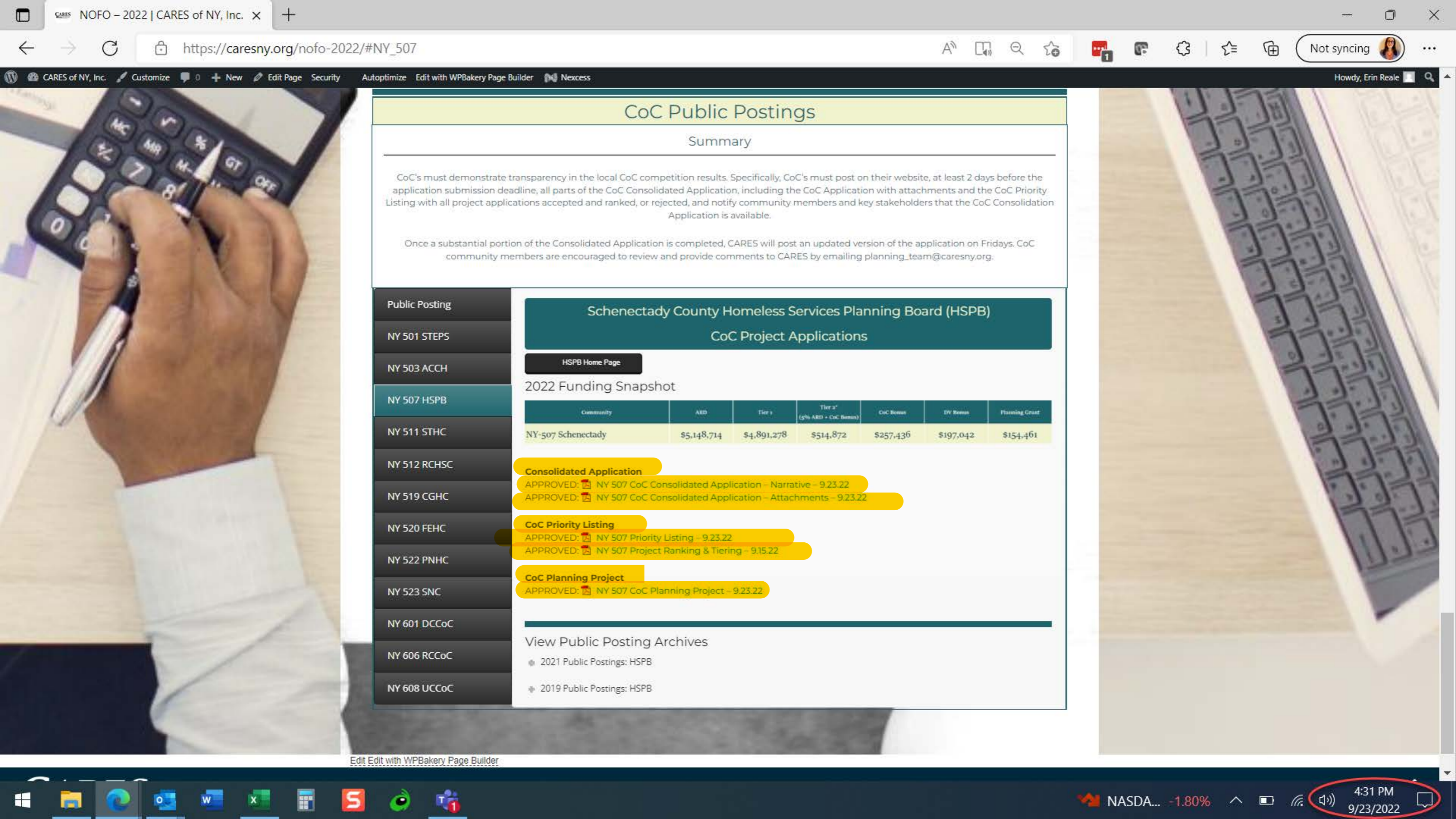
1E-5c. Web Posting of CoC-Approved Consolidated Application.

This attachment provides evidence of the website posting which displays the date and time when NY-507 posted the final version of its CoC's Consolidated Application before the submission deadline. It contains the following:

1. September 23, 2022 website screenshot showing posted CoC-Approved **final** version of CoC Consolidated Application
2. September 9, 2022 website screenshot showing posted **draft** version of CoC Consolidated Application

1E-5c. Web Posting of CoC-Approved Consolidated Application.

1. September 23, 2022 website screenshot showing posted CoC-Approved **final** version of CoC Consolidated Application



CoC Public Postings

Summary

CoC's must demonstrate transparency in the local CoC competition results. Specifically, CoC's must post on their website, at least 2 days before the application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Schenectady County Homeless Services Planning Board (HSPB) CoC Project Applications

[HSPB Home Page](#)

2022 Funding Snapshot

| Community | ABD | Tier 1 | Tier 2* (5% ABD + CoC Bonus) | CoC Bonus | DV Bonus | Planning Grant |
|--------------------|-------------|-------------|---------------------------------|-----------|-----------|----------------|
| NY-507 Schenectady | \$5,148,714 | \$4,891,278 | \$514,872 | \$257,436 | \$197,042 | \$154,461 |

Consolidated Application

- APPROVED: NY 507 CoC Consolidated Application – Narrative – 9.23.22
- APPROVED: NY 507 CoC Consolidated Application – Attachments – 9.23.22

CoC Priority Listing

- APPROVED: NY 507 Priority Listing – 9.23.22
- APPROVED: NY 507 Project Ranking & Tiering – 9.15.22

CoC Planning Project

- APPROVED: NY 507 CoC Planning Project – 9.23.22

View Public Posting Archives

- 2021 Public Postings: HSPB
- 2019 Public Postings: HSPB

1E-5c. Web Posting of CoC-Approved Consolidated Application.

2. September 9, 2022 website screenshot showing posted **draft** version of CoC Consolidated Application

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB**
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Schenectady County Homeless Services Planning Board (HSPB) CoC Project Applications

HSPB Home Page

2022 Funding Snapshot

| Community | ARD | Tier 1 | Tier 2* (5% ARD + CoC Bonus) | CoC Bonus | DV Bonus | Planning Grant |
|--------------------|-------------|-------------|---------------------------------|-----------|-----------|----------------|
| NY-507 Schenectady | \$5,148,714 | \$4,891,278 | \$514,872 | \$257,436 | \$197,042 | \$154,461 |

Consolidated Application

- DRAFT: NY 507 CoC Consolidated Application - Narrative - 9.9.22
- DRAFT: NY 507 CoC Consolidated Application - Attachments - 9.9.22

CoC Priority Listing

- FINAL: NY 507 Project Ranking & Tiering - 9.9.22

CoC Project Description

Coming Soon

CoC Planning Project

- DRAFT: NY 507 CoC Planning Project - 9.9.22

View Public Posting Archives

- 2021 Public Postings: HSPB
- 2019 Public Postings: HSPB

1E-5d. Notification to Community Members and Key Stakeholders

This attachment provides evidence of the notification to community members and key stakeholders that NY-507 posted the final version of its CoC's Consolidated Application before the submission deadline. It contains the following:

1. September 23, 2022 email notification to NY-507 members and stakeholders that the CoC-Approved **final** version of CoC Consolidated Application was publicly posted to website
2. September 9, 2022 email notification to NY-507 members and stakeholders that the **draft** version of CoC Consolidated Application was publicly posted to website

1E-5d. Notification to Community Members and Key Stakeholders

1. September 23, 2022 email notification to NY-507 members and stakeholders that the CoC-Approved **final** version of CoC Consolidated Application was publicly posted to website

From: [CARES Planning Team](#)
To: [CARES Planning Team](#); [Brady Scott](#); [Bryan Gentile](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); [Jennica Huff](#); [Jo-Anne Rafalik](#); [Kelsey Addy](#); [Kim Siciliano](#); [Kimarie Sheppard](#); [Kristen Diotte](#); [Laura Combs](#); [Lauren Jarrard](#); [Marcy Hauseman](#); [Margaret Coker](#); [Mary Breslin](#); [Michael Johnson](#); [Michelle Ostreich](#); [Mike Davidson](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); [Nikita Hardy](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Paul Brady - Schenectady County DSS \(paul.brady2@dfa.state.ny.us\)](#); [Richard Homenick](#); [Robert Romaker](#); [Samantha Barnaby](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); [Sylvia Jimison](#); [Thomas Anthony Sanabria](#); [Tracian Gordon](#); [Tricia Lee](#); [Vincent Speenburg \(speenburg20@yahoo.com\)](#); [Wendy Wahlberg](#); [William Robson](#)
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Maureen Van Deusen](#)
Subject: RE: NY-507/HSPB Public Posting of FY22 Draft Consolidated Application
Date: Friday, September 23, 2022 4:26:00 PM
Attachments: [image001.png](#)

Good Afternoon NY-507 HSPB Membership,

All parts of the 2022 approved Consolidated Application and Priority Listing have been posted to the [CARES Website](#) for public comment.

Specifically, you will find the approved versions of:

- Consolidated Application Narratives & Attachments
- Priority Listing (including project rankings)
- Project Ranking & Tiering
- Planning Grant

CARES will be submitting the CoC Application & Priority Listing on behalf of the CoC on Wednesday, September 28th. If you have any questions or comments, please feel free to reach out.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210
(518) 489-4130 ext. 1
<http://www.caresny.org>



From: CARES Planning Team
Sent: Thursday, September 15, 2022 2:28 PM
Subject: RE: NY-507/HSPB Public Posting of FY22 Draft Consolidated Application

Dear NY-507 HSPB Membership,

As a follow-up to the Public Posting email sent last Friday, please be aware the Final Ranking & Tiering is also now posted on the [CARES website](#). This document details the accepted and rejected project applications as a result of the local CoC competition for FY22.

Please reach out with any questions or concerns.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210
(518) 489-4130 ext. 1
<http://www.caresny.org>



From: CARES Planning Team

Sent: Friday, September 9, 2022 3:15 PM

To: Brady Scott <brady.scott@safeincfcschenectady.org>; Bryan Gentile <BGentile@MohawkOpportunities.org>; Debra Schimpf - Schenectady Community Action Program (dschimpfceo@scapny.org) <dschimpfceo@scapny.org>; Digna Betancourt Swingle <digna.swingle@use.salvationarmy.org>; Ed Kowalczyk <ekowalczyk@cdymca.org>; Elise Martin <emartin@scapny.org>; francinef@smha1.org; Geoff Raiti <grait@wesoldieron.org>; Ginni Egan (info@youngparentsunited.org) <info@youngparentsunited.org>; Holley.Sharer@USE.SalvationArmy.Org; Jennica Huff <JHuff@BCNIHOUSING.org>; Jo-Anne Rafalik <jrafalik@sicm.us>; Kelsey Addy <kaddy@caresny.org>; Kim Siciliano <ksiciliano@ywca-neny.org>; Kimarie Sheppard <ksheppard@bethesdahouseschenectady.org>; Kristen Diotte <kdiotte@schenectadyny.gov>; Laura Combs <lcombs@newchoicesrecovery.org>; Lauren Jarrard <ljarrard@ywca-neny.org>; Marcy Hauseman <marcy.hausman@use.salvationarmy.org>; Margaret Coker <Margaret.coker@schenectadycounty.com>; Mary Breslin <breslinm@schenectady.k12.ny.us>; Michael Johnson <Michael.johnson@tcbinc.org>; Michelle Ostrelich <michelle.ostrelich@schenectadycounty.com>; Mike Davidson <mdavidson@wesoldieron.org>; Nettie Crossman (ncrossma1908@yahoo.com) <ncrossma1908@yahoo.com>; Nikita Hardy <Nikita.Hardy@schenectadycounty.com>; Omar Sterling McGill (omar.mcgill@schenectadycounty.com) <omar.mcgill@schenectadycounty.com>; Paul Brady - Schenectady County DSS (paul.brady2@dfa.state.ny.us) <paul.brady2@dfa.state.ny.us>; Richard Homenick <richardh@smha1.org>; Robert Romaker <rromaker@lasnny.org>; Samantha Barnaby <sbarnaby@caresny.org>; Shannon Keon - SAFE Inc. (safeinc@nycap.rr.com) <safeinc@nycap.rr.com>; Steve Klein (sklein@mohawkopportunities.org)

<sklein@mohawkopportunities.org>; Sylvia Jimison <SJimison@schenectadyny.gov>; Thomas Anthony Sanabria <Thomas.anthony.sanabria@tcbinc.org>; Tracian Gordon <traciangordon1@gmail.com>; Tricia Lee <tle@newchoicesrecovery.org>; Vincent Speenburg (speenburg20@yahoo.com) <speenburg20@yahoo.com>; Wendy Wahlberg <wwahlberg@lasnny.org>; William Robson <wrobson@caresny.org>

Cc: Michelle Sandoz-Dennis <msandozdennis@caresny.org>; Denise Brodt <dbrodt@caresny.org>; Kelli Clark <kclark@caresny.org>; Rachel Bradt <rbradt@caresny.org>; Erin Reale <ereale@caresny.org>; Amy Lacey <alacey@caresny.org>; Bri Phillips <BPhillips@caresny.org>; Genesis Mattey <GMattey@caresny.org>; Haleigh Schmidhamer <hschmidhamer@caresny.org>; Kathy Germain <kgermain@caresny.org>; Maureen Van Deusen <mvandeusen@caresny.org>

Subject: NY-507/HSPB Public Posting of FY22 Draft Consolidated Application

Good Afternoon NY-507 HSPB,

2022 Consolidated Application Public Posting

Draft version 1 of the [2022 Consolidated Application](#) has been posted to the [CARES Website](#) for public comment. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Planning Grant

Due to the shortened timeline of this year's Consolidated Application, CARES will be publicly posting the Consolidated Application twice: once today, and once as the Final Submission Posting on 9/23. As such, we ask that you [review the Draft CoC Application](#) and provide CARES with any content that should be highlighted in the answers by COB Friday, September 16th. Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210
(518) 489-4130 ext. 1
<http://www.caresny.org>



1E-5d. Notification to Community Members and Key Stakeholders

2. September 9, 2022 email notification to NY-507 members and stakeholders that the **draft** version of CoC Consolidated Application was publicly posted to website

From: [CARES Planning Team](#)
To: [Brady Scott](#); [Bryan Gentile](#); [Debra Schimpf - Schenectady Community Action Program \(dschimpfceo@scapny.org\)](#); [Digna Betancourt Swingle](#); [Ed Kowalczyk](#); [Elise Martin](#); [francinef@smha1.org](#); [Geoff Raiti](#); [Ginni Egan \(info@youngparentsunited.org\)](#); [Holley.Sharer@USE.SalvationArmy.Org](#); [Jennica Huff](#); [Jo-Anne Rafalik](#); [Kelsey Addy](#); [Kim Siciliano](#); [Kimarie Sheppard](#); [Kristen Diotte](#); [Laura Combs](#); [Lauren Jarrard](#); [Marcy Hauseman](#); [Margaret Coker](#); [Mary Breslin](#); [Michael Johnson](#); [Michelle Ostreich](#); [Mike Davidson](#); [Nettie Crossman \(ncrossma1908@yahoo.com\)](#); [Nikita Hardy](#); [Omar Sterling McGill \(omar.mcgill@schenectadycounty.com\)](#); [Paul Brady - Schenectady County DSS \(paul.brady2@dfa.state.ny.us\)](#); [Richard Homenick](#); [Robert Romaker](#); [Samantha Barnaby](#); [Shannon Keon - SAFE Inc. \(safeinc@nycap.rr.com\)](#); [Steve Klein \(sklein@mohawkopportunities.org\)](#); [Sylvia Jimison](#); [Thomas Anthony Sanabria](#); [Tracian Gordon](#); [Tricia Lee](#); [Vincent Speenburg \(speenburg20@yahoo.com\)](#); [Wendy Wahlberg](#); [William Robson](#)
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Genesis Mattey](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Maureen Van Deusen](#)
Subject: NY-507/HSPB Public Posting of FY22 Draft Consolidated Application
Date: Friday, September 9, 2022 3:14:00 PM
Attachments: [image001.png](#)

Good Afternoon NY-507 HSPB,

2022 Consolidated Application Public Posting

Draft version 1 of the 2022 Consolidated Application has been posted to the [CARES Website](#) for public comment. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Planning Grant

Due to the shortened timeline of this year's Consolidated Application, CARES will be publicly posting the Consolidated Application twice: once today, and once as the Final Submission Posting on 9/23. As such, we ask that you [review the Draft CoC Application and provide CARES with any content that should be highlighted in the answers by COB Friday, September 16th.](#) Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210
(518) 489-4130 ext. 1
<http://www.caresny.org>



3A-1. New PH-PSH/PH-RRH Project–Leveraging Housing Resources.

This attachment details the Housing Leveraging Commitments for new Projects in **NY-507**. It includes:

1. Checklist verifying commitment meets all HUD requirements
2. Housing Leveraging Agreement for **Cara House Project** between **Bethesda House of Schenectady, Inc.** and **Funders: ESSHI, FHLB, County of Schenectady, Schenectady Foundation, Wright Family Foundation, Golub Foundation, and Carlilian Foundation**

3A-1. New PH-PSH/PH-RRH Project–Leveraging Housing Resources.

1. Checklist verifying commitment meets all HUD requirements

Checklist for New CoC Project Applicants that are Leveraging Housing Resources

You have indicated that your proposed project will be able to **leverage housing resources**. You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal written documents from the funding body that includes:

Project name should be listed in the commitment documentation

Project name: Cara House

Source of commitment should be listed in the commitment documentation (i.e. private organizations, state or local government, PHAs, faith-based organizations, federal programs other than CoC or ESG programs)

Source of Commitment: ESSHI, FHLB, County of Schectady, Foundations

Amount of funding committed per the following:

- a. PSH: the number of housing units for a PSH project that are not funded through the CoC or ESG Programs. The number of units must be at least 25% of the total units to be provided by the proposed new CoC project application for full points.

OR

- b. RRH or TH-RRH: The number of program participants to be provided RRH or TH-RRH that is not funded through the CoC or ESG Programs. The number of program participants to be served must be at least 25% of the total participants to be served in the proposed CoC new project application for full points.

Calculation showing the amount of non-CoC/ESG resources committed in the written commitment, and that this is at least 25% of units (for PSH) or participants (for RRH) to be served through the proposed New CoC Project Application: Calculation on Housing Cover Letter from Kim

The date that the funding (outside of CoC or ESG programs) will be available is on the written commitment (should run concurrently with the new project).

Dates of housing commitment: Varying Dates

3A-1a Housing Leveraging Commitments

- 2. Housing Leveraging Agreement for **Cara House Project** between **Bethesda House of Schenectady, Inc. and Funders: ESSHI, FHLB, County of Schenectady, Schenectady Foundation, Wright Family Foundation, Golub Foundation, and Carlilian Foundation****



September 24, 2021

Kimarie Sheppard
Bethesda House of Schenectady
834 State Street
Schenectady, NY 12307
ksheppard@bethesdahs.org

RE: Empire State Supportive Housing Initiative (ESSHI) Award

Dear ESSHI Awardee:

On behalf of the Empire State Supportive Housing Initiative (ESSHI) Interagency Workgroup, I am pleased to inform you that your agency has met the requirement of the conditional ESSHI award by demonstrating that the capital funds necessary to develop the proposed supportive housing project have been secured.

Therefore, this letter will serve as notification of the commitment of ESSHI funds in support of the forty (26) units to be developed as described in application #2020-00231 (Unit Sequence #s 207-232). The project site will be located at 917 State Street, Schenectady, NY (Schenectady County). The approved award provides \$25,000 per unit or \$650,000 annually. The ESSHI award will increase by a two (2) percent escalation factor, subject to the availability of State funds.

Please note that your assigned ESSHI State Contracting Agency (SCA) is the Office of Temporary and Disability Assistance (OTDA). You should continue to maintain frequent communication with the SCA in order to keep the Interagency Workgroup apprised of the status of the project in development and to develop the services and operating contract. The projected funding need of the project is 04/01/2022. Note that this commitment may be rescinded if any of the committed capital funds are withdrawn.

Note that the specifics of a resulting ESSHI contract, including but not limited to the work plan, staffing plan and budget, are subject to the review, modification and approval of the State Contracting Agency. The contract is further subject to review and approval by the Division of Budget, Office of the Attorney General, and Office of the State Comptroller, as well as the availability of State funds.

As a reminder, the ESSHI contract is designed to be a multi-year contract with an initial 5-year term, intended to be renewable for additional 5-year terms.

Congratulations and we wish you well in your endeavors in developing and providing needed supportive housing for homeless New Yorkers.

Sincerely,

Moira Tashjian, MPA
Acting Executive Deputy Commissioner
Office of Mental Health

Chair, Interagency Workgroup

cc: Jason Harper, OTDA



Federal Home Loan Bank
NEW YORK

**AFFORDABLE HOUSING PROGRAM
DIRECT SUBSIDY AGREEMENT**

This Affordable Housing Program (“AHP”) Direct Subsidy Agreement (“AHP Agreement”), dated **November 19, 2020**, is between the Federal Home Loan Bank of New York (“FHLBNY”), **SEFCU** (“FHLBNY Member Financial Institution”), and **Bethesda House of Schenectady** (“Sponsor”).

WHEREAS, the parties are entering into this AHP Agreement in connection with **Cara House** (“Project”), as fully described in the AHP Application (defined below) submitted to the FHLBNY on **March 27, 2020**, (“AHP Application Date”).

WHEREAS, the FHLBNY has committed to issuing the FHLBNY Member Financial Institution a direct Subsidy in the amount of **\$1,000,000** (“AHP Subsidy”) for the Project, which was approved by the Board of Directors of the FHLBNY on **November 19, 2020**, the effective date of this AHP Agreement.

The parties hereby agree as follows:

1. **AHP Application:** The FHLBNY Member Financial Institution and Sponsor shall comply with the terms and conditions governing the approval and funding of the AHP Application, including any and all representations in the AHP Application and any approved modifications to the Application.
2. **Regulations and Requirements:** The FHLBNY Member Financial Institution and Sponsor hereby acknowledge notice of and shall comply with the terms of:
 - A. The Federal Home Loan Bank Act, as may be amended (12 U.S.C. 1421 et seq.).
 - B. The AHP Regulations (12 C.F.R. Part 1291) and any other directives of the Federal Housing Finance Agency (“FHFA”), including, but not limited to, Advisory Bulletins, Regulatory Interpretations, etc., as may be amended, or the regulations in effect of any successor in interest to the FHFA. To the extent the AHP Regulations are inconsistent with any term or provision of this AHP Agreement, the AHP regulations shall control and govern the conduct and obligations of the parties.
 - C. The FHLBNY’s AHP Implementation Plan (“Plan”) and related policies, procedures, guidelines, and instructions, as may be amended (“FHLBNY AHP Requirements,” and, together with the Bank Act, the AHP Regulations, and the FHLBNY AHP Requirements, the “AHP Requirements”).
3. **Standard of Conduct:** The Sponsor shall comply with the following standard of conduct:
 - A. The Sponsor shall ensure that the AHP Subsidy is used solely for the purposes set forth in the approved AHP Application and in accordance with this Agreement and the AHP Requirements. The Sponsor shall manage and utilize the Subsidy in an accountable and honest manner. The AHP Subsidy shall not be misappropriated, embezzled, misdirected, misused, lost or unaccounted for in any manner.
 - B. With respect to the Project, the Sponsor shall not, directly or indirectly, including through an

COUNTY OF SCHENECTADY



RORY FLUMAN
COUNTY MANAGER

OFFICE OF THE COUNTY MANAGER
620 STATE STREET
SCHENECTADY, NEW YORK 12305

TELEPHONE: (518) 388-4355
FAX: (518) 388-4590

July 6, 2021

Ms. Kimarie Sheppard
Executive Director
Bethesda House of Schenectady, Inc.
834 State St.
Schenectady, NY

RE: Homeless Housing Assistance Program

Dear Ms. Sheppard,

On behalf of Schenectady County, I am pleased to present this letter of financial support for Bethesda House's proposal to construct a new housing facility for the homeless population in Schenectady County. Our partnership over the years with the agency has provided critical care to a population riddled with chronic and debilitating physical and mental illnesses. We are proud to support Bethesda House and its efforts to extend its reach of services through this project.

It is our understanding that you have secured necessary funding through New York State Department of Mental Health's Empire State Supportive Housing Initiative (ESSHI) and that the project is linked with capital funding from the Homeless Housing and Assistance Corporation (HHAC) and the NYS Office of Temporary and Disability Assistance (OTDA) through its Homeless Housing Assistance Program (HHAP). The project intends to provide 26 units of housing with rental assistance and supportive services to specific homeless populations in Schenectady County. We recognize a portion of these 26 units will be dedicated to individuals reentering the community from incarceration, particularly those with disabling conditions. The remaining units will support homeless individuals experiencing one or more disabling conditions. The first floor of the proposed project will include 16 overnight emergency shelter units, whose operations will be supported with approved contract funding through Schenectady County DSS.

Since notification of the award by New York State, we are aware that material costs for construction projects have increased dramatically. The increase has

created a structural gap between the awarded funds and the true cost of construction. As we discussed, Schenectady County is committed to this project and at this time we are prepared to provide up to \$200,000 in additional funding to cover this short fall.

Please accept this letter as a commitment on the part of Schenectady County for your construction related expenses. Once companion funding from the City of Schenectady has been secured and the actual budget deficit determined, we can discuss the mechanics of how the funds will be made available to Bethesda House.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Rory Fluman". The signature is written in a cursive style with a large, sweeping initial "R".

Rory Fluman
County Manager



www.schenectadyfoundation.org

September 3, 2021

Kimarie Sheppard
Executive Director
Bethesda House
834 State Street
Schenectady, NY 12307

Dear Kim,

Congratulations! I am pleased to confirm that The Schenectady Foundation has approved a grant in the amount of \$100,000 to Bethesda House for the Cara House Supportive Housing project as described in your grant application. This grant is unconditional, and may be utilized for any expenses related to this project.

We will be in touch with you soon to discuss establishing a payment schedule, and periodic reporting on the progress of this project.

The Schenectady Foundation believes that Cara House will play an essential role addressing homelessness in our community.

With our best wishes for success,

Robert A. Carreau
Executive Director

April 22, 2021



Trustees

Heather M. Ward
Chairman

Ashley G. Palm
Vice Chairman/Treasurer

Linda B. Nizolek
Secretary

Meghan M. Frazier

Charles E. Kilbourne, III

Adeline Wright Graham
Founder
1938-2012

Ms. Kimarie Sheppard
Executive Director
Bethesda House of Schenectady, Inc.
834 State Street
Schenectady, NY 12307

Dear Ms. Sheppard:

We are pleased to advise that a grant for \$400,000 was recently approved by the trustees of the Wright Family Foundation, Inc. These funds are specifically designated for Cara House. A check for that amount will be mailed to you provided we are in receipt of a signed original Grant Agreement (enclosed) and a copy of your IRS tax exemption certification.

Please note we request that a *Grant Report Form* be completed and returned to the Foundation upon completion of your project. At that time we may request a visit to your organization to see your project results. For an electronic downloadable version of this form please access our website at www.wrightfamilyfoundation.org. No subsequent grant requests will be considered without receipt of this Grant Report form.

If for any reason you choose not to use this grant for the intended purpose or are unable to complete your project within one (1) year from receipt of the grant check please notify The Wright Family Foundation immediately at info@wrightfamilyfoundation.org to make arrangements for return of the grant funding.

By endorsing and depositing your check upon receipt, you warrant that there has been no change in your IRS tax classification as an organization described in Internal Revenue Service Code sections 501(c)(3) and 509(a)(1), (2) or (3).

We extend our best wishes to you for continued success and look forward to hearing about your accomplishments during the year. It is a pleasure to support you and your organization's efforts in such a worthwhile cause.

Sincerely,

Heather Ward
Chairman

enclosure
laf

Neil Jane
William Estelle
GOLUB FAMILY FOUNDATION, INC.

May 7, 2021

Kimarie Sheppard
Executive Director
Bethesda House
834 State Street
Schenectady, NY 12307

RE: Bethesda House's HHAP Award

Dear Kim:

The Neil-Jane-William-Estelle Golub Family Foundation, Inc. is pleased to confirm our \$400,000 grant to Bethesda House as part of the above-referenced capital project. Our grant will be paid to Bethesda House over four (4) years as follows:

Calendar Year 2021 - \$50,000 in June 2021

Calendar Year 2022 - \$50,000 in March 2022 and \$50,000 in September 2022

Calendar Year 2023 - \$100,000 in June 2023 and \$100,000 in December 2023

Calendar Year 2024 - \$50,000 in June 2024

We are pleased to support Bethesda House in bringing this much-needed project to fruition.

Sincerely,


Jennifer A. Kenneally
Foundation Administrator

From: [Robert Carreau](#)
To: [Kimarie Sheppard](#)
Cc: [Brian Lawlor](#); phillij123@yahoo.com
Subject: The Carlilian Foundation Grant
Date: Friday, June 18, 2021 10:58:50 AM

Dear Kim,

Congratulations! On behalf of the Trustees of The Carlilian Foundation, it is my pleasure to let you know that we have approved a grant of \$25,000 for the Cara House Supportive Housing project, as proposed in your grant application.

The grant shall be paid in two equal installments of \$12,500 – one in calendar year 2021, and one in calendar year 2022.

Please keep us informed of your progress. I will be happy to meet with you for an update on the project this summer, and to work out a payment schedule that will best support the project.

Many thanks for your efforts to make our community a better place.

Bob



Robert A. Carreau
Trustee
(518) 393-9500

3A-2. New PH-PSH/PH-RRH Project-**Leveraging Healthcare Resources.**

This attachment details the Healthcare Formal Agreements for **NY 507**. It includes the following:

1. Checklists verifying commitments meet all HUD requirements
2. Formal Agreements between **Bethesda House** and **Ellis Health Center, Jacquelyn Hassfurter for Mental Health Services, & Catholic Charities Care Coordination Services: Project Safe Point** for **CARA House Project**.
3. Formal Agreement between **YWCA of Schenectady** and **Schenectady County DSS** for **DV Bonus Rapid Re-housing**.
4. Formal Agreement between **SCAP** and **New Choices Recovery Center** for **Treatment for Individuals Experiencing Homelessness Project**.

3A-2. New PH-PSH/PH-RRH Project–**Leveraging Healthcare Resources.**

1. Checklists verifying commitments meet all HUD requirements

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to **leverage healthcare resources**. You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:

The name of the project

Project name: Cara House

Amount of assistance to be provided by the healthcare organization:

- a. The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested) **OR**
- b. If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project.

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

a) Ellis Health Center = \$30,000

a) Jacquelyn Hassfurter MS, APRN, PMHNP-BC = \$124,000

The date that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

Date of healthcare commitment: This commitment will run in conjunction with the dates of the CARA House project Ellis Health Care (May 2023 renew annually), Jacquelyn Hassfurter (Summer 2023 renew annually)

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to **leverage healthcare resources**. You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:

The name of the project

Project name: DV Bonus Rapid Re-housing

Amount of assistance to be provided by the healthcare organization:

- a. The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested) **OR**
- b. If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project.

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

a) Schenectady DSS = \$159,903

The date that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

Date of healthcare commitment: This commitment will run in conjunction with the dates of the DV Bonus Rapid Re-housing project October 2023-September 2024

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to **leverage healthcare resources**. You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:

The name of the project

Project name: SCAP: PSH Expansion

Amount of assistance to be provided by the healthcare organization:

- a. The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested) **OR**
- b. If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project.

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

b) New Choices Recovery Center = Substance abuse and/or recovery program

The date that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

Date of healthcare commitment: This commitment will run in conjunction with the dates of the SCAP: PSH Expansion Project

3A-2. New PH-PSH/PH-RRH Project–**Leveraging Healthcare Resources.**

2. Formal Agreements between **Bethesda House** and **Ellis Health Center, Jacquelyn Hassfurter for Mental Health Services, & Catholic Charities Care Coordination Services: Project Safe Point** for **CARA House Project.**

August 24, 2022

It is my pleasure to provide this letter of support to the application for funds on behalf of Bethesda House of Schenectady, NY. I understand the Cara House Project, which is anticipated to open in May of 2023, will provide residents with educational, medical, mental health, and case management services. I can attest to a long professional collaboration with Bethesda House beginning in early 2019 when we instituted a medical program offering consults with our family medicine residents, treatment, and follow-up care with onsite nursing and referrals to area providers. This collaboration and commitment to onsite medical services continues today.

In understanding the essence of the project and having a history with Bethesda House, I am confident in this recommendation. As the Ellis Family Medicine Residency Program Director, we have had a collaboration with Bethesda House to have our family medicine residents volunteer their time to engage and provide services to the population and clients served by Bethesda House. The relationship between the residency program and Bethesda House was designed to address the medical needs of individuals regardless of insurance, schedules, or treatment compliance. The ultimate goal was to provide an essential service to connect them to area providers to re-engage services or to Ellis primary care for ongoing support.

Due to the operations and success of this collaboration, I am excited about the possibilities with the new residential program at Cara House. The family medicine residency program would like to continue to offer medical consults and prioritized aftercare through liaison work with other providers in the community or with our primary care team. We commit to this collaboration for the Cara House project starting in May of 2023 and will review and renew the commitment annually. The estimated value of the collaboration is established at thirty thousand dollars per year to provide this medical consultation. This process will be facilitated by Bethesda House Medical and Social Work staff in conjunction with the Ellis Medicine Family Medicine Residency. I fully support Bethesda House's receipt of refunds to expand such services. Services that can increase case management, access to telehealth, and assistance with treatment compliance will surely be an asset to our community.

Respectfully,



John Petrillo, D.O.
Program Director
Ellis Medicine Family Medicine Residency
Ellis Medicine, Schenectady, NY

September 10, 2022

To Whom It May Concern:

It is my pleasure to provide this letter of support to the submitted application for funds on behalf of Bethesda House of Schenectady. For the past three years, I have been providing mental health services and medication management in my role as a board-certified psychiatric mental health nurse practitioner for Bethesda House.

Since starting my professional relationship in August 2019 at Bethesda House I would estimate that I have provided psychiatric and mental health services to over 300 individuals. This includes providing initial psychiatric evaluations for Bethesda House clients, Schenectady County Department of Social Services (including Adult/Child Protective Services), Schenectady County Action Program, other social service agencies, and many community residents unable to obtain psychiatric services due to a lack of providers in the City of Schenectady. Many of these individuals have continued to utilize the professional resources of the Bethesda House staff and myself on an ongoing basis to address their chronic mental health, medication management, psychosocial, and medical needs.

I have experienced an increased demand for mental health services that have far exceeded the initial projections. This program has evolved to include more of the community due to the mental health crisis involving the lack of community resources available to the general population.

The anticipated opening of Cara's House in the summer of 2023, will allow for the expansion of services for the homeless, impoverished, and underserved population of Schenectady. This will include the population of post-release incarcerated men who remain at high risk for recidivism due to chronic and often undertreated mental health. This requires a unique systemic approach utilizing a variety of disciplines including mental health, social work, case management, and medical.

I remain committed to my partnership with Bethesda House, in September 2022 and annually. The estimated value of this partnership is established at \$124k a year to provide psychiatric mental health evaluations and treatment. This process will be facilitated by Bethesda House social work and residential staff in conjunction with the psychiatric mental health services I am able to provide. I fully support Bethesda House's receipt of funds to expand such services.

As a mental health professional, I have seen the positive outcomes and favorable impact this program has had on the community. Bethesda House and I share a vision of personal safety, health, well-being, mind, body, and spirit, to all those that seek it.



Jacquelyn Hassfurter MS, APRN, PMHNP-BC



SISTER BETSY VAN DEUSEN, CSJ
CHIEF EXECUTIVE OFFICER

CANDACE ELLIS
EXECUTIVE DIRECTOR

August 23rd, 2022

To Whom It May Concern:

It is my pleasure to provide this letter of support to the submitted application for funds on behalf of Bethesda House of Schenectady. I understand the Cara House project which is anticipated to open in May 2023, will provide Residents with educational, medical, mental health, and case management Services. I can attest to a long professional collaboration between Project Safe Point and Bethesda House beginning in early 2017.

Project Safe Point provides community outreach and connection to Substance Use Treatment by utilizing Peer Navigation Specialist who work closely in the community to contact, engage, and remove barriers to treatment. Our collaboration with Bethesda House has meant that individuals who are in need of emergency services and also SUD treatment can easily access both resources in the community. We are committed to this team effort today and will continue to serve the community, as we have, in the future.

As Bethesda House grows with its expansion of Residential services at Cara House, Project Safe Point will continue to work with them to engage Residents in Substance Use treatment, support, and counseling. As the Director of Project Safe Point, I have committed to the collaboration with Bethesda house to have Peer Navigators engage and provide services to the population and clients served by Bethesda House. The relationship between Project Safe Point and Bethesda House is designed to address the critical basic needs of the homeless and impoverished of Schenectady County but also address the mental health and Substance Use that leads to such circumstances. Bethesda House staff work with Project Safe Point Peers to continually engage, provide support and information, but also create an easy pathway to treatment for those who are ready. The staff both at Bethesda House and Project Safe Point illustrate the care and concern necessary to reach people, but the efficacy needed for success in connections to treatment.

Due to the operations and success of this collaboration, I foresee our mutual efforts expanding with the new Residential Program at Cara House. Residents transitioning into supported housing will be able to have the support and access to treatment necessary for stabilization in the community. We commit to this collaboration for the Cara House Project starting in May 2023 and will review and renew the commitment annually. The estimated value of the collaboration is established at 50k a year to provide



SISTER BETSY VAN DEUSEN, CSJ
CHIEF EXECUTIVE OFFICER

CANDACE ELLIS
EXECUTIVE DIRECTOR

this medical consultation. I am able to fully support Bethesda House's receipt of funds to expand such services. Services that can increase case management, access to telehealth, and assistance with treatment compliance will be an asset to the community.

Sincerely,

Joseph Filippone



Associate Executive Director

3A-2. New PH-PSH/PH-RRH Project–**Leveraging Healthcare Resources.**

3. Formal Agreement between **YWCA of Schenectady** and **Schenectady County DSS** for **DV Bonus Rapid Re-housing.**

SCHEENECTADY COUNTY

DEPARTMENT OF SOCIAL SERVICES



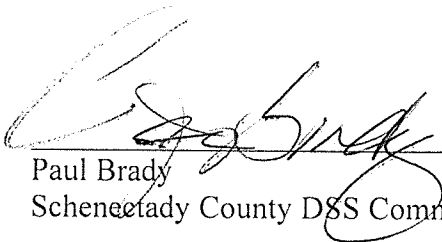
797 Broadway, Suite 301
Schenectady, NY 12305
518-388-4400
518-388-4644 (FAX)

PAUL J. BRADY
Commissioner

September 8, 2022

Schenectady County DSS and YWCA of Schenectady dba YWCA Northeastern NY agree that YWCA NENY will be using Schenectady County Non-Shelter grant funding as an in-kind match of \$159,903 to support CARES funding DV Bonus Rapid Re-housing grant submission for funding beginning October 1, 2023 through September 30, 2024.

The Schenectady County non shelter grant will fund YW staff members in providing 4183 hours of counseling services at \$18/hour for a period of 12 months. Also, the Schenectady County non shelter grant will fund YW staff members in providing 4699 hours of advocacy services at \$18/hour for a period of 2 months.



Paul Brady
Schenectady County DSS Commissioner

9/8/22
Date

Kim Siciliano
CEO, YWCA NENY

Date

3A-2. New PH-PSH/PH-RRH Project–**Leveraging Healthcare Resources.**

4. Formal Agreement between **SCAP** and **New Choices Recovery Center for Treatment for Individuals Experiencing Homelessness Project.**



302 State Street – Schenectady, NY 12305 – Phone 518-346-4436 – Fax 518-346-3522

February 22, 2018

Debra L. Schimpf, Executive Director
Schenectady Community Action Program (SCAP)
913 Albany Street
Schenectady, New York 12307

Re: Letter of Commitment
SCAP SAMHSA *Treatment for Individuals Experiencing Homelessness* Project

Dear Ms. Schimpf:

I am writing to express the New Choices Recover Center's commitment as a partner service provider for SCAP's proposed *Treatment for Individuals Experiencing Homeless* project. We understand that SCAP's proposal to the Substance Abuse and Mental Health Services Administration will support continued work to increase this community's capacity to integrate behavioral health treatment, recovery support services and linkages to sustainable permanent housing for homeless individuals, youth and families with a serious mental illness, serious emotional disturbance or co-occurring disorder. As a partner provider, New Choices agrees to:

- Assist with program outreach activities; and
- Coordinate with SCAP to ensure that program participants have access to New Choices' addition treatment services and housing opportunities.

Our Mission Statement is: "*New Choices Recovery Center, through its caring responsive staff, provides innovative and comprehensive addiction treatment services that enhance the quality of life for the individuals and the community we serve.*" New Choices' clinical services incorporate a comprehensive continuum of care, including outpatient, intensive outpatient and full day rehabilitation serving individuals and families challenged by drug and alcohol addictions. We also offer residential services and permanent housing opportunities, an Impaired Driver Program, and a Wraparound Aftercare Initiative.

We look forward to continuing our collaborative relationship with SCAP to expand our community's capacity to integrate behavioral health treatment, recovery support services and linkages to sustainable permanent housing for homeless individuals, youth and families with a serious mental illness, serious emotional disturbance or co-occurring disorder.

Sincerely,

A handwritten signature in black ink that reads "Stuart Rosenblatt". The signature is written in a cursive, flowing style.

Stuart Rosenblatt, Ph.D.
Executive Director