

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

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|----|---|
| 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete. |
| 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'. |
| 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
| 4. | Attachments must match the questions they are associated with. |
| 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. |
| 6. | If you cannot read the attachment, it is likely we cannot read it either. |
| | . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time). |
| | . We must be able to read everything you want us to consider in any attachment. |
| 7. | After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include. |

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/23/2022
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	09/23/2022
1E-1. Local Competition Deadline	Yes	Local Competition...	09/28/2022
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/28/2022
1E-2a. Scored Renewal Project Application	Yes	Scored Renewal Pr...	09/23/2022
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/23/2022
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/23/2022
1E-5b. Final Project Scores for All Projects	Yes	Final Project Sco...	09/28/2022
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting—CoC-A...	09/28/2022
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	09/28/2022
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	09/27/2022

3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	09/26/2022
3C-2. Project List for Other Federal Statutes	No		

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
General/Limited Preference

This attachment contains the following:

1. **Albany Housing Authority** – PHA
 - a. Administrative Plan – Limited Preference - Highlighted Section: Homeless Preference

2. **Town of Colonie** - HCV Administrator
 - a. Administrative Plan – General Preference - Highlighted Section: Homeless Preference

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
General/Limited Preference

1. **Albany Housing Authority** – PHA

- a. Administrative Plan – Limited - Up to 20 families per year -
Highlighted Section: Homeless Preference

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

In the case of a Federally declared disaster, the PHA reserves the right for its Executive Director to suspend its preference system for whatever duration the Executive Director feels is appropriate and to admit victims of the disaster to the program instead of those who would be normally admitted.

Any other provisions of this policy can also be suspended during the emergency at the discretion of the Executive Director so long as the provision suspended does not violate a law. If regulatory waivers are necessary, they shall be promptly requested of the HUD Assistant Secretary for Public and Indian Housing.

Set asides → The PHA has a number of vouchers that are set-aside for special programs and preferences for those will be dictated by the program and addressed in the amendment to the policy for each program.

Preferences → The PHA will select all other families based on the following preferences:

#1 A-F are equally weighted and will take preference over all other admissions. If funding is available, they will be considered special admissions and will be briefed and qualified for a voucher immediately.

20 Set asides → #1A: Individuals and families referred by the New York State Solutions to End Homelessness (STEHP) and the City of Albany Emergency Solutions Grant (ESG) Programs. The PHA will accept a total of up to a combined 20 STEHP and ESG participant applications for public housing or Section 8 assistance in a calendar year (including both programs combined). Where all other considerations are equal, residents of the City of Albany will be selected before non-residents. These ESG applications may be accepted even when the waiting list is closed.

#1B: Federal Safe Home Program Participants

→ The PHA participates in the Federal Safe Home Program which provides housing or housing assistance to persons in need of transitional housing due to domestic violence, crime prevention, or witness protection.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–
General/Limited Preference

1. **Town of Colonie** - HCV Administrator
 - a. Administrative Plan – Limited - Only given preference over single non-disabled non-elderly - Highlighted Section: Homeless Preference



**Housing Choice Voucher
Administrative Plan**

CARES NY

JOSEPH E. MASTRIANNI, INC.

1/1/2015

Amended 1/1/2017 & 8/1/2017 & 8/9/2019

If an applicant is claiming a preference because the applicant or another family member works or has been hired to work in the PHA's jurisdiction, proof of place of work is required. Lack of such proof does not render the preliminary application incomplete, but a preference for this reason will not be granted without such proof.

Completed preliminary applications submitted by persons interested in housing assistance are date stamped as received and processed in order of date received. Since the vast majority of the preliminary applications received by the PHA arrive by mail at the same time each day, no purpose would be served by also time stamping applications. Preliminary applications are ordered automatically as they are entered into the PHA waiting list software program.

Incomplete preliminary applications are returned to applicants with instructions for completing the preliminary application. The original date stamp will not be honored and will be re-stamped once the application is received by the PHA.

Persons claiming to be disabled that have submitted incomplete preliminary applications are contacted in person to determine if their disability caused the preliminary application to be incomplete and offered assistance if required.

If a preliminary application indicates that an applicant is not eligible for housing assistance, written notice is sent to the applicant explaining why they are not eligible for housing assistance and the applicant is offered an informal review of the PHA's decision.

Waiting List Preferences

Preference in assigning applicants to the waiting list, starting with those assigned a first preference as the highest category, will be in accordance with the following preference system:

First Preference

Applicants who live, work, or have been notified that they have been hired to work within the jurisdiction of the PHA, or applicants with family members who work, or have been notified that they have been hired to work within the jurisdiction of the PHA.

Second Preference

Applicants who do not live or work, or have not been notified that they have been hired to work within the jurisdiction of the PHA or do not have a family member that works or has been notified that they have been hired to work within the jurisdiction of the PHA.

Elderly Preference

Elderly, disabled, displaced, **homeless**, single persons and families of not more than two members whose head, co-head or spouse is elderly or disabled will be given preference over single persons who are not elderly, disabled, or displaced, irrespective of any other preference.

Targeted Preference

As needed, targeted preferences shall be given to applicants within established preferences that fall into special targeted areas as defined by HUD for any funded increment, such as Mainstream funding. Targeted preferences sort above the first preference.

Coeymans Special Preference Removed 1/1/2017

If a preliminary application indicates that a family is potentially eligible, that family will be placed on the waiting list in the appropriate category, even if there are immediate vacancies available in the program. All applicants are placed on the waiting list because of the need to track assisting families according to PHA policies and HUD regulations.

Applicants placed on the waiting list are notified of such placement in writing. Due to income targeting requirements, applicants are not provided with an approximation of the length of time they will remain on the waiting list before being considered for occupancy.

Effective Date of Placement and Preference on Waiting List

Initial placement on the waiting list is always the date a completed preliminary application is received by the PHA. If a completed application is not received by the PHA, the family is not assigned an effective date of application.

Effective date of families placed on the waiting list that qualify for a residency preference never changes after that family qualifies for a residency preference, even if the family moves out of the PHA's jurisdiction.

When families that have been placed on the waiting list without a residency preference move into the PHA's jurisdiction or otherwise qualify for a residency preference, the effective date of the family's preliminary application will be changed to the date the family qualified for a residency preference.

When singles under the age of sixty-two have been placed on the waiting list and become sixty-two years of age, the application date will be changed to the date the single became sixty-two years of age. Should a single become disabled, the application date will be changed to the date the applicant notified the PHA.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–**Moving On Strategy.**

This attachment contains the following:

1. Moving On Preferences
 - a. **Albany Housing Authority (AHA)** - PHA
 - i. Administrative Plan – Highlighted Section: Moving On Preference
 - ii. Emergency Housing Voucher (EHV) Memorandum of Understanding – Highlighted Section: Moving On preference in local priority
2. NY-503's Written Standards excerpt that details the CoC's Moving On Strategy.

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–**Moving On Strategy.**

1. Moving On Preferences

a. **Albany Housing Authority (AHA)** - PHA

- i. Administrative Plan – Highlighted Section: Moving On Preference
- ii. Emergency Housing Voucher (EHV) Memorandum of Understanding – Highlighted Section: Moving On preference in local priority

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PIA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PIA Policy

In the case of a Federally declared disaster, the PHA reserves the right for its Executive Director to suspend its preference system for whatever duration the Executive Director feels is appropriate and to admit victims of the disaster to the program instead of those who would be normally admitted.

Any other provisions of this policy can also be suspended during the emergency at the discretion of the Executive Director so long as the provision suspended does not violate a law. If regulatory waivers are necessary, they shall be promptly requested of the HUD Assistant Secretary for Public and Indian Housing.

The PHA has a number of vouchers that are set-aside for special programs and preferences for those will be dictated by the program and addressed in the amendment to the policy for each program.

The PHA will select all other families based on the following preferences:

1) A-E are equally weighted and will take preference over all other admissions. If funding is available, they will be considered special admissions and will be briefed and qualified for a voucher immediately.

Moving On Preference

Individuals and families referred by the New York State Solutions to End Homelessness (STEHP) and the City of Albany Emergency Solutions Grant (ESG) Programs. The PHA will accept a total of up to a combined 20 STEHP and ESG participant applications for public housing or Section 8 assistance in a calendar year (including both programs combined). Where all other considerations are equal, residents of the City of Albany will be selected before non-residents. These ESG applications may be accepted even when the waiting list is closed.

Federal Safe Home Program Participants

The PHA participates in the Federal Safe Home Program which provides housing or housing assistance to persons in need of transitional housing due to domestic violence, crime prevention, or witness protection.

Memorandum of Understanding

This Memorandum of Understanding (MOU) has been created and entered into on July 19, 2021

Between

Albany Housing Authority (PHA)

200 North Pearl Street
Albany, New York 12210

and

NY-503: Albany County Coalition on Homelessness (ACCH)

c/o CARES OF NY, INC.
200 Henry Johnson Blvd, Suite 4
Albany NY 12210

1. Introduction and Goals:

1. The PHA and CoC's are committed to administering the Emergency Housing Vouchers (EHVs) in accordance with all program requirements.
2. The PHA goal is to administer and fully utilize all available EHVs. The standard of success in administering the program will be complete utilization of the EHVs.
3. Identification of staff position at the PHA and CoC who will serve as the lead EHV liaisons.

AHA Lead HCV Liaison:

Nancy Meus, Housing Choice Voucher Program Manager (Albany Housing Authority)
Responsibilities of the PHA EHV liaison: Oversee utilization of EHVs, issuance of vouchers, and landlord payments.

ACCH Lead Coordinated Entry Staff Liaison:

Maria Grillo, Deputy Director (Homeless & Travelers Aid Society,)
Responsibilities of the CoC EHV liaison: Oversees the prioritization of applicants and referrals to the EHV Program through the CoC.

II. Define the populations eligible for EHV assistance to be referred by CoC.

1. Homeless

- a. The meaning of "homeless" is as such term is defined in section 103(a) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302(a)), which is codified in HUD's Continuum of Care Program regulations at 24 CFR 578.3 and reads as follows: Homeless means:
 - (1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
 - (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
 - (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters,

Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

1. Fear for the person's individual safety or the safety of others; or
2. Suffer substantial emotional distress.

Human trafficking includes both sex and labor trafficking, as outlined in the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7102). These are defined as:

Sex trafficking means the recruitment, harboring, transportation, provision, obtaining, patronizing, or soliciting of a person for the purpose of a commercial sex act, in which the commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age; (and)

Labor trafficking means the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

4. Individuals or families who were recently homeless

This category is composed of individuals and families determined by the CoC or its designee to meet the following definition.

Recently homeless is defined as individuals and families who have previously been classified by a member agency of the CoC as homeless but are not currently homeless as a result of homeless assistance (financial assistance or services), temporary rental assistance or some type of other assistance, and where the CoC or its designee determines that the loss of such assistance would result in a return to homelessness or the family having a high risk of housing instability. **Examples of households that may be defined as recently homeless by the CoC include, but are not limited to, participants in rapid rehousing, and permanent supportive housing.**

Individuals and families classified as recently homeless must be referred by the CoC or its designee.

Local Preferences

Households who are recently homeless within PSH programs & who are identified as ready to Move-On. ACCH created a Move On Strategy to transition households in Supportive Housing (including Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH)) who no longer need intensive services to affordable housing. The fundamental goal of the ACCH Move On Strategy is to promote the highest levels of independence and choice for tenants, as well as to create flow in supportive housing units to ensure these units are available for currently homeless families and individuals with disabilities who need housing combined with services.

Applicants will be referred to ACCH Coordinated Entry (CE) and scored on a unique EHV Prioritization Tool. The CE system will generate a ranking value and a priority list will be generated to determine which applicants are referred over to AHA for the available vouchers.

III. Services to be provided to eligible EHV families

1C-7. Public Housing Agencies within Your CoC's Geographic Area–New Admissions–**Moving On Strategy.**

2. NY-503's Written Standards excerpt that details the CoC's Moving On Strategy.

MOVING ON STRATEGIES FOR RECOGNITION OF TENANT INDEPENDENCE

Albany County Coalition to End Homelessness (ACCH, the Albany County Care Continuum of Care) has created a Moving On Strategy to transition households in Supportive Housing (including Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH) who no longer need intensive services to affordable housing. This strategy is broken into Phase I and Phase II and sets out the actions ACCH will take to ensure the community has suitable long-term, affordable housing options for tenants ready to move on, and that tenants have the skills and are empowered to make this decision. The fundamental goal of the Moving On Strategy is to promote the highest levels of independence and choice for tenants, as well as to create flow in supportive housing units to ensure these units are available for currently homeless families and individuals with disabilities who need housing combined with services. Promoting economic mobility and self-sufficiency, the Moving On Strategy is first and foremost about celebrating growth, recovery and tenant success, and ensures all services are provided using strengths-based language and a recovery-focused model. Below details the CoC's process for identifying tenants who are eligible to move on; documentation needed to request ideal candidates for the strategy; and providing guidance for tenants on safety and security while prioritizing resources where they are most needed. The plan is based on a model Moving On strategy discussed by the U.S. Department of Housing and Urban Development (HUD) and the Corporation for Supportive Housing. The ACCH Systems, Operations and future Resource Development Committees will be responsible for providing regular trainings, resources, relationship building, and outcome tracking to support implementation of and monitor the Moving On Strategy.

Recruiting Affordable Housing Providers

The Moving On Strategy targets existing tenants in supportive housing who are stable and require only minimal supportive services. These tenants are, with client choice, assisted to transition to a mainstream rent subsidy (typically the Housing Choice Voucher program) or an affordable housing unit, which frees up their subsidy for someone who is chronically homeless and needs the intensive services and long-term subsidies offered in supportive housing. The mainstream rent subsidy may include programs like Public Housing Authorities (PHAs), multifamily assisted housing owners, Low Income Tax Credit (LIHTC) developments, and local low-income housing programs. Phase I of the Moving On Strategy has been implemented with Albany Housing Authority (AHA), who has a preference for individuals and families moving on from RRH units. Phase II of the Moving On Strategy will include recruiting other local affordable housing providers to participate in the program, by setting preferences for tenants moving on from supportive housing.

Identifying Households for Moving On

Housing providers identify households in supportive housing that may be ready to move on through ongoing case management with tenants. Specifically, program staff meet with tenants on an ongoing basis to establish tenant goals and set a plan towards meeting those goals, utilizing strengths-based language and a recovery-focused model. Program staff implement a client-choice model by ensuring tenants know there is a voluntary option to move on. Program staff ensure tenants interested in moving on (1) have demonstrated the ability to live stably and maintain housing, (2) will meet PHA (or other affordable housing providers) screening criteria, and (3) understand the decision to move on from supportive housing is voluntary. During Phase II of this strategy, a standardized assessment for moving on will be developed and implemented.

Program staff work with tenants to create a formal and comprehensive transition plan that identifies tenant strengths, living skills and the supports necessary to help them meet transition goals. Pre-transition plans are individualized to meet the specific needs of each household. Some common resources or supports tenants often need and are connected to include employment supports, benefits counseling, activities of daily living

skills, community living skills, and connection to community-based services. As households volunteer, housing providers make referrals to the PHA (or other affordable housing providers).

Eligibility Considerations for Tenants

Individuals are identified by housing provider program staff who work directly with clients in the housing programs. Clients should meet four basic criteria in order to be recommended to move on: 1) a good rental history of on-time payments, 2) evidence of “good neighbor” behavior without any complaints or property management conflicts, 3) supported progress of quantitative areas and 4) low service needs.

Housing providers identify households in supportive housing who may be candidates for moving on by analyzing observations (interviews/survey’s, demonstrated ability to live stably and maintain housing or any other mitigating circumstances) combined with quantitative key areas for assessing tenant capacity, motivation, confidence and emotional readiness. These key quantitative areas include:

- Emotional independence (interest and confidence in moving on)
- Financial Capacity (employment, income, savings, budgeting skills)
- Housing history (housing tenure, rent arrears, past evictions, neighbor/landlord relationships)
- Intensity of service use (need for on-site services)
- Health/behavioral health (substance use, mental health, medication management, treatment engagement, mobility)
- Connection to mainstream resources (rental supports if needed),
- Connection to family or other natural supports,
- Community living skills (self-managing behavior, limit setting relating to drugs, etc.),
- Activities of daily living skills (ability to get meals, keep apartment clean, follow lease), and
- Housing goals (location, size, affordability, live with family/friends)

Transition Services

Housing Providers are required to provide assistance with locating and securing a housing unit; case management to support transition including but not limited to assistance building linkages to community supports and services, such as mental and physical health services, substance use treatment, stores for groceries and other necessities, recreational activities and public transportation options; and support with landlord negotiations. Services offered may also include providing funds to cover moving services, utility deposits/arrears and furniture/household items; and assistance with family reunification.

Aftercare Supports

ACCH recommends housing providers offer voluntary aftercare services to individuals who have moved on for at least six months after their move-out, and track types of supports provided and outcomes of those supports. It is recommended housing providers provide a minimum of two check-ins per month that can be in-person, by phone or by email.

Creating a Culture of Moving On

ACCH believes a programmatic reward/incentive structure for Moving On can assist in further promoting a culture of independence and self-sufficiency. The CoC will develop a variety of strategies to publicize and build interest in Moving On opportunities, including providing trainings on and working with providers to: post fliers in highly visible locations; host community meetings on Moving On; conducting one-on-one outreach to tenants; and encourage Moving On peers to talk about their experiences and engage tenants.

Moving On Timing and Availability

ACCH understands a Moving On request may not be able to be satisfied immediately due to a variety of variables.

However, the housing program will act as quickly as possible with community partners to move a tenant into appropriate affordable housing.

Ongoing CoC Assessment of Moving On Strategy

Once annually the CoC will assess the success of this Moving On Strategy, reviewing number/percentage of persons who have moved on and rate of retention in affordable housing destinations. The CoC will also discuss strengths/weaknesses related to the strategy's recommendations for recruiting affordable housing providers, identifying households for moving on, eligibility considerations for tenants, transition services, aftercare supports, and creating a culture of moving on.

1E-1. Web Posting of Your CoC's Local Competition Deadline--Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-503 CoC announced it was accepting project applications and includes the local submission deadline for applicants to submit their applications to the CoC:
 - (a) March 28, 2022 email and website screenshot announcing the **draft** Rank & Review **Renewal Parts 1-2 Tool** is ready for **public comment**
 - (b) May 25, 2022 email and website screenshot announcing the **final** Rank & Review **Renewal Parts 1-2 Tool** is **ready for completion**
 - (c) August 15, 2022 email inviting applicants **to complete** the Rank & Review **Renewal Part 3 Tool** with dates for **interview sessions**
 - (d) August 8, 2022 email and website screenshot announcing the **draft** Rank & Review **New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are ready for **public comment**
 - (e) August 15, 2022 email and website screenshot announcing the **final** Rank & Review **New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are **ready for completion**
 - (f) August 9, 2022 email: Summary 2022 NOFO with Rank and Review Deadlines

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-503 announced it was accepting project applications.
 - (a) March 28, 2022 email and website screen shot announcing the **draft** Rank & Review **Renewal Parts 1-2 Tool** is ready for public comment

From: [Samantha Barnaby](#)
To: [Alexandra St.Martin](#); [Alice Geel \(Alice.Geel@albanycountyny.gov\)](#); [andr@josephshousetroy.org](#); [Andrea Ryan](#); [Bea Cruz](#); [Bennett Baumer](#); [Brian Shea \(bshea@hatas.org\)](#); [Brooke LaTart \(blatart@EquinoxInc.onmicrosoft.com\)](#); [Bruce France \(edcapareacc@gmail.com\)](#); [Cagwin, Sarah](#); [Carol Phillips](#); [Chiquita D'Arbeau](#); [Christina Mead](#); [Christine Rodriguez](#); [Christopher Burke](#); [contactsheriff@albanycounty.com](#); [Crystal Steele](#); [Dan Reilly](#); [Daniel Biette](#); [Daniel Brunner \(d.brunner@ahcvets.org\)](#); [David Bradley](#); [David Kunzelman \(David.kunzelman@redcross.org\)](#); [David Poach \(dpoach@albanymission.com\)](#); [Dawn Pasquarell](#); [Debra.Schienberg@albanycountyny.gov](#); [deirdre.hammer@pyhit.org](#); [Digna Betancourt Swingle](#); [Dominic Ruggieri](#); [Donna Smith \(Donna.Smith@sphp.com\)](#); [dwarren@rehab.org](#); [Fawn Potash \(fpotash@lchv.org\)](#); [Faye Andrews](#); [Frank Pindiak](#); [Fred Boehrer \(fredb@focuschurches.net\)](#); [Fred Sumner \(fsummer@theacca.net\)](#); [Geoff Raiti](#); [Georgia Johnson \(gjohnson@equinoxinc.org\)](#); [Gilda Ashby](#); [grants.contracts@unityhouseny.org](#); [Gwendoln Green \(ggreen@alliancefph.org\)](#); [Harris Oberlander](#); [Hoffman, Cindy G.](#); [info@familypromisecr.org](#); [Jacqueline C. Lombardo](#); [Jane Zhang \(jzhang@nycaps.org\)](#); [Janet Simmons \(jsimmons@northeastcareer.org\)](#); [Janine Robitaille](#); [Janis Stewart \(jstewart@tcbinc.org\)](#); [Jasmine Guerrero-Wiggs - SPARC \(Jasmine.Guerrero-Wiggs@sphp.com\)](#); [Jeanette Hemingway](#); [Jerald Johnson](#); [Jerald Johnson \(Jerald.Johnson@sphp.com\)](#); [Jessica Jesus](#); [Jessica Loomis](#); [jgamble@depaul.org](#); [Jim Jeffreys \(James.Jeffreys@sphp.com\)](#); [Jim Matteo](#); [Joe Sluszka](#); [Justin Wallace \(jwallace@albanyny.gov\)](#); [jyusko@st-cath.org](#); [Kaitlyn Walsh](#); [Kamron Johnson](#); [Karen Karl \(kakar@verizon.net\)](#); [Kathleen Ide](#); [Kathy Fletcher](#); [Kathy.Leyden@cdphp.com](#); [Katrina Middleton](#); [Keion Hennessey](#); [Keith Brown - \(health.safety.strategies@gmail.com\)](#); [Kelli Clark](#); [Kelsey Addy](#); [Kennedy, Jennifer](#); [Keshana M Owens-Cody](#); [Kevin Connally](#); [Kevin O'Connor](#); [Kimberly Aichner \(kaichner@hopehouseinc.org\)](#); [Kimberly Rockenstyre \(KRockenstyre@albany.k12.ny.us\)](#); [Kristen Giroux - Interfaith Partnership for the Homeless \(KristenG@iphny.org\)](#); [Lauren Selmon](#); [Lauren Sportman \(laurenstrauss@hotmail.com\)](#); [Lee Vartigian \(L.vartigian@ahcvets.org\)](#); [LisaR.Smith@sphp.com](#); [Liz Hitt](#); [Louisa Marra](#); [Lyn Mack](#); [Marcus May \(mmay@albanydamiencenter.org\)](#); [Maria Grillo](#); [Marsha Penrose](#); [Mary Campagna](#); [Mary Giordano](#); [Mary Oill](#); [Mashama Lipscomb \(Mashama.Lipscomb@pyhit.org\)](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [Maureen Van Deusen](#); [McClave, Michele](#); [MHarris@albanydamiencenter.org](#); [MHawes@albanydamiencenter.org](#); [Michael Kelly](#); [Michelle@unitedtenantsalbany.org](#); [Mildred Figueroa](#); [Naomi Clarke \(naomi.clarke@abhealth.us\)](#); [Nathaniel Webb](#); [Neenah Bland](#); [Nicole Ward](#); [Nina Nichols](#); [OEdwards@albanydamiencenter.org](#); [Omari Edwards](#); [Perry Jones - Capital City Rescue Mission \(givinghope@albanymission.com\)](#); [Perry Junjulas](#); [Peter Kelsey \(epkels@aol.com\)](#); [Phil Burse \(pburse@inourownvoices.org\)](#); [Rachel Alexander](#); [Randy Viele](#); [Rebecca Sparks \(RebeccaS@albanydamiencenter.org\)](#); [Renee & Mike Fahey](#); [RHucke@s-a-i.org](#); [Richard DeGrijze](#); [Robert Romaker](#); [Robin Roberts](#); [Rocky Ferraro](#); [Sara Adams](#); [Shatiqua Pannell-Hyndman \(Shatiqua@unitedtenantsalbany.org\)](#); [Sondra.Young@rcda.org](#); [Stacey Thayer \(stacey.thayer@cdphp.com\)](#); [Stephannie Lebrecht \(slebrecht@equinoxinc.org\)](#); [Suzanne Beattie \(SBeattie@albanydamiencenter.org\)](#); [Tandra R. LaGrone \(ttagrone@inourownvoices.org\)](#); [Tania Miolan](#); [tatiana@unitedtenantsalbany.org](#); [Terry Lumpkin](#); [tianam@josephshousetroy.org](#); [Valerie Sacks](#); [Vivian Kornegay](#); [w.collier@ta-cr.org](#); [Wendy Wahlberg](#); [William Brown](#); [William Robson](#); [Windy Spearman \(wbest-spearman@hopehouseinc.org\)](#)
Subject: Public Comment Notification: 2022 CoC Rank and Review Written Process and Tool
Date: Monday, March 28, 2022 9:52:00 AM
Attachments: [image001.png](#)

Dear **ACCH** Members,

The **public comment period** for the 2022 CoC Rank and Review Written Process and 2022 CoC **Rank and ReviewTool** is now open. Please use the link below to view the documents.

Please send all comments to sbarnaby@caresny.org by **COB April 1, 2022.**

[NY-503 CoC/Planning](#)

Thank you!

Samantha Barnaby

Assistant Director of Planning – CARES of NY, Inc.

200 Henry Johnson Blvd., Albany, NY 12210

518-489-4130 ext. 709

<http://www.caresny.org>

Find us on [Facebook](#)

CoC's must demonstrate their use of an objective ranking and selection process for all projects (new and renewal) that is made publicly available to potential project applicants. CoC's are required to have a documented and transparent process on how the community ranks and reviews project applications.

+ Read more...

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC

Albany County Coalition on Homelessness (ACCH)

ACCH Home Page

2022 RANK & REVIEW DOCUMENTS

NY-503 Rank and Review Written Process
 Public Comment Period: **March 28, 2022 - April 1, 2022**
 Please send all comments to sbarnaby@caresny.org

2022 RENEWAL PROJECTS

NY-503 Rank and Review Tool (Part 1 & 2)
 Public Comment Period: **March 28, 2022 - April 1, 2022**
 Please send all comments to sbarnaby@caresny.org

View Rank & Review Archives

- 2021 Rank & Review: ACCH
- 2020 Rank & Review: ACCH

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-503 announced it was accepting project applications.

(b) May 25, 2022 email and website screen shot announcing the **final** Rank & Review **Renewal Parts 1-2 Tool** is ready for completion

Rank & Review Part 1 & 2 Tools For Completion- Due June 8

Maureen Van Deusen <mvandeusen@caresny.org>

Wed 5/25/2022 9:17 AM

To: Bea Cruz <b.cruz@ahcvets.org>; Brian Shea <bshea@hatas.org>; Carol Phillips <CPhillips@equinoxinc.org>; cg1002020@outlook.com <cg1002020@outlook.com>; D'Arbeau, Chiquita <CDarbeau@albanyhousing.org>; Christine Rodriguez <CRodriguez@equinoxinc.org>; Dan Reilly <danr@nycaps.org>; Dawn Pasquarell <dawn@hopehouseinc.org>; Dominic Ruggeri <druggeri@equinoxinc.org>; Frank Pindiak <fpindiak@st-cath.org>; gjohnson@equinoxinc.org <gjohnson@equinoxinc.org>; Jane Zhang (jzhang@nycaps.org) <jzhang@nycaps.org>; Janine Robitaille <JanineR@iphny.org>; KristenG <KristenG@iphny.org>; Jeanette Hemingway <jhemingway@caresny.org>; Jerald Johnson (Jerald.Johnson@sphp.com) <Jerald.Johnson@sphp.com>; Jasmine Guerrero-Wiggs - SPARC (Jasmine.Guerrero-Wiggs@sphp.com) <Jasmine.Guerrero-Wiggs@sphp.com>; Joe Sluszka <jsluszka@ahcvets.org>; Julied@iphny.org <Julied@iphny.org>; Kevin Connally <Kevin@hopehouseinc.org>

📎 2 attachments (559 KB)

NY-503 RR22 Rank & Review Tool (Part 1&2) Fillable Application.pdf; Final Version NY-503 Rank and Review 5-5-2022 03-07-12 PM.xlsx;

Albany County Coalition on Homelessness CoC Applicants,

The 2022 Rank & Review Part 1 and Part 2 Applications are now available for completion for renewal projects.

Please see attached:

- * Rank and Review Tool
- * Final HMIS Data Attachments

Note that agencies will be receiving additional data from me later today that is specific to each project. This data will be needed to complete the Part 1 tool.

The application is also available on the CARES website: https://caresny.org/rank-and-review-2022/#503_ACCH

The application must be completed by COB Wednesday, June 8, 2022 and submitted in one PDF attachment for each renewal project. Please include the Rank and Review completed Tool and supporting Data Attachments (convert to PDF and include with application) as specified on the tool and checklist. Applications should be submitted to mvandeusen@caresny.org using your agency name/project name as the subject line.

If you have any questions about the application, don't hesitate to reach out to me directly for support.

Thank you!

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>

Programs participating in the Rank and Review process may need to complete the forms below.

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.

To learn more about these forms and the over process, please download this [Rank and Review Online Form Submission Procedures](#) document.

DV HMIS Data Submission

Data Attachments Confirmation

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Albany County Coalition on Homelessness (ACCH)

[ACCH Home Page](#)

2022 RANK & REVIEW DOCUMENTS

FINAL: [NY-503 Rank & Review Written Process](#)

2022 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below.

[NY-503 Rank and Review Tool \(Parts 1 & 2\)](#)
 Release Date: **May 25, 2022** Due Date: **June 8, 2022**

View Rank & Review Archives

- 2021 Rank & Review: ACCH
- 2020 Rank & Review: ACCH

CoC Public Postings

Summary

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-503 announced it was accepting project applications.

(c) August 15, 2022 email inviting applicants **to complete** the Rank & Review **Renewal Part 3 Tool** with dates for **interview sessions**

Re: ACCH CoC Renewal Project Interviews- August 29th & 30th

Maureen Van Deusen <mvandeusen@caresny.org>

Mon 8/15/2022 11:46 AM

To: Maureen Van Deusen <mvandeusen@caresny.org>

Bcc: Rebecca Ciullo <Rebeccac@iphny.org>;shahmeekac@iphny.org <shahmeekac@iphny.org>;Clare DeCota <clared@iphny.org>;Jane Zhang (jzhang@nycaps.org) <jzhang@nycaps.org>;cw100caps@gmail.com <cw100caps@gmail.com>;Dan Reilly <danr@nycaps.org>;Christine Rodriguez <CRodriguez@equinoxinc.org>;Dominic Ruggeri <druggeri@equinoxinc.org>;Jeanette Hemingway <jhemingway@caresny.org>;Andra Ordansky <andraz@josephshousetroy.org>;Kevin O'Connor (koconnor@josephshousetroy.org) <koconnor@josephshousetroy.org>;Liz Hitt <lhitt@hata.org>;l.mack@ahcvets.org <l.mack@ahcvets.org>;lmarra@st-cath.org <lmarra@st-cath.org>;Perry Junjulas <perryj@albanydamiencenter.org>;Wendy Wahlberg <wwahlberg@lasny.org>;Carol Phillips <CPhillips@equinoxinc.org>;Kristin Michael <kmichael@st-cath.org>;Jasmine Guerrero-Wiggs - SPARC (Jasmine.Guerrero-Wiggs@sphp.com) <Jasmine.Guerrero-Wiggs@sphp.com>;Lisa Smith <LisaR.Smith@sphp.com>

Good morning,

Thank you for signing up for a renewal interview on August 29th or 30th. You should have received an email and calendar invite to confirm your time, and you can access the link to your interview directly in the calendar invite (links may not be available yet). Interviews will take place via Microsoft Teams.

Attached to this email are the interview questions for 2022 including suggestions on how to prepare for your interview. These questions were created as a direct response to HUD priorities outlined in the 2022 NOFO and allow for up to 5 total points, as well as possible additional points on the Rank and Review Part 1 & 2 Tool. Please review the questions and come prepared to address these questions during your interview.

Note that you can only receive 1 pt. total for answering either Question 1 or 1a.

Thank you for your continued participation in this year's Rank & Review process. Please don't hesitate to reach out if you have any questions about the interviews.

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



From: Maureen Van Deusen

Sent: Monday, August 8, 2022 8:46 PM

Subject: ACCH CoC Renewal Project Interviews- August 29th & 30th

Good morning,

I'm writing to invite you or a representative from your agency to sign up for a virtual interview for your ACCH CoC Renewal Project application as the final step in the 2022 Rank & Review process.

There are two interview days. **Agencies with only one renewal project** will sign up for a 15-minute interview on **August 29th**.

Agencies with multiple renewal projects will sign up for a 20-minute interview on **August 30th**. Do not sign up for more than one slot per agency.

Interviewees should come prepared to speak about your agency and project(s). Interviews will be held virtually and take place with a panel of reviewers outside the ACCH CoC. If you are not able to attend one of the interview times, please send an alternate staff person on behalf of your agency.

Please use the following link to select your timeslot: <https://www.signupgenius.com/go/10CoD4AAAAA2BA6F9Co7-acch>

You will receive a calendar invite with the Teams link to join your interview as well as questions to prepare for in advance of your interview date.

Don't hesitate to reach out with any questions. We look forward to seeing you on **August 29th and 30th!**

Thanks,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-503 announced it was accepting project applications.

(d) August 8, 2022 email and website screenshot announcing the draft Rank & Review **New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are ready for **public comment**

Public Comment Notification: 2022 CoC Rank and Review Bonus Tools

Maureen Van Deusen <mvandeusen@caresny.org>

Mon 8/8/2022 8:40 AM

Cc: Alexandra St.Martin <ast.martin@rehab.org>; Alice Geel (Alice.Geel@albanycountyny.gov) <Alice.Geel@albanycountyny.gov>; Andra Ordansky <andraz@josephshousetroy.org>; Andrea Ryan <ARyan@UnityHouseNY.ORG>; Bea Cruz <b.cruz@ahcvets.org>; Bennett Baumer <bennett.baumer@tcbinc.org>; Brian Shea <bshea@hata.org>; Bruce France (edcapareacc@gmail.com) <edcapareacc@gmail.com>; Cagwin, Sarah <Sarah.Cagwin@albanycountyny.gov>; Carol Brooks (Carolbarnett38@gmail.com) <Carolbarnett38@gmail.com>; Carol Phillips <cphillips@equinoxinc.org>; Chiquita D'Arbeau <cdarbeau@albanyhousing.org>; christina.mead@va.gov <christina.mead@va.gov>; Christine Rodriguez <crodriguez@equinoxinc.org>; Christopher Burke <cburke@unityhousesny.org>; contactsheriff@albanycounty.com <contactsheriff@albanycounty.com>; cw100caps@gmail.com <cw100caps@gmail.com>; Dan Reilly <danr@nycaps.org>; Daniel Brunner (d.brunner@ahcvets.org) <d.brunner@ahcvets.org>; David Bradley <david.bradley@albanycounty.com>

Dear ACCH Members,

The public comment period for the 2022 CoC Rank and Review New Bonus, CE/HMIS Bonus and DV Bonus tools is now open. Please use the link below to view the documents.

Please send all comments to mvandeusen@caresny.org by COB August 12, 2022.

<https://caresny.org/rank-and-review-2022/#503.ACCH>

Thank you!

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



To learn more about these forms and the over process, please download this [Rank and Review Online Form Submission Procedures document](#).

[DV HMIS Data Submission](#)

[Data Attachments Confirmation](#)

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
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Albany County Coalition on Homelessness (ACCH)

[ACCH Home Page](#)

2022 RANK & REVIEW DOCUMENTS

FINAL: [NY-503 Rank & Review Written Process](#)
 DRAFT: [NY-503 Rank and Review Tool \(Parts 1 & 2\) UPDATED SCORING](#)
 Public Comment Period: **August 3, 2022 - August 10, 2022**
 Email all questions and comments to mvandeusen@caresny.org by **COB August 10**.

2022 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

[NY-503 Rank and Review Tool \(Parts 1 & 2\)](#)
 Release Date: **May 25, 2022** Due Date: **June 8, 2022**

2022 NEW PROJECTS

- DRAFT: [NY-503 New Bonus Tool](#)
- DRAFT: [NY-503 DV Bonus Tool](#)
- DRAFT: [NY-503 CE-HMIS Bonus Tool](#)

Public Comment Period: **August 8, 2022 - August 12, 2022**

Please send all questions and comments to MVanDeusen@caresny.org by **COB August 12**.

View Rank & Review Archives

- [2021 Rank & Review: ACCH](#)
- [2020 Rank & Review: ACCH](#)

CoC Public Postings

Summary

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-503 announced it was accepting project applications.

(e) August 15, 2022 email and website screenshot announcing the **final** Rank & Review **New Project Tool, DV Bonus Tool, & CE/HMIS Bonus Tool** are **ready for completion**

Maureen Van Deusen

From: Maureen Van Deusen
Sent: Monday, August 15, 2022 10:51 AM
Cc: Alexandra St.Martin ; Alice Geel (Alice.Geel@albanycountyny.gov); andraz@josephshousetroy.org ; Andrea Ryan; Bea Cruz; Bennett Baumer ; Brian Shea (bshea@hata.org); Bruce France (edcapareacc@gmail.com); Cagwin, Sarah; Carol Brooks (Carolbarnett38@gmail.com); Carol Phillips; Chiquita D'Arbeau; Christina Mead; Christine Rodriguez; Christopher Burke; contactsheriff@albanycounty.com; Crystal Steele; Dan Reilly ; Daniel Brunner (d.brunner@ahcvets.org); David Bradley; David Poach (dpoach@albanymission.com); Dawn Pasquarell; Debra.Schienberg@albanycountyny.gov; deirdre.hammer@pyhit.org; Dominic Ruggeri; dvarren@rehab.org; Fawn Potash (fpotash@ilchv.org); Faye Andrews; Frank Pindiak; Fred Boehrer (fredb@focuschurches.net); Fred Sumner (fsumner@theacca.net); Geoff Raiti; Gilda Ashby; grants.contracts@unityhouseeny.org; Gwendoln Green (ggreen@alliancefph.org); Harris Oberlander; Henderson.julie68@yahoo.com; Hoffman, Cindy G.; info@familypromisecr.org; Jacqueline C. Lombardo; Jane Zhang (jzhang@nycaps.org); Janet Simmons (jsimmons@northeastcareer.org); Janine Robitaille - Interfaith Partnership for the Homeless (JanineR@iphny.org); Janis Stewart (jstewart@tcbinc.org); Jasmine Guerrero-Wiggs - SPARC (Jasmine.Guerrero-Wiggs@sphp.com); Jeanette Hemingway; Jerald Johnson; Jerald Johnson (Jerald.Johnson@sphp.com); Jessica DeJesus; jgamble@depaul.org; Jim Jeffreys (James.Jeffreys@sphp.com); Jim Matteo; Joe Sluszka ; Julia@alternativetodisplacement.org; Justin Wallace (jwallace@albanyyny.gov); jyusko@st-cath.org; Karen Karl (kakarl@verizon.net); Kathleen Ide; Kathy Fletcher; Kathy.Leyden@cdphp.com; Katrina Middleton; Keion Hennessey ; Keith Brown - (health.safety.strategies@gmail.com); Kelli Clark; Kelsey Addy; Kennedy, Jennifer; Keshana M Owens-Cody ; Kevin Brown (kevinbrown230@hotmail.com); Kevin Connally; Kevin O'Connor; Kimberly Rockenstyre (KRockenstyre@albany.k12.ny.us); Kristen Giroux - Interfaith Partnership for the Homeless (KristenG@iphny.org); Lauren Selmon; Lauren Sportman (laurenstrauss@hotmail.com); Lee Vartigian (L.vartigian@ahcvets.org); LisaR.Smith@sphp.com; Liz Hitt; Louisa Marra; Lyn Mack; Maria Grillo ; Marsha Penrose; Mary Campagna; Mary Giordano; Mary Oill; Mashama Lipscomb (Mashama.Lipscomb@pyhit.org); Maureen Corbett (Maureen.corbett@va.gov); Maureen Van Deusen; McClave, Michele; Michael Kelly; Michelle@unitedtenantsalbany.org; Naomi Clarke (naomi.clarke@abhealth.us); Nathaniel Webb; Neenah Bland ; Nicole Ward; Nina Nichols; OEdwards@albanydamiencenter.org; Omari Edwards; Perry Jones - Capital City Rescue Mission (givinghope@albanymission.com); Perry Junjulas; Peter Kelsey (epkels@aol.com); Phil Burse (pburse@inourownvoices.org); Rachel Alexander; Randy Viele; Rebecca Sparks (RebeccaS@albanydamiencenter.org); Rebeccac@iphny.org; Renee & Mike Fahey; RHucke@s-a-i.org; Richard DeGrijze; Robert Romaker; Robin Roberts; Rocky Ferraro; Sara Adams; Shahmeekac@iphny.org; Shatiqua Pannell-Hyndman (Shatiqua@unitedtenantsalbany.org); Sondra.Young@rcda.org; Stacey Thayer (stacey.thayer@cdphp.com); Stephannie Lebrecht (slebrecht@equinoxinc.org); tamim@iphny.org; Tandra R. LaGrone (tlagrone@inourownvoices.org); Tania Miolan; tdoherty@albanyhousing.org; Terry Lumpkin; tianam@josephshousetroy.org; Valerie Sacks; Vivian Kornegay; w.collier@ta-cr.org; Wendy Wahlberg; William Brown ; William Robson; Windy Spearman (wbest-spearman@hopehouseinc.org)

Subject: Albany County Coalition on Homelessness CoC New/ DV Bonus Applications for Completion- Due August 24th

Attachments: ACCH 2022 CE-HMIS Bonus RFP Final FILLABLE Application.pdf; NY-503 RR22 DV Bonus Tool FILLABLE.pdf; NY-503 RR22 NEW PROJECT Tool FILLABLE.pdf

Dear Continuum of Care Stakeholders,

The attached Rank & Review Bonus Applications are available for completion:

- Fillable New Bonus Tool
- Fillable DV Bonus Tool
- Fillable CE & HMIS Bonus Tool

These applications are also available on the CARES website: https://caresny.org/nof-2022/#503_ACCH **You do not have to be currently CoC funded to apply.** Bonus projects submitted will go through the CoC's Rank & Review process and those that score high enough will be submitted to HUD for consideration as part of a competitive process (*Please note: being selected through the Rank & Review process is not an indication for funding*). Below is the funding amount available to apply for:

2022 Funding Snapshot:

CoC Bonus Funds: \$340,346

DV Bonus Funds: \$316,967

The applications must be completed by COB Wednesday, August 24th and submitted with attachments in one PDF per project. Please include the Rank and Review completed Tool and any supporting attachments as specified on the tool. Applications should be submitted to mvandeusen@caresny.org with your agency name/project name as the subject line.

[CARES is also hosting a webinar for New Projects TOMORROW, August 16th at 3:00pm](#)

Thank you!

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.
To learn more about these forms and the over process, please download this Rank and Review Online Form Submission Procedures document.

DV HMIS Data Submission

Data Attachments Confirmation

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ACCH Home Page

2022 RANK & REVIEW DOCUMENTS

FINAL: NY-503 Rank & Review Written Process

DRAFT: NY-503 Rank and Review Tool (Parts 1 & 2) UPDATED SCORING

Public Comment Period: **August 3, 2022 -August 10, 2022**

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2022 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

NY-503 Rank and Review Tool (Parts 1 & 2)

2022 NEW PROJECTS

FINAL: NY-503 New Bonus Tool

FINAL: NY-503 DV Bonus Tool

FINAL: NY-503 CE-HMIS Bonus Tool

Release Date: **August 15, 2022** Due Date: **August 24, 2022**

Please send all completed documents to MVanDeusen@caresny.org by COB August 24.

View Rank & Review Archives

- 2021 Rank & Review: ACCH
- 2020 Rank & Review: ACCH

CoC Public Postings

1E-1. Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.

1. Screen shot of a website posting that demonstrates NY-503 announced it was accepting project applications.

(f) August 9, 2022 email: Summary 2022 NOFO with Rank and Review Deadlines

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Cc: [Nancy Harrington](#); [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelsey Addy](#); [William Robson](#); [Megan Dolan](#); [Amy Lacey](#); [Erin Reale](#); [Genesis Matthey](#); [Kathy Germain](#); [Maureen Van Deusen](#); [Samantha Barnaby](#)
Subject: NY-503 CoC/ACCH: Important FY22 Application Information & Dates
Date: Tuesday, August 9, 2022 11:11:00 AM
Attachments: [image002.png](#)
[image003.png](#)

Good Morning, [Albany County Coalition on Homelessness Members](#),

As noted last week, the FY22 Continuum of Care Notice of Funding Opportunities is now available [here](#) and due September 30th, 2022. This email details available resources, the FY22 Competition Submission Timeline, and a NOFO Summary. Please note, the CoC Application and Project Applications are not yet available in [Esnaps](#) for completion. Additionally, HUD has not yet released the CoC's Annual Renewal Demand, CoC Bonus, or DV Bonus amounts. CARES will alert you when Esnaps is open and the available amount of funds is announced.

Please also be aware, this year HUD has an extremely truncated timeline for submitting the CoC Application. We appreciate in advance your attention to requests for votes and deadlines.

This application is separate from the CoC Supplemental NOFO; for more information on the Supplemental, contact [Michelle Sandoz-Dennis](#).

[Available Resources](#)

CARES' website is a resource for the Notice of Funding Opportunity (NOFO) and Rank and Review information and deadlines. Below are links to important information.

- [Rank and Review timeline/deadlines](#)
- [Esnaps Project Submission Application timeline/deadlines](#)
- [NOFO summary](#)
- [CARES' Webinars](#)
- [HUD available resources](#)

Please be sure to visit these links throughout the FY22 NOFO process for important updates.

Webinars

In order to provide an in-depth summary of the NOFO and to provide technical assistance to agencies applying for funds, CARES will produce the following webinar series:

1. NOFO Summary: HUD Priorities and the Consolidated Application
2. New Project Application: Bonus Project and Reallocation Information
3. Domestic Violence Bonus
4. Opportunities for Renewing Projects: Consolidation and Transition
5. E-Snaps Refresher – Setting-Up a Renewal Project
6. E-Snaps Refresher – Setting-Up a New Project

These webinars will be available on or by end of business August 12th. To access the page these are posted on, click [here](#).

[FY22 CoC Consolidated Application](#)

The FY22 CoC Consolidated Application is made up of three parts:

1. CoC Application: In the community portion of the application, the Collaborative Applicant responds to narrative questions and provides attached documents to describe the CoC planning body, governance structure, overall performance, and the strategic planning process. This part of the application is scored and will determine the order in which CoCs are funded. **Please note:** once the CoC Application is available in Esnaps, CARES will post a blank copy to our website for your information. CARES estimates beginning to publicly post drafts of the application on our website by September 9th, and will accept comments through September 23rd. Please check [the public posting section](#) of CARES' NOFO website for updates.
2. Project Application: Project applications must be completed in Esnaps by applicants for all renewal, new, CoC Planning, and UFA costs, and include a description of the project, proposed budget, and required attachments.
3. CoC Priority Listing: The CoC Priority Listing ranks project applications (including reallocated, CoC Bonus, DV Bonus, and renewal applications) in order of priority based on the Rank and Review scoring outcomes.

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[FY22 CoC Project Application Submission Timeline](#)

Renewal and New Project Applications (which include applications for projects requesting reallocated, Bonus, and/or DV Bonus funding) must be submitted both through the local CoC Rank and Review Process AND through Esnaps – as a UFA, CARES enters project applications into Esnaps on your

behalf. Please note, acceptance of a project application through the Rank and Review Process is no guarantee this project will be funded by HUD (particularly for New Project Applications, which are highly competitive nationally).

Rank & Review Project Submission Timeline

Renewal Applications:

- Completed: Rank and Review Part I & II
- Anticipated August 29th and 30th: Rank and Review Interview (Part III) dates.

New Applications:

- August 15th: Rank and Review New Project Application RFP and DV Bonus Application released.
- August 24th: Rank and Review New Project Application RFP and DV Bonus Application due to CARES (please send to [Maureen Van Deusen](#)).

Esnaps Project Submission Timeline

- As UFA, CARES completes all project applications in Esnaps on the subrecipients' behalf.
- On or before August 22nd: renewal project applications will be sent to subrecipients for review, ensuring accuracy.
- August 26th: any final edits to renewal project applications in Esnaps are due to CARES.
- August 31th: new project applications will be sent to subrecipients for review, ensuring accuracy.
- September 7th: any final edits to new project applications in Esnaps are due to CARES.

Important Note About SAM & UEI for currently funded CoC Agencies:

Registration with the federal System for Award Management (SAM) is required for submission of applications in Esnaps. For more information, visit <https://www.sam.gov/SAM>. Applicants must provide a valid Unique Entity Identifier (UEI), registered and active on the SAM website, in the project application. Applicants not registered with SAM or that do not have a valid UEI will be deemed ineligible. If you have not already done so, please provide your agency's SAM UEI [here](#) so CARES can report it in your Esnaps Project Applications.

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FY22 New Project Information Session

A 2022 CoC Funding Opportunity for New Projects – Information Session will be held for UFA CoCs Tuesday, August 16th at 3:00pm. During this information session we will review CoC funding basics, provide an overview of CoC Bonus and DV Bonus funding opportunities, and discuss how to apply.

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FY22 Notice of Funding Opportunity (NOFO) Summary

Approximately \$2.7 billion is available through the FY 2022 CoC Program Competition. This funding serves to:

1. Promote a community-wide commitment to end homelessness
2. Provide funding to non-profits, states, and local governments

3. Promote access to and effective utilization of mainstream resources to optimize self-sufficiency

The following are HUD policy priorities emphasized for FY 2022. Those bolded are new policy priorities this year.

1. Ending homelessness for all persons
2. Using a Housing First Approach
3. Reducing Unsheltered Homelessness
4. Improving System Performance*
5. Partnering with Housing, Health, and Service Agencies
6. Taking Action to Increase Racial Equity
7. Improving Assistance to LGBTQ+ Individuals
8. Including Persons with Lived Experience in Planning and Funding Decision Making
9. Advocating to Increase Affordable Housing

Please note, in FY21 HUD recognized the effects of COVID-19 on CoC performance and data quality and reduced the points available for rating factors related to system performance. This FY22 CoC NOFO significantly increases the points available for system performance rating factors (from 23 points in FY21 to 59 points in FY22).

There have been some additional important changes in the FY22 NOFO:

1. Tribal Organizations and Areas: Tribal Organizations and Tribal Designated Entities are eligible to apply for CoC funds; new this year if applied for through CoC registration, Tribal Areas are eligible to be added to the geographic area of a CoC.
2. Increased emphasis on CoC evaluation of racial disparities: HUD has increased the number of points related to whether CoCs and homeless providers have identified barriers that lead to racial disparities, have taken steps to eliminate those barriers to improve racial equity, and have implemented measures to evaluate the efficacy of the steps taken. Points will be awarded to CoCs that promote racial equity through the local CoC Rank & Review competition.
3. Increased emphasis on addressing the needs of LGBTQ+ individuals: HUD has placed greater emphasis on CoCs implementing and training their providers on the CoC-wide anti-discrimination policies that ensure LGBTQ+ individuals and families receive necessary services, shelter, and housing free from discrimination. Additional points have been added for CoCs that have updated their CoC-wide antidiscrimination policies with stakeholder feedback.
4. Addressing COVID-19: In FY2022 HUD is asking CoCs to demonstrate how they will build on partnerships that have increased the safety of persons experiencing homelessness from contracting COVID-19. Expanded partnerships should specifically ensure the community is prepared to prevent and respond to future infectious disease outbreaks amongst people experiencing homelessness.
5. Partnering with victim service providers: HUD added scoring factors based on CoC's demonstration of collaborating with victim service providers and projects' plans to include survivors with lived experience in policy and program development.
6. Advocating for affordable housing: HUD added a rating factor that awards points to CoCs that engage local leaders about increasing affordable housing supply.

A brief summary of important topics from the NOFO are below.

- **Tiering:** HUD requires CoCs to tier projects (excluding Planning and UFA Projects).
 - Tier 1 is equal to 95 percent of the CoC's Annual Renewal Demand (ARD).
 - Tier 2 is the difference between Tier 1 and the maximum amount of renewal, reallocation, and CoC Bonus funds the CoC can apply for.
 - Bonus funding is available to apply for in the amount of 5% of the CoC Final Pro Rata Need (FPRN).
 - DV Bonus funding is available to apply for in the amount of 10% of the Preliminary Pro Rata Need (PPRN) (not to be less than \$50,000). Please note, this is a decrease from 15% in FY21.

As a note: The DV Bonus is included within tiering. If a project application designated as DV Bonus is conditionally selected by HUD with DV Bonus funds, HUD will remove the ranked DV Bonus project from the New Project Listing and all other project applications ranked below the DV Bonus project will slide up one rank position

- **Bonus and Reallocated funding:** Bonus and Reallocated funding is available for the below eligible project types.
 - Permanent Supportive Housing that is Dedicated PLUS (see page 22) OR has 100% of beds dedicated to persons experiencing chronic homelessness.
 - Rapid Rehousing
 - Joint Transitional Housing-Rapid Rehousing
 - HMIS (or a comparable DV Database)
 - Support Service Only – Coordinated Entry

The amount of funding to create new projects through reallocation will depend on the amount of current project funds returned to the CoC. HUD highly recommends CoCs pursue reallocation to ensure CoC-funded projects are addressing the most pressing community needs, are high performing, and are not returning funds to HUD. For more information regarding reallocation, please review the [Rank and Review Process](#).

- **DV Bonus:** Again this year an additional bonus opportunity is available for projects to serve survivors of domestic violence, dating violence, sexual assault, and stalking that are homeless. \$52 million (a reduction from \$102 million in FY21) is available nationwide. Below are the eligible project types.
 - Rapid Rehousing (RRH)
 - Joint Transitional Housing-Rapid Rehousing (TH-RRH)
 - Support Service Only – Coordinated Entry (SSO-CE)

A CoC can only submit one project application for an SSO-CE project. However, a CoC may apply for any number of RRH and Joint TH-RRH projects provided that each application is for at least \$50,000. A CoC may also apply to expand an existing renewal project, including one that was previously funded with DV Bonus funding.

- Expansion Grants: Again this year, HUD is allowing renewal project applicants to submit a new project application to expand its current operations by adding units, beds, persons served, services provided, or an increase in HMIS activities. Expansion grants can utilize Bonus Funding, reallocation dollars or DV Bonus Funding, assuming the expansion will serve survivors of domestic violence, dating violence, sexual assault, and stalking.
- Transition Grants and Consolidated Projects: Again this year, HUD is allowing for Transition Grants and Consolidated Projects. A Transition Grant is a grant that allows agencies to change component types. Consolidated Projects combine projects that are operated by the same agency and for the same project component type. Click [here](#) for a more complete summary on CARES' website.

CARES looks forward to working with you to ensure another year of successful CoC funding. If you have any questions about what is detailed in the NOFO, please feel free to reach out to me directly.

Kelsey Addy, MPA

Pronouns: She/Her/Hers

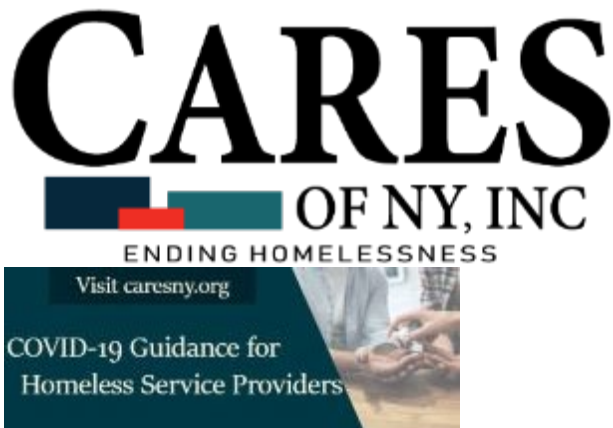
Director of Planning – CARES of NY, Inc.

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1E-2. Project Review and Ranking Process Your CoC Used in Its Local Competition.

1. **Scoring tool used in NY-503's local competition to score new and renewal applications - for all project application types.**
 - (a) NY-503's Rank and Review Written Process
 - (b) Blank Renewal Application Tool
 - (c) Blank New Project Application Tool
 - (d) Blank Bonus/DV Application Tool
 - (e) Blank Bonus CE/HMIS Application Tool
 - (f) Ranking and Tiering
 - This document showcases the actual points awarded for each project
 - (g) Objective Criteria, System Performance Criteria, and Considerations for Projects that Serve Clients with Severe Barriers to Housing & Services Chart
 - This document showcases:
 - **objective criteria** for the project applications
 - **system performance** criteria for the project applications
 - the available points for projects that address **severe barriers to housing and services**
 - (h) System Performance Data Attachment
 - This document is an attachment to the Rank and Review Renewal Application Tool and provides applicants with data to answer the tool's data-based questions.
 - This document showcases data used from comparable databases to score projects submitted by victim service providers

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-503 local competition to score new and renewal application and for all project application types.

(a) NY-503's Rank and Review Written Process

ALBANY COUNTY COALITION ON HOMELESSNESS: 2022 RANK AND REVIEW PROCESS

Background

HUD's Continuum of Care (CoC) homeless assistance program serves as a source of funding for homeless services in Albany County, and the planning body coordinating these services is the Albany County Coalition on Homelessness (ACCH). Working with the CoC (ACCH) and providing support and technical assistance is CARES of NY, Inc., the Collaborative Applicant.

In 2022, Albany CoC (ACCH) received \$7,159,499 from HUD to support 31 housing projects for homeless individuals and families. Through the CoC, HUD awards homeless assistance grants through an annual application process known as the CoC Program Competition.

HUD requires that the CoC (ACCH) prioritize programs which most effectively serve the community at the local level. To reach this goal, a Rank & Review Process has been implemented for applicants who wish to renew their project/s and for new and/or bonus projects (if bonus funding is available). The process of ranking and reviewing projects is designed to help the CoC (ACCH) learn about each project's performance and effectiveness.

The NOFA Committee of the CoC (ACCH) is charged with overseeing the Rank & Review process. As stated in the ACCH Bylaws, the NOFA Committee is responsible for "the design, operation, and implementation of a collaborative process for the development of funding applications, including funding priorities, and the number and type of applications." Each year the NOFA Committee reviews the Rank & Review Written Process and Application Tools and makes any changes necessary to reflect changing priorities. The NOFA Committee is also responsible for establishing a Review Team for the Rank and Review Application. The Written Process and Application Tools (Renewal and New/Bonus) are posted for public comment.

CoC Transparency

The annual Rank and Review process is conducted in a transparent manner to ensure a fair and consistent way to prioritize projects. Each year, feedback regarding the process and tools is solicited. The process is publicly announced by the CoC, distributed in writing to CoC Membership, and posted publicly on the CARES, Inc. website for all community members to review and comment.

FY 2022 Rank and Review Application

The ACCH emphasizes the importance and impact of using the Rank & Review Application as the primary basis for determining the Project Listing submitted to HUD as part of the CoC Consolidated Application. The Rank and Review Application is thoughtfully revised each year to meet both HUD and CoC standards, incorporate both national and local priorities, and balance objective performance measures with subjective narrative descriptions of project operations.

Review and Approval of the Rank and Review Renewal Application

After the annual CoC Consolidated Application is submitted to HUD by the Collaborative Applicant, the NOFA Committee reviews that prior year's Rank & Review process, including reviewer feedback and ACCH member comments. The NOFA Committee also develops a list of Review Team members, considering prior reviewers and potential new members.

In phases, the NOFA Committee presents the Written Process, Application Tools, and list of proposed Review Team members to the ACCH Board and Membership for one-week public comment periods. The NOFA Committee considers submitted comments for inclusion. The NOFA Committee updates the Board on any edits, incorporates any additional changes from the Board, and secures a vote for approval. Finally, the Written Process, Application Tools, and list of Review Team members are shared with Membership.

Project Participation

Each Renewal project completes a Rank & Review Application. The 2022 Rank & Review Renewal Application process will occur in three (3) parts, with the intent to allow agencies adequate time to complete the full Rank & Review Application. *Completed applications (including required attachments) for each CoC project must be submitted to CARES of NY, Inc. by the stated deadline to be considered complete and sent to the Review Team.*

* Please Note: Coordinated Entry, Planning, and HMIS projects are not required to fill out a renewal application.

*Renewal projects should have one federal fiscal years' worth of data (10/1-9/30) so should be in operation for one full federal fiscal year.

- **Part 1** focuses on project and system outcomes, using project data entered in HMIS and objective questions to "rate" projects. The HMIS data used in Part 1 is from the previous HUD Fiscal Year (Oct 1 - Sep 30). This HMIS data used in Part 1 has been cleaned and reviewed for data quality errors when submitted to HUD for the Longitudinal Systems Analysis (LSA) report. Agencies must confirm Part 1 Data Attachment accuracy within five business days of receipt. During the Part 1/Data Training Session, agencies will be instructed on how to confirm the accuracy of the Data Attachment values.

If errors are identified on the Data Attachment, the agency must submit the Data Correction Form on the CARES Website. CARES staff will review the Data Correction Form submission to determine if the requested change is a calculation error. If the request is a calculation error, CARES staff will correct the error and resubmit the Data Attachments for the agency's review. After receiving the corrected Data Attachments, agency staff will review the changes and if no additional errors are identified, then agency staff will submit the Data Confirmation Form on the CARES website. If the request for Data Correction Form is determined to not be a calculation error, CARES staff will notify the agency of the decision and request the agency to submit the Data Confirmation Form.

If no errors are identified on the Data Attachment, the agency will submit the Data Confirmation Form on the CARES website. If an agency does not submit a Data Correction Form or Data Confirmation Form after five business days following the Part 1/Data Training Session, then the data will be considered accurate and confirmed.

- **Part 2** includes narratives allowing agencies to explain unique circumstances which may affect project performance. After submission, each agency/project is assigned an interview time with the Review Team.
- **Part 3** of the Rank & Review Process includes project interviews with the Review Team. After release of the NOFA, the NOFA Committee will draft questions based on specific criteria included in the NOFA to be asked during project interviews. Projects will receive these questions prior to the interview. Additionally, reviewers may choose to award additional points for Parts 1 and 2 up to the maximum amount of points available for each question.

New Projects

A separate application is required for Bonus and Reallocated project proposals. If additional money becomes available through reallocation after the ranking process, a new project RFP will re-open. RFPs submitted during the second application process will automatically be ranked below projects from the first round. The Review Team reviews and scores all New/Bonus project applications submitted. New project applications will be ranked, approved by the Board and presented to Membership. The community's goal is to apply for the maximum amount of available funds. The same appeals process that applies to Renewal applications applies to New/Bonus project applications.

Bonus Projects

Each year, HUD *may* offer bonus funding and the NOFA outlines how the funds may be spent. Bonus project proposals must fill an unmet need as noted within the CoC's Strategic Plan or locally determined priorities. Bonus applications will be ranked and approved by the Board and presented to Membership. The community's goal is to apply for the maximum amount of available funding. The same appeals process that applies to Renewal applications applies to New/Bonus project applications.

Reallocation

Reallocation is the process by which the CoC shifts funds, in whole or in part, from existing eligible renewal grants to create new projects to fill an unmet need within the community, as noted within the Albany Strategic Plan. Reallocation is one of the most important tools by which communities can make strategic improvements to their homeless services system.

Projects that can be flagged for reallocation consideration include those which have demonstrated inadequate financial management, a history of expending funds on ineligible activities, a lack of full expenditure of funds, and those which consistently score low on the Rank & Review. Reallocation is recommended for any project *not* participating in Coordinated Entry, HMIS or the annual Point-in-Time. The Board may determine reallocation of a particular project as in the best interest of the CoC

and essential to maintaining full funding. Further, agencies may voluntarily choose to reallocate funds from their own projects. New project proposals developed by agencies through reallocation of their own funds will be prioritized during the ranking process. All other proposed projects using reallocated funds will be ranked according to general ranking procedures.

Project proposals developed with reallocated funds must fill an unmet need and submit a New/Bonus application. Agencies interested in applying for reallocated funds are required to interview with the Review Team. Applications for New/Bonus projects will be ranked separately from Renewal projects, and the final ranking will be approved by the Board presented to CoC Membership.

Review Team

Reviewers must be individuals from the community who are not CoC-funded or from neighboring communities and knowledgeable about the CoC process, services and providers. Review Team members are considered by the NOFA Committee and invited by the Collaborative Applicant (CARES) to participate. After reviewers agree to participate, one to two days are scheduled to conduct project interviews and for scoring to take place. Interviews will be scheduled for a date after the NOFA is released to allow for any HUD-specific criteria to be incorporated into the interview process.

Reviewers are provided a copy of each project's full application for review and score forms to complete. The Review Team has the authority to 1) allot additional points to questions in Part 1 and Part 2 based on responses given by agencies during the interview; and 2) allot points based on responses given by agencies to Part 3 interview questions. After conducting interviews with each agency, the Review Team discusses and finalizes scores for each project application. In the event project applications initially receive the same score, it is the responsibility of the Review Team to reconsider scoring in order to break the tie. The Review Team also considers any submitted appeals (see **Appeals Process** outlined below) and provides any final comments to be shared with agencies. Final scores result in the project ranking.

Threshold Review

In order to ensure CoC projects are high performing, all project applications must also meet a minimum scoring threshold of 50% of total possible application points. The Threshold Review will be conducted by the Review Team after the Rank and Review process is complete and final project scores determined. If the pre-determined threshold is not met, the Review Team may recommend the ACCH Board consider the possibility of reallocation or amendments to the project application/s with said agency.

Project Ranking

The NOFA requires that the CoC conduct a transparent and objective process to review and rank all Renewal and New/Bonus projects. Using the CoC-approved Rank & Review Tool, all Renewal projects seeking funding are scored and placed in numerical order by scores. New/Bonus projects are scored and placed in numerical order beneath Renewal Projects. CE and HMIS projects are placed at the bottom of Tier 1. All agencies receive their project scores and are offered the opportunity to debrief with the Collaborative Applicant. Debriefing allows agencies the opportunity to request clarification

regarding how/why Application question/s received certain scores. Debriefings are required if agencies are considering an appeal. Agencies may choose to appeal project score/s within the allotted time frame (see the **Appeals Process** outlined below).

After all debriefings with the Collaborative Applicant are completed and appeals considered by the Review Team, renewal project applicants that fall into Tier 2 will be notified and then the project ranking is presented to the Board for review/approval then shared with Membership.

Appeals Process

1. Who May Appeal?

An agency may appeal a decision concerning a Renewal or New/Bonus project application submitted by that agency. If a project was submitted by a collaboration of agencies, only a joint appeal may be submitted.

2. What May Be Appealed?

The appeals process applies to project scoring and ranking **only**. *There is no appeal for project tiering.* An appeal may **not** be based on the following:

- Failure to answer any question/s on the application
- Failure to submit required attachments to the application
- Failure to submit the application by the required deadline

Any mathematical errors found by an applicant will be corrected by the Collaborative Applicant.

3. Timing of an Appeal

Formal appeals may be submitted by a project within **three (3) business days** of debriefing. Appeals must be submitted in writing to the Collaborative Applicant (mvandeusen@caresny.org), who will then forward to the Review Team. The written appeal must consist of a brief statement no longer than one page, and can be in the form of a letter, memo or email.

4. Appeals Decisions

The Review Team for the Rank & Review also serves as the Appeals Review Team. Appeals are decided by majority vote of the Review/Appeals Team, and once decided, are final and may not be overturned by the NOFA Committee, Board or Membership.

Project Tiering

HUD requires that the CoC ranks projects into two tiers based on the funding allocation released in the NOFA. Tiering prioritizes projects for funding. Using the project ranking, the Collaborative Applicant tiers projects (New/Bonus projects are always placed at bottom of Tier 2) and presents the results to the Board. When the NOFA is released, priorities outlined in the application may be strategically applied by the CoC to project tiering. Final tiering results are presented to the Board for approval, then to Membership for a vote. Membership votes on the full application, including tiering.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-503 local competition to score new and renewal application and for all project application types.

(b) Blank Renewal Application Tool

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

RANK & REVIEW APPLICATION 2022

PART I: DATA-RELATED/OBJECTIVE QUESTIONS

DEADLINE TO SUBMIT:

PROJECT INFORMATION

Organization Name: _____ Contact Person: _____

Project Name: _____

Project Type: PSH RRH TH SSO (regular)

* *Federal Fiscal Year 2021 (FY21): October 1, 2020 – September 30, 2021*

** *To complete this Rank & Review Tool, use only persons that have an entry (i.e., intake, admission, and move-in date) in HMIS in FFY21.*

1. Utilization Rate: Using the FY20 Project Application and Federal Fiscal Year 2021 (FY21) * APR, complete the chart below to calculate utilization rate (round up to closest whole number). Please attach relevant pages of Application and APR to this application.

Projected number served during average PIT (Project Application Question 5A)	Actual number served during PIT (APR Questions 7 and 8)	
	Persons	Households
Persons: _____ Households: _____	January	
	April	
	July	
	October	
	Average:	

Persons: Average Actual _____ / Projected _____ = Utilization _____%

Households: Average Actual _____ / Projected _____ = Utilization _____%

1a. Did your project meet its projected number of households *and/or* persons served** during the year (100% or more utilization)? **Yes - 10 points** **No - 0 point**

1b. The Continuum prioritizes projects best utilizing their resources. Did your project have a utilization rate of more than 100% in *both* households *and* persons? **Yes - 5 points** **No - 0 points**

2. Data Quality & Completeness (project specific): Based on FY21 APR (5 total pts.)

2a. Based upon FY21 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing **Yes =0 No=2.5**

2b. Timeliness of Data Entry: Based on FY21 APR Q6E: Do you have any number of project start records at 11+days? (use CARES attachment to respond) **Yes=0** **No=2.5**

3. Impact on Chronic Homeless: Attachment 1 (10 possible pts.)

Permanent Supportive Housing Programs ONLY

During FY21, the CoC's **PSH projects** served **187** chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 16% = 10 pts; 11-15% = 8; 6-10% = 5 pts; 1-5% = 3 pts; 0% = 0 pt

3a. Total number of CH persons this project served in FY21: _____

3b. Of the total CH served by the CoC, note the % this project served in FY21: _____%

Rapid Rehousing Housing Programs ONLY

During FY21, the CoC's **RRH projects** served **10** chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 50% = 10 pts; 1-49% = 8 pts; 0% = 0 pts

3c. Total number of CH persons this project served in FY21: _____

3d. Of the total CH served by the CoC, note the % this project served in FY21: _____%

Transitional Housing Programs ONLY

During FY21, the CoC's **TH projects** served **2** chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 50% = 10 pts; 1-49% = 8 pts; 0% = 0 pts

3e. Total number of CH persons this project served in FY21: _____

3f. Of the total CH served by the CoC, note the % this project served in FY21: _____%

4. Positive Outcomes: Attachment 2 (10 possible pts.)

Permanent Housing Programs: During FY21, there were **622** persons with positive outcomes noted across all CoC **PSH** programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2** _____%
≥20% = 10 pts; 11-19% = 8 pts; 5-10% = 5 pts; 1-4% = 3 pts; 0% = 0

Rapid Rehousing Projects: During FY21, there were **143** persons with positive outcomes noted across all CoC **RRH** programs. *An outcome is positive for RRH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** _____%
≥20% = 10 pts; 11-19% = 8 pts; 5-10% = 5 pts; 1-4% = 3 pts; 0% = 0

Transitional Housing Programs: During FY21, there were **40** persons with positive outcomes noted across all CoC **TH** programs. *An outcome is positive for TH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** _____
≥ 50% = 10 pts; 20-49% = 8 pts; 10-19% = 5 pts; 1-9% = 3pts; 0% = 0

5. Exits to Homelessness: Attachment 3 (10 possible pts.)

Total points=10-(% system impact*10)

Please refer to *Attachment 3* showing all project leavers and note the percentage of those who exited to the shelter or the street %

6. Income Growth – System Impact: Attachment 4 (10 possible pts.)

≥ 11% = 10 pts; 5-10% = 5 pts; 1-4% = 3 pts; 0% = 0 pts

Please refer to *Attachment 4* (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY21: _____%

7. Income Growth – Project Performance

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

7a. What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1) Number of Adults with Earned Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7b. What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

7c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1) Number of Adults with Earned Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

8. Priority Population

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 10 pts**
- >50% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 5 pts**
- No priority population = 0 pts**

9. Housing First (0-5 pts)

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. Does your project screen out or terminate consumers based on any the following?

Any Yes - 0 All No - 5 pts

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in the project's geographic area.	<input type="checkbox"/>	<input type="checkbox"/>

10. Anti-Discrimination

Does your agency have an anti-discrimination policy? (Please attach) **Yes 5 pts** **No 0 pts**

11. CoC Participation (0-10 pts)

Does the project or agency staff regularly participate in any of the following CoC committees? (CARES will verify via attendance sheets) **Yes 5 pts** **No 0 pts**

- | | | | | | |
|-------------------|--------------------------|---------------|--------------------------|-------------------------|--------------------------|
| Board | <input type="checkbox"/> | HMIS Advisory | <input type="checkbox"/> | Shelter Best Practices | <input type="checkbox"/> |
| Consumer Advisory | <input type="checkbox"/> | Membership | <input type="checkbox"/> | Strategic Planning | <input type="checkbox"/> |
| Fiscal Advisory | <input type="checkbox"/> | NOFA | <input type="checkbox"/> | Systems Collaboration | <input type="checkbox"/> |
| Governance | <input type="checkbox"/> | Operations | <input type="checkbox"/> | Reg. Youth Homelessness | <input type="checkbox"/> |

12. Does the project submit vouchers for reimbursement of CoC funds to the UFA Program designee at least quarterly? **Yes 5 pts** **No 0 pts**

13. As a UFA project you were fiscally monitored by the UFA grantee. During this monitoring did you receive:

- a finding =0 pts**
- a concern =1 pts**
- a recommendation = 2 pts**
- none of the above = 3 pts**

14. Coordinated Entry: (up to 8 pts)

[Note: This question will be weighted for Grant Per Deim (GPD) Projects. Also, CoC CE Lead will verify all responses.]

14a. Does your project comply with HUD requirements and ONLY admit clients who have been referred through the Coordinated Entry (CE) process? **Yes 2pts** **No 0 pts**

14b. Do you regularly attend the bi-weekly SPOA/CE meetings? **Yes 2 pts** **No 0 pts**

14c. Have all agency staff participating in the Coordinated Entry process received the required CE and HMIS/CE in HMIS training? **Yes 2 pts** **No 0 pts**

14d. Has your agency signed and returned to the CE lead agency the Coordinated Entry MOU?
 Yes 2 pts **No 0 pts**

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)
RANK & REVIEW APPLICATION 2022
PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES

PROJECT INFORMATION

FY21 Funding Request: \$ _____

Leasing	\$ _____
Rental Assistance	\$ _____
Supportive Services	\$ _____
Operations	\$ _____
Admin	\$ _____

PROJECT DESCRIPTION

This section provides reviewers with a synopsis of your project; it is not scored.

Provide a brief project overview (300-word limit) to describe program characteristics listed below:

- **Target Population**
- **Number of participants served based upon Federal FY21 APR**
- **Number of contracted beds and units**
- **Cost per bed (HUD funding only) Services provided to participants**
- **Project goals and achievements**

1. Utilization Rate: (0-10 pts)

This question should be answered *only* by projects that scored zero points on Question 1 of the 2021 Rank & Review Application Part 1. If your project did *not* achieve 100% utilization (i.e., number of projected/contracted households and/or persons served) during Federal Fiscal Year 2021 (10.01.20-10.30.21), please explain why in 250 words or less.

2. Leveraging and Coordination of Services: (0-5 pts)

Describe how your project coordinates services with other funded and non-funded providers to leverage services. How has increased collaboration among providers affected the project's housing stability? (250 words or less)

3. System Performance- Housing Stability (0-5 pts)

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? 250 words or less

Up to 2.5 pts awarded if the narrative clearly states the strategy you program uses.

Up to 2.5 pts awarded if the narrative clearly state(s) an examples.

4. System Performance – Income (0-5 pts)

What support does your project provide to clients to increase non-employment cash income and employment cash income?"

- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**
- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**

5. Diversity and Inclusion: (0 or 5 pts)

Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement a training? (250 words or less)

6. Responding to Current Trends (2 pts)

Looking at the Part 1 Tool (Q3, Q4, Q5, Q6) did your program score lower on any of the data related questions as a result of the Covid pandemic? If so please explain.

7. Referring to Part 1 Q13: (1 pt.)

Did you have a finding, concern, and/or recommendation from your UFA fiscal monitoring? If yes, what did your project do to address this finding, concern, and/or recommendation?

8. Domestic Violence Projects *Only-Positive Outcomes/Safety* (0-5 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC? (250 words or less)

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.**

9. Dedicated Youth Projects *Only-Positive Outcomes* (0-5 pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC? (250 words or less)

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.**

2022 Rank & Review Interview Questions

These questions have been formed by CARES staff to focus on the 2022 HUD Policy Priorities as noted in the NOFO. Each question should be answered in 3-5 minutes, to ensure agency interviews do not run over.

Reviewers will first ask any clarifying questions they have about the project before asking the below interview questions of each applicant. These questions have been formed by CARES to focus on the 2022 HUD Policy Priorities as noted in the NOFO. Each question should be answered in no more than **3-5 minutes**, to ensure agency interviews do not run over. Check page three for interview tips and scoring criteria.

HUD Priority/Justification for Question	Interview Question	Scoring Criteria
<p>Persons with Lived Experience. HUD is encouraging CoCs to include in the local planning process people who are currently experiencing or have formerly experienced homelessness to address homelessness. People with lived experience should determine how local policies may need to be revised and updated, participate in CoC meetings and committees as stakeholders, provide input on decisions, and provide input related to the local competition process. CoCs should seek opportunities to hire people with lived experience.</p>	<p>1. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions? (1 pt)</p> <p><i>Agency can either get points for this or the below question (not both).</i></p>	<p>1-Point if they answer yes.</p>
<p>HUD added scoring factors based on the responses to questions that demonstrate CoCs' collaboration with victim service providers in the CoC Application, projects' plans to include</p>	<p>1a. If your project serves victims of domestic violence, what are your plans to include survivors with lived experience in policy and program development, and how do</p>	<p>0.5-Point - for an identified plan to include survivors with lived experience in policy and program development.</p>

<p>survivors with lived experience in policy and program development and the inclusion of victim-centered practices in operating their projects.</p>	<p>you include victim centered practices in operating your project? (1pt)</p>	<p>0.5-Point - for identification of how the agency includes victim centered practices in operating their project.</p>
<p>Improving System Performance. CoCs should be using system performance measures (e.g., average length of homeless episodes, rates of return to homelessness, rates of exit to permanent housing destinations) to determine how effectively they are serving people experiencing homelessness. HUD also assesses CoCs' on how it takes severity of needs and vulnerabilities into account when reviewing and ranking projects.</p>	<p>2. If you felt your project performed low on any section of Part 1 due to serving particularly vulnerable populations or households with severe needs (e.g., chronically homeless, substance use, severe mental illness, history of domestic violence, youth, criminal history) or because of other mitigating factors that you feel the reviewers should be aware of, please explain now. (1pt)</p>	<p>1-Point-All program system performance measures are above average. -or- Potential to recoup points if agency explains it had low performance measures due to serving particularly vulnerable populations or households with severe needs (or other mitigating factors), and how they are working to improve those outcomes.</p>
<p>Racial Equity. In nearly every community, Black, Indigenous, and other people of color are substantially overrepresented in the homeless population. HUD is emphasizing system and program changes to address racial equity within CoCs. Specifically, HUD is assessing if CoCs rate and rank projects based on the degree to which program</p>	<p>3. Are those in your project racially representative of the CoC's homeless population as a whole? (1 pt)</p> <p>If yes, how did your agency achieve an equitable mirroring of program participants compared to the</p>	<p>1-Point if agency explains either: how they achieved an equitable mirroring of program participants compared to the homeless population demographics in the CoC; or a thorough plan to improve outreach and assess policies that may be contributing to this disparity.</p>

<p>participants mirror homeless population demographics (NOFO, pg. 8)</p>	<p>homeless population demographics in the CoC</p> <p>If not, how is your agency working to improve outreach and assess policies that may be contributing to this racial disparity?</p>	
<p>Additionally, when considering which projects to select in their local competition to be included in their application to HUD, CoCs should ensure privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects.</p>	<p>4. How does your agency ensure housing and services that is private, respectful, safe, and accessible regardless of gender identity or sexual orientation? (2pts)</p>	<p>1-Point - for noting the agency updates their anti-discrimination policy utilizing input from organizations with expertise in serving LGBTQ+ populations.</p> <p>1-Point - for noting the agency provides training on how to ensure private, respectful, safe, and accessible housing and services regardless of gender identity or sexual orientation.</p>

Interview questions were formulated based on HUD priorities as outlined in the 2022 NOFO. Check out the HUD priorities that informed Part 3 new project interview questions here: [NOFO – 2022 | CARES of NY, Inc. \(caresny.org\)](https://www.caresny.org/nofo-2022/).

How to Have a Successful Interview:

- **Prepare responses to each interview question in advance.** Applicants will only have the time allotted for your interview to respond to each question, so preparation is key to maximize your opportunity to gain all available points.
- **Keep responses succinct.**

- For agencies interviewing for more than one project, make sure to note when a response applies to some or all projects and when a distinction needs to be made. Each project will be scored separately.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-503 local competition to score new and renewal application and for all project application types.

(c) Blank New Project Application Tool

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

Please note: if your project is selected to move forward in applying for CoC funding, you will need to submit an application in Esnap (CoC Application Online Portal). Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply for CoC funding to HUD, which is a competitive process.

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Which of the below eligible project types are you applying for?
 - a. Permanent Supportive Housing (must be DedicatedPlus or 100% dedicated to chronically homeless)
 - b. Rapid Rehousing
 - c. Joint Transitional Housing-Rapid Rehousing
5. Is the project you are applying for an expansion project? Yes ____ No ____
Is the project you are applying for a new project? Yes ____ No ____
5. Is the applicant a current member of the Albany County Coalition On Homelessness (ACCH) Continuum of Care (CoC)? Yes – 10 points No – 0 points
7. Is the agency applying a current CoC funded grantee?
 Yes – 0 points No – 5 points
 - a. If yes, are there any unresolved monitoring or audit findings from HUD or the CoC? Yes – 0 points No – 3 points
8. Is your agency an active participant in the ACCH Coordinated Entry?
 Yes – 3 pts No - 0 pts
9. Does your agency currently report in the CoC's HMIS system?
 Yes – 1 pts No - 0 pts

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

10. Housing First

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. The ACCH CoC prioritizes projects that have a Housing First approach. Does your project screen out or terminate consumers based on any the following?

All No- 25 pts Any Yes- 0 pts

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically	<input type="checkbox"/>	<input type="checkbox"/>

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

11. Please provide a detailed description of the agency's experience in administering projects dedicated to serving an underserved population (i.e. your target population). Please specify the name of current or past programs and note the funding sources. **(0-10 points)**

- *2 points for providing an example of how your agency has moved clients from assisted housing to housing they could sustain—and how the agency will address housing stability after the housing subsidy ends*
- *2 points for describing how you prioritize program participant choice*
- *4 pts for detailing experience serving an underserved population*
- *2 points for explaining how you have connected clients to supportive services*

12. Priority Populations

Does your project designate 100% of beds to Mental Health, Substance Abuse, CH, Co-Occurring Conditions, and/or Families?

Yes- 5 pts

No-0 pts

12a. If your project is not serving 100% of the above listed priority populations, please describe how your project is addressing an unmet need for the population your project will serve. (0-3 points)

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

13. Please provide a project description that addresses the entire scope of your project. Please include the target population that will be served and the outreach plan. (0 – 15 points)
- *10 points if you outline a detailed strategy that will be used to help participants regain and maintain housing stability.*
 - *1 point if the project clearly states the number of units/beds requested.*
 - *2 points if project's intake and service delivery process is accessible and accommodating for traditionally underserved populations and/or those least likely to apply.*
 - *2 points if the budget notes at least 80 percent of the requested funds are dedicated to housing or explain the need for more Support Services funding for your project.*
14. How will this project reduce the average length of time homeless for project participants? (0-2pts)
- *2pts if applicant describes how their project will serve those with the longest lengths of time homeless and strategies for reducing length of time homeless*

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

15. Does your agency have relationships/partnerships with any of the below? Check all that apply. (1 pt for each checked box)

Public/Private Healthcare Organizations

PHAs, local housing organizations, or other non-CoC/ESG funding streams

Local Workforce Development Sectors

15a. If you checked Public/Private Healthcare Organizations, does your agency have a written commitment from a health care organization with the value of the commitment and the date(s) the healthcare resources will be provided, or can you procure one by September 15th if your project is chosen to move forward*?

Yes- 10 points No – 0 points

**Please note, this commitment will be submitted with the CoC's full CoC Application so the CoC is awarded additional points. Applicants must provide documentation by September 1st.*

15b. If you checked PHAs, local housing organizations, or other non-CoC/ESG funding streams, will your project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG by: **providing at least 25 percent of the units** included in the project; or in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project*?

Yes- 10 points No – 0 points

**Please note, this commitment will be submitted with the CoC's full CoC Application so the CoC is awarded additional points. Applicants must provide documentation by September 1st.*

15c. If you checked Local Workforce Development Sectors, do you have a written commitment or other document demonstrating your partnership, or could you procure one if your project is chosen to move forward?

Yes- 5 points No – 0 points

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

16. Does your agency have a racially and ethnically diverse group of stakeholders who are responsible for making programmatic and funding decisions? If not, how does your agency plan to incorporate the views of a diverse set of stakeholders into reviewing your policies, procedures, and funding decisions? Provide your response below (0-4 pts).

- *4pts if applicant has racially and ethnically diverse stakeholder decisionmakers*
- *3pts if applicant can identify a plan for incorporating diverse stakeholder views in the future*

17. Does your organization partner with other organizations with expertise in serving the LGBTQ+ population? If yes, how will you leverage those partnerships to serve your project participants? (4 pts)

- *2 points if applicant identifies specific organizations that they partner with*
- *2 points if applicant describes how they will leverage the partnership(s) for project clients*

ALBANY COUNTY COALITION ON
HOMELESSNESS (ACCH)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

18. Describe how your agency ensures equitable services and program outcomes across participants of all races and ethnicities. Applicants should give 3-4 examples of how their agency provides equitable services. Please include supporting documentation. (0-3 pts)

19. Describe the support services your agency has tailored to serve persons coming from an unsheltered situation. (2pt)

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

New Project RFP 2022

(Reallocation and/or Bonus Projects)

20. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions?
 Yes- 1 points No – 0 points

21. Will the project be able to begin within 12 months? Yes No

22. Please provide a 12-month Budget Proposal (required for review):

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance (80% total budget less Admin)	\$	
B. Support Services (20% total budget less Admin)	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. Operating	\$	
D. Admin	\$	
E. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
F. 25% Match Requirement	\$	

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-503 local competition to score new and renewal application and for all project application types.

(d) Blank Bonus/DV Application Tool

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

DV Bonus Project RFP 2022

Please note: if your project is selected to move forward in applying for CoC funding, you will need to submit an application in Esnap (CoC Application Online Portal). Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply for CoC funding to HUD, which is a competitive process.

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Please circle the project type you are applying for:
 - A. **Rapid Rehousing** (PH RRH) projects that demonstrate trauma informed, victim centered approaches - minimum \$50,000 per project (must be housing first)
 - B. **Joint TH and PH RRH** component projects that demonstrate trauma informed, victim centered approaches - minimum \$50,000 per project (must be housing first)
 - C. **SSO project for CE** to implement policies, procedures and practices that equip the CoC's CE to better meet the needs of survivors of domestic violence, dating violence, sexual assault and stalking.
5. Is the project you are applying for an expansion project? **Yes** ___ **No** ___
6. Does your agency currently report in an HMIS- comparable system?
 Yes No
7. Is your agency an active participant in the ACCH Coordinated Entry program?
 Yes - 3 pts **No - 0 pts**

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

DV Bonus Project RFP 2022

8. **Eligible DV bonus project must follow a Housing First approach.** Housing First is a recovery-oriented approach to ending homelessness which allows for rapidly housing individuals without screening out or terminating based on any of criteria listed below. Does the proposed project screen out or terminate based on any of the following? **STOP: If you respond “Yes” to any of the following, your project is not be eligible to apply for this funding.**

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in the project's geographic area.	<input type="checkbox"/>	<input type="checkbox"/>

9. Is the applicant a current member of the Albany County Coalition on Homelessness (ACCH) Continuum of Care (CoC)? **Yes - 10 points** **No - 0 points**

10. A. Is the agency applying as a current CoC funded grantee? **Yes - 0 pts** **No - 10 pts**

B. If yes, are there any unresolved monitoring or audit findings from HUD or the CoC?
 Yes - 0 points **No - 3 points**

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

DV Bonus Project RFP 2022

11. Please provide a detailed description of the agency's experience in administering projects dedicated to serving survivors of domestic violence, dating violence and stalking. **(up to 25 points)**
 - *5 points for experience serving a domestic violence survivor population*
 - *5 points for explaining how you have connected survivors to supportive services*
 - *5 points for providing an example of how your agency has moved clients from assisted housing to housing they could sustain—and how the agency will address housing stability after the housing subsidy ends*
 - *3 points for describing how you prioritize program participant choice while ensuring safety of your clients*
 - *3 points for describing how the program will establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions with clients are based on equality and minimize power differentials*
 - *4 points if you describe how your program will place emphasis on program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations*

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

DV Bonus Project RFP 2022

12. Please provide a description addressing the entire scope of your project. Please include an outreach plan to the targeted population.

(0 - 25 points)

- *10 pts for detailed project description (target population, services provided, clearly state the number of units/beds requested, and project goals and project outcomes)*
- *10 pts if a clear and detailed outreach plan is included and specifies how the project will conduct targeted outreach to persons least likely to apply and/or traditionally underserved populations (i.e. BIPOC, LGBTQ+ community)*
- *5 pts if you detail how your project will ensure DV survivors experiencing homelessness were assisted to quickly move into safe affordable housing*

13. Does your agency have a policy focused on ensuring equitable services and program outcomes across participants of all races and ethnicities? **If yes, please attach to your application.**

Yes __ 3 points No __ 0 points

14. How will this project reduce the average length of time homeless for project participants? (0-2pts)

- *2pts if applicant describes how their project will serve those with the longest lengths of time homeless and strategies for reducing length of time homeless*

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

DV Bonus Project RFP 2022

15. Does your agency have relationships/partnerships with any of the below? Check all that apply.
(1 pt for each checked box)

Public/Private Healthcare Organizations

PHAs, local housing organizations, or other non-CoC/ESG funding streams

Local Workforce Development Sectors

15a. If you checked Public/Private Healthcare Organizations, does your agency have a written commitment from a health care organization with the value of the commitment and the date(s) the healthcare resources will be provided, or can you procure one by September 15th if your project is chosen to move forward*?

Yes- 10 points No – 0 points

**Please note, this commitment will be submitted with the CoC's full CoC Application so the CoC is awarded additional points.*

15b. If you checked PHAs, local housing organizations, or other non-CoC/ESG funding streams, will your project utilize housing subsidies or subsidized housing units not funded through the CoC or ESG by: **providing at least 25 percent of the units** included in the project; or in the case of a rapid re-housing project, **serve at least 25 percent of the program participants** anticipated to be served by the project*?

Yes- 10 points No – 0 points

**Please note, this commitment will be submitted with the CoC's full CoC Application so the CoC is awarded additional points.*

15c. If you checked Local Workforce Development Sectors, do you have a written commitment or other document demonstrating your partnership, or could you procure one if your project is chosen to move forward?

Yes- 5 points No – 0 points

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

DV Bonus Project RFP 2022

16. Does your agency have a racially and ethnically diverse group of stakeholders who are responsible for making programmatic and funding decisions? If not, how does your agency plan to incorporate the views of a diverse set of stakeholders into reviewing your policies, procedures, and funding decisions? Provide your response below. (0-4 pts)

- *4pts if applicant has racially and ethnically diverse stakeholder decisionmakers*
- *3pts if applicant can identify a plan for incorporating diverse stakeholder views in the future*

17. Does your organization partner with other organizations with expertise in serving the LGBTQ+ population? If yes, how will you leverage those partnerships to serve your project participants? (0-6 pts)

- *3 points if applicant identifies specific organizations that they partner with*
- *3 points if applicant describes how they will leverage the partnership(s) for project clients*

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

DV Bonus Project RFP 2022

18. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions?

Yes- 2 points No - 0 points

19. Will the project be able to start within 12 months? Yes - 10 pts No - 0 pts

20. Please provide a 12-month Budget Proposal (required for review):

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance (80% total budget less Admin)	\$	
B. Support Services (20% total budget less Admin)	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. Operating	\$	
D. Admin	\$	
E. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
F. 25% Match Requirement	\$	

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-503 local competition to score new and renewal application and for all project application types.

(e) Blank Bonus CE/HMIS Application Tool

**ALBANY COUNTY COALITION ON
HOMELESSNESS (ACCH)
CE-HMIS RFP 2022
(Reallocation and/or Bonus Projects)**

Please note: if your project is selected to move forward in applying for CoC funding, you will need to submit an application in Esnaps. Being selected through the Rank & Review process does not guarantee funding; rather it allows the project to apply to HUD for CoC funding, which is a competitive process.

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Please select the project type you are applying for: HMIS _____ CE _____
6. Is the project you are applying for a new or expansion project?
 New=5 pts **Expansion=0 pts**
7. Is the applicant a current member of the Albany County Coalition On Homelessness (ACCH) Continuum of Care (CoC)? **Yes=10 pts** **No=0 pts**
8. Will the project be able to begin within 12 months? **Yes=6 pts** **No=0 pts**
9. Please explain the need for this project within your CoC. **(0-25 pts.)**

ALBANY COUNTY COALITION ON
HOMELESSNESS (ACCH)

CE-HMIS RFP 2022

(Reallocation and/or Bonus Projects)

10. Do you have the proper staffing to administer this program if funded? **Yes=8 pts** **No=0 pts**

11. Does your agency have a racially and ethnically diverse group of stakeholders who are responsible for making programmatic and funding decisions? If not, how does your agency plan to incorporate the views of a diverse set of stakeholders into reviewing your policies, procedures, and funding decisions? Provide your response below (0-4 pts).

- *4pts if applicant has racially and ethnically diverse stakeholder decisionmakers*
- *3pts if applicant can identify a plan for incorporating diverse stakeholder views in the future*

12. Describe how your agency ensures equitable services and program outcomes across participants of all races and ethnicities. Applicants should give 3-4 examples of how their agency provides equitable services. Please include supporting documentation. (0-5 pts)

ALBANY COUNTY COALITION ON
HOMELESSNESS (ACCH)

CE-HMIS RFP 2022

(Reallocation and/or Bonus Projects)

13. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who are involved with programmatic and funding decisions?

Yes- 4 points No – 0 points

14. Does your organization partner with other organizations with expertise in serving the LGBTQ+ population? If yes, how will you leverage those partnerships to serve your project participants? (4 pts)

- 2 points if applicant identifies specific organizations that they partner with
- 2 points if applicant describes how they will leverage the partnership(s) for project clients

Coordinated Entry Projects Only Please Complete This Section

15. What % of ARD funds are already dedicated to CE? (**CARES will answer this question on your behalf**) _____

0%-2%=26 pts. 2.1%-3%=20 pts. 3.1%-4%=10 pts. 4.1%-5%= 5 pts >5%=0 pts.

ALBANY COUNTY COALITION ON
HOMELESSNESS (ACCH)

CE-HMIS RFP 2022

(Reallocation and/or Bonus Projects)

16. Does your currently funded CE project ensure the following required data elements are entered into HMIS or a comparable database: **(if not currently funded skip to Q15a.)**

All Yes=10 pts Any No's=0 pts

- CE Assessment Element
- CE Event Element
- Current Living Situation Element

16a. If your agency is not a currently funded CE project, please explain the staffing plan and training your agency will provide to accomplish the above required data elements are entered into HMIS or a comparable database? **(up to 8 pts)**

17. Please list the following entities for your project's CE system:

Policy Oversight Entity: _____

Management Entity: _____

Evaluation Entity: _____

In 3-5 sentences please describe how your program will work with each to ensure program compliance. **(0-5 pts)**

18. Does your CE System have a data privacy policy? Yes=6 pts No=0 pts

ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)

CE-HMIS RFP 2022

(Reallocation and/or Bonus Projects)

HMIS Projects Only Please Complete This Section

19. What % of ARD funds are already dedicated to HMIS? (CARES will answer this question on your behalf) _____

0%-2%=26 pts. 2.1%-3%=20 pts. 3.1%-4%=10 pts. 4.1%-5%= 5 pts >5%=0 pts.

20. Do 100% of required projects participate in your HMIS project? **Yes=8 pts** **No=0 pts**

20a. If your HMIS does not currently have 100% required participation what is your plan for engagement? Please explain. **(0-5 pts.)**

20b. Do any non-required projects participate in your HMIS? **Yes=2 pts** **No=0 pts**

21. Has your HMIS project submitted all required reports on time within the last fiscal year? (ex: LSA, SPM and HMIS Grantee APR) **Yes=5 pts** **No=0 pts**

22. Does your HMIS System have a data privacy policy? **Yes=6 pts** **No=0 pts**

CE & HMIS Projects-Please provide a 12-month budget proposal (required for review)

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Support Services	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
B. HMIS	\$	
C. Admin	\$	
D. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
E. 25% Match Requirement	\$	

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-503 local competition to score new and renewal application and for all project application types.

(f) Ranking and Tiering

- This document showcases the actual points awarded for each project

NY503 ACCH Ranking and Tiering

Agency	Project Name	Project Component	Total ARA	Score	Rank	
Albany Housing Coalition Inc.	UFA: AHC Veterans House (2021)	PSH	\$108,689	139.4	1	Tier 1
Equinox	UFA: Equinox DV RRH (2021)	PH-RRH	\$1,039,342	130	2	
Albany Housing Coalition Inc.	UFA: AHC - Operations at 280 Clinton Ave (2021)	PH-TH	\$21,400	124	3	
Albany Housing Coalition Inc.	UFA: AHC - S Plus C for Homeless Veterans with Disabilities (2021)	PSH	\$350,455	124	4	
HATAS	UFA: HATAS Pathways (2021)	PSH	\$888,157	118	5	
IPH, HATAS, SCCC	UFA: MultiDivision Housing - IPH HATAS SCCC Collaborative (2021)	PSH	\$461,564	118	6	
Albany Damien Center	UFA: Damien Center Housing (2021)	PSH	\$317,495	117	7	
CARES of NY, Inc.	UFA: CARES - S Plus C for Persons with Disabilities (Yr 3) (2021)	PSH	\$597,132	116	8	
CARES of NY, Inc.	UFA: Support Ministries - Arvilla House (2021)	PSH	\$105,839	113.6	9	
Albany Housing Coalition Inc.	UFA: AHC - RRH for Homeless Veterans (2021)	PH-RRH	\$114,886	113	10	
St. Peter's Health Partners	UFA: SPARC - S Plus C (2021)	PSH	\$310,006	112	11	
Hope House	UFA: Hope House - PSH (2021)	PSH	\$204,835	111	12	
HATAS	UFA: HATAS SPC (2021)	PSH	\$389,608	111	13	
SCCC	UFA: SCCC Supported Housing Plus (2021)	PSH	\$197,395	111	14	
Legal Aid	UFA: Legal Aid - RRH for Families Expansion (2021)	PH-RRH	\$205,959	110	15	
IPH	UFA: IPH Housing (2021)	PSH	\$402,626	110	16	
CARES of NY, Inc.	UFA: Support Ministries - Project HELP (2021)	PSH	\$118,413	109.4	17	
Joseph's House	UFA: JH-Kendal House (2021)	PSH	\$84,971	107.4	18	
HATAS	UFA: HATAS - The Next Step (2021)	PH-RRH	\$74,148	103	19	
Albany Housing Coalition Inc.	UFA: AHC PSH for Homeless Veterans (2021)	PSH	\$114,697	102	20	
RSS	UFA: RSS Albany - SAIL (2021)	PSH	\$97,708	101	21	
CARES of NY, Inc.	UFA: Albany HMIS (2021)	SSO-HMIS	\$82,431	N/A	22	
HATAS	UFA: HATAS Coordinated Entry (2021)	SSO-CE	\$76,182	N/A	23	
Equinox	UFA: Equinox DV Coordinated Entry (2021)	SSO-CE	\$71,223	N/A	24	
Equinox	UFA: Equinox - Transitional Living (2021)	PH-TH	\$31,406	95.5	25	
Equinox	UFA: Equinox - Transitional Living (2021)	PH-TH	\$152,604	95.5		Tier 2
CARES of NY, Inc.	UFA: CARES - PBRA for Homeless Persons Living with HIV/AIDS (Yr 2) (2021)	PSH	\$64,375	92.3	26	
CAPS	UFA: CAPS - 100 Clinton Ave (2021)	PSH	\$123,367	88.5	27	Tier 2
In Our Own Voices	UFA: IOV TH RH for LGBTGNC (2022)	TH-RRH	\$270,000		28	
Albany Damien Center	UFA: Damien Center Program 2022 Expansion (2022)	PSH	\$70,346		29	Bonus
Equinox	UFA: Equinox DV Coordinated Entry Project (2022)	SSO-CE	\$168,010			DV Bonus

New/Bonus Projects Not Accepted

St. Peter's Health Partners	UFA: SPARC PSH Expansion	PSH	\$248,960			
HATAS	UFA: HATAS The Next Step Expansion	RRH	\$150,084			

UFA Grant
\$204,207

Planning Grant
\$204,207

Tier 1: \$6,466,567
Tier 2: \$680,692
5% ARD: \$340,346
CoC Bonus: \$340,346
DV Bonus: \$316,967

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-503 local competition to score new and renewal application and for all project application types.

(g) Objective Criteria, System Performance Criteria, and Considerations for Projects that Serve Clients with Severe Barriers to Housing & Services Chart

- This document showcases:
 - **objective criteria** for the project applications
 - **system performance** criteria for the project applications
 - the available points for projects that address **severe barriers to housing and services**

NY-503 Objective Criteria				
Question	Point Value	Objective Criterion	System Performance Measure	Considerations for Serving those with Severe Barriers to housing and services
Renewal Part 1				
1. Utilization Rate	15	Utilization Rate		
2. Data Quality and Completeness	5	Data Quality & Completeness		
3. Impact on Chronic Homelessness	10	Impact on CH	Impact on CH	
4. Positive Outcomes	10	Positive Outcomes	Positive Outcomes	
5. Exits to Homelessness	10	Exits to Homelessness	Exits to Homelessness	
6. Income Growth- System Impact		Effect on Income Growth	Effect on Income Growth	
7. Income Growth- Project Performance	16	Effect on Income Growth	Effect on Income Growth	
8. Priority Population	10	Population Served		
9. Housing First	5	Housing First		
10. Anti-Discrimination	5			
11. CoC Participation	5	CoC Participation and Monitoring		
12. UFA Voucher Submission	5	Funding		
13. Fiscal Monitoring	3	CoC Participation and Monitoring		
14. Coordinated Entry	8	Coordinated Entry Participation		
Renewal Part 2				
8. DV	5			Specific Method for Evaluating Projects Submitted by Victim Service Providers - Positive Outcomes based on Safety Concerns
9. Dedicated Youth	5			Specific Method for Evaluating Projects Submitted by Youth Service Providers: Positive Outcomes based on Increase of Income and Housing Stability
Renewal Part 3- Interviews				
3. Low Performance on Part 1	1			Specific Method for Evaluating Projects Submitted by Projects Serving the Hardest to Serve
Total Points	166		112	56
Percentage of Points		Total Objective Criteria- 67%	Total System Performance Criteria- 34%	11

Please note: the above points for Objective Criteria, System Performance Measures, and considerations for serving those with severe barriers to housing and services refer to the following types of projects: PSH, RRH, TH, TH-RRH

HMIS & CE projects are not scored through Rank & Review per the CoC's Rank & Review Written Process

New Bonus Tool				
4. Housing Type	0	Type of Housing Proposed		
6. CoC Member	10	CoC Participation and Monitoring		
7. CoC Funded	5	Funding/ CoC Participation and Monitoring		
8. CE Participation	3	Coordinated Entry Participation		
10. Housing First	25	Housing First		
12. Priority Populations	5	Population Served		
15. Partnerships with Healthcare and Housing	c	Partnerships with Healthcare and Housing		
20. People with Lived Experience of Homelessness in Le	1	Including People with Lived Experience of Homelessness		
Total Points	118		49	
Percentage of Points		Total Objective Criteria- 65%		

Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH

HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects

DV Bonus Tool			
	Unscored-eligibility threshold	Housing First	
Housing First		Housing First	
Housing Type	0	Type of Housing Proposed	
9. CoC Member	10	CoC Participation and Monitoring	
10. CoC Funded	10	Funding/ CoC Participation and Monitoring	
7. CE Participation	3	Coordinated Entry Participation	
15. Partnerships with Healthcare and Housing	28	Partnerships with Healthcare and Housing	
18. People with Lived Experience of Homelessness in Le	2	Including People with Lived Experience of Homelessness	
19. Project Start Date	10	Project Start Date	
Total Points	128	53	
Percentage of Points		Total Objective Criteria- 49%	

Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH

HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool used in NY-503 local competition to score new and renewal application and for all project application types.

(h) System Performance Data Attachment

- This document is an attachment to the Rank and Review Renewal Application Tool and provides applicants with data to answer the tool's data-based questions.
- This document showcases data used from comparable databases to score projects submitted by victim service providers

Rank and Review NY-503
Q3: Attachment 1
CH Served

Project Type	Project Name	CH Served	Percent of System Impact
PSH	AHC - UFA PSH for Homeless Veterans	1	1%
PSH	AHC - UFA S plus C for Homeless Veterans with Disabilities	12	6%
PSH	CAPS - UFA 100 Clinton Ave	2	1%
PSH	CARES - UFA PBRA for Homeless Persons Living With HIV/AIDS (Yr 2)	0	0%
PSH	CARES - UFA S Plus C for Persons with Disabilities (Yr 3)	3	2%
PSH	Damien Center - UFA Housing	8	4%
PSH	HATAS - UFA HATAS SPC	13	7%
PSH	HATAS - UFA Pathways	22	12%
PSH	Hope House - UFA Hope House PSH	9	5%
PSH	IPH - UFA IPH Housing	11	6%
PSH	JH - UFA JH-Kendal House	36	19%
PSH	Multi-Division Housing - UFA IPH HATAS SCCC Collaborative	29	16%
PSH	RSS Albany - UFA SAIL	7	4%
PSH	SCCC - UFA Supported Housing Plus	16	9%
PSH	SPARC - UFA S Plus C	15	8%
PSH	Support Ministries - UFA Arvilla House	0	0%
PSH	Support Ministries - UFA Project HELP	3	2%
17		187	100%

Project Type	Project Name	CH Served	Percent of System Impact
RRH	AHC - UFA RRH for Homeless Veterans	3	30%
RRH	Equinox- Project Break Free**	5	50%
RRH	HATAS - UFA The Next Step	2	20%
RRH	Legal Aid - UFA Legal Aid RRH for Families	0	0%
4		10	100%

Project Type	Project Name	CH Served	Percent of System Impact
TH	AHC - UFA OPERATIONS AT 280 CLINTON AVENUE	1	50%
TH	AHC - UFA Veterans House	1	50%
TH	Equinox - UFA Transitional Living	0	0%
3		2	100%

** Projects are external - see Addendum A for more information

Rank and Review NY-503
 Q4: Attachment 2
 Positive Outcomes

Project Type	Project Name	Positive Outcomes	Percent of System Impact - Positive
PSH	AHC - UFA PSH for Homeless Veterans	19	3%
PSH	AHC - UFA S plus C for Homeless Veterans with Disabilities	42	7%
PSH	CAPS - UFA 100 Clinton Ave	9	1%
PSH	CARES - UFA PBRA for Homeless Persons Living With HIV/AIDS (Yr 2)	4	1%
PSH	CARES - UFA S Plus C for Persons with Disabilities (Yr 3)	88	14%
PSH	Damien Center - UFA Housing	35	6%
PSH	HATAS - UFA HATAS SPC	48	8%
PSH	HATAS - UFA Pathways	138	22%
PSH	Hope House - UFA Hope House PSH	32	5%
PSH	IPH - UFA IPH Housing	25	4%
PSH	JH - UFA JH-Kendal House	29	5%
PSH	Multi-Division Housing - UFA IPH HATAS SCCC Collaborative	48	8%
PSH	RSS Albany - UFA SAIL	16	3%
PSH	SCCC - UFA Supported Housing Plus	31	5%
PSH	SPARC - UFA S Plus C	47	8%
PSH	Support Ministries - UFA Arvilla House	2	0%
PSH	Support Ministries - UFA Project HELP	9	1%
17		622	100%

Project Type	Project Name	Positive Outcomes	Percent of System Impact - Positive
RRH	AHC - UFA RRH for Homeless Veterans	5	3%
RRH	Equinox- Project Break Free**	83	58%
RRH	HATAS - UFA The Next Step	8	6%
RRH	Legal Aid - UFA Legal Aid RRH for Families	47	33%
4		143	3%

Project Type	Project Name	Positive Outcomes	Percent of System Impact - Positive
TH	AHC - UFA OPERATIONS AT 280 CLINTON AVENUE	10	25%
TH	AHC - UFA Veterans House	28	70%
TH	Equinox - UFA Transitional Living	2	5%
3		40	100%

** Projects are external - see Addendum A for more information

Rank and Review NY-503
 Q5: Attachment 3
 Returns to Homelessness

Project Type	Project Name	Leavers	Exit to Homelessness	Percent of System Impact - Homelessness
PSH	AHC - UFA PSH for Homeless Veterans	0	0	0%
PSH	AHC - UFA S plus C for Homeless Veterans with Disabilities	7	0	0%
PSH	CAPS - UFA 100 Clinton Ave	0	0	0%
PSH	CARES - UFA PBRA for Homeless Persons Living With HIV/AIDS (Yr 2)	0	0	0%
PSH	CARES - UFA S Plus C for Persons with Disabilities (Yr 3)	8	0	0%
PSH	Damien Center - UFA Housing	7	0	0%
PSH	HATAS - UFA HATAS SPC	6	0	0%
PSH	HATAS - UFA Pathways	38	0	0%
PSH	Hope House - UFA Hope House PSH	4	0	0%
PSH	IPH - UFA IPH Housing	4	0	0%
PSH	JH - UFA JH-Kendal House	9	2	50%
PSH	Multi-Division Housing - UFA IPH HATAS SCCC Collaborative	3	1	25%
PSH	RSS Albany - UFA SAIL	4	0	0%
PSH	SCCC - UFA Supported Housing Plus	6	0	0%
PSH	SPARC - UFA S Plus C	4	0	0%
PSH	Support Ministries - UFA Arvilla House	1	0	0%
PSH	Support Ministries - UFA Project HELP	3	1	25%
17		104	4	100%

Project Type	Project Name	Leavers	Exit to Homelessness	Percent of System Impact - Homelessness
RRH	AHC - UFA RRH for Homeless Veterans	10	1	100%
RRH	Equinox- Project Break Free**	83	0	0%
RRH	HATAS - UFA The Next Step	9	0	0%
RRH	Legal Aid - UFA Legal Aid RRH for Families	47	0	0%
4		149	1	100%

Project Type	Project Name	Leavers	Exit to Homelessness	Percent of System Impact - Homelessness
TH	AHC - UFA OPERATIONS AT 280 CLINTON AVENUE	10	0	0
TH	AHC - UFA Veterans House	42	3	1
TH	Equinox - UFA Transitional Living	8	0	0
3		60	3	100%

** Projects are external - see Addendum A for more information

Rank and Review NY-503
 Q6: Attachment 4
 Total Income Growth

Project Type	Project Name	Adults with Income Growth	Percent of System Impact
PSH	AHC - UFA PSH for Homeless Veterans	9	6%
PSH	AHC - UFA S plus C for Homeless Veterans with Disabilities	18	13%
PSH	CAPS - UFA 100 Clinton Ave	1	1%
PSH	CARES - UFA PBRA for Homeless Persons Living With HIV/AIDS (Yr 2)	0	0%
PSH	CARES - UFA S Plus C for Persons with Disabilities (Yr 3)	26	19%
PSH	Damien Center - UFA Housing	12	9%
PSH	HATAS - UFA HATAS SPC	9	6%
PSH	HATAS - UFA Pathways	26	19%
PSH	Hope House - UFA Hope House PSH	8	6%
PSH	IPH - UFA IPH Housing	1	1%
PSH	JH - UFA JH-Kendal House	4	3%
PSH	Multi-Division Housing - UFA IPH HATAS SCCC Collaborative	6	4%
PSH	RSS Albany - UFA SAIL	5	4%
PSH	SCCC - UFA Supported Housing Plus	0	0%
PSH	SPARC - UFA S Plus C	11	8%
PSH	Support Ministries - UFA Arvilla House	3	2%
PSH	Support Ministries - UFA Project HELP	1	1%
17		140	100%

Project Type	Project Name	Adults with Income Growth	Percent of System Impact
RRH	AHC - UFA RRH for Homeless Veterans	6	13%
RRH	Equinox- Project Break Free**	26	58%
RRH	HATAS - UFA The Next Step	3	7%
RRH	Legal Aid - UFA Legal Aid RRH for Families	10	22%
4		45	100%

Project Type	Project Name	Adults with Income Growth	Percent of System Impact
TH	AHC - UFA OPERATIONS AT 280 CLINTON AVENUE	3	20%
TH	AHC - UFA Veterans House	10	67%
TH	Equinox - UFA Transitional Living	2	13%
3		15	100%

** Projects are external - see Addendum A for more information

Rank and Review NY-503
Attachment Addendum A - External Projects

Project Type	Project Name
RRH	Equinox- Project Break Free

Equinox- Project Break Free is a program for victims of domestic violence which provided data from a comparable database.

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

This attachment provides a copy of a score card used for **one renewal project** submitted in NY-503's local competition. It contains the following:

1. Blank Renewal Project Application Tool
 - a. The application tool contextualizes the #2 Renewal Project Scoring Card
2. Renewal Project Score Card
 - a. Albany Damien Center – Damien Center UFA Housing
3. NY-503's Objective Criteria, System Performance Criteria, and Considerations for Projects that Serve Clients with Severe Barriers to Housing & Services Chart

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

1. Blank Renewal Project Application Tool

- a. The application tool contextualizes the #2 Renewal Project Scoring Card

**ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)
RANK & REVIEW APPLICATION 2022
PART I: DATA-RELATED/OBJECTIVE QUESTIONS
DEADLINE TO SUBMIT:**

PROJECT INFORMATION

Organization Name: _____ Contact Person: _____

Project Name: _____

Project Type: PSH RRH TH SSO (regular)

* *Federal Fiscal Year 2021 (FY21): October 1, 2020 – September 30, 2021*

** *To complete this Rank & Review Tool, use only persons that have an entry (i.e., intake, admission, and move-in date) in HMIS in FFY21.*

1. Utilization Rate: Using the FY20 Project Application and Federal Fiscal Year 2021 (FY21) * APR, complete the chart below to calculate utilization rate (round up to closest whole number). Please attach relevant pages of Application and APR to this application.

Projected number served during average PIT (Project Application Question 5A)	Actual number served during PIT (APR Questions 7 and 8)	
	Persons	Households
Persons: _____ Households: _____	January	
	April	
	July	
	October	
	Average:	

Persons: Average Actual _____ / Projected _____ = Utilization _____%

Households: Average Actual _____ / Projected _____ = Utilization _____%

1a. Did your project meet its projected number of households *and/or* persons served** during the year (100% or more utilization)? Yes - 10 points No - 0 point

1b. The Continuum prioritizes projects best utilizing their resources. Did your project have a utilization rate of more than 100% in *both* households *and* persons? Yes - 5 points No - 0 points

2. Data Quality & Completeness (project specific): Based on FY21 APR (5 total pts.)

2a. Based upon FY21 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing Yes =0 No=2.5

2b. Timeliness of Data Entry: Based on FY21 APR Q6E: Do you have any number of project start records at 11+days? (use CARES attachment to respond) **Yes=0** **No=2.5**

3. Impact on Chronic Homeless: Attachment 1 (10 possible pts.)

Permanent Supportive Housing Programs ONLY

During FY21, the CoC's **PSH projects** served **187** chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 16% = 10 pts; 11-15% = 8; 6-10% = 5 pts; 1-5% = 3 pts; 0% = 0 pt

3a. Total number of CH persons this project served in FY21: _____

3b. Of the total CH served by the CoC, note the % this project served in FY21: _____%

Rapid Rehousing Housing Programs ONLY

During FY21, the CoC's **RRH projects** served **10** chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 50% = 10 pts; 1-49% = 8 pts; 0% = 0 pts

3c. Total number of CH persons this project served in FY21: _____

3d. Of the total CH served by the CoC, note the % this project served in FY21: _____%

Transitional Housing Programs ONLY

During FY21, the CoC's **TH projects** served **2** chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 50% = 10 pts; 1-49% = 8 pts; 0% = 0 pts

3e. Total number of CH persons this project served in FY21: _____

3f. Of the total CH served by the CoC, note the % this project served in FY21: _____%

4. Positive Outcomes: Attachment 2 (10 possible pts.)

Permanent Housing Programs: During FY21, there were **622** persons with positive outcomes noted across all CoC **PSH** programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2** _____%
≥20% = 10 pts; 11-19% = 8 pts; 5-10% = 5 pts; 1-4% = 3 pts; 0% = 0

Rapid Rehousing Projects: During FY21, there were **143** persons with positive outcomes noted across all CoC **RRH** programs. *An outcome is positive for RRH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2**: _____%
≥20% = 10 pts; 11-19% = 8 pts; 5-10% = 5 pts; 1-4% = 3 pts; 0% = 0

Transitional Housing Programs: During FY21, there were **40** persons with positive outcomes noted across all CoC **TH** programs. *An outcome is positive for TH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2**: _____
≥ 50% = 10 pts; 20-49% = 8 pts; 10-19% = 5 pts; 1-9% = 3pts; 0% = 0

5. Exits to Homelessness: Attachment 3 (10 possible pts.)

Total points=10-(% system impact*10)

Please refer to *Attachment 3* showing all project leavers and note the percentage of those who exited to the shelter or the street %

6. Income Growth – System Impact: Attachment 4 (10 possible pts.)

≥ 11% = 10 pts; 5-10% = 5 pts; 1-4% = 3 pts; 0% = 0 pts

Please refer to *Attachment 4* (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY21: _____%

7. Income Growth – Project Performance

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

7a. What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1) Number of Adults with Earned Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7b. What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

7c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1) Number of Adults with Earned Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

8. Priority Population

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 10 pts**
- >50% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 5 pts**
- No priority population = 0 pts**

9. Housing First (0-5 pts)

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. Does your project screen out or terminate consumers based on any the following?

Any Yes - 0 All No - 5 pts

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in the project's geographic area.	<input type="checkbox"/>	<input type="checkbox"/>

10. Anti-Discrimination

Does your agency have an anti-discrimination policy? (Please attach) **Yes 5 pts** **No 0 pts**

11. CoC Participation (0-10 pts)

Does the project or agency staff regularly participate in any of the following CoC committees? (CARES will verify via attendance sheets) **Yes 5 pts** **No 0 pts**

- | | | | | | |
|-------------------|--------------------------|---------------|--------------------------|-------------------------|--------------------------|
| Board | <input type="checkbox"/> | HMIS Advisory | <input type="checkbox"/> | Shelter Best Practices | <input type="checkbox"/> |
| Consumer Advisory | <input type="checkbox"/> | Membership | <input type="checkbox"/> | Strategic Planning | <input type="checkbox"/> |
| Fiscal Advisory | <input type="checkbox"/> | NOFA | <input type="checkbox"/> | Systems Collaboration | <input type="checkbox"/> |
| Governance | <input type="checkbox"/> | Operations | <input type="checkbox"/> | Reg. Youth Homelessness | <input type="checkbox"/> |

12. Does the project submit vouchers for reimbursement of CoC funds to the UFA Program designee at least quarterly? **Yes 5 pts** **No 0 pts**

13. As a UFA project you were fiscally monitored by the UFA grantee. During this monitoring did you receive:

- a finding =0 pts**
- a concern =1 pts**
- a recommendation = 2 pts**
- none of the above = 3 pts**

14. Coordinated Entry: (up to 8 pts)

[Note: This question will be weighted for Grant Per Deim (GPD) Projects. Also, CoC CE Lead will verify all responses.]

14a. Does your project comply with HUD requirements and ONLY admit clients who have been referred through the Coordinated Entry (CE) process? **Yes 2pts** **No 0 pts**

14b. Do you regularly attend the bi-weekly SPOA/CE meetings? **Yes 2 pts** **No 0 pts**

14c. Have all agency staff participating in the Coordinated Entry process received the required CE and HMIS/CE in HMIS training? **Yes 2 pts** **No 0 pts**

14d. Has your agency signed and returned to the CE lead agency the Coordinated Entry MOU?
 Yes 2 pts **No 0 pts**

**ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)
RANK & REVIEW APPLICATION 2022
PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES**

PROJECT INFORMATION

FY21 Funding Request: \$ _____

Leasing	\$ _____
Rental Assistance	\$ _____
Supportive Services	\$ _____
Operations	\$ _____
Admin	\$ _____

PROJECT DESCRIPTION

This section provides reviewers with a synopsis of your project; it is not scored.

Provide a brief project overview (300-word limit) to describe program characteristics listed below:

- **Target Population**
- **Number of participants served based upon Federal FY21 APR**
- **Number of contracted beds and units**
- **Cost per bed (HUD funding only) Services provided to participants**
- **Project goals and achievements**

1. Utilization Rate: (0-10 pts)

This question should be answered *only* by projects that scored zero points on Question 1 of the 2021 Rank & Review Application Part 1. If your project did *not* achieve 100% utilization (i.e., number of projected/contracted households and/or persons served) during Federal Fiscal Year 2021 (10.01.20-10.30.21), please explain why in 250 words or less.

2. Leveraging and Coordination of Services: (0-5 pts)

Describe how your project coordinates services with other funded and non-funded providers to leverage services. How has increased collaboration among providers affected the project's housing stability? (250 words or less)

3. System Performance- Housing Stability (0-5 pts)

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? 250 words or less

Up to 2.5 pts awarded if the narrative clearly states the strategy you program uses.

Up to 2.5 pts awarded if the narrative clearly state(s) an examples.

4. System Performance – Income (0-5 pts)

What support does your project provide to clients to increase non-employment cash income and employment cash income?"

- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**
- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**

5. Diversity and Inclusion: (0 or 5 pts)

Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement a training? (250 words or less)

6. Responding to Current Trends (2 pts)

Looking at the Part 1 Tool (Q3, Q4, Q5, Q6) did your program score lower on any of the data related questions as a result of the Covid pandemic? If so please explain.

7. Referring to Part 1 Q13: (1 pt.)

Did you have a finding, concern, and/or recommendation from your UFA fiscal monitoring? If yes, what did your project do to address this finding, concern, and/or recommendation?

8. Domestic Violence Projects *Only-Positive Outcomes/Safety* (0-5 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC? (250 words or less)

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.**

9. Dedicated Youth Projects *Only-Positive Outcomes* (0-5 pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC? (250 words or less)

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.**

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

2. Renewal Project Score Card

a. Albany Damien Center – Damien Center UFA Housing

Agency Name:	Albany Damien Center			Final Score: 117
Project Name:	Damien Center UFA Housing			
	Submitted by Deadline w/Required Docs	Yes		
		Total Possible Points	Points Awarded	

Part I: Data-Related Questions (117 pts available)

15 points max	1a. Utilization Rate 100%	CARES	10	10
	1b. Exceeded 100% in Persons & Households	CARES	5	5
5 pts max	2a. Data Quality and Completeness	CARES	2.5	2.5
	2b. Timeliness of Data Entry	CARES	2.5	0
10 pts max	3. Impact on Chronic Homelessness	CARES	10	3
10 pts max	4. Positive Outcomes	CARES	10	5
10 pts max	5. Exits to Homelessness	CARES	10	10
10 pts max	6. Income Growth- System Impact	CARES	10	5
16 pts max	7a. Stayers- Earned Income	CARES	5	0
	7b. Stayers- Other Income	CARES	3	3
	7c. Leavers- Earned Income	CARES	5	1
	7d. Leavers- Other Income	CARES	3	2
10 pts max	8. Priority Populations	CARES	10	10
5 pts max	9. Housing First	CARES	5	5
5 pts max	10. Anti Discrimination	CARES	5	5
5 pts max	11. CoC Participation	CARES	5	5
5 pts max	12. UFA Voucher Submission	CARES	5	5
3 pts max	13. UFA Monitoring	CARES	3	1
8 pts max	14a. HUD Required CE Admittance	CARES	2	2
	14b. Regular SPOA/CE Meeting Attendance	CARES	2	2
	14c. HMIS/CE Training	CARES	2	2
	14d. Returned CE MOU	CARES	2	2
			117	85.5

Part II: Project & System Performance Narratives				1	2	3
10 pts max	1. Utilization Rate (only score if applicant scored 0 on Part 1 Q 1)	Reviewers	10	0	0	0
5 pts max	2. Leveraging and Coordination of Services	Reviewers	5	5	5	5
5 pts max	3. System Performance- Housing Stability	Reviewers	5	4.333333	5	3
5 pts max	4. System Performance- Income	Reviewers	5	5	5	5
5 pts max	5. Diversity and Inclusion	Reviewers	5	5	5	5
2 pts max	6. Responding to Current Trends	Reviewers	2	2	2	2
1 pt max	7. Referring to Part 1 Q13 (1 pt if applicant scored full points on Q 13)	Reviewers	1	1	1	1
5 pts max	8. DV Projects	Reviewers	5	0	0	0
5 pts max	9. Dedicated Youth Projects	Reviewers	5	0	0	0
	Total		43	22.33333		

Part III: Interview (TBD)			
1 pt max	1. Lived Experience (DV or non-DV)		1
1 pt max	2. Low performance on Part 1		1
1 pt max	3. Racially Representative		1
2 pts max	4. Gender Identity		2
			9

Points returned for serving vulnerable population

1E-2a. Scored Project Forms for One Project from Your CoC's Local Competition.

3. NY-503's Objective Criteria, System Performance Criteria, and Considerations for Projects that Serve Clients with Severe Barriers to Housing & Services Chart

NY-503 Objective Criteria				
Question	Point Value	Objective Criterion	System Performance Measure	Considerations for Serving those with Severe Barriers to housing and services
Renewal Part 1				
1. Utilization Rate	15	Utilization Rate		
2. Data Quality and Completeness	5	Data Quality & Completeness		
3. Impact on Chronic Homelessness	10	Impact on CH	Impact on CH	
4. Positive Outcomes	10	Positive Outcomes	Positive Outcomes	
5. Exits to Homelessness	10	Exits to Homelessness	Exits to Homelessness	
6. Income Growth- System Impact		Effect on Income Growth	Effect on Income Growth	
7. Income Growth- Project Performance	16	Effect on Income Growth	Effect on Income Growth	
8. Priority Population	10	Population Served		
9. Housing First	5	Housing First		
10. Anti-Discrimination	5			
11. CoC Participation	5	CoC Participation and Monitoring		
12. UFA Voucher Submission	5	Funding		
13. Fiscal Monitoring	3	CoC Participation and Monitoring		
14. Coordinated Entry	8	Coordinated Entry Participation		
Renewal Part 2				
8. DV	5			Specific Method for Evaluating Projects Submitted by Victim Service Providers - Positive Outcomes based on Safety Concerns
9. Dedicated Youth	5			Specific Method for Evaluating Projects Submitted by Youth Service Providers: Positive Outcomes based on Increase of Income and Housing Stability
Renewal Part 3- Interviews				
3. Low Performance on Part 1	1			Specific Method for Evaluating Projects Submitted by Projects Serving the Hardest to Serve
Total Points	166		112	56
Percentage of Points		Total Objective Criteria- 67%	Total System Performance Criteria- 34%	11

Please note: the above points for Objective Criteria, System Performance Measures, and considerations for serving those with severe barriers to housing and services refer to the following types of projects: PSH, RRH, TH, TH-RRH

HMIS & CE projects are not scored through Rank & Review per the CoC's Rank & Review Written Process

New Bonus Tool				
4. Housing Type	0	Type of Housing Proposed		
6. CoC Member	10	CoC Participation and Monitoring		
7. CoC Funded	5	Funding/ CoC Participation and Monitoring		
8. CE Participation	3	Coordinated Entry Participation		
10. Housing First	25	Housing First		
12. Priority Populations	5	Population Served		
15. Partnerships with Healthcare and Housing	c	Partnerships with Healthcare and Housing		
20. People with Lived Experience of Homelessness in Le	1	Including People with Lived Experience of Homelessness		
Total Points	118		49	
Percentage of Points		Total Objective Criteria- 65%		

Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH

HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects

DV Bonus Tool			
	Unscored-eligibility threshold		
Housing First		Housing First	
Housing Type	0	Type of Housing Proposed	
9. CoC Member	10	CoC Participation and Monitoring	
10. CoC Funded	10	Funding/ CoC Participation and Monitoring	
7. CE Participation	3	Coordinated Entry Participation	
15. Partnerships with Healthcare and Housing	28	Partnerships with Healthcare and Housing	
18. People with Lived Experience of Homelessness in Le	2	Including People with Lived Experience of Homelessness	
19. Project Start Date	10	Project Start Date	
Total Points	128	53	
Percentage of Points		Total Objective Criteria- 49%	

Please note: the above points for Objective Criteria refer to the following types of new projects: PSH, RRH, TH, TH-RRH

HMIS & CE projects are not scored on Objective Criteria given such criteria do not make sense for SSO projects

1E-5a: Projects Rejected – Public Posting.

This attachment details the 15 Day Notification of Projects Rejected for NY-503. It contains the following:

1. September 9, 2022 email notification of Projects Rejected:
 - a. **HATAS**
 - i. UFA: HATAS The Next Step Expansion, \$150,084, scored 111/118- *New Project Application*
 - b. **St. Peter’s Health Partners**
 - i. UFA: SPARC PSH Expansion, \$248,960, scored 102.5/118- *New Project Application*
2. Sample Notification of Projects Reduced
3. September 9, 2022 email to CoC Membership announcing the CoC posted to the Collaborative Applicant’s website the Ranking and Tiering showing NY-501 Rejected Projects
4. September 9, 2022 website screenshot showing posted Ranking & Tiering for NY-501 Rejected Projects

1E-5a: Projects Rejected – Public Posting.

1. September 9, 2022 email notification of Projects Rejected:

a. HATAS

- i. UFA: HATAS The Next Step Expansion, \$150,084, scored 111/118-
New Project Application

b. St. Peter's Health Partners

- i. UFA: SPARC PSH Expansion, \$248,960, scored 102.5/118- *New Project Application*

FY22 CoC Application Local Competition – CoC Project Rejected

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 3:55 PM

To: Liz Hitt <lhitt@hatas.org>

Dear Liz,

On behalf of the Albany County Coalition on Homelessness Continuum of Care, we would like to thank HATAS for its application, UFA: HATAS The Next Step Expansion, for bonus funding through NY-503's FY22 Continuum of Care local competition. Unfortunately, through the Rank and Review process for New Projects, your application was not selected to apply.

Although the project was eligible and strong, your project was ranked outside of the eligible funding amount after the combined total of accepted applications.

The CoC encourages you to apply again if funding becomes available in future CoC competitions.

Summary:

Agency: HATAS

Project name: UFA: HATAS The Next Step Expansion

Project score: 111/118

Funding amount requested:\$150,084

Status: Rejected

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



FY22 CoC Application Local Competition – CoC Project Rejected

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 4:07 PM

To: Jasmine Guerrero-Wiggs - SPARC (Jasmine.Guerrero-Wiggs@sphp.com) <Jasmine.Guerrero-Wiggs@sphp.com>

Cc: Lisa Smith <LisaR.Smith@sphp.com>; Jerald Johnson (Jerald.Johnson@sphp.com) <Jerald.Johnson@sphp.com>

Good Afternoon,

On behalf of the Albany County Coalition on Homelessness Continuum of Care, we would like to thank St. Peter's Health Partners/SPARC for its application, UFA: SPARC PSH Expansion, for bonus funding through NY-503's FY22 Continuum of Care local competition. Unfortunately, through the Rank and Review process for New Projects, your application was not selected to apply.

Although the project was eligible and strong, your project was ranked outside of the eligible funding amount after the combined total of accepted applications. This year, the CoC chose to prioritize applications that could leverage housing, healthcare, and workforce development partnerships, as well as to bring new agencies into the CoC that are not currently CoC-funded. These are a few of the reasons why your application was not selected to move forward.

The CoC encourages you to apply again if funding becomes available in future CoC competitions.

Summary:

Agency: St. Peter's Health Partners

Project name: UFA: SPARC PSH Expansion

Project score: 102.5/118

Funding amount requested: \$248,960

Status: Rejected

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-5a: Projects Rejected – Public Posting.

2. Sample Notification of Projects Reduced

FY22 CoC Application Local Competition – CoC Project Reduced

Maureen Van Deusen <mvandeusen@caresny.org>

Mon 9/12/2022 8:24 PM

To: Maureen Van Deusen <mvandeusen@caresny.org>

Dear *Sample*,

On behalf of the Albany County Coalition on Homelessness, we would like to thank *Sample Agency* for its application, *Sample Application Name*, for bonus funding through NY-503's FY22 Continuum of Care local competition. Unfortunately, through the Rank and Review process for New Projects, your application was chosen to be reduced in the amount of \$54,000.

Although the project was eligible and strong, your project was ranked outside of the eligible funding amount after the combined total of accepted applications.

Although the full project amount was eligible, it is the recommendation of the CoC Committee to reduce funds in order to more effectively meet the unique needs of the most vulnerable in Albany.

Summary:

Agency: Sample Agency

Project name: Sample Application Name

Project score: 98/206

Funding amount requested: \$154,968

Funding reduced by: \$54,000

Status: Reduced

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



SAMPLE

1E-5a: Projects Rejected – Public Posting.

3. September 9, 2022 email to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering showing NY-503 Rejected Projects

From: [CARES Planning Team](#)
To: [Alexandra St.Martin](#) ; [Alexandra Green \(agreen@depaul.org\)](#); [Alice Geel \(Alice.Geel@albanycountyny.gov\)](#); [andraz@josephshousetroy.org](#) ; [Andrea Ryan](#); [Bea Cruz](#); [Bennett Baumer](#) ; [Brian Shea \(bshea@hatas.org\)](#); [Bruce France \(edcapareacc@gmail.com\)](#); [Cagwin, Sarah](#); [Carol Brooks \(Carolbarnett38@gmail.com\)](#); [Carol Phillips](#); [Chiquita D'Arbeau](#); [Christina Mead](#); [Christine Rodriguez](#); [contactsheriff@albanycounty.com](#); [Crystal Steele](#); [Dan Reilly](#) ; [Daniel Brunner \(d.brunner@ahcvets.org\)](#); [David Bach](#); [David Bradley](#); [David Poach \(dpoach@albanymission.com\)](#); [Dawn Pasquarell](#); [Debra.Schienberg@albanycountyny.gov](#); [deirdre.hammer@pyhit.org](#); [Dominic Ruggeri](#); [dwarren@rehab.org](#); [Fawn Potash \(fpotash@ilchv.org\)](#); [Faye Andrews](#); [Frank Pindiak](#); [Fred Boehrer \(fredb@focuschurches.net\)](#); [Fred Sumner \(fsumner@theacca.net\)](#); [Geoff Raiti](#); [Gilda Ashby](#); [grants.contracts@unityhouseny.org](#); [Gwendoln Green \(ggreen@alliancefph.org\)](#); [Harris Oberlander](#); [Henderson.julie68@yahoo.com](#); [Hoffman, Cindy G.](#); [info@familypromisecr.org](#); [Jacqueline C. Lombardo](#); [Jane Zhang \(jzhang@nycaps.org\)](#); [Janet Simmons \(jsimmons@northeastcareer.org\)](#); [Janine Robitaille - Interfaith Partnership for the Homeless \(JanineR@iphny.org\)](#); [Janis Stewart \(jstewart@tcbinc.org\)](#); [Jasmine Guerrero-Wiggs - SPARC \(Jasmine.Guerrero-Wiggs@sphp.com\)](#); [Jeanette Hemingway](#); [Jerald Johnson](#); [Jerald Johnson \(Jerald.Johnson@sphp.com\)](#); [Jessica DeJesus](#); [jgamble@depaul.org](#); [Jim Jeffreys \(James.Jeffreys@sphp.com\)](#); [Jim Matteo](#); [Joe Sluzka](#) ; [Julia@alternativetodisplacement.org](#); [Justin Wallace \(jwallace@albanyny.gov\)](#); [jyusko@st-cath.org](#); [Karen Karl \(kakarl@verizon.net\)](#); [Kathleen Ide](#); [Kathy Fletcher](#); [Kathy.Leyden@cdphp.com](#); [Katrina Middleton](#); [Keion Hennessey](#) ; [Keith Brown - \(health.safety.strategies@gmail.com\)](#); [Kelsey Addy](#); [Kennedy, Jennifer](#); [Keshana M Owens-Cody](#) ; [Kevin Brown \(kevinbrown230@hotmail.com\)](#); [Kevin Connally](#); [Kevin O'Connor](#); [Kimberly Rockenstyre \(KRockenstyre@albany.k12.ny.us\)](#); [Kristen Giroux - Interfaith Partnership for the Homeless \(KristenG@iphny.org\)](#); [Lauren Selmon](#); [Lauren Sportman \(laurenstrauss@hotmail.com\)](#); [Lee Vartigian \(L.vartigian@ahcvets.org\)](#); [LisaR.Smith@sphp.com](#); [Liz Hitt](#); [Louisa Marra](#); [Lyn Mack](#); [Maria Grillo](#) ; [Marsha Penrose](#); [Mary Campagna](#); [Mary Giordano](#); [Mary Oill](#); [Mashama Lipscomb \(Mashama.Lipscomb@pyhit.org\)](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [Maureen Van Deusen](#); [McClave, Michele](#); [Michael Kelly](#); [Michelle@unitedtenantsalbany.org](#); [Naomi Clarke \(naomi.clarke@abhealth.us\)](#); [Nathaniel Webb](#); [Neenah Bland](#) ; [Nicole Ward](#); [Nina Nichols](#); [nina@edensrose.org](#); [OEdwards@albanydamicenter.org](#); [Omari Edwards](#); [Perry Jones - Capital City Rescue Mission \(givinghope@albanymission.com\)](#); [Perry Junjulas](#); [Peter Kelsey \(epkels@aol.com\)](#); [Phil Burse \(pburse@inourownvoices.org\)](#); [Rachel Alexander](#); [Randy Viele](#); [Rebecca Sparks \(RebeccaS@albanydamicenter.org\)](#); [Rebeccac@iphny.org](#); [Renee & Mike Fahey](#); [RHucke@s-a-i.org](#); [Richard DeGrijze](#); [Robert Romaker](#); [Robin Roberts](#); [Rocky Ferraro](#); [Sara Adams](#); [Shahmeekac@iphny.org](#); [Shatiqua Pannell-Hyndman \(Shatiqua@unitedtenantsalbany.org\)](#); [Sondra.Young@rcda.org](#); [Stacey Thayer \(stacey.thayer@cdphp.com\)](#); [Stephannie Lebrecht \(slebrecht@equinoxinc.org\)](#); [tamim@iphny.org](#); [Tandra R. LaGrone \(ttagrone@inourownvoices.org\)](#); [Tania Miolan](#); [tdoherty@albanyhousing.org](#); [Terry Lumpkin](#); [tianam@josephshousetroy.org](#); [Valerie Sacks](#); [Vivian Kornegay](#); [w.collier@ta-cr.org](#); [Wendy Wahlberg](#); [William Brown](#) ; [William Robson](#); [Windy Spearman \(wbest-spearman@hopehouseinc.org\)](#)
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Genesis Matthey](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Samantha Barnaby](#)
Subject: NY-503/ACCH Public Posting of FY22 Draft Consolidated Application
Date: Friday, September 9, 2022 3:14:00 PM
Attachments: [image001.png](#)

Good Afternoon NY-503 ACCH,

2022 Consolidated Application Public Posting

Draft version 1 of the [2022 Consolidated Application](#) has been posted to the [CARES Website](#) for public comment. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Planning Grant
4. **Final Ranking & Tiering**, detailing accepted and **rejected project applications** as a result of the local CoC competition

Due to the shortened timeline of this year's Consolidated Application, CARES will be publicly posting the Consolidated Application twice: once today, and once as the Final Submission Posting on 9/23. As such, we ask that you [review the Draft CoC Application](#) and provide CARES with any content that should be highlighted in the answers by COB Friday, September 16th. Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team

200 Henry Johnson Blvd., Albany, NY 12210

(518) 489-4130 ext. 1

<http://www.caresny.org>



1E-5a: Projects Rejected – Public Posting.

4. September 9, 2022 website screenshot showing posted Ranking & Tiering for NY-503 Rejected Projects

application submission deadline, all parts of the CoC Consolidated Application including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

Public Posting

NY 501 STEPS

NY 503 ACCH

NY 507 HSPB

NY 511 STHC

NY 512 RCHSC

NY 519 CGHC

NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCCoC

NY 606 RCCoC

NY 608 UCCoC

Albany County Coalition on Homelessness (ACCH)

CoC Project Applications

[ACCH Home Page](#)

2022 Funding Snapshot

Community	ARD	Tier 1	Tier 2* (5% ARD + CoC Bonus)	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-503 Albany	\$6,806,913	\$6,466,567	\$680,692	\$340,346	\$316,967	\$204,207	\$204,207

Consolidated Application

DRAFT: [NY 503 CoC Consolidated Application – Narrative – 9.14.22](#)

DRAFT: [NY 503 CoC Consolidated Application – Attachments – 9.9.22](#)

CoC Priority Listing

FINAL: [NY 503 Project Ranking & Tiering – 9.9.22](#)

CoC Project Description

Coming Soon

CoC Planning Project

DRAFT: [NY 503 CoC Planning Project – 9.9.22](#)

View Public Posting Archives

- 2021 Public Postings: ACCH
- 2019 Public Postings: ACCH

1E-5a: Projects Accepted – Public Posting.

This attachment details the 15 Day Notification of Projects Accepted and Tiered for NY-503. It contains the following:

1. September 9, 2022 Email notification of Projects Accepted:

a. Interfaith Partnership for the Homeless

- i. Ranked #6/27, UFA: MultiDivision Housing - IPH HATAS SCCC Collaborative (2021), \$461,564, scored 118/166- *Renewal Project Application*
- ii. Ranked #16/27, UFA: IPH Housing (2021), \$402,626, scored 110/166- *Renewal Project Application*

b. Legal Aid Society of NENY

- i. Ranked #15/27, UFA: Legal Aid - RRH for Families Expansion (2021), \$205,959, scored 110/166- *Renewal Project Application*

c. Rehabilitation Support Services

- i. Ranked #21/27, UFA: RSS Albany - SAIL (2021), \$97,708, scored 101/166- *Renewal Project Application*

d. St. Catherine's Center for Children

- i. Ranked #14/27, UFA: SCCC Supported Housing Plus (2021), \$197,395, scored 111/166- *Renewal Project Application*

e. St. Peter's Health Partners

- i. Ranked #11/27, UFA: SPARC - S Plus C (2021), \$310,006, scored 112/166- *Renewal Project Application*

f. Albany Housing Coalition, Inc.

- i. Ranked #1/27, UFA: AHC Veterans House (2021), \$108,689, scored 139.4/166- *Renewal Project Application*
- ii. Ranked #3/27, UFA: AHC - Operations at 280 Clinton Ave (2021), \$21,400, scored 124/166- *Renewal Project Application*
- iii. Ranked #4/27, UFA: AHC - S Plus C for Homeless Veterans with Disabilities (2021), \$350,455, scored 124/166- *Renewal Project Application*
- iv. Ranked #10/27, UFA: AHC - RRH for Homeless Veterans (2021), \$114,886, scored 113/166- *Renewal Project Application*
- v. Ranked #20/27, UFA: AHC PSH for Homeless Veterans (2021), \$114,697, scored 102/166- *Renewal Project Application*

g. HATAS

- i. Ranked #4/27, UFA: HATAS Pathways (2021), \$888,157, scored 118/166 - *Renewal Project Application*
- ii. Ranked #13/27, UFA: HATAS SPC (2021), \$389,608, scored 111/166 - *Renewal Project Application*

- iii. Ranked #19/27, UFA: HATAS - The Next Step (2021), \$74,148, scored 103/166 – *Renewal Project Application*
- iv. Ranked #23/27, UFA: HATAS Coordinated Entry (2021), \$76,182, score N/A per Rank & Review Written Process – *Renewal Project Application*

h. CARES of NY, Inc./Support Ministries Inc.

- i. Ranked #8/27, UFA: CARES - S Plus C for Persons with Disabilities (Yr 3) (2021), \$597,132, scored 116/166– *Renewal Project Application*
- ii. Ranked #9/27, UFA: Support Ministries - Arvilla House (2021), \$105,839, scored 113.6/166– *Renewal Project Application*
- iii. Ranked #17/27, UFA: Support Ministries - Project HELP (2021), \$118,413, scored 109.4/166– *Renewal Project Application*
- iv. Ranked #26/27, UFA: CARES - PBRA for Homeless Persons Living with HIV/AIDS (Yr 2) (2021), \$64,375, scored 92.3/166– *Renewal Project Application*
- v. Ranked #22/27, UFA: Albany HMIS (2021), \$82,431, score N/A per Rank & Review Written Process– *Renewal Project Application*

i. Albany Damien Center

- i. Ranked #7/27, UFA: Damien Center Housing (2021), \$317,495, scored 117/166– *Renewal Project Application*
- ii. Ranked #29/29, UFA: Damien Center Program 2022 Expansion (2022), \$70,346, Ranked #2 in Tier 2 Bonus (29/29 overall), scored 114.6/118– *New Project Application*

j. Joseph's House

- i. Ranked #18/27, UFA: JH-Kendal House (2021), \$84,971, scored 107.4/166– *Renewal Project Application*

k. Capital Area Peer Services

- i. Ranked #27/27, UFA: CAPS - 100 Clinton Ave (2021), \$123,367, scored 88.5/166– *Renewal Project Application*

l. Equinox, Inc.

- i. Ranked #2/27, UFA: Equinox DV RRH (2021), \$1,039,342, scored 130/166– *Renewal Project Application*
- ii. Ranked #24/27, UFA: Equinox DV Coordinated Entry (2021), \$71,223, score N/A per Rank & Review Written Process– *Renewal Project Application*
- iii. Ranked #25/27, UFA: Equinox - Transitional Living (2021), \$184,010, scored 95.5/166 – *Renewal Project Application*
- iv. Ranked 1/1 for DV Bonus funds, UFA: Equinox DV Coordinated Entry Project (2022), \$168,010, scored 79.3/128– *New DV Project Application*

1E-5a: Projects Accepted – Public Posting.

m. Hope House

- i. Ranked #12/27, UFA: Hope House - PSH (2021), \$204,835, scored 111/166– *Renewal Project Application*

n. In Our Own Voices

- i. Ranked #28/29, UFA: IOV TH RH for LGBTGNC (2022), \$270,000, Ranked #1/2 in Tier 2 Bonus (28/29 overall), scored 115.3/118- *New Project Application*

- 2. September 9, 2022 email notification to CoC Membership announcing the CoC posted to the Collaborative Applicant’s website the Ranking and Tiering showing NY-503 Accepted Projects
- 3. September 9, 2022 website screenshot showing posted Ranking & Tiering for NY-503 Accepted Projects

1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

a. Interfaith Partnership for the Homeless

- i. Ranked #6/27, UFA: MultiDivision Housing - IPH HATAS SCCC Collaborative (2021), \$461,564, scored 118/166- – *Renewal Project Application*
- ii. Ranked #16/27, UFA: IPH Housing (2021), \$402,626, scored 110/166- – *Renewal Project Application*

FY22 CoC Application Local Competition – CoC Projects Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 3:58 PM

To: KristenG <KristenG@iphny.org>;shahmeekac@iphny.org <shahmeekac@iphny.org>;Rebecca Ciullo <Rebeccac@iphny.org>

Good Afternoon,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate **Interfaith Partnership for the Homeless** on having your projects accepted within NY-503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's **accepted projects**, funding requests, scores, and ranked positions:

- **UFA: MultiDivision Housing - IPH HATAS SCCC Collaborative (2021), \$461,564, Ranked #6/27, scored 118/166**
- **UFA: IPH Housing (2021), \$402,626, Ranked #16/27, scored 110/166**

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

b. Legal Aid Society of NENY

- i. Ranked #15/27, UFA: Legal Aid - RRH for Families Expansion (2021), \$205,959, scored 110/166– *Renewal Project Application*

FY22 CoC Application Local Competition – CoC Project Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 4:04 PM

To: Wendy Wahlberg <wwahlberg@lasnny.org>

Good afternoon Wendy,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate Legal Aid Society of Northeastern New York on having your projects accepted within NY- 503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

- UFA: Legal Aid - RRH for Families Expansion (2021), \$205,959, Ranked #15/27, scored 110/166

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

c. Rehabilitation Support Services

- i. Ranked #21/27, UFA: RSS Albany - SAIL (2021), \$97,708, scored 101/166–
Renewal Project Application

FY22 CoC Application Local Competition – CoC Project Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 4:05 PM

To: moill@rehab.org <moill@rehab.org>

Good afternoon,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate Rehabilitation Support Services, Inc. on having your projects accepted within NY- 503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

- UFA: RSS Albany - SAIL (2021), \$97,708, Ranked #21/27, scored 101/166

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

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1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

- d. St. Catherine's Center for Children**

- i. Ranked #14/27, UFA: SCCC Supported Housing Plus (2021), \$197,395, scored 111/166– *Renewal Project Application*

FY22 CoC Application Local Competition – CoC Projects Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 4:03 PM

To: lmarra@st-cath.org <lmarra@st-cath.org>; Kristin Michael <kmichael@st-cath.org>

Good afternoon,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate St. Catherine's Center for Children on having your projects accepted within NY- 503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

- UFA: SCCC Supported Housing Plus (2021), \$197,395, Ranked #14/27, scored 111/166

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

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1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

e. St. Peter's Health Partners

- i. Ranked #11/27, UFA: SPARC - S Plus C (2021), \$310,006, scored 112/166–
Renewal Project Application

FY22 CoC Application Local Competition – CoC Project Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 4:07 PM

To: Jasmine Guerrero-Wiggs - SPARC (Jasmine.Guerrero-Wiggs@sphp.com) <Jasmine.Guerrero-Wiggs@sphp.com>

Cc: Lisa Smith <LisaR.Smith@sphp.com>; Jerald Johnson (Jerald.Johnson@sphp.com) <Jerald.Johnson@sphp.com>

Good afternoon,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate **St. Peter's Health Partners/SPARC** on having your projects accepted within NY- 503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's **accepted projects**, funding requests, scores, and ranked positions:

- **UFA: SPARC - S Plus C (2021), \$310,006, Ranked #11/27, scored 112/166**

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

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1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

f. Albany Housing Coalition, Inc.

- i. Ranked #1/27, UFA: AHC Veterans House (2021), \$108,689, scored 139.4/166– *Renewal Project Application*
- ii. Ranked #3/27, UFA: AHC - Operations at 280 Clinton Ave (2021), \$21,400, scored 124/166– *Renewal Project Application*
- iii. Ranked #4/27, UFA: AHC - S Plus C for Homeless Veterans with Disabilities (2021), \$350,455, scored 124/166– *Renewal Project Application*
- iv. Ranked #10/27, UFA: AHC - RRH for Homeless Veterans (2021), \$114,886, scored 113/166– *Renewal Project Application*
- v. Ranked #20/27, UFA: AHC PSH for Homeless Veterans (2021), \$114,697, scored 102/166– *Renewal Project Application*

FY22 CoC Application Local Competition – CoC Projects Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 3:53 PM

To: l.mack@ahcvets.org <l.mack@ahcvets.org>; Lee Vartigian <l.vartigian@ahcvets.org>; Joe Sluszka <jsluszka@ahcvets.org>

Dear Lee, Lyn, and Joe,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate Albany Housing Coalition, Inc. on having your projects accepted within NY- 503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

- UFA: AHC Veterans House (2021), \$108,689, Ranked #1/27, scored 139.4/166
- UFA: AHC - Operations at 280 Clinton Ave (2021), \$21,400, Ranked #3/27, scored 124/166
- UFA: AHC - S Plus C for Homeless Veterans with Disabilities (2021), \$350,455, Ranked #4/27, scored 124/166
- UFA: AHC - RRH for Homeless Veterans (2021), \$114,886, Ranked #10/27, scored 113/166
- UFA: AHC PSH for Homeless Veterans (2021), \$114,697, Ranked #20/27, scored 102/166

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

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1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

g. HATAS

- i. Ranked #4/27, UFA: HATAS Pathways (2021), \$888,157, scored 118/166 – *Renewal Project Application*
- ii. Ranked #13/27, UFA: HATAS SPC (2021), \$389,608, scored 111/166 – *Renewal Project Application*
- iii. Ranked #19/27, UFA: HATAS - The Next Step (2021), \$74,148, scored 103/166 – *Renewal Project Application*
- iv. Ranked #23/27, UFA: HATAS Coordinated Entry (2021), \$76,182, score N/A per Rank & Review Written Process – *Renewal Project Application*

FY22 CoC Application Local Competition – CoC Projects Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 3:55 PM

To: Liz Hitt <lhitt@hatas.org>

Dear Liz,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate HATAS on having your projects accepted within NY- 503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

- UFA: HATAS Pathways (2021), \$888,157, Ranked #4/27, scored 118/166
- UFA: HATAS SPC (2021), \$389,608, Ranked #13/27, scored 111/166
- UFA: HATAS - The Next Step (2021), \$74,148, Ranked #19/27, scored 103/166
- UFA: HATAS Coordinated Entry (2021), \$76,182, Ranked #23/27, score N/A per Rank & Review Written Process

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

h. CARES of NY, Inc./Support Ministries Inc.

- i. Ranked #8/27, UFA: CARES - S Plus C for Persons with Disabilities (Yr 3) (2021), \$597,132, scored 116/166– *Renewal Project Application*
- ii. Ranked #9/27, UFA: Support Ministries - Arvilla House (2021), \$105,839, scored 113.6/166– *Renewal Project Application*
- iii. Ranked #17/27, UFA: Support Ministries - Project HELP (2021), \$118,413, scored 109.4/166– *Renewal Project Application*
- iv. Ranked #26/27, UFA: CARES - PBRA for Homeless Persons Living with HIV/AIDS (Yr 2) (2021), \$64,375, scored 92.3/166– *Renewal Project Application*
- v. Ranked #22/27, UFA: Albany HMIS (2021), \$82,431, score N/A per Rank & Review Written Process– *Renewal Project Application*

FY22 CoC Application Local Competition – CoC Projects Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 4:00 PM

To: Jeanette Hemingway <jhemingway@caresny.org>; Michelle Sandoz-Dennis <msandozdennis@caresny.org>

Dear Jeanette and Michelle,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate CARES of NY, Inc. on having your projects accepted within NY-503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

- UFA: CARES - S Plus C for Persons with Disabilities (Yr 3) (2021), \$597,132, Ranked #8/27, scored 116/166
- UFA: Support Ministries - Arvilla House (2021), \$105,839, Ranked #9/27, scored 113.6/166
- UFA: Support Ministries - Project HELP (2021), \$118,413, Ranked #17/27, scored 109.4/166
- UFA: CARES - PBRA for Homeless Persons Living with HIV/AIDS (Yr 2) (2021), \$64,375, Ranked #26/27, scored 92.3/166
- UFA: Albany HMIS (2021), \$82,431, Ranked #22/27, score N/A per Rank & Review Written Process

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

i. Albany Damien Center

- i. Ranked #7/27, UFA: Damien Center Housing (2021), \$317,495, scored 117/166– *Renewal Project Application*
- ii. Ranked #29/29, UFA: Damien Center Program 2022 Expansion (2022), \$70,346, Ranked #2 in Tier 2 Bonus (29/29 overall), scored 114.6/118– *New Project Application*

FY22 CoC Application Local Competition – CoC Projects Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 4:01 PM

To: Perry Junjulas <perryj@albanydamiencenter.org>

Dear Perry,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate **The Albany Damien Center** on having your projects accepted within NY- 503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's **accepted projects**, funding requests, scores, and ranked positions:

- **UFA: Damien Center Housing (2021), \$317,495, Ranked #7/27, scored 117/166**

Bonus:

- **UFA: Damien Center Program 2022 Expansion (2022), \$70,346, Ranked #2 in Tier 2 Bonus (29/29 overall), scored 114.6/118**

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

- i. Joseph's House**

- i. Ranked #18/27, UFA: JH-Kendal House (2021), \$84,971, scored 107.4/166– *Renewal Project Application*

FY22 CoC Application Local Competition – CoC Project Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 4:05 PM

To: Kevin O'Connor (koconnor@josephshousetroy.org) <koconnor@josephshousetroy.org>; Amy LaFountain (alafountain@josephshousetroy.org) <alafountain@josephshousetroy.org>

Good afternoon,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate **Joseph's House and Shelter Inc.** on having your projects accepted within NY- 503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's **accepted projects**, funding requests, scores, and ranked positions:

- **UFA: JH-Kendal House (2021), \$84,971, Ranked #18/27, scored 107.4/166**

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

k. Capital Area Peer Services

i. Ranked #27/27, UFA: CAPS - 100 Clinton Ave (2021), \$123,367,
scored 88.5/166– *Renewal Project Application*

FY22 CoC Application Local Competition – CoC Project Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 4:06 PM

To: cw100caps@gmail.com <cw100caps@gmail.com>;Jane Zhang (jzhang@nycaps.org) <jzhang@nycaps.org>;Dan Reilly <danr@nycaps.org>

Good afternoon,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate **Capital Area Peer Services** on having your projects accepted within NY- 503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's **accepted projects**, funding requests, scores, and ranked positions:

- **UFA: CAPS - 100 Clinton Ave (2021), \$123,367, Ranked #27/27, scored 88.5/166**

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

1. Equinox, Inc.

- i. Ranked #2/27, UFA: Equinox DV RRH (2021), \$1,039,342, scored 130/166– *Renewal Project Application*
- ii. Ranked #24/27, UFA: Equinox DV Coordinated Entry (2021), \$71,223, score N/A per Rank & Review Written Process– *Renewal Project Application*
- iii. Ranked #25/27, UFA: Equinox - Transitional Living (2021), \$184,010, scored 95.5/166 – *Renewal Project Application*
- iv. Ranked 1/1 for DV Bonus funds, UFA: Equinox DV Coordinated Entry Project (2022), \$168,010, scored 79.3/128- *New DV Project Application*

FY22 CoC Application Local Competition – CoC Projects Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 3:59 PM

To: Christine Rodriguez <CRodriguez@equinoxinc.org>; Dominic Ruggeri <druggeri@equinoxinc.org>

Dear Christine and Dominic,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate Equinox on having your projects accepted within NY- 503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

- UFA: Equinox DV RRH (2021), \$1,039,342, Ranked #2/27, scored 130/166
- UFA: Equinox DV Coordinated Entry (2021), \$71,223, Ranked #24/27, score N/A per Rank & Review Written Process
- UFA: Equinox - Transitional Living (2021), \$184,010, Ranked #25/27, scored 95.5/166

DV Bonus:

- UFA: Equinox DV Coordinated Entry Project (2022), \$168,010, Ranked 1/1 for DV Bonus funds, scored 79.3/128

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

- m. Hope House**

- i. Ranked #12/27, UFA: Hope House - PSH (2021), \$204,835, scored 111/166– *Renewal Project Application***

FY22 CoC Application Local Competition – CoC Projects Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 4:02 PM

To: Windy Spearman (wbest-spearman@hopehouseinc.org) <wbest-spearman@hopehouseinc.org>; Jack Daley <jdaley@hopehouseinc.org>

Good afternoon,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate **Hope House, Inc.** on having your projects accepted within NY-503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

- **UFA: Hope House - PSH (2021), \$204,835, Ranked #12/27, scored 111/166**

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. September 9, 2022 email notification of Projects Accepted:

- n. In Our Own Voices**

- i. Ranked #28/29, UFA: IOV TH RH for LGBTGNC (2022), \$270,000, Ranked #1/2 in Tier 2 Bonus (28/29 overall), scored 115.3/118- *New Project Application*

FY22 CoC Application Local Competition – CoC Project Accepted

Maureen Van Deusen <mvandeusen@caresny.org>

Fri 9/9/2022 4:08 PM

To: Tandra LaGrone <tlagrone@inourownvoices.org>

Good afternoon Tandra,

As the Collaborative Applicant and Unified Funding Agency for the NY-503 CoC, CARES would like to congratulate In Our Own Voices on having your projects accepted within NY-503's FY22 Continuum of Care local competition. Below is a detailed list of your agency's accepted projects, funding requests, scores, and ranked positions:

- UFA: IOV TH RH for LGBTGNC (2022), \$270,000, Ranked #1/2 in Tier 2 Bonus (28/29 overall), scored 115.3/118

Please note, this means your projects will be included within the NY- 503 CoC NOFO application; HUD will determine and announce which projects will officially receive funding at a later date. Please feel free to contact me should you have any questions and congratulations on your accepted projects.

Thank you,

Maureen Van Deusen, M.Ed.

Planning Associate- CARES of NY, Inc.

518-489-4130 x 720

200 Henry Johnson Blvd., Suite 4, Albany, NY 12210

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

2. September 9, 2022 email notification to CoC Membership announcing the CoC posted to the Collaborative Applicant's website the Ranking and Tiering showing NY-503 Accepted Projects

From: [CARES Planning Team](#)
To: [Alexandra St.Martin](#); [Alexandra Green \(agreen@depaul.org\)](#); [Alice Geel \(Alice.Geel@albanycountyny.gov\)](#); [andraz@josephshousetroy.org](#); [Andrea Ryan](#); [Bea Cruz](#); [Bennett Baumer](#); [Brian Shea \(bshea@hatas.org\)](#); [Bruce France \(edcapareacc@gmail.com\)](#); [Cagwin, Sarah](#); [Carol Brooks \(Carolbarnett38@gmail.com\)](#); [Carol Phillips](#); [Chiquita D'Arbeau](#); [Christina Mead](#); [Christine Rodriguez](#); [contactsheriff@albanycountyny.com](#); [Crystal Steele](#); [Dan Reilly](#); [Daniel Brunner \(d.brunner@ahcvets.org\)](#); [David Bach](#); [David Bradley](#); [David Poach \(dpoach@albanymission.com\)](#); [Dawn Pasquarell](#); [Debra.Schienberg@albanycountyny.gov](#); [deirdre.hammer@pyhit.org](#); [Dominic Ruggeri](#); [dwarren@rehab.org](#); [Fawn Potash \(fpotash@ilchv.org\)](#); [Faye Andrews](#); [Frank Pindiak](#); [Fred Boehrer \(fredb@focuschurche.net\)](#); [Fred Sumner \(fsumner@theacca.net\)](#); [Geoff Raiti](#); [Gilda Ashby](#); [grants.contracts@unityhouseny.org](#); [Gwendoln Green \(ggreen@alliancefph.org\)](#); [Harris Oberlander](#); [Henderson.julie68@yahoo.com](#); [Hoffman, Cindy G.](#); [info@familypromisecr.org](#); [Jacqueline C. Lombardo](#); [Jane Zhang \(jzhang@nycaps.org\)](#); [Janet Simmons \(jsimmons@northeastcareer.org\)](#); [Janine Robitaille - Interfaith Partnership for the Homeless \(JanineR@iphny.org\)](#); [Janis Stewart \(jstewart@tcbinc.org\)](#); [Jasmine Guerrero-Wiggs - SPARC \(Jasmine.Guerrero-Wiggs@sphp.com\)](#); [Jeanette Hemingway](#); [Jerald Johnson](#); [Jerald Johnson \(Jerald.Johnson@sphp.com\)](#); [Jessica DeJesus](#); [jgamble@depaul.org](#); [Jim Jeffreys \(James.Jeffreys@sphp.com\)](#); [Jim Matteo](#); [Joe Sluzka](#); [Julia@alternativetodisplacement.org](#); [Justin Wallace \(jwallace@albanycountyny.gov\)](#); [jyusko@st-cath.org](#); [Karen Karl \(kakar@verizon.net\)](#); [Kathleen Ide](#); [Kathy Fletcher](#); [Kathy.Leyden@cdphp.com](#); [Katrina Middleton](#); [Keion Hennessey](#); [Keith Brown - \(health.safety.strategies@gmail.com\)](#); [Kelsey Addy](#); [Kennedy, Jennifer](#); [Keshana M Owens-Cody](#); [Kevin Brown \(kevinbrown230@hotmail.com\)](#); [Kevin Connally](#); [Kevin O'Connor](#); [Kimberly Rockenstyre \(KRockenstyre@albany.k12.ny.us\)](#); [Kristen Giroux - Interfaith Partnership for the Homeless \(KristenG@iphny.org\)](#); [Lauren Selmon](#); [Lauren Sportman \(laurenstrauss@hotmail.com\)](#); [Lee Vartigian \(L.vartigian@ahcvets.org\)](#); [LisaR.Smith@sphp.com](#); [Liz Hitt](#); [Louisa Marra](#); [Lyn Mack](#); [Maria Grillo](#); [Marsha Penrose](#); [Mary Campagna](#); [Mary Giordano](#); [Mary Oill](#); [Mashama Lipscomb \(Mashama.Lipscomb@pyhit.org\)](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [Maureen Van Deusen](#); [McClave, Michele](#); [Michael Kelly](#); [Michelle@unitedtenantsalbany.org](#); [Naomi Clarke \(naomi.clarke@abhealth.us\)](#); [Nathaniel Webb](#); [Neenah Bland](#); [Nicole Ward](#); [Nina Nichols](#); [nina@edensrose.org](#); [OEdwards@albanydamicenter.org](#); [Omari Edwards](#); [Perry Jones - Capital City Rescue Mission \(givinghope@albanymission.com\)](#); [Perry Junjulas](#); [Peter Kelsey \(epkels@aol.com\)](#); [Phil Burse \(pburse@inourownvoices.org\)](#); [Rachel Alexander](#); [Randy Viele](#); [Rebecca Sparks \(RebeccaS@albanydamicenter.org\)](#); [Rebeccac@iphny.org](#); [Renee & Mike Fahey](#); [RHucke@s-a-i.org](#); [Richard DeGrize](#); [Robert Romaker](#); [Robin Roberts](#); [Rocky Ferraro](#); [Sara Adams](#); [Shahmeekac@iphny.org](#); [Shatiqua Pannell-Hyndman \(Shatiqua@unitedtenantsalbany.org\)](#); [Sondra.Young@rcda.org](#); [Stacey Thayer \(stacey.thayer@cdphp.com\)](#); [Stephannie Lebrecht \(slebrecht@equinoxinc.org\)](#); [tamim@iphny.org](#); [Tandra R. LaGrone \(ttagrone@inourownvoices.org\)](#); [Tania Miolan](#); [tdoherty@albanyhousing.org](#); [Terry Lumpkin](#); [tianam@josephshousetroy.org](#); [Valerie Sacks](#); [Vivian Kornegay](#); [w.collier@ta-cr.org](#); [Wendy Wahlberg](#); [William Brown](#); [William Robson](#); [Windy Spearman \(wbest-spearman@hopehouseinc.org\)](#)
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Genesis Matthey](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Samantha Barnaby](#)
Subject: NY-503/ACCH Public Posting of FY22 Draft Consolidated Application
Date: Friday, September 9, 2022 3:14:00 PM
Attachments: [image001.png](#)

Good Afternoon NY-503 ACCH,

2022 Consolidated Application Public Posting

Draft version 1 of the [2022 Consolidated Application](#) has been posted to the [CARES Website](#) for public comment. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Planning Grant
4. **Final Ranking & Tiering**, detailing **accepted** and **rejected project applications** as a result of the local CoC competition

Due to the shortened timeline of this year's Consolidated Application, CARES will be publicly posting the Consolidated Application twice: once today, and once as the Final Submission Posting on 9/23. As such, we ask that you [review the Draft CoC Application](#) and provide CARES with any content that should be highlighted in the answers by COB Friday, September 16th. Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team

200 Henry Johnson Blvd., Albany, NY 12210

(518) 489-4130 ext. 1

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

- . September 9, 2022 website screenshot showing posted Ranking & Tiering for NY-503 Accepted Projects

application submission deadline, all parts of the CoC Consolidated Application including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

Public Posting

NY 501 STEPS

NY 503 ACCH

NY 507 HSPB

NY 511 STHC

NY 512 RCHSC

NY 519 CGHC

NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCCoC

NY 606 RCCoC

NY 608 UCCoC

Albany County Coalition on Homelessness (ACCH)

CoC Project Applications

[ACCH Home Page](#)

2022 Funding Snapshot

Community	ARD	Tier 1	Tier 2* (5% ARD + CoC Bonus)	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-503 Albany	\$6,806,913	\$6,466,567	\$680,692	\$340,346	\$316,967	\$204,207	\$204,207

Consolidated Application

DRAFT: [NY 503 CoC Consolidated Application – Narrative – 9.14.22](#)

DRAFT: [NY 503 CoC Consolidated Application – Attachments – 9.9.22](#)

CoC Priority Listing

FINAL: [NY 503 Project Ranking & Tiering – 9.9.22](#)

CoC Project Description

Coming Soon

CoC Planning Project

DRAFT: [NY 503 CoC Planning Project – 9.9.22](#)

View Public Posting Archives

- 2021 Public Postings: ACCH
- 2019 Public Postings: ACCH

1E-5b. Local Competition Selection Results–Scores for All Projects.

This attachment details the final project scores for all new and renewal projects considered for NY-503 during its local competition. It contains the following:

1. Ranking and Tiering for NY-503 Projects

NY503 ACCH Ranking & Tiering

Agency	Project Name	Project Component	Total ARA	Score	Rank	
Albany Housing Coalition Inc.	UFA: AHC Veterans House (2021)	PSH	\$108,689	139.4	1	Tier 1
Equinox	UFA: Equinox DV RRH (2021)	PH-RRH	\$1,039,342	130	2	
Albany Housing Coalition Inc.	UFA: AHC - Operations at 280 Clinton Ave (2021)	PH-TH	\$21,400	124	3	
Albany Housing Coalition Inc.	UFA: AHC - S Plus C for Homeless Veterans with Disabilities (2021)	PSH	\$350,455	124	4	
HATAS	UFA: HATAS Pathways (2021)	PSH	\$888,157	118	5	
IPH, HATAS, SCCC	UFA: MultiDivision Housing - IPH HATAS SCCC Collaborative (2021)	PSH	\$461,564	118	6	
Albany Damien Center	UFA: Damien Center Housing (2021)	PSH	\$317,495	117	7	
CARES of NY, Inc.	UFA: CARES - S Plus C for Persons with Disabilities (Yr 3) (2021)	PSH	\$597,132	116	8	
CARES of NY, Inc.	UFA: Support Ministries - Arvilla House (2021)	PSH	\$105,839	113.6	9	
Albany Housing Coalition Inc.	UFA: AHC - RRH for Homeless Veterans (2021)	PH-RRH	\$114,886	113	10	
St. Peter's Health Partners	UFA: SPARC - S Plus C (2021)	PSH	\$310,006	112	11	
Hope House	UFA: Hope House - PSH (2021)	PSH	\$204,835	111	12	
HATAS	UFA: HATAS SPC (2021)	PSH	\$389,608	111	13	
SCCC	UFA: SCCC Supported Housing Plus (2021)	PSH	\$197,395	111	14	
Legal Aid	UFA: Legal Aid - RRH for Families Expansion (2021)	PH-RRH	\$205,959	110	15	
IPH	UFA: IPH Housing (2021)	PSH	\$402,626	110	16	
CARES of NY, Inc.	UFA: Support Ministries - Project HELP (2021)	PSH	\$118,413	109.4	17	
Joseph's House	UFA: JH-Kendal House (2021)	PSH	\$84,971	107.4	18	
HATAS	UFA: HATAS - The Next Step (2021)	PH-RRH	\$74,148	103	19	
Albany Housing Coalition Inc.	UFA: AHC PSH for Homeless Veterans (2021)	PSH	\$114,697	102	20	
RSS	UFA: RSS Albany - SAIL (2021)	PSH	\$97,708	101	21	
CARES of NY, Inc.	UFA: Albany HMIS (2021)	SSO-HMIS	\$82,431	N/A	22	
HATAS	UFA: HATAS Coordinated Entry (2021)	SSO-CE	\$76,182	N/A	23	
Equinox	UFA: Equinox DV Coordinated Entry (2021)	SSO-CE	\$71,223	N/A	24	
Equinox	UFA: Equinox - Transitional Living (2021)	PH-TH	\$31,406	95.5	25	
Equinox	UFA: Equinox - Transitional Living (2021)	PH-TH	\$152,604	95.5		Tier 2
CARES of NY, Inc.	UFA: CARES - PBRA for Homeless Persons Living with HIV/AIDS (Yr 2) (2021)	PSH	\$64,375	92.3	26	
CAPS	UFA: CAPS - 100 Clinton Ave (2021)	PSH	\$123,367	88.5	27	Tier 2
In Our Own Voices	UFA: IOV TH RH for LGBTGNC (2022)	TH-RRH	\$270,000		28	
Albany Damien Center	UFA: Damien Center Program 2022 Expansion (2022)	PSH	\$70,346		29	Bonus
Equinox	UFA: Equinox DV Coordinated Entry Project (2022)	SSO-CE	\$168,010			DV Bonus

New/Bonus Projects Not Accepted

St. Peter's Health Partners	UFA: SPARC PSH Expansion	PSH	\$248,960			
HATAS	UFA: HATAS The Next Step Expansion	RRH	\$150,084			

UFA Grant
\$204,207

Planning Grant
\$204,207

Tier 1: \$6,466,567
Tier 2: \$680,692
5% ARD: \$340,346
CoC Bonus: \$340,346
DV Bonus: \$316,967

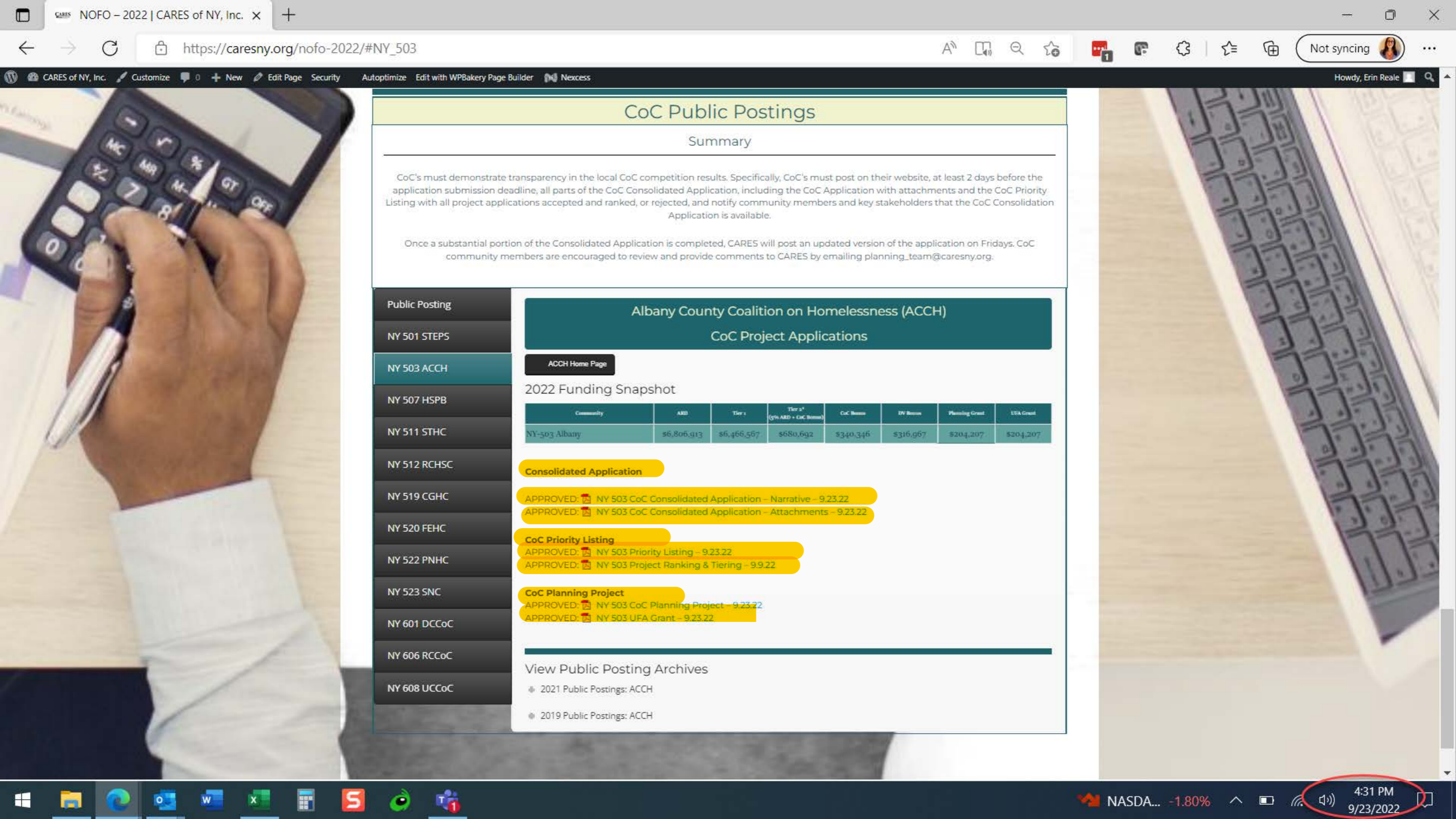
1E-5c. Web Posting of CoC-Approved Consolidated Application.

This attachment provides evidence of the website posting which displays the date and time when NY-503 posted the final version of its CoC's Consolidated Application before the submission deadline. It contains the following:

1. September 23, 2022 website screenshot showing posted CoC-Approved **final** version of CoC Consolidated Application
2. September 9, 2022 website screenshot showing posted **draft** version of CoC Consolidated Application

1E-5c. Web Posting of CoC-Approved Consolidated Application.

1. September 23, 2022 website screenshot showing posted CoC-Approved **final** version of CoC Consolidated Application



CoC Public Postings

Summary

CoC's must demonstrate transparency in the local CoC competition results. Specifically, CoC's must post on their website, at least 2 days before the application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Albany County Coalition on Homelessness (ACCH) CoC Project Applications

[ACCH Home Page](#)

2022 Funding Snapshot

Community	ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-503 Albany	\$6,806,413	\$6,466,567	\$680,642	\$340,346	\$316,967	\$204,207	\$204,207

Consolidated Application

- APPROVED: NY 503 CoC Consolidated Application - Narrative - 9.23.22
- APPROVED: NY 503 CoC Consolidated Application - Attachments - 9.23.22

CoC Priority Listing

- APPROVED: NY 503 Priority Listing - 9.23.22
- APPROVED: NY 503 Project Ranking & Tiering - 9.9.22

CoC Planning Project

- APPROVED: NY 503 CoC Planning Project - 9.23.22
- APPROVED: NY 503 UFA Grant - 9.23.22

View Public Posting Archives

- 2021 Public Postings: ACCH
- 2019 Public Postings: ACCH

1E-5c. Web Posting of CoC-Approved Consolidated Application.

2. September 9, 2022 website screenshot showing posted **draft** version of CoC Consolidated Application

- Public Posting
- NY 501 STEPS
- NY 503 ACCH**
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCCoC
- NY 606 RCCoC
- NY 608 UCCoC

Albany County Coalition on Homelessness (ACCH) CoC Project Applications

ACCH Home Page

2022 Funding Snapshot

Community	ARD	Tier 1	Tier 2* (5% ARD + CoC Bonus)	CoC Bonus	DV Bonus	Planning Grant	UFA Grant
NY-503 Albany	\$6,806,913	\$6,466,567	\$680,692	\$340,346	\$316,967	\$204,207	\$204,207

Consolidated Application

- DRAFT: NY 503 CoC Consolidated Application - Narrative - 9.9.22
- DRAFT: NY 503 CoC Consolidated Application - Attachments - 9.9.22

CoC Priority Listing

- FINAL: NY 503 Project Ranking & Tiering - 9.9.22

CoC Project Description

Coming Soon

CoC Planning Project

- DRAFT: NY 503 CoC Planning Project - 9.9.22

View Public Posting Archives

- 2021 Public Postings: ACCH
- 2019 Public Postings: ACCH

1E-5d. Notification to Community Members and Key Stakeholders

This attachment provides evidence of the notification to community members and key stakeholders that NY-503 posted the final version of its CoC's Consolidated Application before the submission deadline. It contains the following:

1. September 23, 2022 email notification to NY-503 members and stakeholders that the CoC-Approved **final** version of CoC Consolidated Application was publicly posted to website
2. September 9, 2022 email notification to NY-503 members and stakeholders that the **draft** version of CoC Consolidated Application was publicly posted to website

1E-5d. Notification to Community Members and Key Stakeholders

1. September 23, 2022 email notification to NY-503 members and stakeholders that the CoC-Approved **final** version of CoC Consolidated Application was publicly posted to website

From: [CARES Planning Team](#)
To: [CARES Planning Team](#); [Alexandra St.Martin](#); [Alexandrea Green \(agreen@depaul.org\)](#); [Alice Geel \(Alice.Geel@albanycountyny.gov\)](#); [andraz@josephshousetroy.org](#); [Andrea Ryan](#); [Bea Cruz](#); [Bennett Baumer](#); [Brian Shea \(bshea@hataas.org\)](#); [Bruce France \(edcapareacc@gmail.com\)](#); [Cagwin, Sarah](#); [Carol Brooks \(Carolbarnett38@gmail.com\)](#); [Carol Phillips](#); [Chiquita D"Arbeau](#); [Christina Mead](#); [Christine Rodriguez](#); [contactsheriff@albanycounty.com](#); [Crystal Steele](#); [Dan Reilly](#); [Daniel Brunner \(d.brunner@ahcvets.org\)](#); [David Bach](#); [David Bradley](#); [David Poach \(dpoach@albanymission.com\)](#); [Dawn Pasquarell](#); [Debra Schienberg@albanycountyny.gov](#); [deirdre.hammer@pyhit.org](#); [Dominic Ruggeri](#); [dwarren@rehab.org](#); [Fawn Potash \(fpotash@ilchv.org\)](#); [Faye Andrews](#); [Frank Pindiak](#); [Fred Boehrer \(fredb@focuschurches.net\)](#); [Fred Sumner \(fsumner@theacca.net\)](#); [Geoff Raiti](#); [Gilda Ashby](#); [grants.contracts@unityhouseny.org](#); [Gwendoln Green \(ggreen@alliancefph.org\)](#); [Harris Oberlander](#); [Henderson.julie68@yahoo.com](#); [Hoffman, Cindy G.](#); [info@familypromisecr.org](#); [Jacqualine C. Lombardo](#); [Jane Zhang \(jzhang@nycaps.org\)](#); [Janet Simmons \(jsimmons@northeastcareer.org\)](#); [Janine Robitaille - Interfaith Partnership for the Homeless \(JanineR@iphny.org\)](#); [Janis Stewart \(jstewart@tcbinc.org\)](#); [Jasmine Guerrero-Wiggs - SPARC \(Jasmine.Guerrero-Wiggs@sphp.com\)](#); [Jeanette Hemingway](#); [Jerald Johnson](#); [Jerald Johnson \(Jerald.Johnson@sphp.com\)](#); [Jessica DeJesus](#); [jgamble@depaul.org](#); [Jim Jeffreys \(James.Jeffreys@sphp.com\)](#); [Jim Matteo](#); [Joe Sluszka](#); [Julia@alternativetodisplacement.org](#); [Justin Wallace \(jwallace@albanyny.gov\)](#); [jyusko@st-cath.org](#); [Karen Karl \(kakarl@verizon.net\)](#); [Kathleen Ide](#); [Kathy Fletcher](#); [Kathy.Leyden@cdphp.com](#); [Katrina Middleton](#); [Keion Hennessey](#); [Keith Brown - \(health.safety.strategies@gmail.com\)](#); [Kelsey Addy](#); [Kennedy, Jennifer](#); [Keshana M Owens-Cody](#); [Kevin Brown \(kevinbrown230@hotmail.com\)](#); [Kevin Connally](#); [Kevin O'Connor](#); [Kimberly Rockenstyre \(KRockenstyre@albany.k12.ny.us\)](#); [Kristen Giroux - Interfaith Partnership for the Homeless \(KristenG@iphny.org\)](#); [Lauren Selmon](#); [Lauren Sportman \(laurenstrauss@hotmail.com\)](#); [Lee Vartigian \(L.vartigian@ahcvets.org\)](#); [LisaR.Smith@sphp.com](#); [Liz Hitt](#); [Louisa Marra](#); [Lyn Mack](#); [Maria Grillo](#); [Marsha Penrose](#); [Mary Campagna](#); [Mary Giordano](#); [Mary Oill](#); [Mashama Lipscomb \(Mashama.Lipscomb@pyhit.org\)](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [Maureen Van Deusen](#); [McClave, Michele](#); [Michael Kelly](#); [Michelle@unitedtenantsalbany.org](#); [Naomi Clarke \(naomi.clarke@abhealth.us\)](#); [Nathaniel Webb](#); [Neenah Bland](#); [Nicole Ward](#); [Nina Nichols](#); [nina@edensrose.org](#); [OEdwards@albanydamicenter.org](#); [Omari Edwards](#); [Perry Jones - Capital City Rescue Mission \(givinghope@albanymission.com\)](#); [Perry Junjulas](#); [Peter Kelsey \(epkels@aol.com\)](#); [Phil Burse \(pburse@inourownvoices.org\)](#); [Rachel Alexander](#); [Randy Viele](#); [Rebecca Sparks \(RebeccaS@albanydamicenter.org\)](#); [Rebeccac@iphny.org](#); [Renee & Mike Fahey](#); [RHucke@s-a-i.org](#); [Richard DeGrijze](#); [Robert Romaker](#); [Robin Roberts](#); [Rocky Ferraro](#); [Sara Adams](#); [Shahmeekac@iphny.org](#); [Shatiqua Pannell-Hyndman \(Shatiqua@unitedtenantsalbany.org\)](#); [Sondra.Young@rcda.org](#); [Stacey Thayer \(stacey.thayer@cdphp.com\)](#); [Stephannie Lebrecht \(slebrecht@equinoxinc.org\)](#); [tamim@iphny.org](#); [Tandra R. LaGrone \(ttagrone@inourownvoices.org\)](#); [Tania Miolan](#); [tdoherty@albanyhousing.org](#); [Terry Lumpkin](#); [tianam@josephshousetroy.org](#); [Valerie Sacks](#); [Vivian Kornegay](#); [w.collier@ta-cr.org](#); [Wendy Wahlberg](#); [William Brown](#); [William Robson](#); [Windy Spearman \(wbest-spearman@hopehouseinc.org\)](#)
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Samantha Barnaby](#)
Subject: RE: NY-503/ACCH Public Posting of FY22 Draft Consolidated Application
Date: Friday, September 23, 2022 4:28:00 PM
Attachments: [image001.png](#)

Good Afternoon NY-503 ACCH Membership,

All parts of the 2022 approved Consolidated Application and Priority Listing have been posted to the [CARES Website](#) for public comment.

Specifically, you will find the approved versions of:

- Consolidated Application Narratives & Attachments
- Priority Listing (including project rankings)
- Project Ranking & Tiering
- Planning Grant
- UFA Grant

CARES will be submitting the CoC Application & Priority Listing on behalf of the CoC on Wednesday, September 28th. If you have any questions or comments, please feel free to reach

out.

Thank you,

CARES Planning Team

200 Henry Johnson Blvd., Albany, NY 12210

(518) 489-4130 ext. 1

<http://www.caresny.org>



1E-5d. Notification to Community Members and Key Stakeholders

2. September 9, 2022 email notification to NY-503 members and stakeholders that the **draft** version of CoC Consolidated Application was publicly posted to website

From: [CARES Planning Team](#)
To: [Alexandra St.Martin](#); [Alexandrea Green \(agreen@depaul.org\)](#); [Alice Geel \(Alice.Geel@albanycountyny.gov\)](#); [andraz@josephshousetroy.org](#); [Andrea Ryan](#); [Bea Cruz](#); [Bennett Baumer](#); [Brian Shea \(bshea@hatas.org\)](#); [Bruce France \(edcapareacc@gmail.com\)](#); [Cagwin, Sarah](#); [Carol Brooks \(Carolbarnett38@gmail.com\)](#); [Carol Phillips](#); [Chiquita D'Arbeau](#); [Christina Mead](#); [Christine Rodriguez](#); [contactsheriff@albanycounty.com](#); [Crystal Steele](#); [Dan Reilly](#); [Daniel Brunner \(d.brunner@ahcvets.org\)](#); [David Bach](#); [David Bradley](#); [David Poach \(dpoach@albanymission.com\)](#); [Dawn Pasquarell](#); [Debra.Schienberg@albanycountyny.gov](#); [deirdre.hammer@pyhit.org](#); [Dominic Ruggeri](#); [dwarren@rehab.org](#); [Fawn Potash \(fpotash@ilchv.org\)](#); [Faye Andrews](#); [Frank Pindiak](#); [Fred Boehrer \(fredb@focuschurche.net\)](#); [Fred Sumner \(fsumner@theacca.net\)](#); [Geoff Raiti](#); [Gilda Ashby](#); [grants.contracts@unityhouseny.org](#); [Gwendoln Green \(ggreen@alliancefph.org\)](#); [Harris Oberlander](#); [Henderson.julie68@yahoo.com](#); [Hoffman, Cindy G.](#); [info@familypromisecr.org](#); [Jacqueline C. Lombardo](#); [Jane Zhang \(jzhang@nycaps.org\)](#); [Janet Simmons \(jsimmons@northeastcareer.org\)](#); [Janine Robitaille - Interfaith Partnership for the Homeless \(JanineR@iphny.org\)](#); [Janis Stewart \(jstewart@tcbinc.org\)](#); [Jasmine Guerrero-Wiggs - SPARC \(Jasmine.Guerrero-Wiggs@sphp.com\)](#); [Jeanette Hemingway](#); [Jerald Johnson](#); [Jerald Johnson \(Jerald.Johnson@sphp.com\)](#); [Jessica DeJesus](#); [jgamble@depaul.org](#); [Jim Jeffreys \(James.Jeffreys@sphp.com\)](#); [Jim Matteo](#); [Joe Sluzka](#); [Julia@alternativetodisplacement.org](#); [Justin Wallace \(jwallace@albanyny.gov\)](#); [jyusko@st-cath.org](#); [Karen Karl \(kakarl@verizon.net\)](#); [Kathleen Ide](#); [Kathy Fletcher](#); [Kathy.Leyden@cdphp.com](#); [Katrina Middleton](#); [Keion Hennessey](#); [Keith Brown - \(health.safety.strategies@gmail.com\)](#); [Kelsey Addy](#); [Kennedy, Jennifer](#); [Keshana M Owens-Cody](#); [Kevin Brown \(kevinbrown230@hotmail.com\)](#); [Kevin Connally](#); [Kevin O'Connor](#); [Kimberly Rockenstyre \(KRockenstyre@albany.k12.ny.us\)](#); [Kristen Giroux - Interfaith Partnership for the Homeless \(KristenG@iphny.org\)](#); [Lauren Selmon](#); [Lauren Sportman \(laurenstrauss@hotmail.com\)](#); [Lee Vartigian \(L.vartigian@ahcvets.org\)](#); [LisaR.Smith@sphp.com](#); [Liz Hitt](#); [Louisa Marra](#); [Lyn Mack](#); [Maria Grillo](#); [Marsha Penrose](#); [Mary Campagna](#); [Mary Giordano](#); [Mary Oill](#); [Mashama Lipscomb \(Mashama.Lipscomb@pyhit.org\)](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](#); [Maureen Van Deusen](#); [McClave, Michele](#); [Michael Kelly](#); [Michelle@unitedtenantsalbany.org](#); [Naomi Clarke \(naomi.clarke@abhealth.us\)](#); [Nathaniel Webb](#); [Neenah Bland](#); [Nicole Ward](#); [Nina Nichols](#); [nina@edensrose.org](#); [OEdwards@albanydamicenter.org](#); [Omari Edwards](#); [Perry Jones - Capital City Rescue Mission \(givinghope@albanymission.com\)](#); [Perry Junjulas](#); [Peter Kelsey \(epkels@aol.com\)](#); [Phil Burse \(pburse@inourownvoices.org\)](#); [Rachel Alexander](#); [Randy Viele](#); [Rebecca Sparks \(RebeccaS@albanydamicenter.org\)](#); [Rebeccac@iphny.org](#); [Renee & Mike Fahey](#); [RHucke@s-a-i.org](#); [Richard DeGrijze](#); [Robert Romaker](#); [Robin Roberts](#); [Rocky Ferraro](#); [Sara Adams](#); [Shahmeekac@iphny.org](#); [Shatiqua Pannell-Hyndman \(Shatiqua@unitedtenantsalbany.org\)](#); [Sondra.Young@rcda.org](#); [Stacey Thayer \(stacey.thayer@cdphp.com\)](#); [Stephannie Lebrecht \(slebrecht@equinoxinc.org\)](#); [tamim@iphny.org](#); [Tandra R. LaGrone \(ttagrone@inourownvoices.org\)](#); [Tania Miolan](#); [tdoherty@albanyhousing.org](#); [Terry Lumpkin](#); [tianam@josephshousetroy.org](#); [Valerie Sacks](#); [Vivian Kornegay](#); [w.collier@ta-cr.org](#); [Wendy Wahlberg](#); [William Brown](#); [William Robson](#); [Windy Spearman \(wbest-spearman@hopehouseinc.org\)](#)
Cc: [Michelle Sandoz-Dennis](#); [Denise Brodt](#); [Kelli Clark](#); [Rachel Bradt](#); [Erin Reale](#); [Amy Lacey](#); [Bri Phillips](#); [Genesis Matthey](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Samantha Barnaby](#)
Subject: NY-503/ACCH Public Posting of FY22 Draft Consolidated Application
Date: Friday, September 9, 2022 3:14:00 PM
Attachments: [image001.png](#)

Good Afternoon NY-503 ACCH,

2022 Consolidated Application Public Posting

Draft version 1 of the 2022 Consolidated Application has been posted to the [CARES Website](#) for public comment. The posting includes:

1. Draft CoC Application Narratives (completed to date)
2. Draft Attachments (completed to date)
3. Planning Grant
4. Final Ranking & Tiering, detailing accepted and rejected project applications as a result of the local CoC competition

Due to the shortened timeline of this year's Consolidated Application, CARES will be publicly posting the Consolidated Application twice: once today, and once as the Final Submission Posting on 9/23. As such, we ask that you review the Draft CoC Application and provide CARES with any content that should be highlighted in the answers by COB Friday, September 16th. Thank you for your support in ensuring the CoC submits a robust and successful application.

Thank you,

CARES Planning Team

200 Henry Johnson Blvd., Albany, NY 12210

(518) 489-4130 ext. 1

<http://www.caresny.org>



3A-1. New PH-PSH/PH-RRH Project–Leveraging Housing Resources.

This attachment details the Housing Leveraging Commitments for new Projects in **NY-503**. It includes:

1. Checklists verifying commitments meet all HUD requirements
2. Housing Leveraging Agreement between **The Albany Damien Center** and **Albany Housing Authority** for **UFA: Damien Center Program 2022 Expansion (2022)**.
3. Housing Leveraging Agreement between **In Our Own Voices (IOOV)** and **City of Albany’s American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds (SLFRF)** for **TH RH for LGBTGNC (2022)**, **Transitional & Rapid Rehousing for LGB TGNC Youth and Transgender Individuals**.

3A-1. New PH-PSH/PH-RRH Project–Leveraging Housing Resources.

1. Checklists verifying commitments meet all HUD requirements

Checklist for New CoC Project Applicants that are Leveraging Housing Resources

You have indicated that your proposed project will be able to **leverage housing resources**. You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal written documents from the funding body that includes:

Project name should be listed in the commitment documentation

Project name: UFA: Damien Center Program 2022 Expansion (2022)

Source of commitment should be listed in the commitment documentation (i.e. private organizations, state or local government, PHAs, faith-based organizations, federal programs other than CoC or ESG programs)

Source of Commitment:

- *Albany Housing Authority (PHA)*

Amount of funding committed per the following:

- a. PSH: the number of housing units for a PSH project that are not funded through the CoC or ESG Programs. The number of units must be at least 25% of the total units to be provided by the proposed new CoC project application for full points.

OR

- b. RRH or TH-RRH: The number of program participants to be provided RRH or TH-RRH that is not funded through the CoC or ESG Programs. The number of program participants to be served must be at least 25% of the total participants to be served in the proposed CoC new project application for full points.

Calculation showing the amount of non-CoC/ESG resources committed in the written commitment, and that this is at least 25% of units (for PSH) or participants (for RRH) to be served through the proposed New CoC Project Application:

- *Albany Housing Authority commitment to dedicate 2 housing vouchers or units to program participants served by the Damien Center Program. The program proposes to serve 5 people, so AHA's commitment makes up 40% of the total units provided.*

The date that the funding (outside of CoC or ESG programs) will be available is on the written commitment (should run concurrently with the new project).

Dates of housing commitment:

- *AHA commitment will run concurrently with the proposed project dates of 9/1/2023-8/30/2024.*

Checklist for New CoC Project Applicants that are Leveraging Housing Resources

You have indicated that your proposed project will be able to **leverage housing resources**. You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal written documents from the funding body that includes:

Project name should be listed in the commitment documentation

Project name: UFA: IOV TH RH for LGBTGNC (2022), Transitional & Rapid Rehousing for LGB TGNC Youth and Transgender Individuals

Source of commitment should be listed in the commitment documentation (i.e. private organizations, state or local government, PHAs, faith-based organizations, federal programs other than CoC or ESG programs)

Source of Commitment:

- *American Rescue Plan Act (federal non-CoC/ESG funding); Also included is a letter of support from the City of Albany for leveraging of ARPA funds for proposed CoC project.*
- *Albany Housing Authority (PHA)*

Amount of funding committed per the following:

a. PSH: the number of housing units for a PSH project that are not funded through the CoC or ESG Programs. The number of units must be at least 25% of the total units to be provided by the proposed new CoC project application for full points.

OR

b. RRH or TH-RRH: The number of program participants to be provided RRH or TH-RRH that is not funded through the CoC or ESG Programs. The number of program participants to be served must be at least 25% of the total participants to be served in the proposed CoC new project application for full points.

Calculation showing the amount of non-CoC/ESG resources committed in the written commitment, and that this is at least 25% of units (for PSH) or participants (for RRH) to be served through the proposed New CoC Project Application:

- *b) ARPA funds will serve minimally 3/9 proposed program participants in the Transitional Housing Component of the program (33%).*
- *Albany Housing Authority commitment to dedicate 5 housing vouchers to program participants who have moved from the Transitional Housing component of the program to the Rapid Rehousing component of the program (5/9 proposed participants, 55%).*

The date that the funding (outside of CoC or ESG programs) will be available is on the written commitment (should run concurrently with the new project).

Dates of housing commitment:

- *ARPA contract will run concurrently with the proposed project dates of 9/1/2023-8/30/2024.*
- *AHA commitment will run concurrently with the proposed project dates of 9/1/2023-8/30/2024.*

3A-1a Housing Leveraging Commitments

1. Housing Leveraging Agreement between **The Albany Damien Center** and **Albany Housing Authority** for **UFA: Damien Center Program 2022 Expansion (2022)**.



ALBANY HOUSING
AUTHORITY

Chiquita D'Arbeau, Executive Director

September 26, 2022


RE: Commitment for UFA: Damien Center Program 2022 Expansion FY22

To Whom This May Concern,

Albany Housing Authority agrees to work towards dedicating two (2) vouchers or housing units to the clientele supported by the UFA: Damien Center Program 2022 Expansion FY22. This commitment will run in conjunction with the dates of service of the Damien Center Program 2022 Expansion FY22, 9/1/2023 - 8/30/2024.

We appreciate the opportunity to work together to better serve the community of Albany County.

Regards,


Chiquita D'Arbeau
Executive Director

3A-1a Housing Leveraging Commitments

2. Housing Leveraging Agreement between **In Our Own Voices (IOOV)** and **City of Albany's American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds (SLFRF)** for **TH RH for LGBTGNC (2022), Transitional & Rapid Rehousing for LGB TGNC Youth and Transgender Individuals.**



ALBANY HOUSING AUTHORITY

Chiquita D'Arbeau, Executive Director

September 26, 2022


RE: Commitment for In Our Own Voices LGBTQ Affirming Housing Program

To Whom This May Concern,

Albany Housing Authority agrees to work towards dedicating five (5) vouchers or housing units to the clientele supported by the In Our Own Voices LGBTQ Affirming Housing Program. This commitment will run in conjunction with the dates of service of the In Our Own Voices LGBTQ Affirming Housing Program, 5/1/2023 - 4/30/2026.

We appreciate the opportunity to work together to better serve the community of Albany County.

Regards,


Chiquita D'Arbeau
Executive Director

9/26/2022

To Whom It May Concern,

In Our Own Voices has applied for CoC Bonus Funding for our project, UFA: IOV TH RH for LGBTGNC (2022), Transitional & Rapid Rehousing for LGB TGNC Youth and Transgender Individuals in the Albany County CoC Competition.

This proposed project will leverage Housing Resources to support the project. Specifically, this project will leverage funds awarded to In Our Own Voices through the American Rescue Plan Act (ARPA).

IOOV's ARPA Contract supports the development of 4 units in Albany, NY. The contract provides \$500,000 for a two-year period. Housing funds available through In Our Own Voices' ARPA contract will be used to serve minimally 3 participants of the 9 total participants proposed to be served in this project.

ARPA funding will be available and run concurrently with the proposed project dates of 9/1/2023-8/30/2024.

By leveraging ARPA funds to support the project proposed in this CoC Annual NOFO Competition, In Our Own Voices will be able to provide more robust, wrap-around services to the individuals proposed to be served with this funding.

Sincerely,

Tandra LaGrone

Chief Executive Officer

In Our Own Voices, Inc.



CITY OF ALBANY
OFFICE OF THE MAYOR
24 EAGLE STREET
ALBANY, NEW YORK 12207
TELEPHONE (518) 434-5100
WWW.ALBANYNY.GOV

KATHY SHEEHAN
MAYOR

September 19, 2022

Tandra R. LaGrone
Chief Executive Officer
In Our Own Voices, Inc.
245 Lark Street
Albany, NY 12210

Dear Tandra R. LaGrone,

We are pleased to support your application to the U.S. Department of Housing and Urban Development (HUD) which targets efforts to reduce unsheltered homelessness in our community. We believe this funding will help to reduce the prevalence of unsheltered homelessness and improve services engagement, health outcomes, and housing stability among the highly vulnerable unsheltered Lesbian, Gay, Bisexual, Transgender, and Gender Non-Conforming individuals and families.

We recognize the importance of the services you are proposing to put in place, and we support your efforts with the expectation that the application will be funded. We look forward to collaborating with you through this grant on behalf of the City of Albany.

Sincerely,

Kathy Sheehan
Mayor, City of Albany

**AMERICAN RESCUE PLAN ACT OF 2021
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF)
SUBAWARD AGREEMENT**

**BY AND BETWEEN
THE CITY OF ALBANY
AND
IN OUR OWN VOICES**

This Agreement made September 12, 2022 (hereinafter referred to as the "Effective Date") by and between the CITY OF ALBANY, a New York municipal corporation with its principal offices at 24 Eagle Street, Albany, New York, 12207 (hereinafter referred to as the "CITY") and IN OUR OWN VOICES, a New York corporation, with its offices located at 245 LARK STREET, ALBANY, NY, 12210 (hereinafter referred to as "SUBRECIPIENT"). The CITY and SUBRECIPIENT may collectively be referred to as the "Parties," or individually as a "Party."

WITNESSETH

WHEREAS, the United States Department of the Treasury (hereinafter referred to as the "TREASURY") implemented and now administers the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") Program, a part of the American Rescue Plan Act of 2021 ("ARPA"); and

WHEREAS, the SLFRF Program ensures that governments have resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts; maintain vital public services, even amid declines in revenue; and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity; and

WHEREAS, the City of Albany received \$80,725,433 in funds from the TREASURY for the administration of the SLFRF Program; and

WHEREAS, in section 4 of Ordinance 31,102.21 (*As Amended 11/15/2021*) [*As Amended on the Floor*], the Common Council set aside \$25,000,000 of such funds (hereinafter referred to as the "ARPA-SLFRF funds") to be awarded through an application and review process established in that ordinance section; and

WHEREAS, the CITY created a transparent and equitable process for its investment of the ARPA-SLFRF funds into the CITY's community; and

WHEREAS, SUBRECIPIENT submitted a full application for a portion of the ARPA-SLFRF funds to purchase and renovate a building to expand its effective, evidence-based programs for Lesbian, Gay, Bisexual, Transgender and Gender Non-Conforming (LGBTGNC) individuals with a focus on LGBT People of Color (POC), including the addition of a youth drop-

in center and transitional/rehousing for youth and transgender individuals. The new site will also provide space for community partners to deliver culturally relevant services; and

WHEREAS, the CITY has elected to award up to \$500,000 (hereinafter referred to as the "sub-award") to SUBRECIPIENT, pursuant to Resolution 65.61.22R of the CITY's Common Council dated June 6, 2022; and

WHEREAS, pursuant to the TREASURY's Final Rule, effective April 1, 2022, SUBRECIPIENT shall expend the sub-award by December 31, 2026,

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF THE MUTUAL COVENANTS SET FORTH IN THIS AGREEMENT, AGREE AS FOLLOWS:

ARTICLE I. OVERVIEW

- 1.1 **Definitions.** The definitions in 2 CFR § 200.1 are hereby incorporated and made a part of this Agreement.
- 1.2 **Roles of the Parties.**
 - a. For the purposes of this Agreement, the CITY serves as a pass-through entity.
 - b. SUBRECIPIENT is an entity that is receiving the sub-award from the CITY to carry out a portion of the activities funded by the ARPA-SLFRF funds.
- 1.3 **Source of Sub-award.** The activities of the SUBRECIPIENT, as set forth in this Agreement, are funded by the sub-award, which is a portion of the ARPA-SLFRF funds.
- 1.4 **Purpose.** The purpose of this Agreement is to establish the terms and conditions for the use of the sub-award with which the Parties shall comply.
- 1.5 **Disclosures.** Federal regulation 2 CFR 200.331(a)(1) requires the CITY to provide SUBRECIPIENT with specific information about this sub-award. All required information is listed in Exhibit A (Sub-award Data), attached to this Agreement, incorporated herein, and made a part hereof.
- 1.6 **Term.** Notwithstanding sections that state otherwise, this Agreement shall govern the performance of the Parties for the period beginning on the Effective Date through December 31, 2026, unless earlier terminated by the CITY in accordance with the terms of this Agreement.

ARTICLE II. SCOPE OF FUNDING ACTIVITIES

- 2.1** **Scope of Funding Activities.** SUBRECIPIENT shall perform all activities described in the Scope of Activities, Exhibit B, attached to this Agreement (Approved Activities), incorporated herein, and made a part hereof.
- 2.2** **Timeline and Milestones of Activities.** SUBRECIPIENT shall perform all Approved Activities in accordance with the Timeline set forth by the CITY, attached to this Agreement as Exhibit C (Approved Timeline), incorporated herein, and made a part hereof.
- 2.3** **Budget.** SUBRECIPIENT shall perform the Approved Activities in accordance with the budget, as approved and awarded by the CITY, attached as Exhibit D to this Agreement (Approved Budget), incorporated herein, and made a part hereof.
- 2.4** **Prior Approval Required for Changes to Approved Activities and Approved Budget.**
- a. SUBRECIPIENT shall not transfer allocated funds among cost categories within the Approved Budget without the prior written approval of the CITY.
 - b. SUBRECIPIENT shall not make any changes, directly or indirectly, to the Approved Activities, Approved Timeline, or Approved Budget without the prior written approval of the CITY.
 - c. SUBRECIPIENT may meet any or all of the Approved Timeline before the specified date(s) without the CITY's prior written approval.

ARTICLE III. COMPENSATION

- 3.1** **Payment of Sub-award.**
- a. Except with respect to the portion of the sub-award set aside for the purchase of real property (see subparagraph (c) herein), the CITY shall reimburse SUBRECIPIENT for costs actually incurred and paid by SUBRECIPIENT in accordance with the Approved Timeline and Approved Budget, and for the performance of the Approved Activities under this Agreement in an amount not to exceed the sub-award. Costs incurred shall only be as necessary and allowable to carry out the purposes and activities of the Approved Activities and may not exceed the sub-award amount. SUBRECIPIENT shall provide to the CITY any and all documentation to the CITY upon the CITY's request in order for the CITY to process SUBRECIPIENT's reimbursement request. Documentation may include, but shall not be limited to, executed claim forms, invoices, and vouchers.
 - b. The CITY may reduce the sub-award if a substantial change is made to the Approved Activities or if this Agreement is terminated prior to the expiration of this Agreement.
 - c. SUBRECIPIENT shall only be entitled to that portion of the sub-award equal to the purchase price of the real property, plus any closing costs, if

and when SUBRECIPIENT provides to the CITY a copy of the seller's executed contract of sale, which shall delineate (i) the parties involved in the transaction; (ii) the purchase price of the real property; (iii) the anticipated closing date; (iv) any due diligence to be performed prior to the closing; (v) any financing secured or to be secured for the purchase of the real property; and (vi) any other standard language included in contracts of sale for property situate in the Capital Region. Said contract of sale shall be subject to the CITY's review, and assuming the contract of sale meets the satisfaction of the CITY, SUBRECIPIENT shall be entitled to disbursement of the sub-award.

3.2 CITY Obligations to Disburse Sub-award Contingent on Receipt of ARPA-SLFRF Funds and SUBRECIPIENT'S Compliance.

- a. The CITY's payment of the sub-award to SUBRECIPIENT shall be contingent on the CITY's receipt of the ARPA-SLFRF funds and SUBRECIPIENT'S continued eligibility to receive the sub-award under the applicable federal and state laws, rules, and regulations, and the terms and conditions of this Agreement.
- b. If the amount of the ARPA-SLFRF funds, as defined within this Agreement, are reduced, the CITY may reduce the sub-award or terminate this Agreement.
- c. The CITY may deny payment of the sub-award to the SUBRECIPIENT for Approved Activities if the SUBRECIPIENT fails to comply with any portion of the Approved Timeline, unless the CITY has provided prior written approval of the same; or for any failure of the SUBRECIPIENT to comply with a term or condition of this Agreement, or any federal or state law, rule, or regulation.

ARTICLE IV. FINANCIAL ACCOUNTABILITY AND GRANT ADMINISTRATION

4.1 Financial Management.

- a. SUBRECIPIENT shall maintain a financial management system and all financial records related to all transactions with funds received from the sub-award and with any program income earned as a result of SUBRECIPIENT'S use of the sub-award.
- b. SUBRECIPIENT shall administer funds received from the sub-award in accordance with all applicable federal and state requirements, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as set forth in 2 CFR Part 200, as required by the SLFRF Program.
- c. SUBRECIPIENT shall adopt additional financial management procedures as prescribed by the CITY from time-to-time or guidelines from the TREASURY.
- d. SUBRECIPIENT shall maintain detailed, itemized documentation, and other necessary records of all income received and expenses incurred in carrying out the Approved Activities and using the sub-award.

4.2 CITY shall only reimburse SUBRECIPIENT for documented expenditures incurred during the Term of this Agreement that are (i) reasonable and necessary to carry out the scope of the Approved Activities described in Exhibit B; (ii) documented by contracts or other evidence of liability consistent with the procedures established by the CITY; and (iii) incurred in accordance with all

applicable requirements for the expenditure of funds payable under this Agreement. The CITY may not reimburse or otherwise compensate SUBRECIPIENT for any expenditures incurred or services provided prior to the Effective Date or following the earlier of the expiration or termination of this Agreement.

4.3 Indirect Cost Rate. The Indirect Cost Rate, if any, indicated in Exhibit C (Approved Budget), shall apply to this Agreement.

4.4 Financial and Other Reports.

- a. SUBRECIPIENT shall submit to the CITY such reports and back-up data as may be required by the Federal Government or the CITY, including such reports which enable the CITY to submit its own reports to the TREASURY, in accordance with the Reporting Schedule, which may be amended from time-to-time, and which is attached to this Agreement as Exhibit E (Reporting Schedule), incorporated herein, and made a part hereof.
- b. Subparagraph (a) of this Paragraph shall survive the expiration or termination of this Agreement with respect to any and all reports which the SUBRECIPIENT is required to submit to the CITY following the expiration or termination of this Agreement.

4.5 Improper Payments.

- a. Any item of expenditure by SUBRECIPIENT under the terms of this Agreement which is found by auditors, investigators, and other authorized representatives of the CITY, the TREASURY, or other federal or state instrumentality to be improper, unallowable, in violation of federal or state law, or the terms of this Agreement, or involving any fraudulent, deceptive, or misleading representations or activities of SUBRECIPIENT, shall become SUBRECIPIENT's liability, and shall be paid solely by SUBRECIPIENT, immediately upon notification of such, from funds other than the sub-award, provided by the CITY under this Agreement, or any other agreements between the CITY and SUBRECIPIENT.
- b. Subparagraph (a) of this Paragraph shall survive the expiration or termination of this Agreement.

4.6 Audit and Access to Records.

- a. By executing this Agreement, SUBRECIPIENT certifies its compliance with applicable provisions of 2 CFR 200.501-200.521, and continued compliance with those provisions during the term of this Agreement.
- b. If SUBRECIPIENT is not required to have a Single Audit as defined by 200.501, TREASURY requirements, or the Single Audit Act, then SUBRECIPIENT shall have a financial audit performed yearly by an independent Certified Public Accountant.
- c. SUBRECIPIENT shall provide notice of the completion of any required audits and will provide access to such audits and other financial information related to the Agreement upon request.
- d. SUBRECIPIENT certifies that it will provide the CITY with notice of any adverse findings which impact this Agreement.

- c. The obligations within this Paragraph extend for one (1) year beyond the expiration or termination of this Agreement.

4.7 Closeout.

- a. SUBRECIPIENT shall submit final payment request(s) under this Agreement to the CITY no later than ninety (90) days prior to the Expiration Date or no later than September 30, 2026. The CITY shall not accept a payment request submitted after this date.
- b. In consideration of the execution of this Agreement by the CITY, SUBRECIPIENT agrees that acceptance of final payment from the CITY will constitute an agreement by SUBRECIPIENT to release and forever discharge the CITY, its agents, employees, officers, representatives, affiliates, successors, and assigns from any and all claims, demands, damages, liabilities, actions, causes of action, or suits of any nature whatsoever, which SUBRECIPIENT has at the time of acceptance of final payment or may thereafter have, arising out of, in connection with or in any way relating to any and all injuries and damages of any kind as a result of or in any way relating to this Agreement.
- c. The SUBRECIPIENT's obligations to the CITY under this Agreement shall not terminate until all closeout requirements are completed to the satisfaction of the CITY. Such requirements shall include submitting final reports to the CITY and providing any closeout-related information requested by the CITY by the deadlines specified by the CITY.
- d. The provisions within this Paragraph shall survive the expiration or termination of this Agreement.

ARTICLE V. COMPLIANCE WITH GRANT AGREEMENT AND APPLICABLE LAWS

5.1 General Compliance.

- a. SUBRECIPIENT shall perform all Approved Activities in the timeframe set by the Approved Timeline, unless otherwise modified by the CITY's prior written approval, in accordance with this Agreement, the agreement between the CITY and the TREASURY for the ARPA-SLFRF funds, and all applicable federal, state, and local requirements, including all applicable statutes, rules, regulations, executive orders, directives, or other requirements (collectively referred to as the "compliance requirements"). Such requirements may differ from SUBRECIPIENT's policies, practices, and procedures.
- b. The CITY may assist SUBRECIPIENT in complying with all compliance requirements, however, SUBRECIPIENT shall remain solely and independently responsible for ensuring its own compliance with said compliance requirements.
- c. Whenever possible, SUBRECIPIENT shall make a good faith effort to ensure that ARPA-SLFRF funds and the Approved Activities serve residents of the City of Albany, New York. If this requirement is not feasible given SUBRECIPIENT's operation, clientele, or other circumstances, SUBRECIPIENT shall be required to produce justification upon the CITY's request.

- 5.2 **Expenditure Authority.** This Agreement is subject to the laws, regulations, and guidance documents authorizing and implementing the SLFRF Program and the disbursement of the sub-award, including, but not limited to, the following
- a. **Authorizing Statute.** Section 603 of the Social Security Act, codified at 42 U.S.C. 803, as added by Section 9901(a) of the American Rescue Plan Act of 2021 (Pub. L. No. 117-2).
 - b. **Implementing Regulations.** Subpart A of 31 CFR Part 35 (Coronavirus State and Local Fiscal Recovery Funds) as adopted in the Coronavirus State and Local Fiscal Recovery Funds final rule (87 FR 4338, effective April 1, 2022 through the ARPA-SLFRF award term), and other subsequent regulations implementing Section 603 of the Social Security Act, 42 U.S.C. 803.
 - c. **Guidance Documents.** Applicable guidance documents by the TREASURY from time-to-time, including the applicable version of the Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds, dated February 28, 2022.
- 5.3 **Federal Grant Administration Requirements.** SUBRECIPIENT shall comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, as adopted by the TREASURY at 2 CFR Part 1000 and as set forth in the Assistance Listing No. 21.027. These requirements dictate how SUBRECIPIENT must administer the sub-award and how the CITY is to report to the TREASURY.
- a. The applicable provisions of 2 CFR Part 200 are as follows:
 - i. Subpart A, Acronyms and Definitions;
 - ii. Subpart B, General Provisions;
 - iii. Subpart C, Pre-Federal Award Requirements and Contents of Federal Awards (except 2 CFR 200.204, .205, .210, and .213);
 - iv. Subpart D, Post-Federal Award Requirements (except 2 CFR 200.305(b)(8)-(9), .308, .309, and .320(c)(4));
 - v. Subpart E, Cost Principles;
 - vi. Subpart F, Audit Requirements;
 - vii. 2 CFR Part 25 (Universal Identifier & System for Award Management);
 - viii. 2 CFR Part 170 (Reporting Sub-award and Executive Compensation Information); and
 - ix. 2 CFR Part 180 (OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)).
 - b. SUBRECIPIENT shall document compliance with the aforementioned requirements and applicable provisions of 2 CFR Part 200, including adoption and implementation of all required policies and procedure, within thirty (30) days of the execution of this Agreement and during all subsequent reviews during the term of this Agreement. The CITY may provide sample policies or other assistance to SUBRECIPIENT to meet these compliance requirements, however, SUBRECIPIENT remains solely and independently responsible to properly comply with all of the compliance requirements. Failure to do so may result in termination of the Agreement by the CITY.

5.4 Procurement Requirements.

- a. Federal. Consistent with 2 CFR Part 200, including the standards in 2 CFR 200.318 for the acquisition of property, equipment, supplies, or services required under this Agreement, SUBRECIPIENT shall adopt and enact procurement procedures within sixty (60) days of the execution of this Agreement, or as soon thereafter practicable. SUBRECIPIENT's documented procurement procedures must conform to the procurement standards identified in Subpart D of 2 CFR Part 200 (Procurement Standards). Such standards include, but are not limited to, the following:
- i. All procurement transactions for property or services shall be conducted in a manner providing full and open competition, consistent with standards outlined in 2 CFR 200.320(1)-(3) and (5), which allows for non-competitive procurements only if either (a) the item is below the micro-purchase threshold; (b) the item is only available from a single source; (c) the public exigency or emergency will not permit a delay from publicizing a competitive solicitation; or (d) the solicitation of a number of sources, competition is determined inadequate.
 - ii. SUBRECIPIENT shall maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
 - iii. SUBRECIPIENT shall maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts in conformance with 2 CFR 200.318(c). SUBRECIPIENT shall immediately disclose in writing to the CITY any potential conflict of interest affecting the awarded funds in accordance with 2 CFR 200.112.
 - iv. SUBRECIPIENT shall take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible, pursuant to 2 CFR 200.321.
 - v. SUBRECIPIENT shall "maintain records sufficient to detail the history of procurement. These records will include but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price." 2 CFR 200.318(i).
- b. Local. In addition to the Procurement Standards and requirements described in (a), SUBRECIPIENT shall comply with the following:
- i. Reporting. SUBRECIPIENT shall document, in its quarterly report to the CITY, the status of all contracts executed in connection with this Agreement.
 - ii. Mandatory Contract Provisions. SUBRECIPIENT shall include contract provisions as required by 2 CFR Part 200 and other federal, State, and CITY laws and regulations, or as otherwise dictated by the CITY.

- 5.5 Sub-awards.** In executing this Agreement, SUBRECIPIENT may not enter into a sub-award agreement without prior written approval from the CITY.

- 5.6 **Property Management.** All real property acquired or improved, and equipment or supplies purchased in whole or in part with ARPA-SLFRF funds, must be used, insured, managed, and disposed of in accordance with 2 CFR 200.311 through 2 CFR 200.316. SUBRECIPIENT must ensure that the SUBRECIPIENT's real property acquired or improved, and equipment or supplies purchased in whole or in part with ARPA-SLFRF funds complies at all times with the New York Uniform Fire Prevention and Building Code, the Albany City Code, and/or any other applicable local or state law(s), order(s), regulation(s), or directive(s). This include but is not limited to obtaining any requisite permits and complying with any and all notices and directives from the CITY's Department of Buildings & Regulatory Compliance.
- 5.7 **Program Income.** If SUBRECIPIENT earns program income, as defined in 2 CFR 200.1, at any point throughout the duration of this Agreement, SUBRECIPIENT shall segregate gross proceeds of the program income and follow the provisions of 2 CFR 200.307 by using gross proceeds only for the Approved Activities, as defined herein.
- 5.8 **Federal Restriction on Lobbying.**
- a. SUBRECIPIENT shall comply with the restrictions on lobbying in 31 CFR Part 21. Pursuant to this regulation, SUBRECIPIENT shall not use any federal funds to pay any person to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connected with any of the following covered federal actions:
 - i. the awarding of any federal contract;
 - ii. the making of any federal grant;
 - iii. the making of any federal loan;
 - iv. the entering into of any cooperative agreement; and
 - v. the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. SUBRECIPIENT shall certify in writing that SUBRECIPIENT has not made, and will not make, any payment prohibited by the restrictions on lobbying found in 31 CFR Part 21, using the form provided in Exhibit F(Lobbying Certifications).
- 5.9 **Universal Identifier and System for Award Management (SAM).** SUBRECIPIENT shall obtain and maintain, in its sole cost and expense, and provide to the CITY a unique entity identifier assigned by the System for Award Management (SAM), which is accessible at www.sam.gov.
- 5.10 **Equal Opportunity & Other Requirements.** SUBRECIPIENT shall adopt and enact a Nondiscrimination Policy consistent with the requirements found in this Section.
- a. **Civil Rights Laws.** SUBRECIPIENT shall comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d *et seq.*) and the TREASURY's implementing regulations codified at 31 CFR Part 22, which prohibit discrimination on the basis

of race, color, or national origin under programs or activities receiving federal financial assistance.

- b. Fair Housing Laws. SUBRECIPIENT shall comply with the Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 *et seq.*), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability.
- c. Disability Protections. SUBRECIPIENT shall comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance.
- d. Age Discrimination. SUBRECIPIENT shall comply with the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101, *et seq.*) and the TREASURY's implementing regulations at 31 CFR Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance.
- e. Americans with Disabilities Act. SUBRECIPIENT shall comply with Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12101, *et seq.*), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto

5.11 Suspension and Debarment.

- a. SUBRECIPIENT shall comply with the Office of Management and Budget (OMB) Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement) in 2 CFR Part 180, as adopted by the TREASURY at 31 CFR Part 19.
- b. SUBRECIPIENT hereby represents that neither it, nor any of its principals, has been debarred, suspended, or otherwise determined ineligible to participate in federal assistance awards or contracts.
- c. SUBRECIPIENT further agrees that it will notify the CITY immediately if it or any of its principals is placed on the list of parties excluded from federal procurement or non-procurement programs. Said list is accessible at www.sam.gov.

5.12 Federal Funding Accountability and Transparency Act of 2006. SUBRECIPIENT shall provide the CITY with all information requested by the CITY to enable the CITY to comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (31 U.S.C. 6101).

5.13 Licenses, Certifications, Permits, Accreditation. SUBRECIPIENT shall obtain and keep current any license, certification, permit, or accreditation required by federal, state, or local law and shall submit to the CITY proof of any licensure, certification, permit or accreditation upon request of the CITY.

- 5.14 Publications.** Any publications produced with funds from this Agreement shall display the following language: "This project [is being/was] supported, in whole or in part, by federal award number [enter project Federal Award Identification Number (FAIN)] awarded to the City of Albany, New York, by the U.S. Department of Treasury."
- a. If SUBRECIPIENT publicly acknowledges the ARPA-SLFRF funded Approved Activities as described herein, then, unless advised to the contrary, SUBRECIPIENT shall include an acknowledgement of the CITY's support and the acknowledgment shall appear on all materials publicizing or resulting from the Approved Activities.
 - b. An acknowledgment shall be contained in any material resulting from or related to the CITY's disbursement of ARPA-SLFRF funds to SUBRECIPIENT, including, but not limited to, social media postings, articles, books, films, radio programs, databases, reports, Web resources, as well as exhibits, events, and publicity related to the receipt of the ARPA-SLFRF funds.
 - c. The CITY logo and other graphics as supplied by the CITY to SUBRECIPIENT shall be used in acknowledging the CITY's support whenever possible. SUBRECIPIENT shall include the CITY's logo and other graphics, which may change from time to time, on all printed and publicity materials publicizing or resulting from the Approved Activities, including, but not limited to, signage printed for programs or public gatherings related to the Approved Activities. The CITY's logo shall be legible and no smaller than point five (5) font size.
 - d. SUBRECIPIENT shall advise the CITY of any scheduled programs, public gatherings, or events related to the Approved Activities at least one (1) month in advance, or as soon as thereafter practicable, so that CITY staff and elected officials may attend.
 - e. The CITY may provide additional guidance and copy specific information to be expressly included by SUBRECIPIENT as per subsections (a) and (b) of this section.
- 5.15 Program for Enhancement of Contractor's Employee Protections.** SUBRECIPIENT is hereby notified that they are required to: (a) inform its employees working on any federal award that the employees are subject to the Whistleblower Rights and remedies of the Program; (b) inform its employees, in writing, of the Whistleblower Rights and Protections under 41 U.S.C. § 4712 in the predominant, native language of the employee(s); and (c) include such requirements in any agreement with a subcontractor or sub-awardee.
- 5.16 Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment.** Pursuant to 2 CFR 200.216, SUBRECIPIENT shall not obligate or expend funds received under this Sub-award to (a) procure or obtain; (b) extend or renew a contract to procure or obtain; or (c) enter into a contract (or to extend or

renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as a part of any system.

- 5.17 Use of Name.** Neither Party to this Agreement shall use the other Party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that Party. The Parties agree that each Party may use factual information regarding the existence and purpose of the relationship that is the subject of this Agreement for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without prior written permission from the other Party. In any such statement, the relationship of the Parties shall be accurately and appropriately described.
- 5.18 Highest Compensated Officers.** The names and total compensation of the five (5) most highly compensated officers of SUBRECIPIENT shall be listed if the SUBRECIPIENT in the preceding fiscal year received eighty percent (80%) or more of its annual gross revenues in Federal awards; and twenty five million dollars (\$25,000,000) or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 79o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 1(b)(1) Code of 1986. If this requirements applies to SUBRECIPIENT, SUBRECIPIENT will submit the list of its five (5) most highly compensated officers to the CITY within thirty (30) days of the execution of this Agreement and yearly thereafter during the Agreement term.
- 5.19 Statement of Assurances.** SUBRECIPIENT certifies compliance with SF 424B (Statement of Assurances - Non-Construction) and SF 424D (Statement of Assurances - Construction).
- 5.20 Stevens Amendments Requirements.** SUBRECIPIENT shall identify that federal assistance funds were used to fund Approved Activities under this Agreement in any publicity and/or signage relating to the funded project or program.

ARTICLE VI. COOPERATION IN MONITORING AND EVALUATION

- 6.1 CITY Responsibilities.** Pursuant to 2 CFR 200.332, the CITY shall monitor, evaluate, and provide guidance and direction to SUBRECIPIENT in the conduct of Approved Activities performed under this Agreement. The CITY shall determine whether SUBRECIPIENT has spent funds in accordance with applicable laws, regulations, including the federal audit requirements and agreements, and shall monitor the activities of SUBRECIPIENT to ensure the SUBRECIPIENT has met

such requirements. The CITY may require SUBRECIPIENT to take corrective action if deficiencies are found.

6.2 SUBRECIPIENT Responsibilities.

- a. **Cooperation with CITY Oversight.** SUBRECIPIENT shall permit the CITY to carry out monitoring and evaluation activities, including any performance measurement system required by applicable law, regulation, funding sources guidelines or by the terms and conditions of the applicable grant award. Further, SUBRECIPIENT agrees to ensure, to the greatest extent possible, the cooperation of its agents, employees, and board members in such monitoring and evaluation efforts. This provision shall survive the expiration or termination of this Agreement.
- b. **Cooperation with Audits.** SUBRECIPIENT shall cooperate fully with any reviews or audits of the activities under this Agreement by authorized representatives of the CITY, the New York State Comptroller, the TREASURY, and the U.S. Government Accountability Office. SUBRECIPIENT agrees to ensure to the extent possible the cooperation of its agents, employees, and board members in any such reviews and audits. This provision shall survive the expiration or termination of this Agreement.

6.3 Interventions.

- a. If the CITY determines that SUBRECIPIENT is not in compliance with this Agreement, the CITY may initiate an intervention, in accordance with 2 CFR 200.208 and 2 CFR 200.339.
- b. Interventions, if imposed, shall remain in place until the underlying performance or compliance deficiency is addressed to the sole satisfaction of the CITY.

6.4 Records Retention and Access.

- a. SUBRECIPIENT shall maintain all records, books, papers, and other documents related to its performance of Approved Activities under this Agreement, including but not limited to personnel, property, financial, and medical records, through at least December 31, 2032, or such longer period as is necessary for the resolution of any litigation, claim, negotiation, audit, or other inquiring involving this Agreement.
- b. SUBRECIPIENT shall make all records, books, papers, and other documents that relate to this Agreement available at all reasonable times for inspection, review, and audit by the authorized representatives of the CITY, the New York State Comptroller, the TREASURY, the U.S. Government Accountability Office, and any other authorized state or federal oversight office.

- 6.5 Key Personnel.**
- a. SUBRECIPIENT shall identify all personnel who will be involved in performing Approved Activities and otherwise administering the Agreement, including at least one project manager and one fiscal officer (hereinafter all personnel collectively referred to as "Key Personnel").
 - b. SUBRECIPIENT shall notify the CITY of any changes to the Key Personnel within thirty (30) days of any changes.
 - c. Key Personnel names, titles, and contact information are listed in Exhibit H (Key Personnel).

ARTICLE VII. DEFAULT AND TERMINATION

- 7.1 Termination for Cause.** The CITY may terminate this Agreement for cause after three (3) days prior written notice. "Cause" includes, but is not limited to, SUBRECIPIENT's misuse of funds; fraud; lack of compliance with applicable rules, laws, and regulations; failure to perform any of the Approved Activities in accordance with the Approved Timeline; or failure to comply with any of the terms, conditions, or requirements of this Agreement, as determined by the CITY. Notice is effective on the date of mailing.
- 7.2 Termination without Cause.** The CITY may terminate this Agreement for any reason, in its sole discretion, by providing SUBRECIPIENT with thirty (30) days prior written notice. Notice is effective on the date of first class mailing.
- 7.3 Termination by Mutual Agreement.** The CITY and SUBRECIPIENT may agree to terminate this Agreement for their mutual convenience through a written Amendment to this Agreement. The Amendment shall state the effective date of the termination of the Agreement and the procedures for prior closeout of the Agreement.
- 7.4 Termination Procedures.** If this Agreement is terminated, SUBRECIPIENT may not incur new obligations for the terminated portion(s) of the Agreement after notice of termination has been given. SUBRECIPIENT must cancel as many outstanding obligations as possible. Costs incurred after the date of termination will be disallowed. SUBRECIPIENT shall not be relieved of liability to the CITY because of any breach of Agreement by SUBRECIPIENT. The CITY may, to the extent authorized by law, withhold payments to SUBRECIPIENT for the purpose of set-off until the exact amount of damages due to the CITY from SUBRECIPIENT is determined.

ARTICLE VIII. GENERAL CONDITIONS

- 8.1 Indemnification.** To the fullest extent permitted by law, SUBRECIPIENT shall defend, indemnify, and save harmless the federal government and the CITY, its boards, employees, agents and volunteers, from and against any and all claims, liabilities, actions, demands, damages, losses and expenses (including but not limited, without limitation reasonable attorney's fees and all other costs of defense) arising out of, or in consequence of, any act or omission of SUBRECIPIENT, its employees or agents, including subcontractors, in the direct or indirect performance of SUBRECIPIENT's services. SUBRECIPIENT shall notify the CITY in writing within thirty (30) days of any such claims or demands and shall cooperate in the defense of any such actions.
- 8.2 Insurance.** Notwithstanding the terms, conditions or provisions, in any other writing between the parties, SUBRECIPIENT hereby agrees to effectuate the naming of the CITY, its boards, officers and employees as additional insureds on a primary and non-contributory basis on the SUBRECIPIENT's insurance policies, with the exception of the Worker's Compensation and Errors and Omissions/Professional Liability Insurance policies.

- a. All policies of insurance required shall be in the following form and content satisfactory to the CITY:
 - i. Said insurances must be issued by an insurer licensed to do business in the State of New York and must have an A.M. Best rating of not less than "A".
 - ii. The insurance policies shall state that the organizations coverage shall be primary coverage for the municipality, its boards, officers and employees.
 - iii. The insurance policies shall state SUBRECIPIENT agrees to indemnify the municipality for any applicable deductibles.
 - iv. The insurance policies shall not be changed or cancelled until the expiration of thirty (30) days after written notice to the CITY.
 - v. The insurance policies shall be automatically renewed upon expiration and continued in force unless the CITY is given sixty (60) days written notice to the contrary.

- b. SUBRECIPIENT will be required to procure and maintain at its own expense the following insurance coverage:
 - i. Workers' Compensation and Employer's Liability Insurance: Must show evidence of Worker's Compensation insurance at State statutory limits, a policy or policies providing protection for employees in the event of job-related injuries;
 - ii. Commercial General Liability Insurance: A policy or policies of comprehensive general liability insurance of general liability limits of one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) in the aggregate;
 - iii. Errors and Omissions/ Professional Liability Insurance: A policy or policies of errors and omissions insurance with limits of not less than one million dollars (\$1,000,000.00). Said insurance must be issued by an insurer licensed to do business in the State of New York and must have an A.M. Best rating of not less than "A;"
 - iv. Excess/Umbrella Insurance: A policy or policies of insurance with limits of two million dollars (\$2,000,000.00) per occurrence and two million dollars (\$2,000,000.00) in the aggregate; and
 - v. Automobile Liability Insurance: In the event that Respondent is using a vehicle in business, a policy or policies of comprehensive automobile liability insurance with limits of not less than one million dollars (\$1,000,000.00) for each accident because of bodily injury, sickness, or disease, including death at any time, resulting therefrom, sustained by any person caused by accident; and a policy or policies with limits of not less than one million dollars (\$1,000,000.00) for damage because of injury to or destruction of property, including the loss of use thereof, caused by accident and arising out of the ownership, maintenance, or use of any automobiles, including owned, non-owned and hired.

- c. No work shall commence under the contract until SUBRECIPIENT has delivered to the CITY or its designee proof of issuance of all policies of insurance required

by this Agreement to be procured by SUBRECIPIENT. If at any time, any of said policies shall be or become unsatisfactory to the CITY, SUBRECIPIENT shall promptly obtain a new policy and submit proof of insurance of the same to the CITY for approval. Upon failure of SUBRECIPIENT to furnish, deliver, and maintain such insurance as above provided, the Agreement may, at the election of the CITY, be declared suspended, discontinued, or terminated. Failure of SUBRECIPIENT to procure and maintain any required insurance shall not relieve SUBRECIPIENT from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of SUBRECIPIENT concerning indemnification.

- 8.3 **Venue and Jurisdiction.** The CITY and SUBRECIPIENT agree that they executed and performed this Agreement in the Albany County, New York. This Agreement shall be governed by and construed in accordance with the laws of New York. The exclusive forum and venue for all actions arising out of this Agreement is Albany County, New York. Such actions may not be commenced in, or removed to, federal court unless required by law.
- 8.4 **Assignments.** SUBRECIPIENT is prohibited from assigning, transferring, conveying, subcontracting or otherwise disposing of this Agreement, or of its right, title, or interest therein without the previous consent in writing of the CITY.
- 8.5 **Confidentiality.** SUBRECIPIENT agrees to keep confidential and not to disclose to any person or entity, other than SUBRECIPIENT's employees, subcontractors and the general contractor and subcontractors, if appropriate, any data or information not previously known to and generated by SUBRECIPIENT or furnished to SUBRECIPIENT and marked "CONFIDENTIAL" by the CITY. These provisions shall not apply to information in whatever form that is in the public domain, nor shall it restrict SUBRECIPIENT from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other legitimate authority, or if disclosure is reasonably necessary for SUBRECIPIENT to defend itself from any legal action or claim.
- 8.6 **Modifications.** This Agreement may only be modified by a formal written Amendment executed by the CITY and SUBRECIPIENT.
- 8.7 **Partial Invalidity.** If any term, part, provision, section, subdivision, or paragraph of this Agreement shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to invalidate the remaining terms, parts, provisions, sections, subdivisions, or paragraphs thereof.
- 8.8 **No Waiver.** The failure of either Party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of the Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall

continue and remain in full force and effect as if no such forbearance or waiver had occurred.

- 8.9 Executory.** This Agreement shall be deemed executory only for the extent of monies available to the CITY for the performance of the terms hereof and no liability on account thereof shall be incurred by the CITY beyond monies available to or appropriated by the CITY for the purpose of the Agreement and, if applicable, that this Agreement shall automatically terminate upon the termination of State or Federal funding available for such contract purpose.
- 8.10 Limitation of CITY Authority.** No provisions contained within this Agreement may be deemed or construed in any way to stop, limit, or impair the CITY from exercising or performing any regulatory, policing, legislative, governmental, or other powers or functions.
- 8.11 Contract Documents.** It is understood and agreed by the Parties hereto that the following documents are incorporated into this Agreement and become as fully a part of this Agreement as if fully set forth herein:
- a. Exhibit A, Sub-Award Data;
 - b. Exhibit B, Approved Activities;
 - c. Exhibit C, Approved Timeline;
 - d. Exhibit D, Approved Budget;
 - e. Exhibit E, Reporting Schedule;
 - f. Exhibit F, Lobbying Certifications;
 - g. Exhibit G, Key Personnel; and
- 8.12 Notices.** Any notice required or contemplated herein shall be made upon the Parties at the respective addresses below. If either Party's address changes throughout the duration of this Agreement, that Party has the burden to update the address change with the other Party by following the Notice provisions had herein.

CITY: Department of Administrative Services
City Hall, Room 301
24 Eagle Street
Albany, New York 12207

With a copy to: Department of Law
City Hall, Room 106
24 Eagle Street
Albany, New York 12207

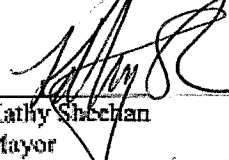
SUBRECIPIENT: IN OUR OWN VOICES
245 LARK STREET
ALBANY, NY 12210

8.13 **Counterparts, Facsimile and Electronic Copies.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Any facsimile or electronically transmitted copies hereof or signature hereon shall, for all purposes, be deemed originals.

8.14 **Integration.** This Agreement and its Exhibits A through I is the entire agreement between the Parties pertaining to the subject matter of this agreement. With respect to that subject matter, there are no promises, agreements, conditions, inducements, warranties, or understandings, written or oral, expressed or implied, between the Parties, other than as set forth or referenced in this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on the day and year first written above.


CITY OF ALBANY



Kathy Sheehan
Mayor

Date: 9/16/22

IN OUR OWN VOICES



Mandra LaGrone
Executive Director

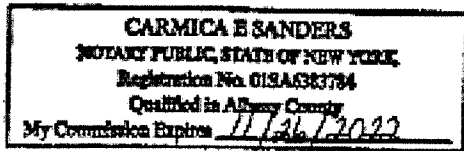
Date: 9/12/2022

NOTARY ACKNOWLEDGEMENT

STATE OF NEW YORK)
COUNTY OF ALBANY) ss.:

On this 14th day of September, 2022, before me personally appeared Tandra LaGrone, to me known to be the individual who executed the foregoing instrument, and who, being duly sworn by me did say that he/she/they is Executive Director of the firm, IN OUR OWN VOICES, and that he/she/they has the authority to sign same, and acknowledged that he/she/they executed the same as the act and deed of the firm.

Carmica E. Sanders
Notary Public, State of New York



NOTARY ACKNOWLEDGEMENT

STATE OF NEW YORK)
COUNTY OF ALBANY) ss.:
CITY OF ALBANY)

On this 16 day of September, 2022, before me personally came Kathy Sheehan, to me known and known to me to be the Mayor of the City of Albany, New York and the same person who executed the foregoing instrument; and she acknowledged that she executed the foregoing instrument on behalf of the City of Albany, New York as said Mayor pursuant to the authority vested in her.

Robert Magee
Notary Public, State of New York
Albany County
Commission Expires 10/6/2022
Lic. #02MA6312807

[Signature]
Notary Public, State of New York

EXHIBIT A

Sub-Award Data

Subrecipient Name	In Our Own Voices
Subrecipient Unique Entity Identifier:	R41LFUEHSD29
Federal Award Identification Number (FAIN):	SLFRP1752
Federal Award Date of Award to the Recipient by the Federal Agency:	March 11, 2021
Subaward Period of Performance Start Date:	[see date of contract execution]
Subaward Period of Performance End Date:	June 30, 2024
Amount of Federal Funds Obligated by this Action by the Pass-Through Entity to the Subrecipient:	\$500,000.00
Federal Award Project Description:	In Our Own Voices will use the funds to purchase and renovate a building to expand its effective, evidence-based programs for Lesbian, Gay, Bisexual, Transgender and Gender Non-Conforming (LGBTGNC) individuals with a focus on LGBT People of Color (POC), including the addition of a youth drop-in center and transitional/rehousing for youth and transgender individuals. The new site will also provide space for community partners to deliver culturally relevant service
Name of Federal Awarding Agency:	Department of Treasury
Name of Pass-Through Entity:	City of Albany, New York
Contact Information Albany, NY Authorizing Official:	Allison Crerand ; acrerand@albanyny.gov
CFDA Number and Name:	21.027- Coronavirus State and Local Fiscal Recovery Funds
Identification of Whether Subaward is R&D:	Not R&D
Subrecipient Indirect Costs:	See Exhibit D – Approved Budget

EXHIBIT B

Approved Activities

Funding: \$500,000

In Our Own Voices will use ARPA funding to purchase and renovate a building to expand its effective, evidence-based programs for Lesbian, Gay, Bisexual, Transgender and Gender Non-Conforming (LGBTGNC) individuals with a focus on LGBT People of Color (POC), including the addition of a youth drop-in center and transitional/rehousing for youth and transgender individuals. The new site will also provide space for community partners to deliver culturally relevant services.

In Our Own Voices (IOOV) proposes to purchase and renovate a building in the City of Albany in which to expand its effective, evidence-based programs for Lesbian, Gay, Bisexual, Transgender and Gender Non-Conforming (LGB TGNC) individuals with a focus on LGBT People of Color (POC), including the addition of a youth drop-in center and transitional/rehousing for youth and Transgender individuals. Prior to the pandemic, IOOV served over 4,700 individuals across the Capital Region annually. In 2020, our numbers rose, providing services to over 5,500 individuals, 70% of whom identified as People of Color; 68% as Lesbian, Gay, Bisexual, Asexual, Pansexual or Queer; and 47% as Transgender, Gender Non-Conforming or Non-Binary. Typically, almost a quarter of those seeking services are youth between the age of 16 and 24. IOOV has outgrown its current location and as a result has had challenges meeting and expanding essential services to a growing population. The proposed new site will house IOOV's core services including the Capital Region LGBT Anti-Violence Project: A program which aims to improve domestic violence and crime victim services to members of the LGBT TGNC community through advocacy, education, trainings, and direct services; Trans Care: A program designed specifically to provide resources, services, and support for Transgender individuals; A Food Pantry: for our many clients who experience food insecurity; Supporting Our Seniors (S.O.S) Program: a new program intended to provide low-and moderate-income LGB TGNC Seniors (aged 50+) with access to educational, recreational, health & wellness, and peer support opportunities through a series of workshops, wellness assistance, and provision of technological opportunities to reduce social isolation, increase quality of life, and reduce negative physical, mental, economic, spiritual, and cultural outcomes often associated with this underserved population; and Ask-A-Lawyer Clinic: Free, private and confidential legal consultations for eligible LGB TGNC individuals on civil issues related to name changes, domestic disputes, discrimination, family law, and more. IOOV also provides counseling, advocacy, education, emergency assistance, community organizing, case management, health services, a support line for victims/survivors of trauma, linkages & referrals, and comprehensive direct service. In addition, new, enlarged space will enable IOOV to add two new key programs: a drop-in center for LGB TGNC youth, age 16-24, and transitional/re-housing for homeless and at-risk LGB TGNC youth and Transgender individuals. The programs will be transformative for our community -providing a safe, supportive space for addressing topics such as LGB TGNC inclusion, respect for oneself and others, leadership, the dynamics of gender roles, self-esteem and healthy relationships, as well as housing, case management, HIV and HCV testing, mental health services, and referrals to community resources. Furthermore, the new location will provide space for community

partners to deliver culturally relevant services. We envision an on-site presence for medical, mental, behavioral health, and housing providers. The project will establish Albany as having the first LGB TGNC transitional/re-housing services in the history of the Capital Region. The major sequence of activities for the project plan include:

- Establish an Advisory Board made of community stakeholders and city officials to provide input on project that will meet monthly (7/1/2022 –ongoing)
 - Identify and purchase a suitable building in the City of Albany by 2/28/2023
- Complete renovations, furnish and prepare for opening by 6/30/2024 Additional intermediate milestones will include:
 - Identify and engage a real estate agent
 - Conduct research and analysis of properties in Albany
 - Identify property and make offer
 - Complete schematic plan
 - Offer accepted and sale closed
 - Engage a contract manager and an architect
 - Complete renovations
 - Plan for move to new site developed
- Identify at least 5 community agencies and grassroots organizations to deliver programming on-site
 - Purchase supplies and furniture
- Hold Grand Opening Project progress towards completion will be measured by the milestones noted above. As it relates to the ARPA-funded portion of the project (capital funds), purchase of a suitable property and completion of renovations will indicate 50% of completion; opening of the building for delivery of services will indicate 100% completion.

EXHIBIT C

Approved Timeline

Activity	Person or Organization Responsible	Start Date	End Date	Definition of Successful Completion
1. Real Estate Acquisition	TBD	7/1/2023	2/2/2024	Property identified and offer made
2. Develop a Schematic Plan for Completion	IOGV and Contractors	7/1/2022	12/31/2022	Schematic plan completed
3. Research and Analysis of Ability Property	TBD	7/1/2022	2/2/2022	Property identified and offer made
4. Monitor Committee	IOGV	9/1/2022	Current	
5. Purchase Building	IOGV	2/2/2022	2/2/2023	Purchase offer accepted
6. Work with General Contractor on Closing	Arnie Gupta Reynolds	12/1/2022	3/31/2023	Close on Property
7. Contractor Move-in	David Alumba	1/1/2023	6/30/2024	Renovations completed
8. Architect	Sanders	1/1/2023	9/30/2023	Renovations completed
9. Sign In Month	IOGV	1/1/2023	12/31/2023	Plan framed for rock
10. Renovations	David Arisman Contractor	1/1/2023	2/2/2024	Renovations completed
11. Purchase Supplies and Furniture	IOGV	9/1/2023	9/30/2023	Supplies and furniture purchased and delivered
12. Identify all local & community agencies and grassroots organizations	IOGV	6/1/2023	6/1/2024	Community organizations engaged in initial vision sessions
13. Grand Opening	IOGV	6/1/2024	6/30/2024	Formal grand opening at new property conducted
14				
15				
16				
17				
18				
19				
20				

EXHIBIT D

Approved Budget

In Our Own Voices

Project Budget

Salaries and wages	\$	-
Benefits		-
Equipment		-
Supplies		-
Capital Expenditures		500,000
Contract Services		-
Consultants		-
Subrecipients		-
Other Direct Costs		-
Total Direct Costs	\$	500,000
Indirect Costs (10% of MTDC) ¹		-
Total ARPA-Funded Costs	\$	500,000

¹ Modified Total Direct Costs (MTDC) include direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subaward under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs in connection with attendance at conferences and trainings, and the portion of each subaward in excess of \$25,000.

EXHIBIT E

Reporting Schedule

See: SLFRF Guidelines: <https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf>

See: SLFRF Department of Treasury Final Rule: <https://www.govinfo.gov/content/pkg/FR-2022-01-27/pdf/2022-00292.pdf>

There are two required reports – financial and project status reports.

Report Type	Financial	Project Status
Timing	Monthly	Quarterly
Due	No later than the 10 th of each month (for the prior month)	No later than ten (10) days after the end of each quarter
Notes	Due even if no activity in the month	Due even if no activity in the quarter

Report Due Dates

Financial Report

Month End	Report Due
July 31	August 10
August 31	September 10
September 30	October 10
October 31	November 10
November 30	December 10
December 31	January 10
January 31	February 10
February 28	March 10
March 31	April 10
April 30	May 10
May 31	June 10
June 30	July 10

Project Status Report

Quarter End	Report Due
September 30	October 10
December 31	January 10
March 31	April 10
June 30	July 10

EXHIBIT F

Lobbying Certification

The undersigned certifies, to the best of their knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Signature of Subrecipient's Authorized Official

Tandra R. LaGrone

Name and Title of Subrecipient's Authorized Official

9/12/22

Date

EXHIBIT G
Key Personnel

Tandra LaGrone
Executive Director
518-432-4188
info@inourrownvoices.org

**AMERICAN RESCUE PLAN ACT OF 2021
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF)
SUBAWARD AGREEMENT**

**BY AND BETWEEN
THE CITY OF ALBANY
AND
IN OUR OWN VOICES**

This Agreement made _____ September 12, _____, 2022 (hereinafter referred to as the "Effective Date") by and between the CITY OF ALBANY, a New York municipal corporation with its principal offices at 24 Eagle Street, Albany, New York, 12207 (hereinafter referred to as the "CITY") and IN OUR OWN VOICES, a New York corporation, with its offices located at 245 LARK STREET, ALBANY, NY, 12210 (hereinafter referred to as "SUBRECIPIENT"). The CITY and SUBRECIPIENT may collectively be referred to as the "Parties," or individually as a "Party."

WITNESSETH

WHEREAS, the United States Department of the Treasury (hereinafter referred to as the "TREASURY") implemented and now administers the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") Program, a part of the American Rescue Plan Act of 2021 ("ARPA"); and

WHEREAS, the SLFRF Program ensures that governments have resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts; maintain vital public services, even amid declines in revenue; and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity; and

WHEREAS, the City of Albany received \$80,725,433 in funds from the TREASURY for the administration of the SLFRF Program; and

WHEREAS, in section 4 of Ordinance 31.102.21 (*As Amended 11/15/2021*) [*As Amended on the Floor*], the Common Council set aside \$25,000,000 of such funds (hereinafter referred to as the "ARPA-SLFRF funds") to be awarded through an application and review process established in that ordinance section; and

WHEREAS, the CITY created a transparent and equitable process for its investment of the ARPA-SLFRF funds into the CITY's community; and

WHEREAS, SUBRECIPIENT submitted a full application for a portion of the ARPA-SLFRF funds to purchase and renovate a building to expand its effective, evidence-based programs for Lesbian, Gay, Bisexual, Transgender and Gender Non-Conforming (LGBTGNC) individuals with a focus on LGBT People of Color (POC), including the addition of a youth drop-

in center and transitional/rehousing for youth and transgender individuals. The new site will also provide space for community partners to deliver culturally relevant services; and

WHEREAS, the CITY has elected to award up to \$500,000 (hereinafter referred to as the "sub-award") to SUBRECIPIENT, pursuant to Resolution 65.61.22R of the CITY's Common Council dated June 6, 2022; and

WHEREAS, pursuant to the TREASURY's Final Rule, effective April 1, 2022, SUBRECIPIENT shall expend the sub-award by December 31, 2026,

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF THE MUTUAL COVENANTS SET FORTH IN THIS AGREEMENT, AGREE AS FOLLOWS:

ARTICLE I. OVERVIEW

- 1.1 **Definitions.** The definitions in 2 CFR § 200.1 are hereby incorporated and made a part of this Agreement.
- 1.2 **Roles of the Parties.**
 - a. For the purposes of this Agreement, the CITY serves as a pass-through entity.
 - b. SUBRECIPIENT is an entity that is receiving the sub-award from the CITY to carry out a portion of the activities funded by the ARPA-SLFRF funds.
- 1.3 **Source of Sub-award.** The activities of the SUBRECIPIENT, as set forth in this Agreement, are funded by the sub-award, which is a portion of the ARPA-SLFRF funds.
- 1.4 **Purpose.** The purpose of this Agreement is to establish the terms and conditions for the use of the sub-award with which the Parties shall comply.
- 1.5 **Disclosures.** Federal regulation 2 CFR 200.331(a)(1) requires the CITY to provide SUBRECIPIENT with specific information about this sub-award. All required information is listed in Exhibit A (Sub-award Data), attached to this Agreement, incorporated herein, and made a part hereof.
- 1.6 **Term.** Notwithstanding sections that state otherwise, this Agreement shall govern the performance of the Parties for the period beginning on the Effective Date through December 31, 2026, unless earlier terminated by the CITY in accordance with the terms of this Agreement.

ARTICLE II. SCOPE OF FUNDING ACTIVITIES

- 2.1 **Scope of Funding Activities.** SUBRECIPIENT shall perform all activities described in the Scope of Activities, Exhibit B, attached to this Agreement (Approved Activities), incorporated herein, and made a part hereof.
- 2.2 **Timeline and Milestones of Activities.** SUBRECIPIENT shall perform all Approved Activities in accordance with the Timeline set forth by the CITY, attached to this Agreement as Exhibit C (Approved Timeline), incorporated herein, and made a part hereof.
- 2.3 **Budget.** SUBRECIPIENT shall perform the Approved Activities in accordance with the budget, as approved and awarded by the CITY, attached as Exhibit D to this Agreement (Approved Budget), incorporated herein, and made a part hereof.
- 2.4 **Prior Approval Required for Changes to Approved Activities and Approved Budget.**
- a. SUBRECIPIENT shall not transfer allocated funds among cost categories within the Approved Budget without the prior written approval of the CITY.
 - b. SUBRECIPIENT shall not make any changes, directly or indirectly, to the Approved Activities, Approved Timeline, or Approved Budget without the prior written approval of the CITY.
 - c. SUBRECIPIENT may meet any or all of the Approved Timeline before the specified date(s) without the CITY's prior written approval.

ARTICLE III. COMPENSATION

- 3.1 **Payment of Sub-award.**
- a. Except with respect to the portion of the sub-award set aside for the purchase of real property (see subparagraph (c) herein), the CITY shall reimburse SUBRECIPIENT for costs actually incurred and paid by SUBRECIPIENT in accordance with the Approved Timeline and Approved Budget, and for the performance of the Approved Activities under this Agreement in an amount not to exceed the sub-award. Costs incurred shall only be as necessary and allowable to carry out the purposes and activities of the Approved Activities and may not exceed the sub-award amount. SUBRECIPIENT shall provide to the CITY any and all documentation to the CITY upon the CITY's request in order for the CITY to process SUBRECIPIENT's reimbursement request. Documentation may include, but shall not be limited to, executed claim forms, invoices, and vouchers.
 - b. The CITY may reduce the sub-award if a substantial change is made to the Approved Activities or if this Agreement is terminated prior to the expiration of this Agreement.
 - c. SUBRECIPIENT shall only be entitled to that portion of the sub-award equal to the purchase price of the real property, plus any closing costs, if

and when SUBRECIPIENT provides to the CITY a copy of the seller's executed contract of sale, which shall delineate (i) the parties involved in the transaction; (ii) the purchase price of the real property; (iii) the anticipated closing date; (iv) any due diligence to be performed prior to the closing; (v) any financing secured or to be secured for the purchase of the real property; and (vi) any other standard language included in contracts of sale for property situate in the Capital Region. Said contract of sale shall be subject to the CITY's review, and assuming the contract of sale meets the satisfaction of the CITY, SUBRECIPIENT shall be entitled to disbursement of the sub-award.

- 3.2 CITY Obligations to Disburse Sub-award Contingent on Receipt of ARPA-SLFRF Funds and SUBRECIPIENT'S Compliance.**
- a. The CITY's payment of the sub-award to SUBRECIPIENT shall be contingent on the CITY's receipt of the ARPA-SLFRF funds and SUBRECIPIENT'S continued eligibility to receive the sub-award under the applicable federal and state laws, rules, and regulations, and the terms and conditions of this Agreement.
 - b. If the amount of the ARPA-SLFRF funds, as defined within this Agreement, are reduced, the CITY may reduce the sub-award or terminate this Agreement.
 - c. The CITY may deny payment of the sub-award to the SUBRECIPIENT for Approved Activities if the SUBRECIPIENT fails to comply with any portion of the Approved Timeline, unless the CITY has provided prior written approval of the same; or for any failure of the SUBRECIPIENT to comply with a term or condition of this Agreement, or any federal or state law, rule, or regulation.

ARTICLE IV. FINANCIAL ACCOUNTABILITY AND GRANT ADMINISTRATION

- 4.1 Financial Management.**
- a. SUBRECIPIENT shall maintain a financial management system and all financial records related to all transactions with funds received from the sub-award and with any program income earned as a result of SUBRECIPIENT'S use of the sub-award.
 - b. SUBRECIPIENT shall administer funds received from the sub-award in accordance with all applicable federal and state requirements, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as set forth in 2 CFR Part 200, as required by the SLFRF Program.
 - c. SUBRECIPIENT shall adopt additional financial management procedures as prescribed by the CITY from time-to-time or guidelines from the TREASURY.
 - d. SUBRECIPIENT shall maintain detailed, itemized documentation, and other necessary records of all income received and expenses incurred in carrying out the Approved Activities and using the sub-award.
- 4.2** CITY shall only reimburse SUBRECIPIENT for documented expenditures incurred during the Term of this Agreement that are (i) reasonable and necessary to carry out the scope of the Approved Activities described in Exhibit B; (ii) documented by contracts or other evidence of liability consistent with the procedures established by the CITY; and (iii) incurred in accordance with all

applicable requirements for the expenditure of funds payable under this Agreement. The CITY may not reimburse or otherwise compensate SUBRECIPIENT for any expenditures incurred or services provided prior to the Effective Date or following the earlier of the expiration or termination of this Agreement.

- 4.3 **Indirect Cost Rate.** The Indirect Cost Rate, if any, indicated in Exhibit C (Approved Budget), shall apply to this Agreement.
- 4.4 **Financial and Other Reports.**
- a. SUBRECIPIENT shall submit to the CITY such reports and back-up data as may be required by the Federal Government or the CITY, including such reports which enable the CITY to submit its own reports to the TREASURY, in accordance with the Reporting Schedule, which may be amended from time-to-time, and which is attached to this Agreement as Exhibit E (Reporting Schedule), incorporated herein, and made a part hereof.
 - b. Subparagraph (a) of this Paragraph shall survive the expiration or termination of this Agreement with respect to any and all reports which the SUBRECIPIENT is required to submit to the CITY following the expiration or termination of this Agreement.
- 4.5 **Improper Payments.**
- a. Any item of expenditure by SUBRECIPIENT under the terms of this Agreement which is found by auditors, investigators, and other authorized representatives of the CITY, the TREASURY, or other federal or state instrumentality to be improper, unallowable, in violation of federal or state law, or the terms of this Agreement, or involving any fraudulent, deceptive, or misleading representations or activities of SUBRECIPIENT, shall become SUBRECIPIENT's liability, and shall be paid solely by SUBRECIPIENT, immediately upon notification of such, from funds other than the sub-award, provided by the CITY under this Agreement, or any other agreements between the CITY and SUBRECIPIENT.
 - b. Subparagraph (a) of this Paragraph shall survive the expiration or termination of this Agreement.
- 4.6 **Audit and Access to Records.**
- a. By executing this Agreement, SUBRECIPIENT certifies its compliance with applicable provisions of 2 CFR 200.501-200.521, and continued compliance with those provisions during the term of this Agreement.
 - b. If SUBRECIPIENT is not required to have a Single Audit as defined by 200.501, TREASURY requirements, or the Single Audit Act, then SUBRECIPIENT shall have a financial audit performed yearly by an independent Certified Public Accountant.
 - c. SUBRECIPIENT shall provide notice of the completion of any required audits and will provide access to such audits and other financial information related to the Agreement upon request.
 - d. SUBRECIPIENT certifies that it will provide the CITY with notice of any adverse findings which impact this Agreement.

- c. The obligations within this Paragraph extend for one (1) year beyond the expiration or termination of this Agreement.

4.7 Closeout.

- a. SUBRECIPIENT shall submit final payment request(s) under this Agreement to the CITY no later than ninety (90) days prior to the Expiration Date or no later than September 30, 2026. The CITY shall not accept a payment request submitted after this date.
- b. In consideration of the execution of this Agreement by the CITY, SUBRECIPIENT agrees that acceptance of final payment from the CITY will constitute an agreement by SUBRECIPIENT to release and forever discharge the CITY, its agents, employees, officers, representatives, affiliates, successors, and assigns from any and all claims, demands, damages, liabilities, actions, causes of action, or suits of any nature whatsoever, which SUBRECIPIENT has at the time of acceptance of final payment or may thereafter have, arising out of, in connection with or in any way relating to any and all injuries and damages of any kind as a result of or in any way relating to this Agreement.
- c. The SUBRECIPIENT's obligations to the CITY under this Agreement shall not terminate until all closeout requirements are completed to the satisfaction of the CITY. Such requirements shall include submitting final reports to the CITY and providing any closeout-related information requested by the CITY by the deadlines specified by the CITY.
- d. The provisions within this Paragraph shall survive the expiration or termination of this Agreement.

ARTICLE V. COMPLIANCE WITH GRANT AGREEMENT AND APPLICABLE LAWS

5.1 General Compliance.

- a. SUBRECIPIENT shall perform all Approved Activities in the timeframe set by the Approved Timeline, unless otherwise modified by the CITY's prior written approval, in accordance with this Agreement, the agreement between the CITY and the TREASURY for the ARPA-SLFRF funds, and all applicable federal, state, and local requirements, including all applicable statutes, rules, regulations, executive orders, directives, or other requirements (collectively referred to as the "compliance requirements"). Such requirements may differ from SUBRECIPIENT's policies, practices, and procedures.
- b. The CITY may assist SUBRECIPIENT in complying with all compliance requirements, however, SUBRECIPIENT shall remain solely and independently responsible for ensuring its own compliance with said compliance requirements.
- c. Whenever possible, SUBRECIPIENT shall make a good faith effort to ensure that ARPA-SLFRF funds and the Approved Activities serve residents of the City of Albany, New York. If this requirement is not feasible given SUBRECIPIENT's operation, clientele, or other circumstances, SUBRECIPIENT shall be required to produce justification upon the CITY's request.

- 5.2 **Expenditure Authority.** This Agreement is subject to the laws, regulations, and guidance documents authorizing and implementing the SLFRF Program and the disbursement of the sub-award, including, but not limited to, the following
- a. Authorizing Statute. Section 603 of the Social Security Act, codified at 42 U.S.C. 803, as added by Section 9901(a) of the American Rescue Plan Act of 2021 (Pub. L. No. 117-2).
 - b. Implementing Regulations. Subpart A of 31 CFR Part 35 (Coronavirus State and Local Fiscal Recovery Funds) as adopted in the Coronavirus State and Local Fiscal Recovery Funds final rule (87 FR 4338, effective April 1, 2022 through the ARPA-SLFRF award term), and other subsequent regulations implementing Section 603 of the Social Security Act, 42 U.S.C. 803.
 - c. Guidance Documents. Applicable guidance documents by the TREASURY from time-to-time, including the applicable version of the Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds, dated February 28, 2022.
- 5.3 **Federal Grant Administration Requirements.** SUBRECIPIENT shall comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, as adopted by the TREASURY at 2 CFR Part 1000 and as set forth in the Assistance Listing No. 21.027. These requirements dictate how SUBRECIPIENT must administer the sub-award and how the CITY is to report to the TREASURY.
- a. The applicable provisions of 2 CFR Part 200 are as follows:
 - i. Subpart A, Acronyms and Definitions;
 - ii. Subpart B, General Provisions;
 - iii. Subpart C, Pre-Federal Award Requirements and Contents of Federal Awards (except 2 CFR 200.204, .205, .210, and .213);
 - iv. Subpart D, Post-Federal Award Requirements (except 2 CFR 200.305(b)(8)-(9), .308, .309, and .320(c)(4));
 - v. Subpart E, Cost Principles;
 - vi. Subpart F, Audit Requirements;
 - vii. 2 CFR Part 25 (Universal Identifier & System for Award Management);
 - viii. 2 CFR Part 170 (Reporting Sub-award and Executive Compensation Information); and
 - ix. 2 CFR Part 180 (OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)).
 - b. SUBRECIPIENT shall document compliance with the aforementioned requirements and applicable provisions of 2 CFR Part 200, including adoption and implementation of all required policies and procedure, within thirty (30) days of the execution of this Agreement and during all subsequent reviews during the term of this Agreement. The CITY may provide sample policies or other assistance to SUBRECIPIENT to meet these compliance requirements, however, SUBRECIPIENT remains solely and independently responsible to properly comply with all of the compliance requirements. Failure to do so may result in termination of the Agreement by the CITY.

5.4

Procurement Requirements.

- a. **Federal.** Consistent with 2 CFR Part 200, including the standards in 2 CFR 200.318 for the acquisition of property, equipment, supplies, or services required under this Agreement, SUBRECIPIENT shall adopt and enact procurement procedures within sixty (60) days of the execution of this Agreement, or as soon thereafter practicable. SUBRECIPIENT's documented procurement procedures must conform to the procurement standards identified in Subpart D of 2 CFR Part 200 (Procurement Standards). Such standards include, but are not limited to, the following:
- i. All procurement transactions for property or services shall be conducted in a manner providing full and open competition, consistent with standards outlined in 2 CFR 200.320(1)-(3) and (5), which allows for non-competitive procurements only if either (a) the item is below the micro-purchase threshold; (b) the item is only available from a single source; (c) the public exigency or emergency will not permit a delay from publicizing a competitive solicitation; or (d) the solicitation of a number of sources, competition is determined inadequate.
 - ii. SUBRECIPIENT shall maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
 - iii. SUBRECIPIENT shall maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts in conformance with 2 CFR 200.318(c). SUBRECIPIENT shall immediately disclose in writing to the CITY any potential conflict of interest affecting the awarded funds in accordance with 2 CFR 200.112.
 - iv. SUBRECIPIENT shall take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible, pursuant to 2 CFR 200.321.
 - v. SUBRECIPIENT shall "maintain records sufficient to detail the history of procurement. These records will include but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price." 2 CFR 200.318(i).
- b. **Local.** In addition to the Procurement Standards and requirements described in (a), SUBRECIPIENT shall comply with the following:
- i. **Reporting.** SUBRECIPIENT shall document, in its quarterly report to the CITY, the status of all contracts executed in connection with this Agreement.
 - ii. **Mandatory Contract Provisions.** SUBRECIPIENT shall include contract provisions as required by 2 CFR Part 200 and other federal, State, and CITY laws and regulations, or as otherwise dictated by the CITY.

5.5

Sub-awards. In executing this Agreement, SUBRECIPIENT may not enter into a sub-award agreement without prior written approval from the CITY.

- 5.6 **Property Management.** All real property acquired or improved, and equipment or supplies purchased in whole or in part with ARPA-SLFRF funds, must be used, insured, managed, and disposed of in accordance with 2 CFR 200.311 through 2 CFR 200.316. SUBRECIPIENT must ensure that the SUBRECIPIENT's real property acquired or improved, and equipment or supplies purchased in whole or in part with ARPA-SLFRF funds complies at all times with the New York Uniform Fire Prevention and Building Code, the Albany City Code, and/or any other applicable local or state law(s), order(s), regulation(s), or directive(s). This include but is not limited to obtaining any requisite permits and complying with any and all notices and directives from the CITY's Department of Buildings & Regulatory Compliance.
- 5.7 **Program Income.** If SUBRECIPIENT earns program income, as defined in 2 CFR 200.1, at any point throughout the duration of this Agreement, SUBRECIPIENT shall segregate gross proceeds of the program income and follow the provisions of 2 CFR 200.307 by using gross proceeds only for the Approved Activities, as defined herein.
- 5.8 **Federal Restriction on Lobbying.**
- a. SUBRECIPIENT shall comply with the restrictions on lobbying in 31 CFR Part 21. Pursuant to this regulation, SUBRECIPIENT shall not use any federal funds to pay any person to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connected with any of the following covered federal actions:
 - i. the awarding of any federal contract;
 - ii. the making of any federal grant;
 - iii. the making of any federal loan;
 - iv. the entering into of any cooperative agreement; and
 - v. the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. SUBRECIPIENT shall certify in writing that SUBRECIPIENT has not made, and will not make, any payment prohibited by the restrictions on lobbying found in 31 CFR Part 21, using the form provided in Exhibit F(Lobbying Certifications).
- 5.9 **Universal Identifier and System for Award Management (SAM).** SUBRECIPIENT shall obtain and maintain, in its sole cost and expense, and provide to the CITY a unique entity identifier assigned by the System for Award Management (SAM), which is accessible at www.sam.gov.
- 5.10 **Equal Opportunity & Other Requirements.** SUBRECIPIENT shall adopt and enact a Nondiscrimination Policy consistent with the requirements found in this Section.
- a. **Civil Rights Laws.** SUBRECIPIENT shall comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d *et seq.*) and the TREASURY's implementing regulations codified at 31 CFR Part 22, which prohibit discrimination on the basis

of race, color, or national origin under programs or activities receiving federal financial assistance.

- b. Fair Housing Laws. SUBRECIPIENT shall comply with the Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 *et seq.*), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability.
- c. Disability Protections. SUBRECIPIENT shall comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance.
- d. Age Discrimination. SUBRECIPIENT shall comply with the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101, *et seq.*) and the TREASURY's implementing regulations at 31 CFR Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance.
- e. Americans with Disabilities Act. SUBRECIPIENT shall comply with Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12101, *et seq.*), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

5.11 Suspension and Debarment.

- a. SUBRECIPIENT shall comply with the Office of Management and Budget (OMB) Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement) in 2 CFR Part 180, as adopted by the TREASURY at 31 CFR Part 19.
- b. SUBRECIPIENT hereby represents that neither it, nor any of its principals, has been debarred, suspended, or otherwise determined ineligible to participate in federal assistance awards or contracts.
- c. SUBRECIPIENT further agrees that it will notify the CITY immediately if it or any of its principals is placed on the list of parties excluded from federal procurement or non-procurement programs. Said list is accessible at www.sam.gov.

5.12 Federal Funding Accountability and Transparency Act of 2006. SUBRECIPIENT shall provide the CITY with all information requested by the CITY to enable the CITY to comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (31 U.S.C. 6101).

5.13 Licenses, Certifications, Permits, Accreditation. SUBRECIPIENT shall obtain and keep current any license, certification, permit, or accreditation required by federal, state, or local law and shall submit to the CITY proof of any licensure, certification, permit or accreditation upon request of the CITY.

- 5.14 **Publications.** Any publications produced with funds from this Agreement shall display the following language: "This project [is being/was] supported, in whole or in part, by federal award number [enter project Federal Award Identification Number (FAIN)] awarded to the City of Albany, New York, by the U.S. Department of Treasury."
- a. If SUBRECIPIENT publicly acknowledges the ARPA-SLFRF funded Approved Activities as described herein, then, unless advised to the contrary, SUBRECIPIENT shall include an acknowledgement of the CITY's support and the acknowledgment shall appear on all materials publicizing or resulting from the Approved Activities.
 - b. An acknowledgment shall be contained in any material resulting from or related to the CITY's disbursement of ARPA-SLFRF funds to SUBRECIPIENT, including, but not limited to, social media postings, articles, books, films, radio programs, databases, reports, Web resources, as well as exhibits, events, and publicity related to the receipt of the ARPA-SLFRF funds.
 - c. The CITY logo and other graphics as supplied by the CITY to SUBRECIPIENT shall be used in acknowledging the CITY's support whenever possible. SUBRECIPIENT shall include the CITY's logo and other graphics, which may change from time to time, on all printed and publicity materials publicizing or resulting from the Approved Activities, including, but not limited to, signage printed for programs or public gatherings related to the Approved Activities. The CITY's logo shall be legible and no smaller than point five (5) font size.
 - d. SUBRECIPIENT shall advise the CITY of any scheduled programs, public gatherings, or events related to the Approved Activities at least one (1) month in advance, or as soon as thereafter practicable, so that CITY staff and elected officials may attend.
 - e. The CITY may provide additional guidance and copy specific information to be expressly included by SUBRECIPIENT as per subsections (a) and (b) of this section.
- 5.15 **Program for Enhancement of Contractor's Employee Protections.** SUBRECIPIENT is hereby notified that they are required to: (a) inform its employees working on any federal award that the employees are subject to the Whistleblower Rights and remedies of the Program; (b) inform its employees, in writing, of the Whistleblower Rights and Protections under 41 U.S.C. § 4712 in the predominant, native language of the employee(s); and (c) include such requirements in any agreement with a subcontractor or sub-awardee.
- 5.16 **Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment.** Pursuant to 2 CFR 200.216, SUBRECIPIENT shall not obligate or expend funds received under this Sub-award to (a) procure or obtain; (b) extend or renew a contract to procure or obtain; or (c) enter into a contract (or to extend or

renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as a part of any system.

- 5.17 **Use of Name.** Neither Party to this Agreement shall use the other Party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that Party. The Parties agree that each Party may use factual information regarding the existence and purpose of the relationship that is the subject of this Agreement for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without prior written permission from the other Party. In any such statement, the relationship of the Parties shall be accurately and appropriately described.
- 5.18 **Highest Compensated Officers.** The names and total compensation of the five (5) most highly compensated officers of SUBRECIPIENT shall be listed if the SUBRECIPIENT in the preceding fiscal year received eighty percent (80%) or more of its annual gross revenues in Federal awards; and twenty five million dollars (\$25,000,000) or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 79o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 1(b)(1) Code of 1986. If this requirements applies to SUBRECIPIENT, SUBRECIPIENT will submit the list of its five (5) most highly compensated officers to the CITY within thirty (30) days of the execution of this Agreement and yearly thereafter during the Agreement term.
- 5.19 **Statement of Assurances.** SUBRECIPIENT certifies compliance with SF 424B (Statement of Assurances – Non-Construction) and SF 424D (Statement of Assurances Construction).
- 5.20 **Stevens Amendments Requirements.** SUBRECIPIENT shall identify that federal assistance funds were used to fund Approved Activities under this Agreement in any publicity and/or signage relating to the funded project or program.

ARTICLE VI. COOPERATION IN MONITORING AND EVALUATION

- 6.1 **CITY Responsibilities.** Pursuant to 2 CFR 200.332, the CITY shall monitor, evaluate, and provide guidance and direction to SUBRECIPIENT in the conduct of Approved Activities performed under this Agreement. The CITY shall determine whether SUBRECIPIENT has spent funds in accordance with applicable laws, regulations, including the federal audit requirements and agreements, and shall monitor the activities of SUBRECIPIENT to ensure the SUBRECIPIENT has met

**AMERICAN RESCUE PLAN ACT OF 2021
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF)
SUBAWARD AGREEMENT**

**BY AND BETWEEN
THE CITY OF ALBANY
AND
IN OUR OWN VOICES**

This Agreement made September 12, 2022 (hereinafter referred to as the "Effective Date") by and between the CITY OF ALBANY, a New York municipal corporation with its principal offices at 24 Eagle Street, Albany, New York, 12207 (hereinafter referred to as the "CITY") and IN OUR OWN VOICES, a New York corporation, with its offices located at 245 LARK STREET, ALBANY, NY, 12210 (hereinafter referred to as "SUBRECIPIENT"). The CITY and SUBRECIPIENT may collectively be referred to as the "Parties," or individually as a "Party."

WITNESSETH

WHEREAS, the United States Department of the Treasury (hereinafter referred to as the "TREASURY") implemented and now administers the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") Program, a part of the American Rescue Plan Act of 2021 ("ARPA"); and

WHEREAS, the SLFRF Program ensures that governments have resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts; maintain vital public services, even amid declines in revenue; and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity; and

WHEREAS, the City of Albany received \$80,725,433 in funds from the TREASURY for the administration of the SLFRF Program; and

WHEREAS, in section 4 of Ordinance 31.102.21 (*As Amended 11/15/2021*) (*As Amended on the Floor*), the Common Council set aside \$25,000,000 of such funds (hereinafter referred to as the "ARPA-SLFRF funds") to be awarded through an application and review process established in that ordinance section; and

WHEREAS, the CITY created a transparent and equitable process for its investment of the ARPA-SLFRF funds into the CITY's community; and

WHEREAS, SUBRECIPIENT submitted a full application for a portion of the ARPA-SLFRF funds to purchase and renovate a building to expand its effective, evidence-based programs for Lesbian, Gay, Bisexual, Transgender and Gender Non-Conforming (LGBTGNC) individuals with a focus on LGBT People of Color (POC), including the addition of a youth drop-

in center and transitional/rehousing for youth and transgender individuals. The new site will also provide space for community partners to deliver culturally relevant services; and

WHEREAS, the CITY has elected to award up to \$500,000 (hereinafter referred to as the "sub-award") to SUBRECIPIENT, pursuant to Resolution 65.61.22R of the CITY's Common Council dated June 6, 2022; and

WHEREAS, pursuant to the TREASURY's Final Rule, effective April 1, 2022, SUBRECIPIENT shall expend the sub-award by December 31, 2026,

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF THE MUTUAL COVENANTS SET FORTH IN THIS AGREEMENT, AGREE AS FOLLOWS:

ARTICLE I. OVERVIEW

- 1.1 **Definitions.** The definitions in 2 CFR § 200.1 are hereby incorporated and made a part of this Agreement.
- 1.2 **Roles of the Parties.**
 - a. For the purposes of this Agreement, the CITY serves as a pass-through entity.
 - b. SUBRECIPIENT is an entity that is receiving the sub-award from the CITY to carry out a portion of the activities funded by the ARPA-SLFRF funds.
- 1.3 **Source of Sub-award.** The activities of the SUBRECIPIENT, as set forth in this Agreement, are funded by the sub-award, which is a portion of the ARPA-SLFRF funds.
- 1.4 **Purpose.** The purpose of this Agreement is to establish the terms and conditions for the use of the sub-award with which the Parties shall comply.
- 1.5 **Disclosures.** Federal regulation 2 CFR 200.331(a)(1) requires the CITY to provide SUBRECIPIENT with specific information about this sub-award. All required information is listed in Exhibit A (Sub-award Data), attached to this Agreement, incorporated herein, and made a part hereof.
- 1.6 **Term.** Notwithstanding sections that state otherwise, this Agreement shall govern the performance of the Parties for the period beginning on the Effective Date through December 31, 2026, unless earlier terminated by the CITY in accordance with the terms of this Agreement.

ARTICLE II. SCOPE OF FUNDING ACTIVITIES

- 2.1 **Scope of Funding Activities.** SUBRECIPIENT shall perform all activities described in the Scope of Activities, Exhibit B, attached to this Agreement (Approved Activities), incorporated herein, and made a part hereof.
- 2.2 **Timeline and Milestones of Activities.** SUBRECIPIENT shall perform all Approved Activities in accordance with the Timeline set forth by the CITY, attached to this Agreement as Exhibit C (Approved Timeline), incorporated herein, and made a part hereof.
- 2.3 **Budget.** SUBRECIPIENT shall perform the Approved Activities in accordance with the budget, as approved and awarded by the CITY, attached as Exhibit D to this Agreement (Approved Budget), incorporated herein, and made a part hereof.
- 2.4 **Prior Approval Required for Changes to Approved Activities and Approved Budget.**
- a. SUBRECIPIENT shall not transfer allocated funds among cost categories within the Approved Budget without the prior written approval of the CITY.
 - b. SUBRECIPIENT shall not make any changes, directly or indirectly, to the Approved Activities, Approved Timeline, or Approved Budget without the prior written approval of the CITY.
 - c. SUBRECIPIENT may meet any or all of the Approved Timeline before the specified date(s) without the CITY's prior written approval.

ARTICLE III. COMPENSATION

- 3.1 **Payment of Sub-award.**
- a. Except with respect to the portion of the sub-award set aside for the purchase of real property (see subparagraph (c) herein), the CITY shall reimburse SUBRECIPIENT for costs actually incurred and paid by SUBRECIPIENT in accordance with the Approved Timeline and Approved Budget, and for the performance of the Approved Activities under this Agreement in an amount not to exceed the sub-award. Costs incurred shall only be as necessary and allowable to carry out the purposes and activities of the Approved Activities and may not exceed the sub-award amount. SUBRECIPIENT shall provide to the CITY any and all documentation to the CITY upon the CITY's request in order for the CITY to process SUBRECIPIENT's reimbursement request. Documentation may include, but shall not be limited to, executed claim forms, invoices, and vouchers.
 - b. The CITY may reduce the sub-award if a substantial change is made to the Approved Activities or if this Agreement is terminated prior to the expiration of this Agreement.
 - c. SUBRECIPIENT shall only be entitled to that portion of the sub-award equal to the purchase price of the real property, plus any closing costs, if

3A-2. New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.

This attachment details the Healthcare Formal Agreements for **NY 503**. It includes the following:

1. Checklist verifying commitment meets all HUD requirements
2. Formal Agreement between **In Our Own Voices** and **Whitney Young Health (WYH)** for **IOV TH RH for LBGTGNC (2022) Project**.
3. Formal Agreement between **The Albany Damien Center** and **Albany Medical College** for **UFA: Damien Center Program 2022 Expansion (2022)**.

3A-2. New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.

1. Checklists verifying commitments meet all HUD requirements

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to **leverage healthcare resources**. You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:

The name of the project

Project name: UFA: IOV TH RH for LBGTGNC (2022) Project Application

Amount of assistance to be provided by the healthcare organization:

- a. The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested) **OR**
- b. If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project.

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

A. This commitment does not state a value for the medical services provided due to the difficulty estimating the value of services and the service needs of the project population.

The date that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

Date of healthcare commitment: Services will be provided concurrent with the project, starting 9/1/2023.

Checklist for New CoC Project Applicants that are Leveraging Healthcare Resources

You have indicated that your proposed project will be able to **leverage healthcare resources**. You must submit to CARES (1) the below checklist and (2) a contract, letter of commitment, or other formal commitment that includes the following:

The name of the project

Project name: UFA: Damien Center Program 2022 Expansion (2022)

Amount of assistance to be provided by the healthcare organization:

- a. The value (dollar amount) of the healthcare commitment being provided (must be at least 25% of the total funding requested) **OR**
- b. If the partner agency is a substance abuse and/or recovery program, a guarantee that the services will be provided to all eligible participants of this project.

Calculation showing the amount of healthcare resources committed in the written commitment, and that this is at least 25% of funding requested through the proposed New CoC Project Application, OR confirm the substance abuse and/or recovery program will offer services to all eligible participants.

A. This commitment from Albany Medical College will provide primary HIV care with an estimated value of \$18,357, over 26% of the CoC new project funding request. ($\$18,357/\$70,346 = 26\%$)

The date that the services and/or committed funding will be available is on the written commitment (must run concurrently with the new project)

Date of healthcare commitment: Services start on August 1, 2023 and will be reviewed and renewed annually.

3A-2. New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.

2. Formal Agreement between **In Our Own Voices** and **Whitney Young Health (WYH)** for **IOV TH RH for LBGTGNC (2022) Project**.



September 19, 2022

Tandra R. LaGrone
Chief Executive Officer
In Our Own Voices, Inc.
245 Lark Street
Albany, NY 12210

RE: UFA: IOV TH RH for LBGTGNC (2022) Project Application

Dear Tandra,

Whitney Young Health (WYH) is pleased to support your application to the U.S. Department of Housing and Urban Development (HUD) which targets efforts to reduce unsheltered homelessness in our community. We believe this funding will help to reduce the prevalence of unsheltered homelessness and improve services engagement, health outcomes, and housing stability among the highly vulnerable unsheltered Lesbian, Gay, Bisexual, Transgender, and Gender Non-Conforming individuals and families.

As a Federally Qualified Health Center, WYH has served this target population for over 50 years and very much understands the need to better address the social determinants of health that are shared clients/patients face in their lives and their desire to improve their health status. WYH's mission is "To provide consistent, quality healthcare without regard to income", and that mission is brought to life with over 20,000 low-income residents each year who seek our assistance with medical, behavioral health, HIV/HCV and dental services.

As indicated above, WYH serves some of the most vulnerable residents of Albany County, and the rest of the Capital District, and in so doing, we recognize the importance of the services you are proposing to put in place. We support your efforts with the expectation that the application will be funded. We look forward to continuing our existing collaboration on a number of other programs, as well this grant-funded program, on behalf of this population.

Sincerely,

David H. Shippee
President & CEO
Whitney Young Health Center

3A-2. New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.

3. Formal Agreement between **The Albany Damien Center** and **Albany Medical College** for **UFA: Damien Center Program 2022 Expansion (2022)**.



ALBANY MEDICAL COLLEGE

47 New Scotland Avenue, Albany, New York 12208-3478

www.amc.edu

September 15, 2022

Mr. Perry Junjulas, Executive Director
The Albany Damien Center, Inc.
728 Madison Ave, Ste 100
Albany, NY 12208

RE: Albany Medical College Commitment

Dear Perry:

It is my pleasure to provide this letter of support to the submitted application for funds on behalf of The Albany Damien Center, located in Albany, NY.

The relationship between Albany Medical College and The Albany Damien Center was designed to coordinate and integrate services and care for mutual clients who are diagnosed with HIV. Our shared goal it to ensure access to medical treatment and care to help tenants housed by the Albany Damien Center and receiving primary HIV care at Albany Medical College to reach HIV viral suppression among overall improved health outcomes.

We are excited about the possibilities to continue to support The Albany Damien Center through their project: UFA: Damien Center Program 2022 Expansion (2022) that will assist 5 persons who were homeless and diagnosed with HIV receive permanent supportive housing.

We look forward to collaborating with The Albany Damien Center for the proposed project starting on 8/1/23 and will review and renew this partnership annually. The estimated value of the collaboration is established at \$18,357 per year to provide HIV Primary Care and linkage to other medical services as needed for shared clients served through this program.

Sincerely,

Sabine Needham
Manager of HIV External Relations
Department of HIV Medicine
needhas@amc.edu