

**ALBANY COUNTY COALITION ON HOMELESSNESS (ACCH)
RANK & REVIEW APPLICATION 2022
PART I: DATA-RELATED/OBJECTIVE QUESTIONS
DEADLINE TO SUBMIT:**

PROJECT INFORMATION

Organization Name: _____ Contact Person: _____

Project Name: _____

Project Type: PSH RRH TH SSO (regular)

* *Federal Fiscal Year 2021 (FY21): October 1, 2020 – September 30, 2021*

** *To complete this Rank & Review Tool, use only persons that have an entry (i.e., intake, admission, and move-in date) in HMIS in FFY21.*

1. Utilization Rate: Using the FY20 Project Application and Federal Fiscal Year 2021 (FY21) * APR, complete the chart below to calculate utilization rate (round up to closest whole number). Please attach relevant pages of Application and APR to this application.

Projected number served during average PIT (Project Application Question 5A)	Actual number served during PIT (APR Questions 7 and 8)	
	Persons	Households
Persons: _____ Households: _____	January	
	April	
	July	
	October	
	Average:	

Persons: Average Actual _____ / Projected _____ = Utilization _____%

Households: Average Actual _____ / Projected _____ = Utilization _____%

1a. Did your project meet its projected number of households *and/or* persons served** during the year (100% or more utilization)? **Yes - 10 points** **No - 0 point**

1b. The Continuum prioritizes projects best utilizing their resources. Did your project have a utilization rate of more than 100% in *both* households *and* persons? **Yes - 5 points** **No - 0 points**

2. Data Quality & Completeness (project specific): Based on FY21 APR (5 total pts.)

2a. Based upon FY21 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing **Yes =0 No=2.5**

2b. Timeliness of Data Entry: Based on FY21 APR Q6E: Do you have any number of project start records at 11+days? (use CARES attachment to respond) **Yes=0** **No=2.5**

3. Impact on Chronic Homeless: Attachment 1 (10 possible pts.)

Permanent Supportive Housing Programs ONLY

During FY21, the CoC's **PSH projects** served **187** chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 16% = 10 pts; 11-15% = 8; 6-10% = 5 pts; 1-5% = 3 pts; 0% = 0 pt

3a. Total number of CH persons this project served in FY21: _____

3b. Of the total CH served by the CoC, note the % this project served in FY21: _____%

Rapid Rehousing Housing Programs ONLY

During FY21, the CoC's **RRH projects** served **10** chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 50% = 10 pts; 1-49% = 8 pts; 0% = 0 pts

3c. Total number of CH persons this project served in FY21: _____

3d. Of the total CH served by the CoC, note the % this project served in FY21: _____%

Transitional Housing Programs ONLY

During FY21, the CoC's **TH projects** served **2** chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

≥ 50% = 10 pts; 1-49% = 8 pts; 0% = 0 pts

3e. Total number of CH persons this project served in FY21: _____

3f. Of the total CH served by the CoC, note the % this project served in FY21: _____%

4. Positive Outcomes: Attachment 2 (10 possible pts.)

Permanent Housing Programs: During FY21, there were **622** persons with positive outcomes noted across all CoC **PSH** programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2** _____%
≥20% = 10 pts; 11-19% = 8 pts; 5-10% = 5 pts; 1-4% = 3 pts; 0% = 0

Rapid Rehousing Projects: During FY21, there were **143** persons with positive outcomes noted across all CoC **RRH** programs. *An outcome is positive for RRH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** _____%
≥20% = 10 pts; 11-19% = 8 pts; 5-10% = 5 pts; 1-4% = 3 pts; 0% = 0

Transitional Housing Programs: During FY21, there were **40** persons with positive outcomes noted across all CoC **TH** programs. *An outcome is positive for TH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** _____
≥ 50% = 10 pts; 20-49% = 8 pts; 10-19% = 5 pts; 1-9% = 3pts; 0% = 0

5. Exits to Homelessness: Attachment 3 (10 possible pts.)

Total points=10-(% system impact*10)

Please refer to *Attachment 3* showing all project leavers and note the percentage of those who exited to the shelter or the street %

6. Income Growth – System Impact: Attachment 4 (10 possible pts.)

≥ 11% = 10 pts; 5-10% = 5 pts; 1-4% = 3 pts; 0% = 0 pts

Please refer to *Attachment 4* (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY21: _____%

7. Income Growth – Project Performance

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

7a. What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1) Number of Adults with Earned Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7b. What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

7c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1) Number of Adults with Earned Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9) Performance Measure: Percent of Persons to accomplish this measure: _____%**
50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

8. Priority Population

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 10 pts**
- >50% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 5 pts**
- No priority population = 0 pts**

9. Housing First (0-5 pts)

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. Does your project screen out or terminate consumers based on any the following?

Any Yes - 0 All No - 5 pts

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in the project's geographic area.	<input type="checkbox"/>	<input type="checkbox"/>

10. Anti-Discrimination

Does your agency have an anti-discrimination policy? (Please attach) **Yes 5 pts** **No 0 pts**

11. CoC Participation (0-10 pts)

Does the project or agency staff regularly participate in any of the following CoC committees? (CARES will verify via attendance sheets) **Yes 5 pts** **No 0 pts**

- | | | | | | |
|-------------------|--------------------------|---------------|--------------------------|-------------------------|--------------------------|
| Board | <input type="checkbox"/> | HMIS Advisory | <input type="checkbox"/> | Shelter Best Practices | <input type="checkbox"/> |
| Consumer Advisory | <input type="checkbox"/> | Membership | <input type="checkbox"/> | Strategic Planning | <input type="checkbox"/> |
| Fiscal Advisory | <input type="checkbox"/> | NOFA | <input type="checkbox"/> | Systems Collaboration | <input type="checkbox"/> |
| Governance | <input type="checkbox"/> | Operations | <input type="checkbox"/> | Reg. Youth Homelessness | <input type="checkbox"/> |

12. Does the project submit vouchers for reimbursement of CoC funds to the UFA Program designee at least quarterly? **Yes 5 pts** **No 0 pts**

13. As a UFA project you were fiscally monitored by the UFA grantee. During this monitoring did you receive:

- a finding =0 pts**
- a concern =1 pts**
- a recommendation = 2 pts**
- none of the above = 3 pts**

14. Coordinated Entry: (up to 8 pts)

[Note: This question will be weighted for Grant Per Deim (GPD) Projects. Also, CoC CE Lead will verify all responses.]

14a. Does your project comply with HUD requirements and ONLY admit clients who have been referred through the Coordinated Entry (CE) process? **Yes 2pts** **No 0 pts**

14b. Do you regularly attend the bi-weekly SPOA/CE meetings? **Yes 2 pts** **No 0 pts**

14c. Have all agency staff participating in the Coordinated Entry process received the required CE and HMIS/CE in HMIS training? **Yes 2 pts** **No 0 pts**

14d. Has your agency signed and returned to the CE lead agency the Coordinated Entry MOU?
 Yes 2 pts **No 0 pts**

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PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES**

PROJECT INFORMATION

FY21 Funding Request: \$ _____

Leasing	\$ _____
Rental Assistance	\$ _____
Supportive Services	\$ _____
Operations	\$ _____
Admin	\$ _____

PROJECT DESCRIPTION

This section provides reviewers with a synopsis of your project; it is not scored.

Provide a brief project overview (300-word limit) to describe program characteristics listed below:

- **Target Population**
- **Number of participants served based upon Federal FY21 APR**
- **Number of contracted beds and units**
- **Cost per bed (HUD funding only) Services provided to participants**
- **Project goals and achievements**

1. Utilization Rate: (0-10 pts)

This question should be answered *only* by projects that scored zero points on Question 1 of the 2021 Rank & Review Application Part 1. If your project did *not* achieve 100% utilization (i.e., number of projected/contracted households and/or persons served) during Federal Fiscal Year 2021 (10.01.20-10.30.21), please explain why in 250 words or less.

2. Leveraging and Coordination of Services: (0-5 pts)

Describe how your project coordinates services with other funded and non-funded providers to leverage services. How has increased collaboration among providers affected the project's housing stability? (250 words or less)

3. System Performance- Housing Stability (0-5 pts)

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? 250 words or less

Up to 2.5 pts awarded if the narrative clearly states the strategy you program uses.

Up to 2.5 pts awarded if the narrative clearly state(s) an examples.

4. System Performance – Income (0-5 pts)

What support does your project provide to clients to increase non-employment cash income and employment cash income?"

- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**
- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**

5. Diversity and Inclusion: (0 or 5 pts)

Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement a training? (250 words or less)

6. Responding to Current Trends (2 pts)

Looking at the Part 1 Tool (Q3, Q4, Q5, Q6) did your program score lower on any of the data related questions as a result of the Covid pandemic? If so please explain.

7. Referring to Part 1 Q13: (1 pt.)

Did you have a finding, concern, and/or recommendation from your UFA fiscal monitoring? If yes, what did your project do to address this finding, concern, and/or recommendation?

8. Domestic Violence Projects *Only-Positive Outcomes/Safety* (0-5 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC? (250 words or less)

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.**

9. Dedicated Youth Projects *Only-Positive Outcomes* (0-5 pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC? (250 words or less)

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.**