

SARATOGA-NORTH COUNTRY CONTINUUM OF CARE

RANK AND REVIEW APPLICATION 2022

PART 1: DATA-RELATED/OBJECTIVE QUESTIONS

DEADLINE TO SUBMIT:

PROJECT INFORMATION

Organization Name: _____

Contact Person: _____

Project Name: _____

Project Type: PSH RRH TH SSO (regular)

* *Federal Fiscal Year 2021 (FY21): October 1, 2020 – September 30, 2021*

** *To complete this Rank & Review Tool, use only persons that have an entry (i.e., intake, admission, and move-in date) in HMIS in FFY21.*

1. Utilization Rate: Using the project’s FY20 Project Application and Federal Fiscal Year 2021 (FY21*) APR, complete the following chart to calculate the project’s utilization rate (please round up to closest whole number). *Please print and attach the corresponding questions from the Project Application and APR.*

Projected number served during average PIT (Project Application Question 5)	Actual number served during PIT (APR Questions 7 & 8)		
		Persons	Households
____ Persons	January		
	April		
____ Households	July		
	October		
	Average:		

Persons: Average Actual _____ / Projected _____ = **Utilization** _____

Households: Average Actual _____ / Projected _____ = **Utilization** _____

1a. Did your project meet its projected number of households *and/or* persons served** during the year (100% or more utilization)? **Yes - 10 points** **No - 0 point**

1b. The Continuum prioritizes projects that best utilize their resources. Did your project have a utilization rate of more than 100% in *both* households and persons? **Yes = 5** **No = 0**

2. Priority Populations

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B and/or Q5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 10 pts**
- >50% CH, Youth, Veteran, Victims of DV = 5 pts**
- No priority population = 0 pts**

3. Impact on Chronic Homelessness (Attachment 1) (5 possible pts.)

Permanent Supportive Housing Programs:

During FY21, the CoC's **PSH projects** served a total of **71** chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

3a. Total number of CH persons this project served in FY21: _____

3b. The percentage of the CoC total served by this project: _____%

Transitional Housing Programs: During FY201 the CoC's **TH projects** served a total of **0** CH individuals. To show project impact towards goal of ending chronic homelessness, refer to **Attachment 1** to note:

3c. Total number of chronically homeless persons this project served in FY21: _____

3d. The percentage of the CoC total served by this project: _____%

Rapid Rehousing Housing Programs: During FY21, the CoC's **RRH projects** served a total of **0** CH individuals. To show impact towards goal of ending chronic homelessness, refer to **Attachment 1** to note:

3e. Total number of chronically homeless persons this project served in FY21: _____

3f. The percentage of the CoC total served by this project: _____%

4. Positive Outcomes (Attachment 2) (10 possible pts.)

Permanent Supportive Housing projects: During FY21, there were **189** persons with positive outcomes noted across all CoC PSH programs. (**An outcome is positive for PH if individual is a stayer or exited to a PH destination.**) To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2**: _____%

Transitional Housing projects: During FY21, there were **13** persons with positive outcomes noted across all CoC TH programs. (An exit is positive for TH if individual exited to a PH destination.) To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2**: _____%

RRH projects: During Federal FY21, there were **59** persons with positive outcomes noted across all CoC RRH programs. (An exit is positive for RRH if individual exited to a PH destination.) To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2**: _____%

- 5. Exits to Homelessness: (10 possible pts.)** To show impact of this project on ending homelessness, refer to **Attachment 3** (showing all CoC project leavers) and note the percentage of project leavers who exited this program to a shelter or the street: _____%
- 6. Income Growth - System Impact (Attachment 4) (10 possible pts.)**
Refer to **Attachment 4** (which measures total income growth between the two most recent client assessments for stayers; and between entry and exit for leavers) to note the percentage this project contributed to total income growth in the CoC in FY21 _____%.
- 7. Income Growth – Project Performance**
Refer to **APR Q19, Cash Income – Changes over Time** to respond to questions below.)
- 7a.** What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%
75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pt; 1-14% = 1 pt; 0% = 0
- 7b.** What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%
50-100%=3pts; 15-49%=2 pts; 0-14=0 pts
- 7c.** What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%
75-100% = 5 pt; 50-74% = 4 pt; 25-49% = 3 pt; 15-24% = 2 pt; 1-14% = 1 pt; 0% = 0
- 7d.** What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a2. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%
50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

8. Data Quality & Completeness: Based on your Federal FY21 APR . *Any Yes - 0 pts All No - 5 pts*

8a. Based upon FY21 Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing YES NO

8b. *Timeliness of Data Entry: Based on FY21 APR Q6E:* Do you have any number of *project start records at 11+ days* YES NO

9. Housing First (0-5 pts)

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below. Does your project screen out or terminate consumers based on any the following? **Any Yes - 0 All No - 5 pts**

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in the project's geographic area.	<input type="checkbox"/>	<input type="checkbox"/>

10. Coordinated Entry [Note: This question will be weighted for GPD Projects. Also, CoC CE Lead will verify all responses.] Does your agency:

10a. Comply with HUD requirements and ONLY admit clients who have been referred through the CE process (or through a parallel process for DV providers)? **Yes 1 pts** **No 0 pts**

10b. Provide weekly vacancies to the CE Lead? **Yes 1 pts** **No 0 pts**

10c. Send CE assessments for eligible individuals to the CE Lead? **Yes 1 pts** **No 0 pts**

10d. Do you sign and comply with the CE MOU by attending monthly meetings (80% of the time for the year)? **Yes 1 pts** **No 0 pts**

10e. Have all agency staff participating in the Coordinated Entry process received the required CE/CE HMIS training? **Yes 1 pts** **No 0 pts**

11. CoC Participation (Up to 10 points)

11a. Does the project and/or agency staff regularly attend the SNC Membership meetings? **Yes 5 pts** **No 0 pts**

11b. Which of the following standing and/or ad hoc committees of the SNC CoC does the project and/or agency staff regularly attend? Please check all that apply. **(Max 5 pts)**

- | | | | | | |
|---------------------------|--------------------------|-------------------|--------------------------|--------------------|--------------------------|
| Executive Board | <input type="checkbox"/> | Coordinated Entry | <input type="checkbox"/> | Outreach | <input type="checkbox"/> |
| Saratoga Housing Alliance | <input type="checkbox"/> | Data and Goals | <input type="checkbox"/> | Reg Racial Justice | <input type="checkbox"/> |
| WWH Housing Alliance | <input type="checkbox"/> | HMIS Advisory | <input type="checkbox"/> | Strategic Planning | <input type="checkbox"/> |

12. Funds Returned

The Continuum returned a total of \$_____ (*CARES will provide total amount after application is submitted*) in FY21.

This project returned a total of \$_____ in FY21.

12a. Based upon your most recent completed CoC contract, what percentage of the full HUD award was drawn down? (*CARES will calculate this percentage based on all applicant responses*)

0%=15 pt; 1-9%=12 pt; 10-19% = 10 pt; 20-29% = 8 pt, 30-59%=4, 60-100%=0

12b. Did the project draw down CoC funds for the project from ELOCCS at least quarterly in the most recently ended contract? (Please attach copies of last three drawdowns.)

- Yes 5 pts** **No 0 pts**

13. Does your agency have an anti-discrimination policy? (please attach) **Yes 5 pts** **No 0 pts**

14. Project Monitoring: (2 possible pts.)

- a. Did your Project complete the CoC Monitoring forms and documentation by the due date with no findings/concerns? **Yes 2 pts** **No 0 pts**
- b. Did your Project complete the CoC Monitoring forms and documentation by the due date with findings/concerns that were resolved? **Yes 1 pts** **No 0 pts**
- c. Did not complete CoC Monitoring forms and documentation by the due date. **Yes 0 pts**

15. Do those in your project equitably mirror your program participants compared to the homeless population race in the CoC? (Use CARES HMIS data to respond) **Yes 2 pts** **No 0 pts**

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PART 2: PROJECT / SYSTEM PERFORMANCE NARRATIVES

PROJECT INFORMATION

FY21 Funding Request: \$ _____
Leasing \$ _____
Rental Assistance \$ _____
Supportive Services \$ _____
Operations \$ _____
Admin \$ _____

PROJECT DESCRIPTION: Please provide a brief project overview (200 word limit) to describe program characteristics listed below. (This section provides reviewers with a synopsis of your project; it is not scored).

- Target Population
- # of participants served based upon Federal FY21 APR
- # of contracted beds and units
- Cost per bed (HUD funding only) (total grant * total people in housing)
- Services provided to participants
- Project goals and achievements

1. Utilization Rate (0 to 10 points)

This question should be answered *only* by projects which scored zero points on Question 1 of the 2022 Rank & Review Part 1. If your project did not achieve 100% utilization (i.e., number of projected/contracted households and/or persons served) during Federal Fiscal Year 2021 (10/1/20 – 9/30/21), please explain why in 250 words or less.

2. Cultural/Societal Barriers (0 to 5 points)

Please describe your agency's resources and experience in meeting the needs of clients facing various cultural and/or societal barriers (e.g., language, LGBTQ, mental health) in 250 words or less.

- *Up to 2.5 pts awarded if the narrative clearly describes the agency's resources in meeting the needs of clients with cultural and/or societal barriers.*
- *Up to 2.5 pts awarded if the narrative clearly describes agency experience in meeting the needs of clients with cultural and/or societal barriers.*

3. System Performance- Housing Stability (0-5 pts)

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? 250 words or less

- *Up to 2.5 pts awarded if the narrative clearly states the strategy you program uses.*
- *Up to 2.5 pts awarded if the narrative clearly state(s) an examples.*

4. System Performance – Income (0-5 pts)

What support does your project provide to clients to increase non-employment cash income and employment cash income?”

- *Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.*
- *Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income*

5. Behavioral Health Supports (2 possible pts)

Are you seeing an increased demand for MH services? **Yes** **No**

If yes, are you able to refer clients to MH providers in a timely fashion (within 7 days)? **Yes 1 pts** **No 0 pt**

Please explain what strategies your agency is using to help clients struggling with MH. **(1 pt for satisfactory explanation)**

6. Diversity and Inclusion (0 - 1 pt)

Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement a training? (250 words or less)

7. Only answer if you checked "NO" to Part 1 Question 15: Do those in your project equitably mirror your program participants compared to the homeless population race in the CoC? How is your project working to improve outreach and assess policies that may be contributing to this racial disparity? (250 words or less) **(2 pts)**

8. Moving On Strategy (0-3 pts)

HUD's [Moving On Strategy](#) refers to how agencies move participants who no longer require intensive services from one CoC funded PSH program to another housing assistance program (including, but not limited to Housing Choice Vouchers and Public Housing) to free up beds for persons experience homelessness. Briefly describe what you will be doing in FY22 to create strategies and plans for moving on?

Up to 1.5 pts awarded if the narrative clearly describes the plan for creating/reviewing their move on strategy

Up to 1.5 pts awarded if the narrative clearly defines strategies that could be noted within the plan.

9.Domestic Violence Projects *Only-Positive Outcomes/Safety*(0-5 pts)

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. That said, how do you feel your agency contributes to housing stability and ensure safety for victims of domestic violence ? (250 words or less)

Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.

Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence.

10. Dedicated Youth Projects *Only-Positive Outcomes* (0-5 pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability? (250 words or less)

Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the youth provider lens.

Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive outcomes.

11. Looking at the Part 1 Tool, did your program score lower on any of the data related questions as a result of the Covid pandemic? If yes, please explain. (0-2 pts)

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RANK AND REVIEW APPLICATION 2022

PART 1 ATTACHMENTS CHECKLIST

Please include the below information with your application. All files should be saved and submitted as a single PDF.

2021 CoC Project Application Question 5

2020 CoC Project Application Question 4B or 5B

APR Question 7

APR Question 8

APR Question 19a1

APR Question 19a2

Last 3 ELOCCS Drawdowns

Anti-discrimination Policy