

**COLUMBIA GREENE HOUSING COALITION (CGHC)**  
**RANK & REVIEW APPLICATION 2022**  
**PART I: DATA-RELATED/OBJECTIVE QUESTIONS**  
**DEADLINE TO SUBMIT: 6/13/22**

PROJECT INFORMATION

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Type:     PSH     RRH     TH     SSO (regular)

\* *Federal Fiscal Year 2021 (FY21): October 1, 2020 – September 30, 2021*

\*\* *To complete this Rank & Review Tool, use only persons that have an entry (i.e., intake, admission, and move-in date) in HMIS in FFY21.*

\*\*\* *Before you submit this application, ensure that you have the following documents attached to your email:*

- \* *Copies of last three drawdowns of LOCCS funding.*
- \* *2021 Project Application 3B1 Project Description*
- \* *2021 Project Application 5A Persons/Households Served*
- \* *2021 Project Application 4B and/or 5B Population Served*
- \* *FY21 APR Q7-Q-8 Persons Households Served*
- \* *FY21 APR Q6 Data Completeness*
- \* *FY21 APR Q19a1 and Q19a2 Income Growth (last Column)*
- \* *An anti-discrimination policy, if your agency has one*

- 1. Utilization Rate:** Using the FY20 Project Application and Federal Fiscal Year 2021 (FY21)\* APR, complete the chart below to calculate utilization rate (round up to closest whole number). Please attach relevant pages of Application and APR to this application.

Projected number served during average PIT (Project Application Question 5A)	Actual number served during PIT (APR Questions 7 and 8)	
	Persons	Households
Persons: _____  Households: _____	January	
	April	
	July	
	October	
	Average:	

Persons: Average Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = Utilization \_\_\_\_\_ %  
 Households: Average Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = Utilization \_\_\_\_\_ %

- 1a.** Did your project meet its projected number of households *and/or* persons served\*\* during the year (100% or more utilization)?  Yes - 10 points  No - 0 point
- 1b.** The Continuum prioritizes projects best utilizing their resources. Did your project have a utilization rate of more than 100% in *both* households *and* persons?  Yes - 5 points  No - 0 points

**2. Data Quality & Completeness (project specific):** Based on FY21 APR

- 2a.** Based upon FY21 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing  Yes  No
- 2b.** *Timeliness of Data Entry: Based on FY21 APR Q6E:* Do you have any number of *project start records at 11+ days*  Yes  No  
 ANY Yes - 0 points  ALL No - 5 points

**3. Impact on Chronic Homeless:(10 possible pts.)**

Total points=% system impact\*total available pts

**Permanent Supportive Housing Programs ONLY**

During FY21, the CoC's **PSH projects** served 24 chronically homeless (CH) individuals. To show project impact towards goal of ending CH, refer to **Attachment 1** to note:

- 3a.** Total number of CH persons this project served in FY21: \_\_\_\_\_
- 3b.** Of the total CH served by the CoC, note the % this project served in FY21: \_\_\_\_\_ %

**4. Positive Outcomes Attachment 2 (10 possible pts.)**

Total points=% system impact\*total available pts

**Permanent Housing Programs:** During FY21, there were **48** persons with positive outcomes noted across all CoC **PSH** programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2:** \_\_\_\_\_ %

**5. Exits to Homelessness Attachment 3 (10 possible pts.)**

Refer to **Attachment 3** showing all project leavers and note the percentage of those who exited to the shelter or the street \_\_\_\_\_%

**6. Income Growth – System Impact Attachment 4 (10 possible pts.)**

Total points=% system impact\*total available pts

Refer to **Attachment 4** (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY21: \_\_\_\_\_%

**7. Income Growth – Project Performance**

(Refer to **APR Q19. Cash Income – Changes over Time** to respond to questions below.)

**7a.** What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_\_%  
75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

**7b.** What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_\_%  
50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

**7c.** What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_\_%  
75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

**7d.** What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_\_%  
50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

**8. Total Awarded Funds (0-15 pts.)**

**8a.** What dollar amount did this project return in the most recently ended contract? \_\_\_\_\_  
Percentage of program funds returned in relation to overall CoC returned: \_\_\_\_ 0-10 pts **0% =10 pts; 1-50% = 5 pts; 51-100% = 2 pts** (to be filled in by CARES)

**8b.** Did the project draw down funds from LOCCS at least quarterly in the most recently ended contract? (Attach copies of last three drawdowns)  Yes 5 pts  No 0 pts

**9. Priority Population (0-10pts.)**

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 10 pts
- DV = 5 pts
- No priority population = 0 pts

**10. Housing First (0-5 pts)**

Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals **without** screening out or terminating consumers based on any of the criteria below. Does your project screen out or terminate consumers based on any the following?

- Yes 0 pts     No 5pts

	<b>Yes</b>	<b>No</b>
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in the project's geographic area.	<input type="checkbox"/>	<input type="checkbox"/>

**11. Anti -Discrimination Policy (0-5 pts.)**

Does your agency have an anti-discrimination policy? (please attach)     Yes 5 pts     No 0 pts

**12. CoC Participation (0-10 pts)**

Does the project or agency staff regularly participate in any of the following CoC committees?

*(CARES will verify via attendance sheets)*     Yes 5 pts     No 0 pts

- Board                                Education and Outreach
- Coordinated Entry     Membership
  
- Ranking and Monitoring        HMIS/PIT

**13. Coordinated Entry (up to 8 pts)** [Note: This question will be weighted for GPD Projects. Also, CoC CE Lead will verify all responses.]

**13a.** Did your project make or receive referrals for potential new participants through the Coordinated Entry process only (or through a parallel process for DV providers) in 2020? (to be verified by the CoC CE Coordinator or supported with documents provided by the applicant)  
 Yes 2 pts  No 0 pts

**13b.** Did your agency attend at least 75 % of the coordinated entry team meetings in 2020? (to be verified by the CoC CE Coordinator)  Yes 2 pts  No 0 pts

**13c.** Have all agency staff participating in the Coordinated Entry process received the required CE/CE HMIS training  Yes 2 pts  No 0 pts

**13d.** Provide vacancies to the CE Lead as required?  2 Yes pts  No 0 pts

**14. Racial Disparities (0-1pt.)**

Are those in your project racially representative of those in your CoC's homeless population? (1 pt)  
(Use CARES HMIS data to respond)  Yes 1 pt  No 0 pts

**15. Project Monitoring (0-4 pts)**

**15a.** Did your Project complete the CoC Monitoring forms and documentation by the due date with no findings/concerns?  Yes 2pts  No 0 pts

**15b.** Did your Project complete the CoC Monitoring forms and documentation by the due date with findings/concerns that were resolved?  Yes 1 pt  No 0 pts

**15c.** Did not complete CoC Monitoring forms and documentation by the due date.  Yes 0 pt  No 0 pts

**COLUMBIA GREENE HOUSING COALITION**  
**RANK AND REVIEW APPLICATION**  
**PART II – PROJECT / SYSTEM PERFORMANCE NARRATIVES**

*PROJECT INFORMATION*

FY21 Funding Request: \$ \_\_\_\_\_

Leasing	\$ _____
Rental Assistance	\$ _____
Supportive Services	\$ _____
Operations	\$ _____
Admin	\$ _____

**PROJECT DESCRIPTION**

*This section provides reviewers with a synopsis of your project; it is not scored).*  
Response must be 300 words or less.

Provide a brief project overview to describe program characteristics listed below:

- Target Population
- # of participants served based upon Federal FY21 APR
- # of contracted beds and units
- Cost per bed (HUD funding only)
- Services provided to participants
- Project goals and achievements

**1. Utilization Rate (0-10 pts):** This question should be answered *only* by projects which scored zero points on Question 1 of the 202 Rank & Review (RR21) Part 1.

Please explain why your project did not achieve 100% utilization (In response to question 1 on Part 1 Data Tool) for the number of projected /contracted households and/or persons served during Federal Fiscal Year 2021 (10.1.20-9.30.21):

**2. Leveraging and Coordination of Services (0-5 pts)**

Describe how your project coordinates services with other funded and non-funded providers to leverage services. How has increased collaboration among providers affected the project's housing stability? (250 words or less)

- Up to 2.5 pts awarded if the narrative clearly states the strategy you program uses.
- Up to 2.5 pts awarded if the narrative clearly state(s) an examples.

### **3. System Performance- Housing Stability (0-5 pts)**

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? 250 words or less

- Up to 2.5 pts awarded if the narrative clearly states the strategy you program uses.
- Up to 2.5 pts awarded if the narrative clearly state(s) an examples.

### **4. System Performance – Income (0-5 pts)**

What support does your project provide to clients to increase non-employment cash income and employment cash income?"

- Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.
- Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.

## Responding to Current Trends

### **5. COVID Related Question (0-2pts)**

Looking at the Part 1 Tool did your program score lower on any of the data related questions as a result of the Covid pandemic, please explain.

### **6. Diversity and Inclusion (0 or 1 pt)**

Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement a training? (250 words or less)

**7. Racial Disparities (0-1pt)**

**7a.** Referring to Part 1 Tool question 15, Are those in your project racially representative of those in your CoC's homeless population? (If you project answered no to Q 14 in Part 1 please answer)

**7b.** How is your project working to improve outreach and assess policies that may be contributing to this racial disparity?

**DV and Youth Programs Only**

**8. Domestic Violence Projects Only - Positive Outcomes/Safety (0-5 pts)**

Outcomes considered positive for DV programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability and ensure safety for victims of domestic violence across the CoC? (250 words or less)

- Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.
- Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.

**9. Dedicated Youth Projects *Only - Positive Outcomes* (0-5 pts)**

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC? (250 words or less)

- Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.
- Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.