

FRANKLIN ESSEX HOUSING COALITION
RANK AND REVIEW APPLICATION 2022
PART 1: DATA-RELATED/OBJECTIVE QUESTIONS
DEADLINE TO SUBMIT:

PROJECT INFORMATION

Organization Name: _____ **Contact Person:** _____

Project Name: _____

Project Type: PSH RRH TH SSO (regular)

** Federal Fiscal Year 2021 (FY21): October 1, 2020 – September 30, 2021*

*** To complete this Rank & Review Tool, use only persons that have an entry (i.e., intake, admission, and move-in date) in HMIS in FFY21.*

**** When submitting this Rank & Review Tool make sure that the following documents are attached to the return email:*

*** Using the project's FY20 Program Application and Federal Fiscal Year 2021 please attach relevant pages of Application and APR to this application.**

*** Copies of last three drawdowns of LOCCS funding.**

*** An anti-discrimination policy, if your agency has one.**

1. **Utilization:** Using the project’s FY20 Program Application and Federal Fiscal Year 2021 (FY21)* Please attach relevant pages of Application and APR to this application. **MAX 15 pts**

Projected Persons Served during Average PIT (Project Application Question 5A)	Actual Number Served during PIT (APR Questions 7 and 8)	
	Household	Persons
____ Households	January	
	April	
____ Persons	July	
	October	
	Average	

Households: Average Actual ____ / Projected ____ = **Utilization** ____ %

Persons: Average Actual ____ / Projected ____ = **Utilization** ____ %

- 1a. Did your project meet its projected number of *either* households and/or persons served** during the year (100% or more utilization)? **Yes 10 pts** **No 0 pts**
- 1b. The Continuum prioritizes projects that best utilize resources. Did your project have a utilization rate of more than 100% in *both* households and persons?
 Yes 5 pts **No 0 pts**

2. Data Quality & Completeness (project specific): (5 pts total)

Based on your Federal FY21 APR :

2a. Based upon FY21 APR Q6 is there an error rate of more than 5% in any of the following HMIS elements: PII, Universal Data, Income and Housing **Yes= 0** **No=2.5**

2b. Timeliness of Data Entry: Based on FY21 APR Q6E: Do you have any number of project start records at 11+ days **Yes= 0** **No=2.5**

3. Impact on Chronic Homeless: Attachment 1 (15 pts possible)

Total points=% system impact*total available pts.

Permanent Supportive Housing Programs ONLY

During Federal FY21, the CoC’s **PSH projects** served 1 chronically homeless individual. To show the impact of this project towards goal of ending chronic homelessness, refer to **Attachment 1** to note the following:

3a. The total number of chronically homeless persons this project served in Federal FY21: ____ (0 pts)

3b. Of the total CH served by the CoC, note the % this project served in FY21: ____%

4. SYSTEM PERFORMANCE OUTCOMES: Attachment 2

Positive Outcomes: (15 pts.)

Total points=10 - (% system impact*total available pts.)

Permanent Supportive Housing Projects: During FY21, there were **66** persons with positive outcomes noted across all CoC **PSH** programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2**: _____%

5. Exits to Homelessness: Attachment 3 (15 pts.)

Total points=% system impact*total available pts.

Please refer to **Attachment 3** showing *all project leavers* and note the percentage who exited this project to a shelter or the street. _____ %

6. Income Growth: System Impact. Attachment 4 (15 pts.)

Total points=% system impact*total available pts.

Refer to **Attachment 4** (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY21: _____%

7. Income Growth – Project Performance

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

7a. What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1) Number of Adults with Earned Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7b. What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

7c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1) Number of Adults with Earned Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = 1 pts; 0% = 0

7d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3) Number of Adults with Other Income - Column 9)** Performance Measure: Percent of Persons to accomplish this measure: _____%

50-100%=3pts; 15-49%=2 pts; 0-14=0 pts

8. Total Awarded Funds (25 total pts.)

8a. Did the project spend at least 90% of total awarded funds? **Yes 10 pts** **No 0 pts**

8b. Did the project spend between 80-89% of total awarded funds? **Yes 5 pts** **No 0 pts**

8c. The Continuum returned a total of _____\$ (*CARES will provide total amount after application is submitted*) from the total FY19 (or most recently ended contract) awarded funds.

What dollar amount did this project return in the most recently ended contract? _____

Percentage of program funds returned in relation to overall CoC returned: _____ **0-10 pts**
(to be filled in by CARES) **0%=10 pts; 1-50% = 5 pts; 51-100% = 2 pts**

9. Did the project draw down funds from LOCCS at least quarterly in the most recently ended contract? (*Please attach copies of last three drawdowns*) **Yes 5 pts** **No 0 pts**

10. Does your project follow core elements of the *Housing First* approach by ensuring access to the project for eligible clients is **not** prohibited by: **All Yes - 10 pts** **Any No - 0 points**

	Yes	No
History of alcohol or substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Not maintaining service and/or treatment compliance	<input type="checkbox"/>	<input type="checkbox"/>
Earning too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Credit, financial and/or rental history	<input type="checkbox"/>	<input type="checkbox"/>
Clients w/disabilities receive necessary accommodations	<input type="checkbox"/>	<input type="checkbox"/>
Support service plans/goals are client-driven	<input type="checkbox"/>	<input type="checkbox"/>
Every effort is made to house eligible clients as soon as possible	<input type="checkbox"/>	<input type="checkbox"/>
Every effort made to help clients avoid eviction to homelessness	<input type="checkbox"/>	<input type="checkbox"/>

11. Do project/agency staff participate in the CoC process by attending board and/or membership meetings, and/or participating in any CoC standing or Ad hoc committees of the FEHC?

2 Committees and $\geq 50\%$ attendance = 5

1 Committee and $\geq 50\%$ attendance = 2

0 Committees = 0

12. **Project Monitoring (2 possible pts.)**

12.a. Did your Project complete the CoC Monitoring forms and documentation by the due date with no findings/concerns? **Yes=2** **No=0**

12b. Did your Project complete the CoC Monitoring forms and documentation by the due date with findings/concerns that were resolved? **Yes=1** **No=0**

12c. Did not complete CoC Monitoring forms and documentation by the due date. **Yes=0**

13. **Priority Population (10 possible pts)**

What percentage of beds are dedicated to a priority population? *Please attach Project Application Q4B. and/or 5B.*

100% Chronically Homeless (CH), Youth, Veteran, DV= 10 pts

>50% Chronically Homeless (CH), Youth, Veteran, DV = 5 pts

No priority population = 0 pts

14. **Anti-Discrimination (5 pts)**

Does your agency have an anti-discrimination policy? (please attach) **Yes=5** **No=0**

15. Are those in your project racially representative of those in your CoC's homeless population?(Use CARES attachment to respond) **Yes=5** **No=0**

15a. If you answered no to question 15, how is your project working to improve outreach and assess policies that may be contributing to this racial disparity?

16. Coordinated Entry [Note: This question will be verified by CoC CE Lead]. (10 possible pts)

16.a Does your project receive referrals through the Coordinated Entry (CE) process ONLY?

Yes (2.5 pts) **No (0 pts.)**

16.b Do you regularly attend the monthly CE meetings? **Yes (2.5 pts)** **No (0 pts.)**

16.c Have all agency staff participating in the Coordinated Entry process received the required CE/CE HMIS training **Yes (5 pts)**

FRANKLIN ESSEX HOUSING COALITION
RANK AND REVIEW APPLICATION 2022
PART 2: PROJECT/SYSTEM PERFORMANCE NARRATIVES
DEADLINE TO SUBMIT:

PROJECT INFORMATION

FY20 Proposed Total Funding Request: \$ _____

Leasing \$ _____

Rental Assistance \$ _____

Supportive Services \$ _____

Operations \$ _____

Admin \$ _____

Is this project voluntarily reallocating funds to the CoC? **Yes** **No**

If yes, how much funding would the project voluntarily reallocate? _____

PROJECT DESCRIPTION

To assist reviewers, please provide a brief overview of the project (250 words or less) to describe program characteristics listed below:

- # of participants served based upon Federal FY21 APR
- # of contracted beds and units
- Cost per bed (HUD funding only)
- Services provided to participants
- Project goals and achievements

1. Utilization: (0-10 pts)

This question should be answered *only* by projects that scored zero points on Question 1 of the 2022 Rank & Review Application Part 1. **0 to 10 pts.**

Please explain why your project did not achieve 100% utilization for the number of projected /contracted households and/or persons served during FFY21 (10.1.20-9.30.21) (250 words or less.)

2. Leveraging & Coordination of Services: (0-5 pts)

Please provide specific examples of how your project coordinates services with other CoC, and HUD/VA funded projects. Please refer to specific programs (250 words or less).

- **Up to 2.5 pts awarded if the narrative clearly states the names of other funded projects specifically.**
- **Up to 2.5 pts awarded if the narrative clearly state(s) examples of how the project coordinates services with the noted funded projects.**

3. Performance- Housing Stability (0-5 pts)

What strategies does your program use to ensure clients who exit to a permanent housing destination remain stably housed? Please provide an example. 250 words or less.

- **Up to 2.5 pts awarded if the narrative clearly states the strategy, you program uses.**
- **Up to 2.5 pts awarded if the narrative clearly state(s) an example(s).**

4. System Performance – Income (0-5 pts)

What support does your project provide to clients to increase non-employment cash income and employment cash income?" Please provide an example.

- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing non-employment cash income.**
- **Up to 2.5 points awarded if the narrative clearly describes how the project supports clients with increasing employment cash income.**

5. Responding to Current Trends: (0-2 pts)

Looking at the Part 1 Tool did your program score lower on any of the data related questions as a result of the Covid pandemic? If yes, please explain.

6. Diversity and Inclusion (0 or 5 pts)

Does your program/agency have Diversity, Equity, and Inclusion (DEI) training for its staff? If yes, how does that impact the project? If not, what steps are you planning to take to implement a training? (250 words or less)

7. DV Programs Only-Positive Outcomes/Safety: (0-2pts)

We realize that a positive outcome for vulnerable populations programs may not be the same as a positive outcome for a permanent supportive housing program. How does your agency contribute to the housing stability and ensure safety for victims of domestic violence across the CoC system. (250 words or less)

- **Up to 1 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.**
- **Up to 1 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability and ensure safety for victims of domestic violence across the CoC.**

8. Dedicated Youth Projects Only: Positive Outcomes (0-2pts)

Outcomes considered positive for youth programs may not be the same as positive outcomes for Permanent Supportive Housing programs. How does your agency contribute to housing stability across the CoC? (250 words or less)

- **Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the Youth provider lens.**
- **Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.**

Before you submit this application, ensure that you have the following documents attached to your email:

*** Using the project's FY20 Program Application and Federal Fiscal Year 2021 please attach relevant pages of Application and APR to this application.**

*** Copies of last three drawdowns of LOCCS funding.**

*** An anti-discrimination policy, if your agency has one.**