

4B. Attachments Screen For All Application Questions

We prefer that you use PDF files, though other file types are supported. Please only use zip files if necessary.

Attachments must match the questions they are associated with.

Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.

We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

Document Type	Required?	Document Description	Date Attached
1C-14. CE Assessment Tool	Yes	CE Assessment Tool	10/22/2021
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	10/29/2021
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	10/22/2021
1E-1. Local Competition Announcement	Yes	Local Competition...	11/03/2021
1E-2. Project Review and Selection Process	Yes	Project Review an...	11/09/2021
1E-5. Public Posting–Projects Rejected-Reduced	Yes	Public Posting - ...	11/08/2021
1E-5a. Public Posting–Projects Accepted	Yes	Public Posting - ...	10/29/2021
1E-6. Web Posting–CoC-Approved Consolidated Application	Yes	Web Posting-CoC A...	11/09/2021
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	11/12/2021
3A-2a. Healthcare Formal Agreements	No	Healthcare formal...	11/03/2021
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Local Competition Announcement

Attachment Details

Document Description: Project Review and Selection Process

Attachment Details

Document Description: Public Posting - Project Rejected - Reduced

Attachment Details

Document Description: Public Posting - Projects Accepted

Attachment Details

Document Description: Web Posting-CoC Approved Consolidated Application

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare formal agreements

Attachment Details

Document Description:

1C-14: Centralized or Coordinated Entry System–Assessment Tool.

This attachment details the Coordinated Entry (CE) Intakes for NY-522. It includes the following:

1. CE Intake: This is the CE Assessment and Intake Form used by NY-522.
2. CE Policies and Procedures: This document governs the CE program, including prioritization and the outreach plan to reach those persons least likely to apply.
3. NY-522's Written Standards, Coordinated Entry Prioritization Section: This document details how the CE program prioritizes people most in need of assistance.

1C-14: Centralized or Coordinated Entry System-Assessment Tool.

1. **CE Intake:** This is the Individual CE Assessment and Intake Form used by NY-522.

Fax Completed Assessments to 315-785-3346 Attention Coordinated Entry Manager

Client Score: _____

Client Code: _____ *(assigned by CE Manager)*

HOUSING/HOMELESS ASSESSMENT TOOL



HAVE YOU COMPLETED THIS SURVEY WITH ANOTHER AGENCY? IF YES WHICH AGENCY? _____

Agency, Staff Member & Contact Information Completing This Assessment Form
(Print) _____

I understand that the information on this form may be shared with other agencies participating in the continuum of care.

Signature of Head of Household _____ Date _____

- Name: (head of household) _____ Health Insurance: Yes No Doesn't Know Refused Data Not Collected
- Phone Number: () _____ - _____ Alt. Phone: () _____ - _____
- Ethnicity: Hispanic Non-Hispanic Refused Unknown Data Not Collected
- Race: American Indian/Native Alaskan Asian Black or African American Native Hawaiian or Other Pacific Islander
White Refused Unknown Data Not Collected
- Ages and Gender of those seeking housing:
DOB _____ SEX _____ PLACE ADDITIONAL HOUSEHOLD MEMBERS ON PAGE PROVIDED
_____ (self) _____ Number of people in the household: _____

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1. Score: _____
IF A FAMILY WITH DEPENDENT CHILDREN, THEN SCORE 5 Score: _____
IF HEAD OF HOUSEHOLD IS PREGNANT, THEN SCORE 1 Score: _____
IF THE PERSON IS 24 OR UNDER, THEN SCORE 2. Score: _____

- When did you become homeless: _____
- How many separate times in the past 3 years have you been without a regular place to stay (including right now)?
____ 1 time ____ 2-3 times ____ 4 or more times *(only score for the highest of the 2 choices below)*

IF THE PERSON HAS EXPERIENCED 2-3 EPISODES OF HOMELESSNESS, THEN SCORE 2. Score _____
IF THE PERSON HAS EXPERIENCED 4 + EPISODES OF HOMELESSNESS, THEN SCORE 3. Score _____

- Has it been more than a year since you had a regular place to stay? _____

IF THE PERSON HAS EXPERIENCED 1+ CONSECUTIVE YEARS OF HOMELESSNESS THEN SCORE 3 Score: _____

- Where did you stay last night and what is the address: _____

IF they said (car or other vehicle, street or woods, camper or tent), THEN SCORE 2 Score _____

- What was your last permanent address and how long did you live there: _____

- Why are you no longer living at your last permanent address; what changed in the household to create this emergency:
nonpayment of rent, destruction of property, other _____

- Do you have any friends or family that you can stay with for at least the next 14 days, or longer? Yes No
IF "NO" THEN SCORE 1 Score _____

- Do you have any physical or mental limitations that would prevent you from obtaining housing? (circle all that apply)
Physical/Medical _____ Developmental Disability _____ Mental Health _____ Drug or Alcohol Addiction _____
HIV/AIDS _____ Other: _____
Score one point for each disability. Score _____

Fax Completed Assessments to 315-785-3346 Attention Coordinated Entry Manager

If you have a serious underlying medical condition and may be at higher risk for severe illness from COVID-19 due to the following: chronic lung disease, moderate to severe asthma, severe obesity, diabetes, immunocompromised, chronic kidney disease, and/or liver disease score 2 points.

Score _____

14. Is anyone in your household a veteran: Yes No

IF "YES" THEN SCORE 3

Score _____

14. Do you have any legal issues that will make it more difficult to rent a place to live? (Circle all that apply)

Registered Sex Offender Released from Jail/Prison On probation/Parole Pending charges/ Fines

SCORE 1 point for each legal issue

Score _____

15. Are you being sanctioned through a public assistance program: Yes No

IF "YES" , THEN SCORE 3

Score _____

16. Are you or anyone in your household currently employed: Yes No If so, who in the house is employed and what is the name, address, and phone number of the employer: _____

IF "NO" THEN SCORE 1

Score _____

17. Do you have any other available income or resources at this time? These include, but are not limited to; Child Support Payments, Unemployment Insurance Benefits, Disability Benefits, Social Security Benefits, SSI Payments or Advance on Wages:

Yes No If yes, indicate what type of income it is, the date it was last received on and the amount it was for:

IF "NO" THEN SCORE 1

Score _____

18. Do you have your own transportation? Yes No

IF "NO" THEN SCORE 1

Score _____

19. Are you fleeing Domestic Violence? Yes No

IF "YES" THEN SCORE 3

Score _____

Are you a Domestic Abuse Victim/Survivor? Yes No Doesn't Know Refused Data Not Collected

IF "YES" THEN When did the experience occur?

Within Past 3 Months 3 to 6 Months Ago 6 to 12 Months Ago More Than 1 Year Ago Doesn't Know Refused Data Not Collected

20. Have you ever been in the Foster Care system? Yes No

IF "YES" THEN How did you leave the Foster Care system?

<18 Returned to parents; Adopted; >18 Independent Living Discharge; >18 Chose to Leave no Living Plan Completed

21. Have you ever received Social Security Benefits, SSI/SSA/SSD? Yes No

IF "YES" THEN Which type did you receive, Why did they stop, When did they stop?

22. Have you have had multiple points of contact (3 or more) with Emergency Responders, such as ambulance, ER visits, crisis, detox, fire or police/LEAD program within the last 90 days? Yes No

IF "YES" THEN SCORE 1 When did the experience occur?

Score _____

I understand by signing below I agree to any investigation made to verify or confirm the information I have given, or any other investigation made by them in connection with my request for Services. I further understand if additional information is requested, I will provide it. I swear and affirm under the penalties of perjury that the information I have given or will give is correct.

Signature _____

Date _____

***Be Sure to Complete HMIS Privacy Notice and Release of Information with All Assessments**

Include Pages 3&4 with Assessment to Ensure Data is Shared Per Client's Wishes

1C-14: Centralized or Coordinated Entry System–Assessment Tool.

2. **CE Policies and Procedures:** This document governs the CE program, including prioritization and the outreach plan to reach those persons least likely to apply.



POINTS NORTH HOUSING COALITION
COORDINATED ENTRY
POLICY AND PROCEDURE
MANUAL



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Introduction

Document Overview

In order to implement and maintain a Tri-County-wide Coordinated Entry System (CE), Points North Housing Coalition's CE Committee, has developed the following Policies and Procedures Manual to outline and define the goals and objectives of the CE program. This document delineates the roles and responsibilities of each agency and user involved in the program while establishing protocol for program assessment, referral acceptance, client privacy, and consumer disclosure. Each participating agency must have the Director of that agency sign the Agency Agreement at the end of this document, indicating that the agency has reviewed these policies and procedures and will comply with them. These policies and procedures will govern the implementation, governance, and evaluation of the Coordinated Entry (CE) in PNHC's CoC. It is expected that the standards will adjust as programs evolve, members gain more experience, and Homeless Management Information System data from programs and services is analyzed. This Policy and Procedure will serve as the guiding principles for funding ESG and CoC programs. These policies may only be changed by the approval of the CoC PNHC CE Committee based on recommendations from the Coordinated Entry stakeholders through CE meetings.

Purpose:

Points North CoC Coordinated Entry (CE) process is designed to identify, engage, and assist homeless individuals and families that will ensure those who request or need assistance are connected to proper housing and services.

History and Purpose of Coordinated Entry

Coordinated Entry is considered one of the many interventions in a community's united effort to end and prevent homelessness. The process works best and provides the greatest value if it is driven by "What does the client need" rather than by provider eligibility. Coordinated entry refers to the process used to assess and assist in meeting the housing needs of people at-risk of homelessness and people experiencing homelessness. The implementation of coordinated assessment is considered national best practice. When implemented effectively, coordinated assessment can:

- Reduce the amount of research and the number of phone calls people experiencing homelessness must make before finding crisis housing or services;
- Reduce new entries into homelessness through coordinated system wide diversion and prevention efforts;
- Prevent people experiencing homelessness from entering and exiting multiple programs before getting their needs met;
- Reduce or erase entirely the need for individual provider wait lists for services;
- Foster increased collaboration between homelessness assistance providers; and
- Improve a community's ability to perform well on Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act outcomes and make progress on ending homelessness.

The coordinated entry process makes referrals to all projects receiving Emergency Solutions Grants (ESG) and CoC Program funds, including emergency shelter (ES), Rapid Re-housing (RRH), Permanent Supportive Housing (PSH), and transitional housing (TH), as well as other housing and homelessness projects. Projects in the community that are dedicated to serving people experiencing homelessness fill all vacancies through referrals, while other housing and services projects determine the extent to which they rely on referrals from the coordinated entry process.

Points North Coordinated Entry System Core Elements

- **Access:** the engagement point for persons experiencing a housing crisis could look and function differently depending on the specific community. Persons (families, single adults, and youth) might initially access the crisis response system by calling a crisis hotline or other information and referral resource, walking into an access point facility, or being engaged through outreach efforts.
- **Assessment:** upon initial access, CoC providers associated with coordinated entry will assess the person's housing needs, preferences, and vulnerability. This coordination entry element is referred to as assessment. It is progressive with multiple layers of sequential information being gathered at various phases in the coordinated entry process, for different purposes, by one or more staff.
- **Prioritization:** during assessment, the person's needs and level of vulnerability will be documented for purposes of determining prioritization. Prioritization helps the CoC manage its inventory of community housing resources and services, ensuring that those persons with the greatest need and vulnerability receive the supports they need to resolve their housing crisis.
- **Referral:** the final element is referral. Persons are referred to available CoC housing resources and services in accordance with the CoC's documented prioritization guidelines.
- **Referral protocols:** Programs that participate in the CoC's coordinated entry process accept all eligible referrals unless the agency has documentation that would support rejecting a referral
- **Referral Rejection Policy:** Both CoC providers and program participants may deny or reject referrals from the defined CE access point, although service denials should be infrequent and must be documented with specific justification as prescribed by the CoC. The specific allowable criteria for denying a referral must be established by the CoC, must be shared with each project and client, and be reviewed and updated annually. All participating projects and client must provide the reason for service denial, and may be subject to a limit on number of service denials

Prioritizing people who are most vulnerable or have the most severe service needs:

One of the main purposes of coordinated entry is to ensure that people with the most severe service needs and levels of vulnerability are prioritized for housing and homeless assistance. To fulfill this process Points North follows the guidelines set forth in HUDs CPD-16-11. People experiencing homelessness will be prioritized for permanent supportive housing. In addition to prioritizing people experiencing homelessness, the coordinated entry process prioritizes people who are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness.

Points to consider when prioritizing people for housing and homelessness assistance: Based on Vulnerability Scoring from Coordinated Entry Application

- Chronic Homelessness (3 Points)
- Veterans (5 point)

- Youth (2 point)
- Physical or mental limitations that would prevent individual from obtaining housing (1 Point for each)

The CoC PNHC members identified the following goals for the Coordinated Entry:

- No Wrong Door, the principles of this approach are:
 - A consumer can seek housing assistance through any of the participating homeless services providers and will receive integrated services;
 - Consumers should have equal access to information and advice about the housing assistance for which they are eligible to assist them in making informed choices about available services that best meet their needs;
 - Participating providers have a responsibility to respond to the range of consumer needs and act as the primary contact for consumer who apply for assistance through their service unless or until another provider assumes that role;
 - Participating providers will provide a proactive service that facilitates the consumer applying for assistance or accessing services from another provider regardless of whether the original provider delivers the specific housing services required by a presenting consumer; and
 - Participating housing providers will work collaboratively to achieve responsive and streamlined access to services and cooperate to use available resources to achieve the best possible housing outcomes for consumer, particularly for those with high, complex or urgent needs
- Universal intake and assessment form
- Point of entry agency will complete appropriate paperwork and refer to all appropriate housing programs/agencies in addition to the prioritization list
- Recipient Agency will enter client data on prioritization list and track client activity
- Recipient and Sub-Recipient Agencies will co-lead monthly CE meetings
- Clients will be prioritized based on vulnerability score
- The process will be easy on the client, and provide quick and seamless entry into homelessness services
- Individuals and families will be referred to the most appropriate resource(s) for their individual situation
- The process will prevent duplication of services
- The process will reduce length of homelessness
- The process will improve communication among agencies

Operating the Coordinated Entry System

2014 was implementation and start of the pilot years for the Coordinated Entry program. During this time a path for establishing the system-wide coordinated entry was discussed, tested, and modified. Full implementation and operation of the CE Program includes:

- Secure Email
- Timely meetings

- Timely referrals to the CE system
- Recipient Facilitator will:
 - Enter client data in google doc spreadsheet/HMIS System
 - Track client activity
 - Share report data at regular CE meetings
- Sub-recipient will:
 - Contact CoC agencies

Points North CoC is responsible for coordinating and implementing a system to meet the needs of individuals and families experiencing homelessness within the CoC. The primary goals for coordinated entry processes are that assistance be allocated as effectively as possible and that it be easily accessible no matter where or how people present. The coordinated entry process is designed to facilitate prioritizing assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most, can receive it in a timely manner. In addition, the coordinated entry process provides information about service needs and gaps which in turn provides a path to plan to identify and address needed resources.

Addressing waiting times through coordinated entry:

Often there is a discrepancy between the number of people in need of housing and the lack of available beds. When there is a waiting list due to a lack of available beds, other community resources will be accessed, such as rapid re-housing dollars. Although PSH is almost always the most effective resource for people with high levels of vulnerability and high service needs, including those experiencing chronic homelessness, the lack of available PSH should not result in people remaining in motel rooms or on the streets without further assistance.

Homeless assistance organizations:

All homeless assistance organizations should be involved in the coordinated entry process by helping people access the system and receiving referrals. Emergency shelter, transitional housing, rapid re-housing, and permanent supportive housing programs should receive referrals through the coordinated entry process.

Mainstream housing and services:

Affordable housing and mainstream services are crucial tools for ending homelessness and should be involved in the coordinated entry process. For instance, sources of referrals could include mental health service providers, substance abuse service providers, Department of Veterans Affairs (VA) Medical Centers, jails, or emergency rooms.

Prevention Services:

- Referral to Prevention Services Provider is made through the Coordinated Entry system.
- Prevention services within the CoC are available through the following agencies:
 - Watertown Urban Mission
 - Lewis County DSS

- Transitional Living Services of NNY
- Massena Independent Living Center
- Jefferson County DSS
- St. Lawrence County DSS
- Soldier On

Safety Planning

The coordinated entry process ensures the safety of the individuals seeking assistance. This ensures that people fleeing domestic violence have safe and confidential access to the coordinated entry process and domestic violence services, and that any data collection adheres to the Violence Against Women Act (VAWA). The CoC coordinates with victim/ non-victim providers to ensure DV survivors are provided housing services that uphold safety by prioritizing programs that collaborate to offer victims a wide range of options. Households presenting at non-victim providers are linked with DV services via a phone assessment. Households are given options including VAWA and CoC services to guard personally identifiable information. If a client is eligible and elects DV services the provider will end intake, void electronic record and connect victim with DV service provider. If client elects for non DV services, the Client is referred to a nonvictim provider to fulfill CoC CE process. VAWA compliant informed consent is required to provide information to other providers. If a client chooses not to utilize one of the CE participating DV agencies, the CE POE agency will reach out to DV program for assistance in developing an anonymous safety plan for the client

The Coordinated Entry Policy and Procedures will:

- Assist with the coordination of service delivery across the CoC and will be the foundation of the coordinated entry system;
- Assist in assessing individuals and families consistently to determine program eligibility;
- Assist in administering programs fairly and methodically;
- Establish common performance measurements for all CoC components; and

The Policy and Procedures have been established to ensure that persons experiencing homelessness who enter programs throughout the CoC will be given similar information and support to access and maintain permanent housing. All programs that receive ESG or CoC funding are required to abide by the Policy and Procedure guidelines. Agency program procedure should reflect the policy and procedures described in this document. The CoC strongly encourages the collaboration with programs that do not receive either of these sources of funds to provide comprehensive services to the community's homeless population.

Geographic Area: Jefferson, St. Lawrence, and Lewis Counties

Target Population:

- Chronically Homeless
- Homeless
- Veterans
- Domestic Violence
- Substance Abuse
- Mental Illness

- Youth
- Physically Disabled
- Families
- Human Trafficking
- Re-Entry

Marketing and Non-Discriminatory Access

CoC's and recipients of HUD CoC Program and ESG Program funding are required to affirmatively market their housing and supportive services projects to eligible persons who are least likely to apply in the absence of special outreach. This is regardless of race, color, national origin, religion, sex, age, familial status, marital status, handicap, actual or perceived sexual orientation, or gender identity. To ensure the coordinated entry process assists CoC Program and ESG Program recipients in meeting this requirement, a marketing strategy was developed.

Evaluation/Oversight:

- **Grievance/Appeal process:** There will be formal grievance and appeals process managed by the coordinated entry committee. Consumer choice is central to coordinated entry and the appeals process will embrace that same person centered and easily navigable model. If a participant feels they did not receive fair treatment, they were denied resources or given an inappropriate referral, the participant may appeal these decisions or actions.
- The coordinated entry committee will engage in regular evaluations. The committee will recommend changes to the process after these evaluations. Changes will be recommended to and approved by the PNHC CE committee and Board.
- Coordinated Entry Committee formal meetings will occur monthly. This meeting should serve as a space for agency representatives to discuss participants' progress and referral status, troubleshoot any issues, and coordinate outreach. The agency representatives can make recommendations on suggested changes to the coordinated entry system.
- Programs will be evaluated on their level of participation in coordinated entry including having coordinated entry staff, participating in the monthly calls and meetings, taking referrals from coordinated entry, and regular updates on vacancies and waiting list. Participation in coordinated entry will be tracked through HMIS and Google Docs for quality, and agencies will be given the opportunity to submit their feedback on the process.

All components of the Coordinated Entry System will be reviewed and assessed by the CE Committee and the CoC Collaborative Applicant. Recommendations for policy change will be presented to the PNHC Board.

Agency Agreement

I have received the Policy and Procedures Manual for the PNHC Coordinated Entry System and I understand that it is my responsibility to read and comply with the policies contained in this Manual and any revisions made to it.

Name of Participating Agency:

Name of Designated Agency Representative authorized to sign:

Title: _____

Signature of Designated Agency Representative:

Date: _____

Please return this page to:

Denise Doin
CARES, Inc
200 Henry Johnson Blvd.
Albany NY 12210
[\(518\) 489-4130 x112](tel:5184894130)
ddoin@caresny.org

1C-14: Centralized or Coordinated Entry System–Assessment Tool.

3. NY-522's Written Standards, Coordinated Entry Prioritization Section: This document details how the CE program prioritizes people most in need of assistance.

stalking)

- Privacy – The Coordinated Entry Process must ensure adequate privacy protections are extended to and enforced for all participants from the first point of access, through assessment and prioritization, and after participants have been offered permanent housing and even exited CoC projects.

The *Coordinated Entry Policies and Procedures* can be found on the PNHC website: <https://caresny.org/wp-content/uploads/2019/06/PNHC-Policy-and-Procedure.pdf>.

Prioritization Standards

These written standards establish the community-wide expectation of how resources are to be targeted within the community. This is separate from meeting eligibility requirements, and specific to prioritizing assistance to those in need. Project participants must always meet eligibility criteria while all individuals and household types can be prioritized for a type of assistance. As prescribed in the *Coordinated Entry Policies & Procedures*, prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner. All CoC funded programs accept referrals only through a single prioritized list that is created through the CoC's Coordinated Entry process. The CoC's *Coordinated Entry Policies & Procedures* and process are in alignment with HUD guidance and notices, namely:

- 24 CFR Part 578 – *Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care Program* (specifically: 578.3 and 578.7(a)(8))
- CPD-016-11- *Notice on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing*
- CPD-017-01- *Notice Establishing Additional Requirements for a Continuum of Care Centralized Coordinated Assessment System*
- [CPD-20-08- Waivers and Alternative Requirements for the Emergency Solutions Grants \(ESG\) Program Under the CARES Act](#)

The CoC will refer to and implement guidance based on any subsequent notices that update or replace prior notices and guidance.

In accordance with these notices and guidance, populations and households prioritized for assistance include:

- Those prioritized in CoC funded PSH beds **Dedicated** to Persons Experiencing CH or PSH **Prioritized** for Occupancy by CH Persons are, in order of prioritization:
 - First Priority- Chronically Homeless Individuals and Families with the longest history of homelessness and with the most severe service needs.
 - Second Priority- Chronically Homeless Individuals and Families with the longest history of homelessness are prioritized in CoC funded PSH beds **Dedicated** to persons experiencing CH and PSH **Prioritized** for occupancy by CH persons.
 - Third Priority- Chronically Homeless Individuals and Families with the most severe service needs are prioritized in CoC funded PSH beds **Dedicated** to persons experiencing CH and PSH **Prioritized** for occupancy by CH persons.
 - Fourth Priority- All other Chronically Homeless Individuals and Families.
 - Fifth Priority- Non-chronically homeless households, as long as the recipient of CoC Program-funded PSH documents how it was determined that there were no

- chronically homeless households identified for assistance within the CoC's geographic area at the point at which a vacancy becomes available.
- Those prioritized in PSH beds that are NOT Dedicated or Prioritized for Persons Experiencing Chronic Homeless, in order of prioritization:
 - First Priority—Homeless Individuals and Families with a Disability with long periods of episodic homelessness, fewer than four occasions where they have been living or residing in a place not meant for human habitation, a safe haven, or in an emergency Housing First shelter but where the cumulative time homeless is at least 12 months, **and** there is a severe service need.
 - Second Priority- Homeless Individuals and Families with a Disability with severe service needs. No minimum length of time required.
 - Third Priority- Homeless Individuals and Families with a Disability coming from places not meant for human habitation, Safe Haven, or Emergency Shelter without severe service needs. No minimum length of time required.
 - Fourth Priority- Homeless individuals and Families with a Disability coming from Transitional Housing (TH) where prior to residing in the TH had lived in a place not meant for human habitation, in an Emergency Shelter, or Safe Haven. This priority also includes individuals and families residing in TH who were fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking prior to residing in that TH project even if they did not live in a place meant for human habitation, an Emergency Shelter, or a Safe Haven prior to entry in the TH.
 - Fifth Priority- All others that meet a lower priority of order, as long as the recipient of a CoC Program-funded PSH documents how the determination was made that there were no eligible individuals or families within the CoC's geographic area that met a higher priority.
- People at severe risk of contracting coronavirus will be prioritized for projects utilizing ESG-CV funding, per CPD-20-08, pg. 6. They will subsequently be prioritized based on the factors listed above.
 - Please see the PNHC Prevention Vulnerability Index for a list of prioritization standards for prevention assistance.

Housing First is a proven approach, applicable across all elements of systems for ending homelessness, in which people experiencing homelessness are connected to permanent housing swiftly and with few to no treatment preconditions, behavioral contingencies, or other barriers. Programs ensure that no potential clients are screened out or terminated based on any criteria outlined below.

- Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unnecessary condition.
- Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of “housing readiness.”
- People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy and building and apartment units includes special physical features that accommodate disabilities.
- Programs or projects that cannot serve someone work through the Coordinated Entry Process to ensure that those individuals or families have access to housing and services elsewhere.

1C-7: Public Housing Agencies within Your CoC's Geographic Area – New Admissions – General/Limited Preference

This attachment contains the following:

1. General Homeless Preference
 - a. **NYS Homes & Community Renewal (HCR)** - HCV Administrator
 - i. Administrative Plan - Highlighted Section: Homeless Preference
 - b. **Watertown Housing Authority (WHA)** - PHA
 - i. Administrative Plan – Highlighted Section: Homeless Preference

1C-7: Public Housing Agencies within Your CoC's Geographic Area – New Admissions –
General/Limited Homeless Preference

- a. **NYS Homes & Community Renewal (HCR)** - HCV Administrator
 - i. Administrative Plan - Highlighted Section: Homeless Preference



Homes and Community Renewal

STATEWIDE SECTION 8 VOUCHER PROGRAM

Section 8 Housing Choice Voucher Administrative Plan

Effective April 26, 2021

Version 2021 - 1

INTRODUCTION

The overall mission of the New York State Homes and Community Renewal (HCR) is Partnering to Improve and Preserve our Homes and Communities.

The New York State Homes and Community Renewal comprises all the State's major housing and community renewal agencies, among which are the Division of Housing and Community Renewal (DHCR) and the Housing Trust Fund Corporation (HTFC), a subsidiary public benefit corporation of the NYS Housing Finance Agency (HFA). HTFC contracts with DHCR to administer some of the activities of the Section 8 program.

Within the overall mission of the agency, this Administrative Plan serves as the HCR operational handbook for implementing the U. S. Department of Housing and Urban Development's (HUD) Section 8 Housing Choice Voucher (HCV) Program, including Enhanced and Project-based Vouchers). This Plan has been prepared in such a manner as to ensure compliance with all requirements set forth in 24 CFR §982.54 (Administrative Plan).

In the implementation of the Section 8 Housing Choice Voucher (HCV) Program, HCR acts as the Public Housing Agency (PHA) for all local programs under its purview. In this capacity as PHA, HCR has full responsibility for the satisfactory completion of all contractual obligations with HUD. The Section 8 tenant-based assistance programs are federally funded and administered for the State of New York by HCR through its Statewide Section 8 Voucher Program Office.

To effectively and efficiently implement the program over its entire Statewide jurisdiction, HCR has contracted with Local Administrators (LAs) to undertake necessary field activities. Day-to-day responsibility for local administration of the HCV Program in the field is assumed by each LA in its designated local area of operation. The divisions of responsibilities are detailed in a contract between HCR and each of its LAs.

The NYS HCR/Statewide Section 8 Voucher Program is authorized to administer the Section 8/Housing Choice Voucher Program statewide, currently in the following NYS jurisdictions: Allegany, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Clinton, Columbia, Delaware, Dutchess, Essex, Franklin, Fulton, Genesee, Greene, Hamilton, Herkimer, Jefferson, Lewis, Livingston, Madison, Nassau, New York (*Bronx, Brooklyn, Manhattan, Queens, Staten Island*), Niagara, Oneida, Ontario, Orange, Orleans, Oswego, Otsego, Putnam, Rockland, Saratoga, Seneca, Schuyler, Steuben, St. Lawrence, Suffolk, Sullivan, Tioga, Tompkins, Ulster, Washington, Wayne, Westchester, Wyoming and Yates Counties. HCR is also authorized to administer a mobility counseling program in Westchester County.

Administration of the Section 8 Program and the functions and responsibilities of the HCR staff will be in compliance with the HCR Personnel Policy and HUD's Section 8 Regulations as well as all Federal, State and local Fair Housing Laws and Regulations.

rules and regulations and HCR's Administrative Plan. The standards and policies currently used to safeguard the privacy and confidentiality of tenant information and tenant files should apply equally to the employee. Special efforts should be taken to assure that the employee/applicant is not receiving preferential treatment. This policy also applies to relatives of employees.

The word "relative" as used in this section pertains to parent, child, grandparent, grandchild, sister, or brother of any employee.

1.03 Preferences

HCR has established local preferences for tenant-based vouchers within the Housing Choice Voucher Program to further objectives towards improved residential stability, expanding housing opportunities and alleviating homelessness within New York State.

Each LA must give preference to applicants on their general tenant-based waiting list for the Housing Choice Voucher Program, as described below:

First priority shall be given to the following:

Households defined as Homeless.

A qualified household must fall under one of the two categories listed below as defined by HUD (10% of each LA's general allocation of regular vouchers must be dedicated to this preference - additional information below):

Category 1: An individual or family who *lacks a fixed, regular, and adequate nighttime residence*, meaning:

a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; *or*

b. An individual or family living in a supervised publicly or privately operated shelter designated to provide **temporary** living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); *or*

c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Category 4: Any individual or family who:

a. Is *fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking*, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; *and*

b. Has no other residence; *and*

c. Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

In addition to identifying as one of the categories listed above, **HCR requires** the applicant provide or obtain written verification from a coordinating shelter, housing provider, service agency or institution (for those being discharged) confirming the same.

Second priority will be given to the following (No limitation):

Households identified as Elderly and/or Disabled (as defined by HUD) or Families with Dependent Children.

Third priority (No limitation):

All applicants who do not meet the criteria to claim one of the preferences described above but meet all other eligibility criteria as described in HUD regulations and this Administrative Plan.

As allowed under HUD regulations, HCR has exercised its' discretion to limit the number of applicants that may qualify for a local preference, therefore, 10% of each LA's general allocation of regular vouchers, not including those programs with a separate project number (i.e., Mainstream, VASH), must be designated for the above stated homeless preference. As long as the maximum threshold of 10% for each LA has not been reached, the homeless preference remains active within their jurisdiction. Once an LA has reached the maximum allowable participants for this preference, all remaining applicants will be chosen in order of remaining priorities and by position on the waiting list. Once a participant's voucher, that was initially qualified for assistance under the homeless preference has been terminated or relinquished, the LA must re-activate the homeless preference until the maximum allowable threshold is reached. Each LA will be responsible for maintaining their tenant-based waiting list in accordance with these requirements.

For the PBV program, while the homeless preference stated above is not applicable, each project sponsor is encouraged to consider a homeless preference for their project as allowed by and through the competitive selection process, funding requirements and any additional programmatic requirements applicable at the time of award.

All LA's with closed waiting lists must first offer current applicants on the waiting list who qualify to receive the benefit of the preference to move up on the waiting list accordingly. The notice to applicants must include how to successfully apply and establish themselves with the homeless preference status which would include the same format we implement for new applicants including contacting the partnering agencies for referrals and/or determination of preference eligibility. If a closed waiting list is opened to establish homeless applicants, the LA should specify on any public notice that current waiting list applicants will also be given the benefit of the preference.

1C-7: Public Housing Agencies within Your CoC's Geographic Area – New Admissions –
General/Limited Preference

b. **Watertown Housing Authority (WHA)** - PHA

i. Administrative Plan – Highlighted Section: Homeless Preference

4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

Local Preferences [24 CFR 960.206]

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

WHA Policy

The WHA will use the following local preference:

Residency Preference – Households who live, work, or have a bona fide offer to work in Jefferson County, at the time of application or at the time of selection from the waiting list, will qualify for WHA’s Residency Preference.

Displacement Preference – WHA defines Displacement Preference to include applicants who can document that they have been displaced by a natural disaster declared by the President of the United States, displaced, through no fault of their own, by governmental action or displaced by domestic violence.

Chronically Homeless Preference – The WHA is a partnering housing agency working with the local Continuum of Care (i.e. Points North Housing Coalition) to help eradicate homelessness. The WHA will accept referrals from local homeless service organizations (e.g. Dept. of Social Services) that identify individuals as chronically homeless. These individuals that are identified as chronically homeless will receive a preference. The WHA will allow up to a maximum of 5 preferences at any given time.

Homeless Preference

Domestic violence, as defined by HUD, is the “actual or threatened physical violence directed against one or more members of the applicant’s family by a spouse or other members of the applicant’s household.” If displaced by domestic violence, separate procedures established by WHA will be followed.

Income Targeting Requirement [24 CFR 960.202(b)]

HUD requires that extremely low-income (ELI) families make up at least 40% of the families admitted to public housing during the PHA’s fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, the PHA may skip non-ELI families on the waiting list in order to select an ELI family.

WHA Policy

The WHA will monitor progress in meeting the ELI requirement throughout the fiscal year. ELI families will be selected ahead of other eligible families on an as-needed basis to ensure that the income targeting requirement is met.

1C-7: Public Housing Agencies within Your CoC's Geographic Area Moving On Strategy

This attachment contains the following:

1. Moving On Preference
 - a. **NYS Homes & Community Renewal (HCR)** - HCV Administrator
 - i. Emergency Housing Voucher (EHV) Memorandum of Understanding –
Highlighted Section: Moving On preference in local priority
2. NY-522's Written Standards excerpt that details the CoC's Moving On Strategy.

1C-7: Public Housing Agencies within Your CoC's Geographic Area Moving On Strategy

1. Moving On Preference

a. **NYS Homes & Community Renewal (HCR)** - HCV Administrator

- i. Emergency Housing Voucher (EHV) Memorandum of Understanding
-Highlighted Section: Moving On preference in local priority.

**MEMORANDUM OF UNDERSTANDING
DATA SHARING FOR EMERGENCY HOUSING VOUCHERS IN NEW YORK STATE**

This Memorandum of Understanding (“MOU”) is made and entered into as of this 15th day of July, 2021 (the “Effective Date”). It is executed between the following parties:

New York State Homes and Community Renewal (“HCR”) and its subsidiaries, including the Housing Trust Fund Corporation (“HTFC”) and the Division of Housing and Community Renewal (“DHCR”), having its principal office at 38-40 State Street, Albany, NY 12207

-and-

CARES of NY Inc.
200 Henry Johnson Blvd
Albany

Signing this agreement as the lead agency and authorized representative for:

NY-522 Jefferson, Lewis, St. Lawrence Counties CoC

The following counties within the CoC service area are included within the scope of this agreement:

Jefferson, Lewis & St. Lawrence Counties

The following counties are excluded:

None

WHEREAS, the American Rescue Plan Act (a.k.a. COVID-19 Stimulus Package or “The Act”) was adopted into law on March 11, 2021, and provided for a \$1.9 trillion economic stimulus package;

WHEREAS, Section 3202 of The Act authorizes \$5 billion for Emergency Housing Vouchers (“EHVs”) to transition people currently experiencing or at risk of homelessness, including those who are survivors of domestic violence, to stable housing; and EHVs can be used by individuals and families experiencing homelessness who have difficulty being stably housed otherwise;

WHEREAS, funding for EHVs will be allocated by the U.S. Department of Housing and Urban Development (“HUD”) to state and local Public Housing Authorities (“PHAs”) for distribution through waiting lists created and maintained by those PHAs;

WHEREAS, NYS HCR, through HTFC, serves as the only statewide PHA for New York State, and has received a preliminary allocation of 1,556 EHVs, with the possibility of additional allocations at a later date;

- vi. The CoC shall validate tenant stipend expenses for reimbursement as described in Section IV of this agreement.
- vii. The CoC will strive to connect participating households to services that will ensure long term success. This may include services related to health and wellness, mental health counseling, substance abuse treatment, employment training, etc. The CoC shall provide a quarterly report of service referrals for households on the CoC's. The report shall not include data on individual households that would violate confidentiality; it shall provide a high level summary of the services being offered to participating households.
- viii. Where a voucher recipient referred by the CoC is identified by HTFC as falling behind in rent or otherwise becoming at risk, HTFC may refer that household to the CoC for linkages to additional services.

III. PRIORITIZATION

A. Prioritization for the Initial Lease-up Phase

The CoC shall commence sending referrals to HCR or its designated agent on or about August 16, 2021 and concluding within 6 weeks – referred to here as the **initial lease-up phase**. The referrals shall be received in the following order:

Priority 1 – HCR will only accept referrals for the following types of households within the first three weeks, or from August 16 – September 3.

1. Households meeting HUD's [Definition of Chronically Homeless](#) as determined by the CoC.
2. Any literally homeless families, as defined by HUD in the [Criteria and Recordkeeping Requirements for Definition of Homeless](#), with minor children under 18 years of age.
3. Households who are fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking.
4. Households participating in a Rapid Re-housing (RRH) program who would qualify for such assistance as defined by the terms of either the federal Emergency Solutions Grant ("ESG") program or the federal Continuum of Care program.

*Please note that households from local programs similar to RRH but serving a broader population than required within the federal definition should not be sent as a Priority 1 referral, unless the household being referred would have qualified under the federal definition. . To receive ESG rapid re-housing, an individual or family must demonstrate at initial evaluation that it is literally homeless (referred to as Category 1 in the Homeless Definition Final Rule).

Priority 2 – Within the second three weeks, or from September 6 to September 24, HCR will continue accepting referrals from Category 1 plus the following:

1. Any household classified as literally homeless, as defined above in Priority 1.

Failure by the CoC to adhere to these priorities may result in a loss of vouchers for that CoC. HCR may adjust this schedule, including delaying the acceptance of referrals, and to adjust the priorities as necessary to ensure full voucher utilization. HCR will notify the CoCs of any adjustments.

1C-7: Public Housing Agencies within Your CoC's Geographic Area Moving On Strategy

2. NY-522's Written Standards excerpt that details the CoC's Moving On Strategy.

MOVE ON STRATEGY FOR RECOGNITION OF TENANT INDEPENDENCE

Points North Housing Coalition (PNHC, the Continuum of Care for St. Lawrence, Lewis, and Jefferson Counties) has created a Move On Strategy to transition households in Supportive Housing (including Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH)) who no longer need intensive services to affordable housing. This strategy is broken into Phase I and Phase II, and sets out the actions PNHC will take to ensure the community has suitable long-term, affordable housing options for tenants ready to move on, and that tenants have the skills and are empowered to make this decision. The fundamental goal of the Move On Strategy is to promote the highest levels of independence and choice for tenants, as well as to create flow in supportive housing units to ensure these units are available for currently homeless families and individuals with disabilities who need housing combined with services. Promoting economic mobility and self-sufficiency, the Move On Strategy is first and foremost about celebrating growth, recovery and tenant success, and ensures all services are provided using strengths-based language and a recovery-focused model. Below details the CoC's process for identifying tenants who are eligible to move on; documentation needed to request ideal candidates for the strategy; and providing guidance for tenants on safety and security while prioritizing resources where they are most needed. The plan is based on a model Move On strategy discussed by the U.S. Department of Housing and Urban Development (HUD) and the Corporation for Supportive Housing. The PNHC Coordinated Entry and Governance Committees will be responsible for providing regular trainings, resources, relationship building, and outcome tracking to support implementation of and monitor the Moving On Strategy.

Recruiting Affordable Housing Providers

The Move On Strategy targets existing tenants in supportive housing who are stable and require only minimal supportive services. These tenants are, with client choice, assisted to transition to a mainstream rent subsidy (typically the Housing Choice Voucher program) or an affordable housing unit, which frees up their subsidy for someone who is chronically homeless and needs the intensive services and long-term subsidies offered in supportive housing. The mainstream rent subsidy may include programs like Public Housing Authorities (PHAs), multifamily assisted housing owners, Low Income Tax Credit (LIHTC) developments, and local low-income housing programs. Phase I of the Move On Strategy is currently being implemented and includes recruiting local affordable housing providers and PHAs to participate in the program, by setting preferences for tenants moving on from supportive housing. Phase II of the Move On Strategy will include advocating to New York State to incorporate a preference for individuals and families moving on from supportive housing units in the NYS Affordable Housing Corporation Plan.

Identifying Households for Moving On

Housing providers identify households in supportive housing that may be ready to move on through ongoing case management with tenants. Specifically, program staff meet with tenants on an ongoing basis to establish tenant goals and set a plan towards meeting those goals, utilizing strengths-based language and a recovery-focused model. Program staff implement a client-choice model by ensuring tenants know there is a voluntary option to move on. Program staff ensure tenants interested in moving on (1) have demonstrated the ability to live stably and maintain housing, (2) will meet PHA or other affordable housing providers screening criteria, and (3) understand the decision to move on from supportive housing is voluntary. During Phase II of this strategy, a standardized assessment for moving on will be developed and implemented.

Program staff work with tenants to create a formal and comprehensive transition plan that identifies

tenant strengths, living skills and the supports necessary to help them meet transition goals. Pre-transition plans are individualized to meet the specific needs of each household. Some common resources or supports tenants often need and are connected to include: employment supports, benefits counseling, activities of daily living skills, community living skills, and connection to community-based services. As households volunteer, housing providers make referrals to the PHA or other affordable housing providers.

Eligibility Considerations for Tenants

Individuals are identified by housing provider program staff who work directly with clients in the housing programs. Clients should meet four basic criteria in order to be recommended to move on: 1) a good rental history of on-time payments, 2) evidence of “good neighbor” behavior without any complaints or property management conflicts, 3) supported progress of quantitative areas and 4) low service needs.

Housing providers identify households in supportive housing who may be candidates for moving on by analyzing observations (interviews/survey’s, demonstrated ability to live stably and maintain housing or any other mitigating circumstances) combined with quantitative key areas for assessing tenant capacity, motivation, confidence and emotional readiness. These key quantitative areas include:

- Emotional independence (interest and confidence in moving on),
- Financial Capacity (employment, income, savings, budgeting skills),
- Housing history (housing tenure, rent arrears, past evictions, neighbor/landlord relationships)
- Intensity of service use (need for on-site services),
- Health/behavioral health (substance use, mental health, medication management, treatment engagement, mobility),
- Connection to mainstream resources (rental supports if needed),
- Connection to family or other natural supports,
- Community living skills (self-managing behavior, limit setting relating to drugs, etc.),
- Activities of daily living skills (ability to get meals, keep apartment clean, follow lease), and
- Housing goals (location, size, affordability, live with family/friends).

Transition Services

Housing Providers are required to provide: assistance with locating and securing a housing unit; case management to support transition including but not limited to assistance building linkages to community supports and services, such as mental and physical health services, substance use treatment, stores for groceries and other necessities, recreational activities and public transportation options; and support with landlord negotiations. Services offered may also include: providing funds to cover moving services, utility deposits/arrears and furniture/household items; and assistance with family reunification.

Aftercare Supports

PNHC recommends housing providers offer voluntary aftercare services to individuals who have moved on for at least six months after their move-out, and track types of supports provided and outcomes of those supports. It is recommended housing providers provide a minimum of two check-ins per month that can be in-person, by phone or by email.

Creating a Culture of Moving On

PNHC believes a programmatic reward/incentive structure for Moving On can assist in further promoting a culture of independence and self-sufficiency. The CoC will develop a variety of strategies

to publicize and build interest in Moving On opportunities, including providing trainings on and working with providers to: post fliers in highly visible locations; host community meetings on Moving On; conducting one-on-one outreach to tenants; and encourage Moving On peers to talk about their experiences and engage tenants.

Moving on Timing and Availability

PNHC understands a Move On request may not be able to be satisfied immediately due to a variety of variables. However, the housing program will act as quickly as possible with community partners to move a tenant into appropriate affordable housing.

Ongoing CoC Assessment of Move On Strategy

Once annually PNHC will assess the success of this Move On Strategy, reviewing number/percentage of persons who have moved on and rate of retention in affordable housing destinations. PNHC will also discuss strengths/weaknesses related to the strategy's recommendations for recruiting affordable housing providers, identifying households for moving on, eligibility considerations for tenants, transition services, aftercare supports, and creating a culture of moving on.

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

1. Screen shot of a website posting that demonstrates your CoC announced it was accepting project applications.

(a) Email and website screen shot announcing the final Rank & Review **Renewal Part 1 Tool** is ready for completion

(b) Email and website screen shot announcing the final Rank & Review **Renewal Part 2 Tool** is ready for completion

(c) Email announcing the final Rank & Review **Renewal Part 3 Tool** is ready for completion

(d) Email and website screen shot announcing the final Rank & Review **DV Bonus Tool** is ready for completion

(e) Email and website Screenshot announcing the final Rank & Review **New Project Tool** is ready for completion

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.

For the Renewal (Parts 1, 2, and 3), New Application, and DV Bonus Rank & Review Tools, the CoC collected public comments on the drafts (evidenced by email announcements and website screenshots). For each Rank & Review tool, a blank tool is attached below exemplifying the point values for objective criteria the CoC would use to review and rank projects.

a) Email announcement and screen shot of public comment period for NY-522's draft Rank & Review **Renewal Part 1 Tool**

b) Blank Rank & Review **Renewal Part 1 Tool**

c) Email announcement and screen shot of public comment period for NY-522's draft Rank & Review **Renewal Part 2 Tool**

d) Blank Rank & Review **Renewal Part 2 Tool**

e) Email announcement for NY-522's Rank & Review **Renewal Part 3 Tool**

f) Blank Rank & Review **Renewal Part 3 Tool (interview questions)**

g) Email announcement and screen shot of public comment period for NY-522's draft Rank & Review **New Application Tool**

h) Blank Rank & Review **New Application Tool**

i) Email announcement and screen shot of public comment period for NY-522's draft Rank & Review **DV Bonus Tool**

j) Blank Rank & Review **DV Bonus Tool**

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

1. Screen shot of a website posting that demonstrates your CoC announced it was accepting project applications.

(a) Email to CoC Membership and website screen shot announcing the final Rank & Review **Renewal Part 1 Tool** is ready for completion

From: [Samantha Barnaby](#)
To: ["Anne.Kalamas@dfa.state.ny.us"](#); [Carol Cheal](#); ["Ed Thomas"](#); [jaylyn@snowbelt.org](#); [LPodkowka@mhajc.org](#); ["mcean@tlnny.com"](#); ["mwaterhouse@tlnny.com"](#)
Subject: Released for Completion R&R Part 1 Tool: Deadline Friday, June 11, 2021
Date: Monday, June 7, 2021 5:37:00 PM
Attachments: [PNHC-Rank-Review-2021-Part-1-Checklist.pdf](#)
[Final 2021 Rank and Review Part 1 Tool.pdf](#)
[Final Version NY-522 Rank and Review HMIS Data Attachments.pdf](#)
Importance: High

Continuum of Care Applicants,

Please see attached:

- Rank and Review Attachments Checklist
- **Part 1 Tool**
- Final HMIS Data Attachments

The application is also available on the CARES website:

[CoC Resource Planning – 2021 | CARES of NY, Inc. \(caresny.org\)](#)

The application must be completed by COB **Friday, June 11, 2021** and submitted in one PDF attachment. Please include the Rank and Review Attachments Checklist, completed Part 1 Tool, and supporting Data Attachments as specified on the checklist. Applications should be submitted to sbarnaby@caresny.org using your agency name/project name as the subject line.

Rank and Review Online Forms

Programs participating in the Rank and Review process may need to complete the forms below.

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.

To learn more about these forms and the over process, please download this [Rank and Review Online Form Submission Procedures](#) document.

DV HMIS Data Submission

Data Attachments Confirmation

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC**
- NY 523 SNC
- NY 606 RCCC
- NY 608 UCCC

Points North Housing Coalition (PNHC)

[PNHC Home Page](#)

2021 RANK & REVIEW DOCUMENTS

FINAL: [2021 NY 522 Rank & Review Written Process](#)

FINAL: [2021 NY 522 Rank & review Part 2 Tool](#)

2021 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

Release Date: **June 7, 2021** Due Date: **June 11, 2021**

[NY-522 Rank and Review Part 1 Attachments Checklist](#)

[NY-522 Rank and Review Part 1 Tool](#)

View Rank & Review Archives

[2020 Rank & Review: PNHC](#)

CoC Public Postings

Summary

CoC's must demonstrate transparency in the local CoC competition results. Specifically, CoC's must post on their website, at least 2 days before the

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

1. Screen shot of a website posting that demonstrates your CoC announced it was accepting project applications.

(b) Email to CoC Membership and website screen shot announcing the final Rank & Review **Renewal Part 2 Tool** is ready for completion

From: [Samantha Barnaby](#)
To: Anne.Kalamas@dfa.state.ny.us; [Carol Cheal](#); "Ed Thomas"; jaylyn@snowbelt.org; mcean@tlnny.com; mwaterhouse@tlnny.com
Subject: Released for Completion R&R Part 2 Tool: Deadline Monday, June 25, 2021
Date: Monday, June 21, 2021 12:22:00 PM
Attachments: [image001.png](#)
[PNHC Rank and Review 2021 Part 2 Tool.pdf](#)
Importance: High

Continuum of Care Applicants,

Please see attached:

- Rank and Review Part 2 Tool

The application is also available on the CARES website:

[CoC Resource Planning – 2021 | CARES of NY, Inc. \(caresny.org\)](#)

The application must be completed by COB **Friday, June 25, 2021** and submitted as a PDF attachment. Applications should be submitted to sbarnaby@caresny.org using your agency name/project name as the subject line. Reminder 1 PDF application per project.

Thank you!

Samantha Barnaby
Sr. Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

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RANK AND REVIEW ONLINE FORMS

Programs participating in the Rank and Review process may need to complete the forms below.

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.
To learn more about these forms and the over process, please download this [Rank and Review Online Form Submission Procedures](#) document.

DV HMIS Data Submission
 Data Attachments Confirmation

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC**
- NY 523 SNC
- NY 606 RCCC
- NY 608 UCCC

Points North Housing Coalition (PNHC)

[PNHC Home Page](#)

2021 RANK & REVIEW DOCUMENTS

FINAL: [2021 NY 522 Rank & Review Written Process](#)

2021 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

Part 1 Application

[NY-522 Rank and Review Part 1 Attachments Checklist](#)
[NY-522 Rank and Review Part 1 Tool](#)
 Release Date: **June 7, 2021** Due Date: **June 11, 2021**

Part 2 Application

[NY-522 Rank & Review Part 2 Tool](#)
 Release Date: **June 21, 2021** Due Date: **June 25, 2021**

View Rank & Review Archives

[2020 Rank & Review: PNHC](#)

CoC Public Postings

Summary

CoC's must demonstrate transparency in the local CoC competition results. Specifically, CoC's must post on their website, at least 2 days before the

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

1. Screen shot of a website posting that demonstrates your CoC announced it was accepting project applications.

(c) Email to CoC announcing the final Rank & Review **Renewal Part 3 Tool** is ready for completion

From: [Samantha Barnaby](#)
To: [Ed Thomas](#); [Mark Waterhouse](#); jaylyn@snowbelt.org; Anne.Kalamas@dfa.state.ny.us
Subject: PNHC Rank and Review Interviews
Date: Wednesday, September 22, 2021 11:26:00 AM
Attachments: [image001.png](#)
[Final Version NY-522 Rank and Review HMIS Data Attachments.pdf](#)
[Part 3- Interview Questions- 2021.docx](#)
[PNHC Interview Agenda.docx](#)

Good Morning,

Thank you for signing up for a Renewal Projects Interview slot on Thursday, October 7th. You should have received an email and calendar invite to confirm your time, and you can access the link to your interview directly in the calendar invite. Attached is the final agenda of interviews for your reference.

Attached to this email are the interview questions for 2021. These questions were created as a direct response to HUD priorities outlined in the 2021 NOFO and allow for up to 5 total points. Please review the questions and additional information about scoring criteria included in the attachment and come prepared to address these questions during your interview.

Note that Question #3 and Question #4 require agencies to respond using data provided by CARES. Attached to this email is the HMIS Data referenced in Question #3, the Demographic Data referenced in Question #4 will be provided via email to specific agencies before the 10.7.21 interviews.

Thank you, and don't hesitate to reach out with any questions about this process.

Thank you!

Samantha Barnaby
Sr. Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

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1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

1. Screen shot of a website posting that demonstrates your CoC announced it was accepting project applications.

(d) Email to CoC Membership and website screen shot announcing the final Rank & Review **DV Bonus Tool** is ready for completion

From: [Samantha Barnaby](#)
To: aashlaw1967@gmail.com; aileenm@nrcil.net; [Aimee Whepley - Jeff Co DSS \(aimee.whepley2@dfa.state.ny.us\)](mailto:Aimee.Whepley2@dfa.state.ny.us); [Allyson Ryan](#); [Altieri, Tara \(DFA\)](#); Anne.Kalamas@dfa.state.ny.us; [Ashley Clifford](#); [Bennett, Dianna L.](#); BTowles@acrhealth.org; [Carol Cheal \(ccheal@snowbelt.org\)](mailto:Carol.Cheal@snowbelt.org); clashbrooks@lcopps.org; coneil@shsny.com; ctoms@milcinc.org; [Cynthia Ackerman](mailto:Cynthia.Ackerman); [David Kunzelman \(David.kunzelman@redcross.org\)](mailto:David.kunzelman@redcross.org); [Dawn Cole](#); dnesci3@mail.naz.edu; [Ed Thomas](#); [Emily Marquart](#); [Erica Bezio](#); [Felicia Dumas](#); fparker@NoCoFamilyHealth.org; igalan@wesoldieron.org; [Irene Parobii](#); James.Sheets@va.gov; Jason.davis2@va.gov; jaylyn@snowbelt.org; jbelknap@childrens-clinic.org; [JCDSS Clerical](#); [Jessica Brooks \(jbrooks@wesoldieron.org\)](mailto:Jessica.Brooks@wesoldieron.org); Jessica.horning@va.gov; jillp@vacjc.com; [Jim Marrow](#); jmartinez@mhajc.org; JVoss@watertown-ny.gov; k.pound79@gmail.com; kellyw@credocommunitycenter.com; krichmond@nnychildrenshome.com; [Kristin Post \(Dvce.Manager@dfa.state.ny.us\)](mailto:Kristin.Post@Dvce.Manager@dfa.state.ny.us); [Laura Obrien](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](mailto:Maureen.Corbett@va.gov); mbero@ucdevelopment.org; mbourcy@co.jefferson.ny.us; mcean@tlsnny.com; [Meadow McDowell \(mcdowell@wesoldieron.org\)](mailto:Meadow.McDowell@wesoldieron.org); mgault@capcjc.org; Michelle@neighborsofwatertown.com; mindepli@twcny.rr.com; mimathewson@capcjc.org; MLively@boces.com; mlumbis@watertown-ny.gov; mtaylor@danc.org; mwaterhouse@tlsnny.com; [Pat Hand](#); [Paul Montondo](#); [PJ Herne \(pherne@lasnny.org\)](mailto:PJ.Herne@lasnny.org); pracette@Lasnny.org; rhernandez2@twcny.rr.com; [Samantha Barnaby](#); [Sarah Martin](#); saranaclakeyouth@gmail.com; [Shannon Galarneau \(Shannon.Galarneau@va.gov\)](mailto:Shannon.Galarneau@va.gov); [Shari Fawcett](#); [Sherry Wilson - ACR \(dswilson5662@yahoo.com\)](mailto:Sherry.Wilson-ACR@dswilson5662@yahoo.com); smathys@lcopps.org; stacy.mcneil@use.salvationarmy.org; stationwbvs@rocketmail.com; [Steve Knight](#); steven.waldner@va.gov; [Susan E. Gagnon \(sgagnon@lasnny.org\)](mailto:Susan.E.Gagnon@lasnny.org); svanbrocklin@whany.org; tbush@stepbystepinc.org; Teresa.Gaffney@dfa.state.ny.us; tim@vacjc.com; [Tracy Leonard \(Tracyl@credocc.com\)](mailto:Tracy.Leonard@credocc.com); truetten@co.jefferson.ny.us; [Victoria Esposito \(vesposito@lasnny.org\)](mailto:Victoria.Esposito@lasnny.org); wbrown@wesoldieron.org; [William Robson](#); williamo@nrcil.net

Subject: Released for Completion CoC Funding Opportunities for New Projects: Deadline September 20, 2021
Date: Wednesday, September 8, 2021 1:06:00 PM
Attachments: [PNHC Final 2021 NEW PROJECT RFP.pdf](#)
[PNHC Final 2021 DV Bonus RFP .pdf](#)
[image003.png](#)

Good Afternoon Points North CoC Members,

The FY21 CoC New and DV Bonus applications for Rank & Review are now open for completion, are attached to this email, and can be found on the [CARES](#) website. Please feel free to extend this information broadly as New Project proposals will be considered from all eligible applicants regardless of whether an organization has previously received CoC Program funding.

The application must be completed by **COB Monday, September 20th**, and submitted as a PDF attachment. Applications should be submitted to [Samantha Barnaby](#) using your agency name/project name as the subject line. New Project Applications will be scored by October 8, 2021. As UFA for your community, CARES will then be drafting selected new project applications in Esnaps and providing you with a copy for editing/feedback prior to submission.

As a reminder, CARES is hosting a webinar on 2021 CoC Funding Opportunities for New Projects tomorrow, September 9th, at 3:00 pm.

If you have any questions, please do not hesitate to reach out.

Thank you!

Thank you!

Samantha Barnaby
Sr. Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210

- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC**
- NY 523 SNC
- NY 601 DCHC
- NY 606 RCCC
- NY 608 UCCC

PNHC Home Page

2021 RANK & REVIEW DOCUMENTS

FINAL: [2021 NY 522 Rank & Review Written Process](#)

2021 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

Part 1 Application

[NY-522 Rank and Review Part 1 Attachments Checklist](#)
[NY-522 Rank and Review Part 1 Tool](#)
 Release Date: **June 7, 2021** Due Date: **June 11, 2021**

Part 2 Application

[NY-522 Rank & Review Part 2 Tool](#)
 Release Date: **June 21, 2021** Due Date: **June 25, 2021**

2021 NEW & BONUS PROJECTS

Any project looking to be funded for the first time must complete the appropriate RFP.

Applications due to Samantha Barnaby

New Project Application

[NY-522 New Project Application](#)
 Release Date: **September 8, 2021** Due Date: **September 20, 2021**

DV Bonus Application

[NY-522 DV Bonus Application](#)
 Release Date: **September 8, 2021** Due Date: **September 20, 2021**



1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

1. Screen shot of a website posting that demonstrates your CoC announced it was accepting project applications.

(e) Email to CoC Membership and website screenshot announcing the final Rank & Review **New Project Tool** is ready for completion

From: [Samantha Barnaby](#)
To: aashlaw1967@gmail.com; aileenm@nrcil.net; [Aimee Whepley - Jeff Co DSS \(aimee.whepley2@dfa.state.ny.us\)](mailto:Aimee.Whepley2@dfa.state.ny.us); [Allyson Ryan](#); [Altieri, Tara \(DFA\)](#); Anne.Kalamas@dfa.state.ny.us; [Ashley Clifford](#); [Bennett, Dianna L.](#); BTowles@acrhealth.org; [Carol Cheal \(ccheal@snowbelt.org\)](mailto:Carol.Cheal@snowbelt.org); clashbrooks@lcopps.org; coneil@shsny.com; ctoms@milcinc.org; [Cynthia Ackerman](mailto:Cynthia.Ackerman); [David Kunzelman \(David.kunzelman@redcross.org\)](mailto:David.kunzelman@redcross.org); [Dawn Cole](#); dnesci3@mail.naz.edu; [Ed Thomas](#); [Emily Marquart](#); [Erica Bezio](#); [Felicia Dumas](#); fparker@NoCoFamilyHealth.org; igalan@wesoldieron.org; [Irene Parobii](#); James.Sheets@va.gov; Jason.davis2@va.gov; jaylyn@snowbelt.org; jbelknap@childrens-clinic.org; [JCDSS Clerical](#); [Jessica Brooks \(jbrooks@wesoldieron.org\)](mailto:Jessica.Brooks@wesoldieron.org); Jessica.horning@va.gov; jillp@vacjc.com; [Jim Marrow](#); jmartinez@mhajc.org; JVoss@watertown-ny.gov; k.pound79@gmail.com; kellyw@credocommunitycenter.com; krichmond@nnychildrenshome.com; [Kristin Post \(Dvce.Manager@dfa.state.ny.us\)](mailto:Kristin.Post@Dvce.Manager@dfa.state.ny.us); [Laura Obrien](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](mailto:Maureen.Corbett@va.gov); mbero@ucdevelopment.org; mbourcy@co.jefferson.ny.us; mcean@tlsnny.com; [Meadow McDowell \(mcdowell@wesoldieron.org\)](mailto:Meadow.McDowell@wesoldieron.org); mgault@capcjc.org; Michelle@neighborsofwatertown.com; mindepli@twcny.rr.com; mimathewson@capcjc.org; MLively@boces.com; mlumbis@watertown-ny.gov; mtaylor@danc.org; mwaterhouse@tlsnny.com; [Pat Hand](#); [Paul Montondo](#); [PJ Herne \(pherne@lasnny.org\)](mailto:PJ.Herne@lasnny.org); pracette@Lasnny.org; rhernandez2@twcny.rr.com; [Samantha Barnaby](#); [Sarah Martin](#); saranaclakeyouth@gmail.com; [Shannon Galarneau \(Shannon.Galarneau@va.gov\)](mailto:Shannon.Galarneau@va.gov); [Shari Fawcett](#); [Sherry Wilson - ACR \(dswilson5662@yahoo.com\)](mailto:Sherry.Wilson-ACR@dswilson5662@yahoo.com); smathys@lcopps.org; stacy.mcneil@use.salvationarmy.org; stationwbvs@rocketmail.com; [Steve Knight](#); steven.waldner@va.gov; [Susan E. Gagnon \(sgagnon@lasnny.org\)](mailto:Susan.E.Gagnon@lasnny.org); svanbrocklin@whany.org; tbush@stepbystepinc.org; Teresa.Gaffney@dfa.state.ny.us; tim@vacjc.com; [Tracy Leonard \(TracyL@credocc.com\)](mailto:Tracy.Leonard@TracyL@credocc.com); truetten@co.jefferson.ny.us; [Victoria Esposito \(vesposito@lasnny.org\)](mailto:Victoria.Esposito@lasnny.org); wbrown@wesoldieron.org; [William Robson](#); williamo@nrcil.net

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Thank you!

Thank you!

Samantha Barnaby
Sr. Planning Associate – CARES of NY, Inc.
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PNHC Home Page

2021 RANK & REVIEW DOCUMENTS

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[NY-522 Rank and Review Part 1 Tool](#)
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Part 2 Application

[NY-522 Rank & Review Part 2 Tool](#)
 Release Date: **June 21, 2021** Due Date: **June 25, 2021**

2021 NEW & BONUS PROJECTS

Any project looking to be funded for the first time must complete the appropriate RFP.

Applications due to Samantha Barnaby

New Project Application

[NY-522 New Project Application](#)
 Release Date: **September 8, 2021** Due Date: **September 20, 2021**

DV Bonus Application

[NY-522 DV Bonus Application](#)
 Release Date: **September 8, 2021** Due Date: **September 20, 2021**



1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.
 - a) Email announcement and screen shot of public comment period for NY-522's draft Rank & Review **Renewal Part 1 Tool**

From: [CARES Planning Team](#)
To: aashlaw1967@gmail.com; aileenm@nrcil.net; [Aimee Whepley - Jeff Co DSS \(aimee.whepley2@dfa.state.ny.us\)](mailto:Aimee.Whepley2@dfa.state.ny.us); [Allyson Ryan](#); [Altieri, Tara \(DFA\)](#); Anne.Kalamas@dfa.state.ny.us; [Ashley Clifford](#); [Bennett, Dianna L.](#); BTowles@acrhealth.org; [Carol Cheal \(ccheal@snowbelt.org\)](mailto:Carol.Cheal@snowbelt.org); clashbrooks@lcopps.org; coneil@shsny.com; ctoms@milcinc.org; [Cynthia Ackerman](#); [David Kunzelman \(David.kunzelman@redcross.org\)](mailto:David.Kunzelman@redcross.org); [Dawn Cole](#); dnesci3@mail.naz.edu; [Ed Thomas](#); [Emily Marquart](#); [Erica Bezio](#); [Felicia Dumas](#); fparker@NoCoFamilyHealth.org; igalan@wesoldieron.org; [irene Parobii](#); James.Sheets@va.gov; Jason.davis2@va.gov; jaylyn@snowbelt.org; jbelknap@childrens-clinic.org; [JCDSS Clerical](#); [Jessica Brooks \(jbrooks@wesoldieron.org\)](mailto:Jessica.Brooks@wesoldieron.org); Jessica.horning@va.gov; jillp@vacjc.com; [Jim Marrow](#); jmartinez@mhajc.org; JVoss@watertown-ny.gov; k.pound79@gmail.com; kellyw@credocommunitycenter.com; krichmond@nnychildrenshome.com; [Kristin Post \(Dvce.Manager@dfa.state.ny.us\)](mailto:Kristin.Post@dfa.state.ny.us); [Laura Obrien](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](mailto:Maureen.corbett@va.gov); mbero@ucdevelopment.org; mbourcy@co.jefferson.ny.us; mcean@tlsnny.com; [Meadow McDowell \(mmcdowell@wesoldieron.org\)](mailto:Meadow.McDowell@wesoldieron.org); mgault@capcjc.org; Michelle@neighborsofwatertown.com; mindepli@twcny.rr.com; mimathewson@capcjc.org; MLively@boces.com; mlumbis@watertown-ny.gov; mtaylor@danc.org; mwaterhouse@tlsnny.com; [Pat Hand](#); [Paul Montondo](#); [PJ Herne \(pherne@lasnny.org\)](mailto:PJ.Herne@lasnny.org); pracette@Lasnny.org; rhernandez2@twcny.rr.com; [Samantha Barnaby](#); saranaclakeyouth@gmail.com; [Shannon Galarneau \(Shannon.Galarneau@va.gov\)](#); [Sherry Wilson - ACR \(dswilson5662@yahoo.com\)](#); smathys@lcopps.org; stacy.mcneil@use.salvationarmy.org; stationwbvs@rocketmail.com; [Steve Knight](#); steven.waldner@va.gov; [Susan E. Gagnon \(sgagnon@lasnny.org\)](mailto:Susan.E.Gagnon@lasnny.org); svanbrocklin@whany.org; tbush@stepbystepinc.org; Teresa.Gaffney@dfa.state.ny.us; [Tracy Leonard \(TracyL@credocc.com\)](mailto:Tracy.Leonard@credocc.com); truetten@co.jefferson.ny.us; [Victoria Esposito \(vesposito@lasnny.org\)](mailto:Victoria.Esposito@lasnny.org); wbrown@wesoldieron.org; [William Robson](#); williamo@nrcil.net
Cc: sbarnaby@caresny.org
Subject: PNHC Public Comment Notification: 2021 CoC Rank and Review Written Process and Part One Tool
Date: Wednesday, April 14, 2021 2:49:00 PM
Attachments: [image001.png](#)

Dear PNHC Members,

The public comment period for the 2021 CoC Rank and Review Written Process and CoC Rank and Review Part 1 Tool is now open. Please use the link below to view the documents.

Please send all comments to sbarnaby@caresny.org by COB April 21, 2021.

View: [NY-522 Rank & review Documents](#)

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130
<http://www.caresny.org>





CoC Resource Planning

Unified Funding Agency (UFA)

NOFA 2021

HUD Consolidated Application: CoC Program Funding

2021 Application Coming Soon

Rank and Review 2021

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC**
- NY 523 SNC
- NY 606 RCCC

Points North Housing Coalition (PNHC)

PNHC Home Page

2021 RANK & REVIEW DOCUMENTS

The below documents are posted for public comment from 4/14/2021 thru 4/21/2021

DRAFT: 2021 NY 522 Rank & Review Written Process

DRAFT: 2021 NY 522 Rank & Review Part 1 Tool

Provide comments to Samantha Barnaby

View Rank & Review Archives

2020 Rank & Review: PNHC

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.

b) Blank Rank & Review **Renewal Part 1 Tool**

POINTS NORTH HOUSING COALITION
RANK AND REVIEW APPLICATION 2021
PART 1: DATA-RELATED QUESTIONS
DEADLINE TO SUBMIT: JUNE 11, 2021

1. **Utilization:** Using the project’s FY19 Program Application and Federal Fiscal Year 2020 (FY20)* APR, complete the chart below to calculate utilization rate (round to the closest whole number). Please attach relevant pages of Application and APR to this application.
MAX 25 pts

	Projected Persons Served during Average PIT (Project Application Question 5A)	Actual Number Served during PIT (APR Questions 7 and 8)	
		Household	Persons
January	_____ Households _____ Persons		
April			
July			
October			
		Average	

Households: Average Actual _____ / Projected _____ = **Utilization** _____ %

Persons: Average Actual _____ / Projected _____ = **Utilization** _____ %

- 1a. Did your project meet its projected number of *either* households and/or persons served** during the year (100% or more utilization)?
 Yes 20 pts **No 0 pts**
- 1b. The Continuum prioritizes projects that best utilize resources. Did your project have a utilization rate of more than 100% in *both* households and persons?
 Yes 5 pts **No 0 pts**

* **Federal Fiscal Year 2020 (FY20): October 1, 2019 – September 30, 2020**

** **For this tool only: Persons served is defined as having an entry in HMIS (i.e., intake, admission and move-in date) FY20**

2. Data Quality & Completeness: Based on your Federal FY20 APR Q6:
Any Yes - 0 pts All No - 5 pts

2a. Is there an error rate of more than 5% of project participants' Personally Identifying Information? **Yes** **No**

2b. Is there an error rate of more than 5% of project's Universal Data elements? **Yes** **No**

2c. Is there an error rate of more than 5% of project participants' Income and Housing data? **Yes** **No**

2d. Is there an error rate of more than 5% of project's Chronic Homelessness data? **Yes** **No**

3. Chronic Homeless - Dedicated: [Only PSH (RRH & TH projects will be weighted)]
Please refer to Attachment 1 to note the following:

3a. The percentage of CH beds the project contributes to the CoC (i.e., the impact of your project on ending chronic homelessness in PNHC).

46-100% = 15 pts; 26-45% = 10 pts; 1-25% = 8 pts; 0% = 0 pts

4. Effect on Chronic Homeless:

Permanent Supportive Housing Programs ONLY

During Federal FY120, the CoC's **PSH projects** served **13** chronically homeless individuals. To show the impact of this project towards goal of ending chronic homelessness, refer to **Attachment 2** to note the following:

4a. The total number of chronically homeless persons this project served in Federal FY20: _____ **(0 pts)**

4b. Of the total CH served by the CoC, note the % this project served in FY20: ____%

51-100% = 15 pts; 26-50% = 10 pts; 1-25% = 8 pts; 0% = 0 pts

Rapid Rehousing Housing Programs ONLY

During Federal FY20, all federally funded **RRH projects** served **7** chronically homeless individuals. To show the impact of this project towards goal of ending chronic homelessness, refer to **Attachment 2** to note the following:

4c. The total number of chronically homeless persons this project served in Federal FY20: _____ **(0 pts)**

4d. This RRH project served what percentage of the total number of CH in the community in Federal FY20: ____%

51-100% = 15 pts; 26-50% = 10 pts; 1-25% = 8 pts; 0% = 0 pts

Transitional Housing Programs: During Federal FY20, the CoC **TH projects** served a total of **1** chronically homeless individuals. Please refer to **Attachment 2** to note the following:

4e. The total number of chronically homeless persons this project served in FY20: _____ (0 pts)

4f. The percentage of the project total that was chronically homeless: _____

51-100% = 15 pts; 26-50% = 10 pts; 1-25% = 8 pts; 0% = 0 pts

5. SYSTEM PERFORMANCE OUTCOMES:

Positive Outcomes: (0-15 points)

5a. Permanent Supportive Housing Projects: During FY20, there were **155** persons with positive outcomes noted across all CoC **PSH** programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 3**: _____%

30-100% = 15 pts; 10-29% = 10 pts; 1-9% = 5pts; 0% = 0pts

5b. Rapid Rehousing Projects: During FY20, there were **41** persons with positive outcomes noted across all CoC **RRH** programs. *An outcome is positive for RRH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 3**: _____%

50-100% = 15 pts; 1-49% = 10 pts; 0% = 0 pts.

5c. Transitional Housing Projects: During FY20, there were **11** persons with positive outcomes noted across all CoC **TH** programs. *An outcome is positive for TH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 3**: _____

50-100% = 15 pts; 1-49% = 10 pts; 0% = 0 pts.

6. Exits to Homelessness:

To show the impact of this project ending homelessness, refer to **Attachment 4** showing all project leavers and note the percentage who exited this project to a shelter or the street. _____ %

0% = 15 pts; 1-10% = 12 pts; 11 - 30% = 8 pts; 31-100%=4

7. Income Growth: System Impact.

Refer to **Attachment 5** (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY20: _____%

40-100%=15; 21-39%=10; 1-20%=5; 0=0

8. Income Growth – Project Performance

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

8a. What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 2.5 pts; 50-74% = 2 pts; 25-49% = 1.5 pts; 15-24% = 1 pts; 1-14% = .5 pts; 0% = 0

8b. What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 2.5 pts; 50-74% = 2 pts; 25-49% = 1.5 pts; 15-24% = 1 pts; 1-14% = .5 pts; 0% = 0

8c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 2.5 pts; 50-74% = 2 pts; 25-49% = 1.5 pts; 15-24% = 1 pts; 1-14% = .5 pts; 0% = 0

8d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 2.5 pts; 50-74% = 2 pts; 25-49% = 1.5 pts; 15-24% = 1 pts; 1-14% = .5 pts; 0% = 0

9. Total Awarded Funds

9a. Did the project spend at least 90% of total awarded funds? **Yes 10 pts** **No 0 pts**

9b. Did the project spend between 80-89% of total awarded funds? **Yes 5 pts** **No 0 pts**

9c. The Continuum returned a total of _____\$ (CARES will provide total amount after application is submitted) from the total FY19 (or most recently ended contract) awarded funds.

What dollar amount did this project return in the most recently ended contract? _____

Percentage of program funds returned in relation to overall CoC returned: _____ **0-10 pts**
(to be filled in by CARES)

10. Did the project draw down funds from LOCCS at least quarterly in the most recently ended contract? (Please attach copies of last three drawdowns) **Yes 5 pts** **No 0 pts**

11. **Number of Homeless Persons:** Was your project included in the final submission of the 2021 Housing Inventory and Point in Time by the Collaborative Applicant (to be verified by the Collaborative Applicant). **Yes 5 pts** **No 0 pts**

12. **Housing First:** Please complete the Housing First Tool per your CoC funded program. Please submit the report summary page with your application. **Note: you will need to scroll down to the Resource Links section to click on the link which will download the tool to your computer. (10 pts if report summary page is attached)**

[HUD Housing First Tool](#)

13. Do project/agency staff participate in the CoC process by attending board and/or membership meetings, and/or participating in any CoC standing or Ad hoc committees of the PNHC? **Yes 5 pts** **No 0 pts**

Does your project or agency staff regularly participate in any of the following CoC standing or ad hoc committees? (CARES will verify via attendance records).

Board

Membership

Operations

Systems

Coordinated Entry

Governance

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.
 - c) Email announcement and screen shot of public comment period for NY-522's draft Rank & Review **Renewal Part 2 Tool**

From: [Samantha Barnaby](#)
To: aashlaw1967@gmail.com; aileenm@nrcil.net; [Aimee Whepley - Jeff Co DSS \(aimee.whepley2@dfa.state.ny.us\)](mailto:Aimee.Whepley2@dfa.state.ny.us); [Allyson Ryan](#); [Altieri, Tara \(DFA\)](#); [Anne Kalamas](#); [Ashley Clifford](#); [Bennett, Dianna L.](#); BTowles@acrhealth.org; [Carol Cheal \(ccheal@snowbelt.org\)](mailto:Carol.Cheal@snowbelt.org); clashbrooks@icopps.org; coneil@shsny.com; ctoms@milcinc.org; [Cynthia Ackerman](#); [David Kunzelman \(David.kunzelman@redcross.org\)](mailto:David.kunzelman@redcross.org); [Dawn Cole](#); dnesj3@mail.naz.edu; [Ed Thomas](#); [Emily Marquart](#); [Erica Bezio](#); [Felicia Dumas](#); fparker@NoCoFamilyHealth.org; igalan@wesoldieron.org; [Irene Parobii](#); James.Sheets@va.gov; Jason.davis2@va.gov; jaylyn@snowbelt.org; jbelknap@childrens-clinic.org; [JCDSS Clerical](#); [Jessica Brooks \(jbrooks@wesoldieron.org\)](mailto:Jessica.Brooks@wesoldieron.org); Jessica.horning@va.gov; jillp@vacjc.com; [Jim Marrow](#); jmartinez@mhajc.org; JVoss@watertown-ny.gov; k.pound79@gmail.com; kellyw@credocommunitycenter.com; krichmond@nnychildrenshome.com; [Kristin Post \(Dvce.Manager@dfa.state.ny.us\)](#); [Laura O'Brien](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](mailto:Maureen.Corbett@va.gov); mbero@ucdevelopment.org; mbourcy@co.jefferson.ny.us; mcean@tlsnny.com; [Meadow McDowell \(mmcdowell@wesoldieron.org\)](mailto:Meadow.McDowell@wesoldieron.org); mgault@capcjc.org; Michelle@neighborsofwatertown.com; mindepli@twcny.rr.com; mimathewson@capcjc.org; MLively@boces.com; mlumbis@watertown-ny.gov; mtaylor@danc.org; [Mark Waterhouse](#); 40a523@stlawco.org; [Paul Montondo](#); [PJ Herne \(pherne@lasnny.org\)](mailto:PJ.Herne@lasnny.org); pracette@Lasnny.org; rhernandez2@twcny.rr.com; [Samantha Barnaby](#); saranaclakeyouth@gmail.com; [Shannon Galarneau \(Shannon.Galarneau@va.gov\)](#); [Shari Fawcett](#); [Sherry Wilson - ACR \(dswilson5662@yahoo.com\)](#); smathys@icopps.org; stacy.mcneil@use.salvationarmy.org; stationwbvs@rocketmail.com; [Steve Knight](#); steven.waldner@va.gov; [Susan E. Gagnon \(sgagnon@lasnny.org\)](mailto:Susan.E.Gagnon@lasnny.org); svanbrocklin@whany.org; tbush@stepbystepinc.org; Teresa.Gaffney@dfa.state.ny.us; [Tracy Leonard \(TracyL@credocc.com\)](mailto:Tracy.Leonard@credocc.com); truetten@co.jefferson.ny.us; [Victoria Esposito \(vesposito@lasnny.org\)](mailto:Victoria.Esposito@vesposito@lasnny.org); wbrown@wesoldieron.org; [William Robson](#); williamo@nrcil.net

Subject: Public Comment Notification: 2021 CoC Rank and Review Part Two Tool
Date: Wednesday, May 19, 2021 5:10:06 PM
Attachments: [image001.png](#)

Good Afternoon PNHC CoC Members,

The comment period for the 2021 CoC Rank and Review Part 2 Tool is now open. Please use the link below to view the document.

Please send all comments to sbarnaby@caresny.org on or before May 26, 2021.

[NY-522 CoC/Planning](#)

Thank you!

Samantha Barnaby
Sr. Planning Associate – CARES of NY, Inc.
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518-489-4130 ext. 709
<http://www.caresny.org>

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potential project applicants. CoC's are required to have a documented and transparent process on how the community ranks and reviews project applications.
+ Read more...

Rank and Review Online Forms

Programs participating in the Rank and Review process may need to complete the forms below.

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.
To learn more about these forms and the over process, please download this [Rank and Review Online Form Submission Procedures](#) document.

- DV HMIS Data Submission
- Combined HMIS Programs Submission
- Data Attachments Confirmation

- Rank & Review
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC**
- NY 523 SNC
- NY 606 RCCC
- NY 608 UCCC

Points North Housing Coalition (PNHC)

[PNHC Home Page](#)

2021 RANK & REVIEW DOCUMENTS

FINAL: [2021 NY 522 Rank & Review Written Process](#)

FINAL: [2021 NY 522 Rank & Review Part 1 Tool](#)

Public Comment Period: 5.19.2021 - 5.26.2021

DRAFT: [2021 NY 522 Rank & review Part 2 Tool](#)

[Submit Comments to Sam Barnaby](#)

View Rank & Review Archives

+ 2020 Rank & Review: PNHC

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.

d) Blank Rank & Review **Renewal Part 2 Tool**

- 2. Coordinated Entry:** Does your project make or receive referrals for potential new participants through the Coordinated Entry process (*to be verified by the CoC CE Coordinator*)?
 Yes 2.5 pts **No 0 pts**
- 2a.** Does your project dedicate staff to attend monthly CE case review meetings? (*to be verified by the CoC CE Coordinator*)?
 Yes 2.5 pts **No 0 pts**
- 2b.** If your project is dedicated DV, explain barriers to direct participation in Coordinated Entry and if/how you engage with partners involved with CE (250 words or less). **0 to 5 pts**
- 3. Leveraging and Coordination of Services:** Please provide specific examples of how your project coordinates services with other CoC, HUD/VA, and STEHP funded projects. Please refer to specific programs (250 words or less). **0 to 5 pts**
Up to 2.5 pts awarded if the narrative clearly states the names of other funded projects specifically.
Up to 2.5 pts awarded if the narrative clearly state(s) examples of how the project coordinates services with the noted funded projects.
- 4. Cultural Barriers:** Please describe your agency's resources and experience in meeting the needs of clients facing various cultural barriers (e.g., language, gender identity, LGBTQ, mental health) in 250 words or less. **0 to 5 pts**
Up to 2.5 pts awarded if the narrative clearly describes the agency's resources in meeting the needs of the clients with cultural barriers.
Up to 2.5 pts awarded if the narrative clearly describes agency experience in meeting the needs of clients with cultural barriers.
- 5. Local Strategic Plan:** Please note how the project meets a gap in services (current or prior, including housing) as noted in the PNHC Strategic Plan to Prevent and End Homelessness" (250 words or less). **0 to 10 pts**
Up to 5 pts. awarded if the narrative clearly notes the strategic plan goal(s).
Up to 5 pts. awarded if the gap(s) in service documented in the strategic plan can be noted.
- 6.** Does the project work toward meeting any of the CoC goals noted below:
Any Yes - 5 pts All No - 0 pts

	Yes	No
Prevent/end homelessness among Veterans	<input type="checkbox"/>	<input type="checkbox"/>
End chronic homelessness	<input type="checkbox"/>	<input type="checkbox"/>
Prevent/end homelessness for families, youth and children	<input type="checkbox"/>	<input type="checkbox"/>
Prevent/end homelessness for youth under 24	<input type="checkbox"/>	<input type="checkbox"/>

7. **Employment Opportunities:** How do you currently work with local employment agencies, employers and or partners to advance training and employment opportunities for people experiencing homelessness? **0 to 5 points**
8. **Move on Strategy:** HUD defines Move on Strategy as how recipients move current CoC Program participants, who no longer require intensive services, from CoC Program funded PSH beds to other housing assistance programs (including, but not limited to HCV and Public Housing) in order to free up CoC Program funded PSH beds to be used for persons experience homelessness. Briefly describe what you will be doing in FY21 to create strategies and plans for moving on? **0 to 5 points**
Up to 2.5 pts awarded if the narrative clearly describes the plan for creating/reviewing their move on strategy.
Up to 2.5 pts awarded if the narrative clearly defines strategies that could be noted within the plan.
9. How have you adjusted your service delivery model to help clients during the pandemic? **0 to 5 points**
Up to 2.5 points for continuing at least monthly contact with clients (including virtually).
Up to 2.5 points for ensuring clients have necessary cleaning/sanitary supplies.
10. Explain how your organization partnered with new or existing providers to meet the health care needs of clients and how these partnerships can help build stronger and more equitable homeless response systems. **0 to 5 points**
Up to 2.5 points for exemplifying partnerships were made to meet the health care needs of persons in the program.
Up to 2.5 points for exemplifying partnerships will build a more equitable homelessness response system in the future.
11. How has your agency helped build COVID-19 vaccine confidence in clients and staff? **0 to 5 points**
12. What is your agency doing to forward racial diversity, equity and inclusion work within your agency and/or CoC-funded program? **0 to 5 points**
13. **DV Providers Only:** The CoC realize positive outcomes for domestic violence programs may differ from system performance measurer outcomes. With that being said, how does your agency contribute positively to the housing stability across the CoC system? **0 to 5 points**

Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.

Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.

- 14. Youth Providers Only:** The CoC acknowledges that additional barriers occur for youth compared to adults when looking at increasing income. With that being said, how do you feel your agency contributes to increasing income for youth within this CoC program?

0 to 5 points

Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the youth provider lens.

Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive outcomes across the CoC.

F E M N A L

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.

e) Email announcement for NY-522's Rank & Review **Renewal Part 3 Tool**

From: [Samantha Barnaby](#)
To: [Ed Thomas](#); [Mark Waterhouse](#); jaylyn@snowbelt.org; Anne.Kalamas@dfa.state.ny.us
Subject: PNHC Rank and Review Interviews
Date: Wednesday, September 22, 2021 11:26:00 AM
Attachments: [image001.png](#)
[Final Version NY-522 Rank and Review HMIS Data Attachments.pdf](#)
[Part 3- Interview Questions- 2021.docx](#)
[PNHC Interview Agenda.docx](#)

Good Morning,

Thank you for signing up for a Renewal Projects Interview slot on Thursday, October 7th. You should have received an email and calendar invite to confirm your time, and you can access the link to your interview directly in the calendar invite. Attached is the final agenda of interviews for your reference.

Attached to this email are the interview questions for 2021. These questions were created as a direct response to HUD priorities outlined in the 2021 NOFO and allow for up to 5 total points. Please review the questions and additional information about scoring criteria included in the attachment and come prepared to address these questions during your interview.

Note that Question #3 and Question #4 require agencies to respond using data provided by CARES. Attached to this email is the HMIS Data referenced in Question #3, the Demographic Data referenced in Question #4 will be provided via email to specific agencies before the 10.7.21 interviews.

Thank you, and don't hesitate to reach out with any questions about this process.

Thank you!

Samantha Barnaby
Sr. Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

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1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.
 - f) Blank Rank & Review **Renewal Part 3 Tool (interview questions)**

2021 Rank & Review Interview Questions

These questions have been formed by CARES to focus on the 2021 HUD Policy Priorities as noted in the NOFO. Each question should be answered in no more than **5 minutes**. Check page two for interview tips and scoring criteria.

1. Describe the support services your project has tailored to serve persons coming from an unsheltered situation. (1 pt)
2. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who is involved with programmatic and funding decisions? (1 pt)
3. The CoC scores each programs' impact on system performance measures in Part 1 of the rank and review tool (refer to Part 1 Data Attachments). If you felt your project performed low on any section of Part 1 due to serving particularly vulnerable populations or households with severe needs (e.g., chronically homeless, substance use, severe mental illness, history of domestic violence, criminal history), please explain. (1 or 2 pts)
4. Are those in your project racially representative of those in your CoC's homeless population? (Use Part III HMIS Attachment provide by CARES to respond) (1 pt)
 - a. If yes, how did your project achieve an equitable mirroring of program participants compared to the homeless population demographics in the CoC?
 - b. If not, how is your project working to improve outreach and assess policies that may be contributing to this racial disparity?

Interview questions were formulated based on HUD priorities as outlined in the 2021 NOFO. Check out the HUD priorities that informed Part 3 interview questions here:

<https://caresny.org/nofo-2021/#Priorities>

How to Have a Successful Interview:

- **Prepare responses to each interview question in advance.** Applicants will only have the time allotted for your interview to respond to each question, so preparation is key to maximize your opportunity to gain all available points. Make sure to reference the attachments provided by CARES in your responses.
- **Keep responses succinct.**
- For agencies interviewing for more than one project, make sure to note when a response applies to some or all projects and when a distinction needs to be made. Each project will be scored separately.

Scoring Criteria *(5 total points available):*

Question 1: 1-Point if program describes providing ample support services tailored to persons coming from an unsheltered situation.

Question 2: 1-Point if agency answers “Yes”.

Question 3: (Use Part 1 Data Attachments provided by CARES to respond)

1-Point-All program system performance measures are above average.

2-Points if agency explains it had low performance measures due to serving particularly vulnerable populations or households with severe needs, and how they are working to improve those outcomes.

Question 4: (Use HMIS Demographic Data provided by CARES to respond)

1-Point if agency explains either: how they achieved an equitable mirroring of program participants compared to the homeless population demographics in the CoC; or a thorough plan to improve outreach and assess policies that may be contributing to this disparity.

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g) Email announcement and screen shot of public comment period for NY-522's draft Rank & Review **New Application Tool**

From: [Samantha Barnaby](#)
To: aashlaw1967@gmail.com; aileenm@nrcil.net; [Aimee Whepley - Jeff Co DSS \(aimee.whepley2@dfa.state.ny.us\)](mailto:Aimee.Whepley2@dfa.state.ny.us); [Allyson Ryan](#); [Altieri, Tara \(DFA\)](#); Anne.Kalamas@dfa.state.ny.us; [Ashley Clifford](#); [Bennett, Dianna L.](#); BTowles@acrhealth.org; [Carol Cheal \(ccheal@snowbelt.org\)](mailto:Carol.Cheal@snowbelt.org); clashbrooks@lcppps.org; coneil@shsny.com; ctoms@milcinc.org; [Cynthia Ackerman](#); [David Kunzelman \(David.kunzelman@redcross.org\)](mailto:David.Kunzelman@redcross.org); [Dawn Cole](#); dnesci3@mail.naz.edu; [Ed Thomas](#); [Emily Marquart](#); [Erica Bezio](#); [Felicia Dumas](#); fparker@NoCoFamilyHealth.org; igalan@wesoldieron.org; [Irene Parobii](#); James.Sheets@va.gov; Jason.davis2@va.gov; jaylyn@snowbelt.org; jbelknap@childrens-clinic.org; [JCDSS Clerical](#); [Jessica Brooks \(jbrooks@wesoldieron.org\)](mailto:Jessica.Brooks@wesoldieron.org); Jessica.horning@va.gov; jillp@vacjc.com; [Jim Marrow](#); jmartinez@mhajc.org; JVoss@watertown-ny.gov; k.pound79@gmail.com; kellyw@credocommunitycenter.com; krichmond@nnychildrenshome.com; [Kristin Post \(Dvce.Manager@dfa.state.ny.us\)](mailto:Kristin.Post@Dvce.Manager@dfa.state.ny.us); [Laura O'Brien](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](mailto:Maureen.Corbett@va.gov); mbero@ucdevelopment.org; mbourcy@co.jefferson.ny.us; mcean@tlnny.com; [Meadow McDowell \(mmcdowell@wesoldieron.org\)](mailto:Meadow.McDowell@wesoldieron.org); mgault@capcjc.org; Michelle@neighborsofwatertown.com; mindepli@twcny.rr.com; mimathewson@capcjc.org; MLively@boces.com; mlumbis@watertown-ny.gov; mtaylor@danc.org; mwaterhouse@tlnny.com; [Pat Hand](#); [Paul Montondo](#); [PJ Herne \(pherne@lasnny.org\)](mailto:PJ.Herne@lasnny.org); pracette@Lasnny.org; rhernandez2@twcny.rr.com; [Samantha Barnaby](#); saranaclakeyouth@gmail.com; [Shannon Galarneau \(Shannon.Galarneau@va.gov\)](#); [Shari Fawcett](#); [Sherry Wilson - ACR \(dswilson5662@yahoo.com\)](#); smathys@lcppps.org; stacy.mcneil@use.salvationarmy.org; stationwbvs@rocketmail.com; [Steve Knight](#); steven.waldner@va.gov; [Susan E. Gagnon \(sgagnon@lasnny.org\)](mailto:Susan.E.Gagnon@lasnny.org); svanbrocklin@whany.org; tbush@stepbystepinc.org; Teresa.Gaffney@dfa.state.ny.us; [Tim Fayette \(tfayette@watertownurbanmission.org\)](mailto:Tim.Fayette@watertownurbanmission.org); [Tracy Leonard \(Tracyl@credocc.com\)](mailto:Tracy.Leonard@credocc.com); truetten@co.jefferson.ny.us; [Victoria Esposito \(vesposito@lasnny.org\)](mailto:Victoria.Esposito@vesposito@lasnny.org); wbrown@wesoldieron.org; [William Robson](#); williamo@nrcil.net

Subject: Public Comment Notification: 2021 CoC Rank and Review New & DV Bonus Applications
Date: Monday, August 30, 2021 1:01:00 PM
Attachments: [image001.png](#)

Good Afternoon PNHC CoC Members

The comment period for the 2021 CoC Rank and Review New & DV Bonus Applications is now open. Please use the link below to view the document.

Please send all comments to sbarnaby@caresny.org on or before Friday, September 3, 2021.

[NY-522 CoC/Planning](#)

Thank you!

Samantha Barnaby

Senior Planning Associate – CARES of NY, Inc.

200 Henry Johnson Blvd., Albany, NY 12210

518-489-4130 ext. 106

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Find us on [Facebook](#)

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Rank and Review Online Forms

Programs participating in the Rank and Review process may need to complete the forms below.

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[DV HMIS Data Submission](#)

[Data Attachments Confirmation](#)

Rank & Review

NY 501 STEPS

NY 503 ACCH

NY 507 HSPB

NY 511 STHC

NY 512 RCHSC

NY 519 CGHC

NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCHC

NY 606 RCCC

NY 608 UCCC

Points North Housing Coalition (PNHC)

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2021 RANK & REVIEW DOCUMENTS

Public Comment Period for Below Draft Documents:

August 30, 2021 through September 3, 2021

DRAFT: [NY-522 New Project Application](#)

DRAFT: [NY-522 DV Bonus Application](#)

[Submit Comments to Samantha Barnaby](#)

FINAL: [2021 NY 522 Rank & Review Written Process](#)

2021 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

Part 1 Application

[NY-522 Rank and Review Part 1 Attachments Checklist](#)

[NY-522 Rank and Review Part 1 Tool](#)

Release Date: **June 7, 2021** Due Date: **June 11, 2021**

Part 2 Application

[NY-522 Rank & Review Part 2 Tool](#)

Release Date: **June 21, 2021** Due Date: **June 25, 2021**

View Rank & Review Archives

[2020 Rank & Review: PNHC](#)

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h) Blank Rank & Review **New Application Tool**

Points North Housing Coalition

New Project RFP 2021

(Reallocation and/or Bonus Projects)

Application not to exceed three (3) pages.

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Please circle the project type you are applying for:
 - Permanent Supportive Housing that is either Dedicated PLUS OR has 100% of beds dedicated to persons experiencing chronic homelessness.
 - Permanent Housing-Rapid Rehousing
 - Joint TH and PH-RRH (project must be housing first)
 - HMIS (HMIS Lead Only)
 - Support Services Only-Coordinated Entry Project (Only existing CE project can apply)
5. Is the project you are applying for a new or expansion project?
6. Is the applicant a current member of the Points North Housing Coalition (PNHC) Continuum of Care (CoC)? **Yes – 10 points** **No – 0 points**
7. Is the agency applying a current CoC funded grantee? **No =5 points**
 - a. If yes, are there any unresolved monitoring or audit findings from HUD or the CoC? **Yes – 0 points** **No – 3 points**
8. Is your agency an active participant in the PNHC Coordinated Entry System?
 Yes – 1 pts **No - 2 pts**

Please Note: If you are not part of the PNHC Coordinated Entry System and become funded, it is mandated by HUD that you participate.
9. Does your agency currently report in the CoC's HMIS system? If not, how will you implement HMIS for this project? **Yes – 1 pts** **No - 3 pts if agency details how HMIS implementation will be accomplished**
10. Please provide a detailed description of the agency's experience in administering projects dedicated to serving an underserved population (i.e. your target

Points North Housing Coalition

New Project RFP 2021

(Reallocation and/or Bonus Projects)

population) that meets a local need. Please specify the name of current or past programs and note the funding sources. **(10 points)**

11. Do any of the following apply to your proposed program? **(if any checked 2 points)**
 - Prioritized or Dedicated to Single Persons who have a Physical or Mental Health Condition
 - Prioritized or Dedicated to Singles with Substance Use Disorders
 - Prioritized or Dedicated to Singles with a Criminal Justice Background
 - Prioritized or Dedicated to Singles 18-24

12. Please provide a project description that addresses the entire scope of your project. Please include the target population that will be served and the outreach plan. If the proposed project follows a Housing First model, please specifically detail Housing First aspects. **(0 – 18 points)**
 - 10 points if you outline a detailed strategy that will be used to help participants regain and maintain housing stability.
 - 1 point if the project clearly states the number of units/beds requested
 - 2 points if an outreach plan is noted
 - 5 points if the narrative details how the project will implement the housing first model

13. How will your program identify and connect clients with wrap-around services (e.g., behavioral and/or physical health care, peer support for formerly incarcerated persons, education/vocational services, etc.)? **(0-5 points)**

14. Will the project be able to begin within 12 months? **Yes- 5 points** **No – 0 points**

15. Please describe how the need for this project within this geographic area was identified. Please note where in the Points North Strategic Plan it points to this gap in service and/or using the most recent HMIS Annual Report note the population in need of this service. **(0-5 points)**
 - 2.5 points for referencing the Points North Strategic Plan
 - 2.5 points for referencing the last HMIS Annual report

16. Both HUD and the local community prioritize projects that provide healthcare services to program participants. Does your project (or will your project by the time of CoC Application submission) have a written commitment with a health care organization that ensures the value of assistance being provided is at least:

Points North Housing Coalition

New Project RFP 2021

(Reallocation and/or Bonus Projects)

- In the case of a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those services, OR
- An amount that is equivalent to 25 percent of the funding being requested for the project will be covered by the healthcare organization.

Value of the commitment and dates of services must be included in the written commitment.

Yes – 10 points No – 0 points

N/A for applications for Coordinated Entry; these questions will be weighted.

17. Both HUD and the local community prioritize projects that incorporate PSH or RRH units using funds other than CoC or ESG (i.e. ESSHI, NYSSHP, private sources such as CDPHP). Will your project expand upon an awarded or existing PSH or RRH project not funded through CoC or ESG? **Yes – 10 points No – 0 points**

N/A for applications for Coordinated Entry; these questions will be weighted.

Please note: projects must attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project, exemplifying the existing resources provide for at least 25% of the units proposed for the expanded project.

18. Does your agency have a policy focused on ensuring equitable services and program outcomes across participants of all races and ethnicities? **Yes – 5 points No – 0 points**

19. How will the agency ensure program participants have the resources they need to prevent transmission of COVID-19? **(0-3 points)**

- 1 point if the agency has/will have a partnership with a healthcare agency that provides regular health screenings
- 1 point if the agency will provide PPE/sanitation supplies to staff/program participants as needed
- 1 point if the agency describes how it will build COVID-19 vaccine confidence

N/A for applications for Coordinated Entry; these questions will be weighted.

Points North Housing Coalition

New Project RFP 2021

(Reallocation and/or Bonus Projects)

20. Please provide a 12-month Budget Proposal (**required for review**):

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance (80% total budget less Admin)	\$	
B. Support Services (20% total budget less Admin)	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. Operating	\$	
D. Admin	\$	
E. Total Project Costs	\$	
MATCH	AMOUNT	SOURCES
F. 25% Match Requirement	\$	

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

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 - i) Email announcement and screen shot of public comment period for NY-522's draft Rank & Review **DV Bonus Tool**

From: [Samantha Barnaby](#)
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Subject: Public Comment Notification: 2021 CoC Rank and Review New & DV Bonus Applications
Date: Monday, August 30, 2021 1:01:00 PM
Attachments: [image001.png](#)

Good Afternoon PNHC CoC Members

The comment period for the 2021 CoC Rank and Review New & DV Bonus Applications is now open. Please use the link below to view the document.

Please send all comments to sbarnaby@caresny.org on or before Friday, September 3, 2021.

[NY-522 CoC/Planning](#)

Thank you!

Samantha Barnaby

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Find us on [Facebook](#)

CARES
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ENDING HOMELESSNESS



Rank and Review Online Forms

Programs participating in the Rank and Review process may need to complete the forms below.

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.

To learn more about these forms and the over process, please download this [Rank and Review Online Form Submission Procedures](#) document.

[DV HMIS Data Submission](#)

[Data Attachments Confirmation](#)

Rank & Review

NY 501 STEPS

NY 503 ACCH

NY 507 HSPB

NY 511 STHC

NY 512 RCHSC

NY 519 CGHC

NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCHC

NY 606 RCCC

NY 608 UCCC

Points North Housing Coalition (PNHC)

[PNHC Home Page](#)

2021 RANK & REVIEW DOCUMENTS

Public Comment Period for Below Draft Documents:

August 30, 2021 through September 3, 2021

DRAFT: [NY-522 New Project Application](#)

DRAFT: [NY-522 DV Bonus Application](#)

Submit Comments to [Samantha Barnaby](#)

FINAL: [2021 NY 522 Rank & Review Written Process](#)

2021 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below

Part 1 Application

[NY-522 Rank and Review Part 1 Attachments Checklist](#)

[NY-522 Rank and Review Part 1 Tool](#)

Release Date: **June 7, 2021** Due Date: **June 11, 2021**

Part 2 Application

[NY-522 Rank & Review Part 2 Tool](#)

Release Date: **June 21, 2021** Due Date: **June 25, 2021**

View Rank & Review Archives

[2020 Rank & Review: PNHC](#)

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.

j) Blank Rank & Review **DV Bonus Tool**

Points North Housing Coalition

DV Bonus Project RFP 2021

Application may not exceed three (3) pages

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Please circle the project type you are applying for:
 - Permanent Housing-Rapid Rehousing *(project must be housing first)
 - Joint TH and PH-RRH-Must be housing first *(project must be housing first)
 - Support Services Only-Coordinated Entry Project (Only the existing CE project may apply)
5. Is the project you are applying for a new or expansion project? **New** **Expansion**
6. Is the applicant a current member of the Points North Housing Coalition (PNHC) Continuum of Care (CoC)? **Yes – 10 points** **No – 0 points**
7. Is the agency applying as a current CoC funded grantee? **Yes - 5 pts** **No - 10 pts**
 - a. If yes, are there any unresolved monitoring or audit findings from HUD or the CoC? **Yes - 0 points** **No - 3 points**
8. Please provide a detailed description of the agency's experience in administering projects dedicated to serving survivors of domestic violence, dating violence and stalking. Please specify the name of current or past programs and note the funding sources **(10 points)**
 - 3 points for past experience serving a domestic violence survivor population
 - 3 points for four or more years serving a domestic violence survivor population
 - 3 points for serving more than 25 households in a calendar year (CY)
 - 1 point for listing funding sources
7. Please provide a description addressing the entire scope of your project. Please include an outreach plan to the targeted population. Specify whether the project will be a Rapid Rehousing (PH-RRH) project, Joint TH and PH-RRH component project or a SSO project for Coordinated Entry (SSO-CE) designed to implement policies, procedures and practices to equip the CoC's Coordinated Entry system to better meet the needs of survivors of

Points North Housing Coalition

DV Bonus Project RFP 2021

domestic violence, dating violence, sexual assault or stalking (e.g., policies and procedures that are trauma informed, client centered or to improve the referral process between the CoC's Coordinated Entry and victim service providers Coordinated Entry systems where they are different). Please provide details about Housing First aspects of the project. **(0 - 20 points)**

- 10 pts if the project narrative clearly details how the project will implement the Housing First model
- 8 pts if a clear and detailed outreach plan is included
- 1 pts if the project clearly states the number of units/beds requested

8. Will the project be able to start within 12 months? **Yes - 10 pts** **No - 0 pts**

9. Is your agency an active participant in the PNHC Coordinated Entry System?

Yes – 2 pts **No - 1 pts**

Please Note: If you are not part of the PNHC Coordinated Entry System and become funded, it is mandated by HUD that you participate.

10. Does your agency currently report in a DV system that is compatible to the HMIS system? If not, how will you implement a compatible HMIS system for this project, for reporting purposes? **1- 3 pts if agency details how compatible HMIS System implementation will be accomplished**

11. Please detail the steps your agency takes to ensure the safety of program participants. **(0-5 points)**

- 1 point if agency uses de-identified aggregate data from a comparable database.
- points if agency has safety, planning, and confidentiality protocols in place for DV project participants.
- 2 points if agency uses a trauma-informed, victim-centered approach to their project.

12. Please describe how the need for this project within this geographic area was identified. Please quantify the need using an HMIS comparable database and/or a local data source? Agency will receive full points if they have demonstrated the need. **Yes – 10 points No – 0 points.**

13. Does your agency have a policy focused on ensuring equitable services and program outcomes across participants of all races and ethnicities? **Yes – 5 points No – 0 points**

Points North Housing Coalition

DV Bonus Project RFP 2021

14. How will the agency ensure program participants have the resources they need to prevent transmission of COVID-19? **(0-3 points)**

- 1 point if the agency has/will have a partnership with a healthcare agency that provides regular health screenings
- 1 point if the agency will provide PPE/sanitation supplies to staff/program participants as needed
- 1 point if the agency describes how it will build COVID-19 vaccine confidence

N/A for applications for Coordinated Entry; these questions will be weighted.

15. Please provide a 12-month Budget Proposal **(required for review)**:

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance (80% total budget less Admin)	\$	
B. Support Services (20% total budget less Admin)	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. Operating	\$	
D. Admin	\$	
E. Total Project Costs	\$	
MATCH	AMOUNT	SOURCES
F. 25% Match Requirement	\$	

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

This attachment details the Rank & Review process for **NY-522** as noted in their Written Process. Blank tools have been attached for the renewal, new and Bonus/DV Applications and a Scorecard example for the renewal Rank & Review tool. The attachment contains the following:

- 1. Scoring tool your CoC used in your local competition to score new and renewal application.**
 - (a) NY-522's Rank and Review Written Process
 - (b) Blank Renewal Application Tool
 - (c) Blank New Project Application Tool
 - (d) Blank Bonus/DV Application Tool

- 2. A copy of one scored application form**
 - (a) Objective Criteria and System Performance Criteria Chart with Point Values
 - (b) Renewal Application score card (filled out)

- 3. Final project scores for ranked new and renewal projects (Ranking and Tiering)**
 - (a) Ranking and Tiering PDF

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool your CoC used in your local competition to score new and renewal applications.

(a) NY522's Rank and Review Written Process

POINTS NORTH HOUSING COALITION: 2021 RANK AND REVIEW PROCESS

HUD Continuum of Care (CoC) homeless assistance programs serve as a source of funding for homeless services in the Counties of Jefferson, St. Lawrence and Lewis. In the 2020 NOFA, the Points North CoC received \$1,369,553 from HUD to support ten projects for homeless individuals and families, one coordinated entry project, one HMIS, and one CoC planning project. HUD awards homeless assistance grants through an annual application process known as the CoC Program Competition.

In order for the CoC to gain insight into programs that are best serving the community, it has implemented a Rank and Review Process for new and renewal projects. This process will help the CoC gain knowledge of project performance and effectiveness within the full CoC system.

In the Points North Housing Coalition (PNHC), the NOFA Committee is charged with overseeing the Rank and Review process. As described in the PNHC bylaws, the NOFA Committee prepares and carries out plans related to the design, operation, and collaborative process for the development of funding applications, including funding priorities and type of applications. Each year the Rank and Review Application and review team are established by the Committee which is then reviewed and approved by the Board and shared with Membership.

Renewal Projects

Renewal projects are required to complete a Rank & Review Renewal Application. An application must include responses to all questions as well as required data and/or attachments from the most recent project application and Calendar Year APR in order to be considered complete. All completed applications will be shared with and reviewed by the Review Team.

The 2021 Rank & Review Application process will occur in three (3) phases. The intent of a three-phased process is to allow agencies adequate time to review project-level and system-level data.

- Phase 1 focuses on quantitative project and system outcome data using the prior year project APR and Federal Fiscal year 2020 HMIS System Performance data to “prioritize” projects. **Projects will have 1-week from the date the data is presented during the Part 1/Data Training Session to review and sign off on their project data. If the sign off is not received the data will be considered final. No changes to data will be made after the 1-week review period.**
- Phase 2 focuses on qualitative project and system outcome data; allowing staff to explain unique circumstances that affect project performance and answer questions to local priorities.
- Phase 3 of the Rank & Review Process includes project interviews with the Review Team. After release of the NOFA, the CoC Committee will draft questions based on

specific criteria mentioned within the NOFA Application to be asked during project interviews. Projects will receive these questions prior to the interview and may provide the Review Team with written answers prior to the interview. Interviews may assist the reviewers in awarding additional points.

The following renewal project types are exempt from the requirement to complete the Rank and Review Renewal Application: projects which fund only HMIS, Coordinated Entry, or Planning activities; as well as any newly created project which was not operational on January 1, 2021. See Project Tiering below for more information on how these projects renewal projects will be included in the final tiering.

At the end of each phase have an opportunity to request a debriefing of their scores with the collaborative applicant.

Reviewers

The review team is made up of individuals from the community or neighboring communities who are knowledgeable about the CoC and its providers. Reviewers are objective individuals. The Collaborative Applicant or members of the NOFA Committee invite prospective review team members to participate in the CoC's Rank & Review process. Once reviewers have agreed to participate, reviewers are provided a copy of project applications, project addendums and score forms. It is an expectation that all project applications will be reviewed prior to the applicant interviews. A day is scheduled for Rank & Review project interviews and scoring to take place (virtually). Each reviewer must be available for the full extent of the interview process. Once the review team convenes and conducts interviews with each project, the review team scores each application. These scores result in the ranking from highest to lowest points with Bonus and Reallocated projects at the bottom. The review team provides any final comments to be shared with projects. It is also expected that the Review Team will remain available after the scoring is complete in the event of an appeal.

Project Ranking

Using the CoC approved Rank and Review tool, all projects seeking funding are scored and placed in numerical order, referred to as the "ranking". Ranking places an applicant in either Tier 1 or Tier 2. At that time, each project receives a copy of their individual scores and is given the opportunity to meet with the Collaborative Applicant to debrief. If during this debriefing, a mathematical error is found by the project, the error can be corrected. Projects projected to fall into Tier 2 are contacted and notified of their ranking and offered the opportunity to go over the project's scores. The project ranking is then shared with the Operations Committee. Afterwards, the ranking is approved by the Board and shared with Membership.

Debriefings

At the end of each phase renewal projects will receive a scorecard from the collaborative applicant and will have an opportunity to request a debriefing of their scores with the collaborative applicant.

Appeal Process

1. Who May Appeal?

An agency may appeal a decision concerning its project application. If the applicant was a collaboration of agencies, only one joint appeal may be made.

2. What May Be Appealed?

An appeal may not be submitted if the basis of the appeal is one of the following:

- ✓ the applicant did not answer all the questions on the application,
- ✓ the applicant did not submit the application with all required attachments, or
- ✓ the applicant did not submit by the required deadline.

The appeals process applies only to project ranking. There is no appeal for project tiering.

3. Timing of an Appeal

Formal appeals can only be submitted by a project within three business days after a debriefing has been completed. Appeals must be submitted in writing to the Collaborative Applicant who will forward them on to the Review Team. The written appeal must consist of a short statement of its appeal, no longer than one page. The written appeal can be in the form of a letter, memo or email. Any appeal via email must be sent to sbarnaby@caresny.org.

Project Tiering

When the NOFA is released, the priorities and tiering outlined in the application are strategically applied by the CoC to the project ranking. Reallocation, new projects, and other CoC priorities are considered through CoC discussions. The NOFA Committee presents the tiering to the Board for a vote, and then shares it with Membership.

New Projects

New projects are created through bonus funds or reallocated funds. A separate RFP will be completed for new projects. If, after the ranking process, additional money becomes available through reallocation, and if all new projects have been approved and there is additional money, the new project RFP will re-open for submission in an effort to use all available funds. RFP's submitted during the second application process will automatically be ranked below the round 1 projects. The same appeals process that applies to renewal applications also applies to bonus project applications.

Bonus Projects

Each year, there may be bonus funds available. The CoC is permitted to apply for bonus projects, which will compete nationally against other bonus projects on a HUD scoring system set forth in the NOFA. HUD will notify the Continuums regarding the criteria for bonus funds. The bonus project will complement and fill an unmet need. The application for a bonus project is a separate RFP. The reviewers will score and rank the bonus projects; however, there are no interviews for bonus projects. After the bonus projects are ranked, ranking is sent to the Board and membership. Bonus projects will be chosen with the goal of applying for all available funds. The same appeals process that applies to renewal applications also applies to bonus project applications.

Reallocation

Reallocation is the process by which the CoC shifts funds, in whole or in part, from existing eligible renewal grants to new projects that fill an unmet need within the community. Reallocation is one of the most important tools by which communities can make strategic improvements to their homeless services system.

Projects that can be flagged for reallocation consideration include those that have displayed: inadequate financial management, a history of expending funds on ineligible activities, a lack of full expenditure of funds, and consistent low scores during the Rank and Review process (under 140). Additionally, funds from any project not participating in Coordinated Entry, not participating in the Point-In-Time, not participating in HMIS, or operated by an agency that is not a member in good standing of the PNHC may be considered for reallocation. Further, agencies may choose to reallocate their project funds. New projects developed through the reallocation of the agency's funds will be prioritized during the ranking process. This prioritization allows that agency to apply for a new project with those reallocated funds. All other proposed projects using reallocated funds will be ranked according to general ranking procedures.

A separate application is required for projects being developed with reallocated funds, and the proposed projects must fill an unmet need, as noted above. Applications for these projects are accepted at the same time that renewal applications are submitted for rank and review. Applications for new projects will be ranked separate from renewal projects, and the final ranking will be presented to the CoC Board for approval and shared with membership.

CoC Transparency

The CoC conducts this Rank and Review Process in a transparent manner to ensure fairness. Each year, the CoC publicly announces the process, distributes it in writing to the entire CoC, posts it on the CARES website, and reviews and comments on it.

The PNHC emphasizes the importance and impact of the Rank & Review Application as the primary basis for determining the Project Listing submitted as part of the CoC Consolidated Application. The Rank and Review Application is revised thoughtfully each year to include both HUD and CoC standards, incorporating both national and local priorities, balancing objective performance measures with subjective narrative description of project operations.

FINAL

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool your CoC used in your local competition to score new and renewal applications.

(b) Blank Renewal Application Tool

POINTS NORTH HOUSING COALITION
RANK AND REVIEW APPLICATION 2021
PART 1: DATA-RELATED QUESTIONS
DEADLINE TO SUBMIT: JUNE 11, 2021

1. **Utilization:** Using the project’s FY19 Program Application and Federal Fiscal Year 2020 (FY20)* APR, complete the chart below to calculate utilization rate (round to the closest whole number). Please attach relevant pages of Application and APR to this application.
MAX 25 pts

	Projected Persons Served during Average PIT (Project Application Question 5A)	Actual Number Served during PIT (APR Questions 7 and 8)	
		Household	Persons
January	_____ Households _____ Persons		
April			
July			
October			
		Average	

Households: Average Actual _____ / Projected _____ = **Utilization** _____ %

Persons: Average Actual _____ / Projected _____ = **Utilization** _____ %

- 1a. Did your project meet its projected number of *either* households and/or persons served** during the year (100% or more utilization)?
 Yes 20 pts **No 0 pts**
- 1b. The Continuum prioritizes projects that best utilize resources. Did your project have a utilization rate of more than 100% in *both* households and persons?
 Yes 5 pts **No 0 pts**

* **Federal Fiscal Year 2020 (FY20): October 1, 2019 – September 30, 2020**

** **For this tool only: Persons served is defined as having an entry in HMIS (i.e., intake, admission and move-in date) FY20**

2. Data Quality & Completeness: Based on your Federal FY20 APR Q6:
Any Yes - 0 pts All No - 5 pts

2a. Is there an error rate of more than 5% of project participants' Personally Identifying Information? **Yes** **No**

2b. Is there an error rate of more than 5% of project's Universal Data elements? **Yes** **No**

2c. Is there an error rate of more than 5% of project participants' Income and Housing data? **Yes** **No**

2d. Is there an error rate of more than 5% of project's Chronic Homelessness data? **Yes** **No**

3. Chronic Homeless - Dedicated: [Only PSH (RRH & TH projects will be weighted)]
Please refer to Attachment 1 to note the following:

3a. The percentage of CH beds the project contributes to the CoC (i.e., the impact of your project on ending chronic homelessness in PNHC).

46-100% = 15 pts; 26-45% = 10 pts; 1-25% = 8 pts; 0% = 0 pts

4. Effect on Chronic Homeless:

Permanent Supportive Housing Programs ONLY

During Federal FY120, the CoC's **PSH projects** served **13** chronically homeless individuals. To show the impact of this project towards goal of ending chronic homelessness, refer to **Attachment 2** to note the following:

4a. The total number of chronically homeless persons this project served in Federal FY20: _____ **(0 pts)**

4b. Of the total CH served by the CoC, note the % this project served in FY20: ____%

51-100% = 15 pts; 26-50% = 10 pts; 1-25% = 8 pts; 0% = 0 pts

Rapid Rehousing Housing Programs ONLY

During Federal FY20, all federally funded **RRH projects** served **7** chronically homeless individuals. To show the impact of this project towards goal of ending chronic homelessness, refer to **Attachment 2** to note the following:

4c. The total number of chronically homeless persons this project served in Federal FY20: _____ **(0 pts)**

4d. This RRH project served what percentage of the total number of CH in the community in Federal FY20: ____%

51-100% = 15 pts; 26-50% = 10 pts; 1-25% = 8 pts; 0% = 0 pts

Transitional Housing Programs: During Federal FY20, the CoC **TH projects** served a total of **1** chronically homeless individuals. Please refer to **Attachment 2** to note the following:

4e. The total number of chronically homeless persons this project served in FY20:
_____ (0 pts)

4f. The percentage of the project total that was chronically homeless: _____

51-100% = 15 pts; 26-50% = 10 pts; 1-25% = 8 pts; 0% = 0 pts

5. **SYSTEM PERFORMANCE OUTCOMES:**

Positive Outcomes: (0-15 points)

5a. Permanent Supportive Housing Projects: During FY20, there were **155** persons with positive outcomes noted across all CoC **PSH** programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 3**: _____%

30-100% = 15 pts; 10-29% = 10 pts; 1-9% = 5pts; 0% = 0pts

5b. Rapid Rehousing Projects: During FY20, there were **41** persons with positive outcomes noted across all CoC **RRH** programs. *An outcome is positive for RRH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 3**: _____%

50-100% = 15 pts; 1-49% = 10 pts; 0% = 0 pts.

5c. Transitional Housing Projects: During FY20, there were **11** persons with positive outcomes noted across all CoC **TH** programs. *An outcome is positive for TH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 3**: _____

50-100% = 15 pts; 1-49% = 10 pts; 0% = 0 pts.

6. Exits to Homelessness:

To show the impact of this project ending homelessness, refer to **Attachment 4** showing all project leavers and note the percentage who exited this project to a shelter or the street. _____ %

0% = 15 pts; 1-10% = 12 pts; 11 - 30% = 8 pts; 31-100%=4

7. Income Growth: System Impact.

Refer to **Attachment 5** (which measures **total income growth** between the two most recent client assessments for stayers; and between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY20: _____%

40-100%=15; 21-39%=10; 1-20%=5; 0=0

8. Income Growth – Project Performance

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

8a. What percentage of **stayers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a1. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 2.5 pts; 50-74% = 2 pts; 25-49% = 1.5 pts; 15-24% = 1 pts; 1-14% = .5 pts; 0% = 0

8b. What percentage of **stayers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 2.5 pts; 50-74% = 2 pts; 25-49% = 1.5 pts; 15-24% = 1 pts; 1-14% = .5 pts; 0% = 0

8c. What percentage of **leavers** gained or increased **earned income** between start and annual assessment? Note percent in **Q19a2. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 2.5 pts; 50-74% = 2 pts; 25-49% = 1.5 pts; 15-24% = 1 pts; 1-14% = .5 pts; 0% = 0

8d. What percentage of **leavers** gained or increased **other income** between start and annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: _____%

75-100% = 2.5 pts; 50-74% = 2 pts; 25-49% = 1.5 pts; 15-24% = 1 pts; 1-14% = .5 pts; 0% = 0

9. Total Awarded Funds

9a. Did the project spend at least 90% of total awarded funds? **Yes 10 pts** **No 0 pts**

9b. Did the project spend between 80-89% of total awarded funds? **Yes 5 pts** **No 0 pts**

9c. The Continuum returned a total of _____\$ (*CARES will provide total amount after application is submitted*) from the total FY19 (or most recently ended contract) awarded funds.

What dollar amount did this project return in the most recently ended contract? _____

Percentage of program funds returned in relation to overall CoC returned: _____ **0-10 pts**
(to be filled in by CARES)

10. Did the project draw down funds from LOCCS at least quarterly in the most recently ended contract? (*Please attach copies of last three drawdowns*) **Yes 5 pts** **No 0 pts**

11. **Number of Homeless Persons:** Was your project included in the final submission of the 2021 Housing Inventory and Point in Time by the Collaborative Applicant (*to be verified by the Collaborative Applicant*). **Yes 5 pts** **No 0 pts**

12. **Housing First:** Please complete the Housing First Tool per your CoC funded program. Please submit the report summary page with your application. **Note: you will need to scroll down to the Resource Links section to click on the link which will download the tool to your computer. (10 pts if report summary page is attached)**

[HUD Housing First Tool](#)

13. Do project/agency staff participate in the CoC process by attending board and/or membership meetings, and/or participating in any CoC standing or Ad hoc committees of the PNHC? **Yes 5 pts** **No 0 pts**

Does your project or agency staff regularly participate in any of the following CoC standing or ad hoc committees? (*CARES will verify via attendance records*).

Board

Membership

Operations

Systems

Coordinated Entry

Governance

POINTS NORTH HOUSING COALITION
RANK AND REVIEW APPLICATION 2021
PART 2: WRITTEN QUESTIONS

A. PROJECT INFORMATION

1. Organization Name: _____

2. Project Name: _____

3. Application Contact Person: _____

4. Project Type: PSH RRH TH

5. FY19 Proposed Total Funding Request: \$ _____

Leasing \$ _____

Rental Assistance \$ _____

Supportive Services \$ _____

Operations \$ _____

Admin \$ _____

6. Is this project voluntarily reallocating funds to the CoC? Yes No
 If yes, how much funding would the project voluntarily reallocate? _____

PROJECT DESCRIPTION

To assist reviewers, please provide a brief overview of the project (250 words or less). Please include the target population/s, primary and supplemented services provided/offered to participants, the number of contracted beds and units, and any other information you think will help reviewers understand the program’s fundamental and unique characteristics.

1. Utilization: If the utilization rate of both households and persons was less than 100% in Part 1 Tool question 1b due to circumstance beyond the project’s control (e.g., natural disaster), please explain why in 250 words or less. **0 to 20 pts.**

- 2. Coordinated Entry:** Does your project make or receive referrals for potential new participants through the Coordinated Entry process (*to be verified by the CoC CE Coordinator*)?
 Yes 2.5 pts **No 0 pts**
- 2a.** Does your project dedicate staff to attend monthly CE case review meetings? (*to be verified by the CoC CE Coordinator*)?
 Yes 2.5 pts **No 0 pts**
- 2b.** If your project is dedicated DV, explain barriers to direct participation in Coordinated Entry and if/how you engage with partners involved with CE (250 words or less). **0 to 5 pts**
- 3. Leveraging and Coordination of Services:** Please provide specific examples of how your project coordinates services with other CoC, HUD/VA, and STEHP funded projects. Please refer to specific programs (250 words or less). **0 to 5 pts**
Up to 2.5 pts awarded if the narrative clearly states the names of other funded projects specifically.
Up to 2.5 pts awarded if the narrative clearly state(s) examples of how the project coordinates services with the noted funded projects.
- 4. Cultural Barriers:** Please describe your agency's resources and experience in meeting the needs of clients facing various cultural barriers (e.g., language, gender identity, LGBTQ, mental health) in 250 words or less. **0 to 5 pts**
Up to 2.5 pts awarded if the narrative clearly describes the agency's resources in meeting the needs of the clients with cultural barriers.
Up to 2.5 pts awarded if the narrative clearly describes agency experience in meeting the needs of clients with cultural barriers.
- 5. Local Strategic Plan:** Please note how the project meets a gap in services (current or prior, including housing) as noted in the PNHC Strategic Plan to Prevent and End Homelessness" (250 words or less). **0 to 10 pts**
Up to 5 pts. awarded if the narrative clearly notes the strategic plan goal(s).
Up to 5 pts. awarded if the gap(s) in service documented in the strategic plan can be noted.
- 6.** Does the project work toward meeting any of the CoC goals noted below:
Any Yes - 5 pts All No - 0 pts

	Yes	No
Prevent/end homelessness among Veterans	<input type="checkbox"/>	<input type="checkbox"/>
End chronic homelessness	<input type="checkbox"/>	<input type="checkbox"/>
Prevent/end homelessness for families, youth and children	<input type="checkbox"/>	<input type="checkbox"/>
Prevent/end homelessness for youth under 24	<input type="checkbox"/>	<input type="checkbox"/>

7. **Employment Opportunities:** How do you currently work with local employment agencies, employers and or partners to advance training and employment opportunities for people experiencing homelessness? **0 to 5 points**
8. **Move on Strategy:** HUD defines Move on Strategy as how recipients move current CoC Program participants, who no longer require intensive services, from CoC Program funded PSH beds to other housing assistance programs (including, but not limited to HCV and Public Housing) in order to free up CoC Program funded PSH beds to be used for persons experience homelessness. Briefly describe what you will be doing in FY21 to create strategies and plans for moving on? **0 to 5 points**
Up to 2.5 pts awarded if the narrative clearly describes the plan for creating/reviewing their move on strategy.
Up to 2.5 pts awarded if the narrative clearly defines strategies that could be noted within the plan.
9. How have you adjusted your service delivery model to help clients during the pandemic? **0 to 5 points**
Up to 2.5 points for continuing at least monthly contact with clients (including virtually).
Up to 2.5 points for ensuring clients have necessary cleaning/sanitary supplies.
10. Explain how your organization partnered with new or existing providers to meet the health care needs of clients and how these partnerships can help build stronger and more equitable homeless response systems. **0 to 5 points**
Up to 2.5 points for exemplifying partnerships were made to meet the health care needs of persons in the program.
Up to 2.5 points for exemplifying partnerships will build a more equitable homelessness response system in the future.
11. How has your agency helped build COVID-19 vaccine confidence in clients and staff? **0 to 5 points**
12. What is your agency doing to forward racial diversity, equity and inclusion work within your agency and/or CoC-funded program? **0 to 5 points**
13. **DV Providers Only:** The CoC realize positive outcomes for domestic violence programs may differ from system performance measurer outcomes. With that being said, how does your agency contribute positively to the housing stability across the CoC system? **0 to 5 points**

Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the DV provider lens.

Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive housing stability across the CoC.

- 14. Youth Providers Only:** The CoC acknowledges that additional barriers occur for youth compared to adults when looking at increasing income. With that being said, how do you feel your agency contributes to increasing income for youth within this CoC program?

0 to 5 points

Up to 2.5 pts awarded if the narrative clearly describes positive outcomes through the youth provider lens.

Up to 2.5 pts awarded if the narrative clearly describes how the agency contributed to positive outcomes across the CoC.

F E M N A L

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool your CoC used in your local competition to score new and renewal applications.

(c) Blank New Project Application Tool

Points North Housing Coalition

New Project RFP 2021

(Reallocation and/or Bonus Projects)

Application not to exceed three (3) pages.

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Please circle the project type you are applying for:
 - Permanent Supportive Housing that is either Dedicated PLUS OR has 100% of beds dedicated to persons experiencing chronic homelessness.
 - Permanent Housing-Rapid Rehousing
 - Joint TH and PH-RRH (project must be housing first)
 - HMIS (HMIS Lead Only)
 - Support Services Only-Coordinated Entry Project (Only existing CE project can apply)
5. Is the project you are applying for a new or expansion project?
6. Is the applicant a current member of the Points North Housing Coalition (PNHC) Continuum of Care (CoC)? **Yes – 10 points** **No – 0 points**
7. Is the agency applying a current CoC funded grantee? **No =5 points**
 - a. If yes, are there any unresolved monitoring or audit findings from HUD or the CoC? **Yes – 0 points** **No – 3 points**
8. Is your agency an active participant in the PNHC Coordinated Entry System?
 Yes – 1 pts **No - 2 pts**

Please Note: If you are not part of the PNHC Coordinated Entry System and become funded, it is mandated by HUD that you participate.
9. Does your agency currently report in the CoC's HMIS system? If not, how will you implement HMIS for this project? **Yes – 1 pts** **No - 3 pts if agency details how HMIS implementation will be accomplished**
10. Please provide a detailed description of the agency's experience in administering projects dedicated to serving an underserved population (i.e. your target

Points North Housing Coalition

New Project RFP 2021

(Reallocation and/or Bonus Projects)

population) that meets a local need. Please specify the name of current or past programs and note the funding sources. **(10 points)**

11. Do any of the following apply to your proposed program? **(if any checked 2 points)**
 - Prioritized or Dedicated to Single Persons who have a Physical or Mental Health Condition
 - Prioritized or Dedicated to Singles with Substance Use Disorders
 - Prioritized or Dedicated to Singles with a Criminal Justice Background
 - Prioritized or Dedicated to Singles 18-24

12. Please provide a project description that addresses the entire scope of your project. Please include the target population that will be served and the outreach plan. If the proposed project follows a Housing First model, please specifically detail Housing First aspects. **(0 – 18 points)**
 - 10 points if you outline a detailed strategy that will be used to help participants regain and maintain housing stability.
 - 1 point if the project clearly states the number of units/beds requested
 - 2 points if an outreach plan is noted
 - 5 points if the narrative details how the project will implement the housing first model

13. How will your program identify and connect clients with wrap-around services (e.g., behavioral and/or physical health care, peer support for formerly incarcerated persons, education/vocational services, etc.)? **(0-5 points)**

14. Will the project be able to begin within 12 months? **Yes- 5 points** **No – 0 points**

15. Please describe how the need for this project within this geographic area was identified. Please note where in the Points North Strategic Plan it points to this gap in service and/or using the most recent HMIS Annual Report note the population in need of this service. **(0-5 points)**
 - 2.5 points for referencing the Points North Strategic Plan
 - 2.5 points for referencing the last HMIS Annual report

16. Both HUD and the local community prioritize projects that provide healthcare services to program participants. Does your project (or will your project by the time of CoC Application submission) have a written commitment with a health care organization that ensures the value of assistance being provided is at least:

Points North Housing Coalition

New Project RFP 2021

(Reallocation and/or Bonus Projects)

- In the case of a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those services, OR
- An amount that is equivalent to 25 percent of the funding being requested for the project will be covered by the healthcare organization.

Value of the commitment and dates of services must be included in the written commitment.

Yes – 10 points No – 0 points

N/A for applications for Coordinated Entry; these questions will be weighted.

17. Both HUD and the local community prioritize projects that incorporate PSH or RRH units using funds other than CoC or ESG (i.e. ESSHI, NYSSHP, private sources such as CDPHP). Will your project expand upon an awarded or existing PSH or RRH project not funded through CoC or ESG? **Yes – 10 points No – 0 points**

N/A for applications for Coordinated Entry; these questions will be weighted.

Please note: projects must attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project, exemplifying the existing resources provide for at least 25% of the units proposed for the expanded project.

18. Does your agency have a policy focused on ensuring equitable services and program outcomes across participants of all races and ethnicities? **Yes – 5 points No – 0 points**

19. How will the agency ensure program participants have the resources they need to prevent transmission of COVID-19? **(0-3 points)**

- 1 point if the agency has/will have a partnership with a healthcare agency that provides regular health screenings
- 1 point if the agency will provide PPE/sanitation supplies to staff/program participants as needed
- 1 point if the agency describes how it will build COVID-19 vaccine confidence

N/A for applications for Coordinated Entry; these questions will be weighted.

Points North Housing Coalition
New Project RFP 2021
(Reallocation and/or Bonus Projects)

20. Please provide a 12-month Budget Proposal (**required for review**):

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance (80% total budget less Admin)	\$	
B. Support Services (20% total budget less Admin)	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. Operating	\$	
D. Admin	\$	
E. Total Project Costs	\$	
MATCH	AMOUNT	SOURCES
F. 25% Match Requirement	\$	

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool your CoC used in your local competition to score new and renewal application.

(d)Blank DV Bonus Application Tool

Points North Housing Coalition

DV Bonus Project RFP 2021

Application may not exceed three (3) pages

1. Applicant/Agency Name: _____
2. Agency Point of Contact: _____
3. Proposed Project Name: _____
4. Please circle the project type you are applying for:
 - Permanent Housing-Rapid Rehousing *(project must be housing first)
 - Joint TH and PH-RRH-Must be housing first *(project must be housing first)
 - Support Services Only-Coordinated Entry Project (Only the existing CE project may apply)
5. Is the project you are applying for a new or expansion project? **New** **Expansion**
6. Is the applicant a current member of the Points North Housing Coalition (PNHC) Continuum of Care (CoC)? **Yes – 10 points** **No – 0 points**
7. Is the agency applying as a current CoC funded grantee? **Yes - 5 pts** **No - 10 pts**
 - a. If yes, are there any unresolved monitoring or audit findings from HUD or the CoC? **Yes - 0 points** **No - 3 points**
8. Please provide a detailed description of the agency's experience in administering projects dedicated to serving survivors of domestic violence, dating violence and stalking. Please specify the name of current or past programs and note the funding sources **(10 points)**
 - 3 points for past experience serving a domestic violence survivor population
 - 3 points for four or more years serving a domestic violence survivor population
 - 3 points for serving more than 25 households in a calendar year (CY)
 - 1 point for listing funding sources
7. Please provide a description addressing the entire scope of your project. Please include an outreach plan to the targeted population. Specify whether the project will be a Rapid Rehousing (PH-RRH) project, Joint TH and PH-RRH component project or a SSO project for Coordinated Entry (SSO-CE) designed to implement policies, procedures and practices to equip the CoC's Coordinated Entry system to better meet the needs of survivors of

Points North Housing Coalition

DV Bonus Project RFP 2021

domestic violence, dating violence, sexual assault or stalking (e.g., policies and procedures that are trauma informed, client centered or to improve the referral process between the CoC's Coordinated Entry and victim service providers Coordinated Entry systems where they are different). Please provide details about Housing First aspects of the project. **(0 - 20 points)**

- 10 pts if the project narrative clearly details how the project will implement the Housing First model
- 8 pts if a clear and detailed outreach plan is included
- 1 pts if the project clearly states the number of units/beds requested

8. Will the project be able to start within 12 months? **Yes - 10 pts** **No - 0 pts**

9. Is your agency an active participant in the PNHC Coordinated Entry System?

Yes – 2 pts **No - 1 pts**

Please Note: If you are not part of the PNHC Coordinated Entry System and become funded, it is mandated by HUD that you participate.

10. Does your agency currently report in a DV system that is compatible to the HMIS system? If not, how will you implement a compatible HMIS system for this project, for reporting purposes? **1- 3 pts if agency details how compatible HMIS System implementation will be accomplished**

11. Please detail the steps your agency takes to ensure the safety of program participants. **(0-5 points)**

- 1 point if agency uses de-identified aggregate data from a comparable database.
- points if agency has safety, planning, and confidentiality protocols in place for DV project participants.
- 2 points if agency uses a trauma-informed, victim-centered approach to their project.

12. Please describe how the need for this project within this geographic area was identified. Please quantify the need using an HMIS comparable database and/or a local data source? Agency will receive full points if they have demonstrated the need. **Yes – 10 points No – 0 points.**

13. Does your agency have a policy focused on ensuring equitable services and program outcomes across participants of all races and ethnicities? **Yes – 5 points No – 0 points**

Points North Housing Coalition

DV Bonus Project RFP 2021

14. How will the agency ensure program participants have the resources they need to prevent transmission of COVID-19? **(0-3 points)**

- 1 point if the agency has/will have a partnership with a healthcare agency that provides regular health screenings
- 1 point if the agency will provide PPE/sanitation supplies to staff/program participants as needed
- 1 point if the agency describes how it will build COVID-19 vaccine confidence

N/A for applications for Coordinated Entry; these questions will be weighted.

15. Please provide a 12-month Budget Proposal **(required for review)**:

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance (80% total budget less Admin)	\$	
B. Support Services (20% total budget less Admin)	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. Operating	\$	
D. Admin	\$	
E. Total Project Costs	\$	
MATCH	AMOUNT	SOURCES
F. 25% Match Requirement	\$	

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

2. A copy of one scored application form

(a) Objective Criteria and System Performance Criteria Chart with Point Values

NY-522

Objective Criteria Used to Review and Rank Projects for Funding	
Specific Criteria	Question Addressing Criteria
Utilization Rate	Renewal Application: Part I: Q1a-1b
Data Quality & Completeness	Renewal Application: Part I: Q2a-2d
Performance Data (PSH only) Dedicated Chronic Homeless/DedicatedPLUS	Renewal Application: Part I: Q3a
Funding	Renewal Application: Part I: Q9a-9c New Bonus Application: Q20 DV Bonus Application: Q15
Population Served	New Bonus Application: Q11
Coordinated Entry Participation	Renewal Application: Part II: Q2a-2b New Bonus Application: Q8 DV Bonus Application: Q9
Type of housing/Type of housing proposed	New Bonus Application: Q4 DV Bonus Application: Q4
Match	New Bonus Application: Q20 DV Bonus Application: Q15
Objective Criteria Related to Improving System Performance	
Specific Criteria	Question Addressing Criteria
Length of Time Homeless (prior to entry) Dedicated CH/DedicatedPLUS (PSH only) Effect on Chronic Homelessness (PSH/RRH/TH)	Renewal Application: Part I: Q3a Renewal Application: Part I: Q4a-4f, HMIS Attachment 1&2
Positive Outcomes	Renewal Application: Part I: Q5a-5c, HMIS Attachment 3
Exits to Homelessness	Renewal Application: Part I: Q, HMIS Attachment 4
Effect on Income Growth	Renewal Application: Part I: Q7, HMIS Attachment 5
Coordinated Entry	Renewal Application: Part II: Q2a-2b
Specific Method for Evaluating Projects Submitted by Victim Service Providers	
Specific Criteria	Question Addressing Criteria
Data Attachments 1-5	The Continuum allows the DV Project to self-report data since they use an HMIS-comparable database.
Victim Service Providers Only Positive Outcomes based on Safety Concerns	Renewal Application: Part II: Q13
Specific Method for Evaluating Projects Submitted by Youth Service Providers	
Youth Service Providers Only Positive Outcomes based on Increase of Income	Renewal Application: Part I: Q14

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

2. A copy of one scored application form

(b) Renewal Application score card (filled out)

Agency Name:	Jefferson County Department of Social Services			Final Score: 205
Project Name:	Chronic Homeless I (CH I)			
		Yes	No: 5-pt penalty	
	Submitted by Deadline w/Required Docs	X		
		Total Possible Points	Points Awarded	
Part I: Data/System Related Questions				
<i>Max pts.</i>	1a. Utilization Rate	CARES	20	20
25	1b. Exceeded 100% in Persons & Households	CARES	5	5
	2. Data Quality	CARES	5	5
	3. Dedicated Chronic Beds	Attach 1	15	10
	4a-f. CH impact	Attach 2	15	15
	5a-c. Positive Outcomes	Attach 3	15	10
	6. Exits to Homelessness	Attach 4	15	15
	7. Income Growth-Systems	Attach 5	15	15
	8a. Stayers earned income	CARES	2.5	0
	8b. Stayers other income	CARES	2.5	2
	8c. Leavers earned income	CARES	2.5	0
	8d. Leavers other income	CARES	2.5	2
<i>Max 10 pts</i>	9a. Spent at least 90% funds	CARES	10	10
	9b. Spent between 80-89%	CARES	5	0
	9c. Amount of Returned Funds	CARES	10	10
	10. LOCCS	CARES	5	5
	11. PIT/HIC	CARES	5	5
	12. Housing First	CARES	10	10
	13. Participation	CARES	5	5
	Total		165	144

Part II: Project & System Performance-Related Questions				
	1. Under 100% utilization	Reviewers	20	0
	2. Coordinated Entry-referrals	CARES/CE Lead	2.5	2.5
	2a. Coordinated Entry-meeting attendance	CARES/CE Lead	2.5	2.5
	2b. Coordinated Entry-DV barriers	CARES/CE Lead	5	0
	3. Leveraging	Reviewers	5	5
	4. Cultural Barriers	Reviewers	5	3
	5. Local Strategic Plan	Reviewers	10	9
	6. CoC Goals	CARES	5	5
	7. Employment Opportunities	Reviewers	5	5
	8. Move on Strategy	Reviewers	5	5
	9. Covid Service Delivery	Reviewers	5	5
	10. Covid partnering with existing providers	Reviewers	5	5
	11. Covid Vaccines	Reviewers	5	5
	12. Diversity, Equity, Inclusion	Reviewers	5	5
	13. DV Providers Only	Reviewers	5	N/A
	14. Youth Providers Only	Reviewers	5	N/A
	Total		95	57

Part III: Project Interviews				
	1. Support Services	Reviewers	1	1
	2. Lived Experience	Reviewers	1	0
<i>Max 2 pts.</i>	3. System Performance Measurers	Reviewers	2	2
	4. Racial Representation	Reviewers	1	1
	Total		5	4

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

3. Final project scores for ranked new and renewal projects (Ranking and Tiering)

(a) Ranking and Tiering PDF

2021 PNHC Ranking

Rank	Score	Applicant Name	Program	Funding Amount
1	205	Jefferson County Department of Social Services	JCDSS - S Plus C Chronic (2018)	\$88,635
2	188	Snow Belt Housing Company, Inc.	Snowbelt - CoC RRH (2018)	\$36,395
3	185	North Country Transitional Living Services, Inc.	TLS - Scattered Site Gateway Housing (2018)	\$84,479
4	184	Jefferson County Department of Social Services	JCDSS - S Plus C Transitional (2018)	\$601,709
5	170	North Country Transitional Living Services, Inc.	TLS - PSH Chronic Homeless (2018)	\$106,511
6	163	North Country Transitional Living Services, Inc.	TLS - RRH (2018)	\$219,864
7	155	Mental Health Association in Jefferson County	MHA Jefferson-Peer Run Housing First (2018)	\$76,047
8		Jefferson County Department of Social Services	JCDSS Bonus DV SSO-CE 2018	\$87,323
9		Corporation for AIDS Research, Education and Services, Inc.	Points North Portion of the Capital Region HMIS (2018)	\$26,750
B1	91	Neighbors of Watertown	PSH Assistance Program	\$72,565
DV1	83	Jefferson County Department of Social Services	Jefferson DSS DV Expansion	\$117,149
	Annual Renewal Demand	\$1,327,713		
	Tier 1	\$1,327,713		
	Tier 2	\$290,259		
	Planning	\$43,539		
	Bonus	\$72,565		
	DV Bonus	\$217,694		

Expansions	Applicant Name	Renewal Project	Expansion Project	Combined Project	Total
	Jefferson County Department of Social Services	JCDSS Bonus DV SSO-CE 2018	Jefferson DSS DV Expansion	JCDSS Bonus DV SSO-CE	\$204,472

Consolidations	Surviving Pin	Applicant Name	Renewal Project 1	Renewal Project 2	Consolidated Project Name	Consolidated Funding Request

1E-5: Projects Rejected/Reduced – Public Posting.

This attachment details the 15 Day Notification of Projects Rejected and an example reduction letter for NY-522.

It contains the following:

1. Notification Letters of Projects Rejected:
 - a. **CARES of NY, Inc.**
 - i. *HMIS Bonus Funds - New Project Application*
 - b. **Jefferson County DSS**
 - i. *DSS SPC Bonus Funds - New Project Application*
2. Example Reduction Letter
 - a. *Note: no projects were reduced through the FY2021 CoC Local Rank & Review Competition*

1E-5: Projects Rejected/Reduced – Public Posting.

1. Notification Letters of Projects Rejected:

a. CARES of NY, Inc.

i. HMIS Bonus Funds - *New Project Application*

b. Jefferson County DSS

i. DSS SPC Bonus Funds - *New Project Application*

October 15, 2021

Allyson Thiessen
CARES of NY, Inc.
200 Henry Johnson Blvd
Suite 4
Albany, NY 12210

Dear Mrs. Thiessen,

On behalf of the Points North Housing Coalition (PNHC), we would like to thank you for your application for HMIS bonus funding through the FY21 Continuum of Care Competition. Unfortunately, through the rank and review process for new projects, your application was not chosen to apply. Although the project was eligible, your project was ranked outside of the eligible funding amount after the combined total of accepted application. Specifically, through the Rank and Review Tool developed by PNHC, the CoC prioritized projects that will provide housing to clients and from applicants that are not currently CoC-funded.

The CoC encourages you to apply if funding becomes available in the future CoC Competitions.

Thank you,

Kelsey Addy

Kelsey Addy
Planning Unit Director, CARES, Inc.
Points North Housing Coalition
Collaborative Applicant

October 15, 2021

Anne Kalamas
Jefferson County DSS
250 Arsenal Street
Suite 2
Watertown, NY 13601

Dear Ms. Kalamas,

On behalf of the Points North Housing Coalition (PNHC), we would like to thank you for your application for Shelter Plus Care bonus funding through the FY21 Continuum of Care Competition. Unfortunately, through the rank and review process for new projects, **your application was not chosen to apply**. Although the project was eligible, your project was ranked outside of the eligible funding amount after the combined total of accepted application. Specifically, through the Rank and Review Tool developed by PNHC, the CoC prioritized projects that will provide housing to clients and from applicants that are not currently CoC-funded.

The CoC encourages you to apply if funding becomes available in future CoC Competitions.

Thank you,



Kelsey Addy
Planning Unit Director, CARES of NY, Inc.
Points North Housing Coalition
Collaborative Applicant

1E-5: Projects Rejected/Reduced – Public Posting.

2. Example Reduction Letter

a. Note: *no projects were reduced through the FY2021 CoC Local Rank & Review Competition*

October 22, 2021

Nancy Harrington
CARES of NY, Inc.
200 Henry Johnson Blvd, Suite 4
Albany, NY 12210

RE: CARES – Rapid Rehousing 1 - Renewal Project Application

Dear Nancy:

On behalf of the Points North Housing Coalition (PNHC), we would like to thank you for your application for the renewal of CARES Rapid Rehousing 1 under the FY21 Continuum of Care Competition. Unfortunately, through the rank and review process, your application was chosen to be reduced in the amount of XXX. Although the full project amount was eligible, it is the recommendation of the NOFO Committee to reduce funds in order to more effectively meet the unique needs of the most vulnerable in the Jefferson, Lewis, and St. Lawrence counties.

As noted in our Rank and Review Policy you do have the right to request a debriefing of your project.

Thank you,

Kelsey Addy

Planning Unit Director, CARES, Inc.

Collaborative Applicant

Points North Housing Coalition (PNHC)

1E-5a: Projects Accepted – Public Posting.

This attachment details the 15 Day Notification of Projects Accepted and Tiered for NY-522. It contains the following:

1. October 14, 2021 Email notification of Projects Accepted:
 - a. **CARES of NY, Inc.**
 - i. HMIS - *Renewal Project Application*
 - b. **Jefferson County Department of Social Services**
 - i. Shelter Plus Care Chronic – *Renewal Project Application*
 - ii. Shelter Plus Care Transitional - *Renewal Project Application*
 - iii. JCDSS Bonus DV SSO-CE - *Renewal Project Application*
 - iv. Jefferson DSS DV Expansion – *New Project Application*
 - c. **Mental Health Association in Jefferson County**
 - i. Peer Run Housing First - *Renewal Project Application*
 - d. **Neighbors of Watertown**
 - i. PSH Assistance Program – *New Project Application*
 - e. **Snow Belt Housing**
 - i. CoC RRH – *Renewal Project Application*
 - f. **North Country Transitional Living Services of NNY**
 - i. Scattered Site Gateway Housing– *Renewal Project Application*
 - ii. PSH Chronic Homeless– *Renewal Project Application*
 - iii. RRH– *Renewal Project Application*
2. October 22, 2021 Email Notification of posted Ranking & Tiering for NY-522 Accepted Projects
3. October 22, 2021 Website screenshot showing posted Ranking & Tiering for NY-522 Accepted Projects

1E-5a: Projects Accepted – Public Posting.

1. October 14, 2021 Email notification of Projects Accepted:
 - a. **CARES of NY, Inc.**
 - i. *HMIS - Renewal Project Application*

From: [Samantha Barnaby](#)
To: [Allyson Thiessen](#)
Subject: Notification: Projects Accepted
Date: Thursday, October 14, 2021 9:25:00 AM
Attachments: [image001.png](#)

Good Morning

As the Collaborative Applicant for the NY-522 CoC, CARES would like to congratulate you on having your project accepted within the 2021 NY-522 CoC NOFO Application. Below is a detailed list of your agency's accepted project, funding request, and their ranked position:

- CARES of NY Inc., \$26,750, Ranked #9

Again, congratulations. Please feel free to contact me should you have any questions.

Thank you!

Samantha Barnaby

Sr. Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709

<http://www.caresny.org>

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ENDING HOMELESSNESS



1E-5a: Projects Accepted – Public Posting.

1. October 14, 2021 Email notification of Projects Accepted:

b. Jefferson County Department of Social Services

- i. Shelter Plus Care Chronic – *Renewal Project Application*
- ii. Shelter Plus Care Transitional - *Renewal Project Application*
- iii. JCDSS Bonus DV SSO-CE - *Renewal Project Application*
- iv. Jefferson DSS DV Expansion – *New Project Application*

From: [Samantha Barnaby](#)
To: Anne.Kalamas@dfa.state.ny.us
Subject: Notification: Projects Accepted
Date: Thursday, October 14, 2021 8:52:00 AM
Attachments: [image001.png](#)

Good Morning

As the Collaborative Applicant for the NY-522 CoC, CARES would like to congratulate Jefferson County DSS on having your projects accepted within the 2021 NY-522 CoC NOFO Application. Below is a detailed list of your agency's accepted projects, funding requests, and their ranked position:

- Shelter Plus Care Chronic, \$88,635, Ranked #1
- Shelter Plus Care Transitional, \$601,709, Ranked #4
- JCDSS Bonus DV SSO-CE, \$87,323, Ranked #8
- New: Jefferson DSS DV Expansion, \$117,149, Ranked #11

Again, congratulation. Please feel free to contact me should you have any questions.

Thank you!

Samantha Barnaby
Sr. Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

Find us on [Facebook](#)



1E-5a: Projects Accepted – Public Posting.

1. October 14, 2021 Email notification of Projects Accepted:

c. Mental Health Association in Jefferson County

i. Peer Run Housing First - *Renewal Project Application*

From: [Samantha Barnaby](#)
To: [Ed Thomas](#)
Subject: Notification: Projects Accepted
Date: Thursday, October 14, 2021 9:24:00 AM
Attachments: [image001.png](#)

Good Morning

As the Collaborative Applicant for the NY-522 CoC, CARES would like to congratulate Mental Health Association in Jefferson County on having your project accepted within the 2021 NY-522 CoC NOFO Application. Below is a detailed list of your agency's accepted project, funding request, and their ranked position:

- Peer Run Housing First, \$76,047, Ranked #7

Again, congratulation. Please feel free to contact me should you have any questions.

Thank you!

Samantha Barnaby
Sr. Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

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1E-5a: Projects Accepted – Public Posting.

1. October 14, 2021 Email notification of Projects Accepted:

d. Neighbors of Watertown

i. PSH Assistance Program – *New Project Application*

From: [Samantha Barnaby](#)
To: "Michelle@neighborsofwatertown.com"
Subject: Notification: Projects Accepted
Date: Thursday, October 14, 2021 9:27:00 AM
Attachments: [image001.png](#)

Good Morning

As the Collaborative Applicant for the NY-522 CoC, CARES would like to congratulate Neighbors of Watertown on having your project accepted within the 2021 NY-522 CoC NOFO Application. Below is a detailed list of your agency's accepted project, funding request, and their ranked position:

- New: PSH Assistance Program, \$72,565, Ranked #10

Again, congratulation. Please feel free to contact me should you have any questions.

Thank you!

Samantha Barnaby

Sr. Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709

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1E-5a: Projects Accepted – Public Posting.

1. October 14, 2021 Email notification of Projects Accepted:
 - e. Snow Belt Housing**
 - i. CoC RRH – *Renewal Project Application*

From: [Samantha Barnaby](#)
To: jaylyn@snowbelt.org
Subject: Notification: Projects Accepted
Date: Thursday, October 14, 2021 9:06:00 AM
Attachments: [image001.png](#)

Good Morning

As the Collaborative Applicant for the NY-522 CoC, CARES would like to congratulate Snow Belt Housing on having your project accepted within the 2021 NY-522 CoC NOFO Application. Below is a detailed list of your agency's accepted project, funding request, and their ranked position:

- CoC RRH, \$36,395, Ranked #2

Again, congratulations. Please feel free to contact me should you have any questions.

Thank you!

Samantha Barnaby
Sr. Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 709
<http://www.caresny.org>

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1E-5a: Projects Accepted – Public Posting.

1. October 14, 2021 Email notification of Projects Accepted:

f. North Country Transitional Living Services of NNY

- i. Scattered Site Gateway Housing– *Renewal Project Application*
- ii. PSH Chronic Homeless– *Renewal Project Application*
- iii. RRH– *Renewal Project Application*

From: [Samantha Barnaby](#)
To: ["mwaterhouse@tlnyny.com"](mailto:mwaterhouse@tlnyny.com)
Subject: Notification: Projects Accepted
Date: Thursday, October 14, 2021 9:13:00 AM
Attachments: [image001.png](#)

Good Morning

As the Collaborative Applicant for the NY-522 CoC, CARES would like to congratulate North Country Transitional Living Services of NNY, on having your projects accepted within the 2021 NY-522 CoC NOFO Application. Below is a detailed list of your agency's accepted projects, funding requests, and their ranked position:

- Scattered Site Gateway Housing, \$84,479, Ranked #3
- PSH Chronic Homeless, \$106,511, Ranked #5
- RRH, \$219,864, Ranked #6

Again, congratulation. Please feel free to contact me should you have any questions.

Thank you!

Samantha Barnaby

Sr. Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210

518-489-4130 ext. 709

<http://www.caresny.org>

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1E-5a: Projects Accepted – Public Posting.

2. October 22, 2021 Email Notification of posted Ranking & Tiering for NY-522 Accepted Projects

From: [CARES Planning Team](#)
To: aashlaw1967@gmail.com; aileenm@nrcil.net; [Aimee Whepley - Jeff Co DSS \(aimee.whepley2@dfa.state.ny.us\)](mailto:Aimee.Whepley2@dfa.state.ny.us); [Allyson Ryan](#); [Altieri, Tara \(DFA\)](#); [Anne Kalamas](#); [Ashley Clifford](#); [Bennett, Dianna L.](#); [Brandy Kirch](#); BTowles@acrhealth.org; [Carol Cheal \(ccheal@snowbelt.org\)](mailto:Carol.Cheal@snowbelt.org); clashbrooks@lcopps.org; coneil@shsny.com; ctoms@milcinc.org; [Cynthia Ackerman](mailto:Cynthia.Ackerman); [David Kunzelman \(David.kunzelman@redcross.org\)](mailto:David.kunzelman@redcross.org); [Dawn Cole](#); dnesci3@mail.naz.edu; [Ed Thomas](#); [Emily Marquart](#); [Erica Bezio](#); [Felicia Dumas](#); fparker@NoCoFamilyHealth.org; igalan@wesoldieron.org; [irene Parobii](mailto:irene.Parobii); James.Sheets@va.gov; Jason.davis2@va.gov; jaylyn@snowbelt.org; jbelknap@childrens-clinic.org; [JCDSS Clerical](#); [Jessica Brooks \(jbrooks@wesoldieron.org\)](mailto:Jessica.Brooks@wesoldieron.org); Jessica.horning@va.gov; jillp@vacjc.com; [Jim Marrow](#); jmartinez@mhajc.org; JVoss@watertown-ny.gov; k.pound79@gmail.com; kellyw@credocommunitycenter.com; krichmond@nnychildrenshome.com; [Kristin Post \(Dvce.Manager@dfa.state.ny.us\)](mailto:Kristin.Post(Dvce.Manager@dfa.state.ny.us)); [Laura Obrien](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](mailto:Maureen.Corbett@va.gov); mbero@ucdevelopment.org; mbourcy@co.jefferson.ny.us; mcean@tlsnny.com; [Meadow McDowell \(mmcadowell@wesoldieron.org\)](mailto:Meadow.McDowell(mmcadowell@wesoldieron.org)); mgault@capcjc.org; Michelle@neighborsofwatertown.com; mindepli@twcny.rr.com; mimathewson@capcjc.org; MLively@boces.com; mlumbis@watertown-ny.gov; mtaylor@danc.org; [Mark Waterhouse](#); 40a523@stlawco.org; [Paul Montondo](#); [PJ Herne \(pherne@lasnny.org\)](mailto:PJ.Herne(pherne@lasnny.org)); pracette@Lasnny.org; rhernandez2@twcny.rr.com; [Samantha Barnaby](#); [Sarah Martin](#); saranaclakeyouth@gmail.com; [Seth Buchman](#); [Shannon Galarneau \(Shannon.Galarneau@va.gov\)](mailto:Shannon.Galarneau(Shannon.Galarneau@va.gov)); [Shari Fawcett](#); [Sherry Wilson - ACR \(dswilson5662@yahoo.com\)](#); smathys@lcopps.org; stacy.mcneil@use.salvationarmy.org; stationwbvs@rocketmail.com; [Steve Knight](#); steven.waldner@va.gov; [Susan E. Gagnon \(sgagnon@lasnny.org\)](mailto:Susan.E.Gagnon(sgagnon@lasnny.org)); [Shawn VanBrocklin](#); tbush@stepbystepinc.org; Teresa.Gaffney@dfa.state.ny.us; tim@vacjc.com; [Tracy Leonard \(Tracyl@credocc.com\)](#); truetten@co.jefferson.ny.us; [Victoria Esposito \(vesposito@lasnny.org\)](mailto:Victoria.Esposito(vesposito@lasnny.org)); wbrown@wesoldieron.org; [William Robson](mailto:William.Robson); williamo@nrcil.net
Cc: [Amy Lacey](#); [Erin Reale](#); [Genesis Mattey](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Nicholas Cassaro](#); [Samantha Barnaby](#); [Nancy Harrington](#); [Michelle Sandoz-Dennis](#); [Kirstin Jones](#); [Allyson Thiessen](#); [Denise Brodt](#)
Subject: PNHC Public Posting of FY21 CoC Application (Draft #5)
Date: Friday, October 22, 2021 5:45:42 PM
Attachments: [image001.png](#)
[image002.png](#)

Good Afternoon Points North Co. CoC,

All parts of the 2021 Consolidated Application and Attachments have been posted to the [CARES Website](#) for public comment.

Specifically, you will find:

- Draft #5: Consolidated Application Narratives & Attachments
- Final Draft: Priority Listing (including project rankings), [Project Ranking & Tiering](#), and Project Descriptions, Planning Project, and UFA Project

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please send public comments to [Genesis Mattey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

Kelsey Addy, MPA

Pronouns: She/Her/Hers

Director of Planning – CARES of NY, Inc.

200 Henry Johnson Blvd., Albany, 12210

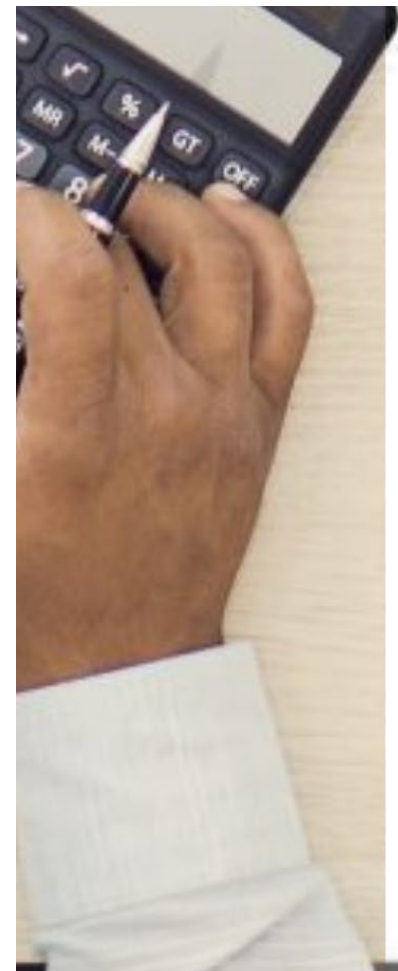
518-489-4130 x704

www.caresny.org

Find us on [Facebook](#)

1E-5a: Projects Accepted – Public Posting.

4. October 22, 2021 Website screenshot showing posted Ranking & Tiering for NY-522 Accepted Projects



- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC**
- NY 523 SNC
- NY 601 DCHC
- NY 606 RCCC
- NY 608 UCCC

Points North Housing Coalition (PNHC) CoC Project Applications

[PNHC Home Page](#)

2021 Funding Snapshot

NY-522 Points North						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,327,713	\$1,327,713	\$290,259	\$72,565	\$217,694	\$43,539	\$43,539
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 10.22.2021

- DRAFT: [NY 522 CoC Consolidated Application – Narrative](#)
- DRAFT: [NY 522 CoC Consolidated Application – Attachments](#)

2021 CoC Priority Listing

Public Posting Date: 10.22.2021

- FINAL: [NY 522 CoC Priority Listing](#)
- FINAL: [NY 522 CoC Project Descriptions](#)
- FINAL: [NY 522 Project Ranking and Tiering](#)

2021 CoC UFA Project

Public Posting Date: 10.22.2021

- FINAL: [NY 522 CoC UFA Project](#)



1E-6: Web Posting CoC-Approved Consolidated Application for CoC.

This attachment details the correspondence to NY-522's Membership and website postings for the CoC's draft and Approved Consolidated Application, Priority Listing, and Projects accepted, ranked, and rejected. It contains the following:

1. Public Posting of the Final Version of the CoC Consolidated Application
 - a. Screenshots of Draft & Final Public Posting
 - i. November 5, 2021 Final Draft Public Posting
 - ii. 9/24/21; 10/1/21; 10/8/21; 10/15/21; 10/22/21; 10/29/21
 - b. Emails informing CoC of Draft & Final Public Posting
 - i. November 5, 2021 Final Draft Public Posting
 - ii. 9/24/21; 10/1/21; 10/8/21; 10/15/21; 10/22/21; 10/29/21

1E-6: Web Posting CoC-Approved Consolidated Application for CoC

1. Public Posting of the Final Version of the CoC Consolidated Application
 - a. Screenshots of Public Postings
 - i. November 5, 2021 Final Public Posting



- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC**
- NY 523 SNC
- NY 601 DCHC
- NY 606 RCCC
- NY 608 UCCC

Points North Housing Coalition (PNHC) CoC Project Applications

PNHC Home Page

2021 Funding Snapshot

NY-522 Points North						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,327,713	\$1,327,713	\$290,259	\$72,565	\$217,694	\$43,539	\$43,539
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Final Public Posting Date: 11.05.2021

- DRAFT: [NY 522 CoC Consolidated Application - Narrative](#)
- DRAFT: [NY 522 CoC Consolidated Application - Attachments](#)

2021 CoC Priority Listing

Final Public Posting Date: 11.05.2021

- FINAL: [NY 522 CoC Priority Listing](#)
- FINAL: [NY 522 CoC Project Descriptions](#)
- FINAL: [NY 522 Project Ranking and Tiering](#)

2021 CoC Planning Project

Final Public Posting Date: 11.05.2021

- FINAL: [NY 522 CoC Planning Project](#)

2021 CoC UFA Project

Final Public Posting Date: 11.05.2021

- FINAL: [NY 522 CoC UFA Project](#)

[View Public Posting Archives](#)



1E-6: Web Posting CoC-Approved Consolidated Application for COC.

1. Public Posting of the Final Version of the CoC Consolidated Application
 - a. Screenshots of Draft & Final Public Posting
 - i. 9/24/21; 10/1/21; 10/8/21; 10/15/21; 10/22/21; 10/29/21

CoC Public Postings

Summary

CoC's must demonstrate transparency in the local CoC competition results. Specifically, CoC's must post on their website, at least 2 days before the application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC**
- NY 523 SNC
- NY 601 DCHC
- NY 606 RCCC
- NY 608 UCCC

Points North Housing Coalition (PNHC) CoC Project Applications

[PNHC Home Page](#)

2021 Funding Snapshot

NY-522 Points North						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,327,713	\$1,327,713	\$290,259	\$72,565	\$217,694	\$43,539	\$43,539
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

- Public Posting Date: 9.24.2021**
- DRAFT: NY 522 CoC Consolidated Application - Narrative
- DRAFT: NY 522 CoC Consolidated Application - Attachments

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2019 Public Postings: PNHC

Public Posting

NY 501 STEPS

NY 503 ACCH

NY 507 HSPB

NY 511 STHC

NY 512 RCHSC

NY 519 CGHC

NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCHC

NY 606 RCCC

NY 608 UCCC

Points North Housing Coalition (PNHC)

CoC Project Applications

[PNHC Home Page](#)

2021 Funding Snapshot

NY-522 Points North						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,327,713	\$1,327,713	\$290,259	\$72,565	\$217,694	\$43,539	\$43,539
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 10.1.2021

DRAFT: NY 522 CoC Consolidated Application – Narrative

DRAFT: NY 522 CoC Consolidated Application – Attachments

View Public Posting Archives

2019 Public Postings: PNHC

CoC's must demonstrate transparency in the local CoC competition results. Specifically, CoC's must post on their website, at least 2 days before the application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

Public Posting

NY 501 STEPS

NY 503 ACCH

NY 507 HSPB

NY 511 STHC

NY 512 RCHSC

NY 519 CGHC

NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCHC

NY 606 RCCC

NY 608 UCCC

Points North Housing Coalition (PNHC)

CoC Project Applications

[PNHC Home Page](#)

2021 Funding Snapshot

NY-522 Points North						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,327,713	\$1,327,713	\$290,259	\$72,565	\$217,694	\$43,539	\$43,539
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 10.8.2021

DRAFT:  NY 522 CoC Consolidated Application – Narrative

DRAFT:  NY 522 CoC Consolidated Application – Attachments

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✚ 2019 Public Postings: PNHC

Public Posting

NY 501 STEPS

NY 503 ACCH

NY 507 HSPB

NY 511 STHC

NY 512 RCHSC

NY 519 CGHC

NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCHC

NY 606 RCCC

NY 608 UCCC

Points North Housing Coalition (PNHC)

CoC Project Applications

[PNHC Home Page](#)

2021 Funding Snapshot

NY-522 Points North						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,327,713	\$1,327,713	\$290,259	\$72,565	\$217,694	\$43,539	\$43,539
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 10.15.2021

DRAFT: NY 522 CoC Consolidated Application – Narrative

DRAFT: NY 522 CoC Consolidated Application – Attachments

2021 CoC Priority Listing

Public Posting Date: 10.15.2021

DRAFT: NY 522 CoC Priority Listing

Public Posting

NY 501 STEPS

NY 503 ACCH

NY 507 HSPB

NY 511 STHC

NY 512 RCHSC

NY 519 CGHC

NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCHC

NY 606 RCCC

NY 608 UCCC

Points North Housing Coalition (PNHC)

CoC Project Applications

[PNHC Home Page](#)

2021 Funding Snapshot

NY-522 Points North						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,327,713	\$1,327,713	\$290,259	\$72,565	\$217,694	\$43,539	\$43,539
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 10.22.2021

- DRAFT: NY 522 CoC Consolidated Application – Narrative
- DRAFT: NY 522 CoC Consolidated Application – Attachments

2021 CoC Priority Listing

Public Posting Date: 10.22.2021

- FINAL: NY 522 CoC Priority Listing
- FINAL: NY 522 CoC Project Descriptions
- FINAL: NY 522 Project Ranking and Tiering

2021 CoC UFA Project

Public Posting Date: 10.22.2021

- FINAL: NY 522 CoC UFA Project



- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC**
- NY 523 SNC
- NY 601 DCHC
- NY 606 RCCC
- NY 608 UCCC

Points North Housing Coalition (PNHC) CoC Project Applications

[PNHC Home Page](#)

2021 Funding Snapshot

NY-522 Points North						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,327,713	\$1,327,713	\$290,259	\$72,565	\$217,694	\$43,539	\$43,539
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 10.29.2021

- DRAFT: NY 522 CoC Consolidated Application - Narrative
- DRAFT: NY 522 CoC Consolidated Application - Attachments

2021 CoC Priority Listing

Public Posting Date: 10.29.2021

- FINAL: NY 522 CoC Priority Listing
- FINAL: NY 522 CoC Project Descriptions
- FINAL: NY 522 Project Ranking and Tiering

2021 CoC Planning Project

Public Posting Date: 10.29.2021

- FINAL: NY 522 CoC Planning Project

2021 CoC UFA Project

Public Posting Date: 10.29.2021

- FINAL: NY 522 CoC UFA Project

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● 2019 Public Postings: PNHC





- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC**
- NY 523 SNC
- NY 601 DCHC
- NY 606 RCCC
- NY 608 UCCC

Points North Housing Coalition (PNHC) CoC Project Applications

[PNHC Home Page](#)

2021 Funding Snapshot

NY-522 Points North						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,327,713	\$1,327,713	\$290,259	\$72,565	\$217,694	\$43,539	\$43,539
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Final Public Posting Date: 11.05.2021

DRAFT: [NY 522 CoC Consolidated Application - Narrative](#)
DRAFT: [NY 522 CoC Consolidated Application - Attachments](#)

2021 CoC Priority Listing

Final Public Posting Date: 11.05.2021

FINAL: [NY 522 CoC Priority Listing](#)
FINAL: [NY 522 CoC Project Descriptions](#)
FINAL: [NY 522 Project Ranking and Tiering](#)

2021 CoC Planning Project

Final Public Posting Date: 11.05.2021

FINAL: [NY 522 CoC Planning Project](#)

2021 CoC UFA Project

Final Public Posting Date: 11.05.2021

FINAL: [NY 522 CoC UFA Project](#)

[View Public Posting Archives](#)



1E-6: Web Posting CoC-Approved Consolidated Application for CoC

1. Public Posting of the Final Version of the CoC Consolidated Application
 - b. Emails informing CoC of Public Postings
 - i. November 5, 2021 Final Draft Public Posting

From: [CARES Planning Team](#)
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Cc: [Amy Lacey](#); [Erin Reale](#); ["Genesis Matthey"](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Samantha Barnaby](#); [Michelle Sandoz-Dennis](#); [Nancy Harrington](#); [Allyson Thiessen](#); [Denise Brodt](#); [Kirstin Jones](#)
Subject: Final Posting of PNHC FY2021 CoC Consolidated Application
Date: Friday, November 5, 2021 2:12:00 PM
Attachments: [image001.png](#)

Dear Points North Housing Coalition,

As the end of the 2021 Continuum of Care competition season approaches, we have some important announcements:

- The final version of the PNHC 2021 Consolidated Application with Attachments and Priority Listing are now available on [CARES webpage](#).
- Comments may be submitted to Genesis Matthey (gmatthey@caresny.org) by COB Tuesday, November 9th.
- Our submission goal is Friday, November 12th (well before HUD's November 16th deadline).

I want to thank all the funded agencies and systems partners who have worked collaboratively with CARES staff to complete the application.

We look forward to our continued partnership and coordination.

As always, please feel free to contact me directly if you have any comments or questions.

Thank you,

Kelsey Addy, MPA

Pronouns: She/Her/Hers

Director of Planning – CARES of NY, Inc.

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1E-6: Web Posting CoC-Approved Consolidated Application for COC.

1. Public Posting of the Final Version of the CoC Consolidated Application
 - b. Emails informing CoC of Draft & Final Public Posting
 - i. 9/24/21; 10/1/21; 10/8/21; 10/15/21; 10/22/21; 10/29/21

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Cc: [Nancy Harrington](#); [Michelle Sandoz-Dennis](#); [Allyson Thiessen](#); [Kirstin Jones](#); [Denise Brodt](#); [Amy Lacey](#); [Erin Reale](#); [Genesis Mattey](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Nicholas Cassaro](#)
Subject: PNHC Public Posting of FY21 Draft Consolidated Application
Date: Friday, September 24, 2021 4:45:00 PM
Attachments: [image002.png](#)

Good Afternoon Points North CoC,

Draft version 1 of the 2021 Consolidated Application and Attachments have been posted to the [CARES Website](#) for public comment.

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please pay particular attention to question 1C-16, and let us know if you have lived experience that can be reflected in the application. Please send public comments to [Genesis Mattey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

Kelsey Addy, MPA

Pronouns: She/Her/Hers

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Cc: [Amy Lacey](#); [Erin Reale](#); [Genesis Mattey](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Nicholas Cassaro](#)
Subject: PNHG Public Posting of FY21 Draft #2 Consolidated Application
Date: Friday, October 1, 2021 3:06:55 PM
Attachments: [image002.png](#)

Good Afternoon Points North CoC,

Draft version 2 of the 2021 Consolidated Application and Attachments have been posted to the [CARES Website](#) for public comment.

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please pay particular attention to question 1C-16, and let us know if you have lived experience that can be reflected in the application. Please send public comments to [Genesis Mattey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

Kelsey Addy, MPA

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Cc: [Amy Lacey](#); [Erin Reale](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Nicholas Cassaro](#)
Subject: PNHG Public Posting of FY21 Draft #3 Consolidated Application
Date: Friday, October 8, 2021 1:44:00 PM
Attachments: [image001.png](#)

Good Afternoon Points North CoC,

Draft version 3 of the 2021 Consolidated Application and Attachments have been [posted to the CARES Website](#) for public comment.

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please pay particular attention to question 1C-16, and let us know if you have lived experience that can be reflected in the application. Please send public comments to [Genesis Matthey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

Kelsey Addy, MPA

Pronouns: She/Her/Hers

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Subject: PNHC Public Posting of FY21 Draft #1 Priority Listing & Draft #4 Consolidated Application
Date: Friday, October 15, 2021 2:01:59 PM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)

Good Afternoon Points North CoC,

Draft version 1 of the Priority Listing and Draft version 4 of the 2021 Consolidated Application and Attachments have been posted to the [CARES Website](#) for public comment.

For context, the Priority Listing notes all those renewal and new project applications that will be included in this year's CoC application to HUD.

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please pay particular attention to question 1C-16, and let us know if you have lived experience that can be reflected in the application. Please send public comments to [Genesis Matthey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

Kelsey Addy, MPA

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To: aashlaw1967@gmail.com; aileenm@nrcil.net; [Aimee Whepley - Jeff Co DSS \(aimee.whepley2@dfa.state.ny.us\)](mailto:Aimee.Whepley@dfa.state.ny.us); [Allyson Ryan](#); [Altieri, Tara \(DFA\)](#); [Anne Kalamas](#); [Ashley Clifford](#); [Bennett, Dianna L.](#); [Brandy Kirch](#); BTowles@acrhealth.org; [Carol Cheal \(ccheal@snowbelt.org\)](mailto:Carol.Cheal@snowbelt.org); clashbrooks@lcopps.org; coneil@shsny.com; ctoms@milcinc.org; [Cynthia Ackerman \(David.kunzelman@redcross.org\)](mailto:Cynthia.Ackerman@redcross.org); [Dawn Cole](#); dnesci3@mail.naz.edu; [Ed Thomas](#); [Emily Marquart](#); [Erica Bezio](#); [Felicia Dumas](#); fparker@NoCoFamilyHealth.org; igalan@wesoldieron.org; [irene Parobii](mailto:irene.Parobii@va.gov); James.Sheets@va.gov; Jason.davis2@va.gov; jaylyn@snowbelt.org; jbelknap@childrens-clinic.org; [JCDSS Clerical](#); [Jessica Brooks \(jbrooks@wesoldieron.org\)](mailto:Jessica.Brooks@wesoldieron.org); Jessica.horning@va.gov; jillp@vacjc.com; [Jim Marrow](#); jmartinez@mhajc.org; JVoss@watertown-ny.gov; k.pound79@gmail.com; kellyw@credocommunitycenter.com; krichmond@nnychildrenshome.com; [Kristin Post \(Dvce.Manager@dfa.state.ny.us\)](mailto:Kristin.Post@dfa.state.ny.us); [Laura Obrien](#); [Maureen Corbett \(Maureen.corbett@va.gov\)](mailto:Maureen.corbett@va.gov); mbero@ucdevelopment.org; mbourcy@co.jefferson.ny.us; mcean@tlsnny.com; [Meadow McDowell \(mmcdowell@wesoldieron.org\)](mailto:Meadow.McDowell@wesoldieron.org); mgault@capcjc.org; Michelle@neighborsofwatertown.com; mindepli@twcny.rr.com; mimathewson@capcjc.org; MLively@boces.com; mlumbis@watertown-ny.gov; mtaylor@danc.org; [Mark Waterhouse](#); 40a523@stlawco.org; [Paul Montondo](#); [PJ Herne \(pherne@lasnny.org\)](mailto:PJ.Herne@lasnny.org); pracette@Lasnny.org; rhernandez2@twcny.rr.com; [Samantha Barnaby](#); [Sarah Martin](#); saranaclakeyouth@gmail.com; [Seth Buchman](#); [Shannon Galarneau \(Shannon.Galarneau@va.gov\)](mailto:Shannon.Galarneau@va.gov); [Shari Fawcett](#); [Sherry Wilson - ACR \(dswilson5662@yahoo.com\)](#); smathys@lcopps.org; stacy.mcneil@use.salvationarmy.org; stationwbvs@rocketmail.com; [Steve Knight](#); steven.waldner@va.gov; [Susan E. Gagnon \(sgagnon@lasnny.org\)](mailto:Susan.E.Gagnon@lasnny.org); [Shawn VanBrocklin](#); tbush@stepbystepinc.org; Teresa.Gaffney@dfa.state.ny.us; tim@vacjc.com; [Tracy Leonard \(Tracyl@credocc.com\)](#); truetten@co.jefferson.ny.us; [Victoria Esposito \(vesposito@lasnny.org\)](mailto:Victoria.Esposito@lasnny.org); wbrown@wesoldieron.org; [William Robson \(williamo@nrcil.net\)](mailto:William.Robson@nrcil.net)
Cc: [Amy Lacey](#); [Erin Reale](#); [Genesis Matthey](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Nicholas Cassaro](#); [Samantha Barnaby](#); [Nancy Harrington](#); [Michelle Sandoz-Dennis](#); [Kirstin Jones](#); [Allyson Thiessen](#); [Denise Brodt](#)
Subject: PNHC Public Posting of FY21 CoC Application (Draft #5)
Date: Friday, October 22, 2021 5:45:42 PM
Attachments: [image001.png](#)
[image002.png](#)

Good Afternoon Points North Co. CoC,

All parts of the 2021 Consolidated Application and Attachments have been posted to the [CARES Website](#) for public comment.

Specifically, you will find:

- Draft #5: Consolidated Application Narratives & Attachments
- Final Draft: Priority Listing (including project rankings), Project Ranking & Tiering, and Project Descriptions, Planning Project, and UFA Project

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please send public comments to [Genesis Matthey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

Kelsey Addy, MPA

Pronouns: She/Her/Hers

Director of Planning – CARES of NY, Inc.

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Cc: [Nancy Harrington](#); [Michelle Sandoz-Dennis](#); [Kirstin Jones](#); [Denise Brodt](#); [Allyson Thiessen](#); [Amy Lacey](#); [Erin Reale](#); [Genesis Mattey](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Nicholas Cassaro](#)
Subject: PNHC Public Posting of FY21 CoC Application (Draft #6)
Date: Friday, October 29, 2021 5:05:00 PM
Attachments: [image001.png](#)
[image002.png](#)

Good Afternoon Points North Co. CoC,

All parts of the 2021 Consolidated Application and Attachments have been [posted to the CARES Website](#) for public comment.

Specifically, you will find:

- Draft #6: Consolidated Application Narratives & Attachments
- Final Draft: Priority Listing (including project rankings), Project Ranking & Tiering, Project Descriptions, Planning Grant, and UFA Grant

CARES will be posting the Submission Posting next Friday, November 5th. Please send public comments to [Genesis Mattey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

Kelsey Addy, MPA

Pronouns: She/Her/Hers

Director of Planning – CARES of NY, Inc.

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Cc: [Amy Lacey](#); [Erin Reale](#); ["Genesis Matthey"](#); [Haleigh Schmidhamer](#); [Kathy Germain](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Samantha Barnaby](#); [Michelle Sandoz-Dennis](#); [Nancy Harrington](#); [Allyson Thiessen](#); [Denise Brodt](#); [Kirstin Jones](#)
Subject: Final Posting of PNHC FY2021 CoC Consolidated Application
Date: Friday, November 5, 2021 2:12:00 PM
Attachments: [image001.png](#)

Dear Points North Housing Coalition,

As the end of the 2021 Continuum of Care competition season approaches, we have some important announcements:

- The final version of the PNHC 2021 Consolidated Application with Attachments and Priority Listing are now available on [CARES webpage](#).
- Comments may be submitted to Genesis Matthey (gmatthey@caresny.org) by COB Tuesday, November 9th.
- Our submission goal is Friday, November 12th (well before HUD's November 16th deadline).

I want to thank all the funded agencies and systems partners who have worked collaboratively with CARES staff to complete the application.

We look forward to our continued partnership and coordination.

As always, please feel free to contact me directly if you have any comments or questions.

Thank you,

Kelsey Addy, MPA

Pronouns: She/Her/Hers

Director of Planning – CARES of NY, Inc.

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3A-1a Housing Leveraging Commitments

This attachment details the Housing Leveraging Commitments for new Projects in NY-522. It includes:

1. Signed grant agreement between **NYS Office of Temporary and Disability Services** and **Neighbors of Watertown Inc** for **NOW PSH**.

The Agency is applying for CoC funds to support 8 units of PSH and, as exemplified in the attached, has been awarded 8 units from New York State Office of Temporary and Disability Assistance, allowing for a 100% increase in the number of units applied for through CoC funds.



Office of Temporary and Disability Assistance

ANDREW M. CUOMO
Governor

SAMUEL D. ROBERTS
Commissioner

SHARON DEVINE
Executive Deputy Commissioner

January 8, 2016

Mr. Gary C. Beasley
Executive Director
Neighbors of Watertown, Inc.
112 Franklin St
Watertown, NY 13601

Dear Mr. Beasley:

On behalf of Governor Andrew M. Cuomo, I am pleased to inform you that your agency has been selected for funding under the New York State Supportive Housing Program (NYSSHP). A tentative award of \$92,400.00 has been recommended for your organization to undertake eligible activities while serving Families as described in your grant application. You should be aware that the amount of the award is subject to change prior to contract approval. We do not anticipate any significant changes and will inform you as soon as we are aware of any need for modifications. Please also note that receipt of this award is subject to the final approval of the New York State Office of the Attorney General (OAG) and the Office of the State Comptroller (OSC). The contract term is anticipated to be for a five year period subject to the availability of funds, and satisfactory program performance and contractor spending, with a contract start date of January 1, 2016.

In order to receive NYSSHP, you will need to work with OTDA to complete your contract via the New York State Grants Gateway. To assist you in this process, we have included a copy of the NYS Grantee Quick Start Guide to Contract Development and Approval Process. Likewise, the Grants Gateway Team offers regular webinars on the contract development process and you may access the training calendar at <http://grantsreform.ny.gov/training-calendar>.

We realize that development of the contract through the Grants Gateway is a new process for your organization. Our office is committed to making this a straightforward and efficient process. If you have any questions about the contract development process or approval process, or if you wish to have our office provide technical assistance via conference call or webinar, please contact us to schedule a time that is convenient to you.

Grantees are advised that contractor performance, reporting and occupancy rate may result in adjusted award amounts over the term of the contract. Grantees are reminded that NYSSHP maintains multiple requirements (as described in the Request for Proposals) including but not limited to documenting client eligibility, maintaining case files that demonstrate service provision, and ensuring funds do not supplant any other public or private resources.

RECEIVED JAN 13 2016

Congratulations on your receipt of this tentative award notification. Organizations such as yours play a critical role in serving those most in need in New York State. Should you have any questions about this notification, please contact Ms. Sandy Ayers in the Bureau of Housing and Support Services at 518-486-5161 or by e-mail at sandra.ayers@otda.ny.gov.

Sincerely,



Sharon Devine
Executive Deputy Commissioner

3A-2a Healthcare Formal Agreements

This attachment details the Healthcare Formal Agreements for NY **522**. It includes the following:

1. Signed MOU between **Neighbors of Watertown** and **Anchor Recovery Center of NNY**, to provide services for **NOW PSH**.

LINKAGE AGREEMENT

Anchor Recovery Center of NNY

And

Neighbors Of Watertown, Inc.

Under this agreement, Neighbors of Watertown, Inc. case managers will provide the following services with the NOW PSH, which serve to decrease homelessness in Jefferson County:

- Direct on-site support services for the provision of information, education and referrals, to promote and enhance current or needed Life Skills, Employment, Parenting and/or educational goal attainment.
- A Needs Assessment - Case Managers will complete an assessment to identify the Individual/Family' s needs, goals and community program services that are needed.
- Twenty-four hour on-call support for emergencies only.
- Information will be provided directly to individuals and/or families on entitlements.
- Financial literacy skill attainment will be promoted and provided by case managers as needed or desired.
- Resident relocation assistance.
- Case Managers will provide community program information and referrals.
- Case Managers will provide the resident/family with attendance and support at other agency meetings as identified by the resident or family.

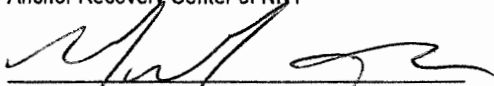
Anchor Recovery will provide the following program services to our clients in NOW PSH during the 2022-2023:

- Smart Recovery, Family Support Services, Women's Group, Individualized Recovery Plan, Peer Advocacy, Recovery Coaching, Science of Addiction, Naloxone Trainings, Wellness Presentation
- Recovery Support & Services for Individuals & Family Members
- Anchor Recovery will provide interagency contact with NOW case managers (with signed release of information) on recovery progress, program participation and work together with the resident to obtain or maintain housing and financial stability.



Kelly Wright MS, CASAC Advanced
Director of Anchor Recovery
Anchor Recovery Center of NNY

10/27/2021
Date



Reginald Schweitzer Jr., Executive Director
Neighbors of Watertown, Inc.

10/27/21
Date