

4B. Attachments Screen For All Application Questions

We prefer that you use PDF files, though other file types are supported. Please only use zip files if necessary.

Attachments must match the questions they are associated with.

Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.

We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

Document Type	Required?	Document Description	Date Attached
1C-14. CE Assessment Tool	Yes	CE Assessment Tool	11/12/2021
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	10/29/2021
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	10/29/2021
1E-1. Local Competition Announcement	Yes	Local Competition...	11/03/2021
1E-2. Project Review and Selection Process	Yes	Project Review an...	11/08/2021
1E-5. Public Posting–Projects Rejected-Reduced	Yes	1E-5: Projects Re...	11/12/2021
1E-5a. Public Posting–Projects Accepted	Yes	Public Posting - ...	10/29/2021
1E-6. Web Posting–CoC-Approved Consolidated Application	Yes	Web Posting-CoC A...	11/09/2021
3A-1a. Housing Leveraging Commitments	No	Housing leveragin...	11/04/2021
3A-2a. Healthcare Formal Agreements	No	Healthcare formal...	11/04/2021
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Local Competition Announcement

Attachment Details

Document Description: Project Review and Selection Process

Attachment Details

Document Description: 1E-5: Projects Rejected and Reduced – Public

Posting

Attachment Details

Document Description: Public Posting - Projects Accepted

Attachment Details

Document Description: Web Posting-CoC Approved Consolidated Application

Attachment Details

Document Description: Housing leveraging commitments

Attachment Details

Document Description: Healthcare formal agreements

Attachment Details

Document Description:

1C-14: Centralized or Coordinated Entry System–Assessment Tool.

This attachment details the Coordinated Entry (CE) Intakes for NY-601. It includes the following:

1. CE Intake (Individual): This is the Individual CE Assessment and Intake Form used by NY-601.
2. CE Intake (Families): This is the Family CE Assessment and Intake Form used by NY-601.
3. CE Policies and Procedures: This document governs the CE program, including the prioritization and outreach plan to reach those persons least likely to apply.
4. NY-601's Written Standards, Coordinated Entry Prioritization Section: This document details how the CE program prioritizes people most in need of assistance.

1C-14: Centralized or Coordinated Entry System–Assessment Tool.

1. **CE Intake (Individual):** This is the Individual CE Assessment and Intake Form used by NY-601.

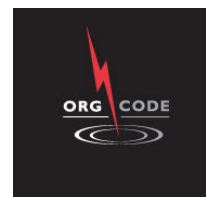
**Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)**

**Prescreen Triage Tool for Single Adults
Modified With Additional CT HMIS Questions
Updated: 3-10-16**

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Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ___/___/____	Survey Time ___ : __ AM/PM	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only “Yes,” “No,” or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

First Name _____	Nickname _____	Last Name _____
In what language do you feel best able to express yourself? _____		
Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Security Number _____
		Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.

SCORE:

A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- Shelters
- Transitional Housing
- Safe Haven
- Outdoors**
- Other (specify):**

Refused

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

SCORE:

2. How long has it been since you lived in permanent stable housing? _____

Refused

3. In the last three years, how many times have you been homeless? _____

Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

SCORE:

B. Risks

4. In the past six months, how many times have you...

a) Received health care at an emergency department/room? _____

Refused

b) Taken an ambulance to the hospital? _____

Refused

c) Been hospitalized as an inpatient? _____

Refused

d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? _____

Refused

e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? _____

Refused

f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? _____

Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE:

5. Have you been attacked or beaten up since you've become homeless? Y N Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

SCORE:

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? Y N Refused

IF "YES," THEN SCORE 1 FOR LEGAL ISSUES.

SCORE:

8. Does anybody force or trick you to do things that you do not want to do? Y N Refused

9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.

SCORE:

C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? Y N Refused

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? Y N Refused

IF "YES" TO QUESTION 10 OR "NO" TO QUESTION 11, THEN SCORE 1 FOR MONEY MANAGEMENT.

SCORE:

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? Y N Refused

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.

SCORE:

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? Y N Refused

IF "NO," THEN SCORE 1 FOR SELF-CARE.

SCORE:

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted? Y N Refused

IF "YES," THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.

SCORE:

D. Wellness

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? Y N Refused
16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? Y N Refused
17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? Y N Refused
18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? Y N Refused
19. When you are sick or not feeling well, do you avoid getting help? Y N Refused
20. *FOR FEMALE RESPONDENTS ONLY:* Are you currently pregnant? Y N N/A or Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? Y N Refused
22. Will drinking or drug use make it difficult for you to stay housed or afford your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
- a) A mental health issue or concern? Y N Refused
- b) A past head injury? Y N Refused
- c) A learning disability, developmental disability, or other impairment? Y N Refused
24. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

IF THE RESPONENT SCORED 1 FOR **PHYSICAL HEALTH** AND 1 FOR **SUBSTANCE USE** AND 1 FOR **MENTAL HEALTH**, SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

SINGLE ADULTS

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25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? Y N Refused

26. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? Y N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.

SCORE:

27. **YES OR NO:** Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced? Y N Refused

IF "YES", SCORE 1 FOR ABUSE AND TRAUMA.

SCORE:

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/1	Score: Recommendation: 0-3: no housing intervention 4-7: an assessment for Rapid Re-Housing 8+: an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/4	
D. WELLNESS	/6	
GRAND TOTAL:	/17	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ___ : ___ or Morning/Afternoon/Evening/Night
Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning

ADDITIONAL CT HMIS QUESTIONS

1. Number of adults in the household: _____

2. Number of children under the age of 18 in the household: _____

3. HIV / AIDS: Y N Refused

4. Has physical violence, threat of physical violence, or stalking by a spouse or intimate partner caused or contributed to your current homelessness? Y N Refused

5. Domestic violence victim/survivor: Y N Refused

If Yes, when the experience occurred: Within the past three months 3–6 months
 6 months to one year One year or more Doesn't Know Refused

6. Are you currently working with a case worker from DCF? Y N Refused

7. Have you slept on the streets/place not meant for human habitation or in a shelter in a state other than CT in the past 3 years? Y N Refused

8. Additional Intake / CAN Specific Notes (optional):

1C-14: Centralized or Coordinated Entry System-Assessment Tool.

2. **CE Intake (Families):** This is the Family CE Assessment and Intake Form used by NY-601

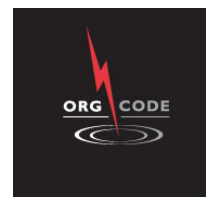
**Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)**

**Prescreen Triage Tool for Families
Modified With Additional CT HMIS Questions
Updated: 3-10-16**

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Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ___/___/____	Survey Time ___ : __ AM/PM	Survey Location _____

Opening Script

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- that it usually takes less than 7 minutes to complete
- that only “Yes,” “No,” or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

PARENT 1	First Name _____	Nickname _____	Last Name _____
	In what language do you feel best able to express yourself? _____		
	Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Security Number _____
		Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No	
PARENT 2	<input type="checkbox"/> No second parent currently part of the household		
	First Name _____	Nickname _____	Last Name _____
	In what language do you feel best able to express yourself? _____		
Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Security Number _____	Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No
IF EITHER HEAD OF HOUSEHOLD IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.			SCORE: <div style="border: 1px solid white; width: 50px; height: 20px; margin: 0 auto;"></div>

Children

1. How many children under the age of 18 are currently with you? _____ Refused
2. How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? _____ Refused
3. **IF HOUSEHOLD INCLUDES A FEMALE:** Is any member of the family currently pregnant? Y N Refused
4. Please provide a list of children's names and ages:

First Name	Last Name	Age	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IF THERE IS A SINGLE PARENT WITH 2+ CHILDREN, AND/OR A CHILD AGED 11 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**. **SCORE:**

IF THERE ARE TWO PARENTS WITH 3+ CHILDREN, AND/OR A CHILD AGED 6 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**.

A. History of Housing and Homelessness

5. Where do you and your family sleep most frequently? (check one)
 - Shelters
 - Transitional Housing
 - Safe Haven
 - Outdoors**
 - Other (specify):** _____
 - Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1. **SCORE:**

6. How long has it been since you and your family lived in permanent stable housing? _____ Refused
7. In the last three years, how many times have you and your family been homeless? _____ Refused

IF THE FAMILY HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1. **SCORE:**

B. Risks

8. In the past six months, how many times have you or anyone in your family...

- a) Received health care at an emergency department/room? Refused
- b) Taken an ambulance to the hospital? Refused
- c) Been hospitalized as an inpatient? Refused
- d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? Refused
- e) Talked to police because they witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along? Refused
- f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE:

- 9. Have you or anyone in your family been attacked or beaten up since they've become homeless? **Y** N Refused
- 10. Have you or anyone in your family threatened to or tried to harm themselves or anyone else in the last year? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

SCORE:

- 11. Do you or anyone in your family have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to rent a place to live? **Y** N Refused

IF "YES," THEN SCORE 1 FOR LEGAL ISSUES.

SCORE:

- 12. Does anybody force or trick you or anyone in your family to do things that you do not want to do? **Y** N Refused
- 13. Do you or anyone in your family ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.

SCORE:

C. Socialization & Daily Functioning

14. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you or anyone in your family owe them money? **Y** **N** Refused

15. Do you or anyone in your family get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? **Y** **N** Refused

IF "YES" TO QUESTION 14 OR "NO" TO QUESTION 15, THEN SCORE 1 FOR MONEY MANAGEMENT. **SCORE:**

16. Does everyone in your family have planned activities, other than just surviving, that make them feel happy and fulfilled? **Y** **N** Refused

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY. **SCORE:**

17. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? **Y** **N** Refused

IF "NO," THEN SCORE 1 FOR SELF-CARE. **SCORE:**

18. Is your family's current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because other family or friends caused your family to become evicted? **Y** **N** Refused

IF "YES," THEN SCORE 1 FOR SOCIAL RELATIONSHIPS. **SCORE:**

D. Wellness

19. Has your family ever had to leave an apartment, shelter program, or other place you were staying because of the physical health of you or anyone in your family? **Y** **N** Refused

20. Do you or anyone in your family have any chronic health issues with your liver, kidneys, stomach, lungs or heart? **Y** **N** Refused

21. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you or anyone in your family? **Y** **N** Refused

22. Does anyone in your family have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? **Y** **N** Refused

23. When someone in your family is sick or not feeling well, does your family avoid getting medical help? **Y** **N** Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR PHYSICAL HEALTH. **SCORE:**

VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

FAMILIES

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24. Has drinking or drug use by you or anyone in your family led your family to being kicked out of an apartment or program where you were staying in the past? Y N Refused

25. Will drinking or drug use make it difficult for your family to stay housed or afford your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

26. Has your family ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

a) A mental health issue or concern? Y N Refused

b) A past head injury? Y N Refused

c) A learning disability, developmental disability, or other impairment? Y N Refused

27. Do you or anyone in your family have any mental health or brain issues that would make it hard for your family to live independently because help would be needed? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

28. *IF THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE USE, AND MENTAL HEALTH:* Does any single member of your household have a medical condition, mental health concerns, **and** experience with problematic substance use? Y N N/A or Refused

IF "YES", SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

29. Are there any medications that a doctor said you or anyone in your family should be taking that, for whatever reason, they are not taking? Y N Refused

30. Are there any medications like painkillers that you or anyone in your family don't take the way the doctor prescribed or where they sell the medication? Y N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**.

SCORE:

31. *YES OR NO:* Has your family's current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you or anyone in your family have experienced? Y N Refused

IF "YES", SCORE 1 FOR **ABUSE AND TRAUMA**.

SCORE:

E. Family Unit

32. Are there any children that have been removed from the family by a child protection service within the last 180 days? **Y** N Refused

33. Do you have any family legal issues that are being resolved in court or need to be resolved in court that would impact your housing or who may live within your housing? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY LEGAL ISSUES.

SCORE:

34. In the last 180 days have any children lived with family or friends because of your homelessness or housing situation? **Y** N Refused

35. Has any child in the family experienced abuse or trauma in the last 180 days? **Y** N Refused

36. **IF THERE ARE SCHOOL-AGED CHILDREN:** Do your children attend school more often than not each week? Y **N** N/A or Refused

IF "YES" TO ANY OF QUESTIONS 34 OR 35, OR "NO" TO QUESTION 36, SCORE 1 FOR NEEDS OF CHILDREN.

SCORE:

37. Have the members of your family changed in the last 180 days, due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that? **Y** N Refused

38. Do you anticipate any other adults or children coming to live with you within the first 180 days of being housed? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY STABILITY.

SCORE:

39. Do you have two or more planned activities each week as a family such as outings to the park, going to the library, visiting other family, watching a family movie, or anything like that? Y **N** Refused

40. After school, or on weekends or days when there isn't school, is the total time children spend each day where there is no interaction with you or another responsible adult...

a) 3 or more hours per day for children aged 13 or older? **Y** N Refused

b) 2 or more hours per day for children aged 12 or younger? **Y** N Refused

41. **IF THERE ARE CHILDREN BOTH 12 AND UNDER & 13 AND OVER:** Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that? **Y** N N/A or Refused

IF "NO" TO QUESTION 39, OR "YES" TO ANY OF QUESTIONS 40 OR 41, SCORE 1 FOR PARENTAL ENGAGEMENT.

SCORE:

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/2	Score: Recommendation: 0-3 no housing intervention 4-8 an assessment for Rapid Re-Housing 9+ an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/4	
D. WELLNESS	/6	
E. FAMILY UNIT	/4	
GRAND TOTAL:	/22	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ____ : ____ or Morning/Afternoon/Evening/Night
Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning

ADDITIONAL CT HMIS QUESTIONS

1. Number of adults in the household: _____

2. Number of children under the age of 18 in the household: _____

3. HIV / AIDS: Y N Refused

4. Has physical violence, threat of physical violence, or stalking by a spouse or intimate partner caused or contributed to your current homelessness? Y N Refused

5. Domestic violence victim/survivor: Y N Refused

If Yes, when the experience occurred: Within the past three months 3–6 months
 6 months to one year One year or more Doesn't Know Refused

6. Are you currently working with a case worker from DCF? Y N Refused

7. Have you slept on the streets/place not meant for human habitation or in a shelter in a state other than CT in the past 3 years? Y N Refused

8. Additional Intake / CAN Specific Notes (optional):

1C-14: Centralized or Coordinated Entry System–Assessment Tool.

3. **CE Policies and Procedures:** This document governs the CE program, including the prioritization and outreach plan to reach those persons least likely to apply.

**Dutchess County Continuum of Care
Coordinated Entry
Written Standards and Operating Policies and Procedures**

Adopted:
1/18/18

INTRODUCTION

Research has demonstrated the importance of Coordinated Entry (CE) as a significant aspect to reducing and ending homelessness. CE will enhance the quality and consistency of client screening and assessment, and identify the most effective housing solution. CE reduces fragmentation and duplication in the system to better utilize scarce resources. It also results in system change that has been shown to decrease the incidence and length of time in homelessness, with a long-term goal of reducing and ending homelessness.

Coordinated Entry for Dutchess County Continuum of Care (CoC) uses a combination of decentralized (multiple access points), outreach, and centralized intake model. Initial screening will be conducted for all homeless populations either at one of the intake locations or over the phone. CE includes the following core components:

- Information so that people will know where or how to access intake for homeless prevention or housing services;
- A screening and assessment process and tools to gather and verify information about the person and his/her housing and service needs and program eligibility and priority;
- Information about programs and agencies that can provide needed housing or services;
- A process and tools for referral of the person to appropriate programs or agencies; and assistance in making program admissions decisions

Housing and services will be made available through other agencies or may be provided on site at the point of entry. These services typically meet basic client needs and may include prevention and diversion services, crisis counseling, landlord/tenant mediation, motel vouchers and more.

KEY TERMS AND DEFINITIONS

The following are a number of key terms and definition associated with Dutchess County CoC and CE process:

- **Access Points** – Designated locations within the continuum where individuals or families go for intake and assessment of homeless prevention and housing services.
- **Admission** – Using authority to admit a client into a program
- **Assessment** – The process used to reveal a client’s eligibility, needs, barriers and strengths in order to provide appropriate housing and services.
- **Chronic Homelessness**- Chronically homeless means:
 1. **A “homeless individual with a disability,” as defined in section 401(9) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360(9)), who:**
 - i. Meets the HUD disability definition (see definition below); and
 - i. Lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and

- ii. Has been homeless and living as described in paragraph (1)(i) of this definition continuously for at least **12 months** [one year] or on at least 4 separate occasions in the last 3 years, [where each homeless occasion was at least 15 days] **as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive nights of not living as described in paragraph (1)(i).** Stays in institutional care facilities for fewer than 90 days will not constitute a break in homelessness, but rather such stays are included in the 12-month total, as long as the individual was living or residing in a place not meant for human habitation, a safe haven, or an emergency shelter immediately before entering the institutional care facility;
2. An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or
 3. A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) or (2) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.
- **Client** – A person or household who is either homeless or at imminent risk of homelessness, and has entered the Coordinated Entry System.
 - **Continuum of Care (CoC)** – The network of homeless service providers, advocacy groups, government agencies, and homeless individuals who work together to address the housing and support needs of the homeless in Dutchess County
 - **Coordinated Entry (CE)** – All providers within the CoC using the same assessment tools to connect clients to services as a means for a coordinated entry system. The Dutchess County CoC uses the [Vulnerability Index – Service Prioritization Decision Assistance Tool \(VI-SPDAT\)](#)
 - **Coordinated Entry Administrator (CEA)** – The agency identified as the primary administrator of coordinated intake and assessment.
 - **Coordinated Entry Committee (CEC)** – The group responsible for implementation of the Coordinated Entry System. Members of the coordinated entry committee are CoC members, and represent organizations that provide housing or services to homeless individuals and families.
 - **Disability or Disabling Condition** – An individual who can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability

- **HEARTH** – The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) act of 2009 that includes Emergency Solutions Grant (ESG) and Continuum of Care (CoC) grants.
- **Homeless Management Information System (HMIS)** – A centralized data base which creates an unduplicated accounting of homelessness that includes housing and services. Dutchess County CoC uses Cares Regional HMIS, using the Awards software from Foothold Technology.
- **Homeless** – See Table 1 on the following page.
- **Housing First** – An approach to quickly and successfully connect individuals and families experiencing homelessness to permanent housing without preconditions and barriers to entry, such as sobriety, treatment or service participation requirements.
- **HUD** – The Department of Housing and Urban Development; the United States federal department that oversees HEARTH-funded and other federal homeless programs.
- **Intake** – The process between the client’s first point of contact with an agency serving the homeless and the initial screening for eligibility. This step involves primary assessment of needs, strengths and resources to refer clients into appropriate services
- **Access to Mainstream Resources** – Linking clients to eligible resources in the community to help them stabilize their housing for the long term.
- **Outcome** – Result achieved from a specific activity or service; for Coordinated Entry it is the result attained in relation to housing stability.
- **Prevention** – An approach that focuses on homeless prevention by referring or providing services to clients at risk of homelessness.
- **Rapid Re-housing** – Rapid re-housing is an intervention designed to help individuals and families quickly exit homelessness and return to permanent housing.
- **Referral** – Referring a client to a particular program for possible help
- **Screening** – The process used to determine eligibility for housing and services at the initial point of contact with the Coordinated Entry system. Once screening determines eligibility, the intake and referral process follows.
- **Targeting** – Process of determining the population to whom assistance will be directed. Targeting can occur at both the system and the program levels.
- **Verification** – The gathering and review of information to substantiate the client’s situation and support program eligibility and priority determination.

COORDINATED ENTRY SYSTEM

The Dutchess County CoC is located in Dutchess County, NY, a community of approximately 300,000 people 90 miles north of New York City. The County is a mixture of urban, suburban and rural land uses. To meet the needs of the county, we will utilize multiple points of access, and telephone to provide pathways so all segments of our homeless community can access housing and service supports.

Clients

- **Access** - Clients in need of homeless prevention or housing services can access information and eligibility criteria through one of the **Access Points**. Clients seeking assistance must be screened at one of the Access Points prior to being referred to an agency for assistance. Clients not eligible for services via CE will be referred to other appropriate community resources.
- *Eligibility* - Individuals and families that are **Homeless** are eligible for CE. Clients must provide the following documentation as required by HUD in Appendix A.
- *Participation Requirement* - All clients (with the exception of clients in domestic violence situations) **must be assessed prior to program entry**; or in the case of clients in emergency shelters that admit same day, the assessment must occur as soon as possible after entry.
- Clients can expect :
 - To be treated with respect and dignity
 - Their initial request for assistance to be answered live or returned via phone call within two business days
 - In-person, intake and assessment will be scheduled within five business days
 - To be matched to an available appropriate program based upon their unique needs, and referred based on their priority status to opening in a program.
 - To wait until the system has the capacity to assist them, and to get help from through diversion or other resource available to them.
- Client responsibilities:
 - Answer all questions truthfully and to the best of their ability
 - Bring all required documentation
 - Keep their contact information current in order to be notified of available opening, and referred in a timely manner.
 - Complete a Referral Denial Form – Client if they reject a referral.

Providers

- Participation Requirement.
 - All providers receiving funding through a HUD funded homeless programs are required to participate in the CE process. Other providers are encouraged to use the CE process.
 - **Providers must use the HMIS system to direct enter clients into the Dutchess Coordinated Entry (DCCE) Program and must maintain data which is input no later than within 24 hours of a service or outcome being achieved or rendered.**
 - **Providers will need to secure a client release to enter clients into DCCE.**
 - The DCCE will initially have 15 seats which will be allocated to agencies based on the likelihood that they will come into contact with homeless clients early in their homelessness.
 - Agencies with a seat in the DCCE will have access to all data of clients placed in the DCCE by any agency.
 - Agencies with a seat in the DCCE will be required to sign and abide by a Memorandum of Understanding that will outline the DCCE guidelines.
 - Agencies without a seat in the DCCE will be able to submit paper VI-SPDAT's to the CE Administrator who will enter the client into the DCCE.
 - Providers must provide written documentation to the CEA within **3 business** days on why a client was denied entry into a program or denied a referral.
 - Providers must have an appeal process for those clients who have been denied service or entry into a program.

Coordinated Entry Administrator

It is the lead agencies responsibilities to:

- Update and maintain information on program vacancies/opening. This must be done on a weekly basis regardless of whether there are new openings to report.
- Allocated and reallocate seats in the DCCE based on the likelihood that an agency will come into contact with homeless clients early in their homelessness. This allocation shall be done in consultation with the CoC Steering Committee.
- Regularly update and make current all programs eligibility guidelines and program contact information so staff can make the best referrals possible.
- Ensure that when a referral is made, staff confirms within 2 business days whether the referral is accepted, declined by provider, declined by client, or pending, or the provider is unable to contact the client.
- Bring problems and suggestions to the monthly CE meeting.
- Oversee provision of homeless diversion, prevention and housing services for eligible clients.
- Ensure that all access points use the same assessment tool, data collection forms, policies on eligibility verification, referral, and follow CoC confidentiality policies.

NOTE : This system acknowledges that the needs of a client fleeing or attempting to flee, domestic violence, dating violence, sexual assault or stalking, may be different than the needs of non-victims. CE intake staff will be trained on sensitivity in regard to victim assistance, and referrals will only be made to domestic violence providers. Client data will not be entered into HMIS, and data will not be shared with other Providers (except those designated as Domestic Violence Providers, with signed authorization). Non-personally identifying information may be shared with the CoC for the purposes of reporting homelessness.

ASSESSMENT TOOLS & PROTOCOLS

The Dutchess County CoC is focused on providing homeless services that include prevention, diversion and rapid re-housing approaches. CE requires staff to assess a client's eligibility for services, determine the type of services needed, and prioritizes services based on level of need. Prevention services target people at imminent risk of homelessness, while diversion services target people as they are applying for entry into shelter, and rapid re-housing services target people who are already homeless. If the client is considered chronically homeless or highly vulnerable the referral will be made to a permanent supportive housing program.

Clients

- Each client is evaluated on a variety of criterion, which may include rental history, criminal history, domestic violence, mental health challenges, disabling conditions, language barriers, educational attainment, employment status, and length of time homeless. Services are then assigned based on the client level determination.
- The assessment tool provides a procedure for determining which clients are eligible and appropriate for the variety of housing and support services available in the community. For example, clients for permanent supportive housing must have a disabling condition and lack the resources to obtain housing.
- Clients will be allowed to submit a survey for improvement changes and suggestions on the CE process.

Providers

- Each client who is referred for housing or services will be evaluated through a vulnerability assessment to identify current barriers to obtaining and successfully maintaining permanent housing.
- The assessment is heavily focused on the client's immediate housing challenge and includes questions regarding household composition, current housing situation, homelessness history, evictions, criminal history and/or active warrants, physical and mental health, and domestic violence issues.
- The assessment is only a guide, each client has a unique set of circumstances.

- The assessment tool ensures that protocols are applied consistently throughout the county and that each provider is uses responsible assessment protocols.
- Providers should contact the CD Administrator directly is a clients has a current restriction on where a client can legally live to insure the DCCE is able to make appropriate referrals.

Coordinated Entry Administrator

- The Vulnerability Index and Service Prioritization Decision Assistance Tool (VI-SPDAT) is the assessment tool utilized for this system.
- The VI-SPDAT will utilize 4 dimensions to determine a score that will help inform Providers about the following :
 - People who will benefit most from Permanent Supportive Housing
 - People who will benefit most from Rapid Re-Housing
 - People who are most likely to end their own homelessness with little to no intervention on your part
 - Which areas of the person’s life can be the initial focus of attention in the case management to improve housing stability.
 - How individuals and families change over time as result of case management process.
- The VI-SPDAT is integrated into the HMIS System and the CEA will ensure data is being maintained and monitored.
- The CEA will provide a system of care that allows clients to give feedback on suggestions and improvements of the Intake and Assessment Process. This process will be posted in common areas of “Access Points” and made available at the Coordinated Entry website - <http://www.dutchessny.gov/CountyGov/Departments/Planning/24318.htm>
- The CEA will ensure that the VI-SPDAT is not used to :
 - Provide a diagnosis
 - Assess current risk or be a predictive index for future risk
 - Take the place of other valid and reliable instruments used in clinical research and care.

PRIORITIZATION

CE ensures that people with the most severe service needs and levels of vulnerability are prioritized for housing and homeless assistance. In accordance with HUD’s priorities, clients experiencing chronic homelessness should be prioritized for permanent supportive housing.

In addition to prioritizing chronic homelessness, CE will prioritize people more likely to need some sort form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness.

HUD has released the following criteria to consider in prioritizing individuals and families for

housing and homeless assistance:

- Significant health or behavioral challenges or functional impairments which require a significant level of support in order to maintain permanent housing
- High utilization of crisis or emergency services, including emergency rooms, jails, and psychiatric facilities to meet basic needs
- The extent which clients, especially youth and children, are unsheltered
- Vulnerability to illness or death
- Risk of continued homelessness
- Vulnerability to victimization, including physical assault or engaging in trafficking or sex work

The Dutchess County Coordinated Entry System will utilize the assessment scores to identify interventions that may be best appropriate for families seeking assistance. Assessment scores will be characterized by the following breakouts:

Scores 8+ and above will be prioritized for PSH interventions

Scores 4-7 will be prioritized for RRH and/or TH interventions

Scores 0-3 and below will be prioritized for Prevention/Diversion and other community resources

Prioritization for Permanent Supportive Housing

Chronic homelessness is not a requirement for permanent supportive housing, however, in accordance with HUD Notice CPD-16-11, Dutchess County CoC prioritizes permanent supportive housing for chronic homelessness:

First Priority- Chronically Homeless Individuals and Families with the longest history of homelessness and with the most severe service needs

- Client's length of time homeless will be determined by length of time as reported by homeless client during the **VI-SPDAT** assessment in combination with a review of their HMIS record. Clients must be able to demonstrate history of homeless by producing required documentation.
- Service needs will be identified by the strengths and weakness captured in the **VI-SDPAT** assessment.

Second Priority- Chronically Homeless Individuals and Families with the longest history of homelessness

- The chronically homeless individual or head of household of a family has been homeless and living in a place not meant for human habitation, a safe haven, or in an emergency shelter for at least **12 months either continuously or on at least four separate occasions in the last 3 years, where the cumulative total length of the four occasions equals at least 12 months** and the **CoC or CoC program recipient has NOT identified** an individual or a head of household, who meets all the criteria of the definition for chronically homeless, of the family as having severe service needs.

- Client's length of time homeless will be determined by length of time as reported by homeless client during the assessment in combination with a review of their HMIS record. Clients must be able to demonstrate history of homeless by producing required documentation as listed in Appendix A.

Third Priority- Chronically Homeless Individuals and Families with the most severe needs

- The chronically homeless individual or head of household of a family has been homeless and living or residing in a place not meant for habitation, a safe have or an emergency shelter **on at least four separate occasions in the last 3 years, where the total length of those separate occasions equals less than one year, and the CoC or CoC recipient has identified ta chronically homeless individual or head of household**, who meets all of the criteria of the definition for chronically homeless, of the family **as having severe service needs.**
- Service needs will be identified by the strengths and weaknesses captured in the vulnerability index tool assessment. When applicable, portions of the tool targeting the use of crisis services will be administered to the head of household if the client's needs are not accurately captured by the assessment tool.

Forth Priority- All other chronically Homeless Individuals and Families

- The chronically homeless individual or head of house household has been homeless and living in a place not meant for human habitation, a safe haven or in an emergency shelter for **at least 12 months either continuously or on at least four separate occasions in the last 3 years where the cumulative total length of the four occasions is less than 12 months** and the CoC or CoC program recipient has **NOT identified a chronically homeless individual or head of household** who meets all the criteria of the definition for chronically homeless as having severe service needs.

PREVENTION/DIVERSION

While prevention and diversion are two separate concepts, they both focus on preventing homelessness. Prevention targets people at imminent risk of homelessness while diversion targets people as they are applying for entry into shelter. Rapid re-housing targets people who are already homeless and is covered in the next section.

Once a client enters into the system, they should be assessed to determine their housing needs. To determine which clients are appropriate for prevention/diversion, case managers ask clients a series of questions during the assessment.

Client

Clients who are being referred for prevention/diversion are asked:

- Where did you sleep last night? *If they slept somewhere safe where they could potentially stay again, this might mean they are good candidates for diversion*

- What options for housing do you have for the next few days or week? *Even if there is an option outside of shelter that is only available for a very short time, it is worth exploring if this housing resource can be used.*
- *If staying in someone else's house:* What issues exist with you remaining in your current housing situation? Can those issues be resolved with financial assistance, case management, etc? *If the issues can be solved with case management, mediation, or financial assistance (or all of the above), diversion is a good option.*
- *If coming from their own housing:* Is it possible and safe to stay in your current housing? What resources would you need to do that (financial assistance, case management, mediation, transportation, etc.)? *If the individual or family could stay in their current housing with some assistance, systems should focus on a quick prevention-oriented solution that will keep the individual or family in their unit.*

Providers

Candidates for referrals to prevention/diversion providers will:

- Be at imminent risk of homelessness AND meet the following threshold.
- No appropriate subsequent housing options have been identified;
- The client lacks the financial resources to obtain immediate housing or remain in its existing housing; and
- The client lacks support networks needed to obtain immediate housing or remain in its existing housing
- HUD funded prevention services must serve households that have annual incomes of 30% of area median income or less.

The following list includes some, but not all risk factors that may be considered when determining imminent risk of homelessness:

- Eviction within two weeks from a private dwelling (including housing provided by family or friends)
- Discharge within two weeks from an institution (including prisons, mental health institutions, hospitals);
- Residency in housing that has been condemned by housing officials and is no longer meant for human habitation;
- Sudden and significant loss of income
- Sudden and significant increase in utility cost
- Mental health and/or substance abuse issues
- Physical disabilities and other chronic health issues including HIV/AIDS
- Severe housing cost burden (greater than 50% of income for housing costs);
- Homeless in last 12 months
- Young head of household (under 25 with children or pregnant)
- Current or past involvement with child welfare, including foster care

- Pending foreclosure of rental housing
- Extremely low income (less than 30% of AMI);
- High overcrowding (the number of person exceeds health and/or safety standards for housing unit size)
- Past institutional care (prison, treatment facility, hospital)
- Recent traumatic life event, such as death of a spouse or primary care provider, or recent health crisis that prevented the client from meeting its financial responsibilities.
- Credit problems that preclude obtaining of housing or
- Significant amount of medical debt.

Some clients may not be good candidates for diversion programs due to a lack of safe and appropriate housing alternative and require immediate admittance to shelter, e.g. client fleeing domestic violence. A client's safety should always be the top consideration when developing client's referral to a program.

RAPID REHOUSING

Generally, rapid re-housing is intended to assist eligible homeless participants to quickly obtain and sustain stable, permanent housing. Effective rapid re-housing may require such services as case management, financial assistance, housing counseling and employment services Support are tailored to meet the needs of each client and each client has a lease in their name. Duration of rapid rehousing services is short to medium term with participants connected to mainstream resources in the community that can assist them in sustaining housing and advancing their self sufficiency.

Clients

Eligible clients must:

- Be literally homeless as defined by HUD (Category 1 or 4)
- Be prepared to put together a reasonable plan that shows how they are going to maintain housing once housing assistance ends, a budget, a financial worksheet and or description of changes in client circumstances that made them homeless.

Providers

Providers who are rapid re-housing grantees:

- Will utilize the **“Progressive Engagement”** methodology; that is, providers will determine the amount of rent and utility assistance and/or supportive services that a client will receive using the progressive engagement approach. Client and provider will project the minimum amount and duration of assistance needed to achieve housing stability. If it becomes clear after 90 days that the amount and duration of assistance are not enough, the client will be reassessed, and the

amount and duration of assistance may be adjusted. If it becomes clear that a rapid re-housing intervention is insufficient and or inappropriate for a particular client, the provider will work with the Intake Navigator and/or other housing provider to find a more suitable program or housing.

- Clients should be housed within 30 days of acceptance into the program.
- Providers are responsible for confirming the client's homeless status
- Providers are expected to remain engaged with the client from first contact to program exit.

Coordinated Entry Administrator

The following process will be used to refer clients to any Rapid Re-Housing program. Providers will receive referrals from any of the following sources, provided they have been assessed by case manager and all eligibility and vacancy information is up to date in HMIS.

- Coordinated Access Points
- Shelters
- Transitional Housing Programs

All clients being referred for Rapid Re-Housing must be assessed by a case manager. While they may be identified through other resources, e.g., shelter or transitional housing providers, McKinney-Vento Liaisons in school districts, or other services providers, they will require screening and assessment through the Dutchess County Coordinated Entry System.

- Providers are responsible for gathering documentation for verification of homeless status as listed in Appendix A.
- All Rapid Re-Housing clients must be entered into HMIS by the Provider once the Provider has confirmed entry into the program. Information should all include all HUD required data elements.

PERMANENT SUPPORTIVE AND TRANSITIONAL HOUSING

Consumers unable to be served by prevention, diversion or rapid re-housing programs will most likely need more intensive housing and service interventions, such as transitional housing or permanent supportive housing. Those fleeing domestic violence that are not eligible or appropriate for prevention and rapid re-housing services may fall into this category, and should be referred to a domestic violence provider prior to intake and/or HMIS data entry.

Clients

The table below shows the characteristics of Permanent Support Housing and Transitional Housing Programs.

Programs & Characteristics	Transitional Housing	Permanent Supportive Housing
Maximum Length of Stay	24 months	No time limit
Occupancy Agreement	Clients must have a lease or occupancy agreement	Client signs a lease
Service Requirements	Service are optional	Services are optional
Eligibility	Client must meet HUD's definition of homeless	Client must meet HUD's definition of homeless and member of the household must have a disabling condition

Provider

Transitional Housing: programs that provide transitional housing should provide housing to individuals and/or families, usually for period of six to twenty-four months along with supportive services to help them become self-sufficient. In addition to providing a place to live, transitional housing providers should help clients to increase their life management skills and resolve the problems that have contributed to their homelessness.

Clients who are homeless and have two or more of the following barriers are appropriate for referral to Transitional Housing:

- ❖ Domestic Violence victims (require only one barrier: being a victim of domestic violence.)
- ❖ No income
- ❖ Poor rental history
- ❖ Sporadic employment history
- ❖ No high school diploma or GED
- ❖ History of homelessness
- ❖ Poor rental history (i.e current eviction, rent/utility arrears)

Transitional housing best serves individuals and families with the potential to be self-sufficient, who may just need longer-term case management to be successful.

Permanent Supportive Housing: As a minimum, candidates for Permanent Supportive Housing must meet the following basic requirements:

- ❖ Is literally homeless (Category 1 and 4)
- ❖ Lacks the resources to obtain housing
- ❖ Has a member of the household with a severe or significant disabling condition
- ❖ Qualifies as a high need based on the VI-SPDAT

Permanent Supportive Housing is targeted to clients who need services in order to maintain housing and there is prioritization for people who have been homeless for long periods of time or have experienced repeat episodes of homelessness. The case manager provides needed housing navigation services, is in frequent communication with the client and serves as the primary liaison between the client and the housing provider.

Coodinated Entry Administrator

The CEA is responsible for overseeing and ensuring that:

- ❖ Advocacy and services to collect required housing documentation are provided
- ❖ In-reach and outreach are available and provided depending on service provider’s system already in place, to accomplish the task of completing the housing document checklist.
- ❖ A climate of trust is created and maintained between clients and providers.
- ❖ A housing inventory within HMIS is maintained that lists units and vouchers participating within the system.
- ❖ Clients are housed based upon a prioritization determination; that is, those who score on the VI-SPDAT tool as the most vulnerable should be prioritized for housing.

Uniform Referral Process

The following summarizes the referral process for DCCE.

Step	Description	Timeliness Standard
1	Provider notifies CEA of vacancy in CoC-funded unit.	As soon as vacancy is anticipated/known
2	<p>Highest ranking client will be identified by the CEA and referred to the provider.</p> <p>Non-DV list will be maintained in HMIS. DV will maintain a separate list at the DV provider and the CEA shall coordinate with DV provider via phone when identifying highest ranking client.</p> <p>CEA will identify the highest ranking client for that project type (PSH, RRH, or TH) that meets the eligibility criteria, target population, and identified goals of the project.</p>	1 business day
3	Provider attempts to make contact with client, referral source and any other identified supports as appropriate, working with the	First attempt must be within 3 business days.

	referral source, to ensure client has all possible eligibility documentation in place.	Provider must make 3 attempts within a 2 week period.
4	If Provider is unable to locate client, Provider will contact CEA for next highest ranking appropriate client.	After 3 unsuccessful documented attempts with a 2 week period
	If Provider does not make 3 documented attempts within 2 weeks to contact then CEA will conference with the Provider. Providers are not allowed to screen potential participants out for assistance based on perceived barriers related to housing or services.	15 days after referral is passed to Provider
	Provider may reject referral using Agency Referral Denial form process. The only acceptable criteria for rejecting referrals are listed on the Agency Referral Denial Form. Clients rejected by a Provider for acceptable criteria are immediately referred to the next available bed for that project type (PSH, RRH, or TH) for which they meet the eligibility criteria, target population, and identified goals of the project.	Within 3 business days
5	Upon referral, clients receive clear information from the Provider about the project they have been referred to, what participants can expect from the project, and expectations of the project. Once contacted, client decides whether or not to accept referral.	10 business days
6	If referral is declined, Provider submits Client Referral Denial form to CEA which prompts referral for next highest ranking appropriate client (refer back to Step 2).	Within 3 business days
7	If referral is accepted, Provider schedules an appointment with the client for intake/application process	3 business days
8	Provider works with the Client (and with the client's referral source) to obtain any outstanding documentation.	10 business days
9	[May be concurrent with Step 8] Provider works with client to locate suitable housing, and arrange move in.	30 business days

10	Provider records project entry in HMIS and contacts CEA of move in.	24 hours after move in
11	CEA exits client from Coordinated Entry in HMIS.	48 hours after move in

UNACCOMPANIED YOUTH AND YOUNG ADULTS

The Department of Health and Human Services Administration for Children, Youth and Families emphasizes that youth who run away from home are often mistakenly portrayed as juvenile delinquents. In contrast, such behaviors often reflect society’s failure to develop adequate support which includes homeless services. Unaccompanied youths are one of the fastest growing and most underserved sub- populations, in our community. In addition, it is important to note that Lesbian, Gay, Bisexual, Transgendered, Questioning, and Intersexed, as well as African American youth and young adults are disproportionately impacted when compared to other groups.

Clients

Unaccompanied Homeless Youth and Young Adults are defined as youth (ages 13-17) and young adults (ages 18-24) who are unaccompanied by a parent or guardian and are without shelter where appropriate care and supervision are available, whose parent or guardian is unable or unwilling to provide shelter and care, or who lack a fixed , regular and adequate nighttime residence. Undocumented unaccompanied youth and young adults may also be served under these provisions except where exclusions are noted.

Providers

Providers of services for unaccompanied youth and young adults should be able to provide safe and high quality housing and supportive services (scattered-site independent apartments, host homes, and shared housing) to youth and young adults experiencing homelessness that involve an integrated constellation of affordable housing, intensive strengths-based case management, self-sufficiency services, trauma informed care, and positive youth development approaches.

Coordinated Entry Administrator

All housing service referrals for unaccompanied youth and young adults must be screened and assessed at a centralized intake location. The CEA is responsible for overseeing and ensuring that:

- Unaccompanied youth and young adults willingly engage with coordinated intake for a screening and an in person comprehensive assessment.
- Whenever possible, unaccompanied youth should be re-housed within the catchment area of their school of origin.
- Low barriers of entry for this highly vulnerable population are created.

- Providers consult with expert providers of this population when conducting intake to properly match clients and providers, and reduce the risk of flight for this highly vulnerable population.

PROGRAM EVALUATION

Coordinated Intake and Assessment is one of many projects within our community that addresses the needs of individuals and families that are at risk or experiencing homelessness within our communities. The CEA will evaluate the effectiveness as well as required HEARTH Act outcomes by utilizing data from HMIS.

As recommended by the National Alliance to End Homelessness, the CEA will track progress in the following areas to evaluate the Coordinated Intake and Assessment process:

- New entries into homelessness: If every individual and family seeking assistance is coming through the front door to receive it and the front door has prevention and diversion resources available, more people should be able to access these resources and avoid entering a program unnecessarily.
- Length of stay, particularly in shelter: If consumers are referred to the right interventions and those interventions have the necessary capacity, fewer individuals and families should be staying in shelters waiting to move elsewhere. Also, if clients are referred immediately to the right provider, over time, clients will likely spend less time jumping from program to program looking for help, which could reduce their overall length and/or repeated episodes of homelessness.
- Repeat episodes of homelessness: If clients are sent to the intervention that is the best suited to meet their needs on the first time, families are more likely to remain stably housed.

To track the outcomes summarized above, the CEA will analyze the following Performance Measures annually:

- 1) Reduce the number of person experiencing homelessness.
 - a. Reduction in the total number of person experiencing homelessness
 - b. Reduction in the total number of persons experiencing first time homelessness.
- 2) Reduce the length of time homeless
 - a. Reduction in the mean length of time homeless for individuals
 - b. Reduction in the mean length of homelessness episode for families with children
 - c. Reduction in the men length of homelessness episode for youth
- 3) Reduce the number of persons returning to homelessness.
 - a. Reduction in return to homelessness within two years following exit
 - b. Increase in exits to permanent housing
 - c. Increase in income at exit

Measuring the success of this system and transparency with the community and providers will be key to the success of this project. The CEA will summarize the data annually in conjunction with the annual Point in Time homeless census data report. Moving forward, the CEA will expand the evaluation of outcomes by establishing

mechanisms to monitor the quality of service through system-wide monitoring. For example, once a client enters shelter an assessment is to be completed within **72 hours**. Procedures will be built into the monitoring system to determine how often this goal is met. This will allow for ongoing monitoring of the quality of services and how the program and Providers are able to follow through with this goal.

As part of the evaluation process, Dutchess County CoC will review data annually to improve performance and make any necessary adjustments to the system. For example, if families are being referred to the right program, but the program cannot serve them due to capacity issues, while other program types have an increasing number of empty beds, it may be appropriate to make system-wide shifts in the types of programs and services offered. Additionally, the CEA will continue working to develop data tools to ensure overall system efficiency and effectiveness.

Additional Policies

1. Fair and Equal Access

All People in the DCCoC area have equal access to CE process regardless of where and how they present for services. Access to DCCoC the CE process will be easy and accessible to all people in the county whether they wish to access in person, over the phone, or other method, and the process will be made known.

Marketing strategies will include direct outreach to people on the streets, as well as all DCCoC member sites, public locations, and through educational programs. All CE sites will be accessible to persons with disabilities, and easily accessible by public transportation where possible.

The CE process will serve people that speak the languages spoken in the community. DCCoC affirmatively markets housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, age, familial status, handicap or who are least likely to apply in the absence of special outreach.

2. Low-Barrier and Housing First

Low barrier and Housing First offers eligible homeless people to enter homeless housing through the CE process without being screened out for perceived barriers such as substance abuse or lack of employment. People will be housed quickly without preconditions or service participation requirements.

Providers must not screen participants out based on the following:

- a. Having too little or no income;
- b. Active or history of substance abuse;
- c. Having a criminal record with exceptions for state-mandated restrictions; or

d. History of domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement).

3. Reasonable Accommodations and Modifications

DCCoC Housing Providers will provide reasonable accommodations and modifications to homeless people with disabilities to ensure equal access to housing. Providers, when possible, will make changes to rules, policies, and procedures to accommodate a person with a disability to use and enjoy a dwelling. Providers are not required to undergo an undue financial hardship to provide accommodation or make changes to a program.

4. Person-Centered

DCCoC respects participant's choices with respect to location, type of housing, services, and other options, allowing participants the ability to participate in decision making when possible. This includes the participant's right to refuse any housing resource available to them. Refusing a resource does not preclude the client from eligibility for future referrals.

5. Emergency Services

The CE process does not delay access to emergency services such as shelters. The CE process allows for people to access emergency services at all hours independent of the operating hours of the CE intake processes. For example, to the extent that shelter is available, access to emergency shelter is accessible to people who need emergency shelter at night. Assessments will be completed within 72 hours that follow, even if the shelter is the access point to the CE process.

6. Standardized Assessment and Eligibility Documentation and Verification

All DCCoC CE locations and methods (phone, in-person) offer the same assessment approach and referrals using uniform decision making processes. The assessment tool being used by DCCoC Coordinated Entry is VI-SPDAT. All CE locations will collect the same documentation needed to establish eligibility, such as homelessness, disability, social security cards, picture ID, and income/benefits.

7. HMIS

DCCoC uses Cares HMIS to collect and manage data associated with assessments and referrals, and to facilitate the CE process, as well as manage the waitlist. The exception to the use of Cares/HMIS for the above purposes is the DV population, and which will use a separate system TBD (must ensure privacy).

8. Inclusive

DCCoC CE includes all subpopulations experiencing homelessness, including veterans, families, youth, and survivors of domestic violence. However, DCCoC may use different access points and assessments for the following subpopulations (1) adults without children, (2) adults accompanied by children, (3) unaccompanied youth, or (4) households fleeing domestic violence.

9. Coordination with CoC and ESG providers

The DCCOC will work together with ESG providers within the CoC geography to ensure the CoC's CE process allows for coordinated screening, assessment and referrals for ESG projects consistent with the written standards for administering ESG assistance.

10. Provider Denials

Providers shall accept all referrals of eligible clients. Providers are responsible for ensuring referred clients are eligible for the program, and gathering all required documentation. Referred clients may be returned to the CEA for the following reasons:

- a. Client does not meet the project's eligibility requirements established by the funder
- b. Client fails to engage and complete the provider's intake process
- c. The provider must immediately notify CEA via a referral denial form if the referral is denied, and the CEA may call the provider to understand the circumstances.

11. Safety Planning

- a. The DCCoC CE process uses a separate intake process to ensure the safety of the people fleeing domestic violence have safe and confidential access to the CE process and domestic violence services, and that any data collection adheres to the Violence Against Women Act (VAWA).

12. Filling Vacancies outside of Coordinated Entry

- a. The DCCoC CE process makes referrals to all projects receiving CoC funds, including emergency shelter, rapid rehousing (RRH), permanent supportive housing (PSH), and transitional housing (TH), as well as other housing and homelessness projects.

13. Outreach

- a. DCCoC CE process is linked to street outreach efforts so that people sleeping on the streets are prioritized for assistance in the same manner as any other person assessed through the CE process.

14. Ongoing planning and stakeholder consultation

- a. DCCoC engages in ongoing planning with all stakeholders participating in the CE process. This planning includes evaluating and updating the CE process annually. Feedback from individuals and families experiencing homelessness or recently connected to housing through the CE process is regularly gathered through surveys, focus groups, and other means and is used to improve the process

15. Inform Local Planning

- a. Information gathered through the CE process is used to guide homeless assistance planning and system change efforts in the community.

16. Grievance Policy

All participants must be given a copy of the DCCoC CE grievance policy. Grievances shall be handled as follows:

- a. **Program Grievances** are grievances related to a participant's experiences with a provider, and will be directed back to the provider to follow programs

grievance policies and procedures.

- b. **Fair Housing Grievances** are grievances related to discrimination.

To file a formal fair housing complaint, contact:

U.S. Dept. of Housing & Urban Development

(http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp)

File a complaint online:

http://portal.hud.gov/hudportal/HUD?src=/topics/housing_discrimination

Phone: (206) 220-5170 (800.877.0246)

TTY: (206) 220-5185

- c. **Coordinated Entry Grievances** are grievances related to CE policies and/or procedures, and shall be directed to:

The Continuum of Care Coordinator

Dutchess County Department of Planning and Development

27 High Street, Poughkeepsie, NY 12601

Phone: (845) 486-3600 Fax: (845) 486-3610

E-mail: dutchesscoordinatedentry@gmail.com

17. Security and Confidentiality Policies.

- a. All records containing personally identifying information must be kept secure and confidential
- b. Programs must have a written confidentiality/privacy notice, provided to the participant if requested
- c. The address or location of any housing or rental units of any program participant, including youth, individuals living with HIV/AIDS, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing will not be made public, except as provided under a preexisting privacy policy of the provider and consistent with state and local laws regarding privacy and obligations of confidentiality with written authorization of the person responsible for the operation of the rental unit.

18. Equal Access Regardless of Sexual Orientation or Gender Identity

On February 3, 2012, HUD published the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity final rule (Equal Access Rule) (77 FR 20 5662). This final rule requires that HUD's housing programs be made available to individuals and families without regard to actual or perceived sexual orientation, gender identity, or marital status. The rule defines "gender identity" to mean "actual or perceived gender-related characteristics." 24 CFR 5.100; 77 FR at 5665. The final rule also prohibits owners and administrators of HUD-assisted or HUD-insured housing, approved lenders in an FHA mortgage insurance program, and any other recipients or sub-recipients of HUD funds from inquiring about sexual orientation or gender identity

to determine eligibility for HUD-assisted or HUD-insured housing. The rule does not, however, prohibit voluntary self-identification of sexual orientation or gender identity, and it provides a limited exception for inquiries about the sex of an individual to determine eligibility for temporary, emergency shelters with shared sleeping areas or bathrooms, or to determine the number of bedrooms to which a household may be entitled.

Questions about these Coordinated Entry Policies and Procedures may be directed to the Continuum of Care Coordinator at the contact information noted above.

1C-14: Centralized or Coordinated Entry System–Assessment Tool.

4. NY-601's Written Standards, Coordinated Entry Prioritization Section: This document details how the CE program prioritizes people most in need of assistance.

Prioritization Standards

These Written Standards establish the community-wide expectation of how resources are to be targeted within the community. This is separate from meeting eligibility requirements, and specific to prioritizing assistance to those in need. Project participants must always meet eligibility criteria while all individuals and household types can be prioritized for a type of assistance. As prescribed in the *Coordinated Entry Policies & Procedures*, CoC's prioritize assistance based on vulnerability and severity of service needs to ensure that households needing assistance the most receive it in a timely manner. The CoC's *Coordinated Entry Policies & Procedures* and process are in alignment with HUD guidance and notices, namely:

- [24 CFR Part 578 - Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care Program \(specifically: 578.3 and 578.7\(a\)\(8\)\)](#)
- [CPD-016-11 - Notice on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing](#)
- [CPD-017-01 - Notice Establishing Additional Requirements for a Continuum of Care Centralized Coordinated Assessment System](#)
- [CPD-20-08- Waivers and Alternative Requirements for the Emergency Solutions Grants \(ESG\) Program Under the CARES Act](#)

The CoC will refer to and implement guidance based on any subsequent notices that update or replace prior notices and guidance.

In accordance with these notices and guidance, populations and households prioritized for assistance include:

- Those prioritized in CoC funded PSH beds **Dedicated** to Persons Experiencing CH or PSH **Prioritized** for Occupancy by CH Persons are, in order of prioritization:
 - First Priority- Chronically Homeless Individuals and Families with the Longest History of Homelessness and with the Most Severe Service Needs are
 - Second Priority- Chronically Homeless Individuals and Families with the Longest History of Homelessness are prioritized in CoC funded PSH beds **Dedicated** to Persons Experiencing CH and PSH **Prioritized** for Occupancy by CH Persons
 - Third Priority- Chronically Homeless Individuals and Families with the most severe service needs are prioritized in CoC funded PSH beds **Dedicated** to Persons Experiencing CH and PSH **Prioritized** for Occupancy by CH Persons
 - Fourth Priority- All other Chronically Homeless Individuals and Families
 - Fifth Priority- Non-chronically homeless households, as long as the recipient of CoC Program-funded PSH documents how it was determined that there were no chronically homeless households identified for assistance within the CoC's geographic area at the point at which a vacancy becomes available
- Those prioritized in PSH beds that are **NOT Dedicated** or Prioritized for Persons Experiencing Chronic Homeless, in order of prioritization:
 - First Priority-Homeless Individuals and Families with a Disability with Long Periods of Episodic Homelessness, fewer than four occasions where they have been living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter but where the cumulative time homeless is at least 12 months, **and** severe service needs.
 - Second Priority - Homeless Individuals and Families with a Disability with Severe Service Needs. No minimum length of time required.

- Third Priority - Homeless Individuals and Families with a Disability Coming from Places Not Meant for Human Habitation, Safe Haven, or Emergency Shelter Without Severe Service Needs. No minimum length of time required.
- Fourth Priority-Homeless Individuals and Families with a Disability Coming from Transitional Housing where prior to residing in the TH had lived in a place not meant for human habitation, in an emergency shelter, or safe haven. This priority also includes individuals and families residing in TH who were fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking and prior to residing in that TH project even if they did not live in a place not meant for human habitation, an emergency shelter, or a safe haven prior to entry in the TH.
- Fifth Priority- All others that meet a lower priority of order, as long as the recipient of CoC Program-funded PSH documents how the determination was made that there were no eligible individuals or families within the CoC's geographic that met a higher priority.

Please see the Prevention Vulnerability Index for a list of prioritization standards for prevention assistance. Those prioritized first include households at immediate risk of eviction; persons who are sick, quarantined, or economically impacted by COVID; households with no income or income above 80+; large households; households with prior homelessness and/or chronic homelessness; and victims and survivors of domestic violence.

Housing First is a proven approach, applicable across all elements of systems for ending homelessness, in which people experiencing homelessness are connected to permanent housing swiftly and with few to no treatment preconditions, behavioral contingencies, or other barriers. Programs ensure that no potential clients are screened out or terminated based on any criteria outlined below:

- Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unnecessary condition.
- Programs or projects do everything possible not to reject an individual or family based on poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of “housing readiness”.
- People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy and building and apartment units includes special physical features that accommodate disabilities.
- Programs that cannot serve an individual or family works through the Coordinated Entry Process to ensure that those individuals or families have access to housing and services elsewhere.
- Housing and service goals and plans are highly tenant-driven.
- Supportive services emphasize engagement and problem-solving over therapeutic goals.
- Participation in services or compliance with service plans are not conditions of tenancy but are reviewed with tenants and regularly offered as a resource to tenants.
- Services are informed by a harm-reduction philosophy that recognizes drug and alcohol use and addiction are part of some tenants’ lives. Tenants engaged in non-judgmental communication regarding drug and alcohol use are offered education regarding how to avoid risky behaviors and engage in safer practices.
- Substance use in and of itself, without other lease violations, is not considered a reason for eviction.
- Tenants in supportive housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.

1C-7: Public Housing Agencies within Your CoC's Geographic Area – New Admissions –
General/Limited Preference

This attachment contains the following:

1. **NYS Homes & Community Renewal (HCR)** - HCV Administrator
 - a. Administrative Plan - Highlighted Section: Homeless Preference

2. **Beacon Housing Authority (BHA)** - PHA
 - a. No Homeless Preference

1C-7: Public Housing Agencies within Your CoC's Geographic Area – New Admissions –
General/Limited Homeless Preference

1. **NYS Homes & Community Renewal (HCR)** - HCV Administrator
 - a. Administrative Plan - Highlighted Section: Homeless Preference



Homes and Community Renewal

STATEWIDE SECTION 8 VOUCHER PROGRAM

Section 8 Housing Choice Voucher Administrative Plan

Effective April 26, 2021

Version 2021 - 1

INTRODUCTION

The overall mission of the New York State Homes and Community Renewal (HCR) is Partnering to Improve and Preserve our Homes and Communities.

The New York State Homes and Community Renewal comprises all the State's major housing and community renewal agencies, among which are the Division of Housing and Community Renewal (DHCR) and the Housing Trust Fund Corporation (HTFC), a subsidiary public benefit corporation of the NYS Housing Finance Agency (HFA). HTFC contracts with DHCR to administer some of the activities of the Section 8 program.

Within the overall mission of the agency, this Administrative Plan serves as the HCR operational handbook for implementing the U. S. Department of Housing and Urban Development's (HUD) Section 8 Housing Choice Voucher (HCV) Program, including Enhanced and Project-based Vouchers). This Plan has been prepared in such a manner as to ensure compliance with all requirements set forth in 24 CFR §982.54 (Administrative Plan).

In the implementation of the Section 8 Housing Choice Voucher (HCV) Program, HCR acts as the Public Housing Agency (PHA) for all local programs under its purview. In this capacity as PHA, HCR has full responsibility for the satisfactory completion of all contractual obligations with HUD. The Section 8 tenant-based assistance programs are federally funded and administered for the State of New York by HCR through its Statewide Section 8 Voucher Program Office.

To effectively and efficiently implement the program over its entire Statewide jurisdiction, HCR has contracted with Local Administrators (LAs) to undertake necessary field activities. Day-to-day responsibility for local administration of the HCV Program in the field is assumed by each LA in its designated local area of operation. The divisions of responsibilities are detailed in a contract between HCR and each of its LAs.

The NYS HCR/Statewide Section 8 Voucher Program is authorized to administer the Section 8/Housing Choice Voucher Program statewide, currently in the following NYS jurisdictions: Allegany, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Clinton, Columbia, Delaware, Dutchess, Essex, Franklin, Fulton, Genesee, Greene, Hamilton, Herkimer, Jefferson, Lewis, Livingston, Madison, Nassau, New York (*Bronx, Brooklyn, Manhattan, Queens, Staten Island*), Niagara, Oneida, Ontario, Orange, Orleans, Oswego, Otsego, Putnam, Rockland, Saratoga, Seneca, Schuyler, Steuben, St. Lawrence, Suffolk, Sullivan, Tioga, Tompkins, Ulster, Washington, Wayne, Westchester, Wyoming and Yates Counties. HCR is also authorized to administer a mobility counseling program in Westchester County.

Administration of the Section 8 Program and the functions and responsibilities of the HCR staff will be in compliance with the HCR Personnel Policy and HUD's Section 8 Regulations as well as all Federal, State and local Fair Housing Laws and Regulations.

rules and regulations and HCR's Administrative Plan. The standards and policies currently used to safeguard the privacy and confidentiality of tenant information and tenant files should apply equally to the employee. Special efforts should be taken to assure that the employee/applicant is not receiving preferential treatment. This policy also applies to relatives of employees.

The word "relative" as used in this section pertains to parent, child, grandparent, grandchild, sister, or brother of any employee.

1.03 Preferences

HCR has established local preferences for tenant-based vouchers within the Housing Choice Voucher Program to further objectives towards improved residential stability, expanding housing opportunities and alleviating homelessness within New York State.

Each LA must give preference to applicants on their general tenant-based waiting list for the Housing Choice Voucher Program, as described below:

First priority shall be given to the following:

Households defined as Homeless.

A qualified household must fall under one of the two categories listed below as defined by HUD (10% of each LA's general allocation of regular vouchers must be dedicated to this preference - additional information below):

Category 1: An individual or family who *lacks a fixed, regular, and adequate nighttime residence*, meaning:

a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; *or*

b. An individual or family living in a supervised publicly or privately operated shelter designated to provide **temporary** living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); *or*

c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Category 4: Any individual or family who:

a. Is *fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking*, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; *and*

b. Has no other residence; *and*

c. Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

In addition to identifying as one of the categories listed above, **HCR requires** the applicant provide or obtain written verification from a coordinating shelter, housing provider, service agency or institution (for those being discharged) confirming the same.

Second priority will be given to the following (No limitation):

Households identified as Elderly and/or Disabled (as defined by HUD) or Families with Dependent Children.

Third priority (No limitation):

All applicants who do not meet the criteria to claim one of the preferences described above but meet all other eligibility criteria as described in HUD regulations and this Administrative Plan.

As allowed under HUD regulations, HCR has exercised its' discretion to limit the number of applicants that may qualify for a local preference, therefore, 10% of each LA's general allocation of regular vouchers, not including those programs with a separate project number (i.e., Mainstream, VASH), must be designated for the above stated homeless preference. As long as the maximum threshold of 10% for each LA has not been reached, the homeless preference remains active within their jurisdiction. Once an LA has reached the maximum allowable participants for this preference, all remaining applicants will be chosen in order of remaining priorities and by position on the waiting list. Once a participant's voucher, that was initially qualified for assistance under the homeless preference has been terminated or relinquished, the LA must re-activate the homeless preference until the maximum allowable threshold is reached. Each LA will be responsible for maintaining their tenant-based waiting list in accordance with these requirements.

For the PBV program, while the homeless preference stated above is not applicable, each project sponsor is encouraged to consider a homeless preference for their project as allowed by and through the competitive selection process, funding requirements and any additional programmatic requirements applicable at the time of award.

All LA's with closed waiting lists must first offer current applicants on the waiting list who qualify to receive the benefit of the preference to move up on the waiting list accordingly. The notice to applicants must include how to successfully apply and establish themselves with the homeless preference status which would include the same format we implement for new applicants including contacting the partnering agencies for referrals and/or determination of preference eligibility. If a closed waiting list is opened to establish homeless applicants, the LA should specify on any public notice that current waiting list applicants will also be given the benefit of the preference.

1C-7: Public Housing Agencies within Your CoC's Geographic Area Moving On Strategy

This attachment contains the following:

1. Moving On Preferences
 - a. **NYS Homes and Community Renewal (HCR) – Housing Choice Voucher Administrator**
 - i. Emergency Housing Voucher MOU – Highlighted Section: Moving On Preference

**MEMORANDUM OF UNDERSTANDING
DATA SHARING FOR EMERGENCY HOUSING VOUCHERS IN NEW YORK STATE**

This Memorandum of Understanding (“MOU”) is made and entered into as of this 15th day of July, 2021 (the “Effective Date”). It is executed between the following parties:

New York State Homes and Community Renewal (“HCR”) and its subsidiaries, including the Housing Trust Fund Corporation (“HTFC”) and the Division of Housing and Community Renewal (“DHCR”), having its principal office at 38-40 State Street, Albany, NY 12207

-and-

Hudson River Housing, Inc.
313 Mill Street
Poughkeepsie, NY 12601

Signing this agreement as the lead agency and authorized representative for:

NY-601 Poughkeepsie/Dutchess County CoC

The following counties within the CoC service area are included within the scope of this agreement:

Dutchess County

The following counties are excluded:

None

WHEREAS, the American Rescue Plan Act (a.k.a. COVID-19 Stimulus Package or “The Act”) was adopted into law on March 11, 2021, and provided for a \$1.9 trillion economic stimulus package;

WHEREAS, Section 3202 of The Act authorizes \$5 billion for Emergency Housing Vouchers (“EHVs”) to transition people currently experiencing or at risk of homelessness, including those who are survivors of domestic violence, to stable housing; and EHV’s can be used by individuals and families experiencing homelessness who have difficulty being stably housed otherwise;

WHEREAS, funding for EHV’s will be allocated by the U.S. Department of Housing and Urban Development (“HUD”) to state and local Public Housing Authorities (“PHAs”) for distribution through waiting lists created and maintained by those PHAs;

- v. Following the initial lease-up period, the CoC shall ensure that its list of referrals is updated as necessary. This includes notifying HCR to remove households on its waiting list who are no longer eligible for EHV assistance and sending additional referrals upon request.
- vi. The CoC shall validate tenant stipend expenses for reimbursement as described in Section IV of this agreement.
- vii. The CoC will strive to connect participating households to services that will ensure long term success. This may include services related to health and wellness, mental health counseling, substance abuse treatment, employment training, etc. The CoC shall provide a quarterly report of service referrals for households on the CoC's. The report shall not include data on individual households that would violate confidentiality; it shall provide a high level summary of the services being offered to participating households.
- viii. Where a voucher recipient referred by the CoC is identified by HTFC as falling behind in rent or otherwise becoming at risk, HTFC may refer that household to the CoC for linkages to additional services.

III. PRIORITIZATION

A. Prioritization for the Initial Lease-up Phase

The CoC shall commence sending referrals to HCR or its designated agent on or about August 16, 2021 and concluding within 6 weeks – referred to here as the **initial lease-up phase**. The referrals shall be received in the following order:

Priority 1 – HCR will only accept referrals for the following types of households within the first three weeks, or from August 16 – September 3.

1. Households meeting HUD's [Definition of Chronically Homeless](#) as determined by the CoC.
2. Any literally homeless families, as defined by HUD in the [Criteria and Recordkeeping Requirements for Definition of Homeless](#), with minor children under 18 years of age.
3. Households who are fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking.
4. Households participating in a Rapid Re-housing (RRH) program who would qualify for such assistance as defined by the terms of either the federal Emergency Solutions Grant ("ESG") program or the federal Continuum of Care program.

*Please note that households from local programs similar to RRH but serving a broader population than required within the federal definition should not be sent as a Priority 1 referral, unless the household being referred would have qualified under the federal definition. . To receive ESG rapid re-housing, an individual or family must demonstrate at initial evaluation that it is literally homeless (referred to as Category 1 in the Homeless Definition Final Rule).

Priority 2 – Within the second three weeks, or from September 6 to September 24, HCR will continue accepting referrals from Category 1 plus the following:

1. Any household classified as literally homeless, as defined above in Priority 1.

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

1. Screen shot of a website posting that demonstrates your CoC announced it was accepting project applications.

(a) Email and website screen shot announcing the final Rank & Review **Renewal Part 1 & 2 Tool** are ready for completion

(b) Email announcing the final Rank & Review **Renewal Part 3 Tool** is ready for completion

(c) Email and website screen shot announcing the final Rank & Review **New Project Application & DV Bonus Tools** are ready for completion

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.

For the Renewal (Parts 1, 2, and 3), New Application, and DV Bonus Rank & Review Tools, the CoC collected public comments on the drafts (evidenced by email announcements and website screenshots). For each Rank & Review tool, a blank tool is attached below exemplifying the point values for objective criteria the CoC would use to review and rank projects.

a) Email announcement and screen shot of public comment period for NY-601's draft Rank & Review **Renewal Part 1 & 2 Tool**

b) Blank Rank & Review **Renewal Part 1 & 2 Tool**

c) Email announcement for NY-601's Rank & Review **Renewal Part 3 Tool**

d) Blank Rank & Review **Renewal Part 3 Tool (interview questions)**

e) Email announcement and screen shot of public comment period for NY-601's draft Rank & Review **New Application & DV Bonus Tool**

f) Blank Rank & Review **New Application & DV Bonus Tool**

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

1. Screen shot of a website posting that demonstrates your CoC announced it was accepting project applications.

(a) Email and website screen shot announcing the final Rank & Review **Renewal Part 1 & 2 Tool** are ready for completion

Kathy Germain

From: Kathy Germain
Sent: Tuesday, August 10, 2021 3:27 PM
To: 'flevine@hudsonriverhousing.org'; alissa@gracesmithhouse.org; asaylor@dutchessny.gov; branka@gracesmithhouse.org; cbonomo@dutchessny.gov; ccrawford@gatewayindustries.org; jdewan@people-usa.org; joleend@people-usa.org; Kathy Germain; merwin@marc.us.com; NJohannesen@hudsonriverhousing.org; pkellett@hudsonriverhousing.org; Rhonda Garcia; rlewis@gatewayindustries.org; smayfield@dutchessny.gov
Cc: CARES Planning Team
Subject: 2021 Renewal Ranking Application Release
Attachments: DCHC 2021 Renewal Ranking Tool Final.pdf; DCHC 2021 Renewal Ranking Tool Final.docx

Good Afternoon Dutchess County Housing Consortium Agencies,

Attached you will find the 2021 Renewal Ranking application that is **due August 20, 2021 COB**. All agencies with HUD funded renewals will need to complete the application. Since this is a new process, I will be hosting a zoom meeting on Thursday August 12, 2021 to review the application. Each agency will need to pull an APR for FY 2020- which is October 1, 2019- September 31, 2020. Please pull the APR directly from Foothold, not from SAGE.

The application is also posted on the CARES Website: <https://caresny.org/coc-resource-planning-2021/#DCHC>

I will record the information session and I am available to provide individualized assistance as needed. Please forward this information for any program staff that will need to complete portions of the application.

Please send your completed application with your agency name and project in the Subject line to kgermain@caresny.org

Kathy Germain

Planning Associate – CARES of NY, Inc.

200 Henry Johnson Blvd., Albany, NY 12210

518-489-4130 ext. 728

<http://www.caresny.org>



Rank and Review

Summary

CoC's must demonstrate their use of an objective ranking and selection process for all projects (new and renewal) that is made publicly available to potential project applicants. CoC's are required to have a documented and transparent process on how the community ranks and reviews project applications.

+ Read more...

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DV HMIS Data Submission Data Attachments Confirmation

- Rank & Review
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- NY 503 ACCH
- NY 507 HSPB
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- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCHC**
- NY 606 RCCC
- NY 608 LICCC

Dutchess County Housing Consortium (DCHC)

2021 RANK & REVIEW DOCUMENTS

FINAL: [2021 NY-601 Rank & Review Written Process](#)

2021 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below.

Applications due to Kathy Germain

[NY-601 Renewal Part 1 & 2 Application](#)
Release Date: **August 10, 2021** Due Date: **August 20, 2021**

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

1. Screen shot of a website posting that demonstrates your CoC announced it was accepting project applications.
 - (b) Email announcing the final Rank & Review **Renewal Part 3 Tool** is ready for completion

Kathy Germain

Subject: Dutchess CoC Renewal Project Interview - Hudson River Housing
Location: via Zoom

Start: Mon 10/4/2021 2:00 PM
End: Mon 10/4/2021 3:00 PM
Show Time As: Tentative

Recurrence: (none)

Organizer: CARES Planning Team

EXTERNAL: Use EXTREME caution

From: **CARES Planning Team** <planning_team@caresny.org>
Date: Wed, Sep 29, 2021, 9:31 AM
Subject: Dutchess CoC Renewal Project Interview - Hudson River Housing
To: Kathy Germain <kgermain@caresny.org>, levine@hudsonriverhousing.org <levine@hudsonriverhousing.org>, pkellett@hudsonriverhousing.org <pkellett@hudsonriverhousing.org>

Good Morning,

Just a reminder, the final agency interviews will be held via zoom Monday October 4th 1:30-3:30. **This is your agency timeslot for interviews.** Attached are the interview questions, please be prepared with bulleted points. Thanks for your participation. If you are unable to attend the interview, please send your bulleted responses via email to [Kathy Germain](mailto:kathy.germain@caresny.org) and the interviewers will score that way. Please feel free to reach out with questions. This is the first time Dutchess has held agency interviews as part of the ranking process. We wanted to let you know it is informal, and points associated with interview questions are small in relation to total score on the ranking application.

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

1. Screen shot of a website posting that demonstrates your CoC announced it was accepting project applications.

(c) Email Membership and website screen shot announcing the final Rank & Review **New Project Application & DV Bonus Tools** are ready for completion

Kathy Germain

From: Kathy Germain
Sent: Tuesday, September 14, 2021 5:42 PM
To: a.salcedo@taconicresources.org; achrisjohn@asecondchanceinc.org; acoley@maranathahs.org; adubois@hrhcare.org; agarcia@hudsonriverhousing.org; al.ohara@ieee.org; alissa@gracesmithhouse.org; Allyson Thiessen ; amorganbesser@pathstone.org; Anita.Daniels@omh.ny.gov; annette.marzan@ppmhv.org; aogrady@mhadc.com; arodriguez@acmlc.com; aronp@projectstoempower.org; asaylor@dutchessny.gov; avivakafka@hpcsd.org; Azzyreck@aol.com; bismail@gatewayindustries.org; branka@gracesmithhouse.org; calandroc@pcsdny.org; caldarondo@pathstone.org; cambrus@stjoestreatment.org; Catherine Emestica (cemestica@pathstone.org); catkins@mhadc.com; cbonomo@dutchessny.gov; ccrawford@gatewayindustries.org; cgarofolojr@fideliscare.org; Christina Novak (cnovak@westcop.org); cnicoletti@uwdor.org; crystalnm4@yahoo.com; csphvhdfinc@aol.com; ctuttle@thecpca.org; cvalencia@etcny.org; cynthiad@gracesmithhouse.org; Debra.bonnerwith@dfa.state.ny.us; delia@dutchessoutreach.org; denise.dzikowski@dcbores.org; diane.morina@wcsdny.org; dirushalmi@communityhousing.org; dmenconeri@hudsonriverhousing.org; dona@gracesmithhouse.org; dowlingshouse@optonline.net; dperkins@communityhousing.org; dschmidlein@communityhousing.org; dsickler@maranathahs.org; edavison@rhinebeckcsd.org; egallagher@communityhousing.org; elizabozenski@andersonschool.org; espira@dutchesscap.org; Gertrude O'Sullivan (gertrude@fhealth.org); gfassman@stjoestreatment.org; hcasucci@ghv.org; hcharton@commonground.org; heatherhines@yahoo.com; HRPCSXH@omh.ny.gov; isis.benitez@ppgreaterny.org; jacob.reckess@gmail.com; jeff12538@yahoo.com; jefferyfox@abilitiesfirstny.org; jgayle@dutchessny.gov; jhaines@lshv.org; JMadden@mhadutchess.org; jmiller@dutchessny.gov; john.lent@cccsos.org; joleend@people-usa.org; jryan@dutchessny.gov; julie.west@archny.org; karen.accurso@omh.ny.gov; Kathy Germain; Kavouras@mhadutchess.org; kellys@pcsdny.org; Kiron Dawkins (kdawkins@westcop.org); kkochem@thecpca.com; Kmiccio@westcop.org; lbuckareff@lshv.org; lburke@mhadutchess.org; lcardinale@dutchessny.gov; lduvall@hudsonriverhousing.org; linda.giuliani@dfa.state.ny.us; lori.mulford@sufsdny.org; lreid@hrhcare.org; lsteinberg@hpcsd.org; lwhite@dutchessny.gov; m.stoorvogel@ppcsd.org; maria.russo@va.gov; maureen.lashlee@habitatdutchess.org; mbrown@westcop.org; mclark@uwdor.org; mderose@ghv.org; merwin@marc.us.com; mgomes@hrhcare.org; mhvfamilypromise@gmail.com; mjones@dutchessny.gov; mlinge@hudsonriverhousing.org; mnapolitano@mhadc.com; mpalumbo@cityofpoughkeepsie.com; mstill@dutchessny.gov; ncannell@hrhcare.org; NJohannesen@hudsonriverhousing.org; nmurray@poughkeepsieschools.org; p.muller@taconicresources.org; pamelaphillips-zell@putnamcountyny.gov; pathwaysscsg@gmail.com; Paul.Stolz@va.gov; pazhealthcare@aol.com; pkellett@hudsonriverhousing.org; r.dallmann@ppcsd.org; redutchess6@gmail.com; renee@dutchessoutreach.org; revans@hudsonriverhousing.org; Rhonda Garcia; richard.zipp@wcsdny.org; rlewis@gatewayindustries.org; robertadonofrio@sbcglobal.net; rsaunders@lshv.org; rtraudt@beaconhousingauthority.org; rwright@nubiandirections.org; Sabrina.Marzouka@dfa.state.ny.us; sadams@catharinecenter.org; SBarkstrom@sfhhc.org; sbellinger@rehab.org; scostello@westcop.org; sgreenberg@familyservicesny.org; Sharon.Avila@dfa.state.ny.us; smayfield@dutchessny.gov; smendelson@communityhousing.org; sriley@dutchesscap.org; stallardy@aol.com; Stephen Piasecki; stevemiccio@projectstoempower.org; Sue Palmer; Tanisha Terry; tbarnhart@pathstone.org; tbrennan@rehab.org; tciarfella@dutchessny.gov; tdesa@acsdny.org; tjankovic@communitycapitalny.org; tjones@dutchessny.gov; ubetchya18@yahoo.com; vjohnson@mhadc.com; weckert@dutchessny.gov; wendy.baur@dfa.state.ny.us; wsegarra@hudsonriverhousing.org; yramirez@HRHCARE.ORG; zeverly@maranathahs.org
Subject: CoC New and Bonus Project Applications Available

Attachments: DCHC-New-DV-Bonus-Application-Final.pdf

Members of the Dutchess County Housing Consortium,

The **FY21 CoC New and DV Bonus applications** for Rank & Review are now open for completion, are attached to this email, and can be found on the [CARES](https://caresny.org/nof0-2021/#DCHC) website with this link. <https://caresny.org/nof0-2021/#DCHC>

Please feel free to extend this information broadly as New Project proposals will be considered from all eligible applicants regardless of whether an organization has previously received CoC Program funding.

The application must be completed by **COB Thursday, September 23th** and submitted as a PDF attachment. Applications should be submitted to [Kathy Germain](#) using your agency name/project name as the subject line. Please be aware all new project applications are **due in EsnapS by October 1st** to meet HUD deadlines, even scoring through Rank and Review is not yet finalized.

The 2021 Funding Opportunities for New Projects Webinar can now be accessed on the [CARES](#) website under “Live Sessions”. Please view the sections that apply to your CoC.

If you have any questions, please do not hesitate to reach out.

Thank you!


Kathy Germain
Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 728
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 DV HMIS Data Submission

 Data Attachments Confirmation

Rank & Review

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NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCHC

NY 606 RCCC

NY 608 UCCC

Dutchess County Housing Consortium (DCHC)

2021 RANK & REVIEW DOCUMENTS

Public Comment Period for Below Draft Documents:

September 3, 2021 through September 10, 2021

DRAFT:  [NY-601 New and DV Bonus Scoring Tool](#)


[Submit Comments to Kelsey Addy](#)

FINAL:  [2021 NY-601 Rank & Review Written Process](#)

2021 RENEWAL PROJECTS

All currently ~~funded projects~~ that are looking to be funded again must complete Rank and Review application materials below.

Applications due to Kathy Germain

 [NY-601 New and DV Bonus Application](#)

Release Date: **September 14, 2021**

Due Date: **September 23, 2021**

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.
 - a) Email announcement and screen shot of public comment period for NY-601s draft Rank & Review **Renewal Tool**

From: Kathy Germain <kgermain@caresny.org> on behalf of Kathy Germain
Sent on: Friday, July 30, 2021 1:11:53 PM
To: alissa@gracesmithhouse.org; asaylor@dutchessny.gov; branka@gracesmithhouse.org; cbonomo@dutchessny.gov; ccrawford@gatewayindustries.org; jdewan@people-usa.org; Kathy Germain <kgermain@caresny.org>; merwin@marc.us.com; NJohannesen@hudsonriverhousing.org; pkellett@hudsonriverhousing.org; Rhonda Garcia <rgarcia@people-usa.org>; rlewis@gatewayindustries.org; smayfield@dutchessny.gov
Subject: Public Posting for Rank and Review
Attachments: DCHC 2021 Renewal Ranking Tool Draft.pdf (320.63 KB), Dutchess County Housing Consortium Rank and Review Written Process Draft.pdf (200.2 KB)

As we spoke about at the meeting last week, I have completed revisions after second review for the Renewal Ranking Written Process (attached). I am also posting the renewal tool that applicants will complete based upon information from their APR. I will need an electronic vote to approve process and tool on August 6th. I am available by cell 845-901-8823 to answer questions or to review the information attached.

Public comment is over August 6th and the applications will sent to agencies to complete on August 9th due August 20th.

With the NOFA release anticipated next week, we really need to keep on this time table.

Kathy Germain
Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 728
<http://www.caresny.org>



Rank and Review

Summary

CoC's must demonstrate their use of an objective ranking and selection process for all projects (new and renewal) that is made publicly available to potential project applicants. CoC's are required to have a documented and transparent process on how the community ranks and reviews project applications.

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Dutchess County Housing Consortium (DCHC)

2021 RANK & REVIEW DOCUMENTS

FINAL: [2021 NY-601 Rank & Review Written Process](#)

The Below Documents are Open for Public Comment:
July 29, 2021 - August 6, 2021
DRAFT: 2021 NY-601 Rank and Review Part 1 & 2 Application Tool
[Submit Comments to Kathy Germain](#)

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2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.

b) Blank Rank & Review **Renewal Part 1 & 2 Tool**

**DUTCHESS COUNTY HOUSING CONSORTIUM COUNTY CONTINUUM
OF CARE**

RANK AND REVIEW APPLICATION 2021

DEADLINE TO SUBMIT: AUGUST 20, 2021

PROJECT INFORMATION

Organization Name:

Project Name:

Application Contact Person:

Project Type: PSH RRH TH

FY19 Proposed Total Funding Request: \$ _____

Leasing \$ _____

Rental Assistance \$ _____

Supportive Services \$ _____

Operations \$ _____

Admin \$ _____

Number of Contracted Beds/Units/Vouchers _____

What is the cost per bed? (divide the number of proposed beds by the total HUD Request):

Answer the following questions based upon FY20 APR pulled through Foothold (not SAGE)

*** Federal Fiscal Year 2020: October 1, 2019 – September 30, 2020**

**** For this tool only: Persons served is defined as having an entry in HMIS (i.e., intake, admission and move-in date) FY20**

1. Persons Served- APR Q5

- 1a. Total number of Persons Served: _____
- 1b. Total Adults Served: _____
- 1c. Total number of Leaver: _____
- 1d. Total number of Stayers: _____

2. 2019 Renewal Application Q5a

- 2a. Total number Projected to be Served on 2019 Renewal Application **Q5a**: _____

3. Housing Stability.

- 3a. **TH ONLY APR Q 23c** Total persons exiting to positive housing destinations? _____
- 3b. **PH ONLY** Total Maintaining or Exiting to positive housing destinations?
of Stayers **APR Q5** _____ + Exit to permanent Destinations **Q23b** = _____

4. Client Income

- 4a. Increases in other Income: **APR Q19a1. Row 3** _____
- 4b. Increases in Earned Income: **APR Q19a1. Row 1** _____
- 4c. Increases in Non-cash Benefits: **APR Q20 total persons** _____

5. Severity of Needs

- 5a. Number of Chronic Homeless Served: **APR Q5a** _____
- 5b. Persons with no Income at Entry: **APR Q18 Row 4** _____
- 5c. 2+ Disabling Conditions at Admission: **APR Q13 A2** _____
- 5d. 3+ Disabling Conditions at Admission: **APR Q13 A2** _____

6. Utilization APR Q7b

- 6a. Point in Time Count # of Persons – January _____
- 6b. Point in Time Count # of Persons – April _____
- 6c. Point in Time Count # of Persons – July _____
- 6d. Point in Time Count # of Persons – October _____

7. Expenditure of Funds

Answer the questions based upon the project's most recently completed contract.

7a. HUD Contract Grant Amount: _____

7b. Total expenditures within contract deadlines: _____

7c. Percentage of Award Expended within Contract Period: _____

8. Data Quality

8a. % of Error Rate for PII **APR Q6a.** _____

8b. % of Error Rate for Universal Data Elements **APR Q6b.** _____

8c. % of Error Rate for Income and Housing Data **APR Q6c.** _____

8d. % of Error Rate for Chronic Homeless **APR Q6d.** _____

9. Average Length of Stay/Participation

9a. Average Length of Participation for Leavers in Days **APR Q22b.** _____

9b. Average Length of Participation for Stayers in Days **APR Q22b.** _____

RANK AND REVIEW APPLICATION 2021

WRITTEN QUESTIONS

10. Utilization Rate: If your project did not achieve 100% utilization (i.e. number of projected/contracted households and/or persons served) during Federal Fiscal Year 2020, please explain why? *250 words or less. 0 to 4 pts*

11. COVID Response: How did your agency adjust your service delivery model to help clients during the pandemic? Please include and new partnerships or collaborations that were created to meet the health care needs of your clients. *250 words or less. 0 to 2 points*

12. Racial Equity: What is your agency doing to forward racial diversity, equity and inclusion work within your agency and/or CoC-funded program? **0 to 2 points** (ex. Internal diversity committees or teams have been formed, staff training)

13. Leveraging and Coordination of Services: Please provide specific examples of how your project coordinates services with other CoC members, HUD/VA, ESG and STEHP funded projects. Please refer to specific programs. *250 words or less. 0-2 points*

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c) Email announcement for NY-601's Rank & Review **Renewal Part 3 Tool**

Kathy Germain

Subject: Dutchess CoC Renewal Project Interview - Hudson River Housing
Location: via Zoom

Start: Mon 10/4/2021 2:00 PM
End: Mon 10/4/2021 3:00 PM
Show Time As: Tentative

Recurrence: (none)

Organizer: CARES Planning Team

EXTERNAL: Use EXTREME caution

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Date: Wed, Sep 29, 2021, 9:31 AM
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To: Kathy Germain <kgermain@caresny.org>, levine@hudsonriverhousing.org <levine@hudsonriverhousing.org>, pkellett@hudsonriverhousing.org <pkellett@hudsonriverhousing.org>

Good Morning,

Just a reminder, the final agency interviews will be held via zoom Monday October 4th 1:30-3:30. **This is your agency timeslot for interviews.** Attached are the interview questions, please be prepared with bulleted points. Thanks for your participation. If you are unable to attend the interview, please send your bulleted responses via email to Kathy Germain and the interviewers will score that way. Please feel free to reach out with questions. This is the first time Dutchess has held agency interviews as part of the ranking process. We wanted to let you know it is informal, and points associated with interview questions are small in relation to total score on the ranking application.

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2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.

d) Blank Rank & Review **Renewal Part 3 Tool (interview questions)**

2021 Rank & Review Interview Questions

These questions have been formed by CARES to focus on the 2021 HUD Policy Priorities as noted in the NOFO. Each question should be answered in no more than **5 minutes**. Check page two for interview tips and scoring criteria.

1. Describe the support services your project has tailored to serve persons coming from an unsheltered situation. (1 pt)
2. Does your agency have someone with lived experience of homelessness within its Executive Leadership, who is involved with programmatic and funding decisions? (1 pt)
3. All Dutchess CoC funded housing programs follow the Housing First Model. Housing First is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers. How does your program implement housing first? What are challenges you have had to overcome to serve the most vulnerable population? (3 pts)

Interview questions were formulated based on HUD priorities as outlined in the 2021 NOFO.

Check out the HUD priorities that informed Part 3 interview questions here:

<https://caresny.org/nofo-2021/#Priorities>

How to Have a Successful Interview:

- **Prepare responses to each interview question in advance.** Applicants will only have the time allotted for your interview to respond to each question, so preparation is key to maximize your opportunity to gain all available points. Make sure to reference the attachments provided by CARES in your responses.
- **Keep responses succinct.**
- For agencies interviewing for more than one project, make sure to note when a response applies to some or all projects and when a distinction needs to be made. Each project will be scored separately.

Scoring Criteria (*total points available*):

Question 1: 1-Point if program describes providing ample support services tailored to persons coming from an unsheltered situation.

Question 2: 1-Point if agency answers “Yes”.

Question 3: 3- Points if the agency describes how the housing first model is implemented and criteria for housing first are met. Also describe challenges with utilizing this model?

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.

e) Email announcement and screen shot of public comment period for NY-601's draft Rank & Review **New Project Application & DV/Bonus Tool**

From: CARES Planning Team
To: a.salcedo@taconicresources.org; achrisjohn@asecondchanceinc.org; acoley@maranathahs.org; adubois@hrhcare.org; agarcia@hudsonriverhousing.org; al.ohara@ieee.org; alissa@gracesmithhouse.org; Allyson_Thiessen; amorganbesser@pathstone.org; Anita.Daniels@omh.ny.gov; annette.marzan@ppmhv.org; aogrady@mhadc.com; arodriguez@acmlc.com; aronp@projectstoempower.org; asaylor@dutchessny.gov; avivakafka@hpcsd.org; Azzyreck@aol.com; bismail@gatewayindustries.org; branka@gracesmithhouse.org; calandroc@pcsdny.org; caldarondo@pathstone.org; cambus@stjoestreatment.org; Catherine Emestica (cemestica@pathstone.org); catkins@mhadc.com; cbonomo@dutchessny.gov; ccrawford@gatewayindustries.org; cgarofolojr@fideliscare.org; Christina Novak (cnovak@westcop.org); cnicoletti@uwdor.org; crystalnm4@yahoo.com; csphvhdfinc@aol.com; ctuttle@thecpca.org; cvalencia@etcny.org; cynthiad@gracesmithhouse.org; Debra.bonnerwith@dfa.state.ny.us; delia@dutchessoutreach.org; denise.dzikowski@dcbores.org; diane.morina@wcsdny.org; dirushalmi@communityhousing.org; dmenconeri@hudsonriverhousing.org; dona@gracesmithhouse.org; dowlinghouse@optonline.net; dperkins@communityhousing.org; dschmidlein@communityhousing.org; dsickler@maranathahs.org; edavison@rhinebeckcsd.org; egallagher@communityhousing.org; elizabozenski@andersonschool.org; espira@dutchesscap.org; Gertrude O'Sullivan (gertrude@fchealth.org); gfassman@stjoestreatment.org; hcasucci@ghv.org; hcharton@comonground.org; heatherhines@yahoo.com; HRPCSXH@omh.ny.gov; isis.benitez@ppgreaterny.org; jacob.reckess@gmail.com; jeff12538@yahoo.com; jefferyfox@abilitiesfirstny.org; jgayle@dutchessny.gov; jhaines@lshv.org; JMadden@mhadutchess.org; jmiller@dutchessny.gov; john.lent@cccsos.org; joleend@people-usa.org; jryan@dutchessny.gov; julie.west@archny.org; karen.accurso@omh.ny.gov; Kathy Germain; Kavouras@mhadutchess.org; kellys@pcsdny.org; Kiron Dawkins (kdawkins@westcop.org); kkochem@thecpca.com; Kmiccio@westcop.org; lbuckareff@lshv.org; lburke@mhadutchess.org; lcardinale@dutchessny.gov; lduvall@hudsonriverhousing.org; linda.giuliani@dfa.state.ny.us; lori.mulford@sufsdny.org; lreid@hrhcare.org; lsteinberg@hpcsd.org; lwhite@dutchessny.gov; m.stoorvogel@ppcsd.org; maria.russo@va.gov; maureen.lashlee@habitatdutchess.org; mbrown@westcop.org; mclark@uwdor.org; mderose@ghv.org; merwin@marc.us.com; mgomes@hrhcare.org; mhvfamilypromise@gmail.com; mjones@dutchessny.gov; mlinge@hudsonriverhousing.org; mnapolitano@mhadc.com; mpalumbo@cityofpoughkeepsie.com; mstill@dutchessny.gov; ncannell@hrhcare.org; NJohannesen@hudsonriverhousing.org; nmurray@poughkeepsieschools.org; p.muller@taconicresources.org; pamela.phillips-zell@putnamcountyny.gov; pathwayscss@gmail.com; Paul.Stolz@va.gov; pazhealthcare@aol.com; pkellett@hudsonriverhousing.org; r.dallmann@ppcsd.org; redutchess6@gmail.com; renee@dutchessoutreach.org; revans@hudsonriverhousing.org; Rhonda Garcia; richard.zipp@wcsdny.org; rlewis@gatewayindustries.org; robertadonofrio@sbcglobal.net; rsaunders@lshv.org; rtraudt@beaconhousingauthority.org; rwright@nubiandirections.org; Sabrina.Marzouka@dfa.state.ny.us; sadams@catharinecenter.org; SBarkstrom@sfhnc.org; sbellinger@rehab.org; scostello@westcop.org; sgreenberg@familyservicesny.org; Sharon.Avila@dfa.state.ny.us; smayfield@dutchessny.gov; smendelson@communityhousing.org; sriley@dutchesscap.org; stallardy@aol.com; Stephen Piasecki; stevemiccio@projectstoempower.org; Sue Palmer; Tanisha Terry; tbarnhart@pathstone.org; tbrennan@rehab.org; tciafella@dutchessny.gov; tdesa@acsdny.org; tjankovic@communitycapitalny.org; tjones@dutchessny.gov; ubetchya18@yahoo.com; vjohnson@mhadc.com; weckert@dutchessny.gov; wendy.baur@dfa.state.ny.us; wsegarra@hudsonriverhousing.org; yramirez@HRHCARE.ORG; zevery@maranathahs.org
Cc: Amy Lacey; Erin Reale; Genesis Matthey; Haleigh Schmidhamer; Kathy Germain; Kelsey Addy; Maureen Van Deusen; Nicholas Cassaro; Samantha Barnaby
Subject: DCHC Public Comment Notification: 2021 CoC Rank and Review DV Bonus Scoring Tool & DV Bonus Application
Date: Friday, September 3, 2021 12:46:00 PM
Attachments: image001.png
image002.png

Good afternoon Dutchess County CoC Members,

The comment period for the 2021 CoC Rank and Review DV Bonus Scoring Tool & DV Bonus Application is now open. Please use the link below to view the documents.

Please send all comments to Kaddy@caresny.org on or before Friday, September 10, 2021.

<https://caresny.org/nofo-2021/#DCHC>

Thank you,

CARES Planning Team
200 Henry Johnson Blvd., Albany, NY 12210

Rank and Review

Summary

CoC's must demonstrate their use of an objective ranking and selection process for all projects (new and renewal) that is made publicly available to potential project applicants. CoC's are required to have a documented and transparent process on how the community ranks and reviews project applications.

+ Read more...

Rank and Review Online Forms

Programs participating in the Rank and Review process may need to complete the forms below.

These forms allow programs to enter DV data to be considered in the Rank and Review Process, submit requests to combine programs in the Rank and Review Data Attachments, and to confirm participating the Data Attachment process.

To learn more about these forms and the over process, please download this [Rank and Review Online Form Submission Procedures document](#).

DV HMIS Data Submission

✓ Data Attachments Confirmation

Rank & Review

NY 501 STEPS

NY 503 ACCH

NY 507 HSPB

NY 511 STHC

NY 512 RCHSC

NY 519 CGHC

NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCHC

NY 606 RCCC

NY 608 UCCC

Dutchess County Housing Consortium (DCHC)

2021 RANK & REVIEW DOCUMENTS

FINAL: [2021 NY-601 Rank & Review Written Process](#)

Public Comment Period: September 3, 2021 – September 10, 2021

DRAFT: [NY-601 New and DV Bonus Application](#)

[Submit Comments to Kathy Germain](#)

2021 RENEWAL PROJECTS

All currently funded projects that are looking to be funded again must complete Rank and Review application materials below.

Applications due to Kathy Germain

[NY-601 Renewal Part 1 & 2 Application](#)

Release Date: **August 10, 2021** Due Date: **August 20, 2021**

1E-1: Announcement of 30-Day Local Competition Deadline – Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects.

2. A copy of the document posted in advance that included point values for objective criteria your CoC would use to review and rank projects.

f) Blank Rank & Review **New Project Application & DV/Bonus Tool**

**Dutchess County Continuum of Care (DC CoC)
2021 New Project Request for Proposal**

1. Agency Name: _____

2. Agency Point of Contact: _____

3. Proposed Project Name: _____

4. Please select the project type you are applying for:

- Permanent Supportive Housing that is either DedicatedPLUS OR has 100% of beds dedicated to persons experiencing chronic homelessness. *(eligible under CoC Bonus only)*
- Permanent Housing-Rapid Rehousing
- Joint TH and PH-RRH *(project must be housing first if utilizing DV Bonus funds)*
- Homeless Management Information System (HMIS) *(eligible under CoC Bonus only)*
- SSO – Coordinated Entry (CE)

5. Which of the below types of funds is your project applying for?

- CoC Bonus/Reallocation
- DV Bonus *(funds must be used to serve victims of domestic violence, dating violence, sexual assault, or stalking)*

6. Is the applicant a current member of the Dutchess CoC? Yes No

Cross reference to scoring tool: "Other & Local Criteria"

7. Is the agency applying a current CoC funded grantee? Yes No

Cross reference to scoring tool: "Other & Local Criteria"

8. Experience

a. Describe your agency's (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application. Describe your agency, subrecipient(s) if applicable, and partner agencies (e.g., developers, key contractors, subcontractors, service providers) have successfully utilized federal funds in other projects. Provide examples that illustrate experience such as:

- working with and addressing the target population(s) identified housing and supportive service needs;
- developing and implementing relevant program systems, services, and/or residential property

Cross reference to scoring tool: "Experience A"

b. Describe your agency's experience leveraging Federal, State, local and private sector funds.
Cross reference to scoring tool: "Experience C"

c. Describe your agency's (and subrecipient(s) if applicable) financial management structure. Include how your agency has a functioning accounting system that is operated in accordance with generally accepted accounting principles. Describe how the system ensures regular drawdowns and timely submission of required reports.
Cross reference to scoring tool: "Experience C"

d. Are there any unresolved HUD monitoring or OIG audit findings for any HUD grants (including ESG) under your agency? Yes No

If "Yes" was selected for question 4, provide an explanation as to why the monitoring or audit finding(s) remain unresolved and the steps that have or will be taken towards resolution (e.g., responded to the HUD letter, but no final determination received).

Cross reference to scoring tool: "Experience C"

9. Financial

a. What is the cost per bed (total HUD request divided by # of beds)? \$ _____

Cross reference to scoring tool: "Financial A"

b. Please provide a copy your agency's most recent audit and answer the following questions:

i. Most recent audit found no exceptions to standard practices Yes No

ii. Most recent audit identified agency as 'low risk' Yes No

iii. Most recent audit indicates no findings Yes No

Cross reference to scoring tool: "Financial B"

10. Project Description:

Provide a description that provides a detailed description of the scope of the project including;

- the target population(s) to be served,
- project plan for addressing the identified housing and supportive service needs,
- anticipated project outcome(s) including performance measures that are measurable, trackable and meet or exceed HUD/CoC benchmarks,
- coordination with other organizations (e.g., federal, state, nonprofit)

Cross reference to scoring tool: "Design of Housing & Supportive Services A"

11. Persons Served *(Note: not scored, for reviewer information only)*

a. Total Units in the project? _____

b. Total Beds in the project? _____

c. Total Dedicated CH Beds? _____

12. Supportive Services:

a. **PSH Only:** Describe how participants will be assisted to obtain and remain in permanent housing. Include the needs of the target population. What services will the agency provide identify what services are provided by other partners? If you will coordinate with other partners, include their role in meeting this criterion. The description should include:

- how you will determine the right type of housing that fit the needs of program participants;
- if you will use rental/leasing assistance, how you will work with landlords to address possible challenges;
- the type of assistance and support you will provide to program participants to overcome challenges to permanent housing (e.g., case management; housing counseling, employment resources);
- how you will work with program participants to set goals towards successful retention of permanent housing.

Cross reference to scoring tool: "Design of Housing & Supportive Services B"

b. **Rapid-Rehousing (RRH) Only:** As Rapid Re-Housing funds are short-term (up to 3 months) or medium-term (up to 24 months) tenant-based rental assistance, describe how the project applicant will help participants obtain permanent housing, and provide the necessary services and support to help participants successfully remain in permanent housing once assistance ends. An acceptable response will acknowledge the needs of the target population and include a plan that addresses the types of assistance that will be provided by the project applicant, or other partners, to ensure participants will move into appropriate permanent housing as well as either remain in or move to other permanent housing once assistance is no longer needed. The description should include how you will:

- determine the right type of housing that fits the needs of participants
- work with landlords to address possible issues and challenges.
- work with program participants to set goals towards successful retention of permanent housing.

Cross reference to scoring tool: "Design of Housing & Supportive Services B"

- c. Describe how the project will leverage health resources, including any partnership commitment with a healthcare organization. *Cross reference to scoring tool: "Design of Housing & Supportive Services E"*

13. Timeliness

Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. *Cross reference to scoring tool: "Timeliness A"*

14. Coordinated Entry

Coordinated Entry (CE) is a process designed to coordinate program participant intake, assessment, and provision of referrals. A CE process must cover the entire CoC's geographic area, is easily accessed by individuals and families seeking housing or services, is well advertised, and includes a comprehensive and standardized assessment tool and process. Participation in a CE process is a requirement for all applicants of CoC Program funds. *(Note: not scored; project quality threshold question, as this is required per HUD)*

- a. Will your project participate in the CoC's CE Process and accept 100% of referrals from CE? Yes No
- b. **DV only** - If this applicant a victim service provider, will the agency use an alternate CE process that meets HUD's minimum requirements? Yes No

15. Housing First

Housing First is a model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements. It is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below.

Cross reference to scoring tool: "Experience B"

a. Describe your agency’s experience with a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process/criteria for exiting clients.

b. Does your project screen out or terminate consumers based on any the following?

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Marital/familial status	<input type="checkbox"/>	<input type="checkbox"/>
Actual or perceived sexual orientation or gender identity	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically	<input type="checkbox"/>	<input type="checkbox"/>

16. Dedicated Chronic Units

PSH Projects Only: Dedicated Chronic serves only those individuals/families who meet the definition of chronically homeless. DedicatedPLUS indicates the project is serving only those individuals and families who meet the DedicatedPLUS definition. *(Note: not scored; project quality threshold question, as this is required per HUD)*

Is this project 100% Dedicated or DedicatedPLUS? Yes No

17. Mainstream benefits

Describe how you will help participants obtain the benefits for which they are eligible. The description should include:

- assisting participants with obtaining/increasing employment income (e.g., local employment programs, job training opportunities, educational opportunities);
- the type of mainstream services you will assist participants with obtaining to increase non-employment income (e.g., SSI; SSDI; Food Stamps, Veterans benefits);
- the type of social services you will provide access and help program participants obtain (e.g., childcare, food assistance, TANF, early childhood education); and
- access to healthcare benefits/resources (e.g., Medicaid, Medicare, healthcare for the homeless, FQHCs)

Cross reference to scoring tool: "Design of Housing & Supportive Services C"

18. Budget

Please provide a 12-month budget proposal:

Cross reference to scoring tool: "Financial C and D"

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance (80% total budget less admin)	\$	
B. Support Services (20% total budget less admin)	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. Operating	\$	
D. Other _____	\$	
E. Other _____	\$	
F. Other _____	\$	
G. Admin	\$	
H. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
I. 25% Match Requirement	\$	

19. Equity Factors

Cross reference to scoring tool: "Equity Factors"

Agency Leadership, Governance, and Policies

- a. Does the agency have BIPOC individuals in managerial and leadership positions? Yes No
- b. Does the Board of Directors include representation from persons with lived experience? Yes No
- c. Does the agency have a process for receiving and incorporating feedback from persons with lived experience? Yes No
- d. Has the agency reviewed internal policies and procedures with an equity lens and has a plan to update policies that currently center white dominated culture? Yes No

Program Participant Outcomes

- e. Has your agency reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age? Yes No
- f. Has your agency identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes? Yes No
- g. Is your agency working with (or be willing to work with) the HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age? Yes No

20. COVID-19

Describe how your agency will ensure program participants have the resources need to prevent the transmission of COVID-19. *Cross reference to scoring tool: "Other & Local Criteria"*

21. Domestic Violence (DV) Bonus Projects Only:

All non DV-Bonus applications will be weighted, as they are not eligible for these points.

- a. Is your agency, or subrecipient, a victim service provider? Yes No

Victim service provider means a private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. This term includes rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.

- b. Provide a detailed description of your agency's experience administering projects dedicated to serving survivors of domestic violence, dating violence and stalking.

- c. If this project will exclusively assist victims of domestic violence, describe safety planning addressing the needs of this particular homeless population towards meeting the goal of obtaining and maintaining permanent housing.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

This attachment details the Rank & Review process for **NY-601** as noted in their Written Process. Blank tools have been attached for the renewal, new and Bonus/DV Applications and a Scorecard example for the renewal Rank & Review tool. The attachment contains the following:

- 1. Scoring tool your CoC used in your local competition to score new and renewal application.**
 - (a) NY-601's Rank and Review Written Process
 - (b) Blank Renewal Application Tool
 - (c) Blank New Project Application Tool
 - (d) Blank Bonus/DV Application Tool

- 2. A copy of one scored application form**
 - (a) Objective Criteria and System Performance Criteria Chart with Point Values
 - (b) Renewal Application score card (filled out)

- 3. Final project scores for ranked new and renewal projects (Ranking and Tiering)**
 - (a) Ranking and Tiering PDF

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool your CoC used in your local competition to score new and renewal applications.

(a) NY 601's Rank and Review Written Process

Dutchess County Housing Coalition: 2021 RANK AND REVIEW PROCESS

Background

The U.S. Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) homeless assistance program serves as a source of funding for homeless housing and services in Dutchess County. The CoC's planning body is the Dutchess County Housing Consortium (DCHC) which is supported by staffing from Dutchess County, the Collaborative Applicant, and CARES of NY, Inc. (CARES), the selected Planning Lead.

HUD requires the CoC prioritize programs which most effectively serve the community at the local level. To reach this goal, a Rank and Review Process has been implemented for applicants who wish to renew their existing project(s) and/or apply for new project(s) (if new funding is available). The process of ranking and reviewing projects is designed to help the CoC learn about each project's performance and effectiveness.

The CoC is charged with overseeing the Rank and Review Process which includes tools by which existing and new projects will be ranked. The Steering Committee is also responsible for establishing a Review Team for the Rank and Review Process.

CoC Transparency

The annual Rank and Review Process is conducted in a transparent manner to ensure a fair and consistent way to prioritize projects. *The process is publicly announced by the CoC, distributed in writing to CoC Membership, and posted publicly on the CARES, Inc. website for all community members to review and comment.*

FY 2021 Rank and Review Application

The CoC emphasizes the importance and impact of using the Rank and Review Tools as the primary basis for determining the Project Listing submitted to HUD as part of the CoC Consolidated Application. The Rank and Review Process is revised annually to meet both HUD and CoC standards and priorities, and balance objective performance measures with subjective narrative descriptions of project operations.

Program Review Committee

The CoC has an independent Program Review Committee composed of five (5) members selected by the CoC Steering Committee.

The Program Review Committee:

- Reviews all APRs for performance and work with agencies to improve performance, as necessary.
- Review applications for funding and recommend project ranking

Program review and ranking will be conducted against CoC's performance review standards which form the basis of each Rank and Review Tool.

Approved 8/9/2021

Project Ranking

HUD's Notice of Funding Availability (NOFA) requires that the CoC conduct a transparent and objective process to review and rank all Renewal and New projects. Using the applicable CoC-approved Rank and Review Tool, all applications seeking funding are ranked in numerical order by scores. Any new project that is created through reallocated renewal funding complete a new project application but will be ranked above bonus and other new projects. New and bonus projects will be ranked in numerical order *beneath Renewal Projects*. The Program Review Committee's rankings are reviewed and approved by the CoC's Steering Committee. All agencies receive their project scores and are offered the opportunity to debrief with *the Collaborative Applicant*.

Ranking Announcement

All applicants will be notified via e-mail of their project's ranking and score. Rankings and scores will also be posted on the CARES website.

Appeal Process

Who May Appeal?

An agency may appeal a decision concerning its project application. If the applicant was a collaboration of agencies, only one joint appeal may be made.

What can be Appealed?

- ✓ Mathematical Errors on the data portion of the applications.

What May Not Be Appealed?

An appeal may not be submitted if the basis of the appeal is one of the following:

- ✓ the applicant did not answer all the questions on the application,
- ✓ the applicant did not submit the application with all required attachments, or
- ✓ the applicant did not submit by the required deadline,
- ✓ the applicant's APR data was not correct.

The appeals process applies only to project ranking. There is no appeal for project tiering.

Timing of an Appeal

Formal appeals can only be submitted by a project within three business days after a debriefing has been completed. Appeals must be submitted in writing to the Collaborative Applicant who will forward them on to the Review Team. The written appeal must consist of a short statement of its appeal, no longer than one page. The written appeal can be in the form of a letter, memo or email. Any appeal via email must be sent to asaylor@dutchessny.gov.

Renewal Projects

Using the CoC-approved Renewal Project Rank and Review Tool, renewal agencies complete a draft renewal ranking tool for each project based on the Annual Performance Report (APR) for the most recent federal fiscal year (10/1/2019 – 9/30/2020). The ranking tool drafted by the agency will be reviewed by CARES staff for accuracy prior to the information being provided to the Program Review

Approved 8/9/2021

Committee for final ranking. The Program Review Committee will then score and rank all Renewal projects in numerical order by scores which are then reviewed and approved by the CoC's Steering Committee.

New Projects

Depending on availability, new projects may be funded through one of two mechanisms: bonus funding provided by HUD or reallocation of funding from an existing CoC project(s)(voluntary or involuntary).

An application is required for Bonus and Reallocated project proposals. Bonus and Reallocation applications are reviewed and ranked by the Program Review Committee using the CoC's New Project Rank and Review Tool. The Committee rankings are reviewed and approved by the CoC's Steering Committee.

If, after the ranking process, additional money becomes available through reallocation, and if all new projects have been approved, the new project RFP will re-open for submission in efforts to utilize all available funding. RFPs submitted during the second application process will automatically be ranked below projects from the first round.

Bonus Projects

Each year, HUD may offer bonus funding and the NOFA outlines how the funds may be spent. Bonus project proposals must fill an unmet need and HUD priorities. The community's goal is to apply for the maximum amount of available funding.

Reallocation

Reallocation is the process by which the CoC shifts funds, in whole or in part, from existing eligible renewal grants to create new projects to fill an unmet need within the community. Reallocation is one of the most important tools by which communities can make strategic improvements to their homeless services system. Reallocation can be voluntary or involuntary.

Involuntary - Projects that can be flagged by the CoC for involuntary reallocation include those which have demonstrated inadequate financial management, a lack of full expenditure of funds, and those which consistently score low on the Rank and Review Process. Reallocation may be recommended for any project not participating in Coordinated Entry, HMIS or the annual Point-in-Time.

Voluntary - Agencies may voluntarily choose to reallocate funds from their own projects to a new project. New project proposals developed by agencies through voluntary reallocation of their own funds will be prioritized during the ranking process. All other proposed projects using reallocated funds will be ranked according to general ranking procedures.

Project proposals developed with reallocated funds must respond to a Request for Proposal (RFP) issued by the CoC.

Approved 8/9/2021

Project Tiering

HUD requires that the CoC ranks projects into two tiers based on the funding allocation released in the NOFA. Tiering prioritizes projects for funding using project ranking. The Program Review Committee and Collaborative Applicant tiers projects. Reallocated funds are part of the CoC's annual renewal amount. Consideration is given to preserve the communities current HUD funding. Reallocated projects will be ranked before other new or bonus projects. New and bonus project are placed at bottom of Tier 2. HUD priorities outlined in the NOFA may be strategically applied by the CoC to revise project tiering. Final tiering results are presented to the Steering Committee for approval.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool your CoC used in your local competition to score new and renewal applications.

(b) Blank Renewal Application Tool

**DUTCHESS COUNTY HOUSING CONSORTIUM COUNTY CONTINUUM
OF CARE**

RANK AND REVIEW APPLICATION 2021

DEADLINE TO SUBMIT: AUGUST 20, 2021

PROJECT INFORMATION

Organization Name:

Project Name:

Application Contact Person:

Project Type: PSH RRH TH

FY19 Proposed Total Funding Request: \$ _____

Leasing \$ _____

Rental Assistance \$ _____

Supportive Services \$ _____

Operations \$ _____

Admin \$ _____

Number of Contracted Beds/Units/Vouchers _____

What is the cost per bed? (divide the number of proposed beds by the total HUD Request):

Answer the following questions based upon FY20 APR pulled through Foothold (not SAGE)

*** Federal Fiscal Year 2020: October 1, 2019 – September 30, 2020**

**** For this tool only: Persons served is defined as having an entry in HMIS (i.e., intake, admission and move-in date) FY20**

1. Persons Served- APR Q5

- 1a. Total number of Persons Served: _____
- 1b. Total Adults Served: _____
- 1c. Total number of Leaver: _____
- 1d. Total number of Stayers: _____

2. 2019 Renewal Application Q5a

- 2a. Total number Projected to be Served on 2019 Renewal Application **Q5a**: _____

3. Housing Stability.

- 3a. **TH ONLY APR Q 23c** Total persons exiting to positive housing destinations? _____
- 3b. **PH ONLY** Total Maintaining or Exiting to positive housing destinations?
of Stayers **APR Q5** _____ + Exit to permanent Destinations **Q23b** = _____

4. Client Income

- 4a. Increases in other Income: **APR Q19a1. Row 3** _____
- 4b. Increases in Earned Income: **APR Q19a1. Row 1** _____
- 4c. Increases in Non-cash Benefits: **APR Q20 total persons** _____

5. Severity of Needs

- 5a. Number of Chronic Homeless Served: **APR Q5a** _____
- 5b. Persons with no Income at Entry: **APR Q18 Row 4** _____
- 5c. 2+ Disabling Conditions at Admission: **APR Q13 A2** _____
- 5d. 3+ Disabling Conditions at Admission: **APR Q13 A2** _____

6. Utilization APR Q7b

- 6a. Point in Time Count # of Persons – January _____
- 6b. Point in Time Count # of Persons – April _____
- 6c. Point in Time Count # of Persons – July _____
- 6d. Point in Time Count # of Persons – October _____

7. Expenditure of Funds

Answer the questions based upon the project's most recently completed contract.

7a. HUD Contract Grant Amount: _____

7b. Total expenditures within contract deadlines: _____

7c. Percentage of Award Expended within Contract Period: _____

8. Data Quality

8a. % of Error Rate for PII **APR Q6a.** _____

8b. % of Error Rate for Universal Data Elements **APR Q6b.** _____

8c. % of Error Rate for Income and Housing Data **APR Q6c.** _____

8d. % of Error Rate for Chronic Homeless **APR Q6d.** _____

9. Average Length of Stay/Participation

9a. Average Length of Participation for Leavers in Days **APR Q22b.** _____

9b. Average Length of Participation for Stayers in Days **APR Q22b.** _____

RANK AND REVIEW APPLICATION 2021

WRITTEN QUESTIONS

10. Utilization Rate: If your project did not achieve 100% utilization (i.e. number of projected/contracted households and/or persons served) during Federal Fiscal Year 2020, please explain why? *250 words or less. 0 to 4 pts*

11. COVID Response: How did your agency adjust your service delivery model to help clients during the pandemic? Please include and new partnerships or collaborations that were created to meet the health care needs of your clients. *250 words or less. 0 to 2 points*

12. Racial Equity: What is your agency doing to forward racial diversity, equity and inclusion work within your agency and/or CoC-funded program? **0 to 2 points** (ex. Internal diversity committees or teams have been formed, staff training)

13. Leveraging and Coordination of Services: Please provide specific examples of how your project coordinates services with other CoC members, HUD/VA, ESG and STEHP funded projects. Please refer to specific programs. *250 words or less. 0-2 points*

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool your CoC used in your local competition to score new and renewal applications.

(c) Blank New Project Application Tool

**Dutchess County Continuum of Care (DC CoC)
2021 New Project Request for Proposal**

1. Agency Name: _____

2. Agency Point of Contact: _____

3. Proposed Project Name: _____

4. Please select the project type you are applying for:

- Permanent Supportive Housing that is either DedicatedPLUS OR has 100% of beds dedicated to persons experiencing chronic homelessness. *(eligible under CoC Bonus only)*
- Permanent Housing-Rapid Rehousing
- Joint TH and PH-RRH *(project must be housing first if utilizing DV Bonus funds)*
- Homeless Management Information System (HMIS) *(eligible under CoC Bonus only)*
- SSO – Coordinated Entry (CE)

5. Which of the below types of funds is your project applying for?

- CoC Bonus/Reallocation
- DV Bonus *(funds must be used to serve victims of domestic violence, dating violence, sexual assault, or stalking)*

6. Is the applicant a current member of the Dutchess CoC? Yes No

Cross reference to scoring tool: "Other & Local Criteria"

7. Is the agency applying a current CoC funded grantee? Yes No

Cross reference to scoring tool: "Other & Local Criteria"

8. Experience

a. Describe your agency's (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application. Describe your agency, subrecipient(s) if applicable, and partner agencies (e.g., developers, key contractors, subcontractors, service providers) have successfully utilized federal funds in other projects. Provide examples that illustrate experience such as:

- working with and addressing the target population(s) identified housing and supportive service needs;
- developing and implementing relevant program systems, services, and/or residential property

Cross reference to scoring tool: "Experience A"

b. Describe your agency's experience leveraging Federal, State, local and private sector funds.
Cross reference to scoring tool: "Experience C"

c. Describe your agency's (and subrecipient(s) if applicable) financial management structure. Include how your agency has a functioning accounting system that is operated in accordance with generally accepted accounting principles. Describe how the system ensures regular drawdowns and timely submission of required reports.
Cross reference to scoring tool: "Experience C"

d. Are there any unresolved HUD monitoring or OIG audit findings for any HUD grants (including ESG) under your agency? Yes No

If "Yes" was selected for question 4, provide an explanation as to why the monitoring or audit finding(s) remain unresolved and the steps that have or will be taken towards resolution (e.g., responded to the HUD letter, but no final determination received).

Cross reference to scoring tool: "Experience C"

9. Financial

a. What is the cost per bed (total HUD request divided by # of beds)? \$ _____

Cross reference to scoring tool: "Financial A"

b. Please provide a copy your agency's most recent audit and answer the following questions:

i. Most recent audit found no exceptions to standard practices Yes No

ii. Most recent audit identified agency as 'low risk' Yes No

iii. Most recent audit indicates no findings Yes No

Cross reference to scoring tool: "Financial B"

10. Project Description:

Provide a description that provides a detailed description of the scope of the project including;

- the target population(s) to be served,
- project plan for addressing the identified housing and supportive service needs,
- anticipated project outcome(s) including performance measures that are measurable, trackable and meet or exceed HUD/CoC benchmarks,
- coordination with other organizations (e.g., federal, state, nonprofit)

Cross reference to scoring tool: "Design of Housing & Supportive Services A"

11. Persons Served *(Note: not scored, for reviewer information only)*

a. Total Units in the project? _____

b. Total Beds in the project? _____

c. Total Dedicated CH Beds? _____

12. Supportive Services:

a. **PSH Only:** Describe how participants will be assisted to obtain and remain in permanent housing. Include the needs of the target population. What services will the agency provide identify what services are provided by other partners? If you will coordinate with other partners, include their role in meeting this criterion. The description should include:

- how you will determine the right type of housing that fit the needs of program participants;
- if you will use rental/leasing assistance, how you will work with landlords to address possible challenges;
- the type of assistance and support you will provide to program participants to overcome challenges to permanent housing (e.g., case management; housing counseling, employment resources);
- how you will work with program participants to set goals towards successful retention of permanent housing.

Cross reference to scoring tool: "Design of Housing & Supportive Services B"

b. **Rapid-Rehousing (RRH) Only:** As Rapid Re-Housing funds are short-term (up to 3 months) or medium-term (up to 24 months) tenant-based rental assistance, describe how the project applicant will help participants obtain permanent housing, and provide the necessary services and support to help participants successfully remain in permanent housing once assistance ends. An acceptable response will acknowledge the needs of the target population and include a plan that addresses the types of assistance that will be provided by the project applicant, or other partners, to ensure participants will move into appropriate permanent housing as well as either remain in or move to other permanent housing once assistance is no longer needed. The description should include how you will:

- determine the right type of housing that fits the needs of participants
- work with landlords to address possible issues and challenges.
- work with program participants to set goals towards successful retention of permanent housing.

Cross reference to scoring tool: "Design of Housing & Supportive Services B"

- c. Describe how the project will leverage health resources, including any partnership commitment with a healthcare organization. *Cross reference to scoring tool: "Design of Housing & Supportive Services E"*

13. Timeliness

Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. *Cross reference to scoring tool: "Timeliness A"*

14. Coordinated Entry

Coordinated Entry (CE) is a process designed to coordinate program participant intake, assessment, and provision of referrals. A CE process must cover the entire CoC's geographic area, is easily accessed by individuals and families seeking housing or services, is well advertised, and includes a comprehensive and standardized assessment tool and process. Participation in a CE process is a requirement for all applicants of CoC Program funds. *(Note: not scored; project quality threshold question, as this is required per HUD)*

- a. Will your project participate in the CoC's CE Process and accept 100% of referrals from CE? Yes No
- b. **DV only** - If this applicant a victim service provider, will the agency use an alternate CE process that meets HUD's minimum requirements? Yes No

15. Housing First

Housing First is a model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements. It is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below.

Cross reference to scoring tool: "Experience B"

a. Describe your agency’s experience with a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process/criteria for exiting clients.

b. Does your project screen out or terminate consumers based on any the following?

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Marital/familial status	<input type="checkbox"/>	<input type="checkbox"/>
Actual or perceived sexual orientation or gender identity	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically	<input type="checkbox"/>	<input type="checkbox"/>

16. Dedicated Chronic Units

PSH Projects Only: Dedicated Chronic serves only those individuals/families who meet the definition of chronically homeless. DedicatedPLUS indicates the project is serving only those individuals and families who meet the DedicatedPLUS definition. *(Note: not scored; project quality threshold question, as this is required per HUD)*

Is this project 100% Dedicated or DedicatedPLUS? Yes No

17. Mainstream benefits

Describe how you will help participants obtain the benefits for which they are eligible. The description should include:

- assisting participants with obtaining/increasing employment income (e.g., local employment programs, job training opportunities, educational opportunities);
- the type of mainstream services you will assist participants with obtaining to increase non-employment income (e.g., SSI; SSDI; Food Stamps, Veterans benefits);
- the type of social services you will provide access and help program participants obtain (e.g., childcare, food assistance, TANF, early childhood education); and
- access to healthcare benefits/resources (e.g., Medicaid, Medicare, healthcare for the homeless, FQHCs)

Cross reference to scoring tool: "Design of Housing & Supportive Services C"

18. Budget

Please provide a 12-month budget proposal:

Cross reference to scoring tool: "Financial C and D"

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance (80% total budget less admin)	\$	
B. Support Services (20% total budget less admin)	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. Operating	\$	
D. Other _____	\$	
E. Other _____	\$	
F. Other _____	\$	
G. Admin	\$	
H. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
I. 25% Match Requirement	\$	

19. Equity Factors

Cross reference to scoring tool: "Equity Factors"

Agency Leadership, Governance, and Policies

- a. Does the agency have BIPOC individuals in managerial and leadership positions? Yes No
- b. Does the Board of Directors include representation from persons with lived experience? Yes No
- c. Does the agency have a process for receiving and incorporating feedback from persons with lived experience? Yes No
- d. Has the agency reviewed internal policies and procedures with an equity lens and has a plan to update policies that currently center white dominated culture? Yes No

Program Participant Outcomes

- e. Has your agency reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age? Yes No
- f. Has your agency identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes? Yes No
- g. Is your agency working with (or be willing to work with) the HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age? Yes No

20. COVID-19

Describe how your agency will ensure program participants have the resources need to prevent the transmission of COVID-19. *Cross reference to scoring tool: "Other & Local Criteria"*

21. Domestic Violence (DV) Bonus Projects Only:

All non DV-Bonus applications will be weighted, as they are not eligible for these points.

- a. Is your agency, or subrecipient, a victim service provider? Yes No

Victim service provider means a private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. This term includes rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.

- b. Provide a detailed description of your agency's experience administering projects dedicated to serving survivors of domestic violence, dating violence and stalking.

- c. If this project will exclusively assist victims of domestic violence, describe safety planning addressing the needs of this particular homeless population towards meeting the goal of obtaining and maintaining permanent housing.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

1. Scoring tool your CoC used in your local competition to score new and renewal applications.

(d) Blank DV Bonus Application Tool

**Dutchess County Continuum of Care (DC CoC)
2021 New Project Request for Proposal**

1. Agency Name: _____

2. Agency Point of Contact: _____

3. Proposed Project Name: _____

4. Please select the project type you are applying for:

- Permanent Supportive Housing that is either DedicatedPLUS OR has 100% of beds dedicated to persons experiencing chronic homelessness. *(eligible under CoC Bonus only)*
- Permanent Housing-Rapid Rehousing
- Joint TH and PH-RRH *(project must be housing first if utilizing DV Bonus funds)*
- Homeless Management Information System (HMIS) *(eligible under CoC Bonus only)*
- SSO – Coordinated Entry (CE)

5. Which of the below types of funds is your project applying for?

- CoC Bonus/Reallocation
- DV Bonus *(funds must be used to serve victims of domestic violence, dating violence, sexual assault, or stalking)*

6. Is the applicant a current member of the Dutchess CoC? Yes No

Cross reference to scoring tool: "Other & Local Criteria"

7. Is the agency applying a current CoC funded grantee? Yes No

Cross reference to scoring tool: "Other & Local Criteria"

8. Experience

a. Describe your agency's (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application. Describe your agency, subrecipient(s) if applicable, and partner agencies (e.g., developers, key contractors, subcontractors, service providers) have successfully utilized federal funds in other projects. Provide examples that illustrate experience such as:

- working with and addressing the target population(s) identified housing and supportive service needs;
- developing and implementing relevant program systems, services, and/or residential property

Cross reference to scoring tool: "Experience A"

b. Describe your agency's experience leveraging Federal, State, local and private sector funds.
Cross reference to scoring tool: "Experience C"

c. Describe your agency's (and subrecipient(s) if applicable) financial management structure. Include how your agency has a functioning accounting system that is operated in accordance with generally accepted accounting principles. Describe how the system ensures regular drawdowns and timely submission of required reports.
Cross reference to scoring tool: "Experience C"

d. Are there any unresolved HUD monitoring or OIG audit findings for any HUD grants (including ESG) under your agency? Yes No

If "Yes" was selected for question 4, provide an explanation as to why the monitoring or audit finding(s) remain unresolved and the steps that have or will be taken towards resolution (e.g., responded to the HUD letter, but no final determination received).

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9. Financial

a. What is the cost per bed (total HUD request divided by # of beds)? \$ _____

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b. Please provide a copy your agency's most recent audit and answer the following questions:

i. Most recent audit found no exceptions to standard practices Yes No

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Cross reference to scoring tool: "Financial B"

10. Project Description:

Provide a description that provides a detailed description of the scope of the project including;

- the target population(s) to be served,
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- anticipated project outcome(s) including performance measures that are measurable, trackable and meet or exceed HUD/CoC benchmarks,
- coordination with other organizations (e.g., federal, state, nonprofit)

Cross reference to scoring tool: "Design of Housing & Supportive Services A"

11. Persons Served *(Note: not scored, for reviewer information only)*

a. Total Units in the project? _____

b. Total Beds in the project? _____

c. Total Dedicated CH Beds? _____

12. Supportive Services:

a. **PSH Only:** Describe how participants will be assisted to obtain and remain in permanent housing. Include the needs of the target population. What services will the agency provide identify what services are provided by other partners? If you will coordinate with other partners, include their role in meeting this criterion. The description should include:

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Cross reference to scoring tool: "Design of Housing & Supportive Services B"

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- work with landlords to address possible issues and challenges.
- work with program participants to set goals towards successful retention of permanent housing.

Cross reference to scoring tool: "Design of Housing & Supportive Services B"

- c. Describe how the project will leverage health resources, including any partnership commitment with a healthcare organization. *Cross reference to scoring tool: "Design of Housing & Supportive Services E"*

13. Timeliness

Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. *Cross reference to scoring tool: "Timeliness A"*

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- a. Will your project participate in the CoC's CE Process and accept 100% of referrals from CE? Yes No
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15. Housing First

Housing First is a model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements. It is a recovery-oriented approach to end homelessness by rapidly housing individuals without screening out or terminating consumers based on any of the criteria below.

Cross reference to scoring tool: "Experience B"

a. Describe your agency’s experience with a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process/criteria for exiting clients.

b. Does your project screen out or terminate consumers based on any the following?

	Yes	No
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Active or history of substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Marital/familial status	<input type="checkbox"/>	<input type="checkbox"/>
Actual or perceived sexual orientation or gender identity	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically	<input type="checkbox"/>	<input type="checkbox"/>

16. Dedicated Chronic Units

PSH Projects Only: Dedicated Chronic serves only those individuals/families who meet the definition of chronically homeless. DedicatedPLUS indicates the project is serving only those individuals and families who meet the DedicatedPLUS definition. *(Note: not scored; project quality threshold question, as this is required per HUD)*

Is this project 100% Dedicated or DedicatedPLUS? Yes No

17. Mainstream benefits

Describe how you will help participants obtain the benefits for which they are eligible. The description should include:

- assisting participants with obtaining/increasing employment income (e.g., local employment programs, job training opportunities, educational opportunities);
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- the type of social services you will provide access and help program participants obtain (e.g., childcare, food assistance, TANF, early childhood education); and
- access to healthcare benefits/resources (e.g., Medicaid, Medicare, healthcare for the homeless, FQHCs)

Cross reference to scoring tool: "Design of Housing & Supportive Services C"

18. Budget

Please provide a 12-month budget proposal:

Cross reference to scoring tool: "Financial C and D"

ACTIVITY	CoC FUNDS REQUESTED	NOTES
A. Rental Assistance (80% total budget less admin)	\$	
B. Support Services (20% total budget less admin)	\$	
1. Salaries	\$	
2. Benefits	\$	
3. Other	\$	
C. Operating	\$	
D. Other _____	\$	
E. Other _____	\$	
F. Other _____	\$	
G. Admin	\$	
H. Total Project Costs	\$	
MATCH	AMOUNT	SOURCE
I. 25% Match Requirement	\$	

19. Equity Factors

Cross reference to scoring tool: "Equity Factors"

Agency Leadership, Governance, and Policies

- a. Does the agency have BIPOC individuals in managerial and leadership positions? Yes No
- b. Does the Board of Directors include representation from persons with lived experience? Yes No
- c. Does the agency have a process for receiving and incorporating feedback from persons with lived experience? Yes No
- d. Has the agency reviewed internal policies and procedures with an equity lens and has a plan to update policies that currently center white dominated culture? Yes No

Program Participant Outcomes

- e. Has your agency reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age? Yes No
- f. Has your agency identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes? Yes No
- g. Is your agency working with (or be willing to work with) the HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age? Yes No

20. COVID-19

Describe how your agency will ensure program participants have the resources need to prevent the transmission of COVID-19. *Cross reference to scoring tool: "Other & Local Criteria"*

21. Domestic Violence (DV) Bonus Projects Only:

All non DV-Bonus applications will be weighted, as they are not eligible for these points.

- a. Is your agency, or subrecipient, a victim service provider? Yes No

Victim service provider means a private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. This term includes rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.

- b. Provide a detailed description of your agency's experience administering projects dedicated to serving survivors of domestic violence, dating violence and stalking.

- c. If this project will exclusively assist victims of domestic violence, describe safety planning addressing the needs of this particular homeless population towards meeting the goal of obtaining and maintaining permanent housing.

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

2. A copy of one scored application form

(a) Objective Criteria and System Performance Criteria Chart with Point Values

NY-601

Objective Criteria Used to Review and Rank Projects for Funding	
Specific Criteria	Question Addressing Criteria
Utilization Rate	Renewal Application: Q6a-6e, Q10
Data Quality & Completeness	Renewal Application: Q8a-8d
Performance Data (PSH only) Dedicated Chronic Homeless/DedicatedPLUS	Renewal Application: Q5a New/DV Bonus Application: Q6c
Funding	Renewal Application: Q7a-7c New/DV Bonus Application: Q10
Population Served	Renewal Application: Q5 New/DV Bonus Application: Q10
Coordinated Entry Participation	Renewal Application: New Bonus Application:
Type of housing/Type of housing proposed	Renewal Application: New Bonus Application: DV Bonus Application:
Match	New Bonus Application: DV Bonus Application:
Objective Criteria Related to Improving System Performance	
Specific Criteria	Question Addressing Criteria
Length of Time Homeless (prior to entry) Dedicated CH/DedicatedPLUS (PSH only) Effect on Chronic Homelessness (PSH/RRH/TH)	Renewal Application: Q9a-9b Renewal Application: Renewal Application:
Positive Outcomes	Renewal Application:
Exits to Homelessness	Renewal Application:
Effect on Income Growth	Renewal Application:
Coordinated Entry	Renewal Application: New Bonus Application: Bonus Application:
Specific Method for Evaluating Projects Submitted by Victim Service Providers	
Specific Criteria	Question Addressing Criteria
Data Attachments 1-5	The Continuum allows the DV Project to self-report data since they use an HMIS-comparable database.
Victim Service Providers Only Positive Outcomes based on Safety Concerns	Renewal Application:
Specific Method for Evaluating Projects Submitted by Youth Service Providers	

Youth Service Providers Only Positive Outcomes based on Increase of Income	Renewal Application:
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1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

2. A copy of one scored application form

(b) Renewal Application score card (filled out)

NY-601 Agency: **Hudson River Housing Inc.** Program: **Coach**

NY-601 Renewal Performance Review Criteria			
Criteria	Benchmark	Points	SCORE
3. Housing Stability (stayers and leavers, as applicable)			
Q3a. TH - Clients move to PH (only leavers) APR Q5 line 3	≤ 64%	2	
	65-79%	4	
	80% ≥	6	
Q3b. PH - Clients maintain PH or exit to PH	≤ 69%	2	
	70-79%	4	
	80% ≥	6	6
<i>Subtotal</i>		6	
4. Income, Employment, Mainstream Benefits (stayers and leavers)			
Q4a. Percentage Increased other income	≤ 40%	1	1
	41% ≥	2	
Q4b. Percentate Increase earned income	≤ 20%	1	1
	21% ≥	2	
Q4c. Percentage Increase non-cash benefits	≤ 65%	1	
	66% ≥	2	2
<i>Subtotal</i>		6	
5. Severity of Need			
Q5a. Number of chronic homelessness clients Served (aggregate %)	≤ CoC average %	1	1
	> CoC average %	2	
Q5b. Number of personw with no income at entry (aggregate %)	≤ CoC average %	1	1
	> CoC average %	2	
Q 5c-d. Persons with 2 or more disabling conditions (aggregate %)	≤ CoC average %	1	
	> CoC average %	2	2
<i>Subtotal</i>		6	
6. Utilization			
Q6. Utilization rate point in time average (compare with 2019 app.)	≤ 84%	2	
	85-94%	4	
	95% ≥	6	6
<i>Subtotal</i>		6	
Compliance			
Quarterly LOCCS Draws HUD Quarterly Spend Down Reports executed)	within 90 days after the end of each quarter	1	1
Q7 Expenditure of funds (based upon Completed APR)	≤ 89%	0	
	90-99%	1	1
	100%	2	
Q8 a-d. Data Quality- less than 5% error rate APR on most recent data completeness report)	Less than 5% error rate	1	1
	Over 5% error rate	0	
<i>Subtotal</i>		3	
9. Length of Stay/Participation (stayers and leavers)			
Q9 a-b. Average length of stay in			
	TH - ≤ 24 months	2	

days for leavers/stayers	TH - ≤ 12 months	4	
	PH - ≥ 12 months	2	
	PH - ≥ 24 months	4	4
<i>Subtotal</i>		4	
<i>Cost Effectiveness</i>			
<i>DHC Involvement Tie breaker</i>			
	Attendance - ≥ 90%	4	
	Attendance- ≤ 75%	2	
<i>Subtotal</i>		4	
MAXIMUM AVAILABLE		35.0	27

Written Questions		Points	
10. Utilization Rate:		0-4	3
11. COVID Response:		0-2	2
12. Racial Equity		0-2	2
13. Leveraging and Coordination of Services		0-2	2
<i>Subtotal</i>		10	
MAXIMUM AVAILABLE		10	9

Interview Questions		Points	
Unsheltered Services	Yes	1	1
Lived Experience	Yes	1	1
Project follows at housing first model	Yes	3	3
<i>Subtotal</i>		5	
MAXIMUM AVAILABLE		5	5

1E-2: Project Review and Ranking Process Your CoC Used in its Local Competition.

3. Final project scores for ranked new and renewal projects (Ranking and Tiering)

(a) Ranking and Tiering PDF

2021 Dutchess County CoC Ranking

Rank	Score	Applicant Name	Program	Funding Amount
1	44	Hudson River Housing	Noxon Street Housing	\$31,604
2	42.5	County of Dutchess	HRH Shelter Plus Care	\$135,084
3	41.92	Hudson River Housing	Garden Street	\$60,551
4	41.5	Hudson River Housing	HRH COACH	164,673
5	40.9	County of Dutchess	MARC Shelter Plus Care	\$182,598
6	39	County of Dutchess	Home Base 1	186,858
7	37.75	Hudson River Housing	Riverhaven TLC	\$41,079
8	37.3	PEOPLE USA	Dutchess People Home Again	\$108,350
9	36.48	Hudson River Housing	Hillcrest House	\$141,619
10	35.5	Gateway of the Hudson Valley	DC MICA	50,424
11	32.8	Gateway of the Hudson Valley	DC VA	31,486
12	N/A	Corporation for AIDS Research, Education and Services, Inc.	Dutchess County HMIS	\$45,120
13	N/A	MHA of Dutchess County	MHA S Plus C 12	175,392
14	N/A	Corporation for AIDS Research, Education and Services, Inc.	Dutchess County Coordinated Entry	30,000
15	N/A	Corporation for AIDS Research, Education and Services, Inc.	Dutchess County HMIS Expansion	\$15,063
B1	197	Hudson River Housing	Scattered Site SRO Project	\$69,995
Annual Renewal Demand		\$1,399,901		
Tier 1		\$1,399,901		
Tier 2		\$69,995		
Planning		\$41,997		
Bonus		\$69,995		
DV Bonus		N/A No Application		

Expansions	Applicant Name	Renewal Project	Expansion Project
	Corporation for AIDS Research, Education and Services, Inc.	Dutchess HMIS	Dutchess HMIS Expansion

Consolidations	Surviving Pin	Applicant Name	Renewal Project 1	Renewal Project 2

1E-5: Projects Rejected and Reduced – Public Posting.

This attachment details the 15 Day Notification of Projects Reduced and an example rejection letter for NY-601.

It contains the following:

1. Project Reduction Letter
 - a. **The County of Dutchess**
 - i. RSS MICA Shelter Plus Care – *Renewal Project Application*
2. Example Rejected Letter
 - a. *Note: no projects were rejected through the FY2021 CoC Local Rank & Review Competition*

1E-5: Projects Rejected and Reduced – Public Posting.

1. Project Reduction Letter

a. **The County of Dutchess**

i. *RSS MICA Shelter Plus Care – Renewal Project Application*

October 21, 2021

Anne Saylor
Deputy Commissioner for Housing
Dutchess County Department of Planning and Development
85 Civic Center Plaza, Suite 107
Poughkeepsie, NY 12601

RE: County of Dutchess 2021 Project Reduction Notification

Dear Ms. Saylor,

On behalf of the Dutchess County Housing Consortium Steering Committee, we wanted to notify you that there was a reduction in Grant # NY0436L2T012013, RSS MICA Shelter Plus Care from \$220,455 to \$175,392. As a result of the reduction in funding the number of units have also been reduced from 15 to 12.

The CoC appreciates the willingness of the County to make this voluntary reallocation of \$45,063 that will be used to fund two new projects to support CoC infrastructure.

- CARES of NY HMIS \$15,063
- CARES of NY Coordinated Entry \$30,000

Sincerely,



Kathy Germain
CARES of NY Inc. Planning Associate

1E-5: Projects Rejected and Reduced – Public Posting.

1. Example Rejected Letter

- a. *Note: no projects were rejected through the FY2021 CoC Local Rank & Review Competition*



October 22, 2021

Nancy Harrington
CARES of NY, Inc.
200 Henry Johnson Blvd, Suite 4
Albany, NY 12210

RE: CARES FY2021 Renewal Project Application

Dear Nancy:

On behalf of the Dutchess County Housing Consortium Steering Committee, we would like to thank you for your application for funding through the FY21 Continuum of Care competition. Unfortunately, through the Rank and Review process for Renewal Projects, **your application was not selected to apply.** Although the project was eligible and strong, your project was ranked outside of the eligible funding amount after the combined total of accepted application.

The CoC encourages you to apply if funding becomes available in the future CoC competitions.

Thank you,

Kelsey Addy
Planning Unit Director, CARES, Inc.
Planning Lead
Dutchess County Housing Consortium

1E-5a: Projects Accepted – Public Posting.

This attachment details the 15 Day Notification of Projects Accepted and Tiered for NY-601. It contains the following:

1. October 20, 2021 Email notification of Projects Accepted:
 - a. **CARES of NY, Inc.**
 - i. Dutchess County HMIS – *Renewal Project Application*
 - ii. Dutchess County HMIS Expansion – *Renewal Project Application*
 - iii. Dutchess County Coordinated Entry – *Renewal Project Application*
 - b. **MARC (MHA of Dutchess County)**
 - i. MARC Shelter Plus Care – *Renewal Project Application*
 - ii. MHA S Plus C 12– *Renewal Project Application*
 - c. **Gateway of the Hudson Valley**
 - i. DC MICA – *Renewal Project Application*
 - ii. DC VA - *Renewal Project Application*
 - d. **Hudson River Housing**
 - i. Noxon Street Housing - *Renewal Project Application*
 - ii. HRH Shelter Plus Care - *Renewal Project Application*
 - iii. Garden Street - *Renewal Project Application*
 - iv. HRH COACH - *Renewal Project Application*
 - v. Home Base 1 - *Renewal Project Application*
 - vi. Riverhaven TLC - *Renewal Project Application*
 - vii. Riverhaven TLC - *Renewal Project Application*
 - viii. Scattered Site SRO Project – *New Project Application*
 - e. **People USA**
 - i. Dutchess People Home Again - *Renewal Project Application*
2. October 22, 2021 Email Notification of Ranking & Tiering for NY-601 Accepted Projects publicly posted on website
3. October 22, 2021 Website screenshot showing posted Ranking & Tiering for NY-601 Accepted Projects

1E-5a: Projects Accepted – Public Posting.

1. October 20, 2021 Email notification of Projects Accepted:

a. CARES of NY, Inc. (two separate emails)

- i. Dutchess County HMIS – *Renewal Project Application*
- ii. Dutchess County HMIS Expansion – *Renewal Project Application*
- iii. Dutchess County Coordinated Entry – *Renewal Project Application*

Kathy Germain

From: Kathy Germain
Sent: Wednesday, October 20, 2021 4:44 PM
To: Allyson Thiessen
Subject: 2021 NOFO Project Application Acceptance Notification

On behalf of the Collaborative Applicant for the NY-601 Poughkeepsie/Dutchess County CoC, CARES would like to congratulate CARES of NY Inc. on having your projects accepted within the 2021 NY-601 CoC NOFO Application. Below is a detailed list of your agency's accepted projects, funding requests, and ranked position:

12	Corporation for AIDS Research, Education and Services, Inc.	Dutchess County HMIS	\$45,120
15	Corporation for AIDS Research, Education and Services, Inc.	Dutchess County HMIS Expansion	\$15,063

Kathy Germain

Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 728

<http://www.caresny.org>



Kathy Germain

From: Kathy Germain
Sent: Wednesday, October 20, 2021 4:47 PM
To: Denise Brodt
Subject: 2021 NOFO Application Acceptance Notification

On behalf of the Collaborative Applicant for the NY-601 Poughkeepsie/Dutchess County CoC, we would like to congratulate CARES of NY Inc. on having your project accepted within the 2021 NY-601 CoC NOFO Application. Below is a detailed list of your agency's accepted projects funding requests and ranked position:

14	Corporation for AIDS Research, Education and Services, Inc.	Dutchess County Coordinated Entry	30,000
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Kathy Germain
Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 728
<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. October 20, 2021 Email notification of Projects Accepted:
 - b. MARC (MHA of Dutchess County) (two separate emails)**
 - i. MARC Shelter Plus Care – *Renewal Project Application*
 - ii. MHA S Plus C 12– *Renewal Project Application*

Kathy Germain

From: Kathy Germain
Sent: Monday, October 18, 2021 5:08 PM
To: merwin@marc.us.com; asaylor@dutchessny.gov
Subject: 2021 NOFA Project Application Acceptance Notification

On behalf of the Collaborative Applicant for the NY-60 Poughkeepsie/Dutchess County CoC, CARES would like to congratulate MARC (MHA of Dutchess), the sub-recipient of the County of Dutchess, on having your project accepted within the 2021 NY-601 CoC NOFO Application. Below is a detailed list of your agency's accepted project, funding request, and ranked position:

Rank	Agency	Project	Funding
5	County of Dutchess	MARC Shelter Plus Care	\$182,598

Kathy Germain
Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 728
<http://www.caresny.org>



Kathy Germain

From: Kathy Germain
Sent: Monday, October 18, 2021 5:11 PM
To: merwin@marc.us.com
Subject: 2021 NOFO Project Application Acceptance Notification

On behalf of the Collaborative Applicant for the NY-60 Poughkeepsie/Dutchess County CoC, CARES would like to congratulate MHA of Dutchess County on having your project accepted within the 2021 NY-601 CoC NOFO Application. Below is a detailed list of your agency's accepted project, funding request, and ranked position:

Rank	Agency	Project	Funding
13	MHA of Dutchess County	MHA S Plus C 12	175,392

Kathy Germain

Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 728

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. October 20, 2021 Email notification of Projects Accepted:

c. Gateway of the Hudson Valley

- i. DC MICA – *Renewal Project Application*
- ii. DC VA - *Renewal Project Application*

Kathy Germain

From: Kathy Germain
Sent: Monday, October 18, 2021 4:59 PM
To: bgibson@ghv.org; Daisy Aguirre; mderose@ghv.org
Cc: asaylor@dutchessny.gov
Subject: 2021 NOFA Project Acceptance Notification

On behalf of the Collaborative Applicant for the NY-60 Poughkeepsie/Dutchess County CoC, CARES would like to congratulate Gateway of the Hudson Valley on having your projects accepted within the 2021 NY-601 CoC NOFO Application. Below is a detailed list of your agency's accepted projects, funding requests, and ranked position:

Rank	Agency	Project	Funding
10	Gateway of the Hudson Valley	DC MICA	\$50,424
11	Gateway of the Hudson Valley	DC VA	\$31,486

Again, congratulation. Please feel free to contact me should you have any questions.

Kathy Germain

Planning Associate – CARES of NY, Inc.
200 Henry Johnson Blvd., Albany, NY 12210
518-489-4130 ext. 728

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. October 20, 2021 Email notification of Projects Accepted:

d. Hudson River Housing

- i. Noxon Street Housing - *Renewal Project Application*
- ii. HRH Shelter Plus Care - *Renewal Project Application*
- iii. Garden Street - *Renewal Project Application*
- iv. HRH COACH - *Renewal Project Application*
- v. Home Base 1 - *Renewal Project Application*
- vi. Riverhaven TLC - *Renewal Project Application*
- vii. Riverhaven TLC - *Renewal Project Application*
- viii. Scattered Site SRO Project – *New Project Application*

Kathy Germain

From: Kathy Germain
Sent: Monday, October 18, 2021 4:54 PM
To: pkellett@hudsonriverhousing.org; Fred Levine; asaylor@dutchessny.gov; cbonomo@dutchessny.gov
Subject: 2021 NOFO Project Application Acceptance Notification

On behalf of the Collaborative Applicant for the NY-60 Poughkeepsie/Dutchess County CoC, CARES would like to congratulate Hudson River Housing, as either the applicant or sub-recipient, on having your projects accepted within the 2021 NY-601 CoC NOFO Application. Below is a detailed list of your agency's accepted projects, funding requests, and ranked position:

Rank	Agency	Project	Funding
1	Hudson River Housing	Noxon Street Housing	\$31,604
2	County of Dutchess	HRH Shelter Plus Care	\$135,084
3	Hudson River Housing	Garden Street	\$60,551
4	Hudson River Housing	HRH COACH	164,673
6	County of Dutchess	Home Base 1	186,858
7	Hudson River Housing	Riverhaven TLC	\$41,079
9	Hudson River Housing	Hillcrest House	\$141,619
B1	Hudson River Housing	Scattered Site SRO Project	\$69,995

Again, congratulation. Please feel free to contact me should you have any questions.

Kathy Germain

Planning Associate – CARES of NY, Inc.

200 Henry Johnson Blvd., Albany, NY 12210

518-489-4130 ext. 728

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

1. October 20, 2021 Email notification of Projects Accepted:

e. People USA

i. Dutchess People Home Again - *Renewal Project Application*

Kathy Germain

From: Kathy Germain
Sent: Monday, October 18, 2021 5:03 PM
To: Rhonda Garcia
Subject: 2021 NOFO Project Application Acceptance Notification

On behalf of the Collaborative Applicant for the NY-60 Poughkeepsie/Dutchess County CoC, CARES would like to congratulate People USA on having your project accepted within the 2021 NY-601 CoC NOFO Application. Below is a detailed list of your agency's accepted projects, funding requests, and ranked position:

Rank	Agency	Project	Funding
8	PEOPLE USA	Dutchess People Home Again	\$108,350

Again, congratulation. Please feel free to contact me should you have any questions.

Kathy Germain

Planning Associate – CARES of NY, Inc.

200 Henry Johnson Blvd., Albany, NY 12210

518-489-4130 ext. 728

<http://www.caresny.org>



1E-5a: Projects Accepted – Public Posting.

2. October 22, 2021 Email Notification of Ranking & Tiering for NY-601 Accepted Projects publicly posted on website

From: CARES Planning Team
To: a.salcedo@taconicresources.org; achrisjohn@asecondchanceinc.org; acoley@maranathahs.org; adubois@hrhcare.org; agarcia@hudsonriverhousing.org; al.ohara@ieee.org; alissa@gracesmithhouse.org; Allyson_Thiessen; amorganbesser@pathstone.org; Anita.Daniels@omh.ny.gov; annette.marzan@ppmhv.org; aogrady@mhadc.com; arodriguez@acmlc.com; aronp@projectstoempower.org; asaylor@dutchessny.gov; avivakafka@hpcsd.org; Azyreck@aol.com; bgibson@ghv.org; bismail@gatewayindustries.org; branka@gracesmithhouse.org; calandroc@pcsdny.org; caldarondo@pathstone.org; cambrus@stjoestreatment.org; Catherine_Ernestica (c Ernestica@pathstone.org); catkins@mhadc.com; cbonomo@dutchessny.gov; ccrawford@gatewayindustries.org; cgarofolojr@fideliscare.org; Christina_Novak (cnovak@westcop.org); cnicoletti@uwdor.org; crystalnm4@yahoo.com; csphvhdfinc@aol.com; ctuttle@thecpca.org; cvalencia@etcny.org; cynthiad@gracesmithhouse.org; Debra.bonnerwith@dfa.state.ny.us; delia@dutchessoutreach.org; denise.dzikowski@dcbores.org; diane.morina@wcsdny.org; dirushalmi@communityhousing.org; dmenconeri@hudsonriverhousing.org; dona@gracesmithhouse.org; dowlinghouse@optonline.net; dperkins@communityhousing.org; dschmidlein@communityhousing.org; dsickler@maranathahs.org; edavison@rhinebeckcsd.org; egallagher@communityhousing.org; elizabozenski@andersonschool.org; espira@dutchesscap.org; Gertrude O'Sullivan (gertrude@fchealth.org); gfassman@stjoestreatment.org; hcasucci@ghv.org; hcharton@commonground.org; heatherhines@yahoo.com; HRPCSXH@omh.ny.gov; isis.benitez@ppgreaterny.org; jacob.reckess@gmail.com; jeff12538@yahoo.com; jefferyfox@abilitiesfirstny.org; jgayle@dutchessny.gov; jhaines@lshv.org; JMadden@mhadc.org; jmiller@dutchessny.gov; john.lent@cccsos.org; joleend@people-usa.org; jryan@dutchessny.gov; julie.west@archny.org; karen.accurso@omh.ny.gov; Kathy_Germain; Kavouras@mhadc.org; kellys@pcsdny.org; Kiron_Dawkins (kdawkins@westcop.org); kkochem@thecpca.com; Kmiccio@westcop.org; lbuckareff@lshv.org; lburke@mhadc.org; lcardinale@dutchessny.gov; lduvall@hudsonriverhousing.org; linda.giuliani@dfa.state.ny.us; lori.mulford@sufsdny.org; lreid@hrhcare.org; lsteinberg@hpcsd.org; lwhite@dutchessny.gov; m.stoorvogel@ppcsd.org; maria.russo@va.gov; maureen.lashlee@habitatdutchess.org; mbrown@westcop.org; mclark@uwdor.org; mderose@ghv.org; merwin@marc.us.com; mgomes@hrhcare.org; mhvfamilypromise@gmail.com; mjones@dutchessny.gov; mlinge@hudsonriverhousing.org; mnapolitano@mhadc.com; mpalumbo@cityofpoughkeepsie.com; mstill@dutchessny.gov; ncannell@hrhcare.org; NJohannesen@hudsonriverhousing.org; nmurray@poughkeepsieschools.org; p.muller@taconicresources.org; pamelaphillips-zell@putnamcountyny.gov; pathwayscss@gmail.com; Paul.Stolz@va.gov; pazhealthcare@aol.com; pkellett@hudsonriverhousing.org; r.dallmann@ppcsd.org; redutchess6@gmail.com; renee@dutchessoutreach.org; revans@hudsonriverhousing.org; Rhonda Garcia; richard.zipp@wcsdny.org; rlewis@gatewayindustries.org; robertadonofrio@sbcglobal.net; rsaunders@lshv.org; rtraudt@beaconhousingauthority.org; rwright@nubiandirections.org; Sabrina.Marzouka@dfa.state.ny.us; sadams@catharinecenter.org; SBarkstrom@sfhrc.org; sbellinger@rehab.org; scostello@westcop.org; sgreenberg@familyservicesny.org; Sharon.Avila@dfa.state.ny.us; smayfield@dutchessny.gov; smendelson@communityhousing.org; sriley@dutchesscap.org; stallardy@aol.com; Stephen_Piasecki; stevemiccio@projectstoempower.org; Sue_Palmer; Tanisha_Terry; tbarnhart@pathstone.org; tbrennan@rehab.org; tciafella@dutchessny.gov; tdesa@acsdny.org; tjankovic@communitycapitalny.org; tjones@dutchessny.gov; tracyconnelly@dfs.org; ubetchya18@yahoo.com; vjohnson@mhadc.com; weckert@dutchessny.gov; wendy.baur@dfa.state.ny.us; wsegarra@hudsonriverhousing.org; yramirez@HRHCARE.ORG; zeverly@maranathahs.org

Cc: Amy Lacey; Erin Reale; Genesis Matthey; Haleigh Schmidhamer; Kathy Germain; Kelsey Addy; Maureen Van Deusen; Nicholas Cassaro; Samantha Barnaby; Nancy Harrington; Michelle Sandoz-Dennis; Kirstin Jones; Allyson Thiessen; Denise Brodt

Subject: DCHC Public Posting for FY21 CoC Application (Draft #5)
Date: Friday, October 22, 2021 5:45:32 PM
Attachments: [image001.png](#)
[image002.png](#)

Good Afternoon Dutchess Co. CoC,

All parts of the 2021 Consolidated Application and Attachments have been posted to the [CARES Website](#) for public comment.

Specifically, you will find:

- Draft #5: Consolidated Application Narratives & Attachments
- Final Draft: Priority Listing (including project rankings), [Project Ranking & Tiering](#), and Project Descriptions
-

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please send public comments to [Genesis Matthey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

Kelsey Addy, MPA

Pronouns: She/Her/Hers

Director of Planning – CARES of NY, Inc.

200 Henry Johnson Blvd., Albany, 12210

518-489-4130 x704

www.caresny.org

Find us on [Facebook](#)



1E-5a: Projects Accepted – Public Posting.

3. October 22, 2021 Website screenshot showing posted Ranking & Tiering for NY-601 Accepted Projects

Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

Public Posting

NY 501 STEPS

NY 503 ACCH

NY 507 HSPB

NY 511 STHC

NY 512 RCHSC

NY 519 CGHC

NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCHC

NY 606 RCCC

NY 608 UCCC

Dutchess County Homeless Coalition (DCHC) CoC Project Applications

2021 Funding Snapshot

NY-601 Dutchess						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,399,901	\$1,399,901	\$178,626	\$69,995	\$108,631	\$41,997	-
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 10.22.2021

DRAFT:  [NY 601 CoC Consolidated Application – Narrative](#)
DRAFT:  [NY 601 CoC Consolidated Application – Attachments](#)

2021 CoC Priority Listing

Public Posting Date: 10.22.2021

FINAL:  [NY 601 CoC Priority Listing](#)
FINAL:  [NY 601 CoC Project Descriptions](#)
FINAL:  [NY 601 Project Ranking and Tiering](#)

1E-6: Web Posting CoC-Approved Consolidated Application for CoC.

This attachment details the correspondence to NY-601's Membership and website postings for the CoC's draft and Approved Consolidated Application, Priority Listing, and Projects accepted, ranked, and rejected. It contains the following:

1. Public Posting of the Final Version of the CoC Consolidated Application
 - a. Screenshots of Draft & Final Public Posting
 - b. November 5, 2021 Final Draft Public Posting
 - i. 9/24/21; 10/1/21; 10/8/21; 10/15/21; 10/22/21; 10/29/21
 - c. Emails informing CoC of Draft & Final Public Posting
 - i. November 5, 2021 Draft Public Posting
 - ii. 9/24/21; 10/1/21; 10/8/21; 10/15/21; 10/22/21; 10/29/21

1E-6: Web Posting CoC-Approved Consolidated Application for CoC

1. Public Posting of the Final Version of the CoC Consolidated Application
 - a. Screenshots of Public Postings
 - i. November 5, 2021 Final Public Posting

application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCHC**
- NY 606 RCCC
- NY 608 UCCC

Dutchess County Homeless Coalition (DCHC) CoC Project Applications

2021 Funding Snapshot

NY-601 Dutchess						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,399,901	\$1,399,901	\$178,626	\$69,995	\$108,631	\$41,997	-
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Final Public Posting Date: 11.05.2021

DRAFT: [NY 601 CoC Consolidated Application - Narrative](#)
 DRAFT: [NY 601 CoC Consolidated Application - Attachments](#)

2021 CoC Priority Listing

Final Public Posting Date: 11.05.2021

FINAL: [NY 601 CoC Priority Listing](#)
 FINAL: [NY 601 CoC Project Descriptions](#)
 FINAL: [NY 601 Project Ranking and Tiering](#)

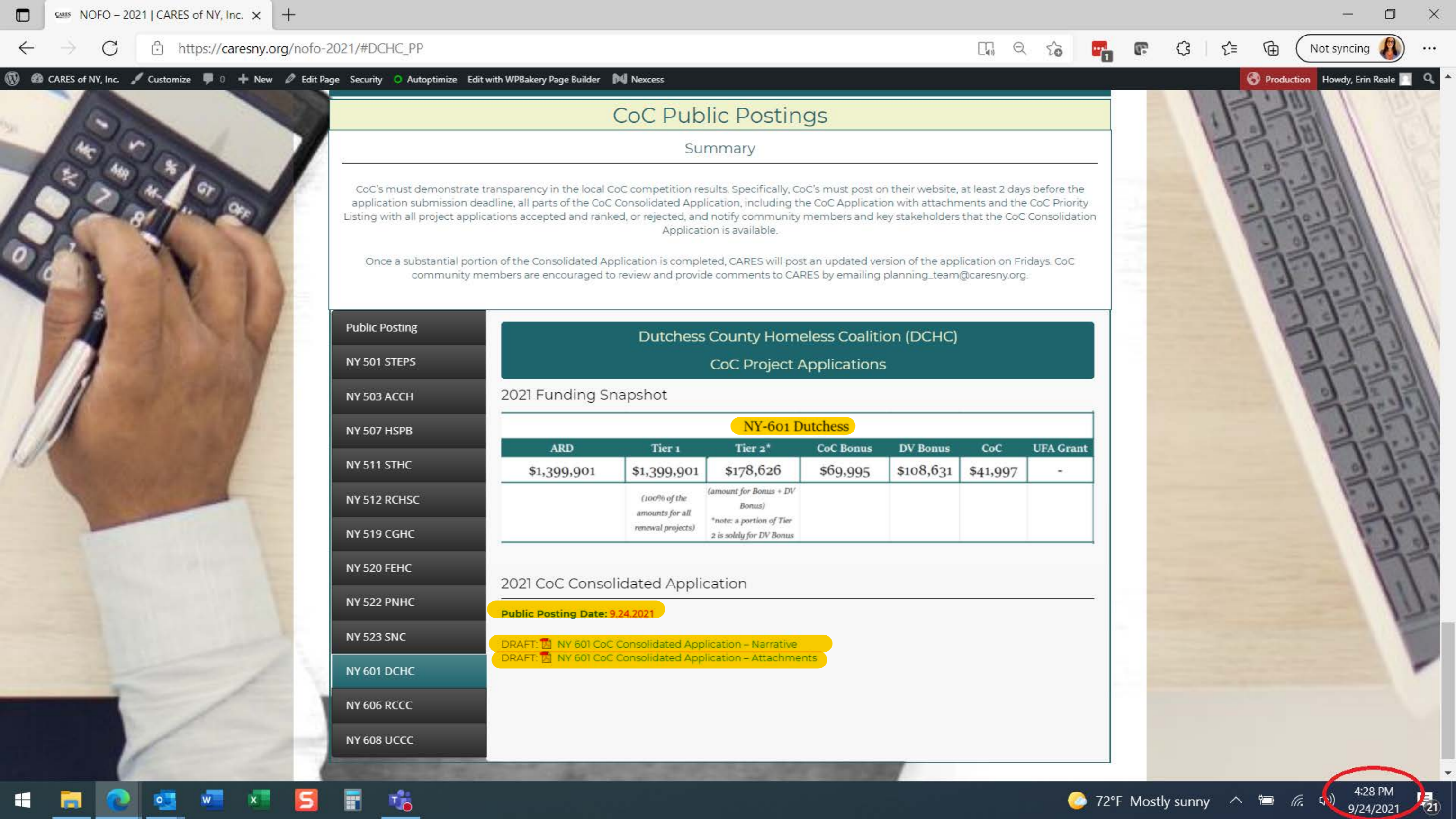
2021 CoC Planning Project

Final Public Posting Date: 11.05.2021

FINAL: [NY 601 CoC Planning Project](#)

1E-6: Web Posting CoC-Approved Consolidated Application for COC.

1. Public Posting of the Final Version of the CoC Consolidated Application
 - a. Screenshots of Draft & Final Public Posting
 - i. 9/24/21; 10/1/21; 10/8/21; 10/15/21; 10/22/21; 10/29/21



CoC Public Postings

Summary

CoC's must demonstrate transparency in the local CoC competition results. Specifically, CoC's must post on their website, at least 2 days before the application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCHC**
- NY 606 RCCC
- NY 608 UCCC

Dutchess County Homeless Coalition (DCHC) CoC Project Applications

2021 Funding Snapshot

NY-601 Dutchess						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,399,901	\$1,399,901	\$178,626	\$69,995	\$108,631	\$41,997	-
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 9.24.2021

- DRAFT: NY 601 CoC Consolidated Application - Narrative
- DRAFT: NY 601 CoC Consolidated Application - Attachments

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCHC
- NY 606 RCCC
- NY 608 UCCC

Dutchess County Homeless Coalition (DCHC)

CoC Project Applications

2021 Funding Snapshot

NY-601 Dutchess						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,399,901	\$1,399,901	\$178,626	\$69,995	\$108,631	\$41,997	-
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 10.1.2021

- DRAFT: NY 601 CoC Consolidated Application – Narrative
- DRAFT: NY 601 CoC Consolidated Application – Attachments

CoC's must demonstrate transparency in the local CoC competition results. Specifically, CoC's must post on their website, at least 2 days before the application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCHC
- NY 606 RCCC
- NY 608 UCCC

Dutchess County Homeless Coalition (DCHC) CoC Project Applications

2021 Funding Snapshot

NY-601 Dutchess						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,399,901	\$1,399,901	\$178,626	\$69,995	\$108,631	\$41,997	-
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 10.8.2021

- DRAFT: 📎 NY 601 CoC Consolidated Application – Narrative
- DRAFT: 📎 NY 601 CoC Consolidated Application – Attachments

Public Posting

NY 501 STEPS

NY 503 ACCH

NY 507 HSPB

NY 511 STHC

NY 512 RCHSC

NY 519 CGHC

NY 520 FEHC

NY 522 PNHC

NY 523 SNC

NY 601 DCHC

NY 606 RCCC

NY 608 UCCC

Dutchess County Homeless Coalition (DCHC)

CoC Project Applications

2021 Funding Snapshot


NY-601 Dutchess

ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,399,901	\$1,399,901	\$178,626	\$69,995	\$108,631	\$41,997	-
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 10.15.2021

DRAFT:  NY 601 CoC Consolidated Application – Narrative

DRAFT:  NY 601 CoC Consolidated Application – Attachments

2021 CoC Priority Listing

Public Posting Date: 10.15.2021

DRAFT:  NY 601 CoC Priority Listing

Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

- Public Posting
- NY 501 STEPS
- NY 503 ACCH
- NY 507 HSPB
- NY 511 STHC
- NY 512 RCHSC
- NY 519 CGHC
- NY 520 FEHC
- NY 522 PNHC
- NY 523 SNC
- NY 601 DCHC
- NY 606 RCCC
- NY 608 UCCC

Dutchess County Homeless Coalition (DCHC) CoC Project Applications

2021 Funding Snapshot

NY-601 Dutchess						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,399,901	\$1,399,901	\$178,626	\$69,995	\$108,631	\$41,997	-
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

Public Posting Date: 10.22.2021

- DRAFT: NY 601 CoC Consolidated Application – Narrative
- DRAFT: NY 601 CoC Consolidated Application – Attachments

2021 CoC Priority Listing

Public Posting Date: 10.22.2021

- FINAL: NY 601 CoC Priority Listing
- FINAL: NY 601 CoC Project Descriptions
- FINAL: NY 601 Project Ranking and Tiering

CoC's must demonstrate transparency in the local CoC competition results. Specifically, CoC's must post on their website, at least 2 days before the application submission deadline, all parts of the CoC Consolidated Application, including the CoC Application with attachments and the CoC Priority Listing with all project applications accepted and ranked, or rejected, and notify community members and key stakeholders that the CoC Consolidation Application is available.

Once a substantial portion of the Consolidated Application is completed, CARES will post an updated version of the application on Fridays. CoC community members are encouraged to review and provide comments to CARES by emailing planning_team@caresny.org.

- Public Posting
- NY 501 STEPS
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- NY 522 PNHC
- NY 523 SNC
- NY 601 DCHC
- NY 606 RCCC
- NY 608 UCCC

Dutchess County Homeless Coalition (DCHC) CoC Project Applications

2021 Funding Snapshot

NY-601 Dutchess						
ARD	Tier 1	Tier 2*	CoC Bonus	DV Bonus	CoC	UFA Grant
\$1,399,901	\$1,399,901	\$178,626	\$69,995	\$108,631	\$41,997	-
	<i>(100% of the amounts for all renewal projects)</i>	<i>(amount for Bonus + DV Bonus) *note: a portion of Tier 2 is solely for DV Bonus</i>				

2021 CoC Consolidated Application

- Public Posting Date: 10.29.2021
- DRAFT: NY 601 CoC Consolidated Application - Narrative
- DRAFT: NY 601 CoC Consolidated Application - Attachments

2021 CoC Priority Listing

- Public Posting Date: 10.29.2021
- FINAL: NY 601 CoC Priority Listing
- FINAL: NY 601 CoC Project Descriptions
- FINAL: NY 601 Project Ranking and Tiering

2021 CoC Planning Project

- Public Posting Date: 10.22.2021
- FINAL: NY 601 CoC Planning Project

1E-6: Web Posting CoC-Approved Consolidated Application for CoC

1. Public Posting of the Final Version of the CoC Consolidated Application
 - b. Emails informing CoC of Public Postings
 - i. November 5, 2021 Final Draft Public Posting

From: CARES Planning Team
To: a.salcedo@taconicresources.org; achrisjohn@asecondchanceinc.org; acoley@maranathahs.org; adubois@hrhcare.org; agarcia@hudsonriverhousing.org; al.ohara@ieee.org; alissa@gracesmithhouse.org; Allyson_Thiessen; amorganbesser@pathstone.org; Anita.Daniels@omh.ny.gov; annette.marzan@ppmhv.org; aogrady@mhadc.com; arodriguez@acmlc.com; aronp@projectstoempower.org; asaylor@dutchessny.gov; avivakafka@hpcsd.org; Azzyreck@aol.com; bgibson@ghv.org; bismail@gatewayindustries.org; branka@gracesmithhouse.org; calandroc@pcsdny.org; caldarondo@pathstone.org; cambrus@stjoestreatment.org; Catherine_Ernestica (c Ernestica)@pathstone.org; catkins@mhadc.com; cbonomo@dutchessny.gov; ccrawford@gatewayindustries.org; cgarofolojr@fideliscare.org; Christina_Novak (cnovak@westcop.org); cnicoletti@uwdor.org; crystalnm4@yahoo.com; csphvdfinc@aol.com; ctuttle@thecpa.org; cvalencia@etcny.org; cynthiad@gracesmithhouse.org; Debra.bonnerwith@dfa.state.ny.us; delia@dutchessoutreach.org; denise.dzikowski@dcbores.org; diane.morina@wcsdny.org; dirushalmi@communityhousing.org; dmenconeri@hudsonriverhousing.org; dona@gracesmithhouse.org; dowlinghouse@optonline.net; dperkins@communityhousing.org; dschmidlein@communityhousing.org; dsickler@maranathahs.org; edavison@rhinebeckcsd.org; egallagher@communityhousing.org; elizabozenski@andersonschool.org; espira@dutchesscap.org; Gertrude O'Sullivan (gertrude@fchealth.org); gfassman@stjoestreatment.org; hcasucci@ghv.org; hcharton@commonground.org; heatherhines@yahoo.com; HRPCSXH@omh.ny.gov; isis.benitez@ppgreaterny.org; jacob.reckess@gmail.com; jeff12538@yahoo.com; jefferfox@abilitiesfirstny.org; jgayle@dutchessny.gov; jhaines@lshv.org; JMadden@mhadutchess.org; jmiller@dutchessny.gov; john.lent@cccsos.org; joleend@people-usa.org; jryan@dutchessny.gov; julie.west@archny.org; karen.accurso@omh.ny.gov; Kavouras@mhadutchess.org; kellys@pcsdny.org; Kiron Dawkins (kdawkins@westcop.org); kkochem@thecpa.com; Kmiccio@westcop.org; lbuckareff@lshv.org; lburke@mhadutchess.org; lcardinale@dutchessny.gov; lduvall@hudsonriverhousing.org; linda.giuliani@dfa.state.ny.us; lori.mulford@sufsdny.org; lreid@hrhcare.org; lsteinberg@hpcsd.org; lwhite@dutchessny.gov; m.stoorvogel@ppcsd.org; maria.russo@va.gov; maureen.lashlee@habitatdutchess.org; mbrown@westcop.org; mclark@uwdor.org; mderose@ghv.org; merwin@marc.us.com; mgomes@hrhcare.org; mhvfamilypromise@gmail.com; mjones@dutchessny.gov; mlinge@hudsonriverhousing.org; mnapolitano@mhadc.com; mpalumbo@cityofpoughkeepsie.com; mstill@dutchessny.gov; ncannell@hrhcare.org; NJohannesen@hudsonriverhousing.org; nmurray@poughkeepsieschools.org; p.muller@taconicresources.org; pamela.phillips-zell@putnamcountyny.gov; pathwayscss@gmail.com; Paul.Stolz@va.gov; pazhealthcare@aol.com; pkellett@hudsonriverhousing.org; r.dallmann@ppcsd.org; redutchess6@gmail.com; renee@dutchessoutreach.org; revans@hudsonriverhousing.org; Rhonda Garcia; richard.zipp@wcsdny.org; rlewis@gatewayindustries.org; robertadonofrio@sbcglobal.net; rsaunders@lshv.org; rtraudt@beaconhousingauthority.org; rwright@nubiandirections.org; Sabrina.Marzouka@dfa.state.ny.us; sadams@catharinecenter.org; SBarkstrom@sfhnc.org; sbellinger@rehab.org; scostello@westcop.org; sgreenberg@familyservicesny.org; Sharon.Avila@dfa.state.ny.us; smayfield@dutchessny.gov; smendelson@communityhousing.org; sriley@dutchesscap.org; stallardy@aol.com; Stephen_Piasecki; stevemiccio@projectstoempower.org; Sue Palmer; Tanisha Terry; tbarnhart@pathstone.org; tbrennan@rehab.org; tciafella@dutchessny.gov; tdesa@acsdny.org; tjankovic@communitycapitalny.org; tjones@dutchessny.gov; tracyconnelly@dfs.org; ubetchya18@yahoo.com; vjohnson@mhadc.com; weckert@dutchessny.gov; wendy.baur@dfa.state.ny.us; wsegarra@hudsonriverhousing.org; yramirez@HRHCARE.ORG; zeverly@maranathahs.org

Cc: Amy Lacey; Erin Reale; Genesis Mattey; Haleigh Schmidhamer; Kathy Germain; Kelsey Addy; Maureen Van Deusen; Samantha Barnaby; Michelle Sandoz-Dennis; Nancy Harrington; Allyson Thiessen; Denise Brodt; Kirstin Jones

Subject: Final Posting of DCHC FY2021 CoC Consolidated Application
Date: Friday, November 5, 2021 2:13:00 PM
Attachments: image001.png

Dear Dutchess County Homeless Coalition (DCHC),

As the end of the 2021 Continuum of Care competition season approaches, we have some important announcements:

- The final version of the DCHC 2021 Consolidated Application with Attachments and Priority Listing are now available on CARES webpage.
- Comments may be submitted to Genesis Mattey (gmattey@caresny.org) by COB Tuesday, November 9th.
- Our submission goal is Friday, November 12th (well before HUD's November 16th deadline).

I want to thank all the funded agencies and systems partners who have worked collaboratively with CARES staff to complete the application.

We look forward to our continued partnership and coordination.

As always, please feel free to contact me directly if you have any comments or questions.

Thank you,

Kelsey Addy, MPA

Pronouns: She/Her/Hers

Director of Planning – CARES of NY, Inc.

200 Henry Johnson Blvd., Albany, 12210

518-489-4130 x704

www.caresny.org

Find us on [Facebook](#)



1E-6: Web Posting CoC-Approved Consolidated Application for COC.

1. Public Posting of the Final Version of the CoC Consolidated Application
 - b. Emails informing CoC of Draft & Final Public Posting
 - i. 9/24/21; 10/1/21; 10/8/21; 10/15/21; 10/22/21; 10/29/21

From: [CARES Planning Team](#)
To: [a.salcedo@taconicresources.org](#); [achrisjohn@asecondchanceinc.org](#); [acoley@maranathahs.org](#); [adubois@hrhcare.org](#); [agarcia@hudsonriverhousing.org](#); [al.ohara@ieee.org](#); [alissa@gracesmithhouse.org](#); [amorganbesser@pathstone.org](#); [Anita.Daniels@omh.ny.gov](#); [annette.marzan@ppmnhv.org](#); [aogrady@mhadc.com](#); [arodriguez@acmlc.com](#); [aronp@projectstoempower.org](#); [asaylor@dutchessny.gov](#); [avivakafka@hpcsd.org](#); [Azyzreck@aol.com](#); [bismail@gatewayindustries.org](#); [branka@gracesmithhouse.org](#); [calandroc@pcsdny.org](#); [caldarondo@pathstone.org](#); [cambrus@stjoestreatment.org](#); [Catherine Ernestica \(cemestica@pathstone.org\)](#); [catkins@mhadc.com](#); [cbonomo@dutchessny.gov](#); [ccrawford@gatewayindustries.org](#); [cgarofolojr@fideliscare.org](#); [Christina Novak \(cnovak@westcop.org\)](#); [cnicoletti@uwdor.org](#); [crystalnm4@yahoo.com](#); [csphvdfinc@aol.com](#); [ctuttle@thecpca.org](#); [cvalencia@etcny.org](#); [cynthiad@gracesmithhouse.org](#); [Debra.bonnerwith@dfa.state.ny.us](#); [delia@dutchessoutreach.org](#); [denise.dzikowski@dcbooces.org](#); [diane.morina@wcsdny.org](#); [dirushalmi@communityhousing.org](#); [dmenconeri@hudsonriverhousing.org](#); [dona@gracesmithhouse.org](#); [dowlinghouse@optonline.net](#); [dperkins@communityhousing.org](#); [dschmidlein@communityhousing.org](#); [dsickler@maranathahs.org](#); [edavison@rhinebeckcsd.org](#); [egallagher@communityhousing.org](#); [elizabozenski@andersonschool.org](#); [espira@dutchesscap.org](#); [Gertrude O'Sullivan \(gertrude@fchealth.org\)](#); [gfassman@stjoestreatment.org](#); [hcasucci@ghv.org](#); [hcharton@commonground.org](#); [heatherhines@yahoo.com](#); [HRPCSXH@omh.ny.gov](#); [isis.benitez@ppgreaterny.org](#); [jacob.reckess@gmail.com](#); [jeff12538@yahoo.com](#); [jefferyfox@abilitiesfirstny.org](#); [jgayle@dutchessny.gov](#); [jhaines@lshv.org](#); [JMadden@mhadutchess.org](#); [jmiller@dutchessny.gov](#); [john.lent@cccsos.org](#); [joleend@people-usa.org](#); [jryan@dutchessny.gov](#); [julie@archny.org](#); [karen.accurso@omh.ny.gov](#); [Kathy Germain](#); [Kavouras@mhadutchess.org](#); [kellys@pcsdny.org](#); [Kiron Dawkins \(kdawkins@westcop.org\)](#); [kkochem@thecpca.com](#); [Kmiccio@westcop.org](#); [lbuckareff@lshv.org](#); [lburke@mhadutchess.org](#); [lcardinale@dutchessny.gov](#); [lduvall@hudsonriverhousing.org](#); [linda.giuliani@dfa.state.ny.us](#); [lori.mulford@sufsny.org](#); [lreid@hrhcare.org](#); [lsteinberg@hpcsd.org](#); [lwhite@dutchessny.gov](#); [m.stoorvogel@ppcsd.org](#); [maria.russo@va.gov](#); [maureen.lashlee@habitatdutchess.org](#); [mbrown@westcop.org](#); [mclark@uwdor.org](#); [mderose@ghv.org](#); [merwin@marc.us.com](#); [mgomes@hrhcare.org](#); [mhvfamilypromise@gmail.com](#); [mjones@dutchessny.gov](#); [mlinge@hudsonriverhousing.org](#); [mnapolitano@mhadc.com](#); [mpalumbo@cityofpoughkeepsie.com](#); [mstill@dutchessny.gov](#); [ncannell@hrhcare.org](#); [NJohannesen@hudsonriverhousing.org](#); [nmurray@poughkeepsieschools.org](#); [p.muller@taconicresources.org](#); [pamela.phillips-zell@putnamcountyny.gov](#); [pathwayscss@gmail.com](#); [Paul.Stolz@va.gov](#); [pazhealthcare@aol.com](#); [pkellett@hudsonriverhousing.org](#); [r.dallmann@ppcsd.org](#); [redutchess6@gmail.com](#); [renee@dutchessoutreach.org](#); [revans@hudsonriverhousing.org](#); [Rhonda Garcia](#); [richard.zipp@wcsdny.org](#); [rlewis@gatewayindustries.org](#); [robertadonofrio@sbcglobal.net](#); [rsaunders@lshv.org](#); [rtraudt@beaconhousingauthority.org](#); [rwright@nubiandirections.org](#); [Sabrina.Marzouka@dfa.state.ny.us](#); [sadams@catharinecenter.org](#); [SBarkstrom@sffhc.org](#); [sbellinger@rehab.org](#); [scostello@westcop.org](#); [sgreenberg@familyservicesny.org](#); [Sharon.Avila@dfa.state.ny.us](#); [smayfield@dutchessny.gov](#); [smendelson@communityhousing.org](#); [sriley@dutchesscap.org](#); [stallardy@aol.com](#); [Stephen Piasecki](#); [stevemiccio@projectstoempower.org](#); [Sue Palmer](#); [Tanisha Terry](#); [tbarnhart@pathstone.org](#); [tbrennan@rehab.org](#); [tciafella@dutchessny.gov](#); [tdesa@acsdny.org](#); [tjanovic@communitycapitalny.org](#); [tjones@dutchessny.gov](#); [ubetchya18@yahoo.com](#); [vjohnson@mhadc.com](#); [weckert@dutchessny.gov](#); [wendy.baur@dfa.state.ny.us](#); [wsegarra@hudsonriverhousing.org](#); [yramirez@HRHCARE.ORG](#); [zevery@maranathahs.org](#)
Cc: [Nancy Harrington](#); [Michelle Sandoz-Dennis](#); [Allyson Thiessen](#) ; [Kirstin Jones](#); [Denise Brodt](#); [Amy Lacey](#); [Erin Reale](#); [Genesis Mattey](#); [Haleigh Schmidhamer](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Nicholas Cassara](#); [Samantha Barnaby](#)
Subject: DCHC Public Posting of FY21 Draft Consolidated Application
Date: Friday, September 24, 2021 4:35:00 PM
Attachments: [image001.png](#)

Good Afternoon Dutchess Co. Homeless Coalition,

Draft version 1 of the 2021 Consolidated Application and Attachments have been posted to the [CARES Website](#) for public comment.

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please pay particular attention to question 1C-16, and let us know if you have lived experience that can be reflected in the application. Please send public comments to [Genesis Mattey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,
Kelsey Addy, MPA

From: [CARES Planning Team](#)
To: a.salcedo@taconicresources.org; achrisjohn@asecondchanceinc.org; acoley@maranathahs.org; adubois@hrhcare.org; agarcia@hudsonriverhousing.org; al.ohara@ieee.org; alissa@gracesmithhouse.org; Allyson_Thiessen@amorganbesser@pathstone.org; Anita.Daniels@omh.ny.gov; annette.marzan@ppmhv.org; aogrady@mhadc.com; arodriguez@acmlc.com; aronp@projectstoempower.org; asaylor@dutchessny.gov; avivakafka@hpcsd.org; Azzyreck@aol.com; bgibson@ghv.org; bismail@gatewayindustries.org; branka@gracesmithhouse.org; calandro@pcsdny.org; caldarondo@pathstone.org; cambrus@stjoestreatment.org; Catherine_Ernestica@cemestica@pathstone.org; catkins@mhadc.com; cbonomo@dutchessny.gov; ccrawford@gatewayindustries.org; cgarofolojr@fideliscare.org; [Christina_Novak\(cnovak@westcop.org\)](mailto:Christina_Novak(cnovak@westcop.org)); cnicoletti@uwdor.org; crystalnm4@yahoo.com; csphvhdfinc@aol.com; ctuttle@thecpca.org; cvalencia@etcny.org; cynthiad@gracesmithhouse.org; Debra.bonnerwith@dfa.state.ny.us; delia@dutchessoutreach.org; denise.dzikowski@dcbores.org; diane.morina@wcsdny.org; dirushalmi@communityhousing.org; dmenconeri@hudsonriverhousing.org; dona@gracesmithhouse.org; dowlinghouse@optonline.net; dperkins@communityhousing.org; dschmidlein@communityhousing.org; dsickler@maranathahs.org; edavison@rhinebeckcsd.org; egallagher@communityhousing.org; elizabozenski@andersonschool.org; espira@dutchesscap.org; [Gertrude_O'Sullivan\(gertrude@fchealth.org\)](mailto:Gertrude_O'Sullivan(gertrude@fchealth.org)); gfassman@stjoestreatment.org; hcasucci@ghv.org; hcharton@commonground.org; heatherhines@yahoo.com; HRPCSXH@omh.ny.gov; isis.benitez@ppgreaterny.org; jacob.reckess@gmail.com; jeff12538@yahoo.com; jefferyfox@abilitiesfirstny.org; jgayle@dutchessny.gov; jhaines@lshv.org; JMadden@mhadutchess.org; jmiller@dutchessny.gov; john.lent@cccsos.org; joleend@people-usa.org; jryan@dutchessny.gov; julie.west@archny.org; karen.accurso@omh.ny.gov; Kathy_Germain;Kavouras@mhadutchess.org; kellys@pcsdny.org; [Kiron_Dawkins\(kdawkins@westcop.org\);kkochem@thecpca.com;Kmiccio@westcop.org](mailto:Kiron_Dawkins(kdawkins@westcop.org);kkochem@thecpca.com;Kmiccio@westcop.org); lbuckareff@lshv.org; lburke@mhadutchess.org; lcardinale@dutchessny.gov; lduvall@hudsonriverhousing.org; linda.giuliani@dfa.state.ny.us; lori.mulford@sufsdny.org; lreid@hrhcare.org; lsteinberg@hpcsd.org; lwhite@dutchessny.gov; m.stoorvogel@ppcsd.org; maria.russo@va.gov; maureen.lashlee@habitatdutchess.org; mbrown@westcop.org; mclark@uwdor.org; mderose@ghv.org; merwin@marc.us.com; mgomes@hrhcare.org; mhvfamilypromise@gmail.com; mjones@dutchessny.gov; mlinge@hudsonriverhousing.org; mnapolitano@mhadc.com; mpalumbo@cityofpoughkeepsie.com; mstill@dutchessny.gov; ncannell@hrhcare.org; NJohannesen@hudsonriverhousing.org; nmurray@poughkeepsieschools.org; p.muller@taconicresources.org; pamela.phillips-zell@putnamcountyny.gov; pathwayscss@gmail.com; Paul.Stolz@va.gov; pazhealthcare@aol.com; pkellett@hudsonriverhousing.org; r.dallmann@ppcsd.org; redutchess6@gmail.com; renee@dutchessoutreach.org; revans@hudsonriverhousing.org; Rhonda_Garcia;richard.zipp@wcsdny.org; rlewis@gatewayindustries.org; robertadonofrio@sbcglobal.net; rsaunders@lshv.org; rtraudt@beaconhousingauthority.org; rwright@nubiandirections.org; Sabrina.Marzouka@dfa.state.ny.us; sadams@catharinecenter.org; SBarkstrom@sfhnc.org; sbellinger@rehab.org; scostello@westcop.org; sgreenberg@familyservicesny.org; Sharon.Avila@dfa.state.ny.us; smayfield@dutchessny.gov; smendelson@communityhousing.org; sriley@dutchesscap.org; stallardy@aol.com; Stephen_Piasecki;stevemiccio@projectstoempower.org; Sue_Palmer;Tanisha_Terry;tarnhart@pathstone.org; tbrennan@rehab.org; tciafella@dutchessny.gov; tlesa@acsdny.org; tjankovic@communitycapitalny.org; tjones@dutchessny.gov; tracyconnelly@dfs.org; ubetchya18@yahoo.com; vjohnson@mhadc.com; weckert@dutchessny.gov; [wendy.baur@dfa.state.ny.us](mailto>wendy.baur@dfa.state.ny.us); wsegarra@hudsonriverhousing.org; yramirez@HRHCARE.ORG; zevery@maranathahs.org
Cc: [Amy Lacey](#); [Erin Reale](#); [Genesis Mattey](#); [Haleigh Schmidhamer](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Nicholas Cassaro](#); [Samantha Barnaby](#)
Subject: DCHC Public Posting of FY21 Draft #2 Consolidated Application
Date: Friday, October 1, 2021 3:41:24 PM
Attachments: [image001.png](#)

Good Afternoon Dutchess Co. Homeless Coalition,

Draft version 2 of the 2021 Consolidated Application and Attachments have been posted to the [CARES Website](#) for public comment.

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please pay particular attention to question 1C-16, and let us know if you have lived experience that can be reflected in the application. Please send public comments to [Genesis Mattey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

From: [CARES Planning Team](#)
To: a.salcedo@taconicresources.org; achrisjohn@asecondchanceinc.org; acoley@maranathahs.org; adubois@hrhcare.org; agarcia@hudsonriverhousing.org; al.ohara@ieee.org; alissa@gracesmithhouse.org; Allyson_Thiessen@amorganbesser@pathstone.org; Anita.Daniels@omh.ny.gov; annette.marzan@ppmhv.org; aogrady@mhadc.com; arodriguez@acmlc.com; aronp@projectstoempower.org; asaylor@dutchessny.gov; avivakafka@hpcsd.org; Azzyreck@aol.com; bgibson@ghv.org; bismail@gatewayindustries.org; branka@gracesmithhouse.org; calandro@pcsdny.org; caldarondo@pathstone.org; cambrus@stjoestreatment.org; Catherine_Ernestica@cemestica@pathstone.org; catkins@mhadc.com; cbonomo@dutchessny.gov; ccrawford@gatewayindustries.org; cgarofolojr@fideliscare.org; [Christina_Novak\(cnovak@westcop.org\)](mailto:Christina_Novak(cnovak@westcop.org)); cnicoletti@uwdor.org; crystalnm4@yahoo.com; csphvhdfinc@aol.com; ctuttle@thecpca.org; cvalencia@etcny.org; cynthiad@gracesmithhouse.org; Debra.bonnerwith@dfa.state.ny.us; delia@dutchessoutreach.org; denise.dzikowski@dcbores.org; diane.morina@wcsdny.org; dirushalmi@communityhousing.org; dmenconeri@hudsonriverhousing.org; dona@gracesmithhouse.org; dowlinghouse@optonline.net; dperkins@communityhousing.org; dschmidlein@communityhousing.org; dsickler@maranathahs.org; edavison@rhinebeckcsd.org; egallagher@communityhousing.org; elizabozenski@andersonschool.org; espira@dutchesscap.org; [Gertrude_O'Sullivan\(gertrude@fchealth.org\)](mailto:Gertrude_O'Sullivan(gertrude@fchealth.org)); gfassman@stjoestreatment.org; hcasucci@ghv.org; hcharton@commonground.org; heatherhines@yahoo.com; HRPCSXH@omh.ny.gov; isis.benitez@ppgreaterny.org; jacob.reckess@gmail.com; jeff12538@yahoo.com; jefferyfox@abilitiesfirstny.org; jgayle@dutchessny.gov; jhaines@lshv.org; JMadden@mhadutchess.org; jmiller@dutchessny.gov; john.lent@cccsos.org; joleend@people-usa.org; jryan@dutchessny.gov; julie.west@archny.org; karen.accurso@omh.ny.gov; Kathy_Germain;Kavouras@mhadutchess.org; kellys@pcsdny.org; [Kiron_Dawkins\(kdawkins@westcop.org\);kkochem@thecpca.com;Kmiccio@westcop.org](mailto:Kiron_Dawkins(kdawkins@westcop.org);kkochem@thecpca.com;Kmiccio@westcop.org); lbuckareff@lshv.org; lburke@mhadutchess.org; lcardinale@dutchessny.gov; lduval@hudsonriverhousing.org; linda.giuliani@dfa.state.ny.us; lori.mulford@sufsdny.org; lreid@hrhcare.org; lsteinberg@hpcsd.org; lwhite@dutchessny.gov; m.stoorvogel@ppcsd.org; maria.russo@va.gov; maureen.lashlee@habitatdutchess.org; mbrown@westcop.org; mclark@uwdor.org; mderose@ghv.org; merwin@marc.us.com; mgomes@hrhcare.org; mhvfamilypromise@gmail.com; mjones@dutchessny.gov; mlinge@hudsonriverhousing.org; mnapolitano@mhadc.com; mpalumbo@cityofpoughkeepsie.com; mstill@dutchessny.gov; ncannell@hrhcare.org; NJohannesen@hudsonriverhousing.org; nmurray@poughkeepsieschools.org; p.muller@taconicresources.org; pamela.phillips-zell@putnamcountyny.gov; pathwayscss@gmail.com; Paul.Stolz@va.gov; pazhealthcare@aol.com; pkellett@hudsonriverhousing.org; r.dallmann@ppcsd.org; redutchess6@gmail.com; renee@dutchessoutreach.org; revans@hudsonriverhousing.org; Rhonda_Garcia;richard.zipp@wcsdny.org; rlewis@gatewayindustries.org; robertadonofrio@sbcglobal.net; rsaunders@lshv.org; rtraudt@beaconhousingauthority.org; rwright@nubiandirections.org; Sabrina.Marzouka@dfa.state.ny.us; sadams@catharinecenter.org; SBarkstrom@sfhnc.org; sbellinger@rehab.org; scostello@westcop.org; sgreenberg@familyservicesny.org; Sharon.Avila@dfa.state.ny.us; smayfield@dutchessny.gov; smendelson@communityhousing.org; sriley@dutchesscap.org; stallardy@aol.com; Stephen_Piasecki;stevemiccio@projectstoempower.org; Sue_Palmer;Tanisha_Terry;tarnhart@pathstone.org; tbrennan@rehab.org; tciafella@dutchessny.gov; tlesa@acsdny.org; tjankovic@communitycapitalny.org; tjones@dutchessny.gov; tracyconnelly@dfs.org; ubetchya18@yahoo.com; vjohnson@mhadc.com; weckert@dutchessny.gov; [wendy.baur@dfa.state.ny.us](mailto>wendy.baur@dfa.state.ny.us); wsegarra@hudsonriverhousing.org; yramirez@HRHCARE.ORG; zevery@maranathahs.org
Cc: [Amy Lacey](#); [Erin Reale](#); [Haleigh Schmidhamer](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Nicholas Cassaro](#); [Samantha Barnaby](#)
Subject: DCHC Public Posting of FY21 Draft #3 Consolidated Application
Date: Friday, October 8, 2021 2:04:00 PM
Attachments: [image001.png](#)

Good Afternoon Dutchess Co. Homeless Coalition,

Draft version 3 of the 2021 Consolidated Application and Attachments have been posted to the [CARES Website](#) for public comment.

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please pay particular attention to question 1C-16, and let us know if you have lived experience that can be reflected in the application. Please send public comments to [Genesis Mattey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

From: [CARES Planning Team](#)
To: [CARES Planning Team](#); [a.salcedo@taconicresources.org](#); [achrisjohn@asecondchanceinc.org](#); [acoley@maranathahs.org](#); [adubois@hrhcare.org](#); [agarcia@hudsonriverhousing.org](#); [al.ohara@ieee.org](#); [alissa@gracesmithhouse.org](#); [Allyson.Thiessen](#); [amorganbesser@pathstone.org](#); [Anita.Daniels@omh.ny.gov](#); [annette.marzan@ppmhv.org](#); [aogrady@mhadc.com](#); [arodriguez@acmlc.com](#); [aronp@projectstoempower.org](#); [asaylor@dutchessny.gov](#); [avivakafka@hpcsd.org](#); [Azyreck@aol.com](#); [bgibson@ghv.org](#); [bismail@gatewayindustries.org](#); [branka@gracesmithhouse.org](#); [calandro@pcsdny.org](#); [caldarondo@pathstone.org](#); [cambrus@stjoestreatment.org](#); [Catherine.Emestica \(cemestica@pathstone.org\)](#); [catkins@mhadc.com](#); [cbonomo@dutchessny.gov](#); [ccrawford@gatewayindustries.org](#); [cgarofolojr@fideliscare.org](#); [Christina.Novak \(cnovak@westcop.org\)](#); [cnicoletti@uwdor.org](#); [crystalnm4@yahoo.com](#); [cspvhdfinc@aol.com](#); [ctuttle@thecpca.org](#); [cvalencia@etcny.org](#); [cynthiad@gracesmithhouse.org](#); [Debra.bonnerwith@dfa.state.ny.us](#); [delia@dutchessoutreach.org](#); [denise.dzikowski@dcbores.org](#); [diane.morina@wcsdny.org](#); [dirushalmi@communityhousing.org](#); [dmconeri@hudsonriverhousing.org](#); [dona@gracesmithhouse.org](#); [dowlinghouse@optonline.net](#); [dperkins@communityhousing.org](#); [dschmidlein@communityhousing.org](#); [dsickler@maranathahs.org](#); [edavison@rhinebeckcsd.org](#); [egallagher@communityhousing.org](#); [elizabozenski@andersonschool.org](#); [espira@dutchesscap.org](#); [Gertrude O'Sullivan \(gertrude@fchealth.org\)](#); [gfassman@stjoestreatment.org](#); [hcasucci@ghv.org](#); [hcharton@comonground.org](#); [heatherhines@yahoo.com](#); [HRPCSXH@omh.ny.gov](#); [isis.benitez@ppgreaterny.org](#); [jacob.reckess@gmail.com](#); [jeff12538@yahoo.com](#); [jefferyfox@abilitiesfirstny.org](#); [jgayle@dutchessny.gov](#); [jhaines@lshv.org](#); [JMadden@mhadutchess.org](#); [jmiller@dutchessny.gov](#); [john.lent@cccsos.org](#); [joleend@people-usa.org](#); [jryan@dutchessny.gov](#); [julie.west@archny.org](#); [karen.accurso@omh.ny.gov](#); [Kathy Germain](#); [Kavouras@mhadutchess.org](#); [kellys@pcsdny.org](#); [Kiron.Dawkins \(kdawkins@westcop.org\)](#); [kkochem@thecpca.com](#); [Kmiccio@westcop.org](#); [lbuckareff@lshv.org](#); [lburke@mhadutchess.org](#); [lcardinale@dutchessny.gov](#); [lduval@hudsonriverhousing.org](#); [lianda.giuliani@dfa.state.ny.us](#); [lori.mulford@sufsdny.org](#); [lreid@hrhcare.org](#); [lsteinberg@hpcsd.org](#); [lwhite@dutchessny.gov](#); [m.stoorvogel@ppcsd.org](#); [maria.russo@va.gov](#); [maureen.lashlee@habitatdutchess.org](#); [mbrown@westcop.org](#); [mclark@uwdor.org](#); [mderoose@ghv.org](#); [merwin@marc.us.com](#); [mgomes@hrhcare.org](#); [mhvfamilypromise@gmail.com](#); [mjones@dutchessny.gov](#); [mlinge@hudsonriverhousing.org](#); [mnapolitano@mhadc.com](#); [mpalumbo@cityofpoughkeepsie.com](#); [mstill@dutchessny.gov](#); [ncannell@hrhcare.org](#); [NJohannesen@hudsonriverhousing.org](#); [nmurray@poughkeepsieschools.org](#); [p.muller@taconicresources.org](#); [pamela.phillips-zell@putnamcountyny.gov](#); [pathwayscss@gmail.com](#); [Paul.Stolz@va.gov](#); [pazhealthcare@aol.com](#); [pkellett@hudsonriverhousing.org](#); [r.dallmann@ppcsd.org](#); [redutchess6@gmail.com](#); [renee@dutchessoutreach.org](#); [revans@hudsonriverhousing.org](#); [Rhonda Garcia](#); [richard.zipp@wcsdny.org](#); [rlewis@gatewayindustries.org](#); [robertadonofrio@sbcglobal.net](#); [rsaunders@lshv.org](#); [rtraudt@beaconhousingauthority.org](#); [rwright@nubiandirections.org](#); [Sabrina.Marzouka@dfa.state.ny.us](#); [sadam@catharinecenter.org](#); [SBarkstrom@sfhrc.org](#); [sbellinger@rehab.org](#); [scostello@westcop.org](#); [sgreenberg@familyservicesny.org](#); [Sharon.Avila@dfa.state.ny.us](#); [smayfield@dutchessny.gov](#); [smendelson@communityhousing.org](#); [sriley@dutchesscap.org](#); [stallardy@aol.com](#); [Stephen.Piasecki](#); [stevemiccio@projectstoempower.org](#); [Sue Palmer](#); [Tanisha Terry](#); [tbarnhart@pathstone.org](#); [tbrennan@rehab.org](#); [tciafella@dutchessny.gov](#); [tdesa@acsdny.org](#); [tjankovic@communitycapitalny.org](#); [tjones@dutchessny.gov](#); [tracyconnelly@dfs.org](#); [ubetchya18@yahoo.com](#); [vjohnson@mhadc.com](#); [weckert@dutchessny.gov](#); [wendy.baur@dfa.state.ny.us](#); [wsegarra@hudsonriverhousing.org](#); [yamirez@HRHCARE.ORG](#); [zevery@maranathahs.org](#)
Cc: [Amy Lacey](#); [Erin Reale](#); [Haleigh Schmidhamer](#); [Kelsey Addy](#); [Maureen Van Deusen](#); [Nicholas Cassaro](#); [Samantha Barnaby](#); [Genesis Matthey](#); [Kathy Germain](#)
Subject: DCHC Public Posting of FY21 Draft #1 Priority Listing & Draft #4 Consolidated Application
Date: Friday, October 15, 2021 2:00:58 PM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)

Good Afternoon Dutchess Co. Homeless Coalition,

Draft version 1 of the Priority Listing and Draft version 4 of the 2021 Consolidated Application and Attachments have been posted to the [CARES Website](#) for public comment.

For context, the Priority Listing notes all those renewal and new project applications that will be included in this year's CoC application to HUD.

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please pay particular attention to question 1C-16, and let us know if you have lived experience that can be reflected in the application. Please send public comments to [Genesis Matthey](#).

From: CARES Planning Team
To: a.salcedo@taconicresources.org; achrisjohn@asecondchanceinc.org; acoley@maranathahs.org; adubois@hrhcare.org; agarcia@hudsonriverhousing.org; al.ohara@ieee.org; alissa@gracesmithhouse.org; Allyson_Thiessen; amorganbesser@pathstone.org; Anita.Daniels@omh.ny.gov; annette.marzan@ppmhv.org; aogrady@mhadc.com; arodriguez@acmlc.com; aronp@projectstoempower.org; asaylor@dutchessny.gov; avivakafka@hpcsd.org; Azzyreck@aol.com; bgibson@ghv.org; bismail@gatewayindustries.org; branka@gracesmithhouse.org; calandroc@pcsdny.org; caldarondo@pathstone.org; cambrus@stjoestreatment.org; Catherine_Ernestica (c Ernestica@pathstone.org); catkins@mhadc.com; cbonomo@dutchessny.gov; ccrawford@gatewayindustries.org; cgarofolojr@fideliscare.org; Christina_Novak (cnovak@westcop.org); cnicoletti@uwdor.org; crystalnm4@yahoo.com; csphvhdfinc@aol.com; ctuttle@thecpca.org; cvalencia@etcny.org; cynthiad@gracesmithhouse.org; Debra.bonnerwith@dfa.state.ny.us; delia@dutchessoutreach.org; denise.dzikowski@dcbores.org; diane.morina@wcsdny.org; dirushalmi@communityhousing.org; dmenconeri@hudsonriverhousing.org; dona@gracesmithhouse.org; dowlinghouse@optonline.net; dperkins@communityhousing.org; dschmidlein@communityhousing.org; dsickler@maranathahs.org; edavison@rhinebeckcsd.org; egallagher@communityhousing.org; elizabozenski@andersonschool.org; espira@dutchesscap.org; Gertrude O'Sullivan (gertrude@fchealth.org); gfassman@stjoestreatment.org; hcasucci@ghv.org; hcharton@commonground.org; heatherhines@yahoo.com; HRPCSXH@omh.ny.gov; isis.benitez@ppgreaterny.org; jacob.reckess@gmail.com; jeff12538@yahoo.com; jefferyfox@abilitiesfirstny.org; jgayle@dutchessny.gov; jhaines@lshv.org; JMadden@mhadc.org; jmiller@dutchessny.gov; john.lent@cccsos.org; joleend@people-usa.org; jryan@dutchessny.gov; julie.west@archny.org; karen.accurso@omh.ny.gov; Kathy_Germain; Kavouras@mhadc.org; kellys@pcsdny.org; Kiron_Dawkins (kdawkins@westcop.org); kkochem@thecpca.com; Kmiccio@westcop.org; lbuckareff@lshv.org; lburke@mhadc.org; lcardinale@dutchessny.gov; lduvall@hudsonriverhousing.org; linda.giuliani@dfa.state.ny.us; lori.mulford@sufsdny.org; lreid@hrhcare.org; lsteinberg@hpcsd.org; lwhite@dutchessny.gov; m.stoorvogel@ppcsd.org; maria.russo@va.gov; maureen.lashlee@habitatdutchess.org; mbrown@westcop.org; mclark@uwdor.org; mderose@ghv.org; merwin@marc.us.com; mgomes@hrhcare.org; mhvfamilypromise@gmail.com; mjones@dutchessny.gov; mlinge@hudsonriverhousing.org; mnapolitano@mhadc.com; mpalumbo@cityofpoughkeepsie.com; mstill@dutchessny.gov; ncannell@hrhcare.org; NJohannesen@hudsonriverhousing.org; nmurray@poughkeepsieschools.org; p.muller@taconicresources.org; pamelaphillips-zell@putnamcountyny.gov; pathwayscss@gmail.com; Paul.Stolz@va.gov; pazhealthcare@aol.com; pkellett@hudsonriverhousing.org; r.dallmann@ppcsd.org; redutchess6@gmail.com; renee@dutchessoutreach.org; revans@hudsonriverhousing.org; Rhonda_Garcia; richard.zipp@wcsdny.org; rlewis@gatewayindustries.org; robertadonofrio@sbcglobal.net; rsaunders@lshv.org; rtraudt@beaconhousingauthority.org; rwright@nubiandirections.org; Sabrina.Marzouka@dfa.state.ny.us; sadams@catharinecenter.org; SBarkstrom@sfhrc.org; sbellinger@rehab.org; scostello@westcop.org; sgreenberg@familyservicesny.org; Sharon.Avila@dfa.state.ny.us; smayfield@dutchessny.gov; smendelson@communityhousing.org; sriley@dutchesscap.org; stallardy@aol.com; Stephen_Piasecki; stevemiccio@projectstoempower.org; Sue_Palmer; Tanisha_Terry; tbarnhart@pathstone.org; tbrennan@rehab.org; tciafella@dutchessny.gov; tdesa@acsdny.org; tjankovic@communitycapitalny.org; tjones@dutchessny.gov; tracyconnelly@dfs.org; ubetchya18@yahoo.com; vjohnson@mhadc.com; weckert@dutchessny.gov; wendy.baur@dfa.state.ny.us; wsegarra@hudsonriverhousing.org; yramirez@HRHCARE.ORG; zeverly@maranathahs.org

Cc: Amy Lacey; Erin Reale; Genesis Matthey; Haleigh Schmidhamer; Kathy Germain; Kelsey Addy; Maureen Van Deusen; Nicholas Cassaro; Samantha Barnaby; Nancy Harrington; Michelle Sandoz-Dennis; Kirstin Jones; Allyson Thiessen; Denise Brodt

Subject: DCHC Public Posting for FY21 CoC Application (Draft #5)
Date: Friday, October 22, 2021 5:45:32 PM
Attachments: image001.png
image002.png

Good Afternoon Dutchess Co. CoC,

All parts of the 2021 Consolidated Application and Attachments have been posted to the [CARES Website](#) for public comment.

Specifically, you will find:

- Draft #5: Consolidated Application Narratives & Attachments
- Final Draft: Priority Listing (including project rankings), Project Ranking & Tiering, and Project Descriptions
-

CARES will be posting an updated application every Friday until submission to reflect our progress and allow for community input. Please send public comments to [Genesis Matthey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

Kelsey Addy, MPA

Pronouns: She/Her/Hers

Director of Planning – CARES of NY, Inc.

200 Henry Johnson Blvd., Albany, 12210

518-489-4130 x704

www.caresny.org

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From: CARES Planning Team
To: a.salcedo@taconicresources.org; achrisjohn@asecondchanceinc.org; acoley@maranathahs.org; adubois@hrhcare.org; agarcia@hudsonriverhousing.org; al.ohara@ieee.org; alissa@gracesmithhouse.org; Allyson.Thiessen; amorganbesser@pathstone.org; Anita.Daniels@omh.ny.gov; annette.marzan@ppmhv.org; aogrady@mhadc.com; arodriguez@acmlc.com; aronp@projectstoempower.org; asaylor@dutchessny.gov; avivakafka@hpcsd.org; Azzyreck@aol.com; bgibson@ghv.org; bismail@gatewayindustries.org; branka@gracesmithhouse.org; calandroc@pcsdny.org; caldarondo@pathstone.org; cambus@stjoestreatment.org; Catherine.Emestica (cemestica@pathstone.org); catkins@mhadc.com; cbonomo@dutchessny.gov; ccrawford@gatewayindustries.org; cgarofolojr@fideliscare.org; Christina.Novak (cnovak@westcop.org); cnicoletti@uwdor.org; crystalnm4@yahoo.com; csphvhdfinc@aol.com; ctuttle@thecpca.org; cvalencia@etcny.org; cynthiad@gracesmithhouse.org; Debra.bonnerwith@dfa.state.ny.us; delia@dutchessoutreach.org; denise.dzikowski@dcbores.org; diane.morina@wcsdny.org; dirushalmi@communityhousing.org; dmenconeri@hudsonriverhousing.org; dona@gracesmithhouse.org; dowlinghouse@optonline.net; dperkins@communityhousing.org; dschmidlein@communityhousing.org; dsickler@maranathahs.org; edavison@rhinebeckcsd.org; egallagher@communityhousing.org; elizabozenski@andersonschool.org; espira@dutchesscap.org; Gertrude.O'Sullivan (gertrude@fchealth.org); gfassman@stjoestreatment.org; hcasucci@ghv.org; hcharton@comonground.org; heatherhines@yahoo.com; HRPCSXH@omh.ny.gov; isis.benitez@ppgreaterny.org; jacob.reckess@gmail.com; jeff12538@yahoo.com; jefferfox@abilitiesfirstny.org; jgayle@dutchessny.gov; jhaines@lshv.org; JMadden@mhadc.org; jmiller@dutchessny.gov; john.lent@cccsos.org; joleend@people-usa.org; jryan@dutchessny.gov; julie.west@archny.org; karen.accurso@omh.ny.gov; Kathy.Germain; Kavouras@mhadc.org; kellys@pcsdny.org; Kiron.Dawkins (kdawkins@westcop.org); kkochem@thecpca.com; Kmiccio@westcop.org; lbuckareff@lshv.org; lburke@mhadc.org; lcardinale@dutchessny.gov; lduvall@hudsonriverhousing.org; linda.giuliani@dfa.state.ny.us; lori.mulford@sufsdny.org; lreid@hrhcare.org; lsteinberg@hpcsd.org; lwhite@dutchessny.gov; m.stoorvogel@ppcsd.org; maria.russo@va.gov; maureen.lashlee@habitatdutchess.org; mbrown@westcop.org; mclark@uwdor.org; mderose@ghv.org; merwin@marc.us.com; mgomes@hrhcare.org; mhvfamilypromise@gmail.com; mjones@dutchessny.gov; mlinge@hudsonriverhousing.org; mnapolitano@mhadc.com; mpalumbo@cityofpoughkeepsie.com; mstill@dutchessny.gov; ncannell@hrhcare.org; NJohannesen@hudsonriverhousing.org; nmurray@poughkeepsieschools.org; p.muller@taconicresources.org; pamela.phillips-zell@putnamcountyny.gov; pathwayscss@gmail.com; Paul.Stolz@va.gov; pazhealthcare@aol.com; pkellett@hudsonriverhousing.org; r.dallmann@ppcsd.org; redutchess6@gmail.com; renee@dutchessoutreach.org; revans@hudsonriverhousing.org; Rhonda.Garcia; richard.zipp@wcsdny.org; rlewis@gatewayindustries.org; robertadonofrio@sbcglobal.net; rsaunders@lshv.org; rtraudt@beaconhousingauthority.org; rwright@nubiandirections.org; Sabrina.Marzouka@dfa.state.ny.us; sadams@catharinecenter.org; SBarkstrom@sfhhc.org; sbellinger@rehab.org; scostello@westcop.org; sgreenberg@familyservicesny.org; Sharon.Avila@dfa.state.ny.us; smayfield@dutchessny.gov; smendelson@communityhousing.org; sriley@dutchesscap.org; stallardy@aol.com; Stephen.Piasecki; stevemiccio@projectstoempower.org; Sue.Palmer; Tanisha.Terry; tbarnhart@pathstone.org; tbrennan@rehab.org; tciafella@dutchessny.gov; tdesa@acsdny.org; tjankovic@communitycapitalny.org; tjones@dutchessny.gov; tracyconnelly@dfs.org; ubetchya18@yahoo.com; vjohnson@mhadc.com; weckert@dutchessny.gov; wendy.baur@dfa.state.ny.us; wsegarra@hudsonriverhousing.org; yramirez@HRHCARE.ORG; zeverly@maranathahs.org

Cc: Nancy Harrington; Michelle Sandoz-Dennis; Kirstin Jones; Denise Brodt; Allyson Thiessen; Amy Lacey; Erin Reale; Genesis Mattey; Haleigh Schmidhamer; Kelsey Addy; Maureen Van Deusen; Nicholas Cassaro; Samantha Barnaby

Subject: Dutchess Public Posting of FY21 CoC Application (Draft #6)

Date: Friday, October 29, 2021 5:01:00 PM

Attachments: [image001.png](#)
[image002.png](#)

Good Afternoon Dutchess Co. CoC,

All parts of the 2021 Consolidated Application and Attachments have been [posted to the CARES Website](#) for public comment.

Specifically, you will find:

- Draft #6: Consolidated Application Narratives & Attachments
- Final Draft: Priority Listing (including project rankings), Project Ranking & Tiering, Project Descriptions, and Planning Grant

CARES will be posting the Submission Posting next Friday, November 5th. Please send public comments to [Genesis Mattey](#).

If you have any questions or comments, please feel free to reach out.

Thank you,

Kelsey Addy, MPA

Pronouns: She/Her/Hers

Director of Planning – CARES of NY, Inc.

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3A-1a Housing Leveraging Commitments

This attachment details the Housing Leveraging Commitments for new Projects in NY-**601**. It includes:

1. Signed grant agreement between **Hudson River Housing** and **New York State-Empire State Supportive Housing Initiative (ESSHI) for Scattered Site SRO Project**.

The Agency is applying for 6 units in CoC funds and, as exemplified in the attached, has been awarded 127 units from New York State ESSHI, allowing for well over a 100% increase in the number of units applied for through CoC funds.



11/3/2021

CARES of NY, Inc.
200 Henry Johnson Boulevard
Albany, NY 12210

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Executive Director

Christa Hines

RE: Hudson River Housing Coordination and Leveraging Housing Resources

To Whom it May Concern,

The Poughkeepsie/Dutchess County CoC (NY-601) has been successful in identifying and securing additional capital, operational, and ongoing support service funding to expand the CoC's inventory of permanent supportive housing specifically designated for the following subsets of the homeless population: The chronically homeless, those re-entering the community from correctional facilities, the seriously mentally ill, the chemically dependent, those with HIV AIDS, Veterans, domestic violence survivors, elderly/frail elderly, and young adults.

Hudson River Housing Inc. (HRH), both a homeless service provider and affordable housing developer, has a strong track record of increasing the supply of both affordable and permanent supportive housing and has redoubled its efforts to address the severe shortage of rental housing that has worsened in recent years. To address the CoC's identified need for permanent supportive housing (PSH) for the chronically homeless, HRH's bonus application requests \$69,995 to add 6 much-needed SRO units of PSH for this population. In addition to providing a 25% match of \$17,500 for this project, HRH will substantially increase the supply of PSH for chronically homeless and other segments of the homeless population by leveraging Empire State Supportive Housing Initiative (ESSHI) funds that far exceed this match.

HRH's 2020 conditional ESSHI award provides for 127 PSH units designated for the following homeless subpopulations: young adults (38); elderly (58); and formerly incarcerated (31). We anticipate these units to be occupied before 2023. This ESSHI grant will provide \$2,860,000 in annual funds to subsidize rent and provide support services for the residents. In 2021 HRH submitted an ESSHI application for 199 units of PSH for the homeless population, including the formerly incarcerated (18), the seriously mentally ill (33), young adults (83), and elderly (65). These units are expected to be occupied in 2023, generating \$4,975,000 in annual ESSHI funding for rent subsidies and support services.

Attached is documentation of our 2021 ESSHI application submission to New York State, and documentation of the conditional awards from our 2020 application.

Sincerely,

Christa Hines
Executive Director

Housing with compassion...
Development with vision



3A-2a Healthcare Formal Agreements

This attachment details the Healthcare Formal Agreements for NY **601**. It includes the following:

1. Signed MOU between **Hudson River Housing** and **Mental Health America of Dutchess County**, to provide services for the **Scattered Site SRO Project**.
2. Signed MOU between **Hudson River Housing** and **Dutchess County Department of Behavioral and Community Health**, to provide services for the **Scattered Site SRO Project**.

3A-2a Healthcare Formal Agreements

1. Signed MOU between **Hudson River Housing** and **Mental Health America of Dutchess County**, to provide services for the **Scattered Site SRO Project**.



11/3/2021

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Thomas Zurhellen

Executive Director
Christa Hines

CARES of NY, Inc.
200 Henry Johnson Boulevard
Albany, NY 12210

RE: Hudson River Housing Coordination and Leveraging Healthcare Resources

To Whom it May Concern,

The Poughkeepsie/Dutchess CoC (NY-601) has been successful in leveraging support service funds by partnering with mental health and substance abuse treatment providers. These additional support service dollars are critical in our efforts to stabilize chronically homeless individuals and families placed in CoC-funded housing.

Hudson River Housing Inc. (HRH) is requesting \$69,995 in HUD-CoC funding for its Bonus Project and will provide a 25% match of \$17,500. HRH has a number of HUD-funded programs, and Mental Health America of Dutchess County (MHA) provides mental health services as part of the agreement; please see the attached letter from MHA estimating \$31,500 in total leveraged services per year for the Bonus Project.

Sincerely,

Christa Hines
Executive Director





253 Mansion Street
Poughkeepsie, N.Y. 12601-2623
(845) 473-2500
Fax: (845) 473-4870
info@mhadutchess.org
mhadutchess.org

November 3, 2021

Christa Hines
Executive Director
Hudson River Housing, Inc.
313 Mill Street
Poughkeepsie, New York 12601

Dear Christa:

Mental Health America of Dutchess County, Inc. is pleased to support HRH's application to the Department of Housing and Urban Development CoC NOFO for funding to support its 6-unit Scattered Site SRO Project

Mental Health America of Dutchess County, Inc. currently provides Care Management to over 3,000 clients a year in Dutchess County. MHA also manages the County Mobile Crisis Intervention Team and most of the clients that qualify for any type of subsidized housing are connected to MHA for services.

Based on the anticipated needs of the individual's to be served MHA expects the value of its services to be:
\$835.00 for intensive case management services per client per month. Annually x 3 clients this number is \$31,500 in total leveraged services per year.

Please feel free to contact me if further information is required.

Sincerely,

Andrew O'Grady, LCSW-R
CEO

Mental Health America of Dutchess County

LINKAGE AGREEMENT

BETWEEN MENTAL HEALTH AMERICA OF DUTCHESS COUNTY

AND HUDSON RIVER HOUSING, INC. (HRH)

This cooperative agreement reflects our shared commitment to ensuring homeless adults have ample opportunity to secure appropriate permanent housing and services that will help them achieve housing stability, increase their level of self-sufficiency, and improve their overall health and well-being.

Toward this end, HRH is seeking funds through New York's Empire State Supportive Housing Initiative (ESSHI) Round 5 opportunity to provide housing units to our community's most vulnerable including individuals from the SMI, youth, frail/elderly, and formerly incarcerated populations.

Through this agreement, HRH seeks to expand its long-standing linkages with community organizations by securing their support in making referrals, providing specified services for eligible residents, and lending their general support to this HRH initiative.

Specific Roles and Responsibilities

Hudson River Housing, Inc. agrees to the following:

To provide units of homeless housing for individuals and families located throughout Dutchess County;

To provide appropriate site support staff, case management services, health and well-being activities, property management, maintenance services and security systems that will ensure all residents are safe and supported;

To provide housing that is affordable to the homeless population, HRH will rent the units at a rate equivalent to 30% of a tenant's eligible income or at the general housing allowance or other negotiated housing rate for those receiving public assistance;

To share and update information about all proposed ESSHI units with MHA and other referral sources, including its eligibility criteria and application process;

To refer residents to community services and opportunities as needed and to share information for the purpose of coordinating services (providing applicable consents for release of information have been obtained).

Mental Health America of Dutchess County agrees to the following: -

To share information regarding its services, eligibility, and application process with HRH;

To provide services including the following for eligible residents when needed and requested: case management services, community education, family support and advocacy, personalized recovery-oriented services, and peer support;

To refer homeless individuals and families and to share information with HRH for the purpose of coordinating services (providing applicable consents for release of information have been obtained).

Terms of Agreement:

This agreement will commence on the date it is signed by both parties. It can be cancelled or : revised at any time with the agreement of both parties, or one party may elect to cancel this agreement with 30 day notice to the other party. This agreement will be reviewed annually and, if no changes are noted, will be extended.

Signed by:

Christa Hines

Christa Hines, Executive Director
Hudson River Housing, Inc.

10/9/2020

Date

Signed by:

Andrew O'Grady

Andrew O'Grady, CEO
Mental Health America of Dutchess
County

10/7/20

Date:

3A-2a Healthcare Formal Agreements

2. Signed MOU between **Hudson River Housing** and **Dutchess County Department of Behavioral and Community Health**, to provide services for the **Scattered Site SRO Project**.

LINKAGE AGREEMENT

BETWEEN DUTCHESS COUNTY DEPARTMENT OF BEHAVIORAL AND COMMUNITY HEALTH

AND HUDSON RIVER HOUSING, INC. (HRH)

This cooperative agreement reflects our shared commitment to ensuring homeless adults have ample opportunity to secure appropriate permanent housing and services that will help them achieve housing stability, increase their level of self-sufficiency, and improve their overall health and well-being.

Toward this end, HRH is seeking funds through New York's Empire State Supportive Housing Initiative (ESSHI) Round 5 opportunity to provide housing units to our community's most vulnerable including individuals from the SMI, youth, frail/elderly, and formerly incarcerated populations.

Through this agreement, HRH seeks to expand its long-standing linkages with community organizations by securing their support in making referrals, providing specified services for eligible residents, and lending their general support to this HRH initiative.

Specific Roles and Responsibilities

Hudson River Housing, Inc. agrees to the following:

To provide units of homeless housing for individuals and families located throughout Dutchess County;

To provide appropriate site support staff, case management services, health and well-being activities, property management, maintenance services and security systems that will ensure all residents are safe and supported;

To provide housing that is affordable to the homeless population, HRH will rent the units at a rate equivalent to 30% of a tenant's eligible income or at the general housing allowance or other negotiated housing rate for those receiving public assistance;

To share and update information about all proposed ESSHI units with the Department of Behavioral and Community Health and other referral sources, including its eligibility criteria and application process;

To refer residents to community services and opportunities as needed and to share information for the purpose of coordinating services (providing applicable consents for release of information have been obtained).

Dutchess County Department of Behavioral and Community Health agrees to the following:

To share information regarding its services, eligibility, and other applicable processes with HRH;

To advise staff in the development of health-related policies and procedures;

To provide services including the following for eligible residents when needed and requested: TB testing, AIDS/HIV, STI's and other health related educational workshops;

To refer homeless individuals and families and to share information with HRH for the purpose of coordinating services (providing applicable consents for release of information have been obtained).

Terms of Agreement:

This agreement will commence on the date it is signed by both parties. It can be cancelled or revised at any time with the agreement of both parties, or one party may elect to cancel this agreement with 30-day notice to the other party. This agreement will be reviewed annually and, if no changes are noted, will be extended.

Signed by:

Signed by:

Christa Hines

A.K. Vaidian *НОМЕР*

Christa Hines, Executive Director

A.K. Vaidian, Commissioner

Hudson River Housing, Inc.

10/9/2020

10-08-2020

Date

Date