

SOUTHERN TIER ENTRY TO PROGRAMS & SERVICES (STEPS)

RANK AND REVIEW APPLICATION 2021

PART 1: DATA-RELATED QUESTIONS

DEADLINE TO SUBMIT: 6/22/2021

1. Utilization Rate.

MAX 35 POINTS

Using the FY19 Project Application and Federal Fiscal Year 2020 (FY20)* APR, complete the following chart to calculate utilization rate (round up to closest whole number.) Please attach relevant pages of Application and APR to this application.

| | Projected number served during average PIT (Project Application Question 5A) | Actual number served during PIT (APR Questions 7 and 8) | |
|---------|--|---|------------|
| | | Persons | Households |
| January | Persons: _____ | | |
| April | | | |
| July | | | |
| October | | | |
| | Households: _____ | | |
| | | Average: | |

Persons: Average Actual _____ / Projected _____ = **Utilization** _____ %

Households: Average Actual _____ / Projected _____ = **Utilization** _____ %

1a. Did your project meet its projected number of households and/or persons served during the year (100% or more utilization)?** Yes - 20 points No - 0 point

1b. The Continuum prioritizes projects best utilizing their resources. Did your project have a utilization rate of more than 95% in *both* households *and* persons? Yes - 15 points No - 0 point

* **Federal Fiscal Year 2019 (FY19): October 1, 2018 – September 30, 2019**

* **Federal Fiscal Year 2020 (FY20): October 1, 2019 – September 30, 2020**

** **For the purpose of this Rank & Review Tool, persons served is defined as having an entry in HMIS (i.e., intake, admission and move-in date) in Federal FY20.**

2. Data Quality & Completeness:

MAX 5 POINTS

Based on FY20 APR Q6

2a. Is there an error rate of 5% or more of your project participants' PII? Yes No

2b. Is there an error rate of 5% or more of your universal data elements? Yes No

2c. Is there an error rate of 5% or more of your Income and Housing data? Yes No

2d. Is there an error rate of 5% or more of your Chronic Homelessness data? Yes No

ANY Yes - 0 points ALL No - 5 points

3. Timeliness of Data:

MAX 5 POINTS

Use the APR question Q6 e. Timeliness and for the Percent of Project Start Records add the Number of Project Start Records in the rows "0 Days" and "1-3 Days" and compare with the sum of all rows. For the Percent of Project Exit Records add the Number of Project Exit Records in the rows "0 Days" and "1-3 Days" and compare with the sum of all rows.

3a. Is the percent of Project Start records entered within 3 days 90% or greater?

Yes - 2.5 points No - 0 points

3b. Is the percent of Project Exit records entered within 3 days 90% or greater?

Yes - 2.5 points No - 0 points

4. Positive Outcomes FFY2019

MAX 15 POINTS

Permanent Housing projects: During FY19, there were 384 persons with positive outcomes noted across all CoC PH (PSH/RRH) programs. **An outcome is positive for PH if client is a stayer or exited to a PH destination.)** To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in Attachment 3: _____%
More than 21%=15 pts, 16-20%=12 pts, 11-15%=9 pts, 1-10%=6 pts, 0%=0 pts

Transitional Housing Projects: During FY19, there were 14 persons with positive outcomes noted across all CoC TH programs. *An outcome is positive for TH if the client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in Attachment 3: _____%
More than 21%=15 pts, 16-20%=12 pts, 11-15%=9 pts, 1-10%=6 pts, 0%=0 pts

Positive Outcomes FFY 2020

MAX 5 POINTS

Permanent Housing Programs: During FY20, there were 320 persons with positive outcomes noted across all CoC PH (PSH/RRH) programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 3:** _____%
More than 21%=5 pts, 11-20%=4 pts, 6-10%=3 pts, 1-5%=2 pts, 0%=0 pts

Transitional Housing Programs: During FY20, there were 7 persons with positive outcomes noted across all CoC TH programs. *An outcome is positive for TH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 3:** _____%
More than 21%=5 pts, 11-20%=4 pts, 6-10%=3 pts, 1-5%=2 pts, 0%=0 pts

5. Exits to Homelessness FFY 2019:

MAX 11 POINTS

To show impact of this project on ending homelessness, refer to Attachment 4 showing all project leavers and note the percentage of project leavers who exited this program to a shelter or the street: _____%
0%=11 pts, 1-50%=6 pts, Over 51%=0

Exits to Homelessness FFY 2020:

MAX 4 POINTS

To show impact of this project on ending homelessness, refer to Attachment 4 showing all project leavers and note the percentage of project leavers who exited this program to a shelter or the street: _____%
0%=4 pts, 1-50%=2 pts, Over 51%=0

6. Income Growth System Impact:

6a. Earned Income (FFY19)

MAX 7 POINTS

Refer to Attachment 5 (which measures earned income growth between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY19: ____%

11-100%= 7 pts, 1-10%=4 pts, 0%=0 pts

6b. Non-Employment Cash Income (FFY19)

NO POINTS

Refer to Attachment 5 (which measures non-employment cash income growth between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY19: ____%

6c. Earned Income (FFY20)

MAX 3 POINTS

Refer to Attachment 5 (which measures earned income growth between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY20: ____%

21-100%= 3 pts, 1-20%=1 pt, 0%=0 pts

6d. Non-Employment Cash Income (FFY20)

NO POINTS

Refer to Attachment 5 (which measures non-employment cash income growth between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY20: ____%

7. Income Growth – Project Performance

MAX 20 POINTS

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

7a. What percentage of **stayers** gained or increased **earned**

income between start and annual assessment? Note percent in **Q19a1. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: ____%

75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0

7b. What percentage of **stayers** gained or increased **other income** between start and

annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: ____%

75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0

7c. What percentage of **leavers** gained or increased **earned income** between start

and annual assessment? Note percent in **Q19a2. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: ____%

75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0

7d. What percentage of **leavers** gained or increased **other income** between start and

annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: ____%

75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0

8. Priority Population

MAX 10 POINTS

What percentage of households served were a priority population? *Please attach Project Application Q4B. and/or 5B.*

100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 10 pts

≥ 50% CH, Youth, Veteran, or Victims of DV = 5 pts

No priority population = 0 pts

9. Mainstream Benefits

MAX 8 POINTS

Number of adults and heads of household leaving with non-cash benefits as a percent of all adult and head of household leavers _____ (Refer to APR Q20. Non-Cash Benefits.)

80-100% = 8 pts; 60-79% = 7 pts; 40-59% = 2 pts; 0-39% = 0 points

10. Health Insurance

MAX 7 POINTS

Number of people leaving with health insurance as a percent of all leavers _____ (Refer to APR Q21. Health Insurance.)

95%-100%= 7 pts, 80%-94% = 5 pts, 50%-79% = 2 pts, 0%-49% = 0 pts

11. Housing First

MAX 5 POINTS

Housing First is a recovery-oriented approach to ending homelessness by rapidly housing individuals **without** screening out or terminating based on any of the below criteria. Does your project screen out or terminate based on any the following?

| | <i>Any Yes - 0</i> | <i>All No - 5 pts</i> |
|---|--------------------------|--------------------------|
| | Yes | No |
| Having too little or no income | <input type="checkbox"/> | <input type="checkbox"/> |
| Current or past substance abuse | <input type="checkbox"/> | <input type="checkbox"/> |
| Criminal record including Sex-Offender Status (except for state-mandated restrictions) | <input type="checkbox"/> | <input type="checkbox"/> |
| History of domestic violence | <input type="checkbox"/> | <input type="checkbox"/> |
| Failure to participate in supportive services | <input type="checkbox"/> | <input type="checkbox"/> |
| Failure to make progress on a service plan | <input type="checkbox"/> | <input type="checkbox"/> |
| Loss of income or failure to improve income | <input type="checkbox"/> | <input type="checkbox"/> |
| Being a victim of domestic violence | <input type="checkbox"/> | <input type="checkbox"/> |
| Any other activity not covered in a lease agreement typically found in the project's geographic area. | <input type="checkbox"/> | <input type="checkbox"/> |

12. Continuum Participation (0-10 pts)

Does the project or agency staff regularly participate in any of the following CoC standing or ad hoc committees? (CARES will verify via attendance sheets) **Yes 10 pts** **No 0 pts**

- Board Governance Membership
- Rank & Review CE Planning
- HHTF HMIS

13. Consolidation: Is this project a newly consolidated project? **Yes 5 pts** **No 0 pts**