

# SOUTHERN TIER ENTRY TO PROGRAMS & SERVICES (STEPS)

## RANK AND REVIEW APPLICATION 2021

### PART 1: DATA-RELATED QUESTIONS

**DEADLINE TO SUBMIT:**

#### 1. Utilization Rate.

**MAX 35 POINTS**

Using the FY19 Project Application and Federal Fiscal Year 2020 (FY20)\* APR, complete the following chart to calculate utilization rate (round up to closest whole number.) Please attach relevant pages of Application and APR to this application.

	Projected number served during average PIT (Project Application Question 5A)	Actual number served during PIT (APR Questions 7 and 8)	
		Persons	Households
January	Persons: _____  Households: _____		
April			
July			
October			
		Average:	

**Persons:** Average Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = Utilization \_\_\_\_\_%

**Households:** Average Actual \_\_\_\_\_ / Projected \_\_\_\_\_ = Utilization \_\_\_\_\_%

**1a. Did your project meet its projected number of households and/or persons served\*\* during the year (100% or more utilization)?**  Yes - 20 points  No - 0 point

**1b. The Continuum prioritizes projects best utilizing their resources. Did your project have a utilization rate of more than 95% in both households and persons?**  Yes - 15 points  No - 0 point

\* Federal Fiscal Year 2019 (FY19): October 1, 2018 – September 30, 2019

\* Federal Fiscal Year 2020 (FY20): October 1, 2019 – September 30, 2020

\*\* For the purpose of this Rank & Review Tool, persons served is defined as having an entry in HMIS (i.e., intake, admission and move-in date) in Federal FY20.

#### 2. Data Quality & Completeness:

**MAX 5 POINTS**

Based on FY20 APR Q6

**2a.** Is there an error rate of 5% or more of your project participants' PII?  Yes  No

**2b.** Is there an error rate of 5% or more of your universal data elements?  Yes  No

**2c.** Is there an error rate of 5% or more of your Income and Housing data?  Yes  No

**2d.** Is there an error rate of 5% or more of your Chronic Homelessness data?  Yes  No

ANY Yes - 0 points  ALL No - 5 points

### 3. Timeliness of Data:

MAX 5 POINTS

Use the APR question Q6 e. Timeliness and for the Percent of Project Start Records add the Number of Project Start Records in the rows "0 Days" and "1-3 Days" and compare with the sum of all rows. For the Percent of Project Exit Records add the Number of Project Exit Records in the rows "0 Days" and "1-3 Days" and compare with the sum of all rows.

3a. Is the percent of Project Start records entered within 3 days 90% or greater?

Yes - 2.5 points     No - 0 points

3b. Is the percent of Project Exit records entered within 3 days 90% or greater?

Yes - 2.5 points     No - 0 points

### 4. Positive Outcomes FFY2019

MAX 15 POINTS

**Permanent Housing projects:** During FY19, there were XXX persons with positive outcomes noted across all CoC PH (PSH/RRH) programs. **An outcome is positive for PH if client is a stayer or exited to a PH destination.** To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in Attachment 3: \_\_\_\_\_%

**More than 25%=20 pts, 20-25%=15 pts, 15-19%=10 pts, 10-14%=5 pts, Under 10%=0 pts**

**Transitional Housing Projects:** During FY19, there were XX persons with positive outcomes noted across all CoC TH programs. *An outcome is positive for TH if the client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in Attachment 3:

**More than 25%=20 pts, 20-25%=15 pts, 15-19%=10 pts, 10-14%=5 pts, Under 10%=0 pts**

#### Positive Outcomes FFY 2020

MAX 5 POINTS

**Permanent Housing Programs:** During FY20, there were XXX persons with positive outcomes noted across all CoC PSH programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2**: \_\_\_\_\_%

**100%=10, 90-99%=15, 80-89%=10, >80%=0**

**Transitional Housing Programs:** During FY20, there were XX persons with positive outcomes noted across all CoC TH programs. *An outcome is positive for TH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in **Attachment 2**: \_\_\_\_\_

**100%=10, 90-99%=15, 80-89%=10, >80%=0**

### 5. Exits to Homelessness FFY 2019:

MAX 11.25 POINTS

To show impact of this project on ending homelessness, refer to Attachment 4 showing all project leavers and note the percentage of project leavers who exited this program to a shelter or the street \_\_\_\_\_%

**0%=15 pts, 1-5%=10 pts, 6-10%=5 pts, Over 10%=0**

#### Exits to Homelessness FFY 2020:

MAX 3.75 POINTS

To show impact of this project on ending homelessness, refer to Attachment 4 showing all project leavers and note the percentage of project leavers who exited this program to a shelter or the street \_\_\_\_\_%

**0%=15 pts, 1-5%=10 pts, 6-10%=5 pts, Over 10%=0**

## 6. Income Growth System Impact:

### 6a. Earned Income (FFY19)

MAX 7.5 POINTS

Refer to Attachment 5 (which measures earned income growth between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY19: \_\_\_\_% \_\_\_\_%  
**10-100%= 5 pts, 1-9%=5 pts, 0%=0 pts**

### 6b. Non-Employment Cash Income (FFY19)

Refer to Attachment 5 (which measures non-employment cash income growth between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY19: \_\_\_\_%  
**10-100%= 5 pts, 1-9%=5 pts, 0%=0 pts**

### 6c. Earned Income (FFY20)

MAX 2.5 POINTS

Refer to Attachment 5 (which measures earned income growth between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY20: \_\_\_\_% \_\_\_\_%  
**10-100%= 5 pts, 1-9%=5 pts, 0%=0 pts**

### 6d. Non-Employment Cash Income (FFY19)

Refer to Attachment 5 (which measures non-employment cash income growth between entry and exit for leavers), to note the percentage this project contributed to total income growth in the CoC in FY20: \_\_\_\_%  
**10-100%= 5 pts, 1-9%=5 pts, 0%=0 pts**

## 7. Income Growth – Project Performance

MAX 20 POINTS

(Refer to APR Q19. Cash Income – Changes over Time to respond to questions below.)

7a. What percentage of **stayers** gained or increased **earned**

**income** between start and annual assessment? Note percent in **Q19a1. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_%

**75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0**

7b. What percentage of **stayers** gained or increased **other income** between start and

annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_%

**75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0**

7c. What percentage of **leavers** gained or increased **earned income** between start

and annual assessment? Note percent in **Q19a2. Row 1**) Number of Adults with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_%

**75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0**

7d. What percentage of **leavers** gained or increased **other income** between start and

annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: \_\_\_\_%

**75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0**

## 8. Priority Population

MAX 10 POINTS

What percentage of households served were a priority population? *Please attach Project Application Q4B. and/or 5B.*

- 100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 10 pts**
- ≥ 50% CH, Youth, Veteran, or Victims of DV = 5 pts**
- No priority population = 0 pts**

**9. Mainstream Benefits**

**MAX 8 POINTS**

Number of adults and heads of household leaving with non-cash benefits as a percent of all adult and head of household leavers

**80-100% = 8 pts; 60-79% = 7 pts; 40-59% = 2 pts; 0-39% = 0 points**

**10. Health Insurance**

**MAX 7 POINTS**

Number of people leaving with health insurance as a percent of all leavers

**95%-100%= 7 pts, 80%-94% = 5 pts, 50%-79% = 2 pts, 0%-49% = 0 pts**

**11. Housing First**

**MAX 5 POINTS**

Housing First is a recovery-oriented approach to ending homelessness by rapidly housing individuals **without** screening out or terminating based on any of the below criteria. Does your project screen out or terminate based on any the following?

	<b>Any Yes - 0</b>	<b>All No - 5 pts</b>
	<b>Yes</b>	<b>No</b>
Having too little or no income	<input type="checkbox"/>	<input type="checkbox"/>
Current or past substance abuse	<input type="checkbox"/>	<input type="checkbox"/>
Criminal record including Sex-Offender Status (except for state-mandated restrictions)	<input type="checkbox"/>	<input type="checkbox"/>
History of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Failure to participate in supportive services	<input type="checkbox"/>	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in the project's geographic area.	<input type="checkbox"/>	<input type="checkbox"/>

**12. Continuum Participation (0-10 pts)**

Does the project or agency staff regularly participate in any of the following CoC standing or ad hoc committees? (CARES will verify via attendance sheets)  **Yes 10 pts**  **No 0 pts**

Board	<input type="checkbox"/>	Governance	<input type="checkbox"/>	Membership	<input type="checkbox"/>
Rank & Review	<input type="checkbox"/>	CE	<input type="checkbox"/>	Planning	<input type="checkbox"/>
HHTF	<input type="checkbox"/>	HMIS	<input type="checkbox"/>		

**13. Consolidation:** Is this project a newly consolidated project?  **Yes 5 pts**  **No 0 pts**