SOUTHERN TIER ENTRY TO PROGRAMS & SERVICES (STEPS)

RANK AND REVIEW APPLICATION 2021

PART 1: DATA-RELATED QUESTIONS

DEADLINE TO SUBMIT:

1. Utilization Rate.   **MAX 35 POINTS**

Using the FY19 Project Application and Federal Fiscal Year 2020 (FY20)* APR, complete the following chart to calculate utilization rate (round up to closest whole number.) Please attach relevant pages of Application and APR to this application.

	Projected number served during average PIT (Project Application Question 5A)	**Actual number served during PIT** (APR Questions 7 and 8)	
		Persons	**Households**
January			
April	**Persons: _____**		
July			
October	**Households: _____**		
		Average:	

Persons: Average Actual _____ / Projected _____ = **Utilization _____%**
Households: Average Actual _____ / Projected _____ = **Utilization _____%**

1a. Did your project meet its projected number of households and/or persons served during the year (100% or more utilization)?**   ☐ **Yes - 20 points**   ☐ **No - 0 point**

1b. The Continuum prioritizes projects best utilizing their resources. Did your project have a utilization rate of more than 95% in *both* households *and* persons?
                                                                        ☐ **Yes - 15 points**   ☐ **No - 0 point**

* *Federal Fiscal Year 2019 (FY19): October 1, 2018 – September 30, 2019*

* *Federal Fiscal Year 2020 (FY20): October 1, 2019 – September 30, 2020*

** *For the purpose of this Rank & Review Tool, persons served is defined as having an entry in HMIS (i.e., intake, admission and move-in date) in Federal FY20.*

2. Data Quality & Completeness: **MAX 5 POINTS**
Based on FY20 APR Q6   **Yes   No**
2a. Is there an error rate of 5% or more of your project participants' PII?   ☐   ☐
2b. Is there an error rate of 5% or more of your universal data elements?   ☐   ☐
2c. Is there an error rate of 5% or more of your Income and Housing data?   ☐   ☐
2d. Is there an error rate of 5% or more of your Chronic Homelessness data?   ☐   ☐
                                          ☐ **ANY Yes - 0 points** ☐ **ALL No - 5 points**

3. **Timeliness of Data:**   **MAX 5 POINTS**

Use the APR question Q6 e. Timeliness and for the Percent of Project Start Records add the Number of Project Start Records in the rows "0 Days" and "1-3 Days" and compare with the sum of all rows. For the Percent of Project Exit Records add the Number of Project Exit Records in the rows "0 Days" and "1-3 Days" and compare with the sum of all rows.

3a. Is the percent of Project Start records entered within 3 days 90% or greater?

☐ **Yes – 2.5 points**   ☐ **No - 0 points**

3b. Is the percent of Project Exit records entered within 3 days 90% or greater?

☐ **Yes – 2.5 points**   ☐ **No - 0 points**

4. Positive Outcomes FFY2019   **MAX 15 POINTS**

<u>**Permanent Housing projects:**</u> During FY19, there were XXX persons with positive outcomes noted across all CoC **PH (PSH/RRH)** programs. **An outcome is positive for PH if client is a stayer or exited to a PH destination.)** To indicate how this project contributed to housing stability across the system, <u>please note the positive housing outcome rate listed in Attachment 3</u>: _____%

More than 25%=20 pts, 20-25%=15 pts, 15-19%=10 pts, 10-14%=5 pts, Under 10%=0 pts

<u>**Transitional Housing Projects:**</u> During FY19, there were XX persons with positive outcomes noted across all CoC TH programs. *An outcome is positive for TH if the client exited to a PH destination*. To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in Attachment 3:

More than 25%=20 pts, 20-25%=15 pts, 15-19%=10 pts, 10-14%=5 pts, Under 10%=0 pts

Positive Outcomes *FFY 2020*   **MAX *5* POINTS**

<u>**Permanent Housing Programs:**</u> During FY20, there were XXX persons with positive outcomes noted across all CoC **PSH** programs. *An outcome is positive for PH if client is a stayer or exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in ***Attachment 2***: ____%

100%=10, 90-99%=15, 80-89%=10, >80%=0

<u>**Transitional Housing Programs:**</u> During FY20, there were XX persons with positive outcomes noted across all CoC **TH** programs. *An outcome is positive for TH if client exited to a PH destination.* To indicate how this project contributed to housing stability across the system, please note the positive housing outcome rate listed in ***Attachment 2***: ____

100%=10, 90-99%=15, 80-89%=10, >80%=0

5. **Exits to Homelessness FFY 2019:**   **MAX 11 POINTS**

To show impact of this project on ending homelessness, <u>refer to Attachment 4</u> showing all project leavers and note the percentage of project leavers who exited this program to a shelter or the street ____%

0%=15 pts, 1-5%=10 pts, 6-10%=5 pts, Over 10%=0

Exits to Homelessness FFY 2020:   **MAX 4 POINTS**

To show impact of this project on ending homelessness, <u>refer to Attachment 4</u> showing all project leavers and note the percentage of project leavers who exited this program to a shelter or the street ____%

0%=15 pts, 1-5%=10 pts, 6-10%=5 pts, Over 10%=0

6. Income Growth System Impact:

6a. Earned Income (FFY19)   **MAX 7 POINTS**
   Refer to Attachment 5 (which measures earned income growth between entry and exit for leavers), to
   note the percentage this project contributed to total income growth in the CoC in FY19: ____% ____%
   10-100%= 5 pts, 1-9%=5 pts, 0%=0 pts

6b. Non-Employment Cash Income (FFY19)
   Refer to Attachment 5 (which measures non-employment cash income growth between entry and exit
   for leavers), to note the percentage this project contributed to total income growth in the CoC in FY19:
   ____%**10-100%= 5 pts, 1-9%=5 pts, 0%=0 pts**

6c. Earned Income (FFY20)   **MAX 3 POINTS**
   Refer to Attachment 5 (which measures earned income growth between entry and exit for leavers), to
   note the percentage this project contributed to total income growth in the CoC in FY20: ____% ____%
   10-100%= 5 pts, 1-9%=5 pts, 0%=0 pts

6d. Non-Employment Cash Income (FFY19)
   Refer to Attachment 5 (which measures non-employment cash income growth between entry and exit
   for leavers), to note the percentage this project contributed to total income growth in the CoC in FY20:
   ____%
   10-100%= 5 pts, 1-9%=5 pts, 0%=0 pts

7. Income Growth – Project Performance   **MAX 20 POINTS**
   (**Refer to APR Q19. Cash Income – Changes over Time** to respond to questions below.)
   7a. What percentage of **stayers** gained or increased **earned
   income** between start and   annual assessment? Note percent in **Q19a1. Row 1**) Number of Adults
   with Earned Income - **Column 9**) Performance Measure: Percent of Persons to accomplish this
   measure: ____%
   75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0

   7b. What percentage of **stayers** gained or increased **other income** between start and
   annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column
   9**) Performance Measure: Percent of Persons to accomplish this measure: ____%
   75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0

   7c. What percentage of **leavers** gained or increased **earned income** between start
   and   annual assessment? Note percent in **Q19a2. Row 1**) Number of Adults with Earned Income
   - **Column 9**) Performance Measure: Percent of Persons to accomplish this measure: ____%
   75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0

   7d. What percentage of **leavers** gained or increased **other income** between start and
   annual assessment? Note percent in **Q19a1. Row 3**) Number of Adults with Other Income - **Column
   9**) Performance Measure: Percent of Persons to accomplish this measure: ____%
   75-100% = 5 pts; 50-74% = 4 pts; 25-49% = 3 pts; 15-24% = 2 pts; 1-14% = X pts; 0% = 0

8. Priority Population   **MAX 10 POINTS**
   What percentage of households served were a priority population? *Please attach Project Application
   Q4B. and/or 5B.*

☐ **100% Chronically Homeless (CH), Youth, Veteran, or Victims of DV = 10 pts**
☐ **≥ 50% CH, Youth, Veteran, or Victims of DV = 5 pts**
☐ **No priority population = 0 pts**

9. **Mainstream Benefits**   **MAX 8 POINTS**

Number of adults and heads of household leaving with non-cash benefits as a percent of all adult and head of household leavers
80-100% = 8 pts; 60-79% = 7 pts; 40-59% = 2 pts; 0-39% = 0 points

10. **Health Insurance**   **MAX 7 POINTS**

Number of people leaving with health insurance as a percent of all leavers
95%-100%= 7 pts, 80%-94% = 5 pts, 50%-79% = 2 pts, 0%-49% = 0 pts

11. **Housing First**   **MAX 5 POINTS**

Housing First is a recovery-oriented approach to ending homelessness by rapidly housing individuals **without** screening out or terminating based on any of the below criteria. Does your project screen out or terminate based on any the following? *Any Yes - 0   All No - 5 pts*

	Yes	No
Having too little or no income	☐	☐
Current or past substance abuse	☐	☐
Criminal record including Sex-Offender Status (except for state-mandated restrictions)	☐	☐
History of domestic violence	☐	☐
Failure to participate in supportive services	☐	☐
Failure to make progress on a service plan	☐	☐
Loss of income or failure to improve income	☐	☐
Being a victim of domestic violence	☐	☐
Any other activity not covered in a lease agreement typically found in the project's geographic area.	☐	☐

12. **Continuum Participation (0-10 pts)**

Does the project or agency staff regularly participate in any of the following CoC standing or ad hoc committees? *(CARES will verify via attendance sheets)*   ☐ **Yes 10 pts** ☐ **No 0 pts**

Board ☐	Governance ☐	Membership ☐
Rank & Review ☐	CE ☐	Planning ☐
HHTF ☐	HMIS ☐	

13. **Consolidation:** Is this project a newly consolidated project?   ☐ **Yes 5 pts** ☐ **No 0 pts**