

## HMIS and ESG CV Funding. What You Need to Know.



Hi everyone,

I am writing this to clarify what the HMIS requirements are for agencies that received ESG CV funding as there has been some confusion surrounding how/when/what client level data is entered. I will break down the requirements for each project type below.

- **Emergency Shelter**

- If this funding is being used for a current ES project, *no new project needs to be created within the CCHMIS*
- ES projects **do not** need to be separated by ESG CV funding source (City or State)

From the Updated ESG Program Manual:

A single project which receives ESG-CV Emergency Shelter component funding from more than one jurisdiction for the same shelter **does not** need to separate its clients into two separate projects within the HMIS as HUD does not require a breakdown of clients served by activity or funding source in emergency shelters.

For example: An organization has a shelter project that receives both City and State ESG-CV funding. The shelter is set up in HMIS as one shelter, and there is no need to distinguish between which client was served with each ESG-CV funding source. All clients served in the shelter are reported in both the City's ESG-CV CAPER and the State's ESG-CV CAPER.

- **Street Outreach**

- If this funding is being used for a current SO project, *no new project needs to be set up in the CCHMIS*
- SO projects **will need** to be separated by ESG CV funding source (City or State)

### From the Updated ESG Program Manual:

In cases where projects funded under Street Outreach receive multiple ESG-CV awards, system administrators **must create a new separate project** for each of the ESG-CV funding sources in HMIS.

- If an agency receives both ESG CV funding from the city and ESG CV funding from the state, there must be 2 separate projects in the CCHMIS.

- **Rapid Rehousing**

- All ESG CV funded RRH projects require a new project in the CCHMIS
- RRH projects **will need** to be separated by ESG CV funding source (City or State)

### From the Updated ESG Program Manual:

In cases where projects funded under Rapid Rehousing receive multiple ESG-CV awards, system administrators **must create a new separate project** for each of the ESG-CV funding sources in HMIS. ***These projects funded by multiple jurisdictions are also strongly discouraged from serving the same participants (e.g. a household in RRH should not go from an RRH project funded by the City to one funded by the State.)***

- If an agency receives both ESG CV funding from the city and ESG CV funding from the state, there must be 2 separate projects in the CCHMIS

- **Homeless Prevention**

- All ESG CV funded HP projects require a new project in the CCHMIS
- HP projects **will need** to be separated by ESG CV funding source (City or State)

### From the Updated ESG Program Manual:

In cases where projects funded under Homeless Prevention receive multiple ESG-CV awards, system administrators **must create a new separate project** for each of the ESG-CV funding sources in HMIS.

- If an agency receives both ESG CV funding from the city and ESG CV funding from the state, there must be 2 separate projects in the CCHMIS.

When setting up these new projects in the CCHMIS you will need to take into consideration the number of additional user licenses your agency may need. Currently, unless your agency already has a large/extra large user group contract each agency is still limited to the maximum of 15.

I would like to thank each agency that has worked with me to get these projects set up in the CCHMIS. If we have not had a call yet, please email me (quickly) [kclark@caresny.org](mailto:kclark@caresny.org) to schedule a time to discuss the project set up. The next round of reporting is due to HUD in January.

As always, if you have any ESG CV HMIS specific questions please contact me.

If you would like to take a look at the updated ESG Program Manual you can find it [here](#). The updated ESG CV guidance begins on page 16



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