



Office of Children and Family Services

ANDREW M. CUOMO
Governor

SHEILA J. POOLE
Commissioner

MEMORANDUM

To: Residential Care facilities (Close to Home, Detention, Runaway and Homeless Youth)
From: Nina Aledort, Deputy Commissioner, Youth Development and Partnerships for Success
Date: 3/30/2020
Re: Updated protocols for Return-to-Work

Please see the attached “Health Advisory: Updated Protocols for Personnel in Healthcare and Other Direct Care Settings to Return to Work Following COVID-19 Exposure or Infection” issued by the NYS Department of Health on March 28, 2020. This guidance pertains to healthcare and direct care settings, including residential care facilities. The memo uses the term “health care professionals” generically; for your purposes this does **not** only apply to health care professionals, but to all direct care staff that are deemed essential to the safe operation of your facilities. **The guidance allows personnel who were exposed to or are recovering from COVID-19 to work in the workplace setting in order to maintain essential operations.** This return-to-work protocol depends on each facility/setting obtaining a supply of face masks and thermometers as employees monitor their health to help maintain a safe work environment. We understand that supplies such as masks and thermometers may be difficult to obtain. OCFS is pursuing all options to assist in this effort.

As essential workers, residential care facility staff are on the front lines in keeping our children, youth and families safe. As always, you have our deepest gratitude—and commitment that OCFS is working diligently to make sure your essential functions can be carried out while providing you with the most up-to-date information to keep you, your staff and your clients healthy and safe. If you have any questions, please contact your OCFS representative.

Thank you for all you do.



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

DATE: March 28, 2020
TO: All Healthcare Settings, including but not limited to Hospitals, Long Term Care Facilities (LTCFs), Adult Care Facilities (ACFs), End Stage Renal Disease (ESRD) Facilities, Emergency Medical Services (EMS), Home Care, Outpatient Clinics, and Private Practices
FROM: NYSDOH Bureau of Healthcare Associated Infections (BHA1)

Health Advisory: Updated Protocols for Personnel in Healthcare and Other Direct Care Settings to Return to Work Following COVID-19 Exposure or Infection

Please distribute immediately to:

Administrators, Infection Preventionists, Hospital Epidemiologists, Medical Directors, Nursing Directors, Risk Managers, and Public Affairs.

This advisory supersedes guidance from the New York State Department of Health to Hospitals, Nursing Homes (NHs) and Adult Care Facilities (ACFs) pertaining to the COVID-19 outbreak, released on March 16, 2020. This update includes additional healthcare and direct care settings, including any End Stage Renal Disease (ESRD) Facility, Emergency Medical Services (EMS), Home Care, Outpatient Clinic, or Private Practice that is unable to deliver a service through telehealth and is required to maintain operations.

Entities may allow healthcare personnel (HCP) who have **been exposed to a confirmed case of COVID-19**, or who have traveled internationally in the past 14 days, whether healthcare providers or other facility staff, to work if all of the following conditions are met:

1. Furloughing such HCP would result in staff shortages that would adversely impact operation of the healthcare entity.
2. HCP who have been contacts to confirmed or suspected cases are **asymptomatic**.
3. HCP who are asymptomatic contacts of confirmed or suspected cases should self-monitor twice a day (i.e. temperature, symptoms), and undergo temperature monitoring and symptom checks at the beginning of each shift, and at least every 12 hours during a shift.
4. HCP who are asymptomatic contacts of confirmed or suspected cases should wear a facemask while working, until 14 days after the last high-risk exposure.
5. To the extent possible, HCP working under these conditions should preferentially be assigned to patients at lower risk for severe complications (e.g. on units established for patients with confirmed COVID-19), as opposed to higher-risk patients (e.g. severely immunocompromised, elderly). As this outbreak grows, all staff will need to be assigned to treat all patients regardless of risk level.
6. HCP allowed to return to work under these conditions should maintain self-quarantine when not at work.

7. If the HCP who are asymptomatic contacts and working under these conditions develop symptoms consistent with COVID-19, they should immediately stop work and isolate at home. Testing should be prioritized for hospitalized health care workers. All staff with symptoms consistent with COVID-19 should be managed as if they have this infection regardless of the availability of test results.

Entities may allow healthcare personnel (HCP) with **confirmed or suspected COVID-19**, whether healthcare providers or other facility staff, to work if all of the following conditions are met:

1. Furloughing such HCP would result in staff shortages that would adversely impact operation of the healthcare entity.
2. HCP with confirmed or suspected COVID-19 must have maintained isolation for at least 7 days after illness onset, must have been fever-free for at least 72 hours without the use of fever reducing medications, and must have other symptoms improving.
3. If HCP is asymptomatic but tested and found to be positive, they must maintain isolation for at least 7 days after the date of the positive test and, if they develop symptoms during that time, they must maintain isolation for at least 7 days after illness onset and must have been at least 72 hours fever-free without fever reducing medications and with other symptoms improving.
4. Staff who are recovering from COVID-19 should wear a facemask while working until 14 days after onset of illness, if mild symptoms persist but are improving.
5. To the extent possible, staff working under these conditions should preferentially be assigned to patients at lower risk for severe complications (e.g. on units established for patients with confirmed COVID-19), as opposed to higher-risk patients (e.g. severely immunocompromised, elderly). As this pandemic grows, all staff will need to be assigned to treat all patients regardless of risk level.
6. HCP allowed to return to work under these conditions should maintain self-isolation when not at work.

HCP who are furloughed due to isolation, or because they do not meet the above conditions for returning to work, qualify for paid sick leave benefits and their employers can provide them with a letter confirming this, which can be used to demonstrate eligibility for the benefit.

General questions or comments about this advisory can be sent to icp@health.ny.gov, covidadulthoodcareinfo@health.ny.gov, and/or covidnursinghomeinfo@health.ny.gov.