

## **Before Starting the CoC Application**

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (\*), which are mandatory and require a response.

## 1A. Continuum of Care (CoC) Identification

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

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**1A-1. CoC Name and Number:** NY-523 - Glens Falls, Saratoga Springs/Saratoga, Washington, Warren, Hamilton Counties CoC

**1A-2. Collaborative Applicant Name:** CARES of NY, Inc.

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** CARES of NY, Inc.

## 1B. Continuum of Care (CoC) Engagement

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**1B-1. CoC Meeting Participants.**

**For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:**

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	Yes	No
Local Jail(s)	No	No	No
Hospital(s)	Yes	Yes	No
EMS/Crisis Response Team(s)	Yes	Yes	No
Mental Health Service Organizations	Yes	No	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	No
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	Yes	No
CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	No
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes	No
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
LGBT Service Organizations	Yes	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	No
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
legal services			
faith based organizations			
VA			

**1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.**

**Applicants must describe how the CoC:**

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

The CoC uses specific strategies to solicit and consider opinions from a broad array of orgs & individuals with knowledge of/interest in preventing and ending homelessness. Input is solicited from knowledgeable stakeholders (e.g., those with lived experience, housing providers, health/mental & behavioral health providers, law enforcement, faith-based orgs, gov’t agencies). Strategies to solicit opinions include peer-to-peer community outreach, web-based forums (e.g. interactive webinars, email listservs) and annual interviews with current program clients. Info is shared and opinions gathered year-round through direct community interaction (e.g. CoC Membership meetings held =two times/year). The Collaborative Applicant (CA) leads an in-person workshop series developed to solicit feedback and spark dialogue among a wide range of agencies/persons on topics relevant to the community (e.g, confronting discrimination; youth homelessness; sex offender housing) which reaches interested parties across the community through live web-streaming/archived

video. Info gathered in public forums are considered by the CoC to develop new approaches to prevent/end homelessness (e.g. the CoC formally joining local transportation summits to improve options for those who are homeless/at-risk, which came from opinions expressed during public forums for the CoC's strategic planning). Minutes taken at every public meeting provide the CoC Board with opinions/topics to consider how further work may be assigned to one of three standing committees. Committees update the Board on findings and suggested next steps; & all developments are shared during full Membership meetings. The CA ensures effective communication with all individuals across the CoC, including those with disabilities, by sharing important info (e.g. meeting dates, agendas, minutes) on their website that is responsive to screen-reader software (e.g. accessibility tags to PDF documents) & by sharing info via email listservs.

### **1B-2. Open Invitation for New Members.**

**Applicants must describe:**

- 1. the invitation process;**
  - 2. how the CoC communicates the invitation process to solicit new members;**
  - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
  - 4. how often the CoC solicits new members; and**
  - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

The formal CoC invitation process for new members is transparent, occurs on an annual basis, and requires interested parties to complete a New Member Application. The CoC communicates the invitation process to solicit new members via the CoC's website and listservs, announcements at full Membership meetings, as well as phone and in-person conversations with important systems partners focusing on the benefits and responsibilities of CoC membership. The CA ensures effective communication with individuals with disabilities by sharing invitations and applications in a variety of accessible electronic formats, including the CoC webpage, which is responsive to screen-reader software (e.g. accessibility tags to PDF documents) and email listservs. Though the CoC solicits new members annually, the Membership Application is posted year-round on the CoC's website and applications are accepted on a rolling basis. The CoC conducts special outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC. Special outreach is ongoing and conducted by members of the CoC Board, Governance, and the Capital Region Advisory Committee on Youth Homelessness. For example, the Capital Region Advisory Committee on Youth Homelessness has identified and engaged youth with lived experience to actively participate on the Committee. In addition, annually the CoC hosts two Homeless Awareness Month events (i.e. poverty simulations; memorials for local community members who were homeless and lost their lives) that engage both those with lived experience and important stakeholders to better understand the CoC and the potential for collective impact involved in Membership. Other targeted outreach focuses on non-traditional systems partners (e.g., affordable housing providers, hospitals, managed health care

organizations, education and higher education institutions, employment agencies and employers).

**1B-3. Public Notification for Proposals from Organizations Not Previously Funded.**

**Applicants must describe:**

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
  - 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
  - 3. the date(s) the CoC publicly announced it was open to proposal;**
  - 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
  - 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**
- (limit 2,000 characters)**

The CoC notified the public about accepting project application proposals, including those from non-CoC funded organizations via a listserv email announcement and public posting on the CoC's website on 7/17/19. A new project training webinar was posted on the CA website on 7/19/19 and remained throughout the application period. On 7/25, an invitation via email explicitly invited non-CoC funded organizations, community stakeholders and the general public to participate in an in-depth discussion (in-person and remotely via webinar) about CoC funding opportunities available this year on 7/31/19. The invitation specifically referenced 'a particular focus on organizations not previously receiving CoC-funding'. All communications made clear that proposals must be submitted via email to the CA using the New Project and/or DV Bonus Project Application posted on the CA website. The 7/31/19 workshop/webinar detailed the application process, including eligibility, and ensured all parties understood the method for submitting proposals. Experienced CA staff were also readily available throughout the process to field any questions from the public. The CoC determines whether project/s will be included in the listing using a CoC-created and approved review and ranking process that includes criteria to score all new projects based on local community need and HUD best practices, such as the agency's experience administering projects that serve underserved populations; ability of the project to meet stated CoC goals; extent to which a project would meet HUD priorities; program type; and agency fiscal capacity. Membership reviews all projects within the Priority Listing and provides final approval for all new projects. The CA ensured effective communication with individuals with disabilities by posting content and documents on its website that is responsive to screen-reader software (ie: accessibility tags to PDF documents).

# 1C. Continuum of Care (CoC) Coordination

## Instructions:

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## 1C-1. CoCs Coordination, Planning, and Operation of Projects.

**Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.**

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

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**1C-2. CoC Consultation with ESG Program Recipients.**

Applicants must describe how the CoC:  
1. consulted with ESG Program recipients in planning and allocating ESG funds;  
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and  
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.  
(limit 2,000 characters)

**1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions.** Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

**1C-2b. Providing Other Data to Consolidated Plan Jurisdictions.** Yes

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

**1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.**

Applicants must describe:  
1. the CoC's protocols, including protocols for coordinated entry and the CoC's emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and  
2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality.  
(limit 2,000 characters)

**1C-3a. Training–Best Practices in Serving DV Survivors.**

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:  
1. CoC area project staff that addresses safety and best practices (e.g.,

**trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**  
**2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.**  
 (limit 2,000 characters)

**1C-3b. Domestic Violence–Community Need Data.**

**Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.**  
 (limit 2,000 characters)

**\*1C-4. PHAs within CoC. Attachments Required.**

**Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On

**1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.**

**Applicants must:**  
 1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or  
 2. state that the CoC does not work with the PHAs in its geographic area.  
 (limit 2,000 characters)

**1C-4b. Moving On Strategy with Affordable Housing Providers.**

**Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.**

Yes

**If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs.**

**(limit 1,000 characters)**

Saratoga-North Country CoC has a Move On Strategy with affordable housing providers. Specifically, the CoC partners with Glens Falls Housing Authority (GFHA) to transition households in permanent housing (PH) who no longer require/ request intensive services. The Move On Strategy ensures persons moving on 1) have demonstrated the ability to stably maintain housing 2) will meet screening criteria and 3) understand the decision to move on is voluntary. GFHA, in kind, has a preference in place for households moving on from PH. The CoC's Strategy recommends that all services are provided using strengths-based/recovery-focused model and that PH providers offer pre-transition and aftercare services. The CoC will use the success of the current Move On model with GFHA to encourage other low-income housing programs to participate (Cath. Char. Housing, Vecino Group, Liberty Affordable Housing). The CoC will also create a standardized assessment for moving on.

**1C-5. Protecting Against Discrimination.**

**Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.**  
**(limit 2,000 characters)**

The CoC has taken several actions to address all forms of discrimination in housing, including: enhancing the CoC antidiscrimination policy based on best practices, conducting an antidiscrimination training, and monitoring ESG and CoC funded programs for compliance. The CoC edited and enhanced the CoC wide antidiscrimination policy (documented in the attached Written Standards) that ensures all community programs (CoC/ESG) provide equal access to housing regardless of race, color, national origin, religion, sex, familial status, disability, or gender identity, per the Fair Housing Act and 24 CFR 5.105(a)(2). Specific additions to the policy include referencing all NYS and Federal antidiscrimination statutes; committing to affirmatively marketing housing/services to those least likely to apply; serving individuals with disabilities in the most integrated settings; and requiring each CoC and ESG funded program have their own antidiscrimination policy, publicly post adherence, and annually participate in mandatory trainings. Also, the CoC conducts annual trainings for providers on how to effectively address discrimination based on protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2). This year's training, held on 6.6.19, included how to implement the final Equal Access to Housing rules, and reiterated (1) housing must be made available without regard to actual or perceived sexual orientation, gender identity, or marital status (2) how agencies can assess their programs for compliance and (3) tools for better implementing equal access. In addition, the Data & Goals Committee incorporated an antidiscrimination policy review into the CoC monitoring process which will be taking place this fall, ensuring each funded agency has a program policy addressing Fair Housing and equal access. If a program is found to not have an antidiscrimination policy, the Data & Goals Committee will work to provide language and follow-up to ensure a policy will be implemented.

**\*1C-5a. Anti-Discrimination Policy and Training.**

**Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:**

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

**\*1C-6. Criminalization of Homelessness.**

**Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.**

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input checked="" type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

**1C-7. Centralized or Coordinated Assessment System. Attachment Required.**

**Applicants must:**

1. demonstrate the coordinated entry system covers the entire CoC geographic area;
2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and
3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner.

**(limit 2,000 characters)**

# 1D. Continuum of Care (CoC) Discharge Planning

**Instructions:**

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**1D-1. Discharge Planning Coordination.**

**Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).**

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

# 1E. Local CoC Competition

## Instructions

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## \*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

**Applicants must indicate whether the CoC:**

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

## 1E-2. Project Review and Ranking–Objective Criteria.

**Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:**

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

## 1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

FY2019 CoC Application	Page 14	09/05/2019
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**Applicants must describe:**  
**1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and**  
**2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.**  
**(limit 2,000 characters)**

The CoC considered the following severity of needs and vulnerabilities when reviewing and ranking projects: Chronic Homelessness, age, and history of domestic violence. Other vulnerable populations considered include households with 10w/no income, mental illness, current/past substance abuse disorders, and those with history in the criminal justice system. The CoC takes the severity of needs and vulnerabilities into account in four ways when reviewing and ranking projects: 1) site monitoring results; 2) quantitative questions/objective criteria in Part I of the Rank & Review Tool; 3) qualitative information in Part II; and 4) additional data via interviews. Attachment 1E-1: Summary of Selection Criteria for Review and Ranking of CoC Projects provides documentation of these practices. The CoC ensures that projects providing housing and services to the before mentioned hardest to serve populations receive additional points in Part II of the Rank & Review Tool, with the understanding that such programs often yield lower scores in terms of system performance; yet are essential to meeting the needs of the CoC's most vulnerable. The Tool also applies points to projects adhering to the Housing First approach; ensuring the most vulnerable are not screened out. Through discussion during interviews, projects are given the opportunity to explain unique client needs/vulnerabilities (e.g., language barriers, mental health illness) and their impact on project performance. This year the CoC drafted specific questions included in Part II of the Tool for 1) DV providers to explain situations considered positive housing outcomes which do not meet HUD's traditional definitions; and 2) Dedicated Youth providers to explain unique struggles youth face in increasing income; both questions allowed for additional points. The CoC considers severity of needs and vulnerabilities each year to ensure effective prioritization and allocation of resources to meet the needs of the hardest to serve.

**1E-4. Public Postings–CoC Consolidated Application. Attachment Required.**

**Applicants must:**  
**1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or**  
**2. check 6 if the CoC did not make public the review and ranking process; and**  
**3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or**  
**4. check 6 if the CoC did not make public the CoC Consolidated Application.**

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

**1E-5. Reallocation between FY 2015 and FY 2018.**

**Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.**

**Reallocation:**

**1E-5a. Reallocation–CoC Review of Performance of Existing Projects.**

**Applicants must:**

- 1. describe the CoC written process for reallocation;**
  - 2. indicate whether the CoC approved the reallocation process;**
  - 3. describe how the CoC communicated to all applicants the reallocation process;**
  - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
  - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

## DV Bonus

### Instructions

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### 1F-1 DV Bonus Projects.

**Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing:**

Applicant Name	DUNS Number
This list contains no items	

## 2A. Homeless Management Information System (HMIS) Implementation

**Intructions:**

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**2A-1. HMIS Vendor Identification.** Foothold Technology

**Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.**

**2A-2. Bed Coverage Rate Using HIC and HMIS Data.**

**Using 2019 HIC and HMIS data, applicants must report by project type:**

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	91	18	58	79.45%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	32	0	32	100.00%
Rapid Re-Housing (RRH) beds	55	16	39	100.00%
Permanent Supportive Housing (PSH) beds	225	10	215	100.00%
Other Permanent Housing (OPH) beds	0	0	0	

**2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.**

**For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:**

- 1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and**
- 2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.**  
**(limit 2,000 characters)**

**\*2A-3. Longitudinal System Analysis (LSA) Submission.**

**Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.** Yes

**\*2A-4. HIC HDX Submission Date.**

**Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).** 04/26/2019  
**(mm/dd/yyyy)**

## 2B. Continuum of Care (CoC) Point-in-Time Count

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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**2B-1. PIT Count Date.** 01/24/2019

**Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).**

**2B-2. PIT Count Data–HDX Submission Date.** 04/29/2019

**Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).**

**2B-3. Sheltered PIT Count–Change in Implementation.**

**Applicants must describe:**

**1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**

**2. how the changes affected the CoC’s sheltered PIT count results; or**

**3. state “Not Applicable” if there were no changes.**

**(limit 2,000 characters)**

Increased from 234 to 261.

From 2018 to 2019 the CoC implemented data quality actions to improve the validity of the sheltered PIT count; no methodology changes were made. The data quality changes included 1) tailored technical assistance with non-HMIS providers (i.e. Departments of Social Services and DV providers) and 2) improved HMIS training with participating HMIS agencies. These data quality activities improved the validity of the count and played a role in identifying 27 additional persons during the 2019 sheltered PIT count. The CoC facilitated

increased training opportunities for the community on PIT requirements and specifically worked with the Departments of Social Services (DSS's), DV shelters, community action programs, and faith-based providers to ensure a complete count of the census on the night of the PIT. Training focused on ensuring the numbers reported persons homeless according to the HUD definition of homeless, and reflect timely data entry and data accuracy from each agency's tracking system. Such training resulted in a reported increase of persons utilizing DSS-funded beds and DV services from 2018. In addition, improved data quality training with HMIS-participating agencies supported improved data collection, resulting in an increase of persons reported from 2018. The Collaborative Applicant in coordination with the HMIS Lead organized and analyzed PIT data reports from the HMIS and held one-on-one phone calls with each provider to ensure timely data entry and data accuracy. Review of intake dates noted within HMIS ensured a proper count of those utilizing shelter services on the night of the count. This review and subsequent data correction by agencies resulted in a more accurate census count.

**\*2B-4. Sheltered PIT Count—Changes Due to Presidentially-declared Disaster.**

**Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC's 2019 sheltered PIT count.** No

**2B-5. Unsheltered PIT Count—Changes in Implementation.**

**Applicants must describe:**

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
  - 2. how the changes affected the CoC's unsheltered PIT count results; or**
  - 3. state "Not Applicable" if there were no changes.**
- (limit 2,000 characters)**

**\*2B-6. PIT Count—Identifying Youth Experiencing Homelessness.**

**Applicants must:**

**Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count.** Yes

**2B-6a. PIT Count—Involving Youth in Implementation.**

**Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:**

- 1. plan the 2019 PIT count;**
- 2. select locations where youth experiencing homelessness are most likely to be identified; and**
- 3. involve youth in counting during the 2019 PIT count.**

**(limit 2,000 characters)**

**2B-7. PIT Count–Improvements to Implementation.**

**Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:**

- 1. individuals and families experiencing chronic homelessness;**
- 2. families with children experiencing homelessness; and**
- 3. Veterans experiencing homelessness.**

**(limit 2,000 characters)**

## **3A. Continuum of Care (CoC) System Performance**

### **Instructions**

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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### **\*3A-1. First Time Homeless as Reported in HDX.**

#### **Applicants must:**

Report the Number of First Time Homeless as Reported in HDX.	513
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### **3A-1a. First Time Homeless Risk Factors.**

#### **Applicants must:**

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

The CoC's process to identify risk factors to identify persons becoming homeless for the first-time includes coordinated data analysis and community discussion. Specifically, the Data and Goals Committee is now responsible for reviewing HMIS data to identify and consider characteristics of those who are first time homeless. The Data and Goals Committee will be considering demographic information, documented cause of homelessness and disabling condition. The Committee will also lead community conversation on causes of first-time homelessness based on discussion with prevention providers, emergency shelters, DSS, and the faith-based community to identify common factors contributing to first time homelessness. This qualitative information will

supplement HMIS data to create a holistic picture on local causes of first-time homelessness. The CoC has developed three strategies to address households at risk of becoming homeless for the first time. One strategy is to educate community providers who serve vulnerable populations (i.e. prevention providers, food pantries, health clinics) about risk factors and referral protocol. A second strategy to address persons at risk is to target prevention funding and services earlier within a household’s housing crisis. Early intervention will more effectively utilize prevention dollars to successfully prevent homelessness. The third strategy is to increase the amount of prevention funding available in the community. Prevention funding and services are essential to ensure households remain housed; increased funding will allow a greater number of households to be served. The CoC advocates and applies for prevention funding through state, local, and private funding sources on an ongoing basis. The Data and Goals Committee, which reports to the CoC Board, oversees these strategies to reduce and end the number of persons experiencing homelessness for the first time.

**\*3A-2. Length of Time Homeless as Reported in HDX.**

**Applicants must:**

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	65
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**3A-2a. Strategy to Reduce Length of Time Homeless.**

**Applicants must:**

- 1. describe the CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;**
  - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
  - 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

The CoC’s strategy to reduce the LOT persons remain homeless is three-fold: 1) increase the amount of appropriate housing available 2) ensure CoC and program policies reduce barriers to housing and 3) rapidly coordinate housing opportunities through the Coordinated Entry (CE) system. To increase the amount of appropriate housing available the CoC advocates for and supports the increase of permanent housing. For example, the CoC has supported NYS Empire State Supportive Housing Initiative (ESSHI) applications for PSH; and is implementing its Move On Strategy to ensure PSH units are available for the most vulnerable and hardest to serve. To implement policies to reduce barriers to housing, the CoC encourages Housing First policies within all programs by prioritizing Housing First projects through the Rank and Review process. The CE system works to reduce LOT homeless by including LOT as a prioritizing criterion within the CE’s prioritization process. The CoC also engages non-CoC funded housing providers (i.e. OMH housing through collaboration with the Mental Health Single Point of Access (SPOA)) to increase the amount of appropriate housing available to those coming through CE. Together, these

strategies result in an increase in immediate housing opportunities for those who are homeless. The CoC identifies, prioritizes and houses individuals and persons in families with the longest LOT homeless through the CE system. During the bi-weekly CE case conferencing meetings, outreach, ES, and PH staff discuss barriers to housing households who have remained homeless the longest. The CE Committee develops creative/alternative solutions to finding the most immediate/appropriate housing for these households. The Data and Goals, and CE Committees, which report to the CoC Board, oversee these strategies.

**\*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	65%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	93%

**3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.**

**Applicants must:**

- 1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
  - 2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
  - 3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and**
  - 4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.**
- (limit 2,000 characters)**

The CoC developed strategies to increase the rate at which households in ES, TH, and RRH exit to permanent destinations, recognizing the FY18 rate of 65%, while an increase from FY17 by 5%, must be further improved. Current strategies are: 1) connect unsheltered persons and the most vulnerable in ES to RRH and PSH through an efficient and effective Coordinated Entry (CE) System 2) expand housing opportunities through CE by forging partnerships with non-CoC-funded options, such as OMH housing (i.e. Saratoga County Dept. of Mental Health) 3) connect households to housing subsidies (i.e. PHA,

Section 8) 4) connect households to community support services and benefits & 5) connect households to education/employment training opportunities to improve income. These strategies together ensure households are linked to affordable housing options, have the necessary income to access that housing, and have support services within the community to ensure ongoing housing stability. The Data and Goals & Coordinated Entry Committees oversee these strategies. Strategies to increase the rate at which households in PH, other than RRH, retain their permanent housing or exit to PH have been more successful with a rate of 93% in FY18. Current strategies are: 1) engage with clients to ensure they are meeting their individualized goals and are stable within housing 2) implement the CoC Move On Strategy by providing pre-transition services such as living skills training, employment, and community integration supports, and strong aftercare supports to ensure a successful transition & (3) partner with affordable housing providers and cultivate relationships with local landlords to maintain an ongoing list of apartment vacancies. These strategies ensure clients in PSH programs are supported in maintaining housing, while fostering opportunities for greater housing independence within the community. The Data and Goals Committee, which reports to the Board, oversees all of these strategies.

**\*3A-4. Returns to Homelessness as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	11%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	4%

**3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.**

**Applicants must:**

1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.  
(limit 2,000 characters)

**\*3A-5. Cash Income Changes as Reported in HDX.**

**Applicants must:**

Percentage
------------

1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	52%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	44%

**3A-5a. Increasing Employment Income.**

**Applicants must:**

- 1. describe the CoC's strategy to increase employment income;**
  - 2. describe the CoC's strategy to increase access to employment;**
  - 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
  - 4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.**
- (limit 2,000 characters)**

**3A-5b. Increasing Non-employment Cash Income.**

**Applicants must:**

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

The CoC's strategy to increase non-employment cash income is fostering systems level engagement with non-employment cash income providers. Specifically, the CoC had developed systems level coordination between the local Departments of Social Services (DSS's) and shelter providers. DSS's connect clients with necessary benefits (i.e. TANF, SNAP). Shelter and housing providers advocate on a household's behalf to access all the available non-employment cash income through DSS. This partnership between providers and DSS requires ongoing communication about any changes in DSS regulations or structure, occurring at CoC Membership and Board meetings. Such collaboration results in an increase in non-employment cash income among clients. The CoC's strategy to increase access to non-employment cash income includes promoting access to non-employment cash income providers and trainings on best practices, such as SOAR. Specifically, the CoC promotes access to income providers, such as DSS, by promoting materials that walk both providers and clients through how to access benefits at DSS, as well as clients' rights in accessing those benefits. Additionally, DSS staff participate in CoC Membership, allowing for direct communication about any changes impacting access to DSS services. Moreover, the CoC encourages all agencies to utilize nationally recognized best practices, such as SOAR, proven to increase access to cash income. Specifically, the CoC encourages agencies during Membership meetings to access trainings hosted by the regional SOAR TA provider. By promoting an increase in attending SOAR trainings, the CoC has ensured clients throughout the community have access to SOAR trained case managers who increase access to SSI/SSDI. The Data and Goals

Committee, which reports to the Board, oversees these strategies.

**3A-5c. Increasing Employment. Attachment Required.**

**Applicants must describe how the CoC:**

- 1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**
  - 2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**
- (limit 2,000 characters)**

**3A-5d. Promoting Employment, Volunteerism, and Community Service.**

**Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:**

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

**3A-6. System Performance Measures 05/29/2019  
 Data–HDX Submission Date**

**Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)**

## 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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### 3B-1. Prioritizing Households with Children.

**Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.**

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

### 3B-1a. Rapid Rehousing of Families with Children.

**Applicants must:**

**1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;**

**2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once**

**assistance ends; and**  
**3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)**

The CoC has incorporated a two-pronged approach to rapidly rehouse families with children within 30 days. The first approach focuses on households experiencing homelessness due to short-term financial crisis. The strategies include 1) connect households to the Dept of Social Services to access all cash and non-cash benefits (i.e. SNAP, Public Assistance) 2) ensure households complete all housing subsidy apps (i.e. PHA) 3) build relationships with local landlords to negotiate manageable and appropriate lease agreements. The second approach focuses on households who present more stringent needs (i.e. those with limited/no income, survivors of DV, youth led families, those w/a disability). The strategy to rapidly rehouse these families include 1) prioritize families for PSH/RRH utilizing a family-specific CE Tool, filled out within 72 hrs of presenting; (2) ensure a low barrier approach among housing providers; and (3) provide households with a menu of wrap-around services to address household needs (i.e. health/mental health, childcare, DV services, peer support). Similarly, the CoC has a two-pronged approach to address housing and service needs to ensure families maintain housing once assistance ends. For families with low barriers, the CoC makes referrals to community providers to ensure a system of supports that allow families to stabilize. Specific referrals include childcare, medical/mental healthcare, school-age ed programs, employment training, budgeting and financial literacy. Harder to serve families are assisted in completing action plans that establish short and long-term goals & are adjusted to mitigate risk post-assistance. The CoC also ensures a warm hand-off to ongoing housing support service programs and/or ongoing intensive case management programs, such as Health Homes (Medicaid-funded intensive case management). The Data and Goals Committee, which reports to the Board, oversees these strategies.

**3B-1b. Antidiscrimination Policies.**

**Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.**

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input type="checkbox"/>

4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.

**3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.**

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

**3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.**

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input type="checkbox"/>
5. Bad Credit or Rental History	<input type="checkbox"/>

**3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.**

Applicants must describe how the CoC increased availability of housing and services for:

1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and
  2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.
- (limit 3,000 characters)

**3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.**

**Applicants must:**

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

**3B-1e. Collaboration–Education Services.**

**Applicants must describe:**

- 1. the formal partnerships with:**
    - a. youth education providers;**
    - b. McKinney-Vento LEA or SEA; and**
    - c. school districts; and**
  - 2. how the CoC collaborates with:**
    - a. youth education providers;**
    - b. McKinney-Vento Local LEA or SEA; and**
    - c. school districts.**
- (limit 2,000 characters)**

**3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.**

**Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services. (limit 2,000 characters)**

**3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.**

**Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.**

	<b>MOU/MOA</b>	<b>Other Formal Agreement</b>
<b>Early Childhood Providers</b>	No	No
<b>Head Start</b>	Yes	No
<b>Early Head Start</b>	Yes	No

Child Care and Development Fund	No	No
Federal Home Visiting Program	No	No
Healthy Start	No	No
Public Pre-K	No	No
Birth to 3 years	No	No
Tribal Home Visiting Program	No	No
Other: (limit 50 characters)		

**3B-2. Active List of Veterans Experiencing Homelessness.**

**Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC.** Yes

**3B-2a. VA Coordination—Ending Veterans Homelessness.**

**Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness.** Yes

**3B-2b. Housing First for Veterans.**

**Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach.** Yes

**3B-3. Racial Disparity Assessment. Attachment Required.**

**Applicants must:**  
**1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or**  
**2. select 7 if the CoC did not conduct a Racial Disparity Assessment.**

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>

6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

**3B-3a. Addressing Racial Disparities.**

**Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:**

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

## 4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

**Instructions:**

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

**Resources:**

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 4A-1. Healthcare—Enrollment/Effective Utilization

**Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.**

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

#### 4A-1a. Mainstream Benefits.

**Applicants must:**

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

- health insurance;  
 4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and  
 5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.  
 (limit 2,000 characters)

**4A-2. Lowering Barriers to Entry Data:**

**Applicants must report:**

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	14
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	14
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

**4A-3. Street Outreach.**

**Applicants must:**

1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3. describe how often the CoC conducts street outreach; and
4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.  
 (limit 2,000 characters)

**4A-4. RRH Beds as Reported in HIC.**

**Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.**

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	71	55	-16

**4A-5. Rehabilitation/Construction Costs–New Projects.** No

**Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting**

**\$200,000 or more in funding for housing rehabilitation or new construction.**

**4A-6. Projects Serving Homeless under Other Federal Statutes.** No

**Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.**

## **Attachment Details**

**Document Description:** 2019 HDX Comp Reports - NY 523

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

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## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
<b>1A. Identification</b>	08/27/2019
<b>1B. Engagement</b>	09/05/2019
<b>1C. Coordination</b>	Please Complete
<b>1D. Discharge Planning</b>	No Input Required
<b>1E. Local CoC Competition</b>	Please Complete
<b>1F. DV Bonus</b>	No Input Required
<b>2A. HMIS Implementation</b>	Please Complete
<b>2B. PIT Count</b>	Please Complete
<b>3A. System Performance</b>	Please Complete
<b>3B. Performance and Strategic Planning</b>	Please Complete
<b>4A. Mainstream Benefits and Additional Policies</b>	Please Complete
<b>4B. Attachments</b>	Please Complete

  

FY2019 CoC Application	Page 41	09/05/2019
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**Submission Summary**

No Input Required