

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

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1A-1. CoC Name and Number: NY-511 - Binghamton, Union Town/Broome, Otsego, Chenango, Delaware, Cortland, Tioga Counties CoC

1A-2. Collaborative Applicant Name: Coalition for the Homeless of the Southern of NY INC.

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Fairview Recovery Services, Inc.

1B. Continuum of Care (CoC) Engagement

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1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

1. participated in CoC meetings;
2. voted, including selecting CoC Board members; and
3. participated in the CoC's coordinated entry system.

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	No	No
Local Jail(s)	Yes	Yes	Yes
Hospital(s)	Yes	Yes	Yes
EMS/Crisis Response Team(s)	Yes	No	No
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Not Applicable	No	No

Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	No	Yes
CoC Funded Victim Service Providers	Not Applicable	No	No
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
LGBT Service Organizations	Yes	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
Legal Services	Yes	Yes	Yes
Faith Based Organizations	Yes	Yes	Yes
VA	Yes	Yes	Yes

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

The CoC uses specific strategies to solicit and consider opinions from a broad array of organizations and individuals with knowledge of/interest in preventing and ending homelessness. Input is solicited from knowledgeable stakeholders (e.g., those with lived experience, Housing Councils, assistance service providers, health/behavioral health providers, law enforcement, faith-based orgs, government agencies) within each geographic region of the CoC. Strategies to solicit opinions include peer-to-peer community outreach, web-based forums (e.g. interactive webinars, email listservs), and annual interviews with current program clients. Notification of public meetings for CoC members and key partners is posted on the CoC’s website and held monthly as are standing subcommittee (HMIS, NOFA, Governance, Coordinated Entry, etc.) meetings. Meetings are frequently accessible via phone/teleconference in order

to allow for engagement across the vast CoC region. Project and system-level data is distributed at least monthly among members for review prior to CoC meetings. Information gathered in public meetings/forums is considered by the CoC to develop new approaches to prevent/end homelessness, inform strategic planning efforts and ensure resource allocation is representative of all participating counties both as it relates to CoC and local consolidated planning/county services. Minutes taken at every public meeting provide the CoC Board with info/opinions/topics to consider how further work may be assigned to committees. The CoC ensures effective communication with all individuals across the CoC, including those with disabilities, by sharing important information (e.g. governance documents, meeting dates, agendas, minutes) on their website that is responsive to screen-reader software (e.g. accessibility tags to PDF documents) and by sharing information via email listservs.

1B-2. Open Invitation for New Members.

Applicants must describe:

- 1. the invitation process;**
 - 2. how the CoC communicates the invitation process to solicit new members;**
 - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
 - 4. how often the CoC solicits new members; and**
 - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

The formal CoC invitation process for new members is transparent, occurs on an annual basis, and requires interested parties to complete a Membership Application. CoC membership is open to all individuals, agencies, organizations, and corporations interested in providing permanent solutions to homelessness. The CoC solicits new members annually during National Hunger and Homelessness Awareness Week events when the CoC's local exposure is at its highest and hosts a Membership Drive annually. The CoC utilizes advocacy, networking, and media opportunities to inform legislators, service providers, and community members of the potential for collective impact involved in Membership. In addition to annual campaigns, the CoC coordinates fundraising and awareness events at least quarterly to promote CoC engagement. Though the CoC solicits new members annually, the Membership Application is posted year-round on the CoC's website and applications are accepted on a rolling basis. The CoC conducts special outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC. The CoC maintains a Youth Action Board made up of at least 3 youth who are currently experiencing homelessness or were formerly homeless. Committee Chairs and member agencies are encouraged to invite program participants to engage and information on CoC membership is distributed at Job Fairs coordinated by the CoC targeted to program participants and at-risk populations. Street Outreach workers as well as volunteers from the faith community assist persons experiencing homelessness to learn about and connect to available resources including the advocacy and planning efforts of

the CoC. Other targeted outreach focuses on non-traditional systems partners (e.g., affordable housing providers, hospitals, managed health care organizations, education and higher education institutions, employment agencies and employers).

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
- 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
- 3. the date(s) the CoC publicly announced it was open to proposal;**
- 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
- 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**
(limit 2,000 characters)

The CoC announced the FY19 NOFA's release via listserv on 7/3/19 and notified the public that it was accepting project application proposals by issuing its FY19 New Project and DV Bonus Request for Proposals via listserv on 7/16/19. The CoC's FY19 Evaluation Process Instructions, Project Rating and Ranking Tool, and Written Standards for Providing Continuum of Care Assistance were issued with the New Project and DV Bonus RFPs. A summary of the CoC Program and New Project opportunities was presented during the CoC's monthly meeting, which is open to all interested stakeholders as well as the public, on 7/17/19. Webinars outlining New Project Opportunities were posted to the CoC's affiliate website on 7/25/19 and a New Project Opportunities meeting, also open to all interested stakeholders as well as the public, was hosted on 7/31/19 to ensure all parties understood eligible program components and the method in which proposals should be submitted. Organizations that have not previously received CoC Program funding were specifically encouraged to attend and technical assistance was provided to non-CoC funded agencies considering New Project proposals. All New Project Applications are reviewed and scored by the CoC's Rating and Ranking Panel using a collaboratively developed Rating and Ranking Tool. Proposals submitted by organizations in regions not currently operating CoC-funded programs were prioritized and bonus points were awarded to non-CoC-funded agencies. The CoC Membership reviews all projects within the Priority Listing and provides final approval. The CoC ensured effective communication with individuals with disabilities by posting content and documents on its affiliate website that are responsive to screen-reader software (ie., accessibility tags to PDF documents).

1C. Continuum of Care (CoC) Coordination

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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:

- 1. consulted with ESG Program recipients in planning and allocating ESG funds;**
- 2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and**
- 3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.**

(limit 2,000 characters)

The CoC actively consulted in planning and allocating ESG funds with the recipients in its geographic area: New York State Office of Temporary & Disability Assistance (OTDA), the City of Binghamton (City), and Town of Union. The CoC consulted by phone and email with OTDA to review and comment on proposed projects and provided OTDA with letters of support for funding of proposed projects. As part of the City’s annual competitive procurement process, the CoC established an impartial panel to review subrecipient applications and made recommendations to the advisory committee regarding resource allocation based on project performance, cost effectiveness and CoC priority needs. City ESG oversight personnel are active members of the CoC and sit on NOFA, HMIS, and CES subcommittees. CoC leadership collaborates with ESG personnel to schedule on-site monitoring visits. PIT, HIC, and ESG-project performance data are communicated via advisory meetings and follow up correspondence. In order to ensure local homelessness information is regularly communicated and addressed in Consolidated Plan updates, the CoC provided feedback to advisory committee members regarding priority needs and approved the 2019 Annual Action Plan updates for funding allocations. The CoC also provided PIT, HIC, and CoC priority need recommendations to City personnel. PIT, HIC, and CoC Priority need recommendations were provided to the Town of Union for inclusion in their 2019 Annual Action Plan update as well.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Yes

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan

Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:

- 1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)**

The CoC provides individuals and families fleeing domestic violence access to housing and trauma-informed, victim-centered services that prioritize survivors’ safety needs, accommodates their unique circumstances, and maximizes client choice by: adopting an Emergency Transfer Plan (see Other Attachment 1), ensuring an inclusive and confidential Coordinated Entry System, and learning from agencies that utilize a trauma-informed approach and victim-centered services. The CoC’s Emergency Transfer Plan protocols prioritize safety and incorporate trauma-informed and victim-centered services by: defining eligible households; listing required documentation; defining confidentiality protections; and detailing how a transfer takes place. In addition, the Plan provides guidance on safety and security. The CoC took additional steps to prioritize safety and maximize client choice by approving DV-specific protocol within the CE Policy and Procedure Manual. The information of individuals experiencing DV who access CE is maintained on paper and housing referrals are made via an encrypted, confidential mobile platform. CoC/ESG/VAWA funded agencies within the CoC play an integral role within the implementation of the CE system, which offers survivors housing options that use a trauma informed and victim centered approach. In concert with the adopted protocols, the CoC has developed a mechanism through training and education to maximize client choice for housing and services while ensuring safety and confidentiality. For example, the CoC Lead hosted and recorded a Safety Planning training for CoC and CE staff. The CoC also educates mainstream providers on the importance of safety planning and incorporated the TBRA Rule into the CE process.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
- 2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence. (limit 2,000 characters)**

The CoC coordinates with victim services providers to offer training for CoC

area project and Coordinated Entry staff to address best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking. The CoC collaborated with local and regional victim service providers to facilitate a Best Practices in Serving Survivors of DV training on 7.18.19 that focused on victim services provider definitions and key terms, including HUD’s “Homeless” Category 4; ACES and the impact of trauma on behavior; trauma-informed care; and safety planning. The training also included a Q&A session with a panel of residential VSP providers. CE staff attended multiple webinars, including Trauma-Informed Practices in Shelters (7.25.19), Marketing for Sexual and Domestic Violence Prevention (7.30.19), & Rapid ReHousing with Survivors (8.23.19). In addition, local victim services providers advised the CE Committee on how to complete a CE assessment with survivors in a trauma-informed manner that emphasizes safety planning and confidentiality, without retraumatizing the household. The CoC also coordinated with victim services providers to create a specific protocol for victims of domestic violence within the Coordinated Entry Policies and Procedures Manual and to create the CoC’s Emergency Transfer Plan. Both policies were created through a trauma-informed, victim-centered lens, and ensure confidentiality and safety while maximizing housing options. The participation of victim services providers within the CE process has proven effective in enabling CE staff to become knowledgeable on best practices and procedures when working with victims of domestic violence.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

Victim services providers who serve survivors of domestic violence, dating violence, sexual assault and stalking within the CoC area use Captain and a NYS OCFS site as comparable databases. The following deidentified aggregate information is collected annually from local DV providers who pull the information from their comparable database: gender, age, family type, and household size. In addition, on a monthly basis the Coordinated Entry (CE) Lead provides a report to the CE Committee on the number of persons who sought housing and services through CE broken down by household type, identified disability, and subpopulation. This report includes persons who are victims of domestic violence. Data collected from the comparable database annually and through CE monthly is utilized by the CoC to assess trends and special needs related to victims of domestic violence, which in turn informs Strategic Planning and local needs listed in the Rating and Ranking process. Moving forward, the CoC will work with local victim service providers to provide deidentified, aggregate data from the comparable database on a semi-annual basis, including gender, race, age, family type, household size, number of episodes homeless, income, employment status, identified disability, and exit destination. The CoC believes this process will allow the CoC to gain an even clearer understanding of the scale and demographics of the population and the tailored interventions needed to address the special needs of this population.

***1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Binghamton Housing Authority	31.00%	Yes-Both	No
Norwich Housing Authority	40.00%	Yes-Both	Yes-Both

1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.

Applicants must:

- 1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or**
- 2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)**

The CoC collaborates closely with the Binghamton Housing Authority (BHA) and Norwich Housing Authority (NHA), both of whom have adopted a homeless admission preference within their Administrative Plans and participate as CoC members and key partners in strategic planning processes. Homeless Management Information System data and Point-in-Time Count reports are shared with these PHAs via the CoC’s NOFA Committee. PHA staff and CoC members also participate in regional Housing Council discussions. Regular correspondence via email and individual meetings focuses on local community needs and the PHA’s potential role in adjusting preference criteria to support effective housing placement. The CoC will use the success of its consistent engagement with BHA and NHA to encourage other low-income housing programs to consider implementing homeless preferences (Town of Union, Tioga Opportunities, and Cortland Housing Authority).

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

Yes

If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

The CoC has a Move On Strategy with affordable housing providers.

Specifically, the CoC partners with Norwich Housing Authority (NHA) to transition households in permanent housing (PH) who no longer require/request intensive services. The Move On Strategy ensures persons moving on 1) have demonstrated the ability to stably maintain housing 2) will meet screening criteria and 3) understand the decision to move on is voluntary. NHA, in kind, has a preference in place for households moving on from PH. The CoC's Strategy recommends that all services are provided using a strengths-based/recovery-focused model and that PH providers offer pre-transition and aftercare services. The CoC will use the success of the current Move On model with NHA to encourage other low-income housing programs to participate (Town of Union, Tioga Opportunities, and Binghamton Housing Authority). The CoC will also create a standardized annual assessment within HMIS to gauge potential readiness for moving on.

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

The CoC has taken several actions to address all forms of discrimination in housing, including: enhancing the CoC Anti-Discrimination Policy based on best practices, conducting an anti-discrimination training, and monitoring ESG and CoC funded programs for compliance. The CoC edited and enhanced a CoC wide Anti-Discrimination Policy (see Other Attachment 1) that ensures all community programs (CoC and ESG) provide equal access to housing regardless of race, color, national origin, religion, sex, familial status, disability, or gender identity, per the Fair Housing Act and 24 CFR 5.105(a)(2). Specific additions to the policy include referencing all NYS and Federal anti-discrimination statutes; committing to affirmatively marketing housing/services to those least likely to apply; serving individuals with disabilities in the most integrated settings; and requiring each CoC and ESG funded program have their own Anti-Discrimination Policy, publicly post adherence, and annually participate in mandatory trainings. Additionally, the CoC conducts annual trainings for providers on how to effectively address discrimination based on protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2). This year's training, held on 5.2.19, focused on implementing the Equal Access & Gender Identity Rules. Specifically, the training reiterated (1) housing must be made available without regard to actual or perceived sexual orientation, gender identity, or marital status (2) how agencies can assess their programs for compliance and (3) tools for better implementing equal access. In addition, the CoC incorporated an Anti-Discrimination Policy review into the CoC monitoring process, ensuring each funded agency has a program policy addressing Fair Housing and equal access.

***1C-5a. Anti-Discrimination Policy and Training.**

Applicants must indicate whether the CoC implemented an anti-

discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

***1C-6. Criminalization of Homelessness.**

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input checked="" type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
- 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
- 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

The CoC's Coordinated Entry System uses a no wrong door approach as its strategy for reaching homeless households within its geographic area and has

successfully partnered with two regional 211 call centers to ensure fair and equal access to Coordinated Entry. This partnership allows families and individuals to access Coordinated Entry from their current location, thereby mitigating transportation barriers commonly faced by low income and rural populations. The CoC has targeted outreach for populations least likely to seek assistance as outlined in the CE Policies and Procedures manual, including a policy addressing the needs of individuals/families who are fleeing domestic violence. The CoC trains street outreach workers who develop relationships with the least likely to access assistance to housing and services. CE staff work closely with youth and victim service providers to remove barriers to system access. The CE process is consistent with the requirements of 24 CFR and CPD-17-01 ensuring prioritization of people most in need of assistance and ensuring that assistance is delivered in a timely manner. The assessment tool is filled out within 72 hours of shelter entry, or at the time of initial contact through 211 and prioritizes people most in need of assistance. Prioritization is based on immediate need of the client as well as housing preference. Case conferencing occurs continuously through a secure online portal, in which case managers ensure appropriate and timely placement. Agency representatives discuss clients' special circumstances, history of homelessness, vulnerability score and the most appropriate housing options.

1D. Continuum of Care (CoC) Discharge Planning

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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Local CoC Competition

Instructions

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*1E-1. Local CoC Competition—Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking—Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

Applicants must describe:

- 1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and**
 - 2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.**
- (limit 2,000 characters)**

The CoC considered the following severity of needs and vulnerabilities when reviewing and ranking projects: Chronic Homelessness, Veteran status, family composition, and age. Other vulnerable populations considered include households with the head of household having more than one disability. The CoC established an impartial Rating and Ranking Panel to review FY19 CoC Program Competition project applications. The CoC customized HUD’s Project Rating and Ranking Tool to score applications based on an objective comparison of each project’s most recently submitted APR and outcome benchmarks, including the project’s capacity to serve High Need Populations and commitment to Housing First methods. Projects that indicated a 25% or higher rate of program participants who reported more than one disability type received maximum points. Additionally, bonus points were awarded for projects that serve priority subpopulations. Each project’s effectiveness in both identifying and minimizing barriers according to the CoC’s Written Standards, including prioritizing chronically homeless persons for Permanent Supportive Housing beds according to HUD Notice: CPD-16-11, as demonstrated in the Applicant Narrative, was included in scoring decisions. Housing First commitment was assessed during CoC Monitoring site visits using HUD’s Housing First Assessment Tool and was also discussed with Rating and Ranking Panel members during their review. This year the CoC utilized a separate RFP and scoring tool for DV projects, awarding maximum points for projects following a Housing First or Low Barrier to Entry approach that does not screen participants out based on having too little or no income, active or history of substance use, criminal history, history of domestic violence, and/or failure to participate in supportive services or make progress on a service plan. Attachment 1E-1: Summary of Selection Criteria for Review and Ranking of CoC Projects, provides documentation of these criteria.

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:

- 1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or**
- 2. check 6 if the CoC did not make public the review and ranking process; and**
- 3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or**
- 4. check 6 if the CoC did not make public the CoC Consolidated**

Application.

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 39%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:

- 1. describe the CoC written process for reallocation;**
 - 2. indicate whether the CoC approved the reallocation process;**
 - 3. describe how the CoC communicated to all applicants the reallocation process;**
 - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
 - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

The CoC considers reallocation an important tool to make strategic improvements to the homeless services system and actively reviews performance of projects to determine whether reallocation will meet/better meet a community need. The NOFA Committee reviewed and approved the Reallocation Policy (see Other Attachment 1) prior to the opening of the Rating and Ranking process and included it in its posting of FY19 CoC Program Evaluation Process Instructions. Annually during the Rating and Ranking process, the Rating and Ranking Panel reviews performance of existing CoC

Program-funded projects to determine whether to recommend reallocation to the NOFA Committee. The Team flags projects that demonstrate inadequate financial management, have a history of expending funds on ineligible activities, have a history of returning funds that could have been utilized, and/or projects consistently demonstrating unsatisfactory project performance outcomes and consistently scoring low on the Project Rating and Ranking tool. The final decision to reallocate funding to create a new project opportunity is decided by the NOFA Committee and shared with the CoC Board and Membership. New Project proposals are reviewed and ranked in priority order by the Rating and Ranking Panel, then approved by the NOFA Committee and shared with the CoC Board and Membership. Utilizing this process, between 2015-2018, a cumulative total of \$613,152 has been reallocated; equaling 39% of the CoC's ARD. Reallocations have resulted in four new projects. To date remaining projects are high performing and of high demand.

DV Bonus

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

1. PH-RRH	<input checked="" type="checkbox"/>
2. Joint TH/RRH	<input type="checkbox"/>
3. SSO Coordinated Entry	<input type="checkbox"/>

Applicants must click "Save" after checking SSO Coordinated Entry to view questions 1F-3 and 1F-3a.

*1F-2. Number of Domestic Violence Survivors in CoC's Geographic Area.

Applicants must report the number of DV survivors in the CoC's geographic area that:

Need Housing or Services	158.00
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the CoC is Currently Serving	260.00
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1F-2a. Local Need for DV Projects.

Applicants must describe:

- 1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and**
 - 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).**
- (limit 500 characters)**

Housing needs and/or services for DV survivors were calculated by the CoC by using HMIS data reported from the YWCA Binghamton’s Emergency Shelter program. According to last year’s data (October 1, 2017-September 30, 2018), the YWCA’s emergency shelter provided safe housing for 341 unduplicated households. Of the 341 households, 158 self-reported at the time of entering the shelter that they were either fleeing or had a history of domestic violence.

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing—using the list feature below.

Applicant Name	DUNS Number
YWCA of Binghamto...	088665286

1F-4. PH-RRH and Joint TH and PH-RRH Project

Applicant Capacity

DUNS Number:	088665286
Applicant Name:	YWCA of Binghamton/Broome County
Rate of Housing Placement of DV Survivors--Percentage:	100.00%
Rate of Housing Retention of DV Survivors--Percentage:	100.00%

1F-4a. Rate of Housing Placement and Housing Retention.

Applicants must describe:

- 1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)**

The project applicant calculated the rate of housing placement and housing retention by analyzing Annual Performance Report data (Q23 Exit Destination) and project-level System Performance metrics (Returns to Homelessness) for the YWCA Binghamton's permanent supportive housing programs. The data source used was HMIS.

1F-4b. DV Survivor Housing.

Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing. (limit 2,000 characters)

The YWCA Binghamton/ Broome County ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing by immediately connecting the survivors to safe and permanent housing options using the Housing First approach. This approach quickly and successfully connects individuals and families experiencing homelessness to permanent housing without preconditions and barriers to entry, such as sobriety, treatment or service participation requirements. Supportive services will be offered to prevent returns to homelessness as opposed to addressing predetermined treatment goals prior to permanent housing entry. This is an evidence based, client-centered approach, which is considered a best practice for providing the most effective way for individuals to feel empowered, guiding them to become successful, independent and productive. The YWCA has adopted the core components of Housing First by implementing the following practices outlined in NY-511 CoC's Written Standards (#12):

- Few to no programmatic prerequisites for entry into permanent housing
- Low barrier admission policies
- Rapid and streamlined entry into housing
- Supportive services are voluntary
- Tenants have full rights, responsibilities, and legal protections; and practices and policies to prevent lease violations and evictions.

1F-4c. DV Survivor Safety.

Applicants must describe how project applicant:

- 1. ensured the safety of DV survivors experiencing homelessness by:**
 - (a) training staff on safety planning;**
 - (b) adjusting intake space to better ensure a private conversation;**
 - (c) conducting separate interviews/intake with each member of a couple;**
 - (d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;**
 - (e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;**
 - (f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and**
 - 2. measured its ability to ensure the safety of DV survivors the project served.**
- (limit 2,000 characters)**

The YWCA Binghamton has implemented policies and approaches that align with best practices and demonstrate the commitment to promoting safety for survivors. All staff involved in this program will have ongoing training and knowledge in trauma informed, victim-centered approaches and safety planning to ensure individuals are not retraumatized. Case managers and domestic violence partner agencies will be mobile, meeting survivors where it is safe and convenient for them. During the intake process and subsequent meetings, staff will ensure that the space allows for private conversation. The use of a white noise machine and/or physical barriers between interview areas will be utilized if necessary. Before any conversation begins, staff will always assess the safety of the space chosen by asking the participant their level of security. Every step of the process, from housing search to the intake and assessment will be thoroughly described to the participant so they may consider whether the process itself might increase their risk, and where they may need protection or support. In the event that a couple is referred for services, the assessment/intake will be conducted individually with each member of the couple as survivors sometimes present for services with their abusive partners. The will help create the conditions that allow for safe disclosure of domestic or sexual violence. Safety plans will be developed and include specific interventions for various situations. This plan will be routinely reviewed at each case management meeting to be sure the plan is serving them well or modify the plan to account for new situations – such as starting a new job, or the abuser being released from custody. Housing location is a key consideration to survivor safety and the case manager will work with survivors to identify what is safe for them. All potential units will be inspected using HUD’s Housing Choice Voucher Program Inspection Form to ensure habitability and safety.

1F-4d. Trauma-Informed, Victim-Centered Approaches.

Applicants must describe:

- 1. project applicant’s experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and**
- 2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:**

- (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
- (b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
- (c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;**
- (d) placing emphasis on the participant's strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
- (e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
- (f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
- (g) offering support for parenting, e.g., parenting classes, childcare.**
(limit 4,000 characters)

Trauma informed, victim centered case management is person-centered and guided by safety and self-determination in which the individual identifies and prioritizes needs after being stably housed. This approach begins with understanding the physical, social, and emotional impact of trauma on tenants served and being able to utilize victim centered practices as a response. All staff involved in this program will have ongoing training and knowledge in trauma informed, victim-centered approaches to ensure individuals are not retraumatized. This includes conducting safety planning, communicating effectively around trauma impacts, equal access and cultural competence, protecting confidentiality and using informed consent, knowing about legal protections, and working with landlords on issues specific to survivors and housing. They will also have a close working familiarity with community resources survivors may want to connect with to support safety, healing, and housing retention.

The program will include components such as survivor-driven advocacy, housing stability and flexible financial assistance which is important for our target population. First, survivor-driven case management will focus on addressing the needs identified by survivors. Case managers and domestic violence partner agencies will be mobile, meeting survivors where it is safe and convenient for them. Identified needs are then used to develop Individual Service Plans (ISP) that are client-driven and strength based. Goals and aspirations identified by the client will be included in the ISP and reviewed based on the level of need for the individual.

Housing stability, like safety planning, will be integrated into advocacy work and case management. The YWCA's Case Managers provide direct supportive services using Housing First approaches to build trust and establish support with all tenants. Using this approach safeguards against the use of punitive interventions, ensuring tenant- staff interactions are based on equality and minimizing power differentials.

Lastly, flexible financial assistance will allow funds to be targeted to support survivors so they can rebuild their lives, including covering childcare costs, transportation, school supplies, uniforms and permits required for employment, as well as rental assistance.

1F-4e. Meeting Service Needs of DV Survivors.

Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:

- **Child Custody**
- **Legal Services**
- **Criminal History**
- **Bad Credit History**
- **Education**
- **Job Training**
- **Employment**
- **Physical/Mental Healthcare**
- **Drug and Alcohol Treatment**
- **Childcare**

(limit 2,000 characters)

The YWCA Binghamton/Broome County meets the service needs of DV survivors and ensures those who are experiencing homelessness are moved into permanent housing while addressing safety needs by providing trauma informed, victim centered case management. To help households obtain permanent housing as quickly as possible, rapid re-housing will provide the following types of assistance; housing identification, rent and move in assistance and rapid rehousing case management and services all individualized to households based on their specific strengths and barriers unique to victims of domestic violence. Case managers work intensively with the entire household to help them achieve short and long-term goals through collaboration and accessing community resources. Case managers meet with households as often as necessary at the onset, weekly thereafter and will assist should a crisis arise. Available housing units in the target area will be assessed to ensure that not only are households quickly housed but that housing is safe and appropriate for program participants. Households are assessed at program entry to determine where income deficits and other barriers exist that create housing instability, but households are still able to obtain housing with the assurance that rent will be paid for up to three months should no income be present. The proposed project uses research based and carefully designed assessment tools to measure a readiness for change and self-sufficiency baseline. Available housing units in the target area will be assessed to ensure that not only are individuals and families quickly housed but that the housing is safe and appropriate for program participants. Case managers will provide guidance to address self-sufficiency and housing stability. Referrals will be made to employment and training resources with an emphasis on stable employment that offers a path to workplace advancement.

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

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2A-1. HMIS Vendor Identification. Clienttrack

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	251	35	205	94.91%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	65	0	65	100.00%
Rapid Re-Housing (RRH) beds	72	0	72	100.00%
Permanent Supportive Housing (PSH) beds	383	0	373	97.39%
Other Permanent Housing (OPH) beds	0	0	0	

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

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- 1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and**
- 2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.**
(limit 2,000 characters)

N/A

***2A-3. Longitudinal System Analysis (LSA) Submission.**

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0. Yes

***2A-4. HIC HDX Submission Date.**

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). 04/28/2019
(mm/dd/yyyy)

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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2B-1. PIT Count Date. 01/29/2019

Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/28/2019

Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:

1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and

2. how the changes affected the CoC’s sheltered PIT count results; or

3. state “Not Applicable” if there were no changes.

(limit 2,000 characters)

From 2018 to 2019 the CoC implemented data quality actions to improve the validity of the sheltered PIT count; no methodology changes were made. The data quality changes included 1) tailored technical assistance with non-HMIS providers (i.e. Departments of Social Services and DV providers) and 2) improved HMIS training with participating HMIS agencies. These data quality activities rectified previously erroneous reporting, improving the validity of the count and playing a role in identifying 144 additional persons during the 2019 sheltered PIT count. The CoC facilitated increased training opportunities for the

community on PIT requirements and specifically worked with the Departments of Social Services (DSS), DV shelters and transitional housing programs to ensure a complete count of the census on the night of the PIT. Training focused on ensuring the numbers reported reflect timely data entry and data accuracy from each agency’s tracking system. During this training, it was clarified that those staying in hotels/motels on the night of the count via DSS vouchers should be counted as sheltered – not unsheltered, as was previously reported. Such training resulted in the bulk of a reported increase of persons sheltered from 2018. In addition, improved data quality training with HMIS-participating agencies supported improved data collection, resulting in an increase of persons reported from 2018. The HMIS Lead organized and analyzed PIT data reports from the HMIS and held one-on-one phone calls with each provider to ensure timely data entry and data accuracy. Review of intake dates noted within HMIS ensured a proper count of those utilizing shelter services on the night of the count. This review and subsequent data correction by agencies resulted in a more accurate census count.

***2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count. No

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
 - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
 - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

From 2018 to 2019 the CoC implemented data quality actions to improve the implementation of the unsheltered PIT count; no methodology changes were made. Data quality activities included improved PIT count training and increased awareness of the PIT count, building on successful activities from prior years. This year the CoC’s PIT Task Force hosted regional meetings beginning in October that included additional stakeholders to ensure a more accurate and complete count. These agencies reviewed and provided feedback on the survey tool, which was then locally revised. The PIT Task Force also provided an overview of important definitions (i.e. HUD homeless, youth, unsheltered vs. sheltered). As a result, the CoC in 2019 accurately reclassified persons staying in hotels/motels as sheltered, instead of unsheltered, as was previously erroneously reported. Unsheltered PIT Count Coordinators then trained volunteers to ensure accurate data collection, deduplication and

appropriate interviewing techniques. The CoC also increased awareness of the unsheltered PIT count. This year's PIT Task Force meetings included dialogue on how to engage additional service partners (including veteran and youth providers, rural agencies, and law enforcement) to participate in the unsheltered PIT. Moreover, the Unsheltered PIT Count Coordinators trained volunteers from SUNY Cortland's MSW program to participate in the count. Together, these data quality changes led to a more accurate and complete count, particularly in rural areas, across the 6 counties of the Continuum.

***2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count. Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:

- 1. plan the 2019 PIT count;**
 - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
 - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

For the 2019 PIT count, the CoC implemented specific measures to identify homeless youth, a major tenant of the CoC's Strategic Plan. These measures included: incorporating best practices to identify youth, engaging youth focused agencies/stakeholders w/in the planning process and ensuring youth voices were included when identifying known locations. The CoC incorporates a Youth Engagement Strategy modeled after best practices identified by the Youth Counts! Initiative in annual PIT Counts. For the 2019 PIT, stakeholders serving youth, including LEA homeless liaisons and faculty; emergency shelter, transitional, and permanent housing staff; recovery peers and program personnel; and human trafficking prevention, RHY, and LGBTQ Drop-In Center staff, were included in Known Location and Service-Based Location determination discussions and participated as surveyors the night and week of the Count. Local outreach groups were also consulted regarding the youth who frequent community meal and mobile showers locations. The CoC made adjustments to its Known Location and Service-Based Location lists and schedules based on the recommendations made by the stakeholders identified above. Where and when possible, the provider most familiar with the youth who frequent each identified location was assigned to survey at that spot. The CoC is recruiting youth peers to participate in both planning and conducting the 2020 PIT Count and will outreach to LEA homeless liaisons for census reports of their case load on the night of the PIT Count that include the residential situations and status of each unaccompanied youth identified.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:

- 1. individuals and families experiencing chronic homelessness;**
 - 2. families with children experiencing homelessness; and**
 - 3. Veterans experiencing homelessness.**
- (limit 2,000 characters)**

The CoC implemented several actions to improve the capability of the CoC to better count the following subpopulations: persons experiencing CH, families w/children, and homeless Veterans in the 2019 PIT Count. Actions included detailed service utilization tracking within HMIS of both sheltered and unsheltered persons to accurately determine chronicity. In terms of families, due to NYS’ Right to Shelter legislation, it is rare for families with children in the CoC to be unsheltered. As such, in order to improve the sheltered PIT count of homeless families the CoC’s PIT Task Force adjusted its Known Location and Service-Based Location lists and schedules to include community meals and food pantries frequented by families experiencing homelessness. The CoC also collaborated with regional Departments of Social Services personnel to receive sheltered counts of homeless persons temporarily residing in local hotels/motels, including families with dependent children, on the night of the Count. To better count Veterans, the CoC recruited Veteran Service Organization personnel (VA, Soldier On) as well as local Veterans to participate in Known and Service-Based Location counts during the 2019 PIT. Outreach staff also inquired with unsheltered Veterans regarding Known Locations when determining the street canvassing map and schedule.

3A. Continuum of Care (CoC) System Performance

Instructions

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*3A-1. First Time Homeless as Reported in HDX.

Applicants must:

Report the Number of First Time Homeless as Reported in HDX.	1,609
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3A-1a. First Time Homeless Risk Factors.

Applicants must:

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

The CoC’s process to identify risk factors to identify persons becoming homeless for the first time includes coordinated data analysis and community discussion. Specifically, the HMIS/CE Committee is responsible for reviewing HMIS data to identify and consider characteristics of those who are homeless for the first time, including Residence Prior to Project Entry, Conditions at Entry, and Domestic Violence Experience. The HMIS/CE Committee also considers demographic information, documented cause of homelessness and household type. The CoC hosts community conversation on causes of first time homelessness with prevention providers, emergency shelters, Departments of

Social Services, and the faith-based community to identify common contributing factors. This qualitative information supplements HMIS data to create a holistic picture on local causes of first time homelessness. The CoC has developed three strategies to address households at risk of becoming homeless for the first time: 1) educate community providers who serve vulnerable populations (i.e., prevention providers, food pantries, health clinics) about risk factors and referral protocol; 2) target prevention funding and services earlier within a household’s housing crisis to more effectively utilize prevention dollars to successfully prevent homelessness; 3) increase the amount of prevention funding available in the community via both HUD- and non-HUD-funding sources. Prevention funding and services are essential to ensure households remain housed; increased funding will allow a greater number of households to be served. The CoC advocates and applies for prevention funding through state, local, and private funding sources on an ongoing basis. The HMIS/CE Committee, which reports to the CoC Board, oversees these strategies to reduce and end the number of persons experiencing homelessness for the first time.

***3A-2. Length of Time Homeless as Reported in HDX.**

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	60
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3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:

- 1. describe the CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;**
 - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
 - 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

The CoC’s strategy to reduce the length of time (LOT) persons remain homeless is three-fold: 1) increase the amount of available affordable housing; 2) ensure CoC and program policies reduce barriers to permanent housing; and 3) rapidly coordinate housing opportunities through the Coordinated Entry (CE) system. To increase the amount of available affordable housing, the CoC shares funding opportunities with stakeholders and both advocates for and supports proposals to provide permanent supportive housing for homeless households. For example, the CoC supported several NYS Empire State Supportive Housing Initiative (ESSHI) and Homeless Housing Assistance Program (HHAP) applications for PSH and is implementing its Move On Strategy to ensure PSH units are available for the most vulnerable and hardest to serve. To implement policies to reduce barriers to housing, the CoC encourages Housing First policies within all programs by prioritizing Housing First projects through the Rating and Ranking process. The CE system works to

reduce LOT homeless by including LOT as a prioritizing criterion within the CE’s prioritization process. Together, these strategies result in an increase in immediate housing opportunities for those who are homeless. The CoC identifies, prioritizes and houses individuals and persons in families with the longest LOT homeless through the CE system. CE staff correspond weekly with outreach, ES, and PH staff discuss barriers to housing households who have remained homeless the longest and develops creative/alternative solutions to finding the most immediate/appropriate housing for these households. The NOFA and HMIS/CE Committees, which report to the CoC Board, oversee these strategies.

***3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	55%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	93%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:

- 1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and**
- 4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.**

(limit 2,000 characters)

Recognizing the FY18 rate of 55% (while an increase from FY17 by 5%) must be further improved, the CoC developed strategies to increase the rate at which households in ES, TH and RRH exit to permanent destinations. Current strategies include 1) connect unsheltered persons and the most vulnerable in ES to RRH and PSH through an efficient and effective Coordinated Entry (CE) System; 2) expand housing opportunities through CE by initiating partnerships with non-CoC-funded entities, such as affordable housing; 3) connect

households to housing subsidies (i.e., HCV, Section 8); 4) connect households to community support services and benefits; and 5) connect households to education/employment training opportunities to increase income. These strategies together ensure households are linked to affordable housing options, have the necessary income to access and maintain that housing, and have support services within the community to ensure ongoing housing stability. The NOFA and HMIS/CE Committees oversee these strategies. Strategies to increase the rate at which households in PH (other than RRH) retain their permanent housing or exit to PH destinations have been more successful with a rate of 93% in FY18. Current strategies include 1) engage with clients to ensure they are meeting their individualized goals and are achieving stability; 2) implement Housing First practices to maximize housing retention and reduce returns to homelessness; and 3) partner with affordable housing providers and cultivate relationships with local landlords to maintain an ongoing list of apartment vacancies. These strategies ensure clients in PSH programs are supported in maintaining housing, while fostering opportunities for greater housing independence within the community. The NOFA and HMIS/CE Committees, which report to the Board, oversee these strategies.

***3A-4. Returns to Homelessness as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	3%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	3%

3A-4a. Returns to Homelessness—CoC Strategy to Reduce Rate.

Applicants must:

- 1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;**
- 2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.
(limit 2,000 characters)**

The CoC’s implemented strategy to identify individuals and persons in families who return to homelessness is analyzing quantitative data (HMIS) and qualitative information through Coordinated Entry and community discussions. Specifically, the CoC collaborates with the HMIS Lead to provide quarterly memos on System Performance Measures, in part identifying trends related to returns to homelessness. The NOFA and HMIS/CE Committees utilize this data to assess potential causes for increases/decreases in returns to homelessness, and reports this analysis to the Board. Going forward, the HMIS/CE Committee will work with the HMIS Lead to conduct deeper dives into the data, assessing specific traits of those who return to homelessness, including income sources,

disabling condition, and cause of homelessness. The CoC also identifies persons who return to homelessness through the Coordinated Entry assessment and case conferencing. Specifically, the CE assessment form inquires about prior episodes of homelessness. During CE case conferencing, case managers discuss common barriers to remaining stably housed. This conferencing supports successful subsequent placement of households. Trends/common factors related to returns to homelessness will be reported in quarterly reports from the CE Lead to the Board and Membership. The CoC's strategy to reduce the rate of returns to homelessness is to continue fostering strong collaborations with systems partners, including eviction prevention providers, education & workforce development agencies, local Departments of Social Services, health/behavioral health care agencies, and DV providers. These collaborations focus on developing linkages and resources in order to provide necessary supports to households who are identified as at risk of returning to homelessness. Overseeing these strategies are the NOFA and HMIS/CE Committees, which report to the Board.

***3A-5. Cash Income Changes as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	8%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	8%

3A-5a. Increasing Employment Income.

Applicants must:

- 1. describe the CoC's strategy to increase employment income;**
 - 2. describe the CoC's strategy to increase access to employment;**
 - 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
 - 4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.**
- (limit 2,000 characters)**

The CoC's strategy to increase employment income is to educate providers on NYS benefits regulations through ongoing dialogue w/local Depts of Social Services (DSSs). Specifically, the CoC regularly fosters dialogue between local DSSs & CoC providers on benefits regulations to increase provider, & in turn client, understanding of opportunities to maintain necessary benefits (i.e., TANF, SNAP, Medicaid, SSI/SSDI) while increasing employment. The CoC's strategy to increase access to employment, per its Strategic Plan, is 1) hosting Job Fairs to directly engage corporate employers & employment training orgs & 2) developing an MOU w/employment training orgs. The Job Fair subcommittee

supported a regional Job Fair targeting formerly incarcerated & homeless individuals in Sept 2018. During this Job Fair, the CoC hosted a discussion on the unique barriers of persons experiencing homelessness, as well as benefits of partnering to hire. Specifically, local jurisdiction personnel updated Section 3 Compliance Requirements to encourage contractors to hire qualified lower-income or homeless individuals. The CoC also regularly engages & makes direct referrals to the following mainstream employment orgs that provide free employment/education training: Broome-Tioga (BT) Workforce, Job Corp, ACCESS-VR. Moreover, the CoC is in the process of developing an MOU w/BT Workforce. Specifically, the CoC & BT Workforce will identify characteristics/qualifications of clients in CoC programs who are likely to be successful in BT Workforce programs; create a formal, direct referral process; & create a communication mechanism between PSH case managers and BT Workforce staff regarding client progress. The CoC & BT Workforce will annually assess progress of PSH clients' completion of employment programs & increase in earned income, utilizing this info to make programmatic improvements. The Job Fairs Subcommittee, which reports to the Board, is responsible for overseeing these strategies.

3A-5b. Increasing Non-employment Cash Income.

Applicants must:

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

The CoC's strategy to increase non-employment cash income is to foster systems-level engagement with non-employment cash income providers, partnering with Departments of Social Services (SNAP, TANF, Medicaid), Social Security offices, Health Care Navigators, and Health Home and Peer Support staff to assist participants in accessing mainstream benefits. These partnerships require ongoing communication at CoC Membership, Committee, and Board meetings about any changes in regulations or structure as well as training opportunities. The CoC's SOAR (SSD/SSDI Outreach, Access, and Recovery) Committee seeks to effect broader system implementation in connecting vulnerable populations to entitlement resources, hosting quarterly action planning discussions and facilitating key stakeholder meetings. Such collaboration results in an increase in non-employment cash income among clients. The CoC's strategy to increase access to non-employment cash income includes promoting materials that walk both providers and clients through how to access benefits as well as clients' rights in accessing those benefits. Moreover, the CoC encourages all agencies to utilize nationally recognized best practices, such as SOAR, proven to increase access to non-employment cash income. The SOAR Committee, which reports to the Board, oversees these strategies.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:

- 1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**
- 2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**
(limit 2,000 characters)

The CoC has promoted partnerships and access to employment opportunities with private employers and private employment organizations by holding job fairs. Specifically, the Job Fairs subcommittee is responsible for hosting at least one Job Fair annually that engages private employers and provides education to these employers on barriers faced by persons who have or are currently experiencing homelessness in accessing employment, as well as the benefits of partnering to hire persons with such experience. The Job Fairs subcommittee tracks which providers and employers participate in order to assess how the CoC can further enhance partnerships with employers through future job fairs. The CoC works with public and private organizations to provide meaningful education and training, internships, and employment opportunities for residents of Permanent Supportive Housing (PSH) by conducting outreach to employers and employment training programs on clients' behalf. This informal referral network will soon be formalized by an MOU with Broome-Tioga (BT) Workforce. Specifically, the CoC and BT Workforce will identify characteristics and qualifications of clients in CoC programs who are likely to be successful in BT Workforce's employment training programs; create a formal, direct referral process between PSH clients and BT Workforce; and create a communication mechanism between PSH case managers and BT Workforce staff regarding client progress. The CoC and BT Workforce will annually assess progress of PSH clients' completion of employment programs and/or increase in earned income through analyzing HMIS data and qualitative data reported by PSH and BT Workforce staff. The CoC and BT Workforce will utilize this information to determine how to increase training/employment opportunities for PSH residents to further client recovery and well-being.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC's geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>

7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

3A-6. System Performance Measures 05/28/2019
Data–HDX Submission Date

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:

1. describe how the CoC currently rehuses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;
2. describe how the CoC addresses both housing and service needs to

ensure families with children successfully maintain their housing once assistance ends; and

3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless.

(limit 2,000 characters)

The CoC has incorporated a two-pronged approach to rapidly rehouse families w/children within 30 days. The first approach focuses on households experiencing homelessness due to short-term financial crisis. The strategies include 1) connect households to Departments of Social Services to access all cash & non-cash benefits (i.e. SNAP, Public Assistance) 2) ensure households complete all housing subsidy apps (i.e. PHA) 3) build relationships with local landlords to negotiate manageable & appropriate lease agreements. The second approach focuses on households who present more stringent needs (i.e. those w/limited/no income, survivors of DV, youth-led families, those w/ a disability), who are identified in collaboration with Child Welfare Agencies, schools, and/or legal services. The strategies to rapidly rehouse these families include 1) prioritize families for PSH/RRH utilizing a family-specific CE Tool filled out within 72 hours of presenting; (2) ensure a low barrier approach among housing providers; and (3) provide households w/a menu of wrap-around services to address household needs (i.e. health/mental health, childcare, DV services, peer support). Similarly, the CoC has a two-pronged approach to address housing & service needs to ensure families maintain housing once assistance ends. For families w/ low barriers, the CoC makes referrals to community providers to ensure a system of supports that allow families to stabilize. Specific referrals include childcare, medical/mental health providers, school-age ed programs, employment training, budgeting & financial literacy. Harder to serve families are assisted in completing action plans that establish short & long-term goals & are adjusted to mitigate risk post-assistance. The CoC also ensures a warm hand-off to ongoing housing support service programs and/or ongoing intensive case management programs, such as Health Homes (Medicaid-funded intensive case management). The HMIS/CE Committee oversees these strategies.

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input checked="" type="checkbox"/>

3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input checked="" type="checkbox"/>

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input type="checkbox"/>
5. Bad Credit or Rental History	<input type="checkbox"/>

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

- 1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and**
- 2. youth experiencing unsheltered homelessness including creating new**

**youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.
(limit 3,000 characters)**

The CoC's strategies to provide new resources and/or more effectively use existing resources to house and provide services for all homeless youth include 1) increasing collaboration with youth with lived experience and youth-serving partners to identify youth needs and available resources; 2) securing additional funding by applying for federal/state resources to house and serve homeless youth and youth aging out of foster care; and 3) prioritizing youth within the Coordinated Entry (CE) system. The CoC has increased collaboration with youth with lived experience and youth-serving partners to enhance current services by establishing a Youth Action Board (YAB) comprised of youth with lived experience of homelessness and youth allies. The YAB informs the public about youth homelessness, identifies and works to eliminate barriers to housing, and advocates for increased resources to transition youth who are unstably housed into stable, permanent housing. The CoC also encourages increased availability of resources for youth by encouraging local agencies to apply for additional funds to address youth homelessness, a major tenet of the CoC's Strategic Plan. Specifically, the CoC supported efforts to bring a Safe Harbour program to its region and collaborated to submit an application for HUD Youth Homelessness Demonstration Program (YHDP) funding in FY16 and FY17 to bring additional resources for vulnerable youth to the region. The CoC also prioritizes unaccompanied youth experiencing homelessness by awarding extra points to individuals 18-24-years-old on the CE assessment, increasing opportunities for permanent housing. In an effort to increase the availability of housing and services for unsheltered youth, the CoC collaborates with street outreach teams to include outreach to areas known to be 'hotspots' for homeless youth.

3B-1d.1. Youth Experiencing Homelessness—Measuring Effectiveness of Housing and Services Strategies.

Applicants must:

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d.
(limit 3,000 characters)**

In order to measure the noted strategies in question 3B-1d, the CoC 1) considers feedback received from Youth Action Board (YAB) members to inform and strengthen funding and advocacy efforts to target housing resources to youth 2) tracks the amount of funding applied for to create additional youth-specific housing and services and 3) tracks youth housing inventory and utilization data. Specifically, the Membership reviews the number of grant applications submitted that would fund youth housing and services, tracked through letter of support requests. To calculate the effectiveness of securing additional funding, the CoC collaborates with the HMIS Lead to collect an accurate housing inventory of beds dedicated to homeless youth, as well as

youth aging out of foster care, couch-surfing or otherwise unstably housed served by RHY-funded agencies. The measures developed by the CoC to calculate the effectiveness of strategies noted in 3B-1d include using HMIS, CE, PIT, and Prevention Needs Assessment data to assess if youth homelessness is decreasing as a result of the CoC’s efforts. Specifically, the CoC analyzes overall changes in the number of homeless youth and household composition. For example, the CoC utilizes a Prevention Needs Assessment to measure housing instability among 7th – 12th graders in Broome County, assessing longitudinal trends. Additional analysis focuses on cause of homelessness, housing stability and the number of episodes homeless. The CoC believes these measures are the most appropriate methods for determining the effectiveness of the current strategies because 1) they ensure continued collaboration between youth, youth providers, and non-traditional providers and 2) provide real-time quantitative data on the amount of resources dedicated to youth compared to the extent of youth homelessness in the community.

3B-1e. Collaboration–Education Services.

Applicants must describe:

- 1. the formal partnerships with:**
 - a. youth education providers;**
 - b. McKinney-Vento LEA or SEA; and**
 - c. school districts; and**

- 2. how the CoC collaborates with:**
 - a. youth education providers;**
 - b. McKinney-Vento Local LEA or SEA; and**
 - c. school districts.**

(limit 2,000 characters)

The CoC has established formal partnerships with Local Education Agencies (LEA) and school district homeless liaisons across its jurisdiction to ensure the coordinated and continued identification of persons eligible for both homeless and educational services and continued efforts in the provision of services. CoC members collaborate with these partners via monthly participation in County Youth Bureaus, Family & Children’s Services Planning Committees, Children’s Advocacy Center Critical Teams & the Safe Harbour Task Force. Youth education providers, social work staff, Foster Care, & Promise Zone personnel are involved in CoC strategic planning discussions of data trends & service needs of unaccompanied children/homeless youth. CoC members also routinely attend Single Point of Access Committees to interface with youth providers to keep them informed of available resources & field housing crisis inquiries. Additionally, the CoC partnered with LEA & Child Welfare Agency personnel to support the inclusion of questions related to housing instability/homelessness in a biannual Prevention Needs Assessment survey that measures risk & protective factors of 7th-12th graders in school districts across Broome County, the first version of which was distributed in September 2018. The CoC also partnered with LEAs to facilitate Poverty Simulations, conducting 5 trainings in the Spring and Fall of 2019 to more than 300 staff participants. Finally, CoC members have supported local advocacy efforts by district principals/superintendents related to concerns regarding housing conditions &

high mobility rates.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services. (limit 2,000 characters)

The CoC has adopted policies and procedures within its Written Standards (see Other Attachment 1) to ensure all programs consistently and accurately inform individuals and families experiencing homelessness about available education services and related eligibility. CoC policy requires that providers serving households with children designate a specialized staff person as educational liaison to provide direct support to individuals and families, and ensure there is no disruption in current education services for those entering shelter or transitioning from shelter into permanent housing. Specifically, educational liaisons are responsible for ensuring that children continue to be enrolled in school and connected to age-appropriate services in the community (e.g., Project Head Start, Individuals with Disabilities Education Act Part C: Infant & Toddler Program, McKinney Vento Education Services). Educational liaisons are expected to connect and work with homeless individuals and families and schools and education programs to ensure the most appropriate educational services are made available and that families are able to overcome any barriers to accessing those educational services (e.g., transportation). For example, staff are required to coordinate with McKinney-Vento Liaisons in families' existing school districts to coordinate transportation services and ongoing enrollment. The CoC also maintains a working relationship with NYSTEACHS to advocate for student and family rights when necessary and supports LEA Homeless Liaisons in cross-district correspondence as needed.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	Yes	No
Head Start	Yes	No
Early Head Start	Yes	No
Child Care and Development Fund	No	No
Federal Home Visiting Program	No	No
Healthy Start	No	No
Public Pre-K	Yes	No
Birth to 3 years	Yes	No

Tribal Home Visting Program	No	No
Other: (limit 50 characters)		
Child & Adult Care Food Program (CACFP)	Yes	No
New York State Quality Stars	Yes	No

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC. Yes

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness. Yes

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach. Yes

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or
2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input checked="" type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input checked="" type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC's strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input checked="" type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare–Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

4A-1a. Mainstream Benefits.

Applicants must:

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

health insurance;

4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and

5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.

(limit 2,000 characters)

The CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g. Food Stamps, SSI, TANF, substance abuse programs) by facilitating monthly Membership Meetings where agencies provide resource/programmatic updates. Mainstream community providers are invited to provide program spotlights, increasing the breadth of knowledge of community resources available for clients among CoC providers. Examples of agencies that provide mainstream benefits & are invited to provide program spotlights include: food pantries, DV, youth, & veteran providers, mental health & substance abuse programs, Health Homes/Medicaid Case Management programs, legal services, & programs addressing sex trafficking. It is through hosting such speakers at monthly Membership Meetings that the CoC disseminates the availability of mainstream resources & other assistance information. As outlined in its Strategic Plan, the CoC collaborates with healthcare organizations to support providers in assisting program participants with enrolling in health insurance by hosting Health Care Navigators and Health Home/Behavioral Health/Medicaid Case Management programs at Membership meetings where they present on eligibility criteria, plan options, preventive practices and accessing enrollment/plan support. The CoC provides assistance with the effective utilization of Medicaid & other benefits by (1) conducting systems-level outreach to Departments of Social Service (DSS) and (2) promoting the SOAR model. Specifically, the CoC has engaged DSS administration to brainstorm methods to ensure clients are able to apply for and receive mainstream benefits, including Medicaid, in an efficient & effective manner. The CoC also actively promotes the SOAR model, hosting implementation trainings and facilitating key stakeholder discussions. The SOAR Committees and CoC Board are responsible for overseeing the CoC’s strategy for mainstream benefits.

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	12
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	12
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

4A-3. Street Outreach.

Applicants must:

1. describe the CoC’s street outreach efforts, including the methods it

uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3. describe how often the CoC conducts street outreach; and
4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.
(limit 2,000 characters)

The CoC’s street outreach efforts to ensure all persons experiencing unsheltered homelessness are identified and engaged include 1) quickly & effectively identifying all persons experiencing unsheltered homelessness, 2) utilizing client-centered, trauma-informed approaches when engaging unsheltered persons, 3) assisting unsheltered households to obtain emergency housing & conducting CE assessments, and 4) hosting bi-monthly strategic planning meetings with street outreach teams to better coordinate efforts on behalf of vulnerable unsheltered populations. The CoC has one ESG-funded Street Outreach team, which conducts outreach in the greater Binghamton area. In addition, the CoC connects with the VA, Soldier On and Supportive Services for Veteran’s Families (SSVF), faith-based organizations, law enforcement, peer advocates, and mobile crisis teams. Through a variety of programs, services, and referrals, these outreach teams work to ensure that homeless veterans are identified and connected to VA services and housing plans are established for those hardest to serve. The CoC also has a relationship with County Mental Health, which administers the Assertive Community Treatment program (ACT). The ACT team is a multidisciplinary team that provides street outreach to persons with mental health crises. Through these programs, the CoC provides street outreach throughout 100% of the CoC’s six-county geographic area, but focuses within the more densely populated villages and towns. Outreach is conducted at least weekly with fluctuating day/evening hours. The CoC tailors its street outreach to persons least likely to request assistance by 1) recruiting volunteers with lived experience to conduct outreach and determine locations most visited by unsheltered persons, 2) proactively engaging with unsheltered persons at local community meals, and 3) building trust over time through consistent engagement.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	30	72	42

4A-5. Rehabilitation/Construction Costs–New No Projects.

Applicants must indicate whether any new

project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.

4A-6. Projects Serving Homeless under Other Federal Statutes. No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
_FY 2019 CoC Competition Report (HDX Report)	Yes	FY 2019 CoC Compe...	08/20/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No	Moving On Multifa...	09/13/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA Administrativ...	09/13/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	CE Assessment Tool	09/17/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Projects Accepted...	09/20/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Projects Rejected...	09/24/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Local Competition...	09/20/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Local Competition...	09/18/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes	Consolidated Appl...	09/20/2019
3A. Written Agreement with Local Education or Training Organization.	No	Local Education o...	09/20/2019
3A. Written Agreement with State or Local Workforce Development Board.	No		
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparity ...	09/18/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No	Other Attachment 1	09/16/2019
Other	No	HMIS Information	09/18/2019

Other	No	Other Attachment ...	09/23/2019
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Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/25/2019
1B. Engagement	09/24/2019
1C. Coordination	09/23/2019
1D. Discharge Planning	No Input Required
1E. Local CoC Competition	09/23/2019
1F. DV Bonus	09/24/2019
2A. HMIS Implementation	09/16/2019
2B. PIT Count	09/23/2019
3A. System Performance	09/24/2019
3B. Performance and Strategic Planning	09/24/2019
4A. Mainstream Benefits and Additional Policies	09/23/2019

4B. Attachments

09/24/2019

Submission Summary

No Input Required