QUARTERLY REPORT

Compiles data from all programs within the CoC to provide a comprehensive status update of the community.

Data Source

An CRHMIS data extract of all consumers in program at any time during the reporting period.

Reporting Period: (follows the Federal Fiscal Year)

Quarter 1 (Q1): 10/01 to 12/31

Quarter 2 (Q2): 01/01 to 03/31

Quarter 3 (Q3): 04/01 to 6/30

Quarter 4 (Q4): 07/01 to 9/30

Excluded Data:

[HMIS Project Type] equal to "Other".

[Program COC] equal to "NY-000 - No Assigned CoC".

[Program COC] is blank

FAQ

Are these numbers unduplicated?

1. Yes, numbers reflect data that is unduplicated within the CoC.
2. Within a CoC, the record with the most recent [Admission Date / Project Start Date] for an individual (individuals are found via the [AWARDS ID]/ [PERSONAL ID]) is kept.

What if the program is in multiple CoCs?

1. The [Program CoC] field is overwritten with the [Client Location (Continuum of Care)] field (unless blank).
   - Head of Household's location is applied to household members without a location.
2. All remaining records associated with more than one CoC are deleted.

   Records must have the ability to belong to a **single** CoC to be reported on.

What does a race of "multiple" mean?

1. Any record with more than one race in the [Race (HMIS)] field is categorized as "Multiple".

What does "Adult or HoH" mean?

1. Records that have a [Current Age] that is greater than 17 **OR** a [Relationship to Head of Household] field with a value of "Self".

Note

The total number of clients served <u>may be larger</u> than any one metric's cumulative total (subtotals added together). Discrepancies are due to our exclusion of records (on a per-metric basis) that have null or missing data for any data element used in the metric (i.e. they do not qualify to be counted in any subtotal). Please see the Data Completeness/Data Quality report for further details on missing data.

Metrics: Explained

All metrics below are describing data within a single CoC; determined via [Program CoC] field or [Client Continuum of Care (Admission)] field, when necessary.

Service Population Information

Total Served by CoC: An unduplicated total number of clients served by the CoC within the quarter.

Times Residential Served: The total number of times services were provided to a consumer by a residential project.

Times SSO Served: The total number of times services were provided to a consumer by a support services project (non-residential project).

Total Persons/Total Served by CoC

1. Counts total records.

Persons Served by Residential

1. Counts records with [HMIS Project Type] field = "Emergency Shelter", "PH - Housing Only", "PH - Housing with Services", "PH - Permanent Supportive Housing", "PH - Rapid Re-Housing", or "Transitional Housing".

Persons Served by SSO

1. Counts records with [HMIS Project Type] field = "Day Shelter", "Homelessness Prevention", "Services Only Program", or "Street Outreach".

Demographic Information

Gender

1. Counts records for each category using the [Gender (HMIS)] field:
   - Female: = "Female"
   - Male: = "Male"
   - Transgender: Contains "*Trans*"
   - Gender Non-Conforming: Like "*Other*" Or Like "*Does not identify*" Or Like "*Doesn't Identify*"

Race

1. Counts records for each category using the [Race (HMIS)] field:
   - Asian: Like "*Asian*".
   - Hawaiian: Like "*Hawaiian*".
   - White: = "White".
   - Black: Like "*Black*".
   - Native American: Like "*American Indian*".
   - Multiple: Like "*Multiple*".

Ethnicity

1. Counts records where the [Ethnicity (HMIS)] field contains "Hispanic/Latino".
   Race is NOT a factor in this data element/metric.

Household Information

Number of Households

1. Counts the total number of unique values in the [Household ID] field.
   Household IDs that begin with "H" are not valid and are **NOT** included.

Household Size – regardless of household composition (chart)

1. Groups records with matching [Household ID] fields.
2. Counts the number of records in each group to provide a "Household Size".
3. Counts the number of groups at each "Household Size".
4. Percentages compare the number of households in each category, NOT the number of clients within the households of each type.

Household Composition – regardless of household size

1. Groups records with matching [Household ID] fields.
2. Then counts the number of groups for each category:
   - Adults-Only Households: Counts the number of [Household ID] groups where all records have a [Current Age] > 17.
     - Total Adults in Adults-Only Households: Counts the total number of records in groups of this type.
   - Combined Households: Counts the number of [Household ID] groups that contain at least one adult record ([Current Age] > 17) AND at least one child/minor record ([Current Age] < 18).
     - Then counts the number of records in groups of this type, sorted by:
       - Total Adults in Combined Households: [Current Age] > 17.
       - Total Children in Combined Households: [Current Age] < 18.
   - Unaccompanied Minor Households: Counts the number of [Household ID] groups where all records have a [Current Age] < 18.
     - Total Unaccompanied Minors: Then counts the number of records in groups of this type.

Prior to Program Entry Information

Prior Street, Emergency Shelter, or Safe Haven

1. Counts records where [Adult or HoH] = "Yes" AND [Type of Residence] Like "*Emergency shelter, inc*" Or Like "*Place not*" Or Like "*Safe*".
2. Percentages compared to the [Adult or HoH] population.

Previous Episodes of Homelessness

1. From the "Prior Street, Emergency Shelter, or Safe Haven" group of records, counts records for each category using [Number of times the client has been on the streets, in ES, or SH in the past three years] field:
   - One Time Homeless: Like "1*" Or Like "*One*" Or Like "Once*".
   - Two Times Homeless: Like "*2*" Or Like "*Two*".
   - Three Times Homeless: Like "*3*" Or Like "*Three*".
   - Four or More Times Homeless: Like "4" Or Like "Four*" Or "5" Or "6" Or "7" Or "8" Or "9" Or "10".
   - Times Homeless Null: Like "*Data*" Or Like "*Client*" Or Like "*Never*" Or Like "*None*" Or Like "*N/A*" Or Like "*No*" Or Is Null.
2. Percentages are as compared to the "Prior Street, Emergency Shelter, or Safe Haven" group of records.

Prior Residence (chart)

1. Finds records where [Adult or HoH] = "Yes".
2. Counts records for each category using the [Type of Residence] field:
   - Street ES SH: Like "*Emergency shelter, inc*" Or Like "*Place not*" Or Like "*Safe*".
   - Rental: Like "*rental*".
   - Friends or Family: Like "*Staying*".
   - TH or PH: Like "*homeless persons*".
   - All Other: Like "*facility*" Or Like "*jail*" Or Like "*Foster*" Or Like "hotel or motel*" Or "Other" Or Like "*owned*" Or Like "*no homeless*".
   - Missing or Null: Like "Client*" Or Like "*Data*" Or Is Null.

3. Percentages are as compared to the [Adult or HoH] population.

Annual Update and Discharge Information

Annual Updates

1. Finds and counts records where [Current Age] > 17 and [Effective Date (Annual)] field is Not Null.

Income - Annual

1. Finds records where [Age at Admission] > 17 and [Monthly Income Amount (Admission)] is > 0 and [Effective Date (Annual)] field is Not Null.
2. Then counts records for each category:
   - Persons Income Increase at Annual: [Monthly Income Amount (Annual)] is greater than [Monthly Income Amount (Admission)].
   - Persons Income Stable at Annual: [Monthly Income Amount (Annual)] is greater than [Monthly Income Amount (Admission)].
   -

Income - Discharge

1. Finds records where [Age at Admission] > 17 and [Monthly Income Amount (Admission)] is > 0 and the [Discharge Date] field is Not Null.
2. Then counts records for each category:
   - Persons Income Increase at Discharge: [Monthly Income Amount (Discharge)] is greater than [Monthly Income Amount (Admission)].
   - Persons Income Stable at Discharge: [Monthly Income Amount (Discharge)] is greater than [Monthly Income Amount (Admission)].

Discharges

1. Finds records where [Discharge Date] field is Not Null.
2. Then counts records for each category using the [Current Age] field:
   - Discharged Adults: [Current Age] > 17.
   - Discharged Children: [Current Age] < 18.

Destination Outcomes (graph)

1. Finds records where the [Discharge Date] field is Not Null and the [Destination Category] field is Not Null.
2. Then finds and counts records for each category using the [Destination Category] field:
   - Permanent: "Permanent Destination".
   - Institutional: "Institutional Setting".
   - Temporary: "Temporary Destination".
   - Other: "Other Destination".
3. Percentages compared to the group found in Step 1 (both [Discharge Date] and [Destination Category] are Not Null).

Special Needs (HUD- and HHS-Funded Programs Only) Information

The metrics in this sub-section are **ONLY for HUD- or HHS-funded projects.**

All metric in this section use this group of records: finds records where [Current Funding Sources] field contains "*HUD*" Or "*HHS*", then:

Reporting Condition

1. Finds records where ONE OR MORE of the following is set to "yes": [Chronic Health Condition (Admission)], [Developmental Disability (Admission)], [HIV/AIDS (Admission)], [Mental Health Problem (Admission)], [Physical Disability (Admission)], or [Substance Abuse (Admission)].

2. Then counts records for each category:
   - Adults Reporting Condition: [Current Age] > 17.
   - Children Reporting Condition: [Current Age] < 18.
   - Adults with Disabling Condition: [Current Age] > 17 and [Disabling Condition] field = "Yes".
   - MH and SUD: BOTH [Substance Abuse (Admission)] and [Mental Health Problem (Admission)] are set to "Yes".
3. Percentages compared to the HUD/HHS population.

Special Needs (chart)

"Special Needs" fields: [Chronic Health Condition (Admission)], [Developmental Disability (Admission)], [HIV/AIDS (Admission)], [Mental Health Problem (Admission)], [Physical Disability (Admission)], and [Substance Abuse (Admission)].

EACH "Special Need" field has subtotals counted INDEPENDENTLY (i.e. a client that answered "Yes" to more than one "Special Need" is counted in the "Yes" category for EACH "Special Need" they answered "Yes" to).

1. Finds and counts records for each within EACH "Special Need":
   - Yes: = "Yes".
   - No: = "No".
   - Missing: Like "Client*" Or Like "*Know" Or Like "*Data*" Or Like "*Refused" Or Is Null.
2. Percentages compared to other categories within EACH "Special Need".

Sub-Populations

Chronically Homeless Adults

1. Finds and counts records where [Chronically Homeless] = "Yes" and [Age at Admission] > 17.

   The [Age at Admission] field is used instead of [Current Age] because "Chronically Homeless" is an AWARDS-calculated field calculated at the time of admission.

Veteran Adults/ "One out of…"

1. Finds and counts records where [Veteran Status] = "Yes" and [Age at Admission] > 17.
2. Percentage is compared to the total number of adults (per the [Current Age] field).
3. "One out of…" is compared to the total number of adults (per the [Current Age] field).
4. Then finds records for each category:
   - Veteran Adults with Disabling Condition: [Disabling Condition] = "Yes".
   - Chronic Homeless Adult Veterans: [Chronically Homeless] = "Yes".
5. Percentages are as compared to the total number of veteran adults.

Veteran Conditions

1. Finds records where [Veteran Status] = "Yes" and [Age at Admission] > 17.
2. Then finds records for each category:
   - Veteran Adults with Disabling Condition: [Disabling Condition] = "Yes".
   - Chronic Homeless Adult Veterans: [Chronically Homeless] = "Yes".
3. Percentages are as compared to the total number of veteran adults.