

## Rensselaer County Continuum of Care- Data and Goals Committee

---

---

### APR Submittal Waiver

According to the RCHSC Monitoring Process, APRs are due to CARES on or before the 45th day after their operating year ends. **The waiver needs to be submitted to the Data and Goals Committee Chair and CARES representative at least 45 days prior to the HUD established APR deadline (often by the 45<sup>th</sup> day after the operating year ends).** CARES should have at least 15 days to review the document. If the waiver is approved, the new date to submit APR has to be 15 days before the Esnap submission deadline. Please attach proof that HMIS data is up-to date.

Date:	
Agency:	
Program:	
Contact Person:	
New submission date:	
Attachment:	
Reason: <i>For example: The Sage system has been inaccessible for the last 2 weeks. As such, we are unable to submit the APR to the Data Committee Chair and CARES representative at least 45 days prior to the APR due date to HUD. We are in communication with HUD to try to rectify this issue, and will keep you posted.</i>	

---

.....  
Signature- Contact person

.....  
Signature- Data and Goals Committee