

CARES REGIONAL HMIS MONTHLY NEWSLETTER

July 2018

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UPDATES

Prepare to be overwhelmed with cuteness... On Monday 7/9 seven, yes you read that right SEVEN new kitten friends will be joining us.

Have you logged into AWARDS within the last 30 days? **Users with a lapse of 30+ days will have their username and**

Updating Discharged Client Records

All users have access in AWARDS to update the HMIS records of clients who have been discharged from a program. Located within each module of the database, excluding Intake/Admission and Discharge is the option to select "Roster Archives". Selecting this option tells the system to only display clients who have been discharged from a program in the "Consumer Selection List". We have a guide available on our website with step by step instructions on how to update the records of discharged clients. Click [HERE](#) to view/download/print this guide.

What the HMIS Team Is Up To

The month of July is already shaping up to a busy one for the HMIS team. In addition to our regular daily and weekly tasks we are also assisting the Collaborative Applicants and CoC Funded Programs within our CRHMIS catchment area with providing HMIS data, as well as pinpointing potential data clean up for the CoC Grant Application Competition.

**password
deactivated.**

Data Quality and
Completeness
Reports for 10/1/17
- 6/30/18 will be
posted to our
website this
week! [Click here to
find yours](#)

HMIS User Fair

We are looking to
put together an
annual HMIS User
Fair this fall for
anyone who uses or
uploads into the
Cares Regional
HMIS Database.
Before we commit to
finding a space or
creating sessions we
want to hear from
you! Would you be
interested in
attending? Do you
prefer
presentations,
roundtable
discussions, both?
What topics you
would like to learn
more about,
Reporting
capabilities, Data
Standards, data
entry... anything
HMIS related!
Send an email to
Kelli Clark
kclark@caresny.org
with your thoughts
and suggestions for
this event.



Because the success of all the programs in HMIS
matter to us regardless of funding we have created a
new HMIS Report Request form to ensure that no one's
request for HMIS data gets lost in the shuffle.

**Effective immediately all persons who request
HMIS data/reports MUST use the HMIS Report
Request Form, FOUND [HERE](#).**

Please note that
the form must be completed in it's entirety, to avoid
any delay in producing the report and submitted to the
HMIS team NO LATER THAN 5 DAYS prior to the date
the report is needed.

As always, we will do our best to accommodate
immediate/time sensitive data/report requests, but we
cannot guarantee that these requests can be completed
same day.

2nd Annual Collaborative Applicant Workshop

On Thursday June 28th the HMIS Team hosted our
2nd annual workshop for the Collaborative
Applicants in the our HMIS catchment area. The
day included discussions around how the academic
community and non-profit communities can
support one another, 2018 System Performance
Measures, as well as HMIS and the CoC - including
how HMIS and data played into the CoC Grant
Application.

It was so nice to be able to catch up with the
Collaborative Applicants we don't get to see
everyday at the networking lunch.

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Find us on Social Media by clicking one of the
icons below!

