Please generate a CoC Calendar Year 2017 (CY 1/1/17 – 12/31/17) APR **(new format)** from Foothold to complete the Rank and Review Application.

**A. PROJECT INFORMATION**

*Informational Only*

**A1.** Organization Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A2.** Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A3.** Application Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A4.** Project Type:PH TH SSO

**A5.** FY18Funding Request: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Leasing $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Rental Assistance $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Supportive Services $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Operations $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Admin $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A6. Housing Projects Only:** Number of Contracted Units/Beds/Vouchers \_\_\_\_\_\_\_\_

**Support Service Only Projects:** Projected persons/households served during an average PIT\_\_\_\_\_\_

**A7.** Total # Participants served (as noted on the most recent APR): \_\_\_\_\_\_\_\_

**A8**. What is the cost per bed (divide the number of proposed beds by the total budget):\_\_\_\_\_\_\_\_

**A9.**PROJECT DESCRIPTION

In a separate document, provide a short project overview that clearly describes the project’s unique characteristics and achievements. Please include the target population(s) served, the number of participants served, how participants access the project, and project goals and achievements. Please be as descriptive as possible by using data stated in the project application and the CY17 APR. Response must be 250 words or less.

**B. LOCAL PRIORITIES AND COMMUNITY IMPACT (TOTAL 120 POINTS)**

**B1. Project Type.** Please note the project type **9*-10pts***: PSH SSO TH

**B2. Utilization Rate** -Using the project’s most recent Project Application and APR, complete the following chart to calculate the project’s utilization rate. ***0-20pts Maximum*** *(B2 and B2.A)**Please print and attach the corresponding questions from the Project Application and APR.*

|  |  |  |
| --- | --- | --- |
|  | Projected households served during an average PIT (Question 5 in Project Application) | Actual number served during PIT (Questions 8 in APR) |
| Households |
| January |  \_\_\_\_ Households |  |
| April |  |
| July |  |
| October |  |
|  | Average: |

**Households**: Average Actual\_\_\_\_\_\_\_ / Projected \_\_\_\_\_\_\_\_= **Utilization\_\_\_\_\_\_\_\_\_**

**B2.A** -If the utilization rate is under 100%, please explain the reason why. For example were there barriers or specific challenges to achieving 100% capacity? ***0-10pts***

**B3. Leveraging and Coordination of Services.** Please describe how your project coordinates services with other funded and non-funded providers in order to leverage services in no more than 250 words. ***0-5pts***

**B4. Local Strategic Plan.** Please note how the project is meeting a noted gap in services (either current or previous; including housing) as noted in the Schenectady Strategic Plan which can be found on the CoC’s website <http://caresny.org/continuum-of-care/schenectady-homeless-services-planning-board/> under *Other Documents*.Response must be 250 words or less.

***0-5pts***

**B5. Financial Drawdowns.** Does your project draw down funds, at a minimum, quarterly? Please attach the last three (3) LOCCS drawdowns. **(0 or 5 points)**

**B6. Funds Spent.** Please complete the table below based on information from the project's most recently completed contract. **MAX 20 pts**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Amount Awarded ($)** | **Amount Expended($)** | **Percentage Spent (Expended/Awarded)** |
| **Leasing** |  |  |  |
| **Rental Assistance** |  |  |  |
| **Supportive Services** |  |  |  |
| **Operations** |  |  |  |
| **Admin** |  |  |  |
| **Total** |  |  |  |

**B6.A** Did the project spend at least 90% of total awarded funds? If the project expended less than 90% of total awarded funds, please explain in 250 words or less. **0-10 pts**

**B7.** **Priority Populations**. Is the project dedicated to one of the following priority populations: This information can be found in the Project Application sections 4B and 5B.

**Maximum *20pts***

**B7.A** - Is the project fully dedicated to chronically homeless, youth or veterans?

**0-10pts**

**B7.B** – If the project is not fully dedicated, but has chronically homeless dedicated beds, what percentage of the project is dedicated to chronically homeless? (Number of dedicated beds/total number of beds) **0-10pts**

**B7.C**. **Effect of Chronic Homeless**. **(0-10 pts)**

**Permanent Supportive Housing Programs:** During CY17, the CoC **PSH projects** served a total of X chronically homeless individuals. Please refer to Attachment 1 to note the following:

**B7.C1.** The total number of chronically homeless persons this project served in CY17: \_\_\_\_\_\_(no points)

**B7.C2.** The percentage of the project total that was chronically homeless: \_\_\_\_\_\_\_\_\_ (0 to 10 points)

**Rapid Rehousing Programs:** During CY17, the CoC **RRH projects** served a total of X chronically homeless individuals. Please refer to Attachment 1 to note the following:

**B7.C3.** The total number of chronically homeless persons this project served in CY17: \_\_\_\_\_\_(no points)

**B7.C4.** The percentage of the project total that was chronically homeless: \_\_\_\_\_\_\_\_\_\_\_ (0 to 10 points)

**Transitional Housing Programs:** During CY17, the CoC **TH projects** served a total of X chronically homeless individuals. Please refer to Attachment 1 to note the following:

**B7.C5.** The total number of chronically homeless persons this project served in CY17: \_\_\_\_\_\_\_

**B7.C6.** The percentage of the project total that was chronically homeless: \_\_\_\_\_\_\_\_\_\_\_ (0 to 10 points)

**B8**. **Housing First.** Does the project screen out or terminate based on any the following? **(0 or 10 points)**

 Yes No

Having too little or no income □ □

Active or history of substance abuse □ □

Criminal record with exceptions for state-mandated restrictions □ □

History of domestic violence □ □

Failure to participate in supportive services □ □

Failure to make progress on a service plan □ □

Loss of income or failure to improve income □ □

Being a victim of domestic violence □ □

Any other activity not covered in a lease agreement typically □ □

found in the project's geographic area.

**B9. Continuum Participation.** In the last twelve (12) months (May 2017 – May 2018) there have been a total of 3 Membership Meetings and 2 Board Meetings. What percentage of these 5 meetings has the project staff attended, and thereby actively participated in the CoC planning process? This will be verified by the Collaborative Applicant. \_\_\_\_\_\_\_\_% of meetings were attended by this agency. **(0 or 10 pts)**

**B10**. **Continuum Participation**. In the last twelve (12) months (May 2017 – May 2018), has the project staff actively participated in any CoC committees? This will be verified by the Collaborative Applicant. **(0 or 10 pts)** Please check off any of the following you have actively participated in:

□ Continuum of Care Committee

□ Governance Committee

□ Data Committee

□ Strategic Planning Committee of the Board

**B11**. **Coordinated Entry Process**. Does your project participate in the Coordinated Entry process as demonstrated by any of the following criteria: Check all that apply? **0-10 pts**

\_\_\_\_ receive referrals for potential new participants

\_\_\_\_ submit referrals

\_\_\_\_ house referrals

\_\_\_\_ submit weekly openings to CE

\_\_\_\_ has your agency attended at least half of the CE meetings this year

**B11.A** If not, are you an SSO program? Yes (5 points) **0-10 pts**

**B12**. **Project Monitoring**. Did your project participate in the Continuum of Care self-monitoring process? If so, were all noted issues of concern addressed? Please attach your feedback memo from the CoC Committee. **(0 or 10 pts)**

**Permanent Supportive Housing or Transitional Housing Only**

\*New projects are excluded from this section and will be weighted.

**C. SYSTEM PERFORMANCE OUTCOMES (Total 80 points)**

**C1. Housing Stability Performance** - Please refer to Attachment 2 and note the project’sHousing Stability Performance. The attachment takes into account all outcomes (positive, neutral, negative):

***0-20pts Maximum*** *(C1, C1.A, C1.B)* **\_\_\_\_\_\_\_\_\_\_\_**

**C1.A.** As noted in the Project Application (6A. Standard Performance Measures), please note the Housing Stability Goal: **No points** **\_\_\_\_\_\_\_\_\_\_\_**

**C1.B**– Please comment on any unique circumstances that affected the housing stability goal and affected the housing stability performance: Response must be 250 words or less. ***0-10pts***

**C2. Income Performance -** *Please print and attach the corresponding questions from the APR.* Using the APR Question 19a3, please enter the following:  **(Max 20 points)**

**C2.A** What percentage of adults gained or increased earned income from employment at entry to follow-up/exit? (0-10points) \_\_\_\_\_\_\_\_\_\_\_\_

**C2.B** What percentage of adults gained or increased other income from entry to follow-up/exit? \_\_\_\_\_\_(0-10 pts)

**C2.C** (Optional, unless less than 20%) Please comment on any unique circumstances affecting the income performance measure (e.g., total project size, project type or target population) and/or steps to be taken to improve program outcomes. (250 words or less) **0-10 pts**

**C3. Non-Cash Benefits of Leavers:** Using the APR Question 20, please enter the following (**MAX 10 pts**):

**C3.A** What percentage of all leavers exited the program with at least one type of non-cash benefit? Add up all leavers with 1+ sources of non-cash benefits and divide by total number of leavers. \_\_\_\_\_\_\_\_ **(0-10pts)**

**C3.B** (Optional) Please comment on any unique circumstances affecting the non-cash benefits of leavers (e.g., total project size/type or target population). **0-5pts**

**C4.** **Number of Homeless Persons**: Was this project included in the final submission of the 2017 Housing Inventory and Point in Time? This will be verified by the Collaborative Applicant. **(0 or 10 pts)** □Yes □No

**C5. Data Quality**: On your CY16 APR Question 6: **(0-5 pts)**

 **Yes No**

**C5.A.** Is more than 5% of your PII data missing or null? □ □

**C5.B.** Is more than 5% of your universal data elements missing or null? □ □

**C5.C.** Is more than 5% of your Income and Housing data missing or null? □ □

**C5.D**. Is more than 5% of your Chronic Homelessness data missing or null? □ □

### **The 2017 Schenectady CoC Project Rank and Review Application scores each CoC-funded project based on a maximum of \_200\_points.**

# Points Scale

|  |
| --- |
| **A. PROJECT INFORMATION**: **No Points** |

|  |
| --- |
| **B. LOCAL PRIORITIES AND COMMUNITY IMPACT**: **Maximum 135 Points** |

**B1**. **Project Type**. 9-10 Points

|  |  |
| --- | --- |
| B1. Project Type | Points |
| PH | 10 |
| TH | 9 |
| SSO | 10 |

**B2. Utilization Rate.** 0-20 Points Maximum (including B2 and B2.A)

|  |  |
| --- | --- |
| B2. Utilization Rate | Points |
| 100% | 20 |
| 99-90% | 16 |
| 89-86% | 12 |
| 85-80% | 8 |
| 77-75% | 4 |
| Under 75% | 0 |

 **B2.A** Narrative: 0-10 Points

**B3**.**Leveraging and Coordination of Services**. Narrative: 0- 5 Points

**B4**. **Local Strategic Plan**. Narrative: 0-5 Points

**B5. Financial Drawdowns**. 0 or 5 points

**B6.Funds Spent**. 0-20 Points Maximum (including B6.A)

|  |  |
| --- | --- |
| B6. Funds Spent | Points |
| 90 - 100% | 20 |
| 80-89% | 16 |
| 70-79% | 12 |
| 60-69% | 8 |
| 50-59% | 4 |
| Under 50% | 0 |

**B6.A** Narrative: 0-10 points

**B7. Priority Populations**. 0-20 Points Maximum (including B7.A, B7.B, B7.C)

|  |  |
| --- | --- |
| B7.B. Dedicated Chronic Homeless Beds | Points |
| 100% | 10 |
| 80-99% | 8 |
| 50-79% | 6 |
| 20-49% | 3 |
| 10-19% | 1 |
| Under 10% | 0 |

|  |  |
| --- | --- |
| B7.C Effect on Chronic Homeless  | Points |
| 50% - 100% | 10 |
| 30-49%% | 7 |
| 20%-39% | 4 |
| 6-19% | 1 |
| 0-5% | 0 |

**B8**.**Housing First.** 0 or 10 Points

**B9**. **Continuum Participation** 0-10 points

|  |  |
| --- | --- |
| B9. Continuum Participation | Points |
| 75% - 100% attendance | 10 |
| 50-74% attendance | 5 |
| 25-49% attendance | 1 |
| 0-24% attendance | 0 |

**B10.** **Continuum Participation**. 0 - 10 Points

|  |  |
| --- | --- |
| B10. Continuum Participation | Points |
| 2 Committees and 50% attendance | 10 |
| 1 Committee and 50% attendance | 5 |
| 0 Committees, less than 50% attendance | 0 |

**B11.** **Coordinated Entry Process.** 0 or 10 Points

**B12**. **Project Monitoring**. 0 or 10 Points

|  |
| --- |
| **C. SYSTEM PERFORMANCE OUTCOMES**: Maximum 65 Points |

**C1. Housing Stability Performance.** 0-20 Points Maximum (including C1, C1.A-B)

|  |  |
| --- | --- |
| **C1. Housing Stability Performance** | **Points** |
| 100% | 20 |
| 90-99% | 15 |
| 80-89% | 10 |
| Under 80% | 0 |

 **C1.A** No Points

 **C1.B** Narrative: 0-10 Points

**C2**. **Income Performance.** 0- 20 Points Maximum

 **C2.A** 0-10 Points

|  |  |
| --- | --- |
| C2.A Income from Employment | Points |
| 100-84% | 10 |
| 83-68% | 8 |
| 67-52% | 6 |
| 51-36% | 4 |
| 35-20% | 2 |
| Under 20% | 0 |

**C2.B** 0-10 Points

|  |  |
| --- | --- |
| C2.B. Income From Other than Employment | Points |
| 100-91% | 10 |
| 90-82% | 8 |
| 81-73% | 6 |
| 72-64% | 4 |
| 63-54% | 2 |
| Under 54% | 0 |

 **C2.C** Narrative: 0-10 Points

**C3.** **Non Cash Benefits of Leavers.** 0- 10 Points Maximum

 **C3.A** 0-10 Points

|  |  |
| --- | --- |
| C4.A Non Cash Benefit of Leavers | Points |
| 70-100% | 10 |
| 26-69% | 5 |
| Under 26% | 0 |

 **C3.B** Narrative: 0-5 Points

**C4. Number of Homeless Persons.** 0-10 points

**C5.** **Data Quality** 0-5 points

|  |  |
| --- | --- |
| C6. Data Quality  | Points |
| None checked | 5 |
| 1-2 standards checks | 3 |
| 3 or more standards checked | 0 |