The *most recent APR submitted to HUD* should be used to complete the Rank and Review Application.

**A. PROJECT INFORMATION**

*Informational Only*

**A1.** Organization Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A2.** Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A3.** Application Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A4.** Project Type:PH TH SSO

**A5.** FY16Funding Request: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A6. Housing Projects Only:** Number of Contracted Units/Beds/Vouchers \_\_\_\_\_\_\_\_

**Support Service Only Projects:** Projected persons/households served during an average PIT\_\_\_\_\_\_

**A7.** Operating dates of the most recent APR being used to complete this R&R: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A8.** Total # Participants served (as noted on the most recent APR): \_\_\_\_\_\_\_\_

**A9.**PROJECT DESCRIPTION

In a separate document, provide a short project overview that clearly describes the project’s unique characteristics and achievements. Please include the target population(s) served, the number of participants served, how participants access the project, and project goals and achievements. Please be as descriptive as possible by using data stated in the project application and the project’s most recent APR. Response must be 250 words or less.

**B. LOCAL PRIORITIES AND COMMUNITY IMPACT (TOTAL 120 POINTS)**

**B1.** Please note the project type **9*-10pts***: PSH SSO TH

**B2. Utilization Rate** -Using the project’s most recent Project Application and APR, complete the following chart to calculate the project’s utilization rate. ***0-20pts Maximum*** *(B2 and B2.A)**Please print and attach the corresponding questions from the Project Application and APR.*

|  |  |  |
| --- | --- | --- |
|  | Projected persons (and households if applicable) served during an average PIT (Question 5 in Project Application) | Actual number served during PIT (Questions 8 & 9 in APR) |
| Persons | Households |
| January |  \_\_\_\_ Persons \_\_\_\_ Households |  |  |
| April |  |  |
| July |  |  |
| October |  |  |
|  | Average: |  |

**Persons**: Average Actual \_\_\_\_\_\_\_\_ / Projected \_\_\_\_\_\_\_\_\_ = **Utilization \_\_\_\_\_\_\_\_\_**

**Households**: Average Actual\_\_\_\_\_\_\_ / Projected \_\_\_\_\_\_\_\_= **Utilization\_\_\_\_\_\_\_\_\_**

B2.A -If the utilization rate is under 100%, please explain the reason why. For example were there barriers or specific challenges to achieving 100% capacity? ***0-20pts***

**B3.** Please describe how the project coordinates services with other CoC, HUD/VA, City of Schenectady ESG, and STEHP funded projects. Please identify and briefly note the nature of the coordination and services accessed. How is the project providing linkages to project participants in order to gain stability? How is the project serving clients best within the developing Coordinated Entry? Response must be 250 words or less. ***0-10pts***

**B4.** Please note how the project is meeting a noted gap in services (either current or previous; including housing) as noted in the Schenectady’s Ten Year Plan to End Homelessness which can be found on the CoC’s website <http://caresny.org/continuum-of-care/schenectady-homeless-services-planning-board/> under *Other Documents*. *Please see pages 16-21 of the Plan for the noted identified remaining challenges or current gaps.* Response must be 250 words or less.

***0-10pts***

**B5.** Does your project draw down funds, at a minimum, quarterly? Please attach the last three (3) LOCCS drawdowns. **(0 or 5 points)**

**B6.** Please complete the table below based on information from the project's most recently completed contract. **MAX 20 pts**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Amount Awarded ($)** | **Amount Expended($)** | **Percentage Spent (Expended/Awarded)** |
| **Leasing** |  |  |  |
| **Rental Assistance** |  |  |  |
| **Supportive Services** |  |  |  |
| **Operations** |  |  |  |
| **Admin** |  |  |  |
| **Total** |  |  |  |

**B6.A** Did the project spend at least 90% of total awarded funds? If the project expended less than 90% of total awarded funds, please explain in 250 words or less. **0-20 pts**

**B7.** Is the project dedicated to one of the following priority populations: This information can be found in the Project Application sections 4B and 5B.

**Maximum *10pts***

B7.A - Is the project dedicated to chronically homeless, youth or veterans?

**0-10pts** **\_\_\_\_\_\_\_\_\_\_\_\_**

B7.B – If the project is not fully dedicated, but has chronically homeless dedicated beds, what percentage of the project is dedicated to chronically homeless? (Number of dedicated beds/total number of beds) **0-10pts** **\_\_\_\_\_\_\_\_\_\_\_\_**

**B8.** Does the project leverage at least 150 percent of project funding? **Leverage includes all funds, resources and/or services beyond the 25% required match that the applicant can secure on behalf of the client being served by the project.** **Leveraged funds may be used for any program related costs that make the project fully operational, even if the costs are not budgeted or eligible in the CoC Program**. Please note the amount of funding and sources as stated in the Project Application and/or anticipated sources of leverage for the 2015 Project Application. ***0 or 5pts***

**B9*.*** If SSO, are you a Coordinated Entry program? **0 or 5 pts**

**B10**. Does the project follow a Housing First approach to ensure no potential clients are being screened out based on the following: (0 or 5 points)

Having too little or no income □

Active or history of substance abuse □

Criminal record with exceptions for state-mandated restrictions □

History of domestic violence □

**B11.** In the last twelve (12) months, has the project staff participated in the CoC planning process? **(0 or 5 pts)** Please check off any of the following you have participated in:

□ Board Meetings

□ Membership Meetings

**B12**. In the last twelve (12) months, has the project staff participated in any CoC committees? **(0 or 5 pts)** Please check off any of the following you have actively participated in:

□ Continuum of Care Committee

□ Governance Committee

□ Data Committee

□ Ten Year Plan to End Homelessness Committee

**B13**. Does your project receive referrals for potential new participants from the Coordinated Entry process? (0 or 5 points)

**B13.A** If not, are you an SSO program? Yes (5 points) **0-5 pts**

**B14**. Did your project participate in the Continuum of Care self-monitoring process? If so, please attach your feedback memo from the CoC Committee. (0 or 5 pts)

**Permanent Supportive Housing or Transitional Housing Only**

\*Coordinated Entry SSO projects and new projects are excluded from this section and will be weighted.

**C. SYSTEM PERFORMANCE OUTCOMES (Total 80 points)**

**C1. Housing Stability Performance** - *Please print and attach the corresponding questions from the APR.* As noted in the most recent APR (Question 36 Performance Measures- Housing Projects), please note the Housing Stability Performance:

***0-20pts Maximum*** *(C1, C1.A, C1.B, C1.C)* **\_\_\_\_\_\_\_\_\_\_\_**

C1.A- If the Project had any deaths during the APR year, please note how many, as this number may affect the housing stability. If not applicable please put N/A. ***No points*** **\_\_\_\_\_\_\_\_\_\_\_**

C1.B– (Optional) As noted in the Project Application (6A. Standard Performance Measures), please note the Housing Stability Goal: ***No points*** **\_\_\_\_\_\_\_\_\_\_\_**

C1.C– (Optional) Please comment on any unique circumstances that affected the housing stability goal and affected the housing stability performance: Response must be 250 words or less. ***0-10pts***

**C2.Income Performance -** *Please print and attach the corresponding questions from the APR.* Using APR Q24b3, please enter the following:  **(Max 20 points)**

C2.A What percentage of adults gained or increased earned income from employment at entry to follow-up/exit? (0-10points) \_\_\_\_\_\_\_\_\_\_\_\_

C2.B What percentage of adults gained or increased other income from entry to follow-up/exit? \_\_\_\_\_\_(0-10 pts)

C2.C (Optional, unless less than 20%) Please comment on any unique circumstances affecting the income performance measure (e.g., total project size, project type or target population) and/or steps to be taken to improve program outcomes. (250 words or less) **0-20 pts**

**C3. Exits to Homelessness:** Using APR Q29a1 and Q29a2, please enter the following: **MAX 20 pts**

C3.A What percentage of leavers exited the program to homelessness? Please add all leavers to emergency shelter + place not meant for human habitation and divide by total number of leavers. \_\_\_\_\_\_\_\_\_\_\_\_\_\_

C3.B (Optional) Please comment on any unique circumstances affecting the rate of exits to homelessness (e.g., total project size, project type or target population) and/or steps to be taken to improve program outcomes. (250 words or less) **0-20 pts**

**C4. Non-Cash Benefits of Leavers:** Using APR Q26a2, please enter the following:

C4.a What percentage of all leavers exited the program with at least one type of non-cash benefit? Add up all leavers with 1+ sources of non-cash benefits and divide by total number of leavers. \_\_\_\_\_\_\_\_ **(0-10pts)**

C4.b (Optional) Please comment on any unique circumstances affecting the non-cash benefits of leavers (e.g., total project size/type or target population). **0-10pts**

**C5.** Please comment on any unique circumstances that affected the income performance measures. Response must include the Total Income Measure (as noted in Q36 Performance Measures). Response must be 250 words or less. ***0-10pts***

### **The 2016 Schenectady CoC Project Rank and Review Application scores each CoC-funded project based on a maximum of \_200\_points.**

# Points Scale

|  |
| --- |
| **B. LOCAL PRIORITIES AND COMMUNITY IMPACT**: **Maximum 120 Points** |

B1. 9-10 Points

B2. 0-20 Points Maximum (including B1 and B1.A)

 B1.A Narrative: 0-20 Points

B3. Narrative: 0- 10 Points

B4. Narrative: 0-10 Points

B5. 0 or 5 points

B6. 0-20 Points Maximum (including B6.A)

 B6.A Narrative: 0-20 points

B7. 0-10 Points Maximum (including B7.A and B7.B)

B8. 0 or 5 Points

B9. 0 or 5 Points

B10. 0 or 5 Points

B11. 0 or 5 Points

B12. 0 or 5 Points

B13. 0 or 5 Points

 B13.A 0 or 5 Points

B14. 0 or 5 Points

|  |
| --- |
| **C. SYSTEM PERFORMANCE OUTCOMES**: Maximum 80 Points |

C1. 0-20 Points Maximum (including C1, C1.A-C)

 C1.A No Points

 C1.B No Points

C1.C Narrative: 0-20 Points

C2. 0- 20 Points Maximum

 C2.A 0-10 Points

C2.B 0-10 Points

 C2.C Narrative: 0-20 Points

C3. 0- 20 Points Maximum

 C3.A 0-20 Points

 C3.B Narrative: 0-20 Points

C4. 0- 10 Points Maximum

 C4.A 0-10 Points

 C4.B Narrative: 0-10 Points

C5. Narrative: 0-10

##### 2016 Scoring Rubrics

|  |
| --- |
| B. LOCAL PRIORITIES AND COMMUNITY IMPACT |

|  |  |
| --- | --- |
| B1. Project Type | Points |
| PH | 10 |
| TH | 9 |
| SSO | 10 |

|  |  |
| --- | --- |
| B2. Utilization Rate | Points |
| 100% | 20 |
| 99-90% | 16 |
| 89-86% | 12 |
| 85-80% | 8 |
| 77-75% | 4 |
| Under 75% | 0 |

|  |  |
| --- | --- |
| B6. Funds Spent | Points |
| 90 - 100% | 20 |
| 80-89% | 16 |
| 70-79% | 12 |
| 60-69% | 8 |
| 50-59% | 4 |
| Under 50% | 0 |

|  |  |
| --- | --- |
| B7.B. Chronic Homeless | Points |
| 100% | 10 |
| 80-99% | 8 |
| 50-79% | 6 |
| 20-49% | 3 |
| 10-19% | 1 |
| Under 10% | 0 |

|  |
| --- |
| **C. SYSTEM PERFORMANCE OUTCOMES** |

|  |  |
| --- | --- |
| **C1. Housing Stability Performance** | **Points** |
| 100% | 20 |
| 90-99% | 15 |
| 80-89% | 10 |
| Under 80% | 0 |

|  |  |
| --- | --- |
| C2.A Income from Employment | Points |
| 100-84% | 10 |
| 83-68% | 8 |
| 67-52% | 6 |
| 51-36% | 4 |
| 35-20% | 2 |
| Under 20% | 0 |

|  |  |
| --- | --- |
| C2.B. Income From Other than Employment | Points |
| 100-91% | 10 |
| 90-82% | 8 |
| 81-73% | 6 |
| 72-64% | 4 |
| 63-54% | 2 |
| Under 54% | 0 |

|  |  |
| --- | --- |
| **C3. Exits to Homelessness** | **Points** |
| 0% | 20 |
| 1-5% | 15 |
| 6-10% | 10 |
| Over 10% | 0 |

|  |  |
| --- | --- |
| C4.A Non Cash Benefit of Leavers | Points |
| 70-100% | 10 |
| 26-69% | 5 |
| Under 26% | 0 |